
Minutes of the Village of Chase Special Committee of the Whole Meeting
held in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Monday, March 26, 2012 at 1:30 p.m.

Present:

Mayor	R. Anderson
Councillors	D. Lepsoe
	S. Scott (Chairperson)
	R. Berrigan
	R. Crowe
Chief Administrative Officer	J. Heinrich
Chief Financial Officer	R. Shepherd
Corporate Officer	L. Randle
Supervisor of Public Works	P. Regush
Gallery	2
Media	1

I. CALL TO ORDER

Chairperson Scott called the meeting to order at 1:32 p.m.

II. APPROVAL OF THE AGENDA

Recommendation: Moved by Councillor Berrigan
Seconded by Councillor Crowe
"That the agenda be adopted as presented."

CARRIED

III. ADOPTION OF THE MINUTES

3.1 Special Committee of the Whole Meeting of March 13, 2012

Resolution: Moved by Councillor Crowe
Seconded by Councillor Berrigan

**"That the minutes of the March 13, 2012 Special Committee of
the Whole meeting be adopted as presented."**

CARRIED

IV. NEW BUSINESS

4.1 Review and Discussion on 2012-2016 Five-year Financial Plan

A line by line review of proposed draft expenses of the following departments was conducted:

- Fire Protection
- Summer Program
- General Parks
- Water Utility Services
- Sewer Utility Services
- Transfers to Reserve Funds
- Long Term Debenture Debt Interest
- Capital Lease Debts
- Capital – General
- Water Capital
- Sewer Capital

Discussion regarding several line items from the above list included:

- More information on Fire Department training will be forthcoming.
- Fuel and Oil under Fire Protection will be increased to last year's total and the Fire Department will be asked to stop purchasing vehicle fuel offsite and start acquiring it at the Public Works yards as with the rest of the Village vehicle fleet.
- Under the General Parks category, small equipment purchases will be increased to \$1000 each year.
- Under the Water Utility Services category, reservoir maintenance should have \$5000 this year, \$1000 in 2013 and continue alternating in the same pattern for subsequent years.
- Under the Sewer Utility Services category, licenses and permits should be increased to \$1500 annually and consulting fees should be increased to \$10,000 annually.
- Public Works and the Fire Department are encouraged to join together for confined space training in order to realize efficiency in the training budget.
- In the Capital-General category, \$45,000 will be removed from the Trans-Equipment line for a new Public Works pick up truck as it is felt that the truck should be financed through the MFA leasing program.
- The Supervisor of Public Works is to provide Council with an estimate of the cost for providing a pedestrian bridge over Chase Creek at the Coburn Street bridge.
- Staff will find out if DCC charges can be collected from a developer and applied to offset the costs of a project after the project has been completed.

- Council asked staff to provide a memo that summarizes the total cost of all components of major projects.

Revenue Sources were then reviewed line by line resulting in the following:

- Council asked staff to review the amount of revenue for the cemetery the Village receives from the TNRD.
- Council asked staff to review the amount of rent charged for the house owned and rented by the Village.
- HST rebate revenues will be adjusted to reflect the cessation of the HST in 2013.
- The Chief Financial Officer was asked to provide a memo to Council explaining the difference between the "auditor's budget" and the "cash budget."
- Staff were asked to review the current arrangement the Village has with the Adams Lake Indian Band respecting fees for sewer utility.
- Staff were asked to provide Council with a memo that shows the lease details including expiration dates for all vehicle leases.

V. ADJOURNMENT

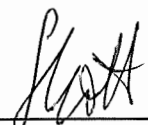
Resolution: Moved by Councillor Berrigan

"That the Special Committee of the Whole meeting be adjourned."

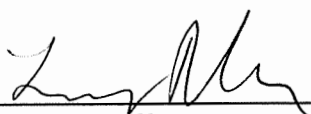
CARRIED

Chairperson Scott adjourned the meeting at 3:15 p.m.

These minutes were adopted by a resolution of Council this 4th day of April, 2012.



Chairperson,
Councillor Scott



Corporate Officer,
Larry Randle