



AGENDA

Regular Meeting of the Council of the Village of Chase
to be held at the Community Hall at 547 Shuswap Avenue, and via Zoom
on Tuesday, February 8, 2022 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the February 8, 2022 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the Special Meeting of Council held January 17, 2022 Pages 1-3

Resolution:

“THAT the minutes of the Special meeting of January 17, 2022, be adopted as presented.”

3.2 Minutes of the Regular meeting of Council held January 25, 2022 Pages 4-6

Resolution:

“THAT the minutes of the Regular meeting of January 25, 2022, be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

Don Cavers, owner of Chase Equipment Ltd, has applied to develop 116 MacPherson Street.

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 7-11

8. UNFINISHED BUSINESS

8.1 SILGA Call for Resolutions for 2022 Convention

At Council's January 11, 2022 meeting several topics were discussed:

- Wildfire risk reduction by reducing fuels outside of the boundaries and around the perimeter of communities – other authorities are responsible including BC Wildfire Service, other Crown authorities, Regional Districts
- Highway Rescue funding – needs to be enhanced and should be paid for through ICBC
- First Responders program – should be fully funded through BC Emergency Health Services

- School Districts should be required to keep at least two school busses in small communities during the 'off season' to facilitate evacuation of vulnerable individuals

Recommendation:

“THAT Council submit the following resolutions to SILGA:

- 1. That BC Wildfire Service take action to reduce fuels around the perimeter of communities in BC;**
- 2. That Highway Rescue funding be increased to cover more of the costs for this service and that funding come directly from ICBC;**
- 3. That the BC Emergency Health Services be required to increase funding for the First Responders programs in communities in BC; and**
- 4. That School Districts providing busses for transporting students be required to keep at least two school busses in small communities during the 'off season' to facilitate evacuation of vulnerable individuals.**

- 8.2 Zoning Amendment Bylaw for 909 Foothills Road
Report from Director of Corporate Operations and Bylaw
Recommendations:

Pages 12-16

- 1. “THAT the Village of Chase Zoning Amendment Bylaw No. 912-2022 be read a first time.”**
- 2. “THAT the Village of Chase Zoning Amendment Bylaw No. 912-2022 be read a second time.”**
- 3. “THAT the Village of Chase Zoning Amendment Bylaw No. 912-2022 be submitted to a Public Hearing.”**

- 8.3 2021 Grant-in-Aid – Post Event Summaries

Pages 17-23

The Village's Grant in Aid Policy states in part, “Award recipients in the amounts of \$500 or more will be required to submit a post event summary of how the grant-in-aid was utilized within 60 days of the event including revenues and expenses, attendance at event and a statement of value achieved by the event – failure to provide information to Council as to how a grant was utilized will affect the recipient's eligibility for a grant in the following year.”

2021 Grants-in-Aid recipients were:

- Chase and Area Young Learners Society - \$2,000
- The Adams River Salmon Society - \$2000
- Chase & District Museum and Archives -\$4107
- Team Chase - \$254
- Working Together Pow Wow - \$250

Recommendation:

“THAT the post event summaries from Chase and Area Young Learners Society, the Adams River Salmon Society and the Chase & District Museum and Archives be received for information.”

9. NEW BUSINESS

- 9.1 Investing in Canada Infrastructure Program – Green Infrastructure Environmental Quality Pages 24-27

Memorandum from the Director of Corporate Operations

Recommendation:

“THAT Council approves the submission of a grant application to the *Investing in Canada Infrastructure Program – Green Infrastructure – Environmental Quality* to fund 73% of the headworks improvements at the Wastewater Treatment Plant, and the Village to fund 27% of the project equaling \$226,044, AND,

THAT the Village of Chase will provide overall grant management for the project, and cost overruns.”

- 9.2 2022 Grant in Aid Applications Pages 28-78
Report from the Chief Financial Officer

Recommendation:

“That Council approve the equivalent of a maximum of \$1,420 of Community Hall rental fees to the Chase and Area Young Learners “Out of the Smoke” program and ensure scheduling coordination with other facility user; and that the Village of Chase provide a maximum of \$2,500 funding for labour, supplies and additional facilities rentals not provided for under other funding sources.

That Council approve \$5,000 to the Shuswap Skating Club for start up program costs.

That Council, in accordance with the Grant-in-Aid Policy, not approve the grant in aid application from the Royal Canadian Legion for the “Washroom Upgrade Project”.

- 9.3 Letter from Paul Matheson regarding purchase of Village property Page 79-85

Recommendation:

“THAT Administration be directed to prepare a report on the feasibility of disposing dedicated highway to the property owners of 838 Shuswap Avenue.”

- 9.4 Appointment of Deputy Corporate Officer

As per the Officer’s Bylaw 761-2011, Council must make an appointment for this position.

Recommendation:

“THAT Lynn Eileen be appointed as the Deputy Corporate Officer for the Village of Chase effective February 14, 2022.”

- 9.5 Letter from Dave Smith regarding Participaction Microgrant Page 86-89
Horseshoe Pitches Willson Park

Recommendation:

“THAT the Village of Chase support the Horseshoe Pitch volunteers for an application to Participaction for a Microgrant to upgrade the Horseshoe Pitches in Willson Park; AND

THAT if the group is successful in accessing the funds, that the Village of Chase Public Works department provide some assistance/advice on the works to be done by the volunteers.”

- 9.6 Letter from Zilly Palamar regarding Village water and Grants-in-Aid Page 90

Recommendation:

“THAT the letter from Zilly Palamar regarding the cost of water and grants-in-aid to various organizations in Chase be received.”

- 9.7 Village of Cumberland letter regarding Private Members Bill C-216 Pages 91-93

Recommendation:

“THAT Council provide letters to Prime Minister Trudeau and the Federal Minister of Health Carolyn Bennett in support of Private Members Bill C-216, Health Based Approach to the Substance Use Act; AND

THAT the Village of Cumberland be copied on those letters.”

10. NOTICE OF MOTION

11. IN CAMERA

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Resolution:

“THAT the February 8, 2022 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Special Meeting of the Council of the Village of Chase
held at the Chase Community Hall, 547 Shuswap Avenue on
Tuesday, January 17, 2022 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki (attended virtually)
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Director of Corporate Operations
Joanne Molnar, Chief Financial Officer

Public Participants: 31 (14 in person, 17 virtually)

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Torbohm

**"THAT the January 17, 2022 Village of Chase Special Council meeting agenda be
adopted as presented."**

CARRIED

#2022/01/17_001

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

9.1 Evacuation Strategy Discussion

Mayor Crowe welcomed everyone and noted:

- We are here to discuss the implementation of a strategy for the 100-200 people in Chase that we know do not have their own transportation or anyone to assist them in the case of an evacuation

Main themes for discussion:

1. Identifying Vulnerable Individuals
2. Pre-Planning and Public Education
3. Evacuation – Transportation/Destination

Comments included:

- The Chase Lions Club has their “clients” logged into their own system – perhaps each group/organization could utilize their own system to capture their clients which would likely capture most if not all of the vulnerable people in Chase
- Suggestion to split the municipality into sections and have one or two people per section and be responsible for the vulnerable individuals in that section
- Should we rely on school busses or should we contract a service?
- Logan Lake’s efforts including coordination, continuing education well in advance of events were referenced and a suggestion was made to have an emergency coordinator for Chase
- Lions Clubs in most communities including Ashcroft, Clinton, Lytton were involved in emergency situations – Lions can assist in identifying individuals needing assistance
- A core committee should be struck to work through this with representatives from each group to provide some oversight
- EMBC has great experience with BC Transit in 2021 for transportation – people and animals were transported – mobilization was very efficient
- People and problems need to be identified
- Non-ambulatory individuals will have supports (e.g. Interior Health)
- Some people can be moved out during alert stages of emergency
- Various groups can be involve including Better at Home, Homecare Services, Seniors Centre, Rotary, Food Bank
- Suggestion for a part-time coordinator perhaps shared between Village of Chase and 3 local area bands
- Helpful to have a central registry in place
- Quadrants or ‘sections’ have been proposed in the Village’s draft evacuation plan – these could be utilized for the purpose of evacuating vulnerable individuals
- The Shuswap Emergency program has developed a Neighbourhood Emergency Preparedness program – NEP – areas are sectioned out by neighbourhoods whose residents look after each other
- Registry takes a lot of time and responsibilities – NEP provides more buy-in and interest
- Need to plan for where people are going and for their needs – medicines, mental illness, drug dependencies
- Personal preparedness is also a big piece
- The Lakes Division Emergency group was referenced
- Various alert systems can be one of many communications tools
- Should consider a local coordinator with a small committee to make this happen
- Need a comprehensive strategy for public education
- UBCM may have funding for a part-time coordinator
- Other communities have valuable information we can obtain

Comments from this meeting will be categorized for an upcoming meeting on this topic so we can begin to narrow down the necessary tasks and assign them to various groups/representatives.

Another meeting will take place sometime in February. Everyone in attendance at this meeting will be notified.

10. **NOTICE OF MOTION**
None

11. **IN CAMERA**
None

12. **RELEASE OF IN CAMERA ITEMS**
None

13. **ADJOURNMENT**
Moved by Councillor Scott
Seconded by Councillor Torbohm
"THAT the January 17, 2022 Village of Chase Special Council meeting be adjourned."
CARRIED
#2022/01/17_002

The meeting concluded at 5:40 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



Minutes of the Regular Meeting of the Council of the Village of Chase
held at the Chase Community Hall, 547 Shuswap Avenue and via Zoom on
Tuesday, January 25, 2022 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon (attended virtually)
Councillor Ali Maki (attended virtually)
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer

Public Participants: 5 (4 in person, 1 virtually)

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Torbohm

Seconded by Councillor Scott

**"THAT the January 25, 2022 Village of Chase Regular Council meeting agenda be
adopted as presented."**

CARRIED

#2022/01/25_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held January 11, 2022

Moved by Councillor Maki

Seconded by Councillor Torbohm

**"THAT the minutes of the January 11, 2022 Regular Meeting of Council be
adopted as presented."**

CARRIED

#2022/01/25_002

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

6.1 Chase and District Chamber of Commerce

Quarterly Report to Council regarding Visitor Information Services

Christina Lutterman, Chamber Manager provided an overview of the report.

Moved by Councillor Maki

Seconded by Councillor Torbohm

**"THAT the Quarterly report to Council from the Chase and District Chamber of
Commerce be received as information."**

CARRIED

#2022/01/25_003

Moved by Councillor Scott
Seconded by Councillor Torbohm

“THAT the resolution made by Council in January, 2021 that required quarterly reports from the Chamber to Council be rescinded and that the Chamber report to Council on an as-needed basis.”

CARRIED

#2022/01/25_004

7. REPORTS

a) Mayor and Council Reports

Councillor Lauzon

- January 17 – Attended a Special meeting of Council
- January 21 – Want to extend appreciation to all attending firefighters from various departments in assisting Chase Fire Rescue with an industrial fire

Councillor Scott

- January 17 – Adams River salmon society board meeting
 - January 17 – Attended a Special meeting of Council
- Working with Joni to have Robin Cyr to attend as a delegation for the Salmon Salute

Councillor Torbohm

- January 17 – Attended a Special meeting of Council
- January 21 – Attended the Shuswap Trail Alliance Working Group meeting

Councillor Maki

- January 17 – Attended a Special meeting of Council

Mayor Crowe

- January 17 – Attended a Special meeting of Council
- January 20 – Attended a TNRD Closed Board of Directors meeting
- January 20 – Attended the TNRD Regular Board of Directors meeting
- January 21 – Attended the TNRD Committee of the Whole meeting

Moved by Councillor Scott
Seconded by Councillor Torbohm

“THAT the reports from Council members be received for information.”

CARRIED

#2022/01/25_005

8. UNFINISHED BUSINESS

8.1 Development Variance Permit – 775 Cedar

Moved by Mayor Crowe
Seconded by Councillor Scott

“THAT Council issue Development Variance Permit #5-2021.”

CARRIED

#2022/01/25_006

8.2 Inter-Community Business Licence Bylaw

Moved by Councillor Scott
Seconded by Councillor Torbohm

“THAT the Inter-Community Business Licence Bylaw Amendment 911-2022 be adopted.”

CARRIED

#2022/01/25_007

- 8.3 SILGA Community Excellence Awards Ideas
Moved by Councillor Torbohm
Seconded by Councillor Lauzon
"THAT the invitation for submissions for a SILGA Community Excellence Award be received for information."
CARRIED
#2022/01/25_008
- 8.4 Council Appointments – Updated as of January 20, 2022
Moved by Councillor Torbohm
Seconded by Councillor Maki
"THAT the Council Appointments list as of January 20, 2022 be received."
CARRIED
#2022/01/25_009
- 8.5 Strategic Plan – Quarterly Review (1st Quarter-2022)
Moved by Councillor Torbohm
Seconded by Councillor Scott
"THAT the First Quarter Report on Council's 2021/2022 Strategic Plan be received for information."
CARRIED
#2022/01/25_010
9. **NEW BUSINESS**
None
10. **NOTICE OF MOTION**
None
11. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**
None
12. **IN CAMERA**
Moved by Councillor Scott
Seconded by Councillor Maki
"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality, and Section 90 (1) (c) labour relations or other employee relations."
CARRIED
#2022/01/25_011
13. **RELEASE OF IN CAMERA ITEMS**
None
14. **ADJOURNMENT**
Moved by Councillor Scott
Seconded by Mayor Crowe
"THAT the January 25, 2022 Village of Chase Regular Council meeting be adjourned."
CARRIED
#2022/01/25_012
- The meeting concluded at 5:08 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: February 4, 2022
To: Mayor and Council
From: CAO
RE: Activities Report January 10 to February 4, 2022

Council Support

- Submitted Council highlights from various Council meetings to Chase Sunflower
- Met with Senior managers to discuss council directives, delegate tasks
- Provided Council with communications relating to various matters in the community
- Monitored orders and information from Public Health Officer relating to Covid-19
- Prepared reports for Council agendas for January 25 and February 8, 2022 meetings
- Reviewed Administrative reports for Council agendas
- Met with Mayor and representatives of Internet service providers regarding proposed broadband service review for Chase and area
- Attended all Council meetings
- Participated in an All-Staff lunch-and-learn meeting on January 12, 2022
- Participated in conference call with Interior Health Authority and municipalities regarding service levels in various communities
- Participated in meeting with Thompson Region Division of Family Practice to discuss emergency planning matters
- Met with Council and senior administration to discuss internal staffing and other matters
- Reviewed Council meeting agendas and minutes

Management and Staff Support

- Met with Fire Chief to discuss various Fire Department matters
- Participated in virtual meeting of TNRD CAOs to discuss various shared matters
- Participated in meeting with Executive Director and Chair of Shuswap Economic Development Society to discuss ideas and options for Chase
- Worked with Senior Managers to problem solve various issues
- Assisted various individuals with business license and land use queries
- Authorized payroll and accounts payable

Other Activities

- Assisted with various Community Hall bookings
- Acted as Commissioner for Taking Affidavits on a number of occasions
- Working with President of the Recreation Centre Society for meeting to discuss repair and replacement priorities for Arena
- Provided Covid-19 information to citizens, event organizers

Respectfully submitted,



VILLAGE OF CHASE

Memorandum

Date: 4 February 2022

To: Mayor and Council

From: Sean O'Flaherty, Director of Corporate Operations

RE: Activities undertaken from January 10, 2022 to February 4, 2022

Regular Duties:

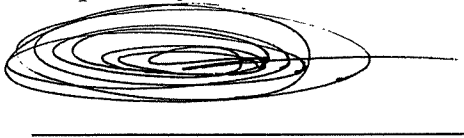
- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert
- Coordinate resolution to IT issues
- Coordinating cemetery
- Coordinating Community Hall bookings

Other Duties/Activities During the Reporting Period:

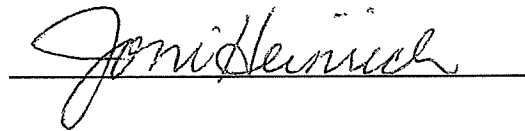
- Occasional discussions with MOTI regarding Trans-Canada Highway
- Processed 1 Comfort Letters
- Fielded many calls on residential and commercial real estate
- Discuss operations with Team Lead Hand as needed
- Approved 1 Building Permits
- Met with TRUE to discuss wastewater treatment plant
- Registered variance permits on respective titles as Council approves
- Reviewed monthly Recycle BC Collector Claim Report
- Working on 2022 budget
- Reviewing next phase application for Whitfield Landing
- Reviewing 116 MacPherson multi-family development
- Processed a zoning application for 909 Foothills
- Met with MoTI regarding Kynoch Ventures subdivision application
- Completed interviews, and hired Lynn Eileen as Deputy Corporate Officer
- Awarded contracted positions for Animal Control and Bylaw Enforcement
- Completed interviews for Utility Operator 1 and hired Tyler Magnusson for position
- Many meetings on WWTP, planning for improvements
- Virtual meeting with Recycle BC regarding annual GHG reporting
- Submitted Villages 2021 GHG report to Recycle BC

- Site inspection for new house at 1264 Montgomery
- WWTP inspection from Ministry of Environment to determine permit compliance
- PW planning for street sweeping and hydrant maintenance
- Setting up inspection programme for Coburn Bridge
- Water Meter repair programme began February 1 – plan to repair up to 50 meters in 2022
- Organizing diffuser cleaning at WWTP in late February/early March (post thaw)
- Gained compliance on a WorkSafe inspection for confined spaces
- Preparing for seasonal employee return February 22
- Completing an FOI request on 1015 Paquette
- Completed interviews, and hired Mick DeRoo Ludvig as Equipment Operator 1
- Met with applicant and surveyor for Corona Hills subdivision
- Processing Phase 2 of Whitfield Landing subdivision
- Working on multi-family development at 116 MacPherson Ave
- Approved next multi-family building at 220 Shepard (Cedar Flats)
- Worked on zoning application for 909 Foothills Road
- Working on Temporary Use Permit application at 909 Trans-Canada Highway
- Bylaw Enforcement activities are normal for winter
- Animal Control dealing with 2 recent dog attacks, and dog licence reminders

Respectfully submitted,



Approved for Council Consideration by CAO





VILLAGE OF CHASE

Memorandum

Date: February 3, 2022

To: Council

From: CFO

RE: January Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Review daily cash receipting transactions and bank deposits.
- Upload BC Assessment roll updates.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.
- Payroll reconciliations for benefits and retroactive payments as required.
- Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.
- Submit quarterly reporting for GST, WCB, and Employer Health Tax.
- Attend Council meetings and workshops
- Respond to email and telephone inquiries

Budget, Property Taxes & Financial Reporting

- Complete Province of BC property tax deferment information requests.
- Download and process HOG information when approved by the Province of BC
- Reconcile and set up 2022 accounts
- Transfer outstanding utility services to property taxes and notify account holders of transfers
- Attend GFOA HOG Webinar
- Attend ETax Year Yearend webinar and resolution to Province of BC computer glitch. Refile Year end School Tax
- Auditors planning session and scheduling
- Complete Municipal Pension Plan annual report

Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project.
- Prepared Budget Forecast and Periodic Progress Report for Community Hall Roof Project.
- Submitted final report and documentation for the Chase Creek Floodplain mapping grant application
- Receive grant in aid applications
- Follow up on Community Hall Roofing project and arrange roof assessments for bandshell and curling rink

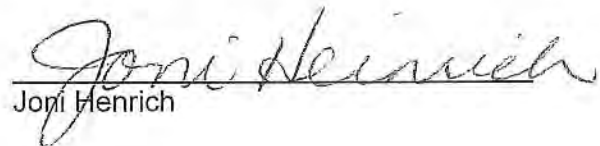
Other

- Provide Cashier/ Receptionist training as required
- Complete accounts receivable invoicing for cemetery, facility usage and service provisions as required.
- Attend staff luncheon
- Participate in interviews of Deputy Corporate Officer candidates.
- HOLIDAYS

Respectfully submitted,


Joanne Molnar

Approved for Council Consideration by CAO


Joni Henrich



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director of Corporate Operations

DATE: 4 February 2022

RE: Zoning Amendment Bylaw – 909 Foothills Road

ISSUE/PURPOSE

To amend Zoning Bylaw 683-2006 by changing the zoning designation at 909 Foothills Road from *P-2, Public and Quasi-Public Use* to *C-3, Service Commercial*.

OPTIONS

1. Read the bylaw twice and then send to a Public Hearing
2. Do not advance the bylaw

Council can proceed with reading the bylaw a first time, a second time, and send the bylaw to a Public Hearing. This is the recommended option.

HISTORY/BACKGROUND

The subject property is located in *P-2, Public and Quasi-Public Use* which does not allow commercial uses. The property was formerly occupied by JPW, a highway maintenance company. The new owner has a restaurant auction business and intends to relocate that business to Chase.

DISCUSSION

Included in this Report to Council is:

- Zoning Amendment Bylaw 912-2022
- Property Information Report

FINANCIAL IMPLICATIONS

Costs associated with processing a zoning amendment application are covered by the \$800 application fee. If Council chooses not to proceed to a Public Hearing, the applicant will be refunded \$200.

POLICY IMPLICATIONS

Section 460 of the *Local Government Act* regulates amendments to land use bylaws. Section 464 of the *Local Government Act* states that a Public Hearing is necessary on all land use amendments. Furthermore, all property owners within 50m of the subject property will be notified of the pending application in advance

of any Public Hearing. There is also a requirement to advertise in local newspapers.

The use of land is regulated by the Village's Zoning Bylaw #683, and the Official Community Plan (OCP). The proposed use of the land is consistent with Chase's OCP.

RECOMMENDATION

"THAT the Village of Chase Zoning Amendment Bylaw 912-2022 be read a first time."

"THAT the Village of Chase Zoning Amendment Bylaw 912-2022 be read a second time."

"THAT the Village of Chase Zoning Amendment Bylaw 912-2022 be submitted to Public Hearing."

Respectfully submitted,



Approved for Council Consideration by CAO



**VILLAGE OF CHASE
BYLAW NO. 912-2022**

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

AND WHEREAS the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 635, 2002 as amended from time to time;

AND WHEREAS the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as "Village of Chase Zoning Amendment Bylaw No. 912-2022".
2. The Village of Chase Zoning Bylaw No. 683-2006, is hereby amended by changing the zoning designation on LOT 1 DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP74562 (909 Foothills Road) from "*P-2 Public and Quasi-Public Use* to *C-3, Service Commercial.*"

READ A FIRST TIME THIS __ DAY OF __, **2022**

READ A SECOND TIME THIS __ DAY OF __, **2022**

PUBLIC HEARING HELD THIS __ DAY OF __, **2022**

READ A THIRD TIME THIS __ DAY OF __, **2022**

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE THIS __ DAY OF __, **2022**

ADOPTED THIS __ DAY OF __, **2022**

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



****DRAFT** Property Information Report**

Report Generated on: December 17, 2021 08:39:15 AM

Thompson-Nicola Regional District

300 - 465 Victoria St

Kamloops, BC V2C 2A9

T (250) 377-8673

F (250) 372-5048

E gisinfo@tnrd.ca

909 Foothills Rd

Parcel Description & Location

[More Details](#)

Legal Description:

LOT 1 DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT
PLAN KAP74562

Plan Number:

KAP74562

Parcel Type (Class):

SUBDIVISION

Owner Type:

PRIVATE

Lot Size(Calculated)(+/-5%):

Square Meter:

14855.55

Acre:

3.671

Hectare:

1.486

Community: Chase

Local Authority: Village of Chase

School District: Kamloops/Thompson



TNRD Services

(Contact the Local Authority for services provided by other jurisdictions)

[More Details](#)

Water Service: N/A

Sewer Service: N/A

Fire Protection: N/A

Future Debt (Loan Authorization)

(For enquiries, contact the Local Authority)

[More Details](#)

Future Debt: Unknown - contact Village of Chase for any future debt.

Planning & Zoning

(For enquiries, contact the Local Authority)

[More Details](#)

Zoning Bylaw: 683

Zoning: P-2

Lakeshore Development Guidelines (Intersect): Yes

Lake Name: Little Shuswap Lake

Lake Classification: Development Lake, Special Case Lake

Fringe Area: Chase

Floodplain Information: Refer to Local Government floodplain regulation.

Site Specific Zoning: Contact Local Authority

Development Permit Area: N/A

Official Community Plan Name: CONTACT LOCAL AUTHORITY

OCP Designation: CONTACT LOCAL AUTHORITY

Agriculture Land Reserve (Intersect): No

Riparian Area (Source: TRIM)(Intersect): No

Post-Wildfire Geohazard Risk Restrictions: Unknown

Development Applications & Permits - from July 2009 to Present (For enquiries, contact the Local Authority)

[More Details](#)

Folio:	Development Application Number:		Development Application Type:		Status:
Folio:	File Number:	Application Date:	Issued Date:	Completion Date:	Status:
Type of Construction:					

BC Assessment

(For enquiries, contact BC Assessment Authority)

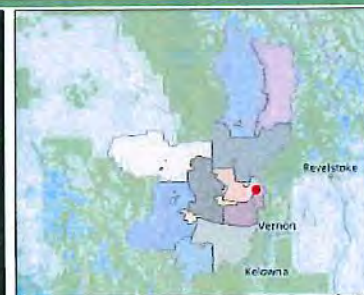
[More Details](#)

Folio:	Land Title PID:	Assess Year:	Land:	Improvement:	Property Class:
512.00141.510	025-811-886	2021	\$129,000.00	\$311,000.00	6-Bus/Oth
512.00141.510	025-811-886	2020	\$129,000.00	\$285,000.00	6-Bus/Oth

Folio:	Actual Use:
512.00141.510	STORES & SERVICE COMMERCIAL

Manual class:
Service Repair Garage

Disclaimer: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and the Thompson-Nicola Regional District (TNRD) is not responsible for its accuracy, completeness or how current it may be. View full [Disclaimer and Terms of Use](#)



Legend

Library Services

- Library
- Mobile Library

Waste Disposal and Recycling

- Eco-Depot
- Recycle Depot
- Product Stewardship Depot
- Landfill
- Transfer Station
- Septage Pit

Emergency Services

- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility

- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building
- Health
- Landmark
- Recreation
- Transportation
- Utility

- Parcel
- TNRD Boundary (Outline)
- Administrative Boundary (Outline)



Author:

0.1 0 0.06 0.1

1: 2,257

Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

Kilometers

January 7, 2022

THIS IS NOT A LEGAL SURVEY PLAN. This map is a user generated static output from the Thompson-Nicola Regional District Internet Mapping site and is provided on an "as is" and "as available" basis, without warranties of any kind, either expressed or implied. The information was generated from Geographic Information System (GIS) data maintained by different source agencies. Information contained in the map may be approximate, and is not necessarily complete, accurate or current. While all reasonable efforts have been made to ensure the accuracy of the data, reliance on this information without verification from original records is done at the user's own risk.



RECEIVED
Village of Chase

JAN 10 2022

Chase and Area Young Learners Society

Original _____
File _____
Copy _____
Agenda _____

**Post Event Summary
Extraordinary Grant in Aid- Village of Chase
2021**

The Spring iRide Program was a fun and inspirational event at an otherwise very challenging time. At a time when COVID safety was a big concern, the bike program was a naturally socially distanced program that allowed to be safely social in a fun environment. With 31 kids in attendance at this free program, our volunteer instructors were able to provide a high quality, thoughtful program.

The kids were split up into groups based on skill level and learned the foundational skills that they will need to move to the next level and eventually on to trail riding.

Six instructors were fully trained through a series on online and in person modules through NCCP and Cycling BC thanks to an Extraordinary Grant in Aid in 2021 from the Village of Chase. Additional funds were put towards a bike rack that was used to take the Level 5 group to the Bike Ranch in Juniper Ridge.

At our wrap up meeting after the program completed, all of the instructors agreed that every child in the program showed remarkable improvements in their cycling skills. The kids were enthusiastic about the games and felt proud of their improvement.

Our subsequent program in the autumn was a higher level 4/5 trail program offered at a low cost. This was a smaller, more focused group who already had some trail experience. We kept the group size small (10 kids) so that the children could have more individualized attention and so that the instructors could gain more experience in teaching before taking on a larger group.

A big thank you to the Village of Chase for contributing \$2000 towards training instructors and program equipment to make this opportunity happen for kids in Chase.

This spring we will offer another program that is currently in development and will likely take place in the form of a spring break camp.

Chase and Area Young Learners Society

Extraordinary Grant in Aid Follow up 2021 -
Village of Chase
Revenues and Expenses
Chase iRide Spring Program



Revenues

Extraordinary Grant in Aid (Village of Chase)	\$2,000
Chase Lions Club Donation	\$500
Chase Rotary Club Donation	\$250
Total Revenues	\$2,750

Expenses

iRide Instructor Tuition:		
	Kristen Fromm	340.47
	Cindy Winiewski	340.47
	Tristan Cavers	246.38
	Paul Matheson	340.47
	Nick Gill	340.47
Northshore 6-Bike Bike rack		1,131.19
City of Chase Permit		78
Bike Ranch Permit		15
CBC Certificate of Insurance		25
Total Expenses		2,857.45

Total Expenses	2857.45
Total Revenues	2750
Total Remaining (Paid by the Chase and Area Young Learners Society)	107.45



From: CONNIE TREPANIER <c.trepanier@shaw.ca>

Sent: January 13, 2022 3:08 PM

To: Joanne Molnar - CFO <jmolnar@chasebc.ca>

Cc: President <President@salmonsociety.com>; 'Treasurer <treasurer@salmonsociety.com>; Brenda Melnychuk <brendamelnychuk@gmail.com>

Subject: Closure report for VoC Grant in Aid Application

Village of Chase

Grant in Aid Closure Report

On behalf of The Adams River Salmon Society, I am informing the village council of the completion of the purchase and design of our mobile interpretation trailer. The trailer will be used in regional locations to promote and facilitate the education and conservation of salmon and the natural and cultural resources of Tsútswec Provincial Park.

The mobile interpretation trailer would be used to support educational programming activities undertaken by The Society when we visit elementary and middle schools in the area. It will be equipped with educational materials and investigative supplies to encourage hands-on learning and to provide an experience that supports further learning. Many of these materials have been purchased or are being purchased now. The trailer would have a multi-year benefit as it can be used each year as educational opportunities increase with rising interest. It would also be used at community events to promote wild salmon habitat awareness. These events include Aboriginal Day, Canada Day, Earth Day, World Rivers Day and events hosted by our partners at Kingfisher Interpretive Centre in Enderby. The trailer would be available to Society board members, volunteers, educators and park interpreters for the delivery of Society educational programming.

The educational program will benefit surrounding communities and will hopefully benefit salmon and their habitat. The Society anticipates that the mobile interpretation trailer will increase opportunities for greater numbers of people to become informed about the importance of salmon conservation.

The cost of the trailer and design wrap was just over \$11000 with the bulk of funding coming from BC Parks. Community donations like the \$2000, 00 from the Village of Chase, have made it possible to create a unit that will serve the communities of the region for many years to come. Please see financial report below. Invoices and photos of the mobile unit are attached to this email.

	projects	MIT trailer	bc parks	chase	PSF	CSRD
MIT		\$ 9,500.00	\$3,000.00	\$ 2,000.00	\$ 1,500.00	\$ 3,000.00
Buller trailer	deposit #615	\$ 3,000.00				
Buller trailer - balance due on MIT	cheque 616	\$ 3,997.80		excludes gst		
visual signs wrap deposit		\$ 1,534.38				
visual signs wrap final		\$ 1,534.38				
		\$ (566.56)				

On behalf of The Adams Society, I sincerely thank you for your contribution to the project. I hope that you will have the opportunity to experience the unit in action soon.

Sincerely,
 Connie Trepanier
 TARSS Board Director





Chase & District Museum & Archives

Box 160 - 1042 Shuswap Ave, Chase, BC. V0E1M0
250-679-8847 chasemuseumsgociety@gmail.com
www.chasemuseum.com

February 11, 2021

Dear Village of Chase Council,

On behalf of myself and the Chase & District Museum & Archives Society board of directors I would like to personally thank you for the donation of funds for the museum's new security camera system. The system is up and running and is much better quality than the previous system that we were using. Myself and the board appreciate that we have this security feature for protection of the buildings on the property and the items housed inside of them. The ability to see nearly everything in high resolution makes me feel much safer when I am alone on the property.

Thank you,

Breanne Malo
Curator



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Director of Corporate Operations
DATE: February 2, 2022
RE: Investing in Canada Infrastructure Program – Green Infrastructure – Environmental Quality – WWTP Headworks

ISSUE/PURPOSE

To seek Council approval to submit a grant application to the *Investing in Canada Infrastructure Program – Green Infrastructure – Environmental Quality* for necessary improvements at the Wastewater Treatment Plant

OPTIONS

1. Endorse the submission of the grant application
2. Do not endorse the submission of the grant application

HISTORY/BACKGROUND

In 2017 the Village benefitted from the *New Building Canada Fund – Small Communities Fund* and major upgrades to the sewer effluent ponds occurred. The headworks (grinding equipment) was part of the upgrade plan at that time but the funding came up short for that particular piece of equipment.

DISCUSSION

This is necessary capital equipment for proper operation of the WWTP

FINANCIAL IMPLICATIONS

Local Government contribution is 27% amounting to \$226,044.

POLICY IMPLICATIONS

None


RECOMMENDATION

“THAT Council approves the submission of a grant application to the Investing in Canada Infrastructure Program – Green Infrastructure – Environmental Quality to fund 73% of the headworks improvements at the Wastewater Treatment Plant, and the Village to fund 27% of the project equaling \$226,044, AND,

THAT the Village of Chase will provide overall grant management for the project, and cost overruns.”

Respectfully submitted,

Approved for Council Consideration by CAO


Sean O'Flaherty
Joni Heinrich

4.1.3 SCADA Rationalization

The operators have had some difficulty in collating flow records for the plant. This information would normally have been relatively easy to bring up on trends. If necessary, the Supervisory Control and Data Acquisition (SCADA) system could be reviewed by an electrical engineering company to determine whether improvements would enhance the operability of the water and wastewater systems.

4.1.4 Headworks

In order to effectively remove the inorganic litter that arrives with the sewage, it is recommended that a mechanical fine screen system be installed at the headworks. The 'rag' accumulates in the lagoons and tends to collect on the diffusers, where it reduces aeration capacity. A headworks is a major upgrade that would require grant funding.

A 6mm screen would be appropriate for this application. This is a reasonable compromise between effective solids removal and acceptable screen flow capacity. As all flows arrive by force main it would be feasible to install the screen either above or below grade. The structure should have a screened bypass available to enable maintenance. The bypass screen can be cleaned manually. A macerator is commonly installed upstream of the screen unit to reduce the likelihood of jamming of the solids handling equipment. A screenings washer/compactor system would remove faecal matter and organic materials, minimizing odours and waste quantity.

An outdoor installation would avoid costs associated with a building and electrical equipment rated for explosive atmosphere compliance. These cost savings would be significant. The operating costs would also be reduced through the deletion of high capacity heating and ventilation for the required 12 air changes per hour. While the outdoor configuration gives the operators and equipment less protection from the elements, it is feasible to add a carport style roof without compromising on explosive gas safety. The equipment can also be fitted with heated covers as protection against freezing. Screens have been installed outdoors successfully at plants in Clearwater, Logan Lake, Sun Peaks and Tobiano.

Applicant Name: Village of Chase

Project Number:

Project Title: Chase WWTP Headworks

Cost Estimate Developed By: Rob Wall, P Eng

Date of Cost Estimate (DD-MM-YYYY): 7/1/2022

Cost Estimate Class - A,B,C,D (see guidance below): C

Optional: Phase of Project

(if phases identified as part of application):

Please Note: If the project can be phased and each phase can independently meet program outcomes and requirements, please copy the template to an additional tab(s) to show costs associated with each phase identified in the application on an individual sheet. Only include the works and the associated costs of the stand-alone phase on this new sheet. Project should be presented in individual phases only where phases can independently meet program outcomes and requirements (otherwise should be presented as a single project). The 'Project Estimate' page should present a breakdown of overall project costs, with totals corresponding with amounts in the Project Cost section of the Application Form.

ELIGIBLE COSTS				
	Description	Quantity	Per Unit Amount	Total Cost
Project Planning				
For example, costs associated with environmental assessment, aboriginal consultation, climate lens assessments, community employment benefit plans				
Planning Sub-Total:				\$0

Design / Engineering				
It is recommended that a maximum 15% of construction project costs are engineering/consulting fees. Please separate cost associated with project management and project design/engineering	Design			41,600
	Construction administration			36,400
Design / Engineering Sub-Total:				\$78,000

Construction / Materials				
Items should reflect the major components in your project and align with the works described in the application without going into specific detail, add lines as necessary	Temporary Bypass (LS)	1	20,000	20,000
	Earthworks (LS)	1	5,000	5,000
	Remove forcemain and replace with gravity main (LS)	1	20,000	20,000
	Concrete channel structure (LS)	1	50,000	50,000
	Control chamber (LS)	1	30,000	30,000
	Slide gates (EA)	6	5,000	30,000
	Interconnect piping (LS)	1	5,000	5,000
	Supply and install grinder, screen, auger, control panel (EA)	1	270,000	270,000
	Tie-ins (EA)	2	15,000	30,000
	Integration to MCC, control (LS)	1	10,000	10,000
	Power and control cable from blower building (LS)	1	30,000	30,000
	Backfill / restoration (LS)	1	10,000	10,000
	Commissioning (LS)	1	5,000	10,000
Construction / Materials Sub-Total:				\$520,000

Other Eligible Costs				
For example (communications, testing)				
Other Eligible Costs Sub-Total:				\$0

Contingency				
Contingency is generally reflective of the Class of Cost Estimate				239,200
Contingency Sub-Total:				\$239,200
TOTAL ELIGIBLE COSTS*:				\$837,200

INELIGIBLE COSTS				
	Description	Quantity	Per Unit Amount	Total Cost
Land Acquisition Cost				
Leasing Land, Building and Other Facilities				
Financing Charges				
Legal Fees				
In-kind Contribution				
Tax Rebate				
Other				
TOTAL INELIGIBLE COSTS*:				\$0

TOTAL GROSS PROJECT COSTS (Eligible + Ineligible)*:			\$837,200
--	--	--	------------------

*Totals must match totals in the Project Costs section of the Application Form.

Cost Estimate Comments

Please add any information that you feel is relevant to your cost estimate

Cost Estimate Classes - definitions & assumptions (sourced from Association of Professional Engineers and Geoscientists of British Columbia (APEGBC))

	Description	Quantity	Per Unit Amount	Total Cost
Cost estimate class	Features & Uses			Suggested Contingency for Associated Class
Class A	Detailed estimate based on final drawings and specifications Used to evaluate tenders			±10-15%
Class B	Prepared after completing site investigations and studies, and after defining major systems Based on a project brief and preliminary design Used for project approvals and budgetary control			±15-25%
Class C	Prepared with limited site information and based on probable conditions Captures major cost elements Used to refine project definition and for preliminary approvals			±25-40%
Class D	Preliminary estimate based on little or no site information Represents the approximate magnitude of cost, based on broad requirements Used for preliminary discussion and long-term capital planning			±50%



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: February 3, 2022
RE: 2022 Grant in Aid Applications

ISSUE/PURPOSE

That Council provide staff with recommendations regarding the 2022 grant in aid applications

OPTIONS

1. Provide direction and/or approvals for 2022 grant in aid applications.
2. Approve some applications and defer others for further discussion.
3. Receive all 2022 Grant in Aid applications for further discussions.

HISTORY/BACKGROUND

The Village of Chase Grant in Aid Policy sets out the guidelines for allocating grant in aids. Staff advertised the Grant in Aid intake in the Sunflower for two consecutive weeks and sent letters to previous recipients outlining the process and provided copies of the application and the policy. Applications received include:

Chase and Area Younge Learners	\$4,960	"Out of Smoke Program"
Shuswap Skating Club	\$5,000	Start Up Costs
Royal Canadian Legion Br 107	\$3,850	Washroom Upgrades

DISCUSSION

Grant in Aid Policy: "Council provides grant-in-aid to non-profit community groups who demonstrate a funding need for a service or program that will benefit the community and local area."

Chase and Area Young Learners requests \$4,960 for "Out of the Smoke Program: \$1,420 of the funding represents Community Hall rental fees. Programs to be offered Monday, Wednesday, Thursday and Fridays. Program times would need to be coordinated with other users of the facility. \$1,040 of funding represents funds required to rent the Art Holding Memorial Arena. \$3,800 is for Instructor Wages and \$920 for Supplies. Anticipated Revenue from the program is \$2,200. The group does anticipate applying for funding through Canada Summer Jobs program and Prevention Services Canada.

Shuswap Skating Club requests \$5,000 which equates to 50% of their overall budget for start up funding. Shuswap Skating Club began operations in October 2021. Breakdown of costs are \$4,620 Facility Rentals, \$2,100 Coaching costs, \$1,980 Equipment costs, and \$1,500 Administration costs.

Grant in Aid Policy objective 4, states "Grants-in-Aid are not intended to provide on-going support and all approvals shall be considered on a year-to-year basis. Continued support should not be anticipated.

Royal Canadian Legion Br 107 requests \$3,850 for Washroom Upgrades, total project estimate \$5,500.

Grant in Aid Policy objective 5, states "Grants-in-Aid will not be considered for any business enterprise." Other General Criteria for Grant consideration "Grants will not be made to industrial, commercial or business undertakings."

In June 2021, through COVID 19 Restart funding, Council provided \$11,500.00 to support the Royal Canadian Legion project to upgrade the front access to the building with the installation of a ramp to ensure all senior and venerable members of the community had safe access to the facility. This project has not been completed.

The washroom upgrade project is directly linked to the business operations of the facility and is not a specific service or program being offered to the community, as per the Grant in Aid Policy.

FINANCIAL IMPLICATIONS

Previous years' budget for grant-in-aid was \$10,000, it is anticipated that the 2022 budget remain the same.

POLICY IMPLICATIONS

The Grant-in-Aid policy states that Council will make a final decision on the approved grants by February 28th each year, with notification given to all applicants immediately thereafter.

RECOMMENDATION

That Council approve the equivalent of a maximum of \$1,420 of Community Hall rental fees to the Chase and Area Young Learners "Out of the Smoke" program and ensure scheduling coordination with other facility user; and that the Village of Chase provide a maximum of \$2,500 funding for labour, supplies and additional facilities rentals not provided for under other funding sources.

That Council approve \$5,000 to the Shuswap Skating Club for start up program costs.

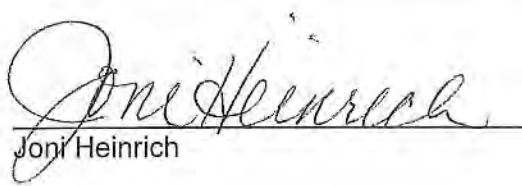
That Council, in accordance with the Grant-in-Aid Policy, not approve the grant in aid application from the Royal Canadian Legion for the "Washroom Upgrade Project".

Respectfully submitted,

Approved for Council Consideration by CAO



Joanne Molnar, CFO



Joni Heinrich



Village of Chase Policy Manual

Title: ADM – 31 Grant-In-Aid Policy

Date Adopted: January 22, 2019

Revised:

Date Effective: January 22, 2019

Reviewed:

Special Notes / Cross Reference: This Policy is to be used in conjunction with all other applicable Bylaws and legislation

Policy: Council provides grants-in-aid to non-profit community groups who demonstrate a funding need for a service or program that will benefit the community and local area.

Policy Goal: To set out guidelines for allocating grants-in-aid.

Policy Objectives

1. Council will establish a budget for allocating grants-in-aid in a calendar year. The amount of the budget will be reviewed annually as part of the budget deliberation process.
2. The Chief Financial Officer will advertise annually in October the criteria for grant-in-aid with a deadline for submissions of November 30, to be considered for a grant in the following calendar year. Applicants are required to submit a description of their service/program, financial statements or other financial information from the current and previous year, and a listing of other funding sources. Applicants must demonstrate that the funds will be used for a program/service of benefit to the community or local area and that the group is unable to raise all of its required funds from other sources.
3. During budget deliberations, Council will review the grant-in-aid submissions and allocate funds at their discretion to the budget amount set. Council will make a final decision on the approved grants by February 28 each year, with notification given to all of the applicants immediately thereafter. Council will set aside a portion of the Grants- in-Aid budget for allocation to Extraordinary Requests during the year.
4. These grants are not intended to provide on-going support and all approvals shall be considered on a year-to-year basis. Continuing support should not be anticipated.
5. Grants-in-aid will not be considered for any business enterprise.



Village of Chase Policy Manual

Requirements for General Applications

Applications for grants-in-aid are to be made on the application form as provided by the Chief Financial Officer. Incomplete applications will NOT be considered by Council.

Applications MUST include:

- Mailing address and contact information for organization
- Prove the provision of a service to persons residing in Chase and the surrounding areas
- Confirm the organization is non-partisan, non-denominational and non-profit
- Provide annual financial statements or other financial information that shows revenue and expenses for the year prior and the current year
- The current annual operating budget for the organization
- A business plan showing how the organization intends to become less reliant on the Village's financial assistance over time
- A detailed budget for the event/program for which the grant in aid will be used
- Information regarding other sponsors of the program/service

Extraordinary Grants-in-Aid

As referred to in Section 3 above, Council will set aside a portion of the annual Grants-in-Aid budget for allocation for Extraordinary Requests (those requests that are outside of the annual application deadlines) during the year. Once the Extraordinary Grant-in-Aid account has been depleted, no further requests for grants-in-aid will be accepted in that calendar year.

Non-profit groups or organizations who have a new event or need for assistance via a grant in aid and can demonstrate valid reasons for not being able to have applied during the normal process, may apply to Council for consideration of an extraordinary grant.

Any non-profit group or organization is eligible for an extraordinary grant in aid on a one time only basis and future requests must be directed through annual grant in aid process.

Extraordinary Applications

Applications for extraordinary grants in aid must be submitted in the form of a letter to Council and include the following information in addition to the standard application:

- A detailed explanation/description for the requirement of the grant (is the event new?)
- An explanation of why the grant was not applied for in the normal grant-in-aid process (why was the deadline not met?)



Village of Chase Policy Manual

Other General Criteria for Grant Considerations

- Grants will not be made to other local governments
- Grants will not be utilized to fund functions that are funded through taxation
- Grants will not be made to industrial, commercial or business undertakings
- Grants will not be accepted to relieve a group specifically of the fees associated with the rental of the Community Hall or other Village facility – groups are encouraged to request grants-in-aid to assist in funding events/programs/services, not for targeted costs
- Award recipients in the amounts of \$500 or more will be required to submit a post event summary of how the grant-in-aid was utilized within 60 days of the event including revenues and expenses, attendance at event and a statement of value achieved by the event – failure to provide information to Council as to how a grant was utilized will affect the recipient's eligibility for a grant in the following year

January 6, 2022

Chase Village Council
Village of Chase
PO Box 440, Chase,
BC, V0E 1M0

RECEIVED
Village of Chase

JAN 10 2022

Original _____
File _____
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Agenda _____

Dear Sirs and Madams,

Thank you for reviewing our Grant in Aid application. We hope that you will consider funding our 'Out of the Smoke' Program that has been developed because of great need in our community. It is our hope that, in addition to supporting this program, the Village council will consider other measures to help Chase citizens when wildfire smoke returns in the summer months.

Accessing clean air by making public spaces with air conditioning accessible is a necessary community service. By providing opportunities for families indoors, the village will help to enrich the lives of it's citizens at an otherwise very challenging time.

Thank you for your time,

Ashton Sweetnam



Executive Director
Chase and Area Young Learners Society
250 319-8468
chaseyounglearners@gmail.com



GRANT IN AID APPLICATION

PLEASE READ APPLICATION PROCESS DOCUMENT BEFORE PRECEEDING


TYPE OF GRANT
REQUESTED

FINANCIAL AID GRANT

Contact Information

Full Legal Organization Name

Street Address

City Prov 

Postal Code

Organization Website

Organization President /
Executive Director

Title

Phone Number E-Mail Address

Contact Person
(if different)

Title

Phone Number E-Mail Address

Organization Information

Not for profit? ☒ Yes

Year Established

☐ No

Registration Number

Address

Total Organization Budget

Total # of Board
Members

Total # of Staff

Total # of Volunteers

Organizational Mission
Statements
(350 characters or less)

The mission statement of the Chase and Area Yong Learners Society is to provide opportunities for young people in the Chase Area to access resources, activities, and spaces that will advance their learning

Brief Description of
Organization
(500 characters or less)

The Chase Young Learners Society works to identify gaps in the services available for children and families in Chase. Those living in our small village often struggle to access quality learning opportunities that those in larger centers have easier access to. Our mandate includes an intention to connect individuals with existing opportunities and to create opportunities based on the needs of our membership and community.

Population Served
(200 characters or less,
describe who will be served)

Our organization focuses it's services on the needs of children and families in the Village of Chase.

Proposal Request

Program / Project Name

Total Program Budget

Requested Grant Amount

Percent of Total Budget

(percentage of grant to actual complete budget, eg. \$1,000 grant would be 10% of a \$10,000 event)

Type of Request ☒

Grant Period From

Grant Period To

Multi-Year Event? ☒ Yes
☐ No

Description of Project or Event

The Chase out of the Smoke Program endeavours to offer safe, smoke free spaces to children and families in the Village of Chase. Past summers, but 2020 in particular, have proved to be difficult for the residents of our community. Aside from the library, we do not have public spaces that can be accessed by families with children. During the smokiest time of the year, which we now know can last for many months, children cannot safely play outdoors. In addition, many families do not have air conditioning to give relief from the smoke even in their own homes.

The goal of this program is to provide free or affordable access to air conditioned public spaces in the smoky summer months. It is a multi-part program that involves different drop-in activities for all ages, educational opportunities, and opportunities to play and move in clean air. Please see the attached descriptions to review the proposed activities.

Please don't hesitate to provide additional supporting documents that will provide further explanation of the event or organization.

Geographic Area Served

VILLAGE OF CHASE

Please estimate the anticipated economic impact of the event or organization. (eg. spending, social impact, or environmental, hotel rooms, visitors & general tourism)

I expect that the 'Out of the Smoke' program will have an enormous impact on our community. It will be filling a gap that exists that prevents residents from accessing clean air. Lack of clean air during the summer month poses a safety risk to everyone, in particular vulnerable individuals like children, the elderly, and those with pre existing health conditions. In addition, children need physical activity for their growth and development. When it is unsafe to be outdoors alternate opportunities must be created to allow them adequate exercise and physical activity.

Priority funding areas
of grant makers
(indicate how your request fits
within Council's strategic
plan[s])

In the Parks and Recreation section of the Strategic Plan it states:
"Parks, recreation and community hall facilities are part of a
healthy community and support the social, mental, and physical
health of citizens. Access to recreational opportunities both in the
natural environment and in facilities supports the local economy."

Most recent grants received from the Village:

Amount (1)

Date (1)

Amount (2)

Date (2)

Current Fundraising
Initiatives:

- We will be applying for three positions with the Canada
Summer Jobs program to implement the Program.
- Applying for funding with Prevention Services Kamloops
community Initiative Fund

Please explain how your event
or organization will be self
sufficient in the future:

The Chase and Area Young Learners Society will be happy to
work with the Village every summer to offer indoor
programming for children and families when they need relief
from wildfire smoke.

Please provide a detailed budget for your event/operating year and also your organization's most recent Certified Financial Statements.

Applicants carrying budgetary surpluses must clearly explain their intended use of these funds. If a deficit exists, the applicant must demonstrate that a realistic deficit reduction/elimination plan is in place.


Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The information provided in this grant application is subject to the Freedom of Information and Protection of Privacy Act. The Village cannot guarantee that any of the information provided by you will be treated as confidential if a request for access is made under the Act.
- 3) Neither the Village of Chase nor any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Ian Hart

Signature:



Date:

JAN 9, 2022

Print Name of Person
completing the application:

J. Ashton Sweetnam

Signature:



Date:

JAN 9, 2022

Chase and Area Young Learners Society- Grant in Aid Application

Out of the Smoke Program- Summer 2022

The summer of 2021 taught us that we need to be proactive in taking health and safety precautions when it comes to dangerous wildfire smoke in our area of the world. Many families here in Chase do not have access to clean air when it is smoky, and it is often not safe to be outside. This program intends to utilize public spaces in Chase, and children in the area will be offered opportunities to be in spaces with clean air while they learn new skills and to be active when they can't be outside.

Please find below a list of programs and their details that we intend to offer as a service to the public during the smoky months. We would like to offer these programs for as low a price as possible to make them accessible to all families in our community. We have gone out of our way to plan high quality programming that will enrich children's lives and give them opportunities that would be difficult to access otherwise.

All events will be planned to comply with COVID Safety guidelines and will include a COVID safety plan.

Kids Cooking Classes

Mondays, July 4-August 8

3:30-5:30

Ages 7-12

Chase Community Hall

This cooking class, led by Bev Amundrud, is intended to be an introduction to independent cooking for children aged 7-12. Bev is an experienced cooking instructor who looks forward to teaching children the fundamentals of the kitchen and to equip them with the skills they need to create healthy meals safely and joyfully.

Ikigai Farm on VLA Road has volunteered to donate vegetables every week and to include a farm tour for the kids to introduce them to how the food is grown and the people who grow it.

Family Yoga

Wednesdays, July 20-Sept 7

10:00-12:00am

Ages 4-10

Chase Community Hall

This family yoga class will be led by Shannon Byrnes, who has a background as a counsellor and art therapist, working with children and families. She also has her Rainbow Kids Yoga training and is a Registered Yoga Teacher with Yoga Alliance.

Kids and their parents will be learning the physical poses of yoga, relaxation and mindfulness skills through play, music, art and stories. The theme is Summer, and kids will learn about

seasonal topics while moving and learning valuable social and self-regulation skills. Rainbow Kids Yoga is taught in a secular manner and is packed with FUN!

Art class with 'A Mixed Bag of Art'

Thursdays, July 28-September 1

3:30-5:30

2 Groups: Aged 7-9 and 10-12

Chase Community Hall

Rayna's program runs through her business 'A Mixed Bag of Art' in Sorrento. She does a 6-week series of classes designed to teach foundational mixed medium skills. Students are given access to high quality art supplies and come away from the program with canvas art that they can be proud of.

While Rayna typically teaches from her studio in Sorrento, she is willing to come and do some programs in Chase.

Roller Skating Club

Fridays, July 8-August 26

3:30-5:30

All Ages

While the arena is dry in the summer, we will provide a space for children and families to bring out their roller skates and practice their moves. Numbers will be determined based on COVID safety guidelines. Each session will be supervised by an adult with first aid and group facilitation experience. Each week will be themed, and we will have volunteer guests come to lead games and teach skills.

Drop In Family Activities

Mondays, July 4-August 29

10:00-12:00am

All Ages

This drop-in space will offer a weekly theme and activity with activities directed towards different age groups. Each week will begin with circle time, songs, and games. The subsequent activities will vary between crafts, science project, lego/duplo, and much more. Experiences facilitators will offer options that fit the needs of the groups age and activity levels.

Weeks where air quality permits, the group will take place at Wilson Park so that everyone can enjoy activity and social time in the fresh air.

Out of the Smoke Program Budget

We aim to charge \$5 per daily session for each of these programs

Family Yoga (8 Sessions)

12 participants

Expenses

Location: Upper Hall, \$20/hr x 16 hrs \$320
Instructor Wage: \$30/hr x 16 hrs \$480

Income

\$5 per child x 8 Sessions= \$40 \$480

Expenses \$800

Income \$480

Total Cost **\$320**

Kids Cooking Classes (6 Sessions)

8 Participants

Expenses

Location: Hall Kitchen + Room B (3 hrs weekly). \$70 x 6 weeks \$420
Instructor wage: \$30/hr x 24 hrs \$720
Supplies: \$40 x 6 session \$720

Income

\$5 per child x 6 Sessions= \$30 \$240

Expenses \$1,860

Income \$240

Total Cost **\$1,620**

Kids Art Class (6 weeks)

10 Participants

Expenses

Location: Room C, \$10/hr x 36 Hrs \$360

Income

\$5 per child x 6 Sessions= \$30 \$300

Program Cost (Includes Supplies and

Instructor Wage): \$30/session x 10 students \$1,800

Expenses \$2,160

Income \$300

Total Cost **\$1,860**

Roller Skating Club (8 Weeks)*15-20 Participants**Expenses*

Art Holding Memorial Arena: \$65/Hr \$1,040
Club Supervisor: \$20/hr x 16 Hrs \$320

Income

\$5 per child x 8 Sessions= \$40 \$600

Expenses \$1,360

Income \$600

Total Cost \$760

Drop in Family Activities (8 Weeks)*15-20 Participants**Expenses*

Location: Upper Hall, \$20/hr x 16 hrs \$320
Program Leader Wage: \$20/hr x 24 \$480
Program Supplies (Crafts, snacks, science projects, etc.) \$200

Income

\$5 per child x 8 Sessions= \$40 \$600

Total Program Supplies \$920

Total Instructor Wages \$3,800

Total Community Hall Expenses \$1,420

Total Arena Costs \$1,040

Total Out of the Smoke Program Expenses \$7,180

Total Income for Out of the Smoke the Program \$2,220

**Total Funds Requested from the Village of
Chase for Out of the Smoke Program**

\$4,960

Statement of Activities

Chase and Area Young Learners Society

Date Range: 2021-01-01 to 2021-12-31

ACCOUNTS

Revenue

Canada Summer Jobs Funding	\$8,714
EverWild Explorers Program Fees	\$5,121
Grant in Aid - Village of Chase	\$2,000
Donations	\$1,634
Art Starts With a Good Book Program Fees	\$490
IRide Program Fees	\$461
Exploring Fine Arts for Kids Program Fees	\$350
Evergreens Club Program Fees	\$72
Total Revenue	\$18,842

Expenses

Payroll Gross Pay	\$11,908
Programming Expense - Cycling Program	\$3,334
Payroll Employer Taxes	\$668
Programming Expense - Summer Art Programs	\$379
Payroll – Employer's Share of Benefits	\$104
Programming Expense - EverWild Explorers	\$85
Banking Fees	\$10
Total Operating Expenses	\$16,487

Change in Net Assets

\$2,355

Accrual (Paid & Unpaid)

Reflects all transactions, including unpaid invoices and bills.

Statement of Cash Flows

Chase and Area Young Learners Society

Date Range: 2021-01-01 to 2021-12-31

CASH INFLOW AND OUTFLOW

Operating Activities

Revenue	\$18,643.00
Expenses	-\$3,807.63
Payroll	-\$12,679.57
Net Cash from Operating Activities	\$2,155.80

Investing Activities

Property, Plant, Equipment	-\$1,131.19
Net Cash from Investing Activities	-\$1,131.19

OVERVIEW

Starting Balance	\$1,294.73
Gross Cash Inflow	\$19,101.47
Gross Cash Outflow	\$18,076.86
Net Cash Change	\$1,024.61
Ending Balance	\$2,319.34

Cash Basis (Paid)

Reflects all transactions except unpaid invoices and bills.

Statement of Financial Position

Chase and Area Young Learners Society

As of 2021-12-31

31-Dec-21

Assets

Cash and Bank	
C.A.Y.L.S Int. Sav. Chequing	\$2,319.34
Total Cash and Bank	\$2,319.34
Other Current Assets	
Accounts Receivable	\$429.00
Total Other Current Assets	\$429.00
Long-term Assets	
Cycling Program Equipment	\$1,131.19
Total Long-term Assets	\$1,131.19

Total Assets	\$3,879.53
---------------------	-------------------

Liabilities

Current Liabilities	
Total Current Liabilities	\$0.00
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00

Net Assets	\$3,879.53
-------------------	-------------------



2022 Operating Budget Chase and Area Young Learners Society

The Chase Young Learners Society will be applying for Canada Summer Jobs positions and anticipates that it will be able to hire for three positions this upcoming summer.

All fundraising plans have been put on hold until spring when we anticipate there will be fewer COVID safety restrictions.

2022 Program deficits will be paid for from the surplus revenue of 2021.

EverWild Explorers

<i>Expenses</i>		<i>Income</i>	
Educator Wages	\$5,120	Tuition Average (8 Students)	\$5,250
Program Supplies	\$300	Bursary Students (5 Students)	\$1,500
Expenses Total	\$5,420	Income Total	\$6,750

EverWild Explorers Total

Income **\$1,330**

Spring Kids Mountain Bike and Trail Building Camp

<i>Expenses</i>		<i>Income</i>	
Instructor Wages x 4	\$1,920	Student Tuition x 12	\$1,800
Safety Equipment	\$130		
Ramps (paint, wood)	\$100		
Work gloves (12 pairs)	\$128		
Total Expenses	\$2,278	Total Income	\$1,800

Bike Camp Total Income **-\$478**

Out of the Smoke Program (Please See attached detailed budget for more information)

This program will be paid for by grants and fundraisers

<i>Expenses</i>	\$7,180	<i>Income</i>	\$2,220
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Out of the Smoke Program

Total Income **-\$4,960**

Total 2022 Operational

Costs **-\$4,108**

Joanne Molnar - CFO

From: Tamara De Jager <tnsdejager@gmail.com>
Sent: January 2, 2022 11:06 AM
To: Joanne Molnar - CFO
Subject: Fwd:
Attachments: IMG-2249.jpg; IMG-2250.jpg; IMG-2251.jpg; IMG-2252.jpg; IMG-2253.jpg;
IMG-2254.jpg

Attention Joanne Molnar,

Please find attached the completed application form for the Shuswap Skating Club for the grants-in-aid for non-profit community groups.

Kind regards

Tamara



GRANT IN AID APPLICATION

PLEASE READ APPLICATION PROCESS DOCUMENT BEFORE PRECEEDING

TYPE OF GRANT
REQUESTED

FINANCIAL AID GRANT

Contact Information

Full Legal Organization Name Shuswap Skating club

Street Address 220 Shepherd Road

City Chase

Prov BC

Postal Code V0E1M0

Organization Website www.shuswapskatingclub.com

Organization President /
Executive Director Tamara de Jager

Title President

Phone Number 7789210160

E-Mail Address tnsdejager@gmail.com

Contact Person
(if different)

Title

Phone Number

E-Mail
Address

Organization Information

Not for profit? ☒ Yes

☐ No

Year Established

2021

Registration Number

S0075280

Address

220 SHEPHERD ROAD, CHASE

Total Organization Budget

\$10,000.00

Total # of Board
Members

5

Total # of Staff

2

Total # of Volunteers

10

Organizational Mission
Statements
(350 characters or less)

Shuswap Skating Club is new to the Shuswap communities and surrounding areas. Our goals are to bring the joy of skating to all ages while still maintaining a professional and fun environment as well as our focus to bringing more sporting activities into the Shuswap communities.

Brief Description of
Organization
(500 characters or less)

We are a skating program run through Skate Canada that provides high level of skating and skating programs for ages 3 and up to the Shuswap area

Population Served
(200 characters or less,
describe who will be served)

We have programs from ages 3 years of age up - majority of the age groups is minor ages, 5-15 years of age

Proposal Request

Program / Project Name

Shuswap Skating Club

Total Program Budget

\$10,000.00

Requested Grant Amount

\$5,000.00

Percent of Total Budget

50%

(percentage of grant to actual complete budget, eg. \$1,000 grant would be 10% of a \$10,000 event)

Type of Request

Start Up

Grant Period From

12/30/2021

Grant Period To

12/30/2021

Multi-Year Event?

☒ Yes

☐ No

Description of Project or Event

We are a brand new skating club in the Shuswap and are using Chase Arena to run our program. Due to covid the paperwork through Skate Canada took months to be approved and we lost any opportunity to apply for grants to help the cost of ice time, equipment, coaching clinics, badges, program support and so on. We want to provide another winter activity to residents in the Shuswap area where they have fun, learn a lot of new things, have a safe environment around where parents know that their children are safe.

Please don't hesitate to provide additional supporting documents that will provide further explanation of the event or organization.

Geographic Area Served

Please estimate the anticipated economic impact of the event or organization.
(eg. spending, social impact, or environmental, hotel rooms, visitors & general tourism)

Priority funding areas
of grant makers
indicate how your request fits
within Council's strategic
plan[s])

The ice time is the biggest cost for a club starting out and not
having enough skaters this is the biggest issue and why we are
relying on grants and fundraising

Most recent grants received from the Village:

Amount (1)

\$0.00

Date

(1)

Amount (2)

\$0.00

Date

(2)

Current Fundraising
Initiatives:

Bottle drive in March
Penguin meats in March
Growing Smiles plants during spring and summer

Please explain how your event
or organization will be self
sufficient in the future:

We have already had a few new skaters sign on for the new
season so we believe that word of mouth and local advertising is
providing a good reputation for the club and more people are
interested

Please provide a detailed budget for your event/operating year and also your organization's most
recent Certified Financial Statements.

Applicants carrying budgetary surpluses must clearly explain their intended use of these funds. If a
deficit exists, the applicant must demonstrate that a realistic deficit reduction/elimination plan is in
place.

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The information provided in this grant application is subject to the Freedom of Information and Protection of Privacy Act. The Village cannot guarantee that any of the information provided by you will be treated as confidential if a request for access is made under the Act.
- 3) Neither the Village of Chase nor any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Tamara De Jager

Signature:

TdeJager

Date:

12/30/2021

Print Name of Person
completing the application:

Tamara De Jager

Signature:

TdeJager

Date:

12/30/2021



To the Village of Chase

This is our first budget for the Shuswap Skating Club as we opened our club in October 2021.

Budget 2021/22

Yearly Cost

Ice fees	3480
Mezzaine Fees	1140
Coaching clinics	300
Coaching Fees	1800
Admin/Stationary	500
Advertising	500
Website Maintenance	500

Once off Cost

Equipment

Cones/Pylons	\$30
Fitness Ladder x2	100
FS Spinner	200
Early Skater Learning Aid	150
Jump Harness	1000
Coaching Uniforms	500

Joanne Molnar - CFO

From: Paul & Karen Osadchuk <paulandkaren@telus.net>
Sent: January 6, 2022 4:35 PM
To: Joanne Molnar - CFO
Cc: jackdavesmith@gmail.com; Royal Canadian Legion Br 107
Subject: Royal Canadian Legion Br 107 - 2022 Grant-in-Aid
Attachments: RCL Branch 107_Grant-in-Aid-Application.pdf; RCL Branch 107 2020 Pro Forma Financial Statements.pdf; RCL Branch 107 Charity - Income Statement Jan 1 - Dec 31, 2020.pdf; RCL Branch 107 2020 Poppy Statement.pdf; Fixture Pricing; 2022 Budget - Proposed_Rev 1.pdf; Washroom Upgrades - Budget.pdf

Dear Joanne,

Please find attached a 2022 Grant-in-Aid application for the Royal Canadian Legion Br 107. Also attached are the following supporting documents:

- 2020 Pro-Forma Financial Statements, Charity (Gaming) 2020 Income Statement, Poppy 2020 Income Statement
- 2021 Comparative Income Statement – note that the 2021 final invoices and Year-End Adjustments are yet to be posted.
- Dan's Plumbing & Gas Quote – note that additional fixtures, labour, piping, materials are included in the project budget.
- 2022 Operational Budget (Proposed) – must be adopted by the Executive Committee at the January 12th Executive Meeting.
- Project Budget.

We have also received 2022 and 2023 Permissive Tax Exemptions from the Village of Chase, which have not been included in the application. I wasn't sure if the exemptions were to be listed under grants received from the Village.

Please contact me if you have any questions or require further clarification.

Regards,

Paul Osadchuk
President, Royal Canadian Legion Br 107

250-679-3536 or 250-679-3302



GRANT IN AID APPLICATION

PLEASE READ APPLICATION PROCESS DOCUMENT BEFORE PRECEEDING

TYPE OF GRANT
REQUESTED

FINANCIAL AID GRANT

Contact Information

Full Legal Organization Name

Royal Canadian Legion Br 107

Street Address

515 Shuswap Avenue

City

Chase

Prov

BC

Postal Code

V0E 1M0

Organization Website

Organization President /
Executive Director

Paul Osadchuk

Title

President

Phone Number

250-679-3536 or 250-679-3302

E-Mail
Address

br107@cablelan.net

Contact Person
(if different)

Title

Phone Number

E-Mail
Address

Organization Information

Not for profit? ☒ Yes
☐ No

Year Established

Registration Number

Address

Total Organization Budget

Total # of Board Members

Total # of Staff

Total # of Volunteers

Organizational Mission Statements
(350 characters or less)

Our mission is to serve Veterans, which includes serving Military and RCMP Members and their families, to promote Remembrance and to serve our Communities and our Country.

Brief Description of Organization
(500 characters or less)

The Chase Legion through the Remembrance Day ceremony, the Poppy campaign, commemorative activities and school and youth education programs, helps to honour and remember. The Chase Legion is a central location for people to gather and feel connected to their neighbours. A place where social activity plays an important role for members and guests of all ages, and walks of life. We provide a friendly social atmosphere that includes meals, various sports and games for everyone to enjoy.

Population Served
(200 characters or less,
describe who will be served)

We serve our Legion and Ladies Auxiliary members and guests from the communities of Chase, Neskonlith, Adams Lake, Little Shuswap and other outlying areas such as Pritchard, Sorrento, Celista, etc.

Proposal Request

Program / Project Name

Total Program Budget

Requested Grant Amount

Percent of Total Budget

(percentage of grant to actual complete budget, eg. \$1,000 grant would be 10% of a \$10,000 event)

Type of Request

Grant Period From

Grant Period To

Multi-Year Event? ☐ Yes

☒ No

Description of Project or Event

The grant would be used for a portion of the cost to repair and upgrade the main floor washrooms. The aging washroom fixtures and piping have deteriorated, and we've been experiencing leaks, water damage and backups. The water closets/tanks, urinals, and accessories (door pulls, faucets/controls, grab bars, etc.) being replaced will conform to Code, including accessibility requirements for persons with physical disabilities. Repairs and new piping and fixtures will allow for continued uninterrupted operation and provision of services for our Veterans, members and residents of Chase and outlying Communities.

Please don't hesitate to provide additional supporting documents that will provide further explanation of the event or organization.

Geographic Area Served

Please estimate the anticipated economic impact of the event or organization. (eg. spending, social impact, or environmental, hotel rooms, visitors & general tourism)

We will be utilizing a local contractor (Dan's Plumbing & Gas) and local supplier for fittings, piping, etc. (Home Hardware). There will not be any surprise interruptions to our operations due to malfunction of aging piping and fixtures. The upgrade and repairs will save on water consumption, and will continue to provide our seniors, Veterans, people with disabilities, children and other community residents with a place to to meet, socialize, have a burger and a refreshment, play pool and darts.

**Priority funding areas
of grant makers**
(indicate how your request fits
within Council's strategic
plan[s])

We promote the health and well-being of our Community and outlying areas by providing a friendly social atmosphere that includes various sports, games and events for everyone to enjoy.

Most recent grants received from the Village:

Amount (1)	<input type="text" value="\$11,500.00"/>	Date (1)	<input type="text" value="06/11/2021"/>
Amount (2)	<input type="text"/>	Date (2)	<input type="text"/>

**Current Fundraising
Initiatives:**

Meat & 50/50 Draws contribute approximately \$12,000 yearly to Community organizations & services. We also raise approximately \$2,800 for Variety the Children's Charity, and local Poppy funds help assist in the purchase of medical equipment for the Chase Health Centre, and the Health Care Day.

**Please explain how your event
or organization will be self
sufficient in the future:**

The upstairs washrooms will have new piping and fixtures. COVID-19 has limited our operations over the last 2-years, however, we are expecting restrictions to be lifted in 2022. Future repairs and replacement costs will be reduced to manageable operations and/or capital expenses.

Please provide a detailed budget for your event/operating year and also your organization's most recent Certified Financial Statements.

Applicants carrying budgetary surpluses must clearly explain their intended use of these funds. If a deficit exists, the applicant must demonstrate that a realistic deficit reduction/elimination plan is in place.

Declaration (Two Authorized Signatures Required)

1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.

2) The information provided in this grant application is subject to the Freedom of Information and Protection of Privacy Act. The Village cannot guarantee that any of the information provided by you will be treated as confidential if a request for access is made under the Act.

3) Neither the Village of Chase nor any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Paul Osadchuk

Signature:

Paul Osadchuk

Date:

01/06/2022

Print Name of Person
completing the application:

David Smith

Signature:

David Smith

Date:

01/06/2022

ROYAL CDN LEGION BR 107

BALANCE SHEET

ASSETS

As at December 31st 2020

	<u>Current Year</u>	<u>Previous Year</u>
<u>CURRENT ASSETS</u>		
Cash and Bank Account	\$ 27,534.73	\$ 14,997.22
Short Term Investments	\$ 13,967.65	\$ 13,815.27
Accounts Receivable & Prepaids	\$ -	\$ 333.68
Inventory:		
Liquor	\$ 1,720.34	\$ 1,521.37
Draught Beer	\$ 493.80	\$ 836.52
Bottled Beer,	\$ 511.85	\$ 588.79
Cider, Coolers and Wine	\$ 248.50	\$ 656.83
Bar Drinks and Food	\$ 392.86	\$ 550.29
Breakopen Tickets	\$ 1,089.60	\$ 1,703.53
Legion Supplies	\$ 414.07	\$ 441.97
Other Inventories	\$ 28.94	\$ 6.33
Deferred Per Capita	\$ 8,102.22	\$ 8,543.43
TOTAL CURRENT ASSETS	\$ 54,504.56	\$ 43,995.23
<u>LONG TERM INVESTMENTS</u>		
Replacement Reserve Funds	\$ 63.86	\$ 63.86
<u>CAPITAL ASSETS (SCHEDULE IV)</u>		
Land	\$ 2,500.00	\$ 2,500.00
Building	\$ 166,625.56	\$ 166,625.56
Equipment	\$ 700.00	\$ 700.00
Furniture, Fixtures and Equipment	\$ 204,956.90	\$ 204,956.90
Leasehold Improvements	\$ -	\$ -
Other Capital Assets	\$ 2,716.87	\$ 2,716.87
TOTAL CAPITAL ASSETS	\$ 377,499.33	\$ 377,499.33
Less: Accumulated Amortization Expense	\$ 323,808.85	\$ 319,145.37
NET CAPITAL ASSETS	\$ 53,690.48	\$ 58,353.96
TOTAL ASSETS	\$ 108,258.90	\$ 102,413.05

ROYAL CDN LEGION BR 107

BALANCE SHEET
LIABILITIES AND BRANCH SURPLUS (deficit)
 As at December 31st 2020

	<u>Current Year</u>	<u>Previous Year</u>
<u>CURRENT LIABILITIES</u>		
Bank Operating Loan/Overdraft	\$ -	\$ -
Net Sales Taxes Payable	\$ 284.62	\$ 253.97
Salaries and Employee Benefits Payable	\$ -	\$ 575.50
Per Capita Taxes Payable	\$ 10,418.13	\$ 10,650.00
Accounts Payable and Accrued Liabilities	\$ 6,617.65	\$ 10,624.71
Current Portion of Long Term Debt	\$ -	\$ -
Deferred Revenues	\$ 2,095.47	\$ -
TOTAL CURRENT LIABILITIES	\$ 19,415.87	\$ 22,104.18
<u>LONG TERM DEBT</u>		
Mortgage Payable	\$ -	\$ -
Debentures Payable	\$ -	\$ -
Other Long Term Debt	\$ -	\$ -
TOTAL LONG TERM DEBT	\$ -	\$ -
Less: Principal Payments Due Within One Year	\$ -	\$ -
NET LONG TERM DEBT	\$ -	\$ -
TOTAL LIABILITIES	\$ 19,415.87	\$ 22,104.18
<u>BRANCH SURPLUS (deficit)</u>		
Balance Beginning of period	\$ 80,308.87	\$ 85,472.68
Add:		
Branch Net Profit/(Loss) for the Year	\$ 8,534.16	\$ (5,163.81)
END TOTAL BRANCH SURPLUS (deficit)	\$ 88,843.03	\$ 80,308.87
TOTAL LIABILITIES AND BRANCH SURPLUS(deficit)	\$ 108,258.90	\$ 102,413.05

Sheet 2 of 2

ROYAL CDN LEGION BR 107

BRANCH INCOME STATEMENT

For the Year Ended December 31st 2020

	<u>Current Year</u>	<u>Previous Year</u>
<u>INCOME</u>		
Licensed Premises Net Profit/(Loss) - Schedule I	\$ 553.74	\$ 15,200.82
Membership Dues	\$ 12,847.20	\$ 14,869.67
Ways and Means - Net	\$ 33.68	\$ 4,910.10
Interest Income	\$ 188.97	\$ 245.41
Sale of Legion Supplies - Net	\$ 189.96	\$ 22.00
Donations	\$ 32,182.54	\$ 4,485.20
Net Breakopen Ticket Revenues - Schedule III	\$ 637.57	\$ 1,097.19
Net Keno Commission Income	\$ 3,400.45	\$ 4,327.95
Rentals, Catering, Kitchen - Net	\$ 350.00	\$ 350.00
Other Income	\$ 247.05	\$ -
TOTAL INCOME	<u>\$ 50,631.16</u>	<u>\$ 45,508.34</u>

<u>EXPENSES</u>		
Administration Wages and Employee Benefits	\$ -	\$ 611.68
Bank Interest and Service Charges	\$ 1,279.94	\$ 1,340.58
Bulletin	\$ -	\$ -
Colour Party	\$ -	\$ -
Convention	\$ -	\$ 1,175.23
Donations	\$ 116.33	\$ 50.00
Entertainment Expense	\$ 153.25	\$ 492.26
Equipment Rental	\$ -	\$ -
Honours and Awards	\$ 654.42	\$ 955.08
Interest on Long Term Debt	\$ -	\$ -
Insurance	\$ 6,407.24	\$ 6,358.48
Janitor Expense	\$ -	\$ -
Legal, Audit and Professional Fees	\$ -	\$ -
Legion Supplies	\$ 117.42	\$ 317.82
Maintenance and Repairs	\$ -	\$ -
Office Supplies and Postage	\$ 1,824.43	\$ 649.73
Per Capita Tax	\$ 10,268.17	\$ 11,712.24
Property Taxes	\$ -	\$ 1,433.15
Security	\$ -	\$ -
Sports Expense	\$ 545.00	\$ 840.00
Internet	\$ 642.00	\$ 642.00
Utilities	\$ 11,314.37	\$ 13,935.76
Waste Disposal	\$ 2,358.86	\$ 3,450.80
Zone Assessment	\$ 634.00	\$ 600.00
Misc	\$ 6.09	\$ 326.59
Advertising	\$ 1,112.00	\$ 1,256.00
TOTAL EXPENSES	<u>\$ 37,433.52</u>	<u>\$ 46,147.40</u>

Sheet 1 of 2

CONTINUED ...

TOTAL INCOME - FROM SHEET I	\$ 50,631.16	\$ 45,508.34
TOTAL EXPENSES - FROM SHEET I	\$ 37,433.52	\$ 46,147.40
NET INCOME BEFORE DONATIONS AND AMORTIZATION EXPENSE	\$ 13,197.64	\$ (639.06)
<u>WELFARE AND COMMUNITY SERVICES:</u>		
Bursaries	\$ -	\$ -
Donations - Branch General Funds	\$ -	\$ -
Member Assistance	\$ -	\$ -
Sick and Visiting	\$ -	\$ -
TOTAL WELFARE AND COMMUNITY SERVICES	\$ -	\$ -
BRANCH NET OPERATING INCOME (LOSS)	\$ 13,197.64	\$ (639.06)
AMORTIZATION EXPENSE	\$ 4,663.48	\$ 4,524.75
BRANCH NET PROFIT (LOSS) FOR THE YEAR	\$ 8,534.16	\$ (5,163.81)

Sheet 2 of 2

SCHEDULE I
SCHEDULE OF LICENSED PREMISES NET PROFIT
For the Year Ended December 31st
2020

	<u>Current Year</u>	<u>Previous Year</u>
<u>INCOME</u>		
Gross Profit on Sales - Schedule II	\$ 25,834.46	\$ 50,426.35
Games Revenues	\$ 3,374.67	\$ 7,845.37
Sales Tax Commission	\$ 285.93	\$ 521.00
Other Licensed Premises Income	\$ -	\$ -
TOTAL LICENSED PREMISES INCOME	<u>\$ 29,495.06</u>	<u>\$ 58,792.72</u>
<u>LICENSED PREMISES EXPENSES</u>		
Bar Wages and Employee Benefits	\$ 15,100.40	\$ 23,507.40
Bar Maintenance and Repairs	\$ 3,769.28	\$ 7,296.96
Bar Supplies	\$ -	\$ 203.12
Doorman Expense	\$ -	\$ -
Entertainment and Music	\$ 100.00	\$ 800.00
Games Expense	\$ 138.00	\$ 709.61
Janitor Expense	\$ 5,523.06	\$ 6,452.02
Licenses and Permits	\$ 1,495.00	\$ 1,325.00
Spillage Losses	\$ 29.69	\$ 9.92
Telephone	\$ 225.06	\$ 315.29
Satellite TV	\$ 445.72	\$ 533.64
Cash over/short	\$ (38.43)	\$ (55.87)
Mini Meat Draw Expense	\$ 2,153.54	\$ 2,494.81
TOTAL CANTEEN EXPENSES	<u>\$ 28,941.32</u>	<u>\$ 43,591.90</u>
CANTEEN NET PROFIT (LOSS) FOR THE YEAR	<u>\$ 553.74</u>	<u>\$ 15,200.82</u>

ROYAL CDN LEGION BR 107

SCHEDULE OF LICENSED PREMISES GROSS PROFIT ON SALES
As at December 31st 2020
SCHEDULE II

CURRENT YEAR	Bottled Beer Regular	Off Sale	Liquor	Draught Beer	Wine & Coolers	Coolers	Tobacco & Sundry	TOTAL
SALES	\$ 9,634.10	\$ 213.00	\$ 7,439.74	\$ 14,302.66	\$ 5,527.92	\$ -	\$ 2,801.12	\$ 39,918.54
COST OF GOODS SOLD:								
Opening Inventory, January 1st 2020	\$ 588.79	\$ 6.33	\$ 1,521.37	\$ 836.52	\$ 656.83	\$ -	\$ 550.29	\$ 4,160.13
Add: Purchases	\$ 4,059.85	\$ 131.89	\$ 1,867.27	\$ 3,786.30	\$ 1,867.02	\$ -	\$ 1,607.91	\$ 13,320.24
	\$ 4,648.64	\$ 138.22	\$ 3,388.64	\$ 4,622.82	\$ 2,523.85	\$ -	\$ 2,158.20	\$ 17,480.37
Deduct:								
Closing Inventory, December 31st 2020	\$ 511.85	\$ 28.94	\$ 1,720.34	\$ 493.80	\$ 248.50	\$ -	\$ 392.86	\$ 3,396.29
COST OF GOODS SOLD	\$ 4,136.79	\$ 109.28	\$ 1,668.30	\$ 4,129.02	\$ 2,275.35	\$ -	\$ 1,765.34	\$ 14,084.08
GROSS PROFIT	\$ 5,497.31	\$ 103.72	\$ 5,771.44	\$ 10,173.64	\$ 3,252.57	\$ -	\$ 1,035.78	\$ 25,834.46
GROSS MARGIN	57%	49%	78%	71%	59%	#DIV/0!	37%	65%
COMPARISON TO PREVIOUS YEAR:								
PREVIOUS YEAR'S SALES	\$ 21,252.52	\$ 439.59	\$ 14,463.38	\$ 28,880.88	\$ 11,836.26	\$ -	\$ 6,822.63	\$ 83,695.26
COST OF GOODS SOLD:								
Opening Inventory, January 1st 2019	\$ 949.02	\$ 34.49	\$ 1,552.38	\$ 1,038.24	\$ 622.20	\$ -	\$ 279.59	\$ 4,475.92
Add: Purchases	\$ 9,544.01	\$ 276.63	\$ 3,908.26	\$ 10,099.09	\$ 5,242.66	\$ -	\$ 3,882.47	\$ 32,953.12
	\$ 10,493.03	\$ 311.12	\$ 5,460.64	\$ 11,137.33	\$ 5,864.86	\$ -	\$ 4,162.06	\$ 37,429.04
Deduct:								
Closing Inventory, December 31st 2019	\$ 588.79	\$ 6.33	\$ 1,521.37	\$ 836.52	\$ 656.83	\$ -	\$ 550.29	\$ 4,160.13
COST OF GOODS SOLD	\$ 9,904.24	\$ 304.79	\$ 3,939.27	\$ 10,300.81	\$ 5,208.03	\$ -	\$ 3,611.77	\$ 33,268.91
GROSS PROFIT	\$ 11,348.28	\$ 134.80	\$ 10,524.11	\$ 18,580.07	\$ 6,628.23	\$ -	\$ 3,210.86	\$ 50,426.35
GROSS MARGIN	53%	31%	73%	64%	56%	#DIV/0!	47%	60%

ROYAL CDN LEGION BR 107

BREAKOPEN TICKET SALES AND NET REVENUES

As at December 31st 2020

SCHEDULE III

	<u>Current Year</u>	<u>Previous Year</u>
TOTAL SALES FOR THE YEAR	<u>\$ 6,903.50</u>	<u>\$ 10,099.50</u>
<u>Cost of Breakopen Tickets Sold:</u>		
Opening Inventory as at January 1st 2020	\$ 1,703.53	\$ 2,481.17
Add: Breakopen Ticket Purchases for the Year	<u>\$ 950.00</u>	<u>\$ 1,532.67</u>
Breakopen Tickets Available for Sale	\$ 2,653.53	\$ 4,013.84
Deduct: Closing Inventory as at December 31st 2020	<u>\$ 1,089.60</u>	<u>\$ 1,703.53</u>
Cost of Breakopen Tickets Sold	<u>\$ 1,563.93</u>	<u>\$ 2,310.31</u>
Gross Profit (Sales less Cost of Tickets Sold)	\$ 5,339.57	\$ 7,789.19
Deduct: Prize Payouts	<u>\$ 4,702.00</u>	<u>\$ 6,692.00</u>
Net Revenues on Breakopen Ticket Sales for the Year	<u>\$ 637.57</u>	<u>\$ 1,097.19</u>
<u>Percentage Return on Breakopen Ticket Sales:</u>		
Divide Net Revenues by Total Ticket Sales	<u>9%</u>	<u>11%</u>

Notes:

BC Lottery Corporation Percentage Return on Breakopen Ticket Sales will average approximately 12%.
Returns other than 12% indicate problems which must be promptly investigated and corrected.

Rental cost of Breakopen ticket dispensers is recorded as an "Equipment Rental" expense on the Branch
Income Statement.

REPORT FOR KENO

As at December 31st 2020

Br107 does not track our Lottery at this level of detail

	<u>DR(CR)</u>
Gross "Sales"	0.00
Deduct:	
cancellations	0.00
Discounts	0.00
Net Sales (AP to Lotteries - Balance Sheet Acct)	<u>0.00</u>

Less Cash paid out :

Validations	0.00
Vouchers	0.00
Paid to BC Lottery	0.00
Total "Costs" (AR From Lotteries - Balance Sheet Acct)	<u>0.00</u>

NET LOTTERY CLEARING ACCT ON BALANCE SHEET	<u>0.00</u>
---	-------------

Calculation of Commission Income:

Commission per GL	3,400.45
Bonus's from Lottery Corp Per GL (usually paid once a year)	
Total Commissions	<u>3,400.45</u>
Deduct admin fee per GL(N/A)	
Net Commission Income to Branch (on income statement)	<u>3,400.45</u>

ROYAL CDN LEGION BR 107

BRANCH # CAPITAL ASSET SCHEDULE

As at December 31st 2020

SCHEDULE IV

Capital Asset Category	Current Year					Previous Year	
	Original Cost	Additions	Disposals	Adjusted Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
Building	\$ 166,625.56	\$ -	\$ -	\$ 166,625.56	\$ 130,719.54	\$ 129,223.46	\$ 37,402.10
Equipment	\$ 700.00	\$ -	\$ -	\$ 700.00	\$ 557.14	\$ 495.92	\$ 204.08
Furniture, Fixtures, Equip	\$ 204,956.90	\$ -	\$ -	\$ 204,956.90	\$ 192,532.17	\$ 189,425.99	\$ 15,530.91
Leasehold Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Capital Assets	\$ 2,716.87	\$ -	\$ -	\$ 2,716.87	\$ -	\$ -	\$ 2,716.87
Totals	\$ 377,499.33	\$ -	\$ -	\$ 377,499.33	\$ 323,808.85	\$ 319,145.37	\$ 58,353.96

RCL Charity Account
Income Statement 2020-01-01 to 2020-12-31

REVENUE

INCOME

PERCENTAGE DRAW REVENUE	6,162.00
MEAT DRAW REVENUE	6,507.00
DONATIONS RECEIVED	2.00
INTEREST EARNED	1.67
TOTAL REVENUE	<u>12,672.67</u>

TOTAL REVENUE

12,672.67

EXPENSE

PRIZE COSTS

CASH PRIZES	3,081.00	
PERCENTAGE DRAW - OTHE...	25.00	
Total Percentage Draw Expense		3,106.00
MEAT DRAW PRIZES	3,468.00	
MEAT DRAW - OTHER EXPEN...	25.00	
TOTAL MEAT DRAW EXPENSE		<u>3,493.00</u>
TOTAL PRIZE COSTS		<u>6,599.00</u>

OTHER EXPENSES

WAGES	0.00
CPP EXPENSE	0.00
EI EXPENSE	0.00
WCB EXPENSE	0.00
BANK CHARGES AND INTEREST	0.00
OFFICE SUPPLIES/TIX PURCH...	0.00
CASH OVER/SHORT	6.20
TOTAL DIRECT EXPENSE	<u>6.20</u>

GAMING FUND DISBURSEME...

GAMING FUND DISBURSEMEN...	0.00
DONATIONS	7,965.00
TOTAL GAMING FUND DISBU...	<u>7,965.00</u>

TOTAL EXPENSE

14,570.20

NET INCOME

-1,897.53

**CHASE ROYAL CANADIAN LEGION #107
POPPY STATEMENT 2020
JANUARY 1st TO DECEMBER 31st**

Bank Statement End Balance as at January 1st, 2020 **\$ 18,009.05**

REVENUE

Poppy Campaign & Donations Income	\$ 18,904.20
Interest Earned	5.16

TOTAL REVENUE **\$ 18,909.36**

EXPENSES

[A] Poppy Purchases	\$ 813.04
[B] Poem / Poster, Promo Materials	1,1019.71
[C] Advertising	536.44
[D] Veterans Assistance	500.00
[E] Zones Poppy Fund	100.00
[F] SUE's Approved	8,590.99
[G] Bursaries	1,000.00
[H] Assessments	657.90

TOTAL EXPENSES **\$ 13,218.08**

NET **5,691.28**

Bank Statement End Balance as at December 31st, 2020 **25,200.33**

Subtract: Outstanding Withdrawals

Dec 23/20: Cheque #38 – Air Cadets	\$ 500.00	
Dec 23/20: Cheque #39 – Rocky Mountain Rangers, Salmon Arm	500.00	
Dec 23/20: Cheque #40 – Rocky Mountain Rangers, Kamloops	500.00	
	<hr/>	1,500.00

Book Balance as at December 31st, 2020 **\$ 23,700.33**

From: Dan Gadsby <dansplumbinggas@gmail.com>
Sent: January 5, 2022 10:24 AM
To: paulandkaren@telus.net
Subject: Fixture Pricing



January

5/2022

Royal Canadian Legion
Branch 107
515 Shuswap Ave
Chase BC.

Hi Paul

Please find some pricing for fixtures and work that we had discussed.

2) 4.8L Boltdown toilet tanks	\$403.75
1) Elong Right height bowl	\$310.37
2) Elong open front less cover	\$93.50
1) Urinal Maybrook White	\$219.61
Note on urinal it is a different shape as the style you have now if you need or want them the same you will need to double that price.	
3) Tempus Metering urinal valves	\$911.63
3) Lav faucets 4" center lever handles. Moan	<u>\$311.10</u>
Fixtures total	\$2249.96
Labor, piping, materials, to install fixtures listed.	
	<u>\$1500.00</u>
Total	\$3749.96 + GST

There is some lead time on some of the fixtures for the wholesaler.
All other fixture repairs and materials will be at an hourly rate of \$125.00/hr.
Any questions feel free to contact me.

Thanks Dan,
Dan's Plumbing, Heating & Gas
778-257-0572
e-mail: dansplumbinggas@gmail.com
www.dansplumbing.ca

ROYAL CANADIAN LEGION #107

Proposed 2022 Budget_Rev 1 (**Note: 2021 Final Invoices & Year End Adjustments Yet to Post.)

	2021 Actual **See Note Above	2021 Budget	Difference	2022 Budget	2022 %	Comments
REVENUE						
SALES REVENUE						
DRAUGHT BEER SALES (60-65%)	14,743.00	14,900.00	-157.00	18,730.00	62%	2021 = 62%.
BOTTLE BEER SALES (55-60%)	8,012.61	10,640.00	-2,627.39	10,025.00	65%	2021 = 66%.
OFF SALES SALES (20%)	186.00	180.00	6.00	205.00	50%	2021 = 54%.
WINE,CDR,CLR (55-60%)	5,282.10	5,990.00	-707.90	6,770.00	60%	2021 = 60%.
LIQUOR SALES (70-75%)	5,909.05	8,094.00	-2,184.95	7,685.00	75%	2021 = 77%.
TOTAL LIQUOR SALES	34,132.76	39,804.00	-5,671.24	43,415.00		
NON-ALCOHOLIC SALES	2,026.67	2,200.00	-173.33	2,640.00		
SUNDRIES SALES	338.18	700.00	-361.82	1,300.00	52%	Chips, cheezies, hotdogs, sandwiches, chili & bun, etc.
COFFEE SALES	21.19	135.00	-113.81	130.00		
BURGER REVENUE	5,933.34	5,520.00	413.34	14,616.00	52%	2021 = 40%, with an average of 52-customers. 58-customers x \$9 x 28wks (Apr 1 - Oct 14).
OTHER MEAL REVENUE	913.34	600.00	313.34	3,000.00	52%	2021 = 23%. Friday dinners, Robbie Burns, Mother's Day, Oktoberfest
TOTAL OTHER SALES	9,232.72	9,155.00	77.72	21,686.00		
BREAKOPEN SALES	7,219.50	6,260.00	959.50	9,000.00		
KENO SALES/COMMIS.	2,765.10	4,250.00	-1,484.90	3,500.00		
TOTAL GAMING REVENUE	9,984.60	10,510.00	-525.40	12,500.00		
CASH OVER/SHORT	32.03	100.00	-67.97	100.00		
P.S.T. COMMISSION	284.04	262.70	21.34	286.54		Approx .66% of total Liquor Sales above
WAYS & MEANS	2,887.00	1,650.00	1,237.00	2,200.00		Sales of dishcloths, prints, photos, scooter, etc.
DONATIONS TO BRANCH	16,954.71	18,700.00	-1,745.29	15,000.00		
POPPY STORAGE	350.00	350.00	0.00	350.00		
MISCELLANEOUS REVENUE	850.00	0.00	850.00	0.00		2021 - Ministry of Transportation Rental (Parking Lot)
REGALIA REVENUE	85.23	400.00	-314.77	200.00		
INTEREST EARNED	77.25	200.00	-122.75	200.00		
SPECIAL EVENTS	0.00	500.00	-500.00	500.00		Veteran's Dinner.
MEMBERSHIP REVENUE	14,050.00	14,050.00	0.00	13,250.00		265 paying members.
TOTAL REVENUE	88,920.34	95,681.70	-6,761.36	109,687.54		
EXPENSES						
COST OF GOODS SOLD						
DRAUGHT BEER PURCHASES	5,613.36	5,215.00	398.36	7,117.40	38%	
BOTTLE BEER PURCHASES	2,707.60	4,575.20	-1,867.60	3,508.75	35%	
OFF SALES PURCHASES	85.50	99.00	-13.50	102.50	50%	
WINE,CDR,CLR	2,092.17	2,455.90	-363.73	2,708.00	40%	
LIQUOR PURCHASES	1,385.39	2,023.50	-638.11	1,921.25	25%	
LIQUOR SUBTOTAL	11,884.02	14,368.60	-2,484.58	15,357.90		

ROYAL CANADIAN LEGION #107

Proposed 2022 Budget_Rev 1 (**Note: 2021 Final Invoices & Year End Adjustments Yet to Post.)

	2021 Actual **See Note Above	2021 Budget	Difference	2022 Budget	2022 %	Comments
NON-ALCOHOLIC/POP PURCHASES	932.39	1,130.00	-197.61	1,320.00		
BAR MIX PURCHASES	426.89	440.00	-13.11	520.00		Lemons, limes, milk, clamato, straws, etc.
SUNDRY/FOOD PURCHASES	197.49	410.00	-212.51	625.00	48%	Chips, wieners, buns, plates, cheese, deli-meat, chili, condiments, etc.
COFFEE PURCHASES	0.00	0.00	0.00	150.00		
BURGER FRIDAY	3,656.38	2,649.60	1,006.78	7,015.68	48%	2021 = 60%.
OTHER MEAL EXPENSE	698.87	288.00	410.87	1,440.00	48%	2021 = 77%. Friday dinners, Robbie Burns, Mother's Day, Oktoberfest
TOTAL OTHER SALES	5,912.02	4,917.60	994.42	11,070.68		
BREAKOPEN PURCHASES	1,931.17	1,200.00	731.17	1,600.00		
BREAKOPEN PAYOUTS	4,790.00	4,860.00	-70.00	5,000.00		
TOTAL GAMING EXPENSE	6,721.17	6,060.00	661.17	6,600.00		
WAYS AND MEANS EXPENSE	0.00	75.00	-75.00	75.00		
REGALIA EXPENSE	75.00	300.00	-225.00	100.00		
SPECIALS EVENTS EXPENSE	53.27	250.00	-196.73	250.00		
PER CAPITA EXPENSE	11,070.40	11,240.00	-169.60	10,600.00		Approx 80% of Membership Revenue
TOTAL COST OF GOODS SOLD	35,715.88	37,211.20	-1,495.32	44,053.58		
EXPENSES						
MISCELLANEOUS	13.91	60.00	-46.09	60.00		
MINI MEAT DRAW-TUES	1,560.00	1,560.00	0.00	3,000.00		
LITTER - EXPENSE & REVENUE	515.05	50.00	465.05	60.00		Recycling deposits & returns
LEGION SUPPLY	79.90	180.00	-100.10	180.00		
CABLE TV	533.64	534.00	-0.36	445.00		\$44.50/month x 12
ENTERTAINMENT	0.00	1,100.00	-1,100.00	1,100.00		
ENTANDUM FEES	89.76	440.00	-350.24	510.00		Annual License - \$90.00, Karaoke/live music fees- 6 x \$70.00
HOUSE & GROUNDS	3,803.82	4,050.00	-246.18	4,200.00		Repairs, maintenance, alarm monitoring, snow clearing, annual fire protection inspection, cleaning draught beer lines, carbon dioxide/nitrogen cylinders for draught
JANITOR SUPPLIES	499.12	560.00	-60.88	960.00		
JANITOR CONTRACT	5,302.50	5,302.50	0.00	6,300.00		\$525.00/month x 12
SPILLAGE & POUR ADJUSTMENT	118.56	75.00	43.56	60.00		
SPORTS & ZONE COMPETITION	0.00	650.00	-650.00	1,200.00		Spring & Fall?
BAR SUPPLIES	76.95	75.00	1.95	75.00		Till & debit machine tapes, bags, etc.
ADVERTISING & PR EXPENSE	2,018.52	1,410.00	608.52	2,500.00		As at Dec 26th - \$2,018.52. Ads, Early Bird Draw
ACCOUNTING	0.00	600.00	-600.00	0.00		
BANK CHARGES & INTEREST	1,282.79	1,320.00	-37.21	1,320.00		
ZONE & CONVENTION EXPENSE	0.00	600.00	-600.00	1,200.00		Spring & Fall?
DONATIONS	6.71	50.00	-43.29	50.00		Thompson-Nicola Zone donation

	2021 Actual **See Note Above	2021 Budget	Difference	2022 Budget	2022 %	Comments
EXPENSES CONT'D						
HONORS & AWARDS	964.82	240.00	724.82	240.00		Years of Service pins and plaques
OFFICE SUPPLIES	1,458.31	1,214.00	244.31	1,400.00		Incl photocopy service fees (approx \$420.00), Costco Membership, MicroSoft Office & Norton Annual Subscriptions
REMEMBRANCE DAY EXP.	75.00	75.00	0.00	75.00		Remembrance Day wreath
TELEPHONE EXPENSE	131.33	225.00	-93.67	180.00		\$15.00/month x 12 (incl \$10 bundle savings)
INTERNET	642.00	642.00	0.00	642.00		\$53.50/month x 12
HEATING -GAS EXPENSE	5,431.79	6,972.00	-1,540.21	4,752.00		Equal payments \$396/month
HYDRO EXPENSE	7,397.78	7,645.00	-247.22	7,921.00		Equal payments \$635/month & \$25.06 Unmetered Charges = \$660.06
WATER, SEWER, GARBAGE	1,238.10	2,200.00	-961.90	1,240.00		Approx \$310/Qtr
INSURANCE EXPENSE	6,720.00	6,576.00	144.00	6,741.00		Excess Liability, AD&D & Command Fee \$690 & \$504.25/month. Renewal Date: Dec 1/22
LICENSE EXPENSE	1,000.00	1,000.00	0.00	1,495.00		Health, Liquor & Change Fees for Executive Members, Business, Chamber of Commerce, Lottery
PROPERTY TAX EXP	0.00	0.00	0.00	0.00		Tax Exemption for Land & Improvements 2022 & 2023
ZONE ASSESSMENT	0.00	634.00	-634.00	634.00		
WAGES						
	10,922.50	16,250.00	-5,327.50	20,000.00		Minimum wage = \$15.20, Vacation pay = 6%, STAT Holidays (Employed at least 30-days, worked at least 15 of the 30-days before STAT, wages/number of days worked = STAT pay), Injury/illness leave & pay (Employed at least 90-days, 5-days paid/3-days unpaid, based on employment year & average day's pay)
EI EXPENSE	241.59	409.50	-167.91	280.00		1.4% Employer Premium Rate
CPP EXPENSE	302.09	220.50	81.59	580.00		5.70% Employee & Employer Contribution Rate
WCB EXPENSE	71.58	100.80	-29.22	148.00		0.74% Premium Rate
ADMINISTRATIVE WAGES	0.00	600.00	-600.00	600.00		Administrative Coverage
CASUAL LABOUR	0.00	200.00	-200.00	200.00		
PAYROLL EXPENSE SUB TOTAL	11,537.76	17,780.80	-6,243.04	21,808.00		
SUB TOTAL EXPENSES	52,498.12	63,820.30	-11,322.18	70,348.00		
TOTAL EXPENSE	88,214.00	101,031.50	-12,817.50	114,401.58		
NET INCOME / LOSS	706.34	-5,349.80	6,056.14	-4,714.04		

**Royal Canadian Legion Br 107
Washroom Upgrades - Budget**

Description:	Number of Items:	Cost:	Total Cost:
Water-Closet (Tank)	2	\$201.88	\$403.76
Water-Closet (Bowl)	1	\$310.37	\$310.37
Water-Closet (Seat)	1	\$93.50	\$93.50
Urinal	2	\$219.61	\$439.22
Urinal (Metering Valve)	3	\$303.88	\$911.64
Faucet (Centre Lever Handle)	3	\$103.70	\$311.10
Sink	2	\$119.99	\$239.98
Labour, Piping, Materials, to install fixtures listed above less 1-urinal & 2- sinks).	1	\$1,500.00	\$1,500.00
Additional costs (labour, piping, materials) to intall 1-additional urinal & 2-sinks.	1	\$1,300.00	\$1,300.00
TOTAL			<u><u>\$5,509.57</u></u>



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council

FROM: Director of Corporate Operations

DATE: 3 February 2022

RE: Purchase Request for Portion of Public Lands

ISSUE/PURPOSE

To receive direction from Council on the request from Paul Matheson to purchase lands from the Village to legalize improvements at 838 Shuswap Avenue.

OPTIONS

1. Approve Administration working with Mr. Matheson to take the necessary steps to purchase lands from the Village in order to legalize the structures currently occupying dedicated highway (Village laneway).
2. Take no action, leaving the situation status quo.

HISTORY/BACKGROUND

Mr. Matheson built a 364ft² structure in the rear yard. Upon review it was determined that the structure is mostly located on public land (an unimproved laneway).

Administration recommended to Mr. Matheson to submit a request to Council to acquire the lands needed to legalize the structure.

Without legalizing this situation and acquiring the property they will not be able to secure any Building Permits, and would be ordered to remove the structure.

DISCUSSION

There is no critical Village infrastructure in this area. The procedure to proceed involves various steps including the closing of a road and disposing of the land as follows if Council directs Administration to move forward:

- A Land Surveyor must prepare a reference plan showing the proposed road closure

- Based on the survey, Council would need to establish a selling price. This can be achieved internally by using BC Assessment valuations of 838 Shuswap Avenue, or Council could require the application to have the land appraised. Regardless, Council can set the sale price of the land by resolution.
- Write to utilities (Telus, Fortis, BC Hydro, and Mascon) to ensure no services are impacted by the proposed road closure
- Prepare a Road Closure Bylaw with attached reference plan for Council's consideration
- Once Bylaw has had three readings and prior to adoption, advertise proposed road closure and bylaw in two consecutive weekly publications as required by Section 94 of *Community Charter*
- Bring bylaw forward for adoption.
- File Bylaw with reference plan in Land Titles
- Land Surveyor to prepare subdivision plan (consolidation)
- Where the closed road portion of land is being sold to the abutting property owner(s), Council must agree to the sale price by resolution
- The intent to dispose of land must be advertised in accordance with Section 94 of the *Community Charter*. The ad must give the particulars of the property to be disposed of, the consideration (sale price) received by the municipality, the persons or public authority who are to acquire the land, the nature and term of the disposition. This ad can be run in conjunction with the road closure ad noted above
- Once the road closure bylaw has been adopted and the reference plan filed with Land Titles, the subdivision plan may then be processed with (if necessary) statutory rights-of-way and covenants

The hard costs for the above activities should not be incurred by the Village but should be borne by the property owner wishing to legalize their property.

FINANCIAL IMPLICATIONS

There would be no hard costs to the Village other than staff time to assist in the preparation of the various documents and prepare bylaws, including a road closure bylaw, the preparation and arrangement of advertising as the *Community Charter* requires. Staff would also need to review and process various legal plans, legal paperwork such as registrations and conveyancing. All hard costs including transaction fees would be the responsibility of the applicant.

The Village would benefit from selling the land, the value of which, and agreed purchase price is yet to be determined.

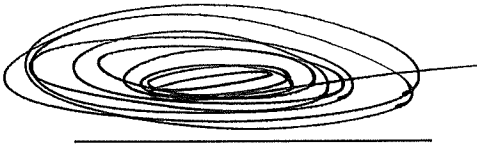
POLICY IMPLICATIONS

There is no set Village policy on property acquisition or disposition. There are a number of legislative requirements to be met.

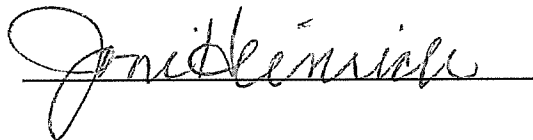
RECOMMENDATION

THAT Council accept the request from Paul Matheson, and direct Administration to begin the process of their acquisition of Village owned property to legalize their improvements.

Respectfully submitted,

A handwritten signature, appearing to be "Paul Matheson", written in dark ink over a horizontal line.

Approved for Council Consideration by CAO

A handwritten signature, appearing to be "J. Middlemiss", written in dark ink over a horizontal line.

Paul Matheson
PO Box 524
838 Shuswap Ave
Chase, BC
V0E 1M0

December 12, 2021

Village of Chase
PO Box 440
Chase, BC
V0E 1M0

To Village of Chase council,

We bought the "Scatchard House" (838 Shuswap Ave) 5 years ago and have since built a shed to replace three mouldy old sheds that came with the property. I have recently been notified that the shed occupies land that belongs to the village adjacent to our property. We are writing you today to ask you to consider selling the land to us to add to our property.

Thanks for your consideration,

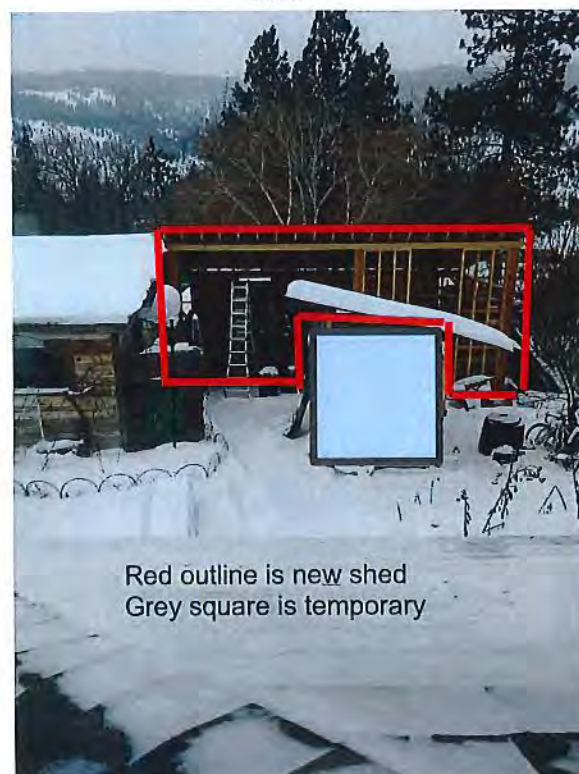
Paul Matheson and Kelsey Snelgrove

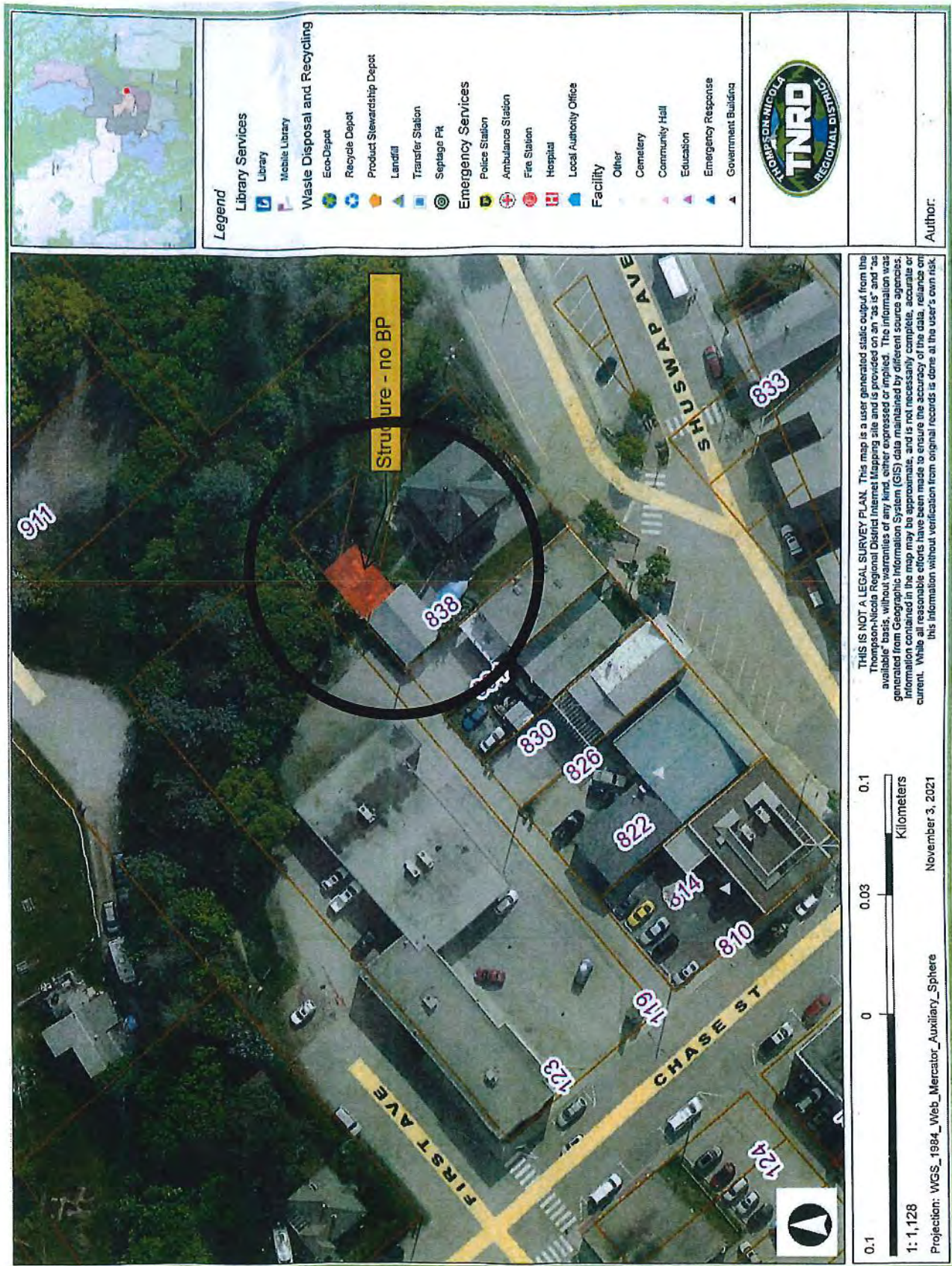
Lot A Block D Plan KAP31034 District Lot 517 Land District 25
PID: 003-819-540

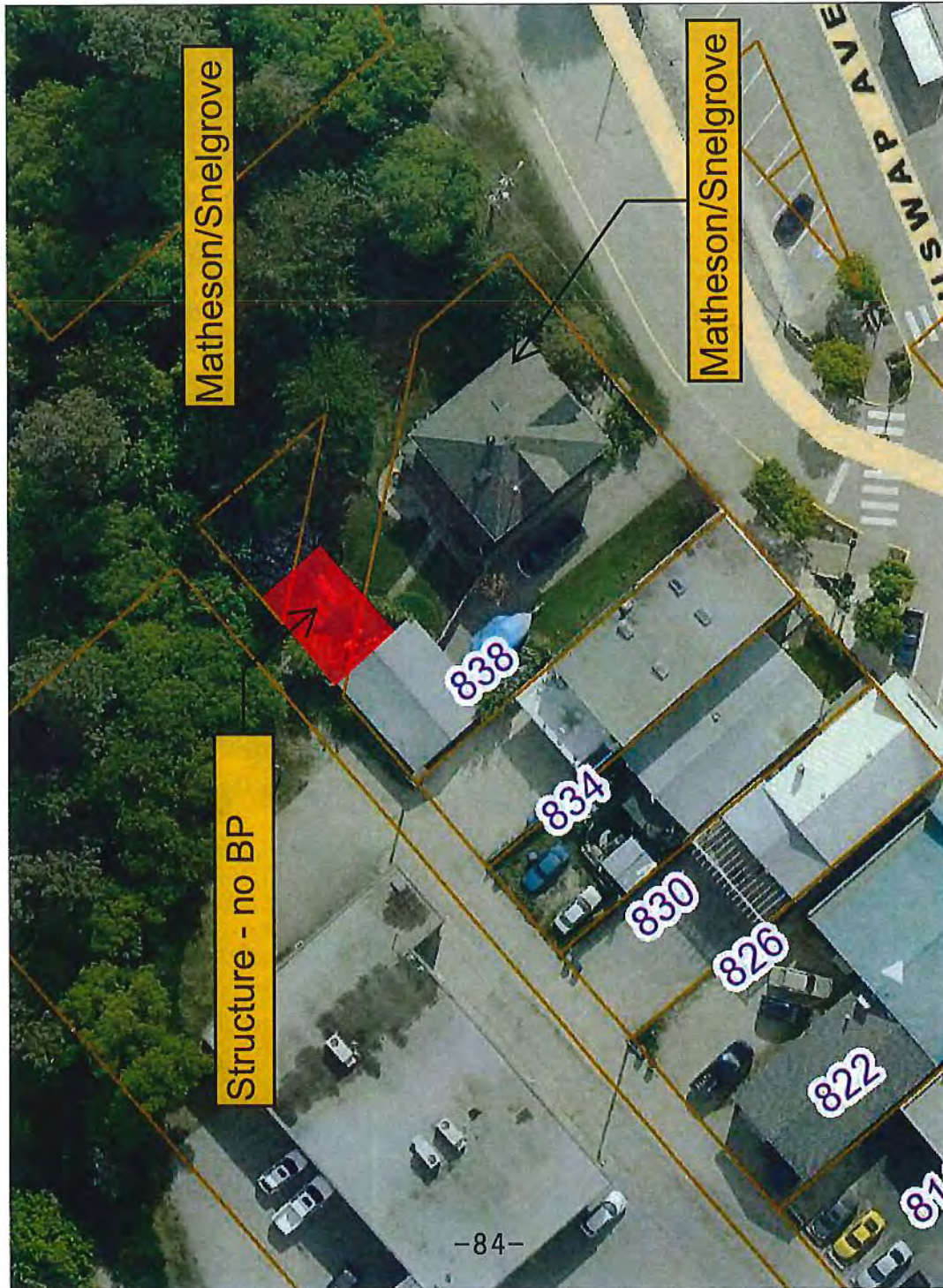
Old



New

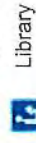




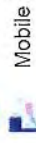


Legend

Library Services



Library



Mobile Library

Waste Disposal and Recycling



Eco-Depot



Recycle Depot



Product Stewardship Depot



Landfill



Transfer Station



Septage Pit

Emergency Services



Police Station



Ambulance Station



Fire Station



Hospital



Local Authority Office

Facility



Other



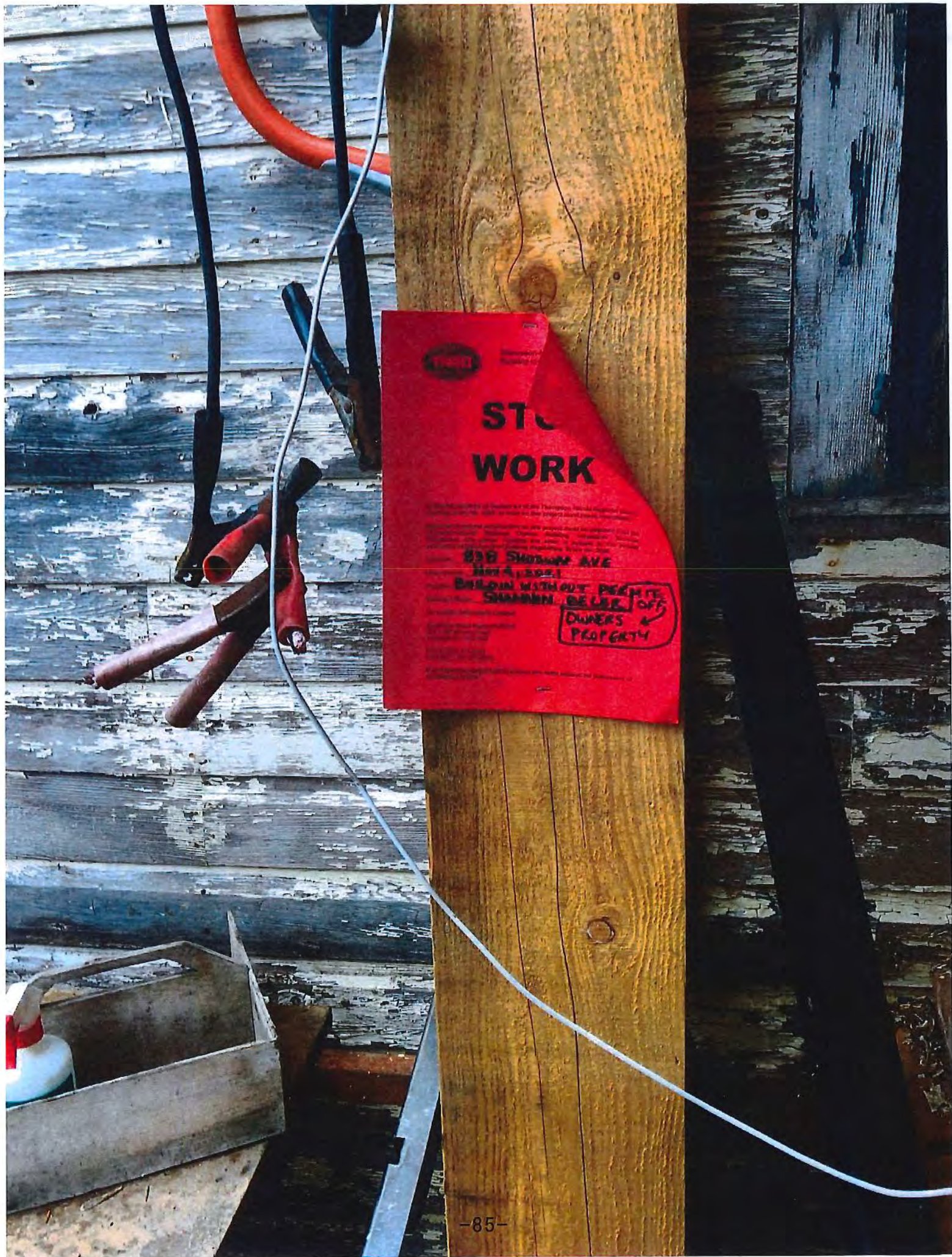
Cemetery



Community Hall



Education



STOP WORK

By the Mayor of the City of San Juan, Puerto Rico, in accordance with the provisions of the San Juan Code, Chapter 1, Article 1, Section 1, the following work is hereby prohibited:

838 SHANNON AVE
SAN JUAN, P.R. 00901

BELOW WITHOUT PERMIT

SHANNON BE LEE OFF
OWNERS
PROPERTY

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

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San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

San Juan, Puerto Rico

Jan. 31, 2022

Dave Smith
P.O. Box 826 - 423 Larch St.,
Chase B.C. V0E 1M0

To The Village of Chase:

RE: Horseshoe Pitches in Willson Park

Hello Mayor, Councillors and staff;

I have been asked to approach the Village of Chase regarding pursuing funds to rebuild the existing Horseshoe Pitches in Willson Park. A small group of interested community volunteers, including some neighbours, have expressed an interest in supporting and helping achieve the rebuilding of the Willson Park Horseshoe Pitches.

As I continue to gather input, thoughts, recommendations and comments regarding the Chase + District Health Services Foundation interest in creating an outdoor Exercise Equipment Circuit in the upper part of Willson Park, many individuals and some groups have expressed their sad comments about the unusable state of the Horseshoe Pitches.

To that end we would ask for Council's / Village permission to pursue funding - \$ 1500 through a ParticipACTION Microgrant application, that would allow the community to purchase all necessary materials and supplies and the rebuild of the existing Horseshoe Pitches, during June 2022.

Thank you for your attention and help.

Horseshoe Pitches volunteers:

Shane Setka – McMahon

Peter Vanhoof

Kim Campbell

Brian Lauzon

Youth Action Group

Chase Heat

The Chase Legion - members

Creekside Seniors Center - members

Dave Smith, And others who will sign on once project is endorsed and promoted..

Sincerely Yours, Dave Smith

Receive up to \$1,500 to get your community active

Dear Sport, Physical Activity and Recreation Leader,

Happy New Year! We are here to help you achieve your resolution of getting your community more active in 2022! The ParticipACTION Community Better Challenge is returning from June 1 – 30, 2022. In 2021, Canadians across the country tracked more than 400 million minutes. Let's build on that success and work to get more Canadians involved and track even more minutes of physical activity.

To support you, ParticipACTION has created a micro-grant program. Apply between January 17 and February 21 to receive up to \$1,500 to support activities that get your community active. Read our grant guidelines here (<https://www.participaction.com/en-ca/programs/community-challenge>)

In addition to the regular grant pot, we are thrilled to announce that Sport Canada has provided an additional \$60,000 to support multi-sport projects that engage women and girls through the Gender Equity Fund.

[Apply
Here](#)

Please do not forward this email as its survey link is unique to you.
[Privacy](#) | [Unsubscribe](#)

Joni Heinrich

From: Dave Smith <jackdavesmith@gmail.com>
Sent: Monday, January 31, 2022 2:04 PM
To: Joni Heinrich
Subject: RE: Willson Park Horseshoe Pitches
Attachments: Community HorseshoePitchesMicrograntApplic2022.docx

Hello Joni; Can we please submit the attached letter of request to access funding approx \$ 1500 for the cleanup and restoration of the Horseshoe Pitches in Willson Park. Funds / Grant will be pursued through Participation Canada - Community Better Challenge Microgrant Program and or Interior Savings and Credit Union, Chase.

Volunteers that have expressed support and offered to help with the labor and necessary work. Peter Vanhoof, Shane Setka-McMahon, Brian Lauzon, Kim Campbell, myself, some youth and a couple of community groups. Once funding is secured, we will meet onsite, determine materials needed, get materials, transport them to the Willson Park site. Organise a work party, tools, etc. that will be needed on site. Document the project, written report, pictures of the work (before, during and after) financial report with the breakdown of project costs / budget, etc.. Send the Report to PartipACTION late summer 2022.

We would need help and assistance with the removal and disposing of the old construction and wood materials along with some duff/dirt from the site. Maybe a Village Dump Truck..

Please find below the Microgrant Program information from ParticipACTION; and then letter of request. Thank you for your attention and help, take care, talk soon, Dave Smith.

Thank you for applying for the Community Better Challenge microgrant program. As you are creating your application there are a few important things to note:

Submitting your application

The application cannot be saved part way through and cannot be edited after you press submit. A template of the application that includes all grant questions is available for download on our Community Better Challenge webpage. We encourage you to use this template to answer questions in advance to ensure that your work is not lost.

Grant Criteria

Your event or program must take place between June 1 – 30. If your program starts before June 1 or ends after June 30, it is still eligible as long as activities take place in June. Efforts should be made to create barrier free and inclusive programming.

For more details, please review the grant guidelines on the Community Better Challenge webpage.

On planning for COVID-19

We know it is difficult to plan an event or program months in advance, especially with the uncertainty of the pandemic. We want to assure you that as a funder for these projects going on across the country that we will be flexible. Do your best to plan for what is possible and think about effective and creative alternatives. Keep in mind that we know that what you put in your application may not be the exact thing you end up doing and that is ok. The goal is to get your community active in a safe and inclusive manner.

We know that public guidelines are constantly evolving so we encourage you to apply for what you would ideally like to host understanding that adaptations to events may be needed. You can also consider applying for multiple smaller events, virtual events, outdoor events or to add value to existing programs if needed. Remember to always follow local public health guidelines, even if that means canceling the event entirely.

Grant Recipient Expectations

All grant recipients are expected to track the physical activity of their program participants on the ParticipACTION website. All grant recipients are expected to complete a survey that will be emailed to you shortly after the challenge ends.

NEW FOR 2022 - Women & Girls Multi-Sport Funding

ParticipACTION will be providing a minimum of \$60,000 in grants to groups and community organizations that can offer multi-sport experiences to women and girls that experience health inequity. Organizations that meet these criteria will be asked to identify themselves and provide further details within the grant application.

Thank you for your time and consideration. The grant review committee will provide a response to all applicants by early April 2022.

ParticipACTION would like to thank the **Government of Canada** and **Saputo** for their support of the Community Better Challenge Grant Program.

Zilly Palamar
Box 528
Chase, BC. V0E 1M0
1.250.679-2856

January 17, 2022

The Village of Chase
Box 440
Chase, BC V0E 1M0

Re: Quarterly utility bills and "in kind" monies

Dear Mayor and Councillors,

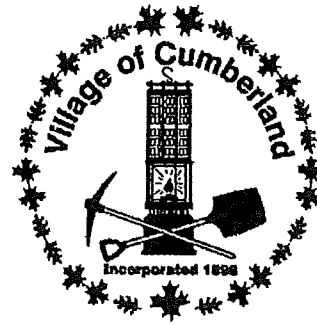
I am writing regarding the free natural resource, water that God has given us. The Village of Chase does not own **God's water**. The Village of Chase is not allowed to **charge** people for a resource that is **free** for the public to use. Your attention into this matter needs to be dealt with and this is to inform the public of what **should not** be happening to all the citizens in Chase. Citizen's money should not be taken from them to pay for quarterly utility bills for something that is **FREE (water)**.

Another topic: I have addressed this matter before. "In kind" monies to voluntary and other groups needs to be stopped. Groups can do their own fund-raising as they need money. I will give money to whom I please, and I do not mayor and councillors to give away my tax dollars in this way. I can't understand why this has been happening all these years, it needs to stop. Please take off the "in kind" monies off the budget allowances. I spend wisely and I expect my mayor and councillors to do the same with my tax dollars.

Please continue to work for the people of Chase by making good decisions and spending our dollars wisely. Thank you!

Yours truly,
Zilly Palamar - Citizen of Chase for 33 years.
zp

OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-60

Dear UBCM Member Municipalities,

I am reaching out to local governments in British Columbia to urge your support for Private Members Bill C-216, Health-Based Approach to the Substance Use Act, which has received first reading in the House of Commons.

The proposed Act would amend the Controlled Drugs and Substances Act and enact the Expungement of Certain Drug-related Convictions Act and the National Strategy on Substance Use Act. Under Bill C-216, the National Strategy proposes to:

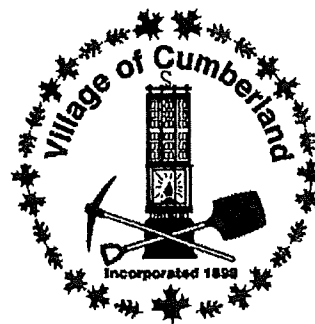
- (a) address the harm associated with the criminalization of substance use;
- (b) ensure that interventions are founded on evidence-based best practices and address the root causes of problematic substance use;
- (c) ensure low-barrier access to a safe supply of medically regulated substances;
- (d) provide universal access to recovery, treatment and harm reduction services for problematic substance use and substance use disorder, including overdose prevention services, relapse prevention services and supervised consumption sites and services;
- (e) implement evidence-based prevention programs that address social and economic factors that contribute to problematic substance use; and
- (f) reduce the stigma associated with substance use, including through outreach and public awareness programs.

Cumberland Council has expressed its support for Bill C-216 to Prime Minister Trudeau and to the Minister of Health and Addictions Carolyn Bennett and I would encourage your Council or Board to do the same in an effort to finally secure Federal aid on decriminalization, safe supply and access to recovery, treatment and harm reduction services.

Yours sincerely,

Leslie Baird
Mayor

OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-40

The Honourable Carolyn Bennett, P.C., M.P.
Minister of Health and Addictions
Carolyn.Bennett@parl.gc.ca

Dear Minister,

I am very pleased to be able to write to you in support of the Private Members Bill C-216, Health-based Approach to the Substance Use Act, which received first reading on December 15, 2021 and which is sponsored by Gord Johns, Member of Parliament for Courtenay-Alberni.

The Council of the Village of Cumberland endorses the National Strategy to address the harm associated with the criminalization of substance use and to ensure that interventions are founded on evidence-based best practices to address the root causes of problematic substance use.

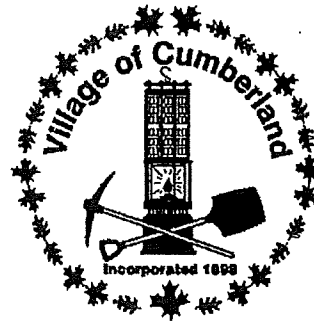
In 2016, harm reduction was restored as a key pillar of Canada's drug strategy with the establishment of the Canadian Drug and Substances Strategy, however further measures are needed to protect the lives of Canadians. I trust that you will support Bill C-216 in order to provide federal aid on decriminalization, safe supply and access to recovery, treatment and harm reductions services.

Yours sincerely,

A handwritten signature in black ink, appearing to read "LBaird".

Leslie Baird
Mayor

OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-40

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Justin.Trudeau@parl.gc.ca

Dear Prime Minister,

I am very pleased to be able to write to you in support of the Private Members Bill C-216, Health-based Approach to the Substance Use Act, which received first reading on December 15, 2021 and which is sponsored by Gord Johns, Member of Parliament for Courtenay-Alberni.

The Council of the Village of Cumberland endorses the National Strategy to address the harm associated with the criminalization of substance use and to ensure that interventions are founded on evidence-based best practices to address the root causes of problematic substance use.

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Yours sincerely,

A handwritten signature in dark ink, appearing to read "L. Baird".

Leslie Baird
Mayor