



## **AGENDA**

Regular Meeting of the Council of the Village of Chase

Council Chamber at the Village Office at 826 Okanagan Avenue

Tuesday, April 10, 2018 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**"That the April 10, 2018 Village of Chase Regular Council meeting agenda be adopted as presented."**

### **3. ADOPTION OF MINUTES**

Regular Meeting held March 27, 2018

Pages 1-6

Resolution:

**"That the minutes of the March 27, 2018 Regular Meeting of Council be adopted as presented."**

### **4. PUBLIC HEARINGS**

4.1 Public Hearing for Zoning Amendment Bylaw 850-2018

(Refer to the separate Public Hearing agenda)

4.2 Public Hearing for Zoning Amendment Bylaw 851-2018

(Refer to the separate Public Hearing agenda)

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on business items on this Agenda.

### **6. DELEGATIONS**

None

### **7. REPORTS**

a) Mayor and Council Reports

b) Staff Reports

Pages 7-10

### **8. UNFINISHED BUSINESS**

8.1 Zoning Amendment Bylaw 850-2018

Pages 11-12

Bylaw 850-2018 has received two readings and a Public Hearing earlier in this meeting. Council can consider reading the bylaw a third time, and then consider adopting the bylaw.

8.1 Zoning Amendment Bylaw 851-2018

Page 13

Bylaw 851-2018 has received two readings and a Public Hearing earlier in this meeting. Council can consider reading the bylaw a third time, and then consider adopting the bylaw.

## 9. NEW BUSINESS

- 9.1 UBCM Membership 2018-Invitation to Renew Pages 14-16  
Letter from UBCM President inviting the Village of Chase to renew its members with UBCM. Dues are relatively stable from year to year, with 2017 dues being \$1709.97, 2016 dues being \$1674.27 and 2015 dues being \$1681.73.

Recommendation:

**“THAT the Village of Chase renew its membership with UBCM for 2018 at a cost of \$1,686.21.”**

- 9.2 Local Government Infrastructure Planning Grant Page 17  
Report from the CFO

Recommendation:

**“THAT Council approves a grant application under the Infrastructure Planning Grant Program for a feasibility study to examine alternative water supply options for the Sunshore Golf Course.”**

- 9.3 Feasibility Study for Alternate Water Supply for Sunshore Golf Course Page 18  
Report from the CFO

Recommendation:

**“THAT Council approves the proposal provided by TRUE Consulting to complete a feasibility study to assess alternative water supply options for the Sunshore Golf Course at a maximum cost of \$7,300, excluding GST.”**

- 9.4 Road Closure Request for Fire Hose Testing Page 19  
A letter of request from the Fire Chief

Recommendation:

**“THAT 800 block Okanagan Avenue (between Coburn and Chase Street) be closed to traffic between 8:00 a.m. and 5:00 p.m on April 28 and 29 for purposes of annual Fire Department hose testing.”**

- 9.5 TNRD Volunteer Appreciation Dinner Page 20  
An invitation from the TNRD to attend a volunteer appreciation dinner Wednesday April 18 at 6:00 p.m. in Kamloops. Council can pass a resolution to cover costs of attendance as per expense policy ADM-21.

- 9.2 11<sup>th</sup> Annual Chase & District Kindergarten Health Fair Pages 21-22  
Letter of request from the Interior Health Authority regarding the Annual Chase & District Kindergarten Health Fair to be held at the Chase Community Hall on June 12, 2018.

This is for Councils information only. Council's *Fees and Charges Bylaw* provides free use of the Community Hall to all events that benefit the community and do not carry an admission charge.

- 9.3 Collection of Unpaid Bylaw Fines Pages 23-28  
A letter from the Resort Municipality of Whistler to the Lower Mainland Local Government Association regarding the Collection of Unpaid Bylaw Fines.

- 9.4 Tourism Kamloops Summit Page 29  
Tourism Kamloops is holding its 3<sup>rd</sup> summit in Kamloops April 18. Councilor Lepsoe has requested to attend as the Village's representative on the Shuswap Tourism Committee and as Committee Chair. A resolution of Council is required for the Village of Chase to pay costs associated with any Village delegate attendance.

- 9.5 Chase and District Fish and Game Request for Game Fence Pages 30-31  
The Chase and District Fish and Game Club is requesting Council's support to lobby the Ministry of Transportation and Infrastructure to install a game fence to protect Rocky Mountain Bighorn Sheep.

## 10. RELEASE OF IN CAMERA ITEMS

### **Resolution #2018/03/27\_IC003 has been released from In Camera**

*"THAT all information developed and collected by the Village of Chase pertaining the Trans-Canada Highway (Highway 1) upgrades projects affecting the Village of Chase that have not already been released to the public (survey information and other documentation) be released into the public realm immediately."*

### **Resolution #2018/03/27\_IC004 has been released from In Camera**

*"THAT Council's 2018 Strategic Plan be released from In-Camera."*

## 11. IN CAMERA

Resolution:

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c), labour relations or other employee relations."**

## 12. ADJOURNMENT

Resolution:

**"That the April 10, 2018 Village of Chase Regular Council meeting be adjourned."**



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, March 27, 2018 at 4:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councillor Nancy Egely  
Councillor David Lepsoe  
Councillor Ali Maki  
Councillor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer

Public Gallery: 10

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT the March 27, 2018 Village of Chase Regular Council meeting agenda be adopted as amended by adding 11. In-Camera as per Section 90(k) of the Community Charter."**

**CARRIED**

**#2018/03/27\_001**

**3. ADOPTION OF MINUTES**

**3.1 Public Hearing held March 13, 2018**

Moved by Councillor Maki

Seconded by Councillor Lepsoe

**"THAT the minutes of the March 13, 2018 Public Hearing be adopted as presented."**

**CARRIED**

**#2018/03/27\_002**

**3.2 Minutes of the March 13, 2018 Regular Meeting of Council**

Moved by Councillor Maki

Seconded by Councillor Lepsoe

**"THAT the minutes of the March 13, 2018 Regular Meeting of Council be adopted as presented."**

**CARRIED**

**#2018/03/27\_003**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Karen Basset of 564 Lakeshore Drive, regarding item 8.3, inquired why the CAO provided a financial statement on behalf of the Festival Society.

The CAO replied that the Festival Society had submitted a full financial statement for all their activities in 2017. The Canada Day and Music on the Lake expenses and revenues were not separated – the memo provided which is not a financial statement shows the revenues and expenses that relate to the events for which the Village provided funding.



James Mintz of 813 Okanagan Avenue, regarding item 9.9, inquired as to the requirement to keep the utility vehicle if the Fire Chief does not use it for quicker response times and if it should be sold to purchase other useful fire equipment.

Mayor Berrigan responded by suggesting the truck is useful to keep and it benefits the entire department not only the Fire Chief. Furthermore, because use of the truck amounts to a taxable benefit for a dedicated user of the truck that arrangement was not advantageous.

Beverley Iglesias of 621 3<sup>rd</sup> Avenue, regarding items 9.2 and 9.3, inquired if the golf course's billing arrangement where utility invoices are generated under accounts receivable is an indefinite arrangement or temporary.

Mayor Berrigan responded by suggesting there are likely meter reading discrepancies that need to be investigated. The billing adjustments are temporary until the golf course can get off treated water for irrigation purposes.

## 6. DELEGATIONS

None

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Berrigan

- March 14 – Attended the Shuswap Water Council meeting in Salmon Arm
- March 15 – Met with potential members of the project liaison committee that MOTI is developing for the Chase West to Jade Mountain highway improvements project
- March 15 – Attended a TNRD Regular Board Meeting
- March 27 – Attended a meeting with MLA Todd Stone

#### Councillor Egely

- March 14 – Attended a Chase & District Museum meeting
- March 15 – Provided the welcome address as Acting Mayor at the 51<sup>st</sup> Nifty Fifty Bonspiel
- March 27 – Attended a meeting with MLA Todd Stone

#### Councillor Lepsoe

- March 15 – Attended a Community to Community Forum in Salmon Arm along with the CAO
- March 20 – Attended the Aylmer Road development open house
- March 22 – Attended the Thompson-Okanagan Tourism Association's mid-year community forum in Kamloops

*Councillor Lepsoe made a motion from the floor requesting that Councillors' expenses to attend the TOTA meeting be covered by the Village of Chase:*

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"THAT costs associated with Councillors Lepsoe and Maki's attendance at the March 22, 2018 Thompson-Okanagan Tourism Association's meeting be covered as per Council's ADM-21, Expense Policy."**

**CARRIED**

**#2018/03/27\_004**

Councillor Maki

- March 22 – Attended the Thompson-Okanagan Tourism Association's mid-year community forum in Kamloops
- March 27 – Attended a meeting with MLA Todd Stone

Councillor Scott

- March 13 – Attended a Citizens on Patrol meeting
- March 15 – Attended the opening of the 51<sup>st</sup> Nifty Fifty Bonspiel
- March 27 – Attended a meeting with MLA Todd Stone

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT the reports from Council members be received for information."** CARRIED  
#2018/03/27\_005

8. **UNFINISHED BUSINESS**

8.1 Road Closure Bylaw – 844-2018

Moved by Councillor Egely

Seconded by Councillor Maki

**"THAT the road closure bylaw 844-2018 be adopted."**

CARRIED  
#2018/03/27\_006

8.2 Thompson Rivers University Funding

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT a letter be provided on behalf of the Village in support of the TRU's Student's Union's *Fund the Future* initiative to request the provincial government re-evaluate the TRU funding formula."**

CARRIED  
#2018/03/27\_007

8.3 Chase and District Festival Society – Expenses for Canada Day and Music on the Lake 2017

Moved by Councillor Maki

Seconded by Councillor Egely

**"THAT the memorandum from the CAO regarding the Festival Society's expenses to run the 2017 Canada and Music on the Lake series be received for information."**

CARRIED  
#2018/03/27\_008

8.4 Shuswap Local and Secwepemc Governments Communications Protocol

Moved by Councillor Lepsoe

Seconded by Councillor Maki

**"THAT Council approve the draft Shuswap Local and Secwepemc Governments Communications Protocol agreement."**

CARRIED  
#2018/03/27\_009

9. **NEW BUSINESS**

9.1 Council's 2018 Strategic Plan

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT Council's 2018 Strategic Plan be adopted."**

Moved by Councillor Lepsoe

Seconded by Councillor Maki

**"THAT Council's 2018 Strategic Plan be amended by removing specific locations related to wayfinding signage."**

**CARRIED**

**#2018/03/27\_010**

*A vote was called on the main motion and it was*

**CARRIED**

**#2018/03/27\_011**

9.2 Sunshore Golf Course Water Service – Billing for Irrigation

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT Council approves that the irrigation water services for the Sunshore Golf Course be levied as a bulk user and be invoiced through the Accounts Receivable."**

**CARRIED**

**#2018/03/27\_012**

9.3 Sunshore Golf Course Outstanding Water Service Levies

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT Council approves that the outstanding irrigation water services levies for the Sunshore Golf Course previously transferred to the Tax Roll: 512 00516.005, at 929 Hysop Road held by Chase & District Recreation Centre Society property taxes, be reallocated to an Accounts Receivable."**

**CARRIED**

**#2018/03/27\_013**

9.4 BC Municipal Climate Leadership Council Workshop

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"THAT costs associated with attendance at the Climate Action Workshop in Revelstoke BC on April 24, 2018 between 1:00 and 3:00 p.m. at the Revelstoke Community Centre prior to SILGA be covered as per expense policy ADM-21."**

**CARRIED**

**#2018/03/27\_014**

9.5 Sustainable Service Delivery through Asset Management

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT the letter from Cindy Graves, Corporate Officer, Township of Spallumcheen, to David Allen, CAO, City of Courtenay, containing a resolution in support of sound asset management practices be received for information."**

**CARRIED**

**#2018/03/27\_015**

9.6 Employer Health Tax

Moved by Councillor Maki

Seconded by Councillor Egely

**"THAT the letter from Nicole Read, Mayor, City of Maple Ridge to the Honourable Carole James, Minister of Finance, requesting that the transition to the Employer Health Tax be cost-neutral for municipalities be received for information; and,**

**"THAT the Village of Chase forward a similar letter to the Minister of Finance."**

**CARRIED**

**#2018/03/27\_016**

9.7 Working Group on Responsible Conduct

Moved by Councillor Egely

Seconded by Councillor Maki

**"THAT the letter from UBCM's Working Group on Responsible Conduct to Mayor and Council with an update on the group's progress since the working group be received for information."**

**CARRIED**

**#2018/03/27\_017**

9.8 Letter from Len McLean regarding Splash Pad Responsibility

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT the Letter from Len McLean regarding Splash Pad Responsibility be received for information."**

**DEFEATED**

**ALL OPPOSED**

Moved by Councillor Egely

Seconded by Councillor Maki

**"THAT the Letter from Len McLean regarding Splash Pad Responsibility be held in abeyance until such time that Administration has the necessary information to respond."**

**CARRIED**

**#2018/03/27\_018**

9.9 Letter from James Mintz regarding Use of Command 1 Truck

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT the letter from James Mintz regarding the use of Command 1 by the Fire Department as regulated by policy *FD-8A – Utility Vehicle Usage Policy* be received for information; and,**

**THAT Administration provide Mr. Mintz with any follow-up as needed."**

**CARRIED**

**#2018/03/27\_019**

10. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Karen Basset of 564 Lakeshore Drive, regarding item 11., asked if everything regarding the Splash Pad project is being released.

Mayor Berrigan responded by affirming that all information pertaining to the Chase Lions Splash Pad is being released and enquiries regarding information specific to the project will be referred to the Chase Lions Club president to disseminate the information to those who request it.

Carolyn Parks Mintz of 813 Okanagan Avenue inquired why Council's Strategic Plan does not include 'economic development'.

The CAO responded that economic development has been renamed 'community development' and includes economic development type activities.

James Mintz of 813 Okanagan Avenue inquired why Chase Fire members are only trained to Exterior operations.

Mayor Berrigan replied that the Office of the Fire Commissioner requires that the Authority Having Jurisdiction sets the levels of service – the Village set the level of service at Exterior Operations with the knowledge that there is no restriction for individual members to attain higher levels of training providing the budget allows. There are several members of the department who are able to respond to calls that require a higher level of service than Exterior Operations.

**11. RELEASE OF IN-CAMERA ITEMS**

**Resolution #2018/03/13\_IC004 has been released from In Camera**

*"THAT all information relating to the Chase Lions Splash Pad project regarding design drawings and cost specifications be made available to the public immediately."*

**12. IN CAMERA**

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (k), regarding provision of municipal services."**

**CARRIED**

**#2018/03/27\_020**

**13. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**"THAT the March 27, 2018 Village of Chase Regular Council meeting be adjourned."**

**CARRIED**

**#2018/03/27\_021**

The meeting concluded at 6:05 p.m.

---

Rick Berrigan, Mayor

---

Sean O'Flaherty, Corporate Officer



# VILLAGE OF CHASE

## *Memorandum*

**Date:** April 5, 2018  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Activities Report March 9 to April 5, 2018

---

### Support to Mayor and Council

- Prepared for and participated in Strategic Priorities Workshop
- Participated in call with Mayor Berrigan and Ministry of Transportation and Infrastructure staff regarding Project Liaison Committee composition
- Attended workshop to discuss Shuswap/Secwepemc Government Forum pertaining to the Shuswap Wide Protocol creation
- Met with Council and MLA Stone to discuss various issues of importance to the Village of Chase
- Prepared reports, reviewed all materials included on Council's agendas, attended Council meetings
- Provided information to Council on various issues of relevancy
- Reviewed all information being distributed to the community in relation to municipal/Council matters

### Administration

- Participated in weekly Senior Management Team meetings
- Provided support to senior management regarding various operational and labour relations matters
- Attended meetings with consultants and staff members relating to operational matters including budget preparation
- Completed agreement between Lions Club and Village for Splash Pad construction
- Assisted in preparation for the Youth Action Committee meeting
- Review bi-weekly payroll and accounts payable transactions
- Provided for adequate office staffing
- Provided information to Village's auditors as requested
- Prepared various correspondence relating to operational matters

Respectfully submitted,

  
Joni Heinrich, CAO



## VILLAGE OF CHASE

### Memorandum

**Date:** 2018 March 6

**To:** Mayor and Council

**From:** Sean O'Flaherty, Corporate Officer

**RE:** Activities undertaken from February 10 to March 6, 2018

---

#### Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepared the Sunflower newsletter insert containing public service announcements and other general coming events

#### Other Duties During the Reporting Period:

- Worked on Hillside/MacPherson road closure and land swap file
- Worked on parcel tax roll review for sewer in Aylmer/VLA vicinity
- Attended a Youth Action Committee meeting
- Continued work on active transportation plan

#### 1<sup>st</sup> Quarter Statistics:

- Dog licences: **147** (214 for 2017). This represents a 31% decrease
- Business licences: **137** (149 for 2017) This represents a 8% decrease
- Building Permits totalled **\$17,000** from two permits. Building permits across the TNRD are down from 2017.

#### Bylaw Enforcement

- Bylaw priorities recently include business license reminders, and unsightly properties.

#### Dog Control

- Animal Control Officer has been dealing with stray dogs. Otherwise, activity is minimal.

Respectfully submitted,

Approved for Council Consideration by CAO





## VILLAGE OF CHASE

### Memorandum

**Date:** April 5, 2018

**To:** Council

**From:** CFO


**RE:** March Staff Report

- 
- Completion of Build Canada Funding Reports for Sewer Treatment Plant, including:
    - a) Demonstration that the project complies with the British Columbia Environmental Management Act and is authorized under the Municipal Wastewater Regulation.
    - b) Confirmation that the wastewater facility has been classified by the British Columbia Environmental Operations Certification Program (BCEOC); and that the operator(s) of the wastewater facility are certified or a plan in place to achieve certification.
    - c:) Submission of an asset renewal profile for the asset group which corresponds with the project for which the grant was awarded.
    - d:) Provide a summary of the current state of asset management practice within the organization and the policies and procedures that the organization intends to carry out to improve asset management practice within the organization;
    - e:) Provide an outline to the Province demonstrating how the community is working towards and planning for sustainable wastewater management.
    - f:) Submit an effective water conservation plan, in the situation that a water conservation plan has been previously submitted to the Province and/or is more than 5 years old, the Recipient is required to submit an updated outline of that plan that identifies actions that are complete, in process and any new actions planned.
    - g:) Complete a funding final report that can be found at:  
<https://www2.gov.bc.ca/gov/content/transportation/funding-engagement-permits/funding-grants/small-communities-fund/forms>
  - Submitted Homeowner Grant and School Tax yearend submission to Province
  - Complete 2016 and 2017 Utilities and Property Tax PILTS claims
  - Submitted Asset Management Grant Application
  - Updated Tax Roll and legal descriptions for VLA and Alymer Road properties
  - Participated in Strategic Planning session
  - Year end audit preparations and support to auditors
  - Preparation of reports to Council
  - Attended payroll benefits review with benefit providers
  - Engaged in budget discussions with Fire department and Road Rescue representatives:

Respectfully submitted,

  
Joanne Molnar

Approved for Council Consideration by CAO

  
Joni Heinrich





## VILLAGE OF CHASE

### Memorandum

**Date:** April 4, 2018

**To:** Mayor and Council

**From:** Public Works Manager

**RE: Public Works Update**

---

#### Miscellaneous:

- Staff are currently working on all aspects of spring clean-up roads and parks.
- Street sweeping scheduled for April 9<sup>th</sup> start, weather permitting, expect to be completed in one week although there is a lot of sand to pick-up due to the long winter.
- Opening of Public Washrooms is tentatively scheduled for Friday April 20<sup>th</sup>, provided no risk of freezing temperatures at night.
- The posting for temporary, short-term public works labourer has been filled.

#### Sanitary Sewer:

- We have been experiencing some problems with the new filter auto start. Contractor has been advised and is currently working on assessing and rectifying the problems.

#### Lions Splash Park:

- Council has authorized the Splash Pad project to proceed. Based on this, work has started on the Splash Pad located at Memorial Park. While it is a Lions Club project, I will be involved periodically to provide available information, liaise with the engineer, and will provide regular updates regarding the progress as they are provided by the Lions Club.

Respectfully submitted,

Tim Perepolkin

Approved for Council Consideration by CAO

Jonid Heinrich

**VILLAGE OF CHASE  
BYLAW NO. 850 - 2018**

**A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006**

---

**WHEREAS** the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

**AND WHEREAS** the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

**AND WHEREAS** the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 635, 2002 as amended from time to time;

**AND WHEREAS** the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

**NOW THEREFORE**, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as “Village of Chase Zoning Amendment Bylaw No. 850 - 2018”.
2. A definition for “*Short-Term Rental*” is hereby added as follows:  
“**Short-Term Rental** means a *Guest Suite*, *Guest Rooms*, or part thereof in a residential zone wherein accommodation is offered for rent, or rented, as a transient accommodation business on a temporary basis of 31 days or less per occurrence. The maximum total floor area must be less than 90 square metres in area and have a total floor space less than 40% of the habitable floor space of the residential building.”
3. The definition for “*Dwelling Unit*” is hereby replaced with:  
“**Dwelling Unit** means one or more rooms within a building, used or intended for use as a residence by one or more persons and by not more than one family, which contains only one cooking facility, and at least one sanitary facility, and at least one sleeping room.
4. A definition for “*Guest Suite*” is hereby added as follows:  
“**Guest Suite** means a means a *Secondary Suite* used for *Short-Term Rental*.”
5. A definition for “*Guest Room*” is hereby added as follows:  
“**Guest Room** means a part thereof of a *Dwelling Unit* used for *Short-Term Rental* and does not contain cooking facilities.”
6. The definition for “*Bed and Breakfast*” is hereby replaced with:  
“**Bed and Breakfast** means *Short-Term Rental*.”

7. The definition for "*Home Occupation*" is hereby replaced with:  
"**Home Occupation** means an occupation or profession carried on in a home, where the occupation or profession is accessory to the use of a dwelling for residential purposes. The home occupation shall be carried out entirely within the home and not produce noise, vibration, smoke, dust, odour, litter, heat, fire hazard, electrical interference or traffic congestion other than that normally associated with a dwelling. A Home Occupation will not require the need for more than two additional parking spaces. Home Occupation does not include *Short-Term Rental*."
8. Table 1: Required Off-Street Parking Spaces is updated to include:  
Short-Term Rental – 1 per 2 guest rooms.

READ A FIRST TIME THIS 13<sup>th</sup> DAY OF **MARCH, 2018**

READ A SECOND TIME THIS 13<sup>th</sup> DAY OF **MARCH, 2018**

PUBLIC HEARING HELD THIS \_\_ DAY OF \_\_, **2018**

READ A THIRD TIME THIS \_\_ DAY OF \_\_, **2018**

ADOPTED THIS \_\_ DAY OF \_\_, **2018**

---

Rick Berrigan, Mayor

---

Sean O'Flaherty, Corporate Officer

**VILLAGE OF CHASE  
BYLAW NO. 851 - 2018**

**A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006**

---

**WHEREAS** the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

**AND WHEREAS** the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

**AND WHEREAS** the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 635, 2002 as amended from time to time;

**AND WHEREAS** the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

**NOW THEREFORE**, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as "Village of Chase Zoning Amendment Bylaw No. 851- 2018".
2. The Village of Chase Zoning Bylaw No. 683-2006, is hereby amended by changing the zoning designation on Lot 5 BLK P PL 514 DL 517 Kamloops Division Yale District, and Lot 6 BLK P PL 514 DL 517 Kamloops Division Yale District (829 Okanagan Avenue) from "R-1 Low Density Residential" to "R-1SS, Low Density Residential Secondary Suite."

READ A FIRST TIME THIS 13 DAY OF MARCH, 2018

READ A SECOND TIME THIS 13 DAY OF MARCH, 2018

PUBLIC HEARING HELD THIS \_ DAY OF, 2018

READ A THIRD TIME THIS \_ DAY OF, 2018

ADOPTED THIS \_ DAY OF, 2018

---

Rick Berrigan, Mayor

---

Sean O'Flaherty, Corporate Officer

RECEIVED  
Village of Chase

MAR 12 2018



Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

March 1, 2018

Mayor Rick Berrigan and Council Members  
Village of Chase  
Box 440  
Chase, BC V0E 1M0

Dear Mayor and Council Members:

**Re: UBCM Membership**

I am writing to invite Village of Chase to renew its membership with the Union of B.C. Municipalities (UBCM).

UBCM has served as the voice for local government in British Columbia since 1905. Created by local government to serve local government, our policy-based, non-partisan approach to advocacy has made us the recognized voice for B.C. communities.

Over the past year we have taken a leading role in areas as diverse as cannabis legalization, housing policy and responsible conduct. We have also continued to advocate for a stronger, integrated response to the opioid crisis and a place at the table for local government in the design of new infrastructure programs. 2018 will provide new challenges and opportunities to advance the agenda on these and other issues shared in common by our membership.

Our credibility as an organization is grounded in strong local government support. In 2017 we celebrated the 39th consecutive year that 100% of B.C. local governments have chosen to be members of UBCM. Through the renewal membership by your Council, our aim is to maintain the same level of support from B.C. communities for 2018.

It has been an honour to work on your behalf this past year. If you have any questions or comments about our work, please contact me.

Yours truly,

A handwritten signature in black ink, reading "Wendy Booth". The signature is written in a cursive, flowing style.

Wendy Booth, President



**MEMO**  
January 31, 2018

TO: Local Government Chief Financial Officers  
FROM: Kathleen Spalek, Chief Financial Officer, UBCM  
RE: **2018 UBCM MEMBERSHIP DUES**

---

UBCM President Wendy Booth has written to all local councils and regional boards requesting them to consider renewing their membership for 2018 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. The UBCM Executive approved a 1% increase in our rates effective January 1, 2018. Rates for 2018 are:

<u>Population</u>	<u>Rate</u>
First 5,000	0.6955
Next 10,000	0.5051
Next 15,000	0.3178
Balance	0.0650

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Jobs, Trade & Technology, Province of BC (December 2017).

We also enclose for your attention our 2018 dues invoice. Should you wish to make electronic payment, please contact our office for direct deposit information (hbains@ubcm.ca).

Please feel free to call me if you have any questions.

Encls.



**UNION OF B.C. MUNICIPALITIES**

Suite 60 – 10551 Shellbridge Way  
Richmond, British Columbia  
Canada, V6X 2W9

Phone: (604) 270-8226 E-mail: ubcm@ubcm.ca

# INVOICE

**TO:** Village of Chase  
Box 440  
Chase, BC V0E 1M0

**Invoice Date:** Jan 31, 2018

**Invoice No:** D-4552

**Due:** upon receipt

**Reference:** 2018 UBCM Annual Dues

DESCRIPTION	AMOUNT
<b>Population:</b> <span style="border: 1px solid black; padding: 2px;">2,309</span> <i>Your UBCM dues have been calculated using population estimates (Dec 2017 release) provided by BC STATS, the central statistical agency of the Province of British Columbia, and include a rate increase of 1.00% effective Jan 2018, approved by the UBCM Executive.</i>	
<b>Annual Dues:</b> First 5,000 population at 0.6955 Next 10,000 at 0.5051 Next 15,000 at 0.3178 Balance at 0.0650	\$1,605.91 \$0.00 \$0.00 \$0.00
<b>Subtotal:</b>	\$1,605.91
5% GST: (10815 0541)	\$80.30
<b>Total:</b>	<b>\$1,686.21</b>

**UNION OF B.C. MUNICIPALITIES**

Suite 60 – 10551 Shellbridge Way, Richmond, B.C. V6X 2W9

**REMITTANCE PORTION**

Village of Chase  
2018 Annual UBCM Dues

Date: Jan 31, 2018

Invoice # D-4552

TOTAL DUE:

\$1,686.21

AMOUNT  
ENCLOSED:

Please return this portion of invoice with payment. Please do not combine payment of this invoice with any other billing you may receive from UBCM. Thank you.



## VILLAGE OF CHASE Administrative Report

TO: Mayor and Council  
FROM: CFO  
DATE: April 4, 2018  
RE: Local Government Infrastructure Planning Grant

### ISSUE/PURPOSE

To seek Council approval to apply to the Infrastructure Planning Grant Program for a high-level feasibility study that will examine alternative water supply options which may be available to the Sunshore Golf Course.

### OPTIONS

1. Endorse the submission of the grant application
2. Do not endorse the submission of the grant application

### HISTORY/BACKGROUND

The Infrastructure Planning Grant Program assists local governments in developing sustainable infrastructure that will provide economic, social and environmental benefits. The funding formula is based on the first \$5,000 is 100% funded the next \$10,000 or less is 50% funded. Those applications that demonstrate how they meet the selection criteria and how the application could lead to a capital project have the greatest opportunity for approval. The grant intake is continuous, however the next intake closing, and review will be in the Fall of 2018. This grant is unique in that the application submission date is the eligible cost date; this means the project can begin and if the application is successful all project costs incurred prior to approval, but after submission date are eligible for reimbursement.

### DISCUSSION

The Infrastructure Planning Grant Program would enable the Village to offset the cost of a feasibility study that would examine the alternative water supply options that may be available to the Sunshore Golf Course.

### FINANCIAL IMPLICATIONS

If successful, the project costs of \$7,300 would be funded at \$5,000 for the first \$5,000 and \$1,150 for the remaining \$2,300. Total grant funding \$6,150 and \$1,150 municipal costs.

### POLICY IMPLICATIONS

None


### RECOMMENDATION

**"That Council approves a grant application under the Infrastructure Planning Grant Program for a feasibility study to examine alternative water supply options for the Sunshine Golf Course."**

Respectfully submitted,

Approved for Council Consideration by CAO

  
Joanne Molnar

  
Joni Heinrich





## VILLAGE OF CHASE Administrative Report

**TO:** Mayor and Council  
**FROM:** CFO  
**DATE:** April 5, 2018  
**RE:** Feasibility Study for Alternate Water Supply for Sunshore Golf Course

### ISSUE/PURPOSE

To seek Council approval to engage TRUE Consulting to undertake a high-level feasibility study that will examine alternative water supply options which may be available to the Sunshore Golf Course.

### OPTIONS

1. Approve TRUE Consulting to complete a feasibility study for alternative water sources for the Sunshore Golf Course
2. Do not approve TRUE Consulting to complete a feasibility study for alternative water sources for the Sunshore Golf Course

### HISTORY/BACKGROUND

The Sunshore Golf Course irrigation system is currently connected to the Village of Chase's potable water distribution system and utilizes treated water, at an average annual consumption of 30,000 cubic meters per year. Due to the recent water treatment improvements that were undertaken by the Village, the cost of supplying water has increased significantly.

### DISCUSSION

A high-level feasibility study examining alternative water supply options that may be available to the golf course would provide important information for staff and Council to determine future directives and potential alternatives. Finding a cost effective alternative source of water for irrigation purposes is in the long term best interest of both the Village of Clinton and the Sunshore Golf Course.

### FINANCIAL IMPLICATIONS

Total project costs are \$7,300 (excluding GST). Staff are currently investigating grant funding opportunities to offset the overall cost of the project.

### POLICY IMPLICATIONS

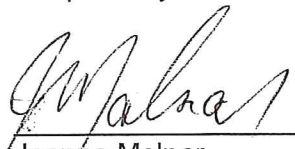
None

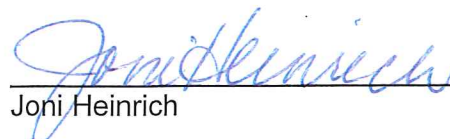
### RECOMMENDATION

**"That Council approves the proposal provided by TRUE Consulting to complete a feasibility study to assess alternative water supply option for the Sunshore Golf Course at a maximum cost of \$7,300, excluding GST."**

Respectfully submitted,

Approved for Council Consideration by CAO

  
\_\_\_\_\_  
Joanne Molnar

  
\_\_\_\_\_  
Joni Heinrich

2018-03-28

To: Mayor and Council

From: Office of the Fire Chief

Chase Fire Rescue is requesting permission to close off the 800 block of Okanagan Ave. April 28 & 29, 2018 from 8:00 a.m. to 5:00 p.m. for our annual hose testing. If our request is granted, Chase Fire Rescue will hand deliver a notice to the residences of the 800 block of Okanagan Ave. and to the local R.C.M.P. and B.C.A.S. detachment of the times and dates of the closer.

Thank you.

Fire Chief

B. Lauzon



# THANK YOU. THANKS. THANK YOU SO MUCH!

Words cannot express how grateful we are for your selfless volunteer efforts in support of evacuees and their animals during the 2017 wildfires.

To show our heartfelt appreciation for your contributions, the Thompson-Nicola Regional District cordially invites you to a Volunteer Appreciation Dinner on **Wednesday, April 18, 2018**

At the Sandman Centre arena

300 Lorne St., Kamloops

6:00 pm – 10:00 pm

Doors open at 5:30 pm with Cocktails from 5:30-6:30 pm

RSVP with your first and last name to Andrea Leite by email at [aleite@tnrd.ca](mailto:aleite@tnrd.ca) or phone 250 377 6281 by April 9.

*As we have limited space, we can only extend our invitation to volunteers and are unable to accommodate guests.*



AGRIMONIA  
*Agrimonia*  
*thankfulness*



**RECEIVED**  
**Village of Chase**

March 22, 2018

**APR 03 2018**Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_Chase Public Health  
Po Box 1099  
Chase BC V0E 1M0  
Ph: 250-679-1393 or 250-679-1418  
Fax: 250-679-5329Mayor and Council  
Village of Chase  
826 Okanagan Avenue  
Chase, BC V0E 1M0

Dear Sir/Madam

Re: Annual Kindergarten Health Fair

We have booked the entire Chase Community Hall for the afternoon of June 12/18 for setup and June 13/18 for our Annual Kindergarten Health Fair. The day promises to be full of fun and interactive learning for the kindergarteners (and their families) who attend. Parents report that having their child's kindergarten entry boosters given at KFAIR is a very positive experience. Optimal immunization coverage, especially in the school age population, contributes to a healthier community as a whole. Chase is one of the few communities in the Thompson/Cariboo/Shuswap region that continues to work together to support an annual Kindergarten Health Fair.

We wish to request a grant in aid for approximately 3 hours on June 12 for set-up and for approximately 8 hours on June 13<sup>th</sup> for the event, take down and clean up. Based on the rates provided this would equal approximately \$60.00 for June 12 and \$125.00 for June 13 totalling \$185.00 plus any applicable fees or taxes. The success of the KFAIR depends upon the support of our many community partners who have generously supported us in past years-thank you! We appreciate your time and consideration of this request.

In Spirit,

Donna Dube

Public Health Nurse

**Bus:** (250) 679-1393  
**Fax:** (250) 679-5329  
**Email:** stephanie.danyluk@interiorhealth.ca  
**Web:** www.interiorhealth.ca**INTERIOR HEALTH**  
Public Health  
Po Box 1099, 825 Thompson Ave  
Chase, BC V0E 1M0

**NOT FOR PROFIT USERS**  
**Schedule "H" to**  
**Village of Chase Fees and Charges Bylaw No. 820 - 2016**

**RENTAL FEES:**

Upper Hall – Day*	125.00 (maximum 8 hours)
Upper Hall – Half Day*	82.50 (maximum 5 hours )
Upper Hall – Hourly*	20.00 per hour
Dance/Entire Hall	300.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral	37.50 per event
Room A - Day	75.00 (maximum 8 hours)
Room A - Half Day	50.00 (maximum 5 hours)
Room A - Hourly	12.50 per hour
Room B - Day	60.00 (maximum 8 hours)
Room B - Half Day	42.50 (maximum 5 hours)
Room B - Hourly	10.00 per hour
Room C - Day	60.00 (maximum 8 hours)
Room C - Half Day	42.50 (maximum 5 hours)
Room C - Hourly	10.00 per hour
Kitchen (dishes only)	25.00 per event
Full Kitchen (downstairs)	40.00 per event
Table Cloths**	No Charge
Chair Linen**	No Charge
PA System	No Charge
Audio Visual Equipment	No Charge

\* Includes use of bar at no additional charge

\*\*A charge Of \$5.00 per linen / cloth will apply if they are unreasonably soiled

Events that do not have a cover charge and are for the sole benefit of residents of the community (Remembrance Day, Pancake Breakfasts, **Children's Health Fair**, etc) will not be required to pay to use the Hall, however, normal booking procedures will apply. These requests will be approved at the discretion of Senior Management.

**ADDITIONAL FEES:**

Damage Deposit	No Charge
Key deposit	50.00 per event or 25.00 per key for long term users
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed in the initial walkthrough)

**CANCELLATION FEES:**

More than 30 days before event	No Charge
15 – 30 days before event	No Charge
Less than 15 days before event	10% of total charge

The Chase Lions Club use of the Hall for Bingo, meetings in Room B and storage of supplies is covered under a separate agreement. Other users groups utilizing storage is also covered under a separate agreement.



**THE RESORT MUNICIPALITY OF WHISTLER**

4325 Blackcomb Way  
Whistler, BC Canada V0N 1B4  
[www.whistler.ca](http://www.whistler.ca)

TEL 604 932 5535  
TF 1 866 932 5535  
FAX 604 935 8109

Lower Mainland LGA  
60-10551 Shellbridge Way  
Richmond, BC V6X 2W9

File: 4700.50

Sent via email

March 23, 2018

**Re: 2018 Resolution – Collection of Unpaid Bylaw Fines**

Please be advised that the Resort Municipality of Whistler submits the following resolution for the 2018 LMLGA Annual General Meeting:

**Collection of unpaid bylaw fines  
Resort Municipality of Whistler**

WHEREAS municipalities loses a significant amount of non-tax revenue annually because of unpaid bylaw fines;

AND WHEREAS non-tax revenue sources such as a bylaw fines help offset costs to municipal services and reduce the property tax burden on residents.

AND WHEREAS the current methods available to Municipalities for the collection of bylaw fines are slow, expensive and labor intensive;

AND WHEREAS the collection of bylaw fines with the cooperation of the Province and the Insurance Corporation of BC will ensure prompt payment of any unpaid bylaw fines;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the Province and the Insurance Corporation of BC collect outstanding bylaw fines on behalf of municipalities at the time of auto insurance and/or driver's licence renewal.

The background report: Collection of unpaid bylaw fines is included for your information.

Thank you.

Original Signed on file

Kevin Creery  
Protective Services Planning Analyst





## REPORT | ADMINISTRATIVE REPORT TO COUNCIL

**PRESENTED:** March 20, 2018      **REPORT:** 18-029  
**FROM:** Corporate and Community Services      **FILE:** 4700.50  
**SUBJECT:** LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION – RESOLUTION  
FOR CONSIDERATION – COLLECTION OF UNPAID BYLAW FINES

### COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

**That** the recommendation of the General Manager of Corporate and Community Services be endorsed.

### RECOMMENDATION

**That** Council approve the draft resolution attached to this report as Appendix “A” to be sent to the Lower Mainland Local Government Association regarding the collection of unpaid bylaw fines; and

**That** Council endorse that a letter be sent to the Insurance Corporation of BC regarding the collection of unpaid bylaw fines in response to the Insurance Corporation of BC Rate Fairness Survey.

### REFERENCES

Appendix “A” – Draft LMLGA 2018 resolution

“B” – Draft letter to ICBC Rate Fairness Survey

### PURPOSE OF REPORT

The purpose of this Report is to provide Council with a proposed resolution to be submitted by the Resort Municipality of Whistler (RMOW) for consideration by the Lower Mainland Local Government Association (LMLGA) at their annual conference taking place May 9 to 11, 2018. Council is also asked to consider sending a proposed letter to the Insurance Corporation of BC (ICBC) regarding the collection of unpaid bylaw fines in response to the ICBC Rate Fairness Survey.

### DISCUSSION

#### COLLECTION OF UNPAID BYLAW FINES

Staff have discussed the limited options available to local governments to collect unpaid bylaw fines during the development of the Bylaw Notice Enforcement Bylaw. Collection of unpaid bylaw fines is a significant issue for local governments in British Columbia. The Union of BC Municipalities (UBCM) has raised concerns in the past with the Province regarding collection of unpaid fines. The City of Vancouver has close to 6 Million dollars in unpaid fines as of 2016. Unpaid bylaw fines are an issue relevant to a number of local governments in British Columbia.

If bylaw fines are unpaid after 90 days, staff can send the unpaid fines to collection agencies. The collection agencies split the fines recovered by taking a percentage of the unpaid fine amount. There is no guarantee that the fines will be collected by a collection agency.

Under Sections 260 to 262 of the *Community Charter*, municipalities have broad authority to recover unpaid amounts, including prosecution and enforcement by civil court proceedings. Small claims court is an option as well and a payment hearing through the courts can be arranged to require a debtor to repay any unpaid bylaw fines. Staff can file payment hearing requests online but they still have to serve the debtor in person which adds to costs. These payment hearings have to be filed individually and this process takes 2-3 days of staff time to complete including attending the payments at the North Vancouver courts.

If a person has multiple parking tickets and does not pay their fines, bylaw staff can request that the vehicle is towed if the vehicle is parked on public property. The person would then owe the tow fee to recover their vehicle.

Staff would like to request that ICBC collect any unpaid bylaw fines on behalf of municipalities at the time of auto insurance or driver's licence renewal. This would lead to more bylaw fines being collected and would increase the non-tax revenue for the municipalities. A revenue sharing agreement with ICBC could be entered into where the revenue from collected unpaid bylaw fines would be shared between ICBC and the municipalities. This would ensure that there is some revenue generation for ICBC and also there would be no additional financial burden on ICBC with the proposed changes. Another option would be that ICBC charge an administration fee to cover costs that the debtor would pay at the time of insurance or driver's licence renewal.

ICBC currently has a "Rate Fairness" survey that the RMOW can provide comments regarding our above request. Staff has drafted a letter in Appendix B to suggest the above request as an official comment from the RMOW in the "Rate Fairness" survey.

The purpose of submitting this resolution to LMLGA and letter to ICBC is to collect any unpaid bylaw fines. The LMLGA conference is May 9-11, 2018 in Whistler. Deadlines for resolutions to LMLGA is March 23, 2018.

Based on the above, and in accordance with the LMLGA's submission requirements for resolutions, Staff have prepared a draft resolution for Council's consideration attached in Appendix A. A draft letter to ICBC from the Mayor is attached in Appendix B.

## WHISTLER 2020 ANALYSIS

W2020 Strategy	TOWARD Descriptions of success that resolution moves us toward	Comments
Finance	Resort community partners work together to identify shared spending priorities, share resources, and leverage funds and financing opportunities.	There is an opportunity for an increase in non-tax revenue in collecting unpaid bylaw fines.

The draft resolution and letter to ICBC does not move our community away from any of the adopted Whistler2020 Descriptions of Success.

## OTHER POLICY CONSIDERATIONS

None.



**BUDGET CONSIDERATIONS**

There are no budget considerations.

**SUMMARY**

Collecting unpaid bylaw fines through ICBC would help improve bylaw compliance and increase non-tax revenue. The purpose of submitting the LMLGA resolution and letter to ICBC is to collect unpaid bylaw fines owed to BC municipalities including the RMOW.

Respectfully submitted,

Kevin Creery  
PLANNING ANALYST  
PROTECTIVE SERVICES  
For  
Norm McPhail  
GENERAL MANAGER OF CORPORATE AND COMMUNITY SERVICES

**COLLECTION OF UNPAID BYLAW FINES**

**WHEREAS** municipalities lose a significant amount of non-tax revenue annually because of unpaid bylaw fines;

**AND WHEREAS** non-tax revenue sources such as a bylaw fines help offset costs to municipal services and reduce the property tax burden on residents;

**AND WHEREAS** the current methods available to Municipalities for the collection of bylaw fines are slow, expensive and labor intensive;

**AND WHEREAS** the collection of bylaw fines with the cooperation of the Province and the Insurance Corporation of BC will ensure prompt payment of any unpaid bylaw fines;

**THEREFORE BE IT RESOLVED** that the Union of BC Municipalities request that the Province and the Insurance Corporation of BC collect outstanding bylaw fines on behalf of municipalities at the time of auto insurance and/or driver's licence renewal.



THE RESORT MUNICIPALITY OF WHISTLER

4325 Blackcomb Way  
Whistler, BC Canada V0N 1B4  
[www.whistler.ca](http://www.whistler.ca)

TEL 604 932 5535  
TF 1 866 932 5535  
FAX 604 935 8109

ICBC Rate Fairness Survey  
Sent via email:  
[citizenengagement@gov.bc.ca](mailto:citizenengagement@gov.bc.ca)

March 20, 2018

David Eby  
Attorney General of BC

Dear Minister Eby,

Thank you for the opportunity to comment on the ICBC Rate Fairness Survey.

The Resort Municipality of Whistler (RMOW) would like to offer a solution to generate some additional revenue for the Insurance Corporation of BC (ICBC). Municipalities lose a significant amount of non-tax revenue annually because of unpaid bylaw fines. Non-tax revenue sources such as bylaw fines help offset costs to municipal services and reduce the property tax burden on residents. The collection of bylaw fines with the cooperation of the Province and the Insurance Corporation of BC will ensure prompt payment of any unpaid bylaw fines. We request that the Province and the Insurance Corporation of BC change legislation to allow ICBC to collect outstanding bylaw fines at the time of auto insurance or driver's licence renewal.

A revenue sharing agreement with ICBC where the collected unpaid bylaw fines would be shared between ICBC and the municipalities would be beneficial to each organization. In addition, ICBC could charge an administration fee to debtors to recover any costs associated with collecting unpaid bylaw fines.

Partnering with the Province and ICBC to recover unpaid bylaw fines would help generate some additional non-tax revenue for both ICBC and Municipalities to ensure rate fairness. We would be happy to discuss our request further with the Province and ICBC at your convenience.

Sincerely,

Mayor  
Nancy Wilhelm-Morden  
Resort Municipality of Whistler

### **3rd Tourism Kamloops Summit Information**

#### **Presented by Tourism Kamloops**

**When:** Wednesday, April 18, 2018 9:00 AM - 5:30 PM  
**Where:** McArthur Island Sport & Event Centre, Sports Centre Lounge,  
1665 Island Pky, Kamloops, BC V2C 1A2

**Registration Deadline:** Tuesday, April 17, 2018

**Capacity:** 100

#### **Event Description**

Join us on **Wednesday, April 18th, 2018** at the **McArthur Island Sport & Events Centre - Sport Lounge** for a day of professional development and networking at the 3rd Tourism Kamloops Summit | BOLD U.

#### **Schedule of Events**

9:30am-10:00am | Registration  
10:00am-10:15am | Opening Remarks  
10:30am-12:00pm | Brand Journalism, SMART Content, The Power of Your Story - Gary Ross, Gary Ross Consulting Inc.  
12:00pm-12:45pm | Networking Lunch  
12:45pm-2:15pm | Digital Marketing and the Powerful Marketing Network - Jacqueline Simpson, Destination BC  
2:15pm-2:45pm | Networking Coffee Break  
2:45pm-4:15pm | SuperHost Snack - Andrea Hinck, go2HR & Margaret McCormick, Tourism Consultant  
4:15pm-4:30pm | Closing Remarks  
4:30pm-5:30pm | Tradeshow Networking Reception

#### **Tickets**

\$78.75 - General Admittance, tax included  
\$196.87 - Buy 2 Get the 3rd 50% Off, tax included  
\$52.50 - Kamloops Accommodation Association, tax included

#### **Please Note:**

Ticket refunds will not be available after April 11, 2018.

RECEIVED  
Village of Chase

APR 04 2018

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

April 3rd, 2018

Village of Chase  
PO Box 440, Chase, BC, V0E 1M0

To Mayor and Council, Village of Chase,

The Chase and District Fish and Game Club is writing this letter to you to ask for your support in favour of the Ministry of Transportation installing a protective game fence from Chase/Falkland Road to the top of Jade Mountain. At this time a game fence is under consideration by the Ministry of Transportation in their plans for the upgrade of Highway 1 – Chase West to Jade Mountain. However, without letters of support for building this fence being written to the Ministry of Transportation, it is highly likely that the game fence will be cut from the budget.

The game fence will be a necessary item in order to protect the local Rocky Mountain Bighorn sheep herd. We already have a problem at present with sheep being hit on the bypass and Jade Mountain. Once this area is 4 laned the problem will get worse and the herd could be decimated, not to mention what a large ram could do to a small car.

**We are requesting that your Council write a letter of support for the game fence to the following:**

To: Ministry of Transportation and Infrastructure

**HONOURABLE CLAIRE TREVENA, MINISTER**

Parliament Buildings - Room 306

PO Box 9055, Stn Prov Govt, Victoria, BC V8W 9E2

**To: Rodney Chapman, Director of Construction and Maintenance**

Box 9850, Stn Prov Govt., Victoria B.C. V8W 9T5

**Shawn Clough, Project Manager of Chase West to Jade Mountain**

[shawn.clough@gov.bc.ca](mailto:shawn.clough@gov.bc.ca) (sorry no physical address is provided on the webpage).

Thank you sincerely for your time and effort. We are very appreciative of your support in the matter. I have included a copy of the letter our organization has sent to the Ministry for your information.

Helen Dalin,



Secretary of Chase and District Fish and Game

Box 946 Chase, BC, V0E1M0

April 3rd, 2018

To: Ministry of Transportation and Infrastructure

**HONOURABLE CLAIRE TREVENA, MINISTER**

Parliament Buildings - Room 306

PO Box 9055, Stn Prov Govt, Victoria, BC V8W 9E2

Cc: **Rodney Chapman, Director of Construction and Maintenance**

Box 9850, Stn Provincial Govt., Victoria B.C. V8W 9T5

Cc: **Shawn Clough, Project Manager of Chase West to Jade Mountain**

[shawn.clough@gov.bc.ca](mailto:shawn.clough@gov.bc.ca)

**Re: Chase West to Jade Mountain 4 Lane Project**

To All Concerned,

The executive and general membership of the local Chase and District Fish and Game Club are writing this letter to bring attention to the Ministry of Transportation and any other Divisions and individuals necessary, that they strongly want a game fence constructed and maintained from Chase/Falkland Road to the top of Jade Mountain. This fence is necessary to protect the Bighorn Sheep herd that lives in the area and other large wildlife which often cross the road in this area to graze and forage, or head to the lake for water. Even though this is an introduced herd of Rocky Mountain Bighorns, the Bighorn sheep herd is a large part of the culture of this area and has been here for many years. The herd often ventures into town to graze in the Catholic Church grounds, or around the yards and houses at the hilltop entrance into Chase. It would be a terrible tragedy if the herd was to be decimated or destroyed from the increase in speed and traffic on the new 4 lane planned in this area. Even now, sheep and large rams are often killed by transport trucks on the bypass and at the top of Jade Mountain when attempting to cross the road. Not to forget what a Big Horn sheep could do to a small car and passengers if one was hit on the highway. A fence has been long overdue already.

Residents have been told that a game fence has been planned in the budget for this project. We are writing this letter to request that during review of this project's details and budget that the game fence is not cut from the project. If a game fence has not been planned, we urgently request that one be put in and this decision be re-examined.

Thank you for your consideration to this matter. We look forward to your reply and response to our request.

Sincerely,

Helen Dalin, Secretary for Chase and District Fish and Game

Box 946 Chase BC. V0E 1M0