



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, February 12, 2019 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the February 12, 2019 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

Pages 1-6

3.1 Regular Meeting held January 22, 2019

Resolution:

“THAT the minutes of the January 22, 2019 Regular Meeting of Council be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

Tim Lavery, Councillor, City of Salmon Arm, and Director at Large regarding upcoming SILGA conference

Jim Bepple, 323 Pine Street, regarding air ambulance service in Chase

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 7-10

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

9.1 Council Procedures Bylaw Amendment Memorandum from the Corporate Officer

Pages 11-14

Recommendation:

“THAT Council Procedures Amendment Bylaw 865-2019 be given first reading.”

“THAT Council Procedures Amendment Bylaw 865-2019 be given second reading.”

“THAT Council Procedures Amendment Bylaw 865-2019 be given third reading.”

- 9.2 Development Permit DP2018-1 Pages 15-30
Report from the Corporate Officer

Recommendation:

“THAT Council approve DP2018-1.”

- 9.3 Indemnity Agreement with Chase & District Recreation Centre Society Page 31
Memorandum from the CAO

Recommendation:

“THAT Council approve an amendment to the Loan Guarantee Indemnity Agreement with the Chase and District Recreation Centre Society to permit additional borrowing in the amount of \$125,000 to enable the Society to pay outstanding utility charges to the Village of Chase and to provide funding to acquire a separate water source for golf course irrigation purposes.”

- 9.4 CivicInfo BC Membership Renewal and Services Provided Pages 32-35
Information is attached on the services the Village receives as a member of CivicInfo BC.

- 9.5 Recycling Council of BC Page 36
An invitation from Brock Macdonald, CEO of Recycling Council of BC, to Mayor and Council to attend the 45th Zero Waste/Circular Economy Conference 2019 May 8-10, 2019 in Whistler BC. A resolution of Council is required to have costs associated with attendance including travel paid for by the Village of Chase.

- 9.6 Shuswap Tourism Advisory Committee
Due to a pending vacancy, Council can consider appointing another representative to the Shuswap Tourism Advisory Committee.

10. RELEASE OF IN CAMERA ITEMS

11. IN CAMERA

Resolution:

“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the *Community Charter*, paragraph (e), the acquisition, disposition or expropriation of land or improvements; and (g), litigation or potential litigation affecting the municipality.”

12. ADJOURNMENT

Resolution:

“That the February 12, 2019 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, January 22, 2019 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer
Clinton Wright, Manager of Public Works

Public Gallery: ~40

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the January 22, 2019 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2019/01/22_001

3. ADOPTION OF MINUTES

3.1 Regular Meeting held January 8, 2019

Moved by Councillor Maki

Seconded by Councillor Lauzon

"THAT the minutes of the January 8, 2019 Regular Meeting of Council be adopted as presented."

CARRIED

#2019/01/22_002

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Carolyn Parks-Mintz of 813 Okanagan Avenue, regarding item 8.3, asked if there are any changes to the draft grants-in-aid policy.

The CFO replied that there are only a few minor adjustments in the final version before Council.

Ms. Parks-Mintz then, regarding item 9.12, asked about the grant application for emergency operations.

The CFO replied that the grant will help establish a more permanent EOC and that a grant would benefit the entire community.

Beverley Iglesias of 621 3rd Avenue, regarding item 9.2, asked for the results of the strategic planning from last year. She also asked if the strategic planning meeting was conducted by a consultant.

Councillor Torbohm replied that he thinks it is unnecessary to use a consultant.

Mayor Crowe suggested that the first year be conducted in-house.

Ms. Iglesias, regarding items 9.6, 9.7, 9.10, questioned the total amount that the Village spends to promote tourism, and if we are duplicating our efforts.

The CFO responded by suggesting the costs would be available once the auditors had adjusted the financial statements, and that it is up to Council what they spend on tourism in any given year.

Selina Knorr, of 420 VLA Road, regarding item 9.3, said she is very concerned for herself and 3 children about radiation, decreasing property values, and seeing such an 'eyesore'.

6. DELEGATIONS

Delegations appeared out of sequence with the agenda

6.1 Graham Held - Deputy Assessor, BC

Mr. Held presented the highlights of the 2019 assessment roll

6.2 Sgt. Barry Kennedy, Chase RCMP Detachment

Sgt. Kennedy reported on RCMP activities for the first half of their fiscal year

6.3 Karen Bassett on behalf of Chase Discount Auto Sales

Ms. Bassett appealed to Council on a business license matter

Moved by Councillor Maki

Seconded by Mayor Crowe

"THAT Administration review *Business License Bylaw 735-2011* and prepare a rationale for licensing businesses with multiple properties."

CARRIED

#2019/01/22_003

Moved by Councillor Torbohm

Seconded by Councillor Scott

"THAT the Business License for Chase Discount Auto Sales at 425 Shuswap Avenue be transferred to 417 Shuswap Avenue."

CARRIED

#2019/01/22_004

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- January 14 – Met with the Chase & District health Services Foundation
- January 15 – Attended an In-Camera meeting
- January 17 - Attended a TNRD Regular Board meeting in Kamloops
- January 17-18 Attended the TNRD Regional Strategy planning session at Quaaout
- January 21 – Met with Elaine Jules, Councillor at Adams Lake Indian Band

Councillor Lauzon

- January 9 – Met with BC Ambulance Services representative Blaine Wiggins to discuss the voluntary BCAS/First Responders program
- January 10 – Attended my first meeting with the Extended Care Facility Committee
- January 10 – As the liaison to service groups, met with the Chase Firefighters Association
- January 15 – Attended an In-Camera meeting

Councillor Maki

- January 15 – Attended an In-Camera meeting

Councillor Scott

- January 8 – Attended a Citizens on Patrol meeting
- January 15 – Attended an In-Camera meeting

Councillor Torbohm

- January 15 – Attended an In-Camera meeting
- January 18 – Attended a Shuswap Trails Alliance meeting in Salmon ARM

Moved by Councillor Scott
Seconded by Mayor Crowe

“THAT the reports from Council members be received for information.”

CARRIED

#2019/01/22_005

8. UNFINISHED BUSINESS

8.1 Disposition of Surplus Village Vehicles

Moved by Councillor Maki
Seconded by Councillor Torbohm

“THAT Council receive the memorandum from the Manager of Public Works regarding the sale proceeds from the disposition of surplus vehicles for information.”

CARRIED

#2019/01/22_006

8.2 Citizens on Patrol – Parade Management

Moved by Councillor Scott
Seconded by Mayor Crowe

“THAT Administration report back to Council with cost estimates for ‘No Parking’ signs.”

CARRIED

#2019/01/22_007

8.3 Grant-In-Aid Policy

Moved by Councillor Maki
Seconded by Mayor Crowe

“THAT Council adopt policy ADM-31, Grants In Aid.”

CARRIED

#2019/01/22_008

9. **NEW BUSINESS**

9.1 Official Community Plan Assessment Report

Moved by Councillor Lauzon

Seconded by Councillor Maki

"THAT the Official Community Plan Assessment Report from Hazel Christy, Professional Planner, be received for information; AND,

THAT Council deliberate budgeting between \$70,000 and \$90,000 to replace the Official Community Plan bylaw during the 2019 budget process." CARRIED

#2019/01/22_009

9.2 Council's strategic Planning

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Council complete the 2019 Strategic Plan of Council in-house with the assistance of Administration."

CARRIED

#2019/01/22_010

C. Maki OPPOSED

Item 9.3 was considered out of sequence immediately after 6. Delegations

9.3 Rogers Cell Tower at 456 VLA

Moved by Mayor Crowe

Seconded by Councillor Scott

"THAT Administration be directed to inform Rogers Communications Inc. that the Village of Chase does not want a wireless communications tower within the municipality."

CARRIED

#2019/01/22_011

9.4 Letter from Mike LoVecchio, Director, Government Affairs, CP Rail

Moved by Councillor Maki

Seconded by Mayor Crowe

"THAT the letter from Mike LoVecchio, Director, Government Affairs, CP Rail, invitating to meet with Mayor and Council to discuss CP Rail Transportation Services, be received for information."

CARRIED

#2019/01/22_012

9.5 West Coast Environmental Law – Climate Change and Fossil Fuel

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the letter from letter from Andrew Gage, Staff Lawyer with West Coast Environmental Law, requesting Council's consideration in taking action on climate accountability, be received as information."

CARRIED

#2019/01/22_013

9.6 Invitation from Chase Chamber of Commerce – AGM

No motion

9.7 Proposed Fee for Services Agreement – Visitor Information Services

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT Administration be directed to contact the TNRD Electoral Area Directors, the CSRD, and the Shuswap Tribal Council, to request funding support towards the operating costs of the Chase and District Visitor Information Services."

CARRIED

#2019/01/22_014

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT the Village of Chase provide \$20,000 in two equal payments to the Chase and District Chamber of Commerce for the purposes of operating the Chase and District Visitor Information Services for 2019."

CARRIED

#2019/01/22_015

Moved by Councillor Maki

Seconded by Mayor Crowe

"THAT Council authorize extending this in-progress Council meeting beyond the 3-hour time limit required by Council Procedures Bylaw 783-2012."

CARRIED

#2019/01/22_016

9.8 Youth Action Committee - Terms of Reference

Moved by Councillor Maki

Seconded by Councillor Torbohm

"THAT Council approve the Terms of Reference for the Youth Action Committee."

CARRIED

#2019/01/22_017

9.9 Citizens on Patrol – Grant in Aid Request

Moved by Councillor Torbohm

Seconded by Mayor Crowe

"THAT Council award the Chase Citizens on Patrol a \$1,500 grant-in-aid."

CARRIED

#2019/01/22_018

9.10 Columbia Shuswap Regional District–Tourism Marketing Services Agreement

Moved by Councillor Maki

Seconded by Councillor Lauzon

"THAT the Village of Chase enter into a Tourism Marketing Services Agreement with the Columbia Shuswap Regional District (Shuswap Tourism) for 2019 at a cost of \$5,000."

CARRIED

#2019/01/22_019

9.11 Premier's Awards for Excellence in Education

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the letter from the Honourable Rob Fleming, Minister of Education, seeking nominations for the Premier's Awards for Excellence in Education, be received as information."

CARRIED

#2019/01/22_020

9.12 Grant Application – Community Emergency Preparedness Fund

Moved by Councillor Lauzon

Seconded by Councillor Scott

"THAT Council approves a grant application to the Community Emergency Preparedness Fund under the Emergency Operations Centers & Training Program for a maximum of \$25,000 to enhance the capacity of the Emergency Operations Centre; and that the Village of Chase is willing to provide overall grant management for the project."

CARRIED

#2019/01/22_021

10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Karen Bassett of 564 Lakeshore Drive, questioned is the Village was still researching the ability to live-stream council meetings.

The Corporate Officer responded that researching live-streaming capability is in-progress.

Zilly Palamar of 141 Shuswap Avenue, stated that she would like to see the Youth Action Committee and the Chamber of Commerce be included in the budget to receive some funding.

Beverley Iglesias of 621 3rd Avenue asked where the business license revenues would be directed now that they are not being directed to the chamber.

The CAO responded by saying that only a percentage of the business license revenues were allocated to the chamber; and that business license revenues are meant to cover costs to run the business license program.

Ms. Iglesias then asked about Chase Discount Auto Sales business license being transferred from 425 Shuswap to 417 Shuswap. She was interested that all the requirements to change the location of a business were being followed including building and safety inspections. She was also concerned with the image that business portrays and what if any requirements could be required regarding aesthetics.

11. RELEASE OF IN-CAMERA ITEMS

Resolution #2019/01/15_IC003 was released:

"THAT Council approves a grant funding application and submission for the Willson Park Footbridge Project through the Investing in Canada Infrastructure Program-Community, Culture and Recreation Program; AND,

THAT Council supports the project and commits to its share (\$40,100) of the project and any cost overages related to the project."

12. IN CAMERA

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality."

CARRIED

#2019/01/22_22

13. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the January 22, 2019 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2019/01/22_23

The meeting concluded at 8:16 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: 4 January 2019

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from January 7 to February 8, 2019

Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert.

Other Duties/Activities During the Reporting Period:

- Attended various Regular, Special, and In-Camera Meetings
- Worked on final draft of the Active Transportation Plan
- Met with consulting engineers from McElhanney
- Met with a local election interest group
- Finished duties as Chief Election Officer
- Talked with Alert Bay about our Neighbourhood Golf Cart program
- Talked with Rick Wright of Acciona, the new highway maintenance contractor
- Met with Rogers Communication and Medallion regarding telecommunications tower
- Opened 2 FOIPPA requests

Bylaw Enforcement

- Bylaw enforcement activity is minimal. There are two active unsightly property files open

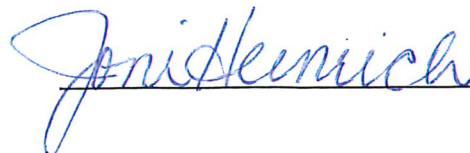
Dog Control

- Dog Control activity is minimal

Respectfully submitted,



Approved for Council Consideration by CAO





VILLAGE OF CHASE

Memorandum

Date: February 1, 2019

To: Council

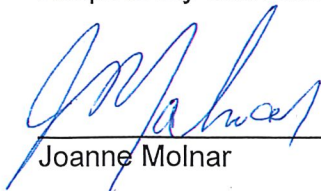
From: CFO

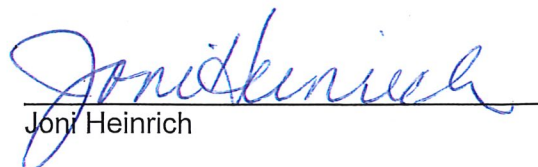
RE: January Report

Dealt with customer property taxes and utility issues as required
Submit School Tax and HOG reconciliation
Upload BC Assessment updates
Review Accounts Payable and Payroll Batches
Reconcile Year End accounts.
Participated in Management meetings
Preparation of reports to Council
Submit Infrastructure Planning Grant application for Sanitary Sewer Scoping
Reconcile all Payroll benefit accounts for Year end
Review Hazard Risk Vulnerability analysis information in preparation for grant funding opportunity.
Met with Fire department to discuss Fire and Rescue budgets, needs and issues.
Operational budget revenues review and opportunities
Budget meeting with Public Works, accounts revamp and setup
Research and gathered Wilson Park grant information.
Document shredding completed
Contact BC Assessment regarding specific property taxing information
Wilson Park Footbridge grant submitted
Chase Creek Stream Rehabilitation grant submitted
Meet with TRUE and gather information on Emergency Operation Centre grant opportunity, complete report to Council.
Review Grant-in-Aid policy
Review Community Hall report and arrange consult to attend Council meet.
Developed staff cross training schedule
Confirm auditors for week of February 18th, begin forwarding information as compiled.
Recode legal accounts.
Submit Emergency Operation Centre grant application
2019 Operational Budget preparations
2108-year end reconciliations, transfers, and processes

Respectfully submitted,

Approved for Council Consideration by CAO


Joanne Molnar


Joni Heinrich



VILLAGE OF CHASE

Memorandum

Date: February 07, 2019

To: Mayor and Council

From: Public Works Manager

RE: Public Works Operations Update

Utilities

- Water Treatment Plant - Annual maintenance projects were completed over the past month including replacing a cracked acrylic tube used in the process of producing Sodium Hypochlorite. Due to the high temperatures these clear tubes are exposed to they become brittle over time and occasionally need replacing. A full cleaning of the Clortec unit was also completed including the brine solution tank and Sodium Hypochlorite storage tanks.
- Sewage Effluent Ponds – Village staff continue to add pro-enzyme product to the effluent pond as a pre-emptive treatment to Lagoon turn-over odours. Repairs to air blower '2' will be completed shortly and this will enable us to add more oxygen into the effluent, which will in turn also help to mitigate unpleasant odours.
- Signage for fenced off and potentially dangerous areas have been designed and ordered for our Rapid Infiltration Basins both around the Sewage Effluent Ponds and Upper Rapid Infiltration Basins across the highway. As well as identifying signs for our Sewer lift Stations, and Raw Water Pumphouse. These signs identify these locations as potentially dangerous to intruders, no trespassing, and an emergency number to call.
- Warranty work required on the Sewage Effluent Filter Drum unit have been identified and the manufacturer Westech is in the process of addressing our concerns.
- The Manager of Public Works is formalizing a modernized maintenance program for all Sewer Collections Lift Stations and Emergency Response Plan in case of failure.
- The Manager of Public Works has been working with Jessy Bhatti, Specialist Environmental Health Officer with Interior Health to complete our Condition of Permit targets legally required under Section 8 of the Drinking Water Protection Act by June of 2019. This includes updated Source Water Assessment and Protection Plans, a certified Operator to operate the Water supply system instead of relying on a contracted service, a more robust Water Quality Monitoring Program, completing a Cross Connection Control Program, reviewing and updating an Emergency Response Plan, and developing a more comprehensive monthly and annual water system report program.

Roads and Drainage

- Village staff have been making concerted efforts to stay on top of pot holes exacerbated by freezing temperatures. We encourage residents to report hazardous potholes to the Village Office so we can address them asap.

- The Manager of Public Works has hired a contractor out of Kamloops to conduct the Street Sweeping Program and is co-ordinating with him to ensure objectives are met, and improve the results from last year
- Staff is currently reviewing Ministry of Transportation traffic sign regulations as some incorrect signage heights and placements have been reported throughout town and in some area's inadequate signage for pedestrian traffic. Corrections to these anomalies will be carried out throughout the summer months.

Buildings and Facilities

- Public Works is taking advantage of the minimal snow fall to complete minor repairs and detailed cleaning of Village owned buildings such as the Raw Pump House, Water Treatment Plant, Public Works Yard, and Sewer Lagoon buildings.

Staffing

- We have seen great interest in the advertised Equipment Operator I position, the posting closes February 8, 2019 @ 4:00 PM. We will be shortlisting qualified applicants and proceeding with interviews in the coming weeks. This is not a new position, this fills a currently vacant position within Public Works.

Public Works Services

- Christmas Tree pick up was a success this year. Residents were asked to place their Christmas tree at curb side on their scheduled garbage/recycling day pick up over a two-week window.
- Special Event No Parking signs have been ordered. In co-ordination with event organizers, a highly visible, sandwich board style, light weight design was approved which allows for specific hours and event names to be displayed and removed without damaging or ruining the signs themselves.

Administration Duties

- Progress is being made digitizing, documents, records, and communications inside the Public Works Office. Decades worth of files are now being scanned and copied to the Village Hard Drive making specific files easier to locate and cutting down on paper waste.
- The Manager of Public Works is reviewing and updating Occupational Health and Safety procedures in accordance with current WorkSafe BC regulations, Service Request processing/response times, and Village Asset maintenance programs in preparation for a busy Spring and Summer.

Respectfully submitted,

Clinton Wright

Approved for Council Consideration by CAO

Joni Heinsich



VILLAGE OF CHASE

Memorandum

Date: 8 February 2019

To: Mayor and Council

From: Corporate Officer

RE: Council Procedures Bylaw Amendment

The Council Procedures Bylaw 783-2012 does not currently allow for electronic meeting participation from members who may not be able to personally attend a meeting. There are immediate circumstances pertaining to at least one member of Council which will require them to 'remote-in' to meetings on occasion. An amendment to the procedures bylaw is necessary to facilitate remote meeting participation.

Once adopted the council's procedures will permit someone to participate in a meeting via phone. A mobile phone and auxiliary speaker will be setup on the horseshoe where the member would normally sit. The Chair would control interjections and nuances of deliberations by the remote member. Voting by the remote member would be enunciated and confirmed, and then repeated to the gallery by the Chair.

The facilitation of attendance at meetings by electronic means is not meant to be an ongoing substitute for in-person attendance.

As per Section 94 of the *Community Charter*, public notification by way of advertising is a requirement for a period of two weeks. This requirement can be met before the February 26, 2019 Regular Meeting.

Respectfully submitted,

Approved for Council Consideration by CAO



Electronic Local Government Meetings

Electronic meetings give flexibility to municipal councils and regional district boards to conduct business using telephone and video conferencing without compromising the rights of the public to access the decision-making process.

Municipal council, regional district board and committee members may participate in electronic council, board, committee or special meetings using these technologies when they are unable to attend meetings in-person. The local government procedure bylaw must authorize the use of electronic meetings and the local government must also follow the legislated rules.

Electronic Meeting Requirements

Councils and boards are required to:

- Include the process for electronic meetings in the local government procedure bylaw
- Provide notice of electronic meetings
- Provide the appropriate facilities and equipment to give the public the opportunity to hear, or watch and hear, the participation of council or board members

In certain circumstances, electronic meetings provide a valuable tool for councils and boards--they are not meant as a substitute for all in-person meetings.

Electronic Participation by a Member

Usually, the schedules for regular municipal council and regional district board meetings, standing committee meetings and select committee meetings are set well in advance. Sometimes members are unable to attend a regular meeting, committee or special meeting in person. When the individual's (including non-council or board members sitting on council or board committees) attendance is critical, electronic participation may be helpful.

Logistics & Costs

The logistics and associated costs of electronic meetings are an important consideration for local governments. Access to different forms of technology may impact the local government's ability to allow members to participate electronically. The council or board must also consider who pays for the costs associated with electronic participation. It must also consider what back-up plans to put in place if technology fails (for example, to maintain quorum).

Procedure Bylaw

If the municipal council or regional district board decides to adopt electronic meeting provisions, it must establish the process in its procedure bylaw. There are numerous considerations for a board or council in determining the local government's policy on electronic participation in meetings. For example:

- In what types of meetings are members be able to participate electronically?
- Are there defined circumstances where the public can expect council or board members to be physically present?
- What are acceptable reasons to participate electronically for example, travel considerations?
- How many members are able to participate electronically at a given meeting?
- Are other individuals for example, consultants or staff members, permitted to participate electronically? Or are they be required to be physically present?
- Does the local government have the equipment and technology to make electronic meetings successful for council or board members and the public?

Learn more about procedure bylaw:

- [Municipal Procedure Bylaw](#)
- [Regional District Procedure Bylaw](#)

Public Notice

Municipalities and regional districts are required to post a notice of every council, board or special meeting, unless council or board members unanimously vote otherwise. Each notice must specify if the meeting is to be conducted electronically and, if so, must identify the place where the public may attend to hear, or watch and hear, the proceedings.

The facilities for the electronic meeting must enable the meeting's participants and the public to hear, or watch and hear, each other. A designated municipal or regional district officer must be in attendance at the place of the electronic meeting.

Legislation

- [Community Charter, s. 128 - Electronic meetings and participation by members](#)
- [Local Government Act, s. 221 - Electronic meetings and participation by members](#)

**VILLAGE OF CHASE
BYLAW NO. 865 – 2019**

A BYLAW TO AMEND VILLAGE OF CHASE COUNCIL PROCEDURES BYLAW 783-2012

WHEREAS the Council of the Village of Chase has adopted Council Procedures Bylaw No. 783-2012;

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 783-2012;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Council Procedures Amendment Bylaw No. 865-2019.
2. That Section 21 be added:

21. ELECTRONIC PARTICIPATION

- a) A member of Council who is unable to attend a meeting may participate by electronic means in accordance with section 128 of *the Community Charter*, providing:
 - i) the Chairperson has authorized the member to do so at least forty- eight (48) hours prior to the meeting;
 - ii) Administration is able to secure the necessary equipment and make suitable requisite preparations.
- b) The Chairperson may not participate electronically.
- c) No more than one member may participate in any council meeting by electronic means at any given time.
- d) A council member is not permitted to participate electronically in a meeting if that member does not join the meeting at its scheduled start time.
- e) A council member participating electronically will be deemed to have voted in the affirmative during technical interruptions, disconnections, and unintelligible responses during a meeting.

READ A FIRST TIME THIS __ DAY OF __, 2019

READ A SECOND TIME THIS __ DAY OF __, 2019

READ A THIRD TIME THIS __ DAY OF __, 2019

ADOPTED THIS __ DAY OF __, 2019

R. Crowe, Mayor

S. O'Flaherty, Corporate Officer



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: 8 February 2019
RE: Development Permit DP2018-1, 617 Shuswap Avenue

ISSUE/PURPOSE

To obtain Council's approval for DP2018-1.

OPTIONS

1. **Approve DP2018-1**
2. **Deny DP2018-1**

BACKGROUND

The owner of 617 Shuswap Avenue applied for a development permit on December 18, 2018.

DISCUSSION

Attached to this report are:

- Application
- Property Information Report
- Development permit requirements as per OCP Bylaw 635-2002
- Development Permit DP2018-1

REFERRALS

As per Division 7 of the *Local Government Act* no external referrals are necessary. Internal referrals with Public Works and Chase Fire Rescue will occur as it pertains to a Building Permit.

FINANCIAL IMPLICATIONS

Development Cost Charges will be collected on this project totaling \$57,270. Improvements to the subject property also result in a higher property assessment as it relates to taxes collected.

POLICY IMPLICATIONS

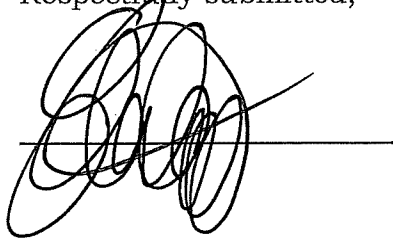
The Village's development permitting policy is contained in Official Community Plan Bylaw 635-2002.

Pursuant to the provisions in the *Local Government Act*, a local government may, by resolution, issue a development permit, in respect of the land covered in the permit.

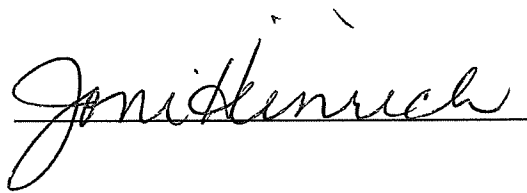
RECOMMENDATION

"THAT Council approve Development Permit DP2018-1."

Respectfully submitted,

A handwritten signature, possibly reading "J. Smith", written in black ink over a horizontal line.

Approved for Council Consideration by CAO

A handwritten signature, possibly reading "Jonidkinich", written in black ink over a horizontal line.

VILLAGE OF CHASE

Application for Permit

(please check one)

- ☒ Development Permit
☐ Development Variance Permit
☐ Temporary Use Permit

1. Registered property owner's name, address and telephone number 250-372-3687
TAMCO Ventures Ltd. 102-147 Victoria Street Kamloops BC
V2C 1Z4
2. Authorized agent's name, address and telephone number (If agent is handling application, please supply written authorization from owner)
NA
3. Legal description and Property Identification Number of subject property
Lot A Plan KAP 88844 R517 KDYP PID 027 876 985
4. Approximate area of subject property
0.37 Acre - 16,000 SQ. Feet / 1489 m²
5. Existing use of subject property
Vacant
6. Existing use of adjacent property
Optometrist office on East side / Curling rink on south side
7. Detailed description including drawings, of the project or situation necessitating your application. Please provide additional pages as necessary.
Proposed 30 unit 3 stor y Apartment building with 1 storey 4/6 parking structure

I hereby declare that the information contained herein is, to the best of my knowledge, factual and correct.

PATRICK TRIGGS
Signature of Owner or Agent

PATRICK TRIGGS
PRESIDENT

December 17 2018
Date

Note: Please see attached sheet for additional information to be included with application



In reply refer to

Samuel S. Dabner

Email: sdabner@fultonco.com

File: 591-13

December 13, 2018

BY E-MAIL

Tamco Ventures Ltd.
102-147 Victoria Street
Kamloops, BC V2C 1Z4

Dear Sir:

**Re: Buyer: Tamco Ventures Ltd.
Seller: Long Super Drugs (Kamloops) Ltd.
Property: PID: 027-876-985, Lot A DL 517 KDYD Plan KAP88844
Civic: 617 Shuswap Avenue, Chase, BC V0E 1M0**

We are pleased to advise that on today's date the transfer documentation was accepted for registration in the Land Title Office under filing CA7247550.

We will forward a document book containing all of the pertinent documents related to the transaction together with our receipted account, but in the meantime, if you require copies of any documents for your records, please contact my assistant Trista Forman.

We trust this is in order but should you have any questions, please feel free to contact me.

Yours very truly,

FULTON & COMPANY LLP

Per: 
SAMUEL S. DABNER

SSD/tgf
Enclosures

TITLE SEARCH PRINT

2019-02-06, 13:46:12

File Reference:

Requestor: Sean O'Flaherty

Declared Value \$220000

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

KAMLOOPS

KAMLOOPS

Title Number

From Title Number

CA7247550

LB299504

Application Received

2018-12-13

Application Entered

2018-12-17

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

TAMCO VENTURES LTD., INC.NO. BC0258869
102-147 VICTORIA ST
KAMLOOPS, BC
V2C 1Z4**Taxation Authority**Kamloops Assessment Area
Chase, Village of**Description of Land**

Parcel Identifier:

027-876-985

Legal Description:

LOT A DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP88844

Legal NotationsTHIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 26 OF THE LOCAL
GOVERNMENT ACT, SEE LB338759**Charges, Liens and Interests**

Nature:

STATUTORY RIGHT OF WAY

Registration Number:

X151907

Registration Date and Time:

1986-12-15 13:26

Registered Owner:

VILLAGE OF CHASE

Remarks:

PART ON PLAN A18412
PARTS FORMER LOT 1 BLOCK B PLAN 3927
AND LOT 1 PLAN 10268

TITLE SEARCH PRINT

2019-02-06, 13:46:12
Requestor: Sean O'Flaherty

File Reference:

Declared Value \$220000

Nature:	STATUTORY RIGHT OF WAY
Registration Number:	KD5643
Registration Date and Time:	1990-01-22 14:29
Registered Owner:	THE VILLAGE OF CHASE
Remarks:	INTER ALIA, PART ON PLAN A18412 PART FORMER LOTS A AND B PLAN KAP70552

Duplicate Indefeasible Title

NONE OUTSTANDING

Transfers

NONE

Pending Applications

NONE



Property Information Report

Report Generated On: January 28, 2019 10:30:30 PM

Thompson-Nicola Regional District
300 - 465 Victoria St
Kamloops, BC V2C 2A9
T (250) 377-8673
F (250) 372-5048
E gisinfo@tnrd.ca

617 Shuswap Ave

Parcel Description & Location

[More Details](#)

Legal Description:

L A PL KAP88844 W6M DL 517

District Lot:

517

Land District:

KDYD

Lot Size(Calculated)(+/-5%):

Square Meter:

1491.25

Acre:

0.368

Hectare:

0.149

Community:

Local Authority: Village of Chase

School District: Kamloops/Thompson

TNRD Services

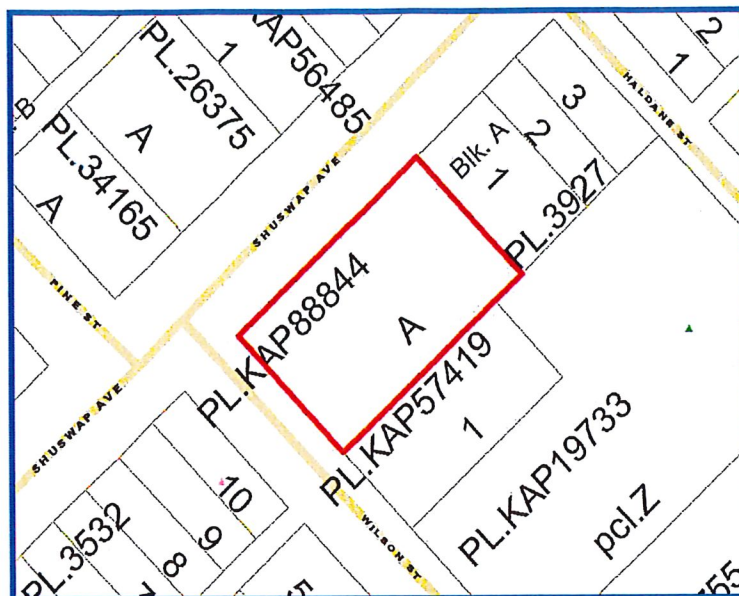
(Contact the Local Authority for services provided by other jurisdictions)

[More Details](#)

Water Service: N/A

Sewer Service: N/A

Fire Protection: N/A



Future Debt (Loan Authorization) (For enquiries, contact the Local Authority)

[More Details](#)

Future Debt: Unknown - contact Village of Chase for any future debt.

Planning & Zoning (For enquiries, contact the Local Authority)

[More Details](#)

Zoning Bylaw: 683

Zoning: C-2

Lakeshore Development Guidelines (Intersect): Yes

Lake Name: Little Shuswap Lake

Lake Classification: Development Lake, Special Case Lake

Fringe Area: N/A

Floodplain Information: Not applicable

Site Specific Zoning: Not Applicable

Development Permit Area: Area A

Official Community Plan Name: N/A

OCP Designation: N/A

Agriculture Land Reserve (Intersect): No

Riparian Area (Source: TRIM)(Intersect): No

Post-Wildfire Geohazard Risk Restrictions: Unknown

Development Applications & Permits - from July 2009 to Present (For enquiries, contact the Local Authority)

[More Details](#)

Folio:	Development Application Number:	Development Application Type:	Status:
Folio:	File Number:	Application Date:	Issued Date:
512.00090.000	BP011617	Oct 19, 2009	Dec 09, 2009
	Completion Date:	Status:	
	Dec 09, 2009	CANCELLED	
	Type of Construction:		
	Construction of a Drug Store/Pharmacy Permit Cancelled as per letter from Owner.		
Folio:	File Number:	Application Date:	Issued Date:
512.00090.000	SI000110	Jul 22, 2011	Aug 02, 2011
	Completion Date:	Status:	
	Aug 02, 2011	CANCELLED	
	Type of Construction:		
	Site Inspection		

BC Assessment (For enquiries, contact BC Assessment Authority)

[More Details](#)

Folio:	Land Title PID:	Assess Year:	Land:	Improvement:	Property Class:
512.00090.000	027-876-985	2019	\$200,000.00	\$0.00	6-Bus/Oth
512.00090.000	027-876-985	2018	\$180,000.00	\$0.00	6-Bus/Oth
Folio:	Actual Use:	Manual class:			
512.00090.000	VACANT IC&I	None			

Disclaimer: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and the Thompson-Nicola Regional District (TNRD) is not responsible for its accuracy, completeness or how current it may be. View full [Disclaimer and Terms of Use](#).

11.0 DEVELOPMENT PERMIT AREAS

11.1 Preamble

As outlined in the *Local Government Act*, Development Permit Areas may be designated for:

- Protection of the natural environment, its ecosystems and biological diversity;
- Protection of development from hazardous conditions;
- Protection of farming;
- Revitalization of an area in which a commercial use is permitted;
- Establishment of objectives for the form and character of intensive residential development;
- Establishment of objectives for the form and character of commercial, industrial or multi-family residential development.

Where Development Permit Areas are designated, the special conditions that justify the designation must be described and guidelines respecting the manner by which the special conditions or objectives will be addressed must be specified.

11.2 Designated Development Permit Areas

Council has designated ten Development Permit Areas, as shown on Schedule C - Development Permit Area Map.

Category

Area A - Village Core Revitalization Area

- .2.1 The Village Core Revitalization Development Permit Area is designated under the *Local Government Act* that refers to the revitalization of an area in which a commercial use is permitted.

Area

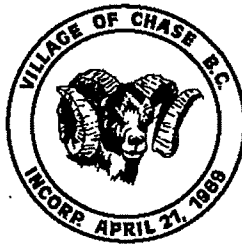
- .2.2 Development Permit Area A – Village Core Revitalization Area on the Development Permit Area Map.

Justification

- .2.3 Council wants to ensure that redevelopment in the downtown area be undertaken in a manner that enhances the visual quality and function of the downtown business and commercial core. Council intends to retain a mix of old and new buildings in the area, while recognizing that some buildings may be subject to redevelopment and/or renovation.

Guidelines

- .2.4 .a Historically significant sites are encouraged to be preserved and where practical and within economic reason, these sites should be rehabilitated.
- .b The form and character of streetscape improvements and facade improvements should be complementary to the evolving vision of the Village Core streetscape.
- .c The development of new buildings and renovations to existing buildings should be sympathetic to the scale, mass, materials and colours found in heritage and commercial buildings; without being exact replicas. Wherever possible, local materials and building styles should be encouraged.
- .d A buffer of landscaping with trees and planting should separate commercial or institutional uses from adjacent residential areas.
- .e Commercial and institutional buildings should be set back from adjacent properties designated for residential use.
- .f Large buildings should be designed to minimize domination of the streetscape and should be articulated by offsetting and planting to give the appearance of smaller blocks.
- .g Adjacent properties should be encouraged to provide shared parking with one entrance and one exit point. Large parking areas, or parking areas that abut one another should be segmented by trees or plantings for visual breaks.
- .h Exterior lighting of buildings or in parking lots should not shine on adjacent properties but should provide adequate lighting for safety purposes.
- .i Exterior signs should either be incorporated into the design of the building or relate to the character of the site and the streetscape.
- .j Outdoor storage areas should be screened with planting, fencing or screening structure.



VILLAGE OF CHASE

DEVELOPMENT PERMIT DP2018-1


1. This Development Permit is issued subject to all the bylaws of the Village of Chase, except as specifically varied or supplemented herein.
2. This Development Permit applies only to those lands within the Village of Chase described below and any developments thereon:

Permittee: Tamco Ventures Ltd.
Street Address: 617 Shuswap Avenue
Legal Description: Lot A, Plan 88844 DL 517

3. The development shall be undertaken in accordance with the terms and conditions of this Permit and the provisions of the Village of Chase Official Community Plan Bylaw No. 635 – 2002, Development Permit Area “A”.
4. The permittee will ensure that all works, including landscaping, undertaken in any right-of-way, public property, Riparian Area or Agricultural Land Reserve will not be done until all applicable approvals have been granted.
5. The provisions of all applicable codes, legislation and regulations are not otherwise varied by this Permit.
6. This Development Permit is valid for one year unless an extension is granted by resolution of the Village Council. If the permittee does not commence the development permitted under the authority of this Permit within one year from the date of issuance, this Permit shall be deemed to have lapsed.
7. Any application to amend this Permit shall be considered a new application unless specifically authorized by the Village Council.
8. This Development Permit is not a Development Variance Permit.
9. This Development Permit is not a Building Permit.

10. Authorizing resolution of the Council of the Village of Chase passed the _____ day of _____, _____.
11. Permit issued this _____ day of _____, _____.

Attachments: Schedule A

[illegible]

PROJECT
NORTH

artek architects, planners, design engineers, interior finishes & systems 10000 Wilshire Blvd. Suite 1000 Los Angeles, CA 90024 Tel: (213) 746-1000 Fax: (213) 746-1001	TAMCO VENTURES LTD. CHASE INC. 277 BERRYMAN AVENUE NEW YORK, NY 10017		SITE PLAN	DRAWN CHECKED DATE DESIGNED DATE CHECKED DATE BY	SCALE 1" = 10'	10' 0" 20' 0" 30' 0" 40' 0" 50' 0" 60' 0" 70' 0" 80' 0" 90' 0" 100' 0" 110' 0" 120' 0" 130' 0" 140' 0" 150' 0" 160' 0" 170' 0" 180' 0" 190' 0" 200' 0" 210' 0" 220' 0" 230' 0" 240' 0" 250' 0" 260' 0" 270' 0" 280' 0" 290' 0" 300' 0" 310' 0" 320' 0" 330' 0" 340' 0" 350' 0" 360' 0" 370' 0" 380' 0" 390' 0" 400' 0" 410' 0" 420' 0" 430' 0" 440' 0" 450' 0" 460' 0" 470' 0" 480' 0" 490' 0" 500' 0" 510' 0" 520' 0" 530' 0" 540' 0" 550' 0" 560' 0" 570' 0" 580' 0" 590' 0" 600' 0" 610' 0" 620' 0" 630' 0" 640' 0" 650' 0" 660' 0" 670' 0" 680' 0" 690' 0" 700' 0" 710' 0" 720' 0" 730' 0" 740' 0" 750' 0" 760' 0" 770' 0" 780' 0" 790' 0" 800' 0" 810' 0" 820' 0" 830' 0" 840' 0" 850' 0" 860' 0" 870' 0" 880' 0" 890' 0" 900' 0" 910' 0" 920' 0" 930' 0" 940' 0" 950' 0" 960' 0" 970' 0" 980' 0" 990' 0" 1000' 0" 1010' 0" 1020' 0" 1030' 0" 1040' 0" 1050' 0" 1060' 0" 1070' 0" 1080' 0" 1090' 0" 1100' 0" 1110' 0" 1120' 0" 1130' 0" 1140' 0" 1150' 0" 1160' 0" 1170' 0" 1180' 0" 1190' 0" 1200' 0" 1210' 0" 1220' 0" 1230' 0" 1240' 0" 1250' 0" 1260' 0" 1270' 0" 1280' 0" 1290' 0" 1300' 0" 1310' 0" 1320' 0" 1330' 0" 1340' 0" 1350' 0" 1360' 0" 1370' 0" 1380' 0" 1390' 0" 1400' 0" 1410' 0" 1420' 0" 1430' 0" 1440' 0" 1450' 0" 1460' 0" 1470' 0" 1480' 0" 1490' 0" 1500' 0" 1510' 0" 1520' 0" 1530' 0" 1540' 0" 1550' 0" 1560' 0" 1570' 0" 1580' 0" 1590' 0" 1600' 0" 1610' 0" 1620' 0" 1630' 0" 1640' 0" 1650' 0" 1660' 0" 1670' 0" 1680' 0" 1690' 0" 1700' 0" 1710' 0" 1720' 0" 1730' 0" 1740' 0" 1750' 0" 1760' 0" 1770' 0" 1780' 0" 1790' 0" 1800' 0" 1810' 0" 1820' 0" 1830' 0" 1840' 0" 1850' 0" 1860' 0" 1870' 0" 1880' 0" 1890' 0" 1900' 0" 1910' 0" 1920' 0" 1930' 0" 1940' 0" 1950' 0" 1960' 0" 1970' 0" 1980' 0" 1990' 0" 2000' 0" 2010' 0" 2020' 0" 2030' 0" 2040' 0" 2050' 0" 2060' 0" 2070' 0" 2080' 0" 2090' 0" 2100' 0" 2110' 0" 2120' 0" 2130' 0" 2140' 0" 2150' 0" 2160' 0" 2170' 0" 2180' 0" 2190' 0" 2200' 0" 2210' 0" 2220' 0" 2230' 0" 2240' 0" 2250' 0" 2260' 0" 2270' 0" 2280' 0" 2290' 0" 2300' 0" 2310' 0" 2320' 0" 2330' 0" 2340' 0" 2350' 0" 2360' 0" 2370' 0" 2380' 0" 2390' 0" 2400' 0" 2410' 0" 2420' 0" 2430' 0" 2440' 0" 2450' 0" 2460' 0" 2470' 0" 2480' 0" 2490' 0" 2500' 0" 2510' 0" 2520' 0" 2530' 0" 2540' 0" 2550' 0" 2560' 0" 2570' 0" 2580' 0" 2590' 0" 2600' 0" 2610' 0" 2620' 0" 2630' 0" 2640' 0" 2650' 0" 2660' 0" 2670' 0" 2680' 0" 2690' 0" 2700' 0" 2710' 0" 2720' 0" 2730' 0" 2740' 0" 2750' 0" 2760' 0" 2770' 0" 2780' 0" 2790' 0" 2800' 0" 2810' 0" 2820' 0" 2830' 0" 2840' 0" 2850' 0" 2860' 0" 2870' 0" 2880' 0" 2890' 0" 2900' 0" 2910' 0" 2920' 0" 2930' 0" 2940' 0" 2950' 0" 2960' 0" 2970' 0" 2980' 0" 2990' 0" 3000' 0" 3010' 0" 3020' 0" 3030' 0" 3040' 0" 3050' 0" 3060' 0" 3070' 0" 3080' 0" 3090' 0" 3100' 0" 3110' 0" 3120' 0" 3130' 0" 3140' 0" 3150' 0" 3160' 0" 3170' 0" 3180' 0" 3190' 0" 3200' 0" 3210' 0" 3220' 0" 3230' 0" 3240' 0" 3250' 0" 3260' 0" 3270' 0" 3280' 0" 3290' 0" 3300' 0" 3310' 0" 3320' 0" 3330' 0" 3340' 0" 3350' 0" 3360' 0" 3370' 0" 3380' 0" 3390' 0" 3400' 0" 3410' 0" 3420' 0" 3430' 0" 3440' 0" 3450' 0" 3460' 0" 3470' 0" 3480' 0" 3490' 0" 3500' 0" 3510' 0" 3520' 0" 3530' 0" 3540' 0" 3550' 0" 3560' 0" 3570' 0" 3580' 0" 3590' 0" 3600' 0" 3610' 0" 3620' 0" 3630' 0" 3640' 0" 3650' 0" 3660' 0" 3670' 0" 3680' 0" 3690' 0" 3700' 0" 3710' 0" 3720' 0" 3730' 0" 3740' 0" 3750' 0" 3760' 0" 3770' 0" 3780' 0" 3790' 0" 3800' 0" 3810' 0" 3820' 0" 3830' 0" 3840' 0" 3850' 0" 3860' 0" 3870' 0" 3880' 0" 3890' 0" 3900' 0" 3910' 0" 3920' 0" 3930' 0" 3940' 0" 3950' 0" 3960' 0" 3970' 0" 3980' 0" 3990' 0" 4000' 0" 4010' 0" 4020' 0" 4030' 0" 4040' 0" 4050' 0" 4060' 0" 4070' 0" 4080' 0" 4090' 0" 4100' 0" 4110' 0" 4120' 0" 4130' 0" 4140' 0" 4150' 0" 4160' 0" 4170' 0" 4180' 0" 4190' 0" 4200' 0" 4210' 0" 4220' 0" 4230' 0" 4240' 0" 4250' 0" 4260' 0" 4270' 0" 4280' 0" 4290' 0" 4300' 0" 4310' 0" 432
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Schedule A: Elevations

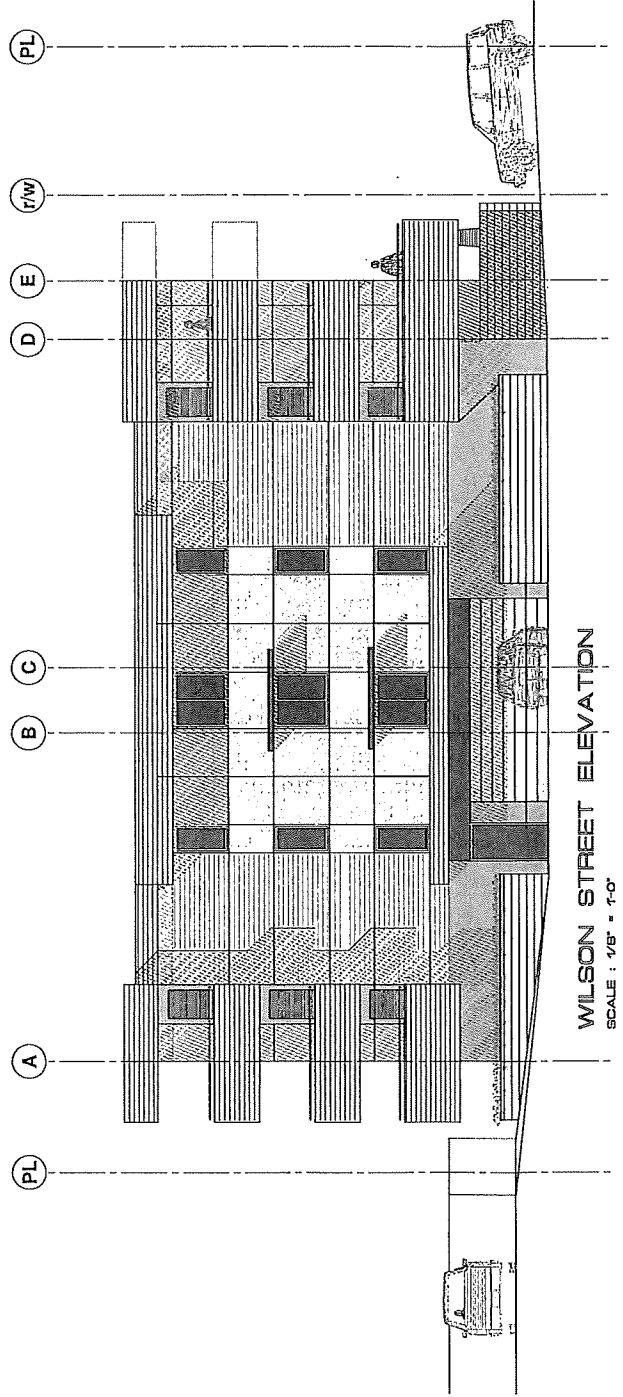
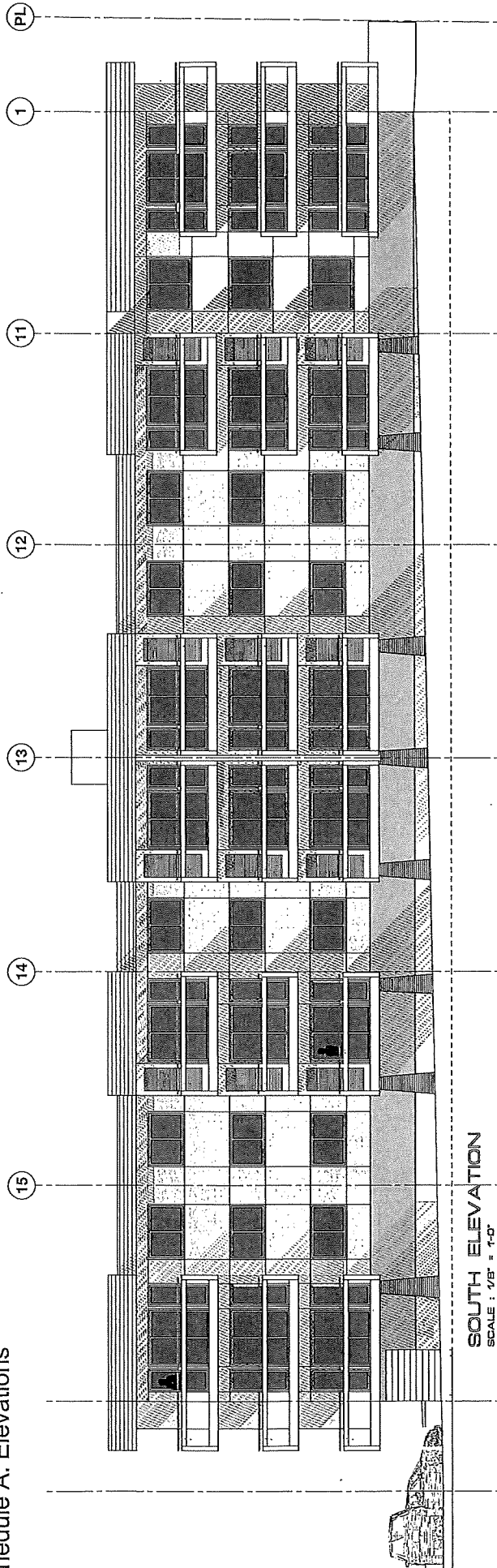
 An architectural rendering of a multi-story building elevation. The building features a light-colored facade with numerous windows and balconies. A yellow car is parked on the street in front of the building. The scene is set against a clear blue sky.

NORTH (SHUSWAP AVE.) VIEW



TAMCO VENTURES LTD. CHABE B.C. 877 BLUEWAP AVENUE	PROJECT IMAGES	<p>OWNER: Tamco, The Supply of materials to other parts of the project. The supply of materials to other parts of the project is the responsibility of the client. The client is responsible for the supply of materials to other parts of the project. The client is responsible for the supply of materials to other parts of the project.</p> <p>DESIGN: The design is the responsibility of the client. The client is responsible for the design of the project. The client is responsible for the design of the project. The client is responsible for the design of the project.</p> <p>CONSTRUCTION: The construction is the responsibility of the client. The client is responsible for the construction of the project. The client is responsible for the construction of the project. The client is responsible for the construction of the project.</p> <p>INSTALLATION: The installation is the responsibility of the client. The client is responsible for the installation of the project. The client is responsible for the installation of the project. The client is responsible for the installation of the project.</p> <p>MAINTENANCE: The maintenance is the responsibility of the client. The client is responsible for the maintenance of the project. The client is responsible for the maintenance of the project. The client is responsible for the maintenance of the project.</p>
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Schedule A: Elevations

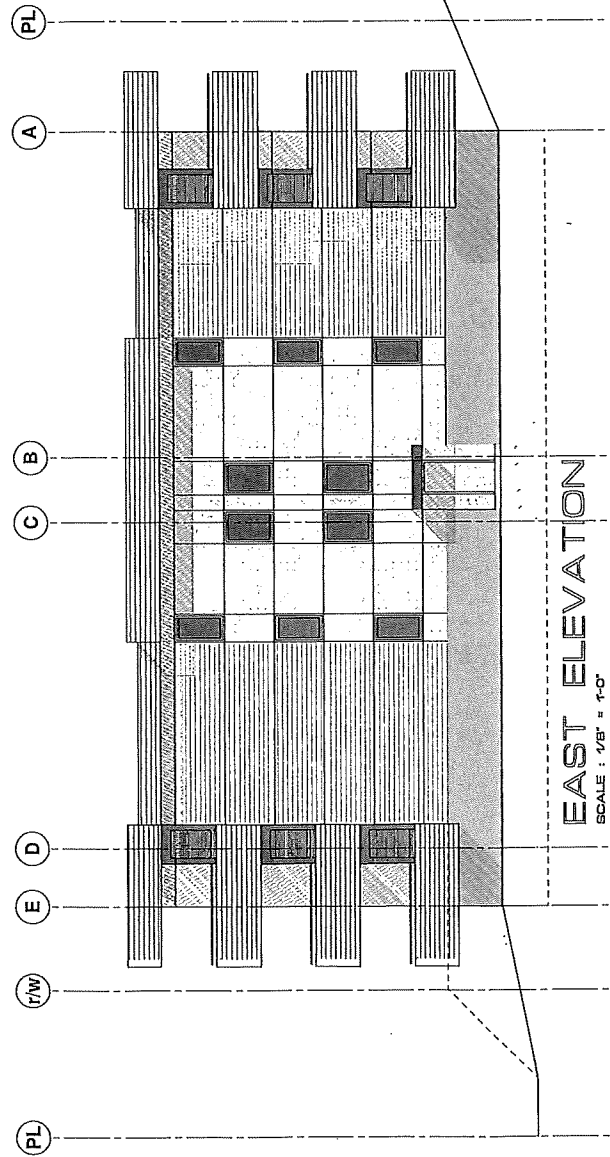
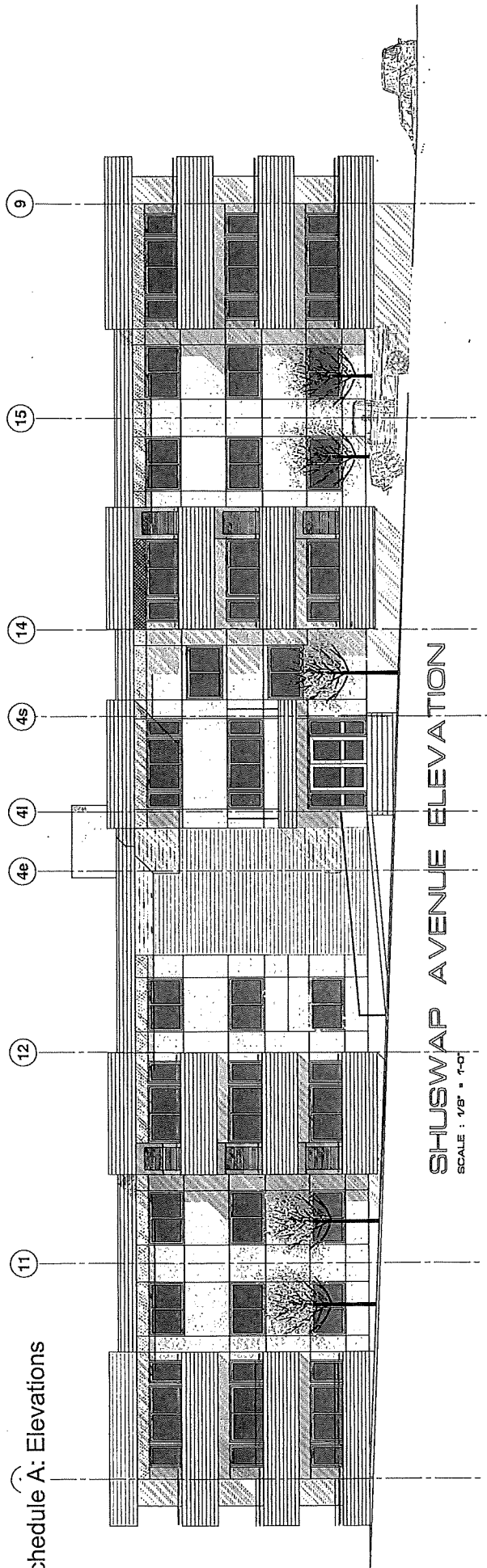


NO. REVISION DATE
ISSUED FOR A/R REVIEW 12/2/19

artek
architects - planning - design
brisa & natson architects sba
1000 WEST 10TH AVENUE
SUITE 1000 DENVER, CO 80202-1100
TEL: 303.733.1100 FAX: 303.733.1101

TAMCO VENTURES LTD.	
CHASE B.C.	
277 BURNHAM AVENUE	
BUILDING ELEVATIONS	
PROJECT NO. 19-0000000000 PROJECT NAME: TAMCO VENTURES LTD. CHASE B.C. PROJECT ADDRESS: 277 BURNHAM AVENUE, VANCOUVER, B.C. V6N 1A1 PROJECT DATE: 12/2/19 PROJECT SCALE: 1/8" = 1'-0"	
DESIGNED BY	DATE
CHECKED BY	DATE
APPROVED BY	DATE
DRAWN BY: [Signature] CHECKED BY: [Signature] APPROVED BY: [Signature]	
BY: 6	

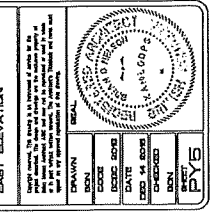
Schedule A: Elevations



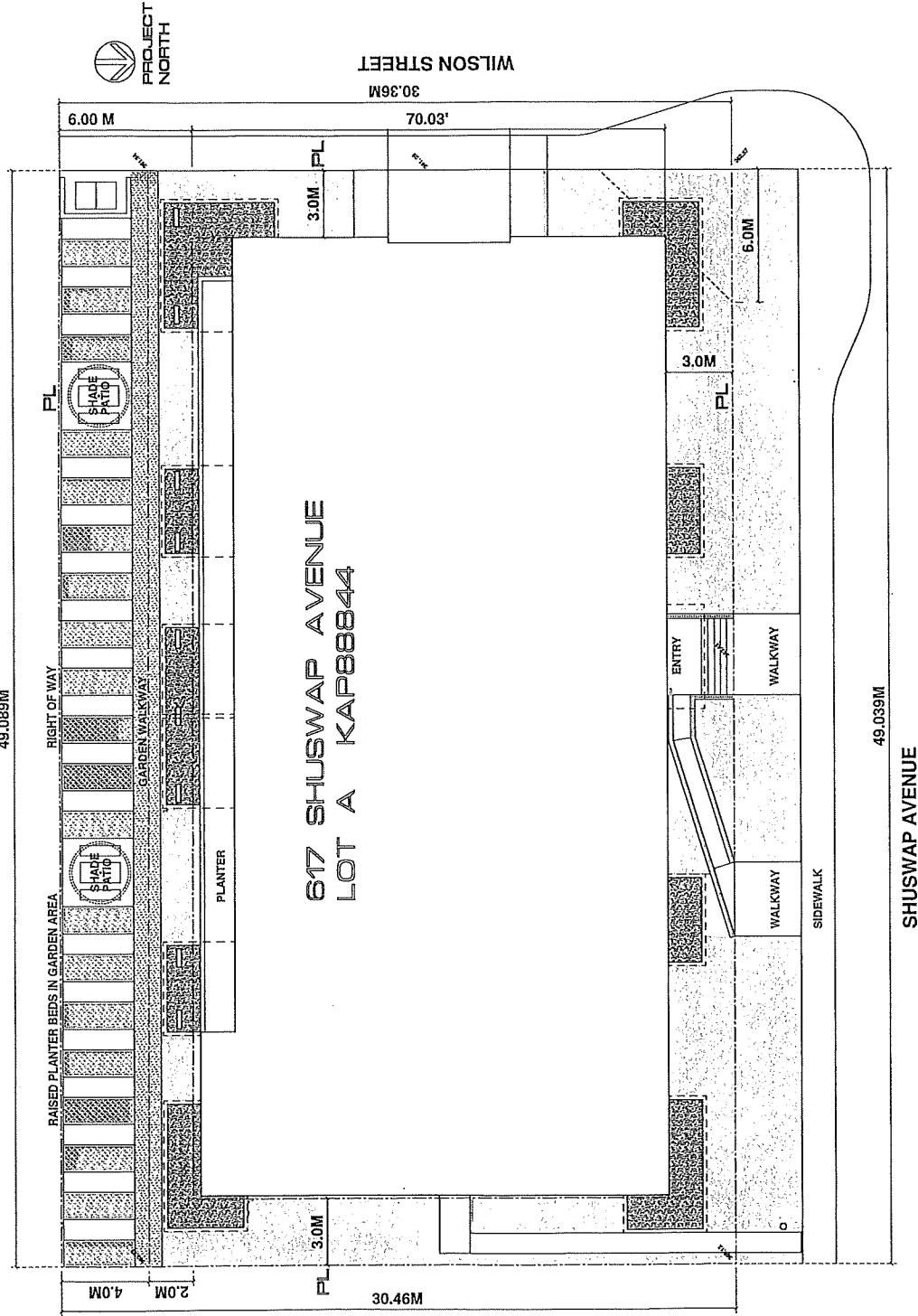
NO. REVISION
ISSUED FOR AND REVIEW
DATE
12/20/19



TAMCO VENTURES LTD.
CHASE B.C.
817 SHUSWAP AVENUE
SHUSWAP AVE. ELEVATION
EAST ELEVATION



Schedule A: Landscaping



NO. REVISION DATE
ISSUED FOR AN REVIEW 12/02/18



TAMCO VENTURES LTD. CHASE B.C. 617 SHUSWAP AVENUE PRELIMINARY LANDSCAPE AREA ALLOCATIONS		
DRAWN CHECKED INCHES DATE JAN OR NOV CHECKED SIGN SHEET	SCALE 1" = 10'	



VILLAGE OF CHASE

Memorandum

Date: February 8, 2019
To: Mayor and Councillors
From: CAO
RE: Indemnity Agreement with Chase and District Recreation Centre Society

At its May 12, 2015 meeting, Council of the day passed a resolution to restrict any more borrowing against the RBC Loan for the Society which is guaranteed by the Village of Chase.

Recently, the Recreation Centre Society approached Council and has requested Council's consideration to allow for additional borrowing against the Loan in the amount of \$125,000 to enable the Society to:

1. Fund the drilling of a well
2. Install necessary equipment to enable the Society to provide its own water source for irrigation at the Sunshore Golf Course
3. Pay outstanding utility charges owing to the Village of Chase

As this project would eliminate the need for the Sunshore Golf Course to utilize treated water from the Village of Chase, Administration recommends that Council approve the indemnity agreement be amended to permit additional borrowing by the Society, with the confirmation that the Society will continue to pay any payments required against the loan.

RECOMMENDATION

"That Council approve an amendment to the Loan Guarantee Indemnity Agreement with the Chase and District Recreation Centre Society to permit additional borrowing in the amount of \$125,000 to enable the Society to pay outstanding utility charges to the Village of Chase and to provide funding to acquire a separate water source for golf course irrigation purposes."

Respectfully submitted,



January 15, 2019

Attention: Chief Administrative Officer

Re: CivicInfo BC Membership Renewal, 2019

Dear Colleagues,

Enclosed with this letter, please find your 2019 renewal notice for membership in the CivicInfo BC Society.

With your continued support, CivicInfo BC (www.civicinfo.bc.ca) is able to provide local governments with a wide range of information services that are used daily by thousands of local government employees, elected officials, and members of the public. A list of those services, along with select highlights from 2017/18, can be found on the enclosed summary of service offerings.

This has been a year of refinement for CivicInfo BC. We worked diligently to find efficiencies in our processes that allow us to provide the same level of service our members have come to expect, at significantly increased volumes, without raising membership fees. We have upgraded how we distribute information to our members, with new tools like a subscriber notification portal. Users can now select the information they wish to receive from a single place. This development ensures that you can receive the specific information you're seeking without clutter.

2018 was also a year of records for our organization. We posted more jobs, and more news, than ever before. With our new and refined notification tools, we gained a record number of new subscribers. We also experienced a 75% increase in page views, reflecting the incremental improvements we've made as well as the addition of new services like our powerful CivicStats.ca data and business intelligence tool.

Other noteworthy undertakings:

- CivicInfo BC has continued to expand its document collection efforts. We have been testing methods aimed to increase user accessibility and integration of the collected data throughout our website. The goal is to create a user experience that provides the information seeker with all of the pertinent information we have available in the simplest manner possible.

- In 2018, CivicInfo BC once again served as the province's information portal for local election results and information. This year, technological improvements made it possible to feed live information to the media in real-time, resulting in unprecedented prime-time television coverage on election night. Traffic on our election site was almost double the level we saw in 2014, and we estimate that between one and two million British Columbians learned of unofficial results through us or one of our media partners.

Your support is what makes everything we do at CivicInfo BC possible. We encourage you to renew your membership quickly. If you have any questions at all, please contact our staff at 250-383-4898, or e-mail info@civicinfo.bc.ca. We look forward to serving you in the year ahead.

Sincerely,


Alberto De Feo
President, CivicInfo BC Society

Enclosures

cc: Corporate Administrator
Financial Administrator

CivicInfo BC Directors (Alphabetical by Last Name)

Brian Carruthers – CAO, Cowichan Valley Regional District
Megan Chorlton – Director of Member Services, Municipal Insurance Association
Ross Coupé – Corporate Manager, Northern Rockies Regional Municipality
Alberto De Feo – CAO, District of Lake Country
Paul Gipps – CAO, Fraser Valley Regional District
Gord Howie – Interim CAO, District of Stewart
Todd Pugh – Executive Director, CivicInfo BC (Ex-Officio)
Josh Van Loon - Senior Policy Analyst, Union of BC Municipalities

CIVICINFO BC BY THE NUMBERS

CivicInfo BC (www.civicinfo.bc.ca) belongs to our members; the local governments and related agencies in British Columbia. On a daily basis, thousands of people use us to find information that helps build stronger communities.

**14,923,261
PAGE VIEWS**

CivicInfo BC received almost 15 million page views last year. This marks a 76% increase in traffic, the most recorded over a 5-year span. The growth of CivicInfo BC is due to an increase in services including: CivicStats, user refinements, archived local government news, event registrations, and an up-to-date grant database.

It now takes only 1.6s to load a CivicInfo BC Page

**2x
FASTER SITE
SPEEDS**

Since 2015, CivicInfo BC has been refined and optimized so much that pages load twice as fast as before. Site improvements are continual as we strive to improve the user experience in the ever evolving online landscape.

In one year CivicInfo BC's subscribers doubled as a result of our new subscriber notification system

**SUBSCRIBERS
2x GROWTH
TO 5500**

Today we have over 5500 subscribers who receive local government information. Subscribers are projected to exceed 10,000 by 2020.

Since 2015, the directory has seen more growth than any other area on our site. Since 2015, views in this area have increased 6 fold.

**DIRECTORY
PAGE VIEWS
6x GROWTH
TO 850k**

CivicInfo BC Directory Listings see more than 850,000 views a year. It remains the most current and up-to-date local government directory.

This complimentary service had a big year. Page views for the Bids & Tenders Service have tripled since 2015. Bid's now receives more than 300,000 views a year. It's a free service that has grown substantially over the years

**300k
BIDS &
TENDERS
PAGE VIEWS**

Each posting receives over 400 views

In 2015 CivicInfo BC staff posted 3452 jobs.
In 2018 we posted 6048 jobs.

The BC Local Government Job Posting service is a partnership between CivicInfo BC and LGMA BC. We offer top-tier customer service at affordable rates.

**6048
JOBS POSTED**

With your continued support, CivicInfo BC (www.civicinfo.bc.ca) is able to provide British Columbia's local governments and related public agencies with a wide range of information services.

CivicInfo BC Services & Benefits

	Supported by Memberships	Only for Member Organizations
British Columbia's master online directory of local governments and related agencies.	<input checked="" type="checkbox"/>	
Legislative calendar that highlights all key dates from 31 statutes and regulations.	<input checked="" type="checkbox"/>	
Current and historical local government election information and results.	<input checked="" type="checkbox"/>	
Searchable document libraries with thousands of relevant and practical items.	<input checked="" type="checkbox"/>	
An up-to-date database of local government grant opportunities .	<input checked="" type="checkbox"/>	
Local government media headline feed (Twitter, @BCHeadlines) and press releases, updated daily.	<input checked="" type="checkbox"/>	
Online discussion boards for various local government professional groups.	<input checked="" type="checkbox"/>	
Lists of training opportunities for local government employees and officials.	<input checked="" type="checkbox"/>	
Weekly newsletters , often featuring important news and innovations.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Use of the CivicStats tool for research, data visualization, and performance measurement.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Access to the contact list tool, where members can create mail and e-mail distribution lists .	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complimentary postings on our " Bids & Tenders " service.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Discounts on pre-paid job posting packages .	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A say and a vote in the governance of the CivicInfo BC Society.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



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(604) 683-7255

email:
rcbc@rcbc.ca

web:
www.rcbc.ca

January 11, 2019

RECEIVED
Village of Chase

JAN 17 2019

Original _____
File _____
Copy _____
Agenda _____

Mayor Rod Crowe and Council
Village of Chase
826 Okanagan Avenue
Chase, BC V0E 1M0
Canada

Dear Mayor Rod Crowe and Council:

Re: Recycling Council of British Columbia 45th Annual Zero Waste/Circular Economy Conference 2019

Established in 1974, the Recycling Council of British Columbia (RCBC) is Canada's first profit waste prevention organization. Since that time, the Council has worked side-by-side local governments to eliminate waste in B.C. and develop a sustainable circular economy.

We invite you to attend **RCBC 2019 "Conference on Circular Economy" on May 8, 9, in Whistler, B.C.**, featuring a variety of topics relevant to local governments in B.C. Programming for RCBC 2019 (www.rcbcconference.ca) will include:

- extended producer responsibility
- illegal dumping
- reuse and repair
- waste prevention
- communications and engagement

As well, we plan to address a variety of waste, recycling, and diversion-related issues you may be facing now or in the near future. We provide a three-day experience of workshop presentations, and opportunities to network with professionals and area experts to become informed. B.C.'s industry stewardship agencies, such as RecycleBC, Regeneration, and E Pacific will be in attendance, as well as the BC Ministry of Environment.

RCBC provides comprehensive public education to support recycling and waste-related products and services through the BC Recycling Hotline, the online Recyclepedia and the free BC Recyclepedia phone app. Last year alone, we answered more than 280,000 questions from communities just like yours.

In our public policy work, we engage a variety of stakeholders to collaboratively develop and recommend progressive waste prevention initiatives and legislation. RCBC also facilitates sharing of knowledge, good practices, and professional development. All of those elements included as part of Canada's longest running waste prevention event, the annual RCBC Zero Waste Conference on Circular Economy, now in its 45th year.

Thank you for your continued support. Let us keep working together to make a waste-free province through the application of sustainable circular economy principles. If you have any questions, you can reach me at 604-683-6009 ext. 307 or at brock@rcbc.ca.

Sincerely,

Brock Macdonald
Chief Executive Officer