



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, March 12, 2019 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the March 12, 2019 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

Pages 1-7

3.1 Minutes of the Regular meeting of Council held February 26, 2019

Resolution:

“THAT the minutes of the regular meeting of February 26, 2019 be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

6.1 Mike Lovecchio, CP Rail

6.2 Ralph Ruppel – Community Hall Assessment

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 8-11

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

9.1 Request from Youth Action Committee for Line Item Annual Budget

The Youth Action Committee is requesting that Council consider adding a 'line item' to the annual budget, starting in 2019, to ensure that there are funds available to the Youth Action Committee for leveraging grant funding and other funds that might be available for their activities for youth. Council is being asked to consider adding \$1500 to the 2019 budget with a review of the line item amount to be done on an annual basis.

Council direction is requested.

9.2 UBCM Membership Renewal Invitation Pages 12-13

The Village has been a member of UBCM for many years. UBCM provides support to British Columbia local governments by providing a common voice for local government, being able to take a united position on various matters that affect them at the local level.

Positions that are developed by members are carried to other levels of government and other organizations involved in local affairs.

Recommendation:

“THAT Council agree to renew the UBCM Membership Dues for 2019 in the amount of \$1738.05.”

9.3 Request for Support – SILGA Resolution – District of Sicamous Pages 14-16

Letter and resolution being submitted to SILGA from District of Sicamous regarding Provincial Government closures of backcountry use.

Recommendations:

1. **Council may wish to receive the item for information; OR**
2. **Council may wish to pass a resolution to confirm support for the District of Sicamous’ resolution regarding closures of backcountry use at the SILGA convention in Penticton.**

9.4 Request for Support – SILGA Resolution – District of Sicamous Pages 17-18

Letter and resolution being submitted to SILGA from District of Sicamous regarding Gas Prices.

Recommendations:

1. **Council may wish to receive the item for information; OR**
2. **Council may wish to pass a resolution to confirm support for the District of Sicamous’ resolution regarding Gas Prices at the SILGA convention in Penticton.**

9.5 FCC AgriSpirit Fund – Request for Support from Haldane PAC

The Haldane Elementary School Parent Advisory Committee wishes to apply for funds through the FCC AgriSpirit Fund to build an outdoor shelter for students to utilize during recess and lunch in inclement weather and for when they are waiting for the school bus. In order to be eligible to apply for and receive a grant from the FCC AgriSpirit Fund Haldane PAC is required to partner with the local municipal organization to qualify for funding. If funding is granted, it is made payable to the municipal body, the municipal body is required to sign a contract stating that it supports the project and will receive the funds, and then the funds can be transferred to the ultimate recipient.

As no funds are required to be contributed by the Village, and the receipt of this grant would be simply an in and out transaction, Council is being asked to consider providing its support to the Haldane PAC for this project.

Recommendation:

“THAT Council supports the Haldane Elementary School Parent Advisory Committee in their application for funding to the FCC AgriSprit Fund to build an outdoor shelter by accepting funds that may be granted, signing a contract to support the project and receive granted funds, and then transferring the grant funds to the Haldane PAC for them to complete their project.”

9.6 Letter from Zilly Palamar – Chase Gathering Place and Music on the Lake Page 19

Council direction is requested.

9.7 Public Notice of Inter-City Bus Application – Eliminate Route Points Pages 20-26

Rider Express Transportation Corp has applied to the Passenger Transportation Board to amend its license by eliminating scheduled stops in Chase.

Written comments are invited by the Passenger Transportation Board before it makes its decision about the application.

Council direction is requested.

10. RELEASE OF IN CAMERA ITEMS

11. IN CAMERA

12. ADJOURNMENT

Resolution:

“THAT the March 12, 2019 Village of Chase Regular Council meeting be adjourned.”



EXTRA AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, March 12, 2019 at 4:00 p.m.

8. UNFINISHED BUSINESS

8.1 Fee for Services Agreement – Visitor Information Services

At the January 22, 2019 Regular Meeting, Council resolved:

“THAT the Village of Chase provide \$20,000 in two equal payments to the Chase and District Chamber of Commerce for the purposes of operating the Chase and District Visitor Information Services for 2019.”

It is requested of Council that the supporting agreement between the Village of Chase and the Chase and District Chamber of Commerce be ratified.

Recommendation:

“THAT Council ratify the *Fee for Service Agreement* between the Village of Chase and the Chase and District Chamber of Commerce dated February 1, 2019; AND,

THAT the Mayor and CAO be authorized to execute said agreement.”

FEE FOR SERVICES AGREEMENT

Visitor Information Centre

This agreement dated for reference this 1st day of February, 2019.

Between:

Village of Chase

having an office at 826 Okanagan Avenue, Chase, BC
and a mailing address of PO Box 440, Chase, BC, V0E 1M0
(the "Village")

And:

Chase and District Chamber of Commerce

located at 400 Shuswap Avenue, Chase, BC
and having a mailing address of PO Box 592, Chase, BC, V0E 1M0
(the "Chamber")

WHEREAS The Village wishes to provide visitor information services;

AND WHEREAS The Chamber is willing to provide visitor information services;

NOW THEREFORE in consideration of the mutual covenants and other recited considerations the parties agree as follows:

SERVICE

1. The Chamber will provide Chase Visitor Information Services (the "services") to the public in the Chamber offices at 400 Shuswap Avenue or from other locations from which the Chamber needs to operate from time to time.
2. The services will include, but not be limited to:
 - Ensuring that all personnel providing services are trained according to the standards and requirements established by Destination BC for centres operating as part of Destination BC's Visitor Information Centre Network
 - Ensure that all personnel providing services meet the dress and deportment standards as required by Destination BC
 - Provide at least one familiarization tour (FAM TOUR) of local attractions for personnel providing services
 - Distribute as appropriate, any tourism or resident attraction materials provided by the Village
 - Provide other regional Information Centers with a sufficient number of copies of Chase promotional materials as appropriate

- Promoting tourism, selling tourism related products, providing community information, promoting good citizenship, providing opportunities for visitors and residents to connect to the community and receive information about needed services.

HOURS

Proposed hours of operation: (includes July & August hours as required by Destination BC)
Cost of this proposal: \$20,000.00)

The Chase Visitor Information Centre (the “VIC”) shall maintain flexible hours based on an analysis of visitor traffic patterns over the previous seasons. The hours will be determined and posted at the beginning of each calendar year. The proposed hours under this contract are:

- Labour Day to May 31 – 8 hours per day, 2 days a week *1 staff on duty
- June 1 – Labour Day 8 hours per day, 7 days a week *2 staff on duty
- Closed Statutory Holidays and Dec. 24 – Jan. 2

Note: The June through August scheduled hours may vary as they are dependent on Service Canada Summer Student Grants. The hours suggested can be maintained only if federal funding is sufficient to cover 2 students for 13 weeks each.

DESTINATION BC MEMBERSHIP

The Chamber will maintain its membership in Destination BC and ensure that the VIC meets the network terms, conditions and criteria of a full status VIC.

STAFFING

The Chamber will employ, train and support qualified staff and volunteers in accordance with Destination BC standards to provide information regarding services in the community. The information shall be current, relevant and focused on Chase and the surrounding area. All business inquiries shall be dealt with under the auspices of the Chamber of Commerce.

WEBSITE

The Chamber shall maintain an up-to-date website that will include a link to the Village’s website and other suitable sites, such as Shuswap Tourism, and Thompson Okanagan Tourism.

PREMISES, EQUIPMENT AND MAINTENANCE

The Chamber will provide a premise for the purposes of a VIC and will supply furniture, display racks and other required equipment to operate the VIC to its full potential. The Chamber will maintain the interior of the premises in good order, suitable and inviting to all those entering into the premises.

The Chamber will maintain the exterior of the premises in good order, and maintain landscaping, sidewalks, handicap ramps, exterior stairs, parking areas, and other components of the premises in safe and inviting manner for all those entering the property.

STATISTICAL REPORTS

The Chamber will provide to the Village on a semi-annual basis a record of activities of the VIC, which will include the number of visitors and groups entering the VIC and the nature of their inquiries. The Chamber will also provide annual financial statements as prepared by our bookkeeper (H&R Block) within 180 days of our fiscal year end. Should the Village require audited statements, the cost of the audit will be borne by the Village.

FEE FOR SERVICE

An annual fee of \$20,000.00 will be paid to the Chamber by the Village in two equal installments, one not later than March 15, and the other not later than August 15. The annual fee will be adjusted annually to reflect increasing or decreasing costs of operation.

ANNUAL JOINT EVALUATION

The Chamber and the Village will meet on an annual basis in November of each year to discuss services, service levels and other aspects of the fee for service agreement.

ONGOING IMPROVEMENT

The Village and the Chamber agree that the provisions of this agreement will be given such reasonable interpretation as will facilitate a full and proper handling of visitors and general information services for all residents and visitors to Chase. Both parties agree to communicate openly with each other to continually improve upon the services provided.

TERM

This agreement will be in effect from February 1, 2019 for a 1 year term ending to December 31, 2019.

This agreement may be terminated by either party by serving 90 days written notice at the appropriate address noted herein as follows:

- a) From July 1st through January 31st by providing a minimum of 90 days' notice; or
- b) From February 1st through June 30th, the notice of termination shall be effective no sooner than September 30th in the year the notice is given.

IN WITNESS WHEREOF the parties have executed this Agreement on the day and year first written above.

Village of Chase authorized signatories:

Chase and District Chamber of Commerce authorized signatories:



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, February 26, 2019 at 4:00 p.m.

PRESENT:

Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Steve Scott
Councillor Fred Torbohm

Regrets:

Councillor Ali Maki

Also in Attendance:

Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Gallery:

~15

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the February 26, 2019 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2019/02/26_001

3. ADOPTION OF MINUTES

3.1 Special Meeting held February 11, 2019

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the minutes of the February 11, 2019 Special Meeting of Council be adopted as presented."

CARRIED

#2019/02/26_002

3.2 Regular Meeting held February 12, 2019

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the minutes of the February 12, 2019 Regular Meeting of Council be adopted as presented."

CARRIED

#2019/02/26_003

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Queries were raised regarding the proposed amendment to the Council Procedure Bylaw and it was asked how much it will cost for Council members to participate electronically, what would be the assurance of security if a Council member attended electronically to an in-camera meeting, and that this should not be permitted for a Council member who does not live and work in the community anymore.

The CAO stated that the cost will be minimal as the person will be able to participate by way of telephone on speaker and that all Council members take an oath of office to ensure confidentiality of appropriate meetings and information.

Karen Bassett stated in relation to Item 8.3 that she is tired of dealing with this and that while there are three lots associated with Chase Auto Sales, two of them are not actually used for business purposes, only one conducts business. She added that one of the lots is residential and the owner of the business lives there.

6. DELEGATIONS

6.1 and 6.2

Regina Sadilkova, Director of Development Services, TNRD and Patrick Luscombe, Chief Building Inspector, TNRD took turns presenting information regarding the Building Inspection Services provided to the Village of Chase by the TNRD. Information shared included an overview of the building inspection service and contract, building inspection staffing, departmental structure and challenges around staffing, customer input, building bylaw enforcement, changes to the requirements for building inspectors to have certain credentials in order to inspect construction, new BC Building Code, step code and Building Act, budgets, reserves and fees, and finally the need for an increase in fees in 2019.

Mayor Crowe thanked both Ms. Sadilkova and Mr. Luscombe and they left the meeting at this time.

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

Mayor Crowe announced that he had proclaimed March 2019 as Kidney Month and March 14, 2019 as World Kidney Day in the Village of Chase.

Mayor Crowe then reported on his activities over the past 2 weeks:

- February 13 – Attended Shuswap Regional Trails Strategy Roundtable with Councillors Maki and Torbohm, and CAO Heinrich in Sicamous. Chase's Active Transportation Plan was presented with lots of interest shown by the participants at the event
- February 14 – Attended TNRD Board tour of the new trades and technical building at Thompson Rivers University followed by a Board meeting. During that meeting there was a chance to address the Federal Minister of Infrastructure and Communities – he was made aware of the infrastructure costs the Village of Chase will need to incur in conjunction with Highway #1 upgrades and the Minister said he would discuss the Village's needs with the Provincial Minister of Transportation
- February 15 – Attended TNRD Board Committee of the Whole meeting – handed letters to both Electoral Area Directors Ken Gillis and Mel Rothenburger requesting they consider an annual financial contribution to the Village to support the Chase Visitor Information Services
- February 25 – Attended an In-Camera Meeting of Council
- February 26 – Attended a tabletop exercise for emergency planning which was attended by the RCMP, Ambulance Service, Ministry of Transportation, BC Wildfire Service, Emergency Management BC, Interior Health, Village of Chase Fire Chief, Deputy and other members as well as members of the Village's staff

Councillor Lauzon

- February 12 – In-Camera meeting
- February 14 – Met with Chase Hamper Society to discuss their current contract and grant-in-aid request – I will advise the Hamper Society to put forward a letter of request to Council for consideration
- Attended the Chase Lions Club regularly scheduled meeting – here are some highlights of our discussions:
 - Lions are considering installing a playground on the RV park this year, and continues to oversee and manage the campground which generates significant funds that are put back into the community
 - The RV Park infrastructure was installed and the park developed by the Chase Lions with assistance from grant funding and lots of volunteer labour
 - The Club purchased the building that houses washrooms/showers and a public washroom
 - I was taken back to learn of other projects the Lions have made possible including the small park at Pine Street and 1st Avenue, the curling rink, renovations to the kitchen in the Community Hall which included new flooring and new stove, the purchase of tables and chairs, stage amenities and curtains, medical equipment, and the provision of financial support to other groups for projects and initiatives
 - The Lions recently donated \$5000 to the Chase and District Health Foundation to purchase a heart monitor for the Chase Health clinic
 - This winter the Lions have been providing snow removal for mobility challenged residents
 - The Lions have completed a renovation of the home of an ailing resident with limited mobility to make her home wheelchair accessible
 - In addition to hearing of the many contributions the local Lions Club have made to Chase, Beryl Cook of the Kamloops Aberdeen Lions Club was in attendance at the meeting as a special guest and presented information regarding the Lions' funded "Sight Screening Program" which is a vision screening device to be used within the Kamloops School District to separate those children who probably do not have vision problems from those who should be examined by an eye doctor for further assessment and follow-up
- February 15 – Met with and heard concerns from local residents and am compiling information to bring forward to Council and Administration for further discussion
- February 25 – Attended special in-camera meeting
- February 26 – Attended Emergency Management tabletop exercise

Councillor Maki

No Report

Councillor Scott

- February 11 – Attended Citizens on Patrol meeting
- February 12 – Attended an In-Camera meeting
- February 25 – Participated in a Strategic Planning Workshop

Councillor Torbohm

- February 13 – Attended the Shuswap Regional Trails Roundtable meeting in Sicamous and I gave a presentation on the Village's Active Transportation plan
- February 20 I toured our Water Treatment Plant
- February 25 - participated in a Council strategic planning workshop
- Met with a number of business owners to discuss issues and concerns

Moved by Councillor Scott

Seconded by Mayor Crowe

"THAT the Council reports be received for information."

CARRIED

#2019/02/26_004

8. UNFINISHED BUSINESS

8.1 Council Procedures Bylaw Amendment

Moved by Councillor Torbohm

Seconded by Councillor Scott

"THAT Council Procedures Bylaw 783-2012, Amendment Bylaw 865-2019 be adopted."

CARRIED

#2019/02/26_005

8.2 Rogers Cell Tower at 456 VLA Road

The CAO explained that the property owned at 456 VLA Road has decided not to pursue the installation of a cell tower on his property.

Mayor Crowe suggested that a resolution be passed to direct Administration to bring forward an amendment to the Village's Zoning Bylaw to ensure that the Council has more control over this type of installation in the future by way of Zoning regulation.

Motion failed for lack of seconder. Discussion ensued:

- More information is needed before direction can be given to Administration to draft a bylaw amendment
- Perhaps this is an issue that would be best discussed during the consultation process in the Official Community Plan review

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

"That Administration bring a report to Council regarding options for regulating cell tower installation in the Village of Chase."

CARRIED

#2019/02/26_006

8.3 Business License Requirements for Multiple Businesses

Councillor Torbohm stated that he had read the information provided by Administration and is of the opinion that according to the bylaw definition of business being 'a premise', Chase Discount Auto Sales should not have to have more than one business license even if there is business occurring on more than one property.

It was suggested that Council could pass a resolution for one business license to apply to all three properties.

Moved by Councillor Torbohm
Seconded by Councillor Scott

"THAT the business license already issued to Chase Discount Auto Sales apply to all three properties, 409, 421 and 425 Shuswap Avenue."
CARRIED
#2019/02/26_007

9. NEW BUSINESS

9.1 Chase and District Museum and Archives Society – Lease Agreement

The Corporate Officer provided highlights of the new lease agreement stating that it is for \$1 a year, is for a 5 year term, the Society will pay all utility costs, maintenance and provide for snow removal on ramps and steps, and the Village will be responsible for repairs and replacement of items that form part of the building and structure.

Moved by Councillor Scott
Seconded by Councillor Lauzon

"THAT the lease agreement dated February 26, 2019 between the Village of Chase and the Chase & District Museum & Archives Society be ratified; AND

That the Mayor and Corporate Officer be authorized to execute said agreement.
CARRIED
#2019/02/26_008

9.2 Canada Day and Music on the Lake 2019

Moved by Councillor Torbohm
Seconded by Mayor Crowe

"THAT Council approve the 2019 expense of \$19,000 to the Chase and District Festival Society to organize and manage Canada Day and Music on the Lake events in 2019 and that this amount be included in the operational budget to be further discussed by Council."
CARRIED
#2019/02/26_009

Moved by Councillor Lauzon
Seconded by Councillor Torbohm

"That permission be granted to the Chase and District Festival Society to close the traditional parade route from the Art Holding Memorial Arena along Brooke Drive to Shuswap Avenue; along Shuswap up to Coburn Street, from approximately 11:00 a.m. to 1:00 p.m. on July 1, 2019,"

CARRIED
#2019/02/26_010

9.3 Grant-in-Aid Request – Chase & District Museum & Archives Society

<Councillor Torbohm left the meeting at 5:34 due to a potential perception of bias as his spouse is on the Board of the Museum Society.>

Moved by Councillor Scott
Seconded by Mayor Crowe

"THAT the Chase & District Museum & Archives Society be granted \$502.54."
CARRIED
#2019/02/26_011

<Councillor Torbohm returned to the meeting at 5:35 p.m.>

9.4 Charge North – EV Charging Station Funding for Local Governments

Moved by Councillor Scott

Seconded by Councillor Lauzon

“That the request from the Community Energy Association for Chase to participate in a low-cost program to install an electric vehicle charging station be received as information.

CARRIED

#2019/02/26_012

Moved by Mayor Crowe

Seconded by Councillor Lauzon

“That Council deny the request from the Community Energy Association to participate in a low-cost program to install a second electric vehicle charging station in Chase.”

CARRIED

#2019/02/26_013

9.5 Sun Valley Housing Society – Storm Drainage

Moved by Councillor Torbohm

Seconded by Councillor Scott

“THAT the letters from the Sun Valley Housing Society be referred to Public Works, the Ministry of Transportation and Infrastructure, and that a letter be written to the Sun Valley Housing Society to explain that when drainage issues are addressed adjacent to their property they will be notified.”

CARRIED

#2019/02/26_014

9.6 Chase Gathering Place

Moved by Councillor Scott

Seconded by Mayor Crowe

“That the letter from Minnie Kenoras and Patricia White asking for either monetary support or advice be received for information.”

CARRIED

#2019/02/26_015

Councillor Lauzon asked that the letter that is sent to Ms. Kenoras and Ms. White include information as to how the proponents can access information relating to their purchase of a building in Chase.

9.7 Elected Official Emergency Management Training

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT costs associated with Council members’ attendance at the February 28, 2019 Emergency Management Training Session for elected officials be paid for by the Village of Chase.”

CARRIED

#2019/02/26_016

10. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

James Mintz asked if there would be a Council liaison appointed to the Fire Department.

Mayor Crowe responded that no, the liaison appointments were made, and the Fire Department reports to the CAO as do all of the other Village departments.

The CAO added that she met earlier today with the Fire Chief and Deputy Chief and have instituted monthly meetings to deal with operational issues.

Carolyn Parks-Mintz asked how a response letter is written to someone who has requested something and the Council has passed a resolution to 'receive for information'.

The CAO explained that the applicant is told what the Council resolution is and that no further action was taken on the matter.

Karen Bassett asked how the public could find out how much the Village has paid in legal costs defending legal actions against the Village in 2018.

The Chief Financial Officer answered by saying that the 2018 Financial Statements will be prepared and brought forward to Council soon.

11. RELEASE OF IN-CAMERA ITEMS

None

12. IN CAMERA

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality."

CARRIED

#2019/02/26_17

13. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the February 26, 2019 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2019/02/26_18

The meeting concluded at 7:15 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: March 8, 2019
To: Mayor and Council
From: CAO
RE: Activities from February 11, 2019 to March 8, 2019

Council Support/Meetings

- Met with Mayor and individual Councillors relating to a number of matters
- Organized various Council workshops for orientation
- Ensured registration of Council members at various training and information sharing opportunities
- Oversaw preparation of all meeting agendas
- Prepared various reports for Council agendas
- Provided regular updates to Council on governance and other pertinent matters
- Provided mid-week information to Council as required
- Prepared and submitted various information items to local newspaper regarding Council activities and Village business

Regular Duties

- Received all incoming mail and email enquiries and delegated items to appropriate staff members for response
- Met with Fire Chief and Deputy Fire Chief relating to various operational matters of the Fire Department
- Met with TNRD's Chief Financial Officer, auditors and benefits broker to discuss budgets and various services
- Attended emergency planning sessions with various representatives and members of Council
- Met with staff and management in relation to various operational matters
- Provided support to staff in the undertaking of their duties
- Met with various members of the public regarding requests for information
- Met with Management Team to discuss handling of various operational matters
- Authorized, with the Mayor, payroll and accounts payable transactions
- Participated in conference calls and other meetings relating to region wide initiatives and approaches to various municipal matters

Respectfully submitted,



VILLAGE OF CHASE

Memorandum

Date: 8 March 2019

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from February 11 to March 8, 2019

Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert.

Other Duties/Activities During the Reporting Period:

- Attended various Regular, Special, and In-Camera Meetings
- Met with the Chase & District Museum Society
- Participated in Equipment Operator interviews
- Worked on final edits for the Active Transportation Plan
- Completed research on audio/video capturing council meetings
- Participated in an EOC (Emergency Operations Centre) table top exercise

Bylaw Enforcement

- Bylaw enforcement activity is minimal

Dog Control

- There were 4 dogs in the pound in February

Respectfully submitted,

Approved for Council Consideration by CAO



VILLAGE OF CHASE

Memorandum

Date: March 06, 2019

To: Mayor and Council

From: Public Works Manager

RE: Public Works Operations Update

Utilities

- Water Distribution System – By direction of the Public Works Manager, beginning March 05/19 every Tuesday along with our regular water quality lab sampling, our Utility Operator will be conducting water chlorine residual tests at 5 specific locations within the Village of Chase Boundaries. These chlorine residual tests will allow us to monitor and trend chlorine usage prior to the commencement of our annual water main flushing program and after the 2-week program is completed. Recording the information and recognizing trends in the residual chlorine levels allows us to be more proactive in responding to specific areas around Chase requiring more frequent flushing which in turn will provide an even higher quality of potable water.
- Water Treatment Plant – a failed UV Sensor was replaced enabling the UV disinfection to run more efficiently and at the proper dosing rate for each element.
- Sewage Effluent Ponds – Repairs have now been completed on Air Blower “2” by Village Staff increasing the amount of dissolved oxygen entering the Sewage Effluent Ponds.
- Repairs were made to the cold weather block heater on the Shuswap Lift Station back-up generator. This generator is a critical component in power outages, enabling raw sewage to be continuously pumped into the Sewage Effluent Ponds when BC Hydro power is unavailable.
- COMPLETED - Signage for fenced off and potentially dangerous areas have been designed and ordered for our Rapid Infiltration Basins both around the Sewage Effluent Ponds and Upper Rapid Infiltration Basins across the highway. As well as identifying signs for our Sewer lift Stations, and Raw Water Pump House. These signs identify these locations as potentially dangerous to intruders, no trespassing, and an emergency number to call.

Roads and Drainage

- Winter street decorations have been removed in preparation for Spring weather and summer banners. Once the streets have been cleaned staff will be directed to hang summer banners.
- Veterans Bridge is scheduled to be cleaned and a fresh coat of paint applied when weather conditions allow.
- Confusing and sporadic signage on Haldane street is being removed and redesigned to display a clear and obvious one-way direction for motorists approaching the road way from any street that connects to it.

Staffing

- Posted Equipment Operator I position – After reviewing all applications and interviewing the top four candidates we have offered the position to Tyler Magnusson. Tyler is a Public Works veteran. Along with qualifying for all the minimum requirements for the position, Tyler is experienced in all facets of Public Works operations including irrigation, parks, sports fields and turf maintenance, as well as being a 4th year plumber and Water Meter technician. We are excited to welcome Tyler to the Public Works Team and look forward to utilizing his skills as we head into the busy spring and summer months.
- Our 9-month seasonal employees returned February 15th and have been busy planning and preparing for Spring beautification of the down town core and getting supplies and equipment ready for Parks maintenance.

Public Works Services

- Residents are reminded that trees located on private property are the responsibility of the property owners. Any concerns regarding Village owned trees can be addressed by contacting the Village Office.
- The special event signs have arrived and can be borrowed by event organizers upon submitting a request through the Village Office.

Administrative Duties

- The Public Works Manager continues to work with the Financial Officer in ironing out 2019 Budget details.
- On February 27th I attended the Shuswap Water Quality Monitoring Group meeting in Kamloops, where we discussed various issues pertaining to the protection, and monitoring of Shuswap Lake water quality and surrounding tributaries.

Respectfully submitted,

Clinton Wright

Approved for Council Consideration by CAO

Jon H. Heinrich

January 31, 2019

TO: Local Government Chief Financial Officers

FROM: Kathleen Spalek, Chief Financial Officer, UBCM

RE: **2019 UBCM MEMBERSHIP DUES**

UBCM President Arjun Singh has written to all local councils and regional boards requesting them to consider renewing their membership for 2019 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. Rates for 2019 are:

<u>Population</u>	<u>Rate</u>
First 5,000	0.6955
Next 10,000	0.5051
Next 15,000	0.3178
Balance	0.0650

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Jobs, Trade & Technology, Province of BC (December 2018).

We also enclose for your attention our 2019 dues invoice. Should you wish to make electronic payment, please contact our office for direct deposit information (hbains@ubcm.ca).

Please feel free to call me if you have any questions.

Encls.

**UNION OF B.C. MUNICIPALITIES**

Suite 60 – 10551 Shellbridge Way
Richmond, British Columbia
Canada, V6X 2W9

Phone: (604) 270-8226 E-mail: ubcm@ubcm.ca

INVOICE

TO: Village of Chase
Box 440
Chase, BC V0E 1M0



Invoice Date: Jan 31, 2019
Invoice No: D-4744
Due: upon receipt
Reference: 2019 UBCM Annual Dues

DESCRIPTION	AMOUNT
Population: 2,380 <i>Your UBCM dues have been calculated using population estimates (Dec 2018 release) provided by BC STATS, the central statistical agency of the Province of British Columbia.</i>	
Annual Dues:	
First 5,000 population at 0.6955	\$1,655.29
Next 10,000 at 0.5051	\$0.00
Next 15,000 at 0.3178	\$0.00
Balance at 0.0650	\$0.00
Subtotal:	\$1,655.29
5% GST: (10815 0541)	\$82.76
Total:	\$1,738.05



UNION OF B.C. MUNICIPALITIES
Suite 60 – 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

REMITTANCE PORTION

Village of Chase
2019 Annual UBCM Dues

Date: Jan 31, 2019
Invoice # D-4744

TOTAL DUE:

\$1,738.05

AMOUNT
ENCLOSED:

Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
VOE 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



February 28, 2019

Chairs of SILGA

Re: Request for support of resolution for 2019 SILGA – Backcountry Closures

Your Worship:

The District of Sicamous is requesting support for a Council resolution that has been submitted for consideration at the 2019 SILGA convention.

The District of Sicamous Council endorsed the attached resolution on February 27, 2019 regarding Backcountry Closures. Council is concerned that the Province of British Columbia, heavily dependent on our industry, tourism and local economies and ask that these stakeholders be properly consulted prior to any further closures.

Please consider showing your support for this resolution. See you in Penticton!

Regards,

DISTRICT OF SICAMOUS

A handwritten signature in black ink, appearing to read "Terry Rysz", is written over a faint, larger version of the same signature.

Mayor, Terry Rysz

Attachment – Certified Resolution 19-057

District of Sicamous
446 Main Street
PO Box 219
Sicamous, BC
VOE 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



Certified Resolution 19-057

It was moved and seconded:

WHEAREAS the Province of British Columbia depends heavily on Summer and Winter backcountry access to support our industry, tourism and local economies;

AND WHEAREAS flora, fauna and habitat are declining globally, and acknowledging current Federal and Provincial plans that provide an aspiration for recovery;

AND WHEAREAS without a united approach through meaningful consultation and the inclusion of First Nations, all backcountry users, businesses and local municipalities, these efforts will not be successful;

THEREFORE BE IT RESOLVED that SILGA request Federal and Provincial governments to place a moratorium on all backcountry closures.

Carried

(Opposed – Councillor Airey)

Certified a true and correct copy of a resolution endorsed by the Council at its Regular Council Meeting held on February 27, 2019.

Dated this 28th day of February 2019.

A handwritten signature in black ink, which appears to read "Evan D. Parliament", is written over a horizontal line.

Evan D. Parliament,
Corporate Officer

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
V0E 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



February 28, 2019

The Honourable John Horgan, M.L.A.
Premier of British Columbia
West Annex Parliament Buildings
Victoria, BC V8V 1X4

Re: Request for Public Consultation Regarding Backcountry Closures

Dear Premier,

It is of great concern that the Government of BC has not provided adequate consultation opportunities regarding the closures in the backcountry that relate to the issues surrounding species at risk. Industry stakeholders and the general public deserve a say to their government about this very important issue. Backcountry access is crucial for those who own industry-based businesses, tourism-based businesses, and taxpayers and homeowners in rural BC. The ripple effect of these potential closures could be catastrophic to our economy and to our lifestyle. It is for this reason that I am asking that Government engage with the stakeholders about an issue that could deeply affect all British Columbians.

The preservation of healthy wildlife populations is a goal worthy of pursuit, yet a fine balance must be achieved with concern for the livelihoods of many citizens. Please give British Columbians the consultation that they deserve about this very important issue. Backcountry access fuels our economy and provides immeasurable cultural and social benefits. Many opportunities for community building and quality family time are found in the great outdoors, providing mental and physical health benefits to those who answer the call of the mountains.

Please let us work together with this government to explore the best ways to address the challenges that we are facing.

Regards,

DISTRICT OF SICAMOUS

A handwritten signature in black ink, appearing to read "Terry Rysz", with a stylized flourish at the end.

Terry Rysz, Mayor

cc: Greg Kylo, M.L.A. Shuswap
Mel Arnold, MP North Okanagan – Shuswap
Splatsin
SILGA Chairs

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
V0E 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



February 28, 2019

Chairs of SILGA

Re: Request for support of resolution for 2019 SILGA – Gas Prices

Your Worship:

The District of Sicamous is requesting support for a Council resolution that has been submitted for consideration at the 2019 SILGA convention.

The District of Sicamous Council endorsed the attached resolution on February 27, 2019 regarding Gas Prices. Council is concerned that the entire Okanagan and Shuswap region, heavily dependent on the tourism industry is being negatively impacted by higher gas prices.

Please consider showing your support for this resolution. See you in Penticton!

Regards,

DISTRICT OF SICAMOUS

A handwritten signature in black ink, appearing to read "Terry Rysz".

Mayor, Terry Rysz

Attachment – Certified Resolution 19-056

District of Sicamous
446 Main Street
PO Box 219
Sicamous, BC
VOE 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



Certified Resolution 19-056

It was moved and seconded:

WHEAREAS the Province of British Columbia has the highest retail fuel prices in Canada;

AND WHEAREAS the entire Okanagan and Shuswap region depends on the tourism industry to support our businesses and local economies;

AND WHEAREAS the District of Sicamous has researched the cost of fuel across Canada, finding when combined, the excise taxes (\$0.10 per litre), the provincial taxes (\$0.13-\$0.15 per litre), and the carbon taxes (\$0.0778 per litre and \$0.0673 per litre respectively), the difference between BC and Alberta is **ONLY** approx. \$0.025/litre;

AND WHEAREAS at the pump the average retail fuel cost in BC is \$1.24/litre. The average retail fuel cost in Alberta is \$0.94/litre. That's a difference of \$0.30/litre;

THEREFORE BE IT RESOLVED that SILGA petition the Province to regulate fuel costs in BC to better be in line with the fuel costs across Canada.

Carried

Certified a true and correct copy of a resolution endorsed by the Council at its Regular Council Meeting held on February 27, 2019.

Dated this 28th day of February 2019.

A handwritten signature in black ink, reading "Evan D. Parliament", is written over a horizontal line.

Evan D. Parliament,
Corporate Officer

Zilly Palamar
Box 528
141 Shuswap Avenue
Chase, BC V0E 1M0
1 250 679-2856

February 26, 2019

Village of Chase
Box 440
Chase, BC
V0E 1M0



RE: Chase Gathering Place and Music on the Lake

Dear Mayor and Councillors,

I am writing in regard to the letter from Minnie Kenoras and Patrica White for the Chase Gathering Place in Chase, BC.

This type of request would set precedence for other groups wanting funding.

This is a request they need to take to their own Indian band, other Indian bands or to a bank for funding.

I do believe the centre could and would be more beneficial and relatable if it was on Indian Reserve Land.

I do like Music on the Lake but feel that the organization needs to be more self sufficient in regards with the monies they receive from 50/50 draws, their beer garden, all profit.

Many taxpayers are not in favour of having more money spent on this event, the Village of Chase lowering the amount if possible would be better.

Musicians should to be found more locally so the expenses are not so high.

Let's search or have a call out for local artists with having an Open Microphone one evening, a cultural evening with many ethnic groups (German, Italian, Korean, Ukrainian, etc.), another evening with a talent contest, ask our local choirs to participate for one evening and an evening of all gospel music. There is no cost involved in these types of events.

I am sure people have other ideas they can think of for a good evening of music.

On another note, I would like to see the Village of Chase beautification spend more money on perennial plants instead of annual flowers. Yes, we do need both types of plants they could be incorporated with each other. It would save taxpayers in the future.

Thank you for your time and I ask that you will make the right decision on all issues.

Have a good day! Take care.

Zilly Palamar

zp

Joni Heinrich

From: firat uray <firat_uray@hotmail.com>
Sent: March-06-19 11:45 AM
To: info@sicamous.ca; Joni Heinrich; info@kamloops.ca; sthiessen@merritt.ca; info@hope.ca; info@chilliwack.com; info@abbotsford.ca; info@langley.ca; managersoffice@coquitlam.ca; info@vancouver.ca; Michael.McGee@gov.bc.ca
Cc: admin@revelstoke.ca; kgraham@salmonarm.ca
Subject: Notice of decreased frequency of bus service

Public Notice of Inter-city Bus Application to Reduce Minimum Route Frequency and Eliminate Route Points

March 6, 2019

Rider Express Transportation Corp has applied to the **Passenger Transportation Board** to amend its licence by making the following changes to its Route A on Highways 1 and 5 from Vancouver to the Alberta border:

- a. Reduce minimum route frequency for points on Highway 1 east of Kamloops—from 1 trip per day in each direction to 1 trip per week in each direction.
- b. Eliminate scheduled service requirements for the following points on the route:
 - i. Sorrento
 - ii. Chase
 - iii. Langley
 - iv. Coquitlam

More details are posted at <https://www.ptboard.bc.ca/bus.htm>.

Before the Passenger Transportation Board makes a decision on the application, it will consider written comments it receives by **Wednesday March 20, 2019**. Send comments to the Passenger Transportation Board at ptboard@gov.bc.ca

Inter-City Bus (ICB) Application Summary

Application #	4092-18	Applicant	Rider Express Transportation Corp.
Trade Name	Rider Express Transportation		
Principal	Firat URAY		
Address	1517 11 th Avenue, Regina SK S6P 0H3		
Current Licence	Passenger Transportation Licence # 75149: • Special Authorization: Inter-city bus (ICB)		
Application Summary	<p>Amendment of Licence—ICB</p> <ol style="list-style-type: none"> 1. Amend Route “A” (Vancouver – BC/Alberta) by: <ol style="list-style-type: none"> a) reducing minimum route frequency for route points east of Kamloops (from 1 daily trip each way to 1 weekly trip each way) b) eliminating scheduled service requirements for the following route points: <ol style="list-style-type: none"> i. Sorrento ii. Chase iii. Langley iv. Coquitlam 2. Add Routes “B,” “C” and “D”: <p>B: Kamloops-Kelowna (1 daily trip each way)</p> <p>C: Merritt-Kelowna (1 daily trip each way)</p> <p>D: Kelowna-Penticton (seasonal, 1 weekly trip each way)</p> <p><i>Note: Simplified ICB Application requirements apply to the Route D proposal.</i></p> <p>Route details are set out in the Appendix.</p>		
Submissions & Public Comments	Anyone may submit written comments about this application until March 20, 2019 .		

	<p>Route A Comments & Submissions (Service Cuts & Reductions)</p> <p>To submit written comments on Route A, no fee is required. Please quote Application 4092-18, Route A and send your comments to:</p> <p>Passenger Transportation Board PO Box 9850 STN PROV GOVT Victoria BC V8W 9T5 Fax: 250-953-3788 Email: ptboard@gov.bc.ca</p> <p><i>The Board forwards comments it receives to Rider Express Transportation Corp. Comments from private individuals are subject to a privacy and confidentiality undertaking that Rider Express Transportation Corp made with the Passenger Transportation Board.</i></p> <p>Routes B, C and/or D Comments & Submissions (New Routes)</p> <p>To submit written comments on Routes B, C and/or D, a \$50 fee is required from each person who makes a submission. Please quote Application 4092-18 and identify one or more route numbers (e.g. "Routes C & D"), and send your comments to the Passenger Transportation Board at the above-noted address.</p> <p>More information about submissions and submission fees is posted on the Board "Making Submissions" webpage.</p>
<p>Applicant's Rationale</p>	<p>Text supplied by the applicant:</p> <ul style="list-style-type: none"> A. Reductions on Route A: <i>Rider Express is reducing frequency between Kamloops and Calgary due to low ridership.</i> B. Less Profitable Routes: <i>not all intercity bus routes are as profitable as others. Some even hurts the bottom line. Our ridership on the Calgary-Vancouver route itself has not reached the levels that can justify the service. However, our commitment to expand our network and reach more customers makes us keep our routes. On the other hand, the inability to service more destinations with a larger population could force us to terminate our operations elsewhere. We should be allowed to seek routes that can help us subsidize our less profitable routes.</i> C. Add Routes B & C: <i>We are planning to provide, as soon as possible, daily services between Kamloops and Kelowna (via Vernon), and between Merritt and Kelowna to increase competition, connectivity and economies of scale (as noted</i>

	<p>below).</p> <p>D. Competition: <i>There is a tremendous need for more companies in intercity bus service. We believe in ourselves to bring quality and innovation in the service which will surely benefit the public.</i></p> <p>E. Connecting Service: <i>Bus companies add more routes to their network to offer a more complete service where a passenger can reach more destinations without the hassle of changing to a different bus company that may or may not stop at the same locations as the one he/she originally boards. The peace of mind of connecting with ease is a great value that one bus service company can offer. For instance, our passengers who board along the way between Calgary and Kamloops and wants to reach Kelowna must change their bus. Worse, they may not be able to connect at all if the schedules of the other bus company cannot suit the needs of the passenger.</i></p> <p>F. Economies of Scale: <i>Overhead costs of an intercity bus service needs to be spread over many passengers to make it feasible. Overhead costs include rental of passenger waiting rooms/ticketing offices, advertising, staff other than drivers and call center staff, accounting costs, etc. Limiting access to the market could increase costs and force uncompetitive prices. It is crucial to achieve economies of scale to operate efficiently. In some cases lack of economies of scale could make it prohibitively costly to operate at all.</i></p> <p>G. Add Route D: <i>We are planning to start a summer-season service between Kelowna and Penticton and operate it year round if ridership is high enough. This service is much needed after Greyhound left Western Canada.</i></p>
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Appendix

Rider Express Transportation Corp.
dba Rider Express Transportation

Terms and Conditions Proposed by the Applicant

The applicant seeks PT Board approval to operate inter-city buses under Special Authorization with terms and conditions amended as set out in this appendix. The applicant proposes the following amendments:

1. Amend Route A (Vancouver – BC/Alberta border) by reducing minimum frequency and eliminating 4 route points. In the summary below, **green text** shows additions. **Red strikethrough** shows deletions.
2. Add Route B: Vancouver – Kamloops
3. Add Route C: Vancouver – Kelowna

Special Authorization	Inter-City Bus (ICB)
Terms & Conditions	
Vehicles	All buses must be accessible to persons with mobility aids.
Services	
Service	Transportation of passengers must be provided: a) on a scheduled basis, and b) in accordance with minimum frequencies and other terms and conditions of licence that apply to the routes and route points.
Schedule	The licence holder must publish, in a manner accessible to the general public, a schedule for each route with the time and location of each stop, and must carry in each vehicle a copy of the schedule that the vehicle is following.
Service Exception	Routes may be operated on a "pre-booked" or "reservation required" basis provided that: a) applicable routes are identified as a "pre-booked" or "reservation required" service in all current, published schedule information, and b) these routes are available at all times for pre-booking or reservation on the licensee's website. When these conditions are met and when no reservations have been received for pickup or dropoff at one or more points on the route by the time service is scheduled to be provided, the licence holder has the option of not providing service to those points that would otherwise be required.
Alternative Points:	The licence holder may pick up or drop off passengers at any location, municipality or unincorporated area that is between the terminating points and on highway corridors approved for this route.

Route A	
Terminating Point 1:	Alberta Border & HWY 1
Terminating Point 2:	City of Vancouver
Corridor:	Highway 1: Vancouver – Hope Highway 5: Hope – Kamloops
Route Points	Minimum Trips (each direction)
Alberta Border & HWY 1	n/a
Town of Golden	1 per day 1 per week
City of Revelstoke	1 per day 1 per week
District of Sicamous	1 per day 1 per week
City of Salmon Arm	1 per day 1 per week
Sorrento	1 per day
Village of Chase	1 per day
City of Kamloops	1 per day
City of Merritt	1 per day
District of Hope	1 per day
City of Chilliwack	1 per day
City of Abbotsford	1 per day
City or Township of Langley	1 per day
City of Coquitlam	1 per day
City of Vancouver	1 per day
Route B [New Proposed Route]	
Terminating Point 1:	City of Kamloops
Terminating Point 2:	City of Kelowna
Corridors:	Highway 1: Kamloops – Monte Creek Highway 97: Monte Creek - Kelowna
Route Points	Minimum Trips (each direction)
City of Kamloops	1 per day
City of Vernon	1 per day
City of Kelowna	1 per day

Route C [New Proposed Route]	
Terminating Point 1:	City of Merritt
Terminating Point 2:	City of Kelowna
Corridor:	Highway 97C: Merritt – Kelowna
Route Points	Minimum Trips (each direction)
City of Merritt	1 per day
City of Kelowna	1 per day
Route D [New Proposed Route]	
Terminating Point 1:	City of Kelowna
Terminating Point 2:	City of Penticton
Corridor:	Highway 97
Seasonal Service Minimum:	At a minimum, regular scheduled service must be provided from April 15 to October 15.
Route Points	Minimum Trips (each direction)
City of Kelowna	1 per week
City of Penticton	1 per week
Transfer of a licence	This special authorization may not be assigned or transferred except with the approval of the Board pursuant to section 30 of the <i>Passenger Transportation Act</i> .
Publication of Application:	March 6, 2019
Deadline for Submissions:	March 20, 2019