



AGENDA

Regular Meeting of the Council of the Village of Chase
By Conference Call
Tuesday, April 28, 2020 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the April 28, 2020 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Regular Meeting held April 14, 2020

Pages 1-7

Resolution:

“THAT the minutes of the April 14, 2020 Regular Meeting of Council be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

8. UNFINISHED BUSINESS

8.1 Revenue Anticipation Borrowing Bylaw

Page 8

This bylaw has received 3 readings. Council can now adopt this bylaw.

Recommendation:

THAT the Village of Chase Revenue Anticipation Borrowing Bylaw No. 890-2020 be adopted.”

8.2 2020 to 2024 Financial Plan Bylaw

Pages 9-14

Recommendation:

“THAT the 2020 to 2024 Financial Plan Bylaw No. 888-2020 be given third reading.”

8.3 Backyard Chickens – Report from the Corporate Officer – Survey Results

Page 15

Council direction is requested.

8.4 2020 Resolutions Submitted to SILGA

Pages 16-22

Letter from UBCM and Copies of Resolutions submitted

- 8.5 Request to Amend Resolution to UBCM regarding Highway Rescue Funding
UBCM staff have requested the enactment clause of the Highway Rescue Funding resolution for 2020 be amended to provide more clarity.

Original Enactment Clause: "Therefore be it resolved that UBCM urge the Province of BC to commit to the implementation of a funding model that will ensure the continuation of Highway Rescue Services that is vital for people travelling on provincial highways.

Enactment Clause proposed by UBCM staff:

"Therefore be it resolved that UBCM urge the Province of BC to commit additional annual funding for Highway Rescue services, as part of changes to its Highway Rescue funding model that will ensure the continuation of these services that are vital for people travelling on provincial highways."

Village Administration is proposing slight changes to the wording provided by UBCM:

Recommendation:

"That Council adopt the following enactment clause proposed by Village of Chase Administration:

Therefore be it resolved that UBCM urge the Province of BC to commit additional funding for *Highway Rescue Services* to provide a more fair funding model that will ensure the continuation of these services that are vital for people travelling on provincial highways."

9. NEW BUSINESS

9.1 524 Hendry

Pages 23-26

Report from the Corporate Officer

Recommendation:

"THAT Council approve issuing Notice to the owner or occupier giving them twenty-one (21) days to bring the property into compliance with the Property Maintenance Bylaw."

9.2 Zoning Amendment – Shipping Containers

Page 27-31

Report from the Corporate Officer

Zoning Amendment Bylaw

Recommendation:

"THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be given first reading."

Recommendation:

"THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be given second reading."

Recommendation:

"THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be given third reading."

- 9.3 Village of Hazelton – Requesting support for Gaming Grant funds Page 32
Letter from Mayor of Hazelton
Recommendation:
“THAT the Village of Chase supports the resolution of the Village of Hazelton to ask that the Provincial Government provide access to Gaming Grant funds for Local Governments in BC under 10,000 population.”
- 9.4 Graduating Class – Banner Project Page 33
Memorandum from the CAO
Recommendation:
“That the Village of Chase supports the Chase Secondary School graduating class banner initiative with banners, once produced by the School, to be hung in the downtown core by the Village’s public works staff for the month of June 2020.”
- 9.5 Request from Dan Jackson, property owner on Hillside re burning Page 34
Note: All outdoor burning except campfires is now banned by the Province
Council direction is requested.
- 9.6 TNRD Essential Service Workers - Mutual Aid Agreement Option Pages 35-43
Recommendation:
“That the Village of Chase agrees to enter into the Mutual Aid Agreement with other member municipalities of the TNRD to formalize sharing of essential services resources where needed and available while Ministerial Orders 7.1 and 7.2 are in effect.
- 9.7 COVID-19 Signage at Entry Points to Village Page 44
Adams Lake Indian Band has erected the sign shown in the attached picture at the entrance to their community at IR4.
Council is being asked whether there is an appetite for similar signage at the three entrances to Chase off the Trans Canada Highway.
Sign costs would be approximately \$500 plus installation.
- 9.8 Water Rate Increases Page 45-46
Memo from the CAO
Council direction is requested.

10. NOTICE OF MOTION

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

12. RELEASE OF IN CAMERA ITEMS

13. IN CAMERA

None

14. ADJOURNMENT

Resolution:

“THAT the April 28, 2020 Village of Chase Regular Council meeting be adjourned.”



EXTRA AGENDA

Regular Meeting of the Council of the Village of Chase held via electronic participation on Tuesday, April 28, 2019 at 4:00 p.m.

9. NEW BUSINESS

9.9 2020 Tax Rate Bylaw 889-2020
Report from the CFO

Recommendation:

“THAT the Village of Chase 2020 Tax Rates Bylaw No. 889-2019 be read a first time.

Recommendation:

“THAT the Village of Chase 2020 Tax Rates Bylaw No. 889-2019 be read a second time.”



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: April 27, 2020
RE: 2020 Tax Rate Bylaw No. 889

ISSUE/PURPOSE

To seek 1st and 2nd Readings of the Village of Chase 2020 Tax Rate Bylaw No. 889

HISTORY/BACKGROUND

Section 197 of the Community Charter states:

Each year, after the adoption of the financial plan but before May 15, a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a.) the municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan, and
- b.) the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body

DISCUSSION

The following is a summary of the 2020 municipal levies being presented in the 2020 Tax Rate Bylaw:

Class 1-Residential - \$4.4181 - no change from the 2019 level

Class 2-Utilities - \$40.000 – no change set at maximum rate allowable

Class 4-Major Industry - \$6.7700- the Province of BC assigns the rural rate for this class - 2019 rate was \$6.5100

Class 5-Light Industry-\$15.000 - The Village of Chase currently has no lands or improvements within this class, however potential OCP updates or rezoning applications discussions may require tax rate information.

Class 6 – Business - \$10.3417 – reduction from 2019 rate of \$11.4871

Class 8- Recreation/Non Profit – \$9.7190 no change from the 2019 level

Class 9- Farm – \$16.7888 - no change from the 2019 level

The 2020 property tax rates for the Thompson-Nicola Regional District and the Thompson Regional Hospital District have been calculated based on the 2020 requisition requests and the 2020 BC Assessment property values and exemptions.

POLICY IMPLICATIONS

Changes to the proposed Tax Rate Bylaw would directly impact the proposed 2020-2024 Financial Plan.

Respectfully submitted,

Approved for Council Consideration by CAO

Joanne Molnar, CFO

Joni Heinrich, CAO

VILLAGE OF CHASE
Bylaw No. 889, 2020

**To establish 2020 Property Taxation Rates
for Municipal, Regional District and Regional Hospital District Purposes**

WHEREAS the Community Charter requires that a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a) The municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan; and
- b) The amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body,

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled, enacts as follows:

- 1. The following rates are hereby imposed and levied for the year 2020:
 - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in Column A of Schedule "A" attached to and forming part of this Bylaw shall apply.
 - b) For regional district purposes on the value of land and improvements taxable for regional district purposes, rates appearing in Column B of Schedule "A", attached to and forming part of this Bylaw shall apply.
 - c) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column C of Schedule "A", attached to and forming part of this Bylaw shall apply.
- 2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
- 3. This Bylaw may be cited as "Village of Chase 2020 Tax Rates Bylaw No. 889 ".

READ A FIRST TIME THIS **th** DAY OF , **2020**

READ A SECOND TIME THIS **th** DAY OF , **2020**

READ A THIRD TIME THIS **th** DAY OF , **2020**

ADOPTED THIS **rd** DAY OF , **2020**

Mayor, R. Crowe

Corporate Officer, S. O'Flaherty

VILLAGE OF CHASE

Bylaw No. 889, 2020 Schedule "A"

2020 Property Taxation Rates
For Municipal, Regional District and Regional Hospital District purposes.

Tax Rates (dollars of tax per \$1,000 of taxable value)

		Column A	Column B	Column C
PROPERTY CLASS	Class Number	GENERAL MUNICIPAL	REGIONAL DISTRICT	REGIONAL HOSPITAL
Residential	1	4.4181	0.8807	0.4263
Utilities	2	40.0000	3.0825	1.4921
Major Industry	4	6.7700	2.9940	1.4494
Light Industry	5	15.0000	2.9944	1.4494
Business and Other	6	10.3417	2.1577	1.0444
Recreation/Non-Profit	8	9.7198	0.8807	0.4263
Farm	9	16.7888	0.8807	0.4263

****SUPPLEMENTARY LETTERS PATENT, February 24th, 2005, CLASS 4 (MAJOR INDUSTRY)
MUNICIPAL AND REGIONAL DISTRICT TAX RATE LIMITATIONS**

The municipality shall, in the area newly included within the municipality by these Supplementary Letters Patent, levy a tax rate pursuant to section 359(1) of the Local Government Act, on property class 4 (Major Industry) prescribed by the Lieutenant Governor in Council under section 26 of the Assessment Act, except that the tax rate shall not exceed the sum of:

A:) the tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry); and

B:) the tax rate for the prevailing year for property Class 4 (Major Industry) set by the Surveyor of Taxes for the purpose of recovering the costs of services of the regional district for which the service area includes all of Electoral Area P as the sole participating area or in combination with one or more other electoral participating areas.



Minutes of the Regular Meeting of the Council of the Village of Chase
held via Electronic Participation on Tuesday, April 14, 2020 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Regrets: Brian Lauzon, Fire Chief

Public Participants: 0

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:05 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the March 10, 2020 Village of Chase Regular Council agenda be adopted as presented."

CARRIED

#2020/04/14_001

3. ADOPTION OF MINUTES

3.1 Regular Meeting held March 10, 2020

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the minutes of the March 10, 2020 Regular Meeting of Council be adopted as presented."

CARRIED

#2020/04/14_002

3.2 Special Meeting held March 17, 2020

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

"THAT the minutes of the March 17, 2020 Special Meeting of Council be adopted as presented."

CARRIED

#2020/04/14_003

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Comments submitted by Carolyn Parks-Mintz and James Mintz were summarized:

- Thanks to the CFO for diligent work on Village finances
- Supportive to see that work continues for Child Care Planning
- Do not support the restriction of visitors from other provinces during the Covid-19 pandemic
- Looking forward to Councillor Maki's economic recovery plan
- Do not support backyard chickens in Chase

6. DELEGATIONS

6.1 2019 Audited Financial Statements

Brent Ashby, KPMG, presented the 2019 Audited Financial Statements

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- March 17 - Attended a special meeting of Council
- March 18 – Put COVID-19 signs on Art Holding Arena, Curling Club, Community Hall, Chase Creekside Seniors Center and the Museum closing these facilities to the public
- March 19 – Conference call with Emergency Management BC
- March 23 – Conference Call with Minister Robinson and Minister Farnworth
- March 24 - Conference call update with Provincial Health Officer Dr. Bonnie Henry
- March 25 - Mayor's weekly conference call with Minister Robinson
- March 26 - TNRD Board of Directors meeting by conference call
- April 2 – Weekly Mayor's conference call with Minister Robinson
- April 3 – Discussion with Interior Health, Manager of Clinical Operations, Cathy Thibault
- April 6 – Worked at the Chase Hamper Society food bank
- April 7 – Conference Call with CAO Heinrich and Cathy Thibault, Interior Health, Manager of Clinical Operations.
- April 7 – Interview with Lydia Frederick, Producer, Shaw Spotlight Shaw Communications Inc.
- April 8 – Conference call with CAO Heinrich, Blaine Covington, Chase and District Health Foundation representatives and Chase Hamper Society representatives
- April 9 – Participated in a photo op with The Chase Hamper Society
- April 9 – Mayor's weekly conference call with Minister Robinson

Councillor Lauzon

- March 17 – Attended a Special meeting of Council
- March 17 – Attended the Skatepark Society AGM
- March 31 - Working with the Chase Lions on organizing a 'virtual' 2020 Easter Eggstravaganza
- April 6 – Attended a meeting with the Chase Legion Liberation of Holland Committee to arrange for alternate plans for the event
- April 8 – Co-organized and participated in the frontline workers, medical & emergency personnel support parade
- April 9 – Met with the Chase Hamper Society to strategize around the increased demand for food bank services

Councillor Maki

- March 17 – Attended a Special meeting of Council
- April 3 – Participated in a Community Task Force meeting in regards to the Shuswap Economic Development Recovery Strategy
- April 8 - Met with Brock Endean, Festival Society, regarding upcoming municipal events
- April 8 - Met with Brock Endean, Director of the Chamber of Commerce, regarding a local Economic Development Recovery Plan
- April 14 – Had a follow-up meeting with Brock Endean regarding an Economic Development Recovery Plan

Councillor Scott

- March 17 – Attended a Special meeting of Council

Councillor Torbohm

- March 17 – Attended a Special meeting of Council
- Reviewed agenda, met with staff and local citizens as required

b) Staff Reports

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT the Fire Chief’s report be received late and in-abstentia and allowed to be included in the minutes.”

CARRIED

#2020/04/14_004

Fire Chief:

- Fire call outs: 6 (Carbon monoxide alarm)
- Rescue call outs: 1 motor vehicle incidents
- 132 Burning Permits have been issued to date
- There are 25 members and 4 junior fire fighters in the department; 1 member on leave
- There are 14 members certified with Exterior Operations training
- Due to COVID-19, all fire and rescue practices are cancelled until further notice
- All members have been assigned modules on Action Training (online training) and any mandatory practical evaluation are being closely considered. If members have to be evaluated, extreme measures will be taken and full PPE protocols will be strictly adhered too and enforced
- Due to COVID-19, stringent cleaning and disinfecting practices for the Fire Hall, trucks and equipment, and personnel hygiene have been incorporated as per the BC Health Authority and the Fire Chief Association of BC

Reports from the CAO, Corporate Officer, and CFO were included in the agenda package.

Moved by Councillor Scott

Seconded by Mayor Crowe

“THAT the reports from Council members and staff be received for information.”

CARRIED

#2020/04/14_005

8. UNFINISHED BUSINESS

8.1 2019 Audited Financial Statements

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

“THAT the Village of Chase 2019 Audited Financial Statements be adopted as presented.”

CARRIED

#2020/04/14_006

8.2 Child Care Planning- Okanagan College Collaboration Invitation

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT Council supports the Chase and District Child Care Advisory Planning Committee to work with Okanagan College to apply for funding for Early Childhood Education Assistant training for child care providers in Chase and area to be managed by the Committee if funding is approved; AND,

THAT Council supports Neskonlith Indian Band’s application for funding for a child care program at the Neskonlith community.”

CARRIED

#2020/04/14_007

8.3 UBCM – Provincial Response to 2019 Resolutions

Moved by Councillor Scott

Seconded by Councillor Maki

“THAT Administration be directed to submit a strong letter to the province regarding the necessity for equitable funding for Highway Rescue Services.”

CARRIED

#2020/04/14_008

8.4 Covid-19 –Potential correspondence to MP and MLA regarding visitors to BC from Alberta and other provides during pandemic

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT the proposal to submit letters to our MP and MLA to encourage the Provincial government to restrict visitors to BC from Alberta during the pandemic to reduce pressure on the BC Health Care system, be received as information.”

CARRIED

#2020/04/14_009

9. **NEW BUSINESS**

9.1 Revenue Anticipation Borrowing Bylaw

Moved by Councillor Scott

Seconded by Councillor Maki

“THAT the Village of Chase Revenue Anticipation Borrowing Bylaw No. 890-2020 be read a first time.”

CARRIED

#2020/04/14_010

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

“THAT the Village of Chase Revenue Anticipation Borrowing Bylaw No. 890-2020 be read a second time.”

CARRIED

#2020/04/14_011

Moved by Councillor Maki

Seconded by Councillor Lauzon

“THAT the Village of Chase Revenue Anticipation Borrowing Bylaw No. 890-2020 be read a third time.”

CARRIED

#2020/04/14_012

9.2 2020 to 2024 Financial Plan Bylaw

Moved by Councillor Scott

Seconded by Mayor Crowe

"THAT the 2020 to 2024 Financial Plan Bylaw No. 888-2020 be given first reading."

CARRIED

#2020/04/14_013

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the 2020 to 2024 Financial Plan Bylaw No. 888-2020 be given second reading."

CARRIED

#2020/04/14_014

9.3 Summer Recreation Program and Other Events in Chase in 2020-Covid-19

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the information shared with Council from the Chase Festival Society cancelling Canada Day, Music on the Lake and Cornstock events in 2020 and the temporary lay-off of the Visitor Information Services staff member be received and that Administration contact Mr. Endean to discuss any pre-committed payments and other costs associated with the outdoor events as well as costs relating to the Visitor Information Services contract."

CARRIED

#2020/04/14_015

9.4 Use of Fire Department Apparatus in parades supporting Front Line Workers

Moved by Mayor Crowe

Seconded by Councillor Scott

"THAT Council sanction all events in support of the Covid-19 pandemic frontline workers organized by the Fire Department and permit the use of the Fire Department apparatus and equipment for these events."

CARRIED

#2020/04/14_016

9.5 Economic Recovery Plan

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Administration bring back options for creating an economic development recovery plan."

CARRIED

#2020/04/14_017

9.6 Backyard Chickens - Letter from Carmen Miller

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Administration be directed to conduct a community Facebook poll to detect if there is any interest in allowing chickens in Chase."

CARRIED

CROWE AND TORBOHM OPPOSED

#2020/04/14_018

9.7 UBCM Membership Renewal Invitation

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Council agree to renew the UBCM Membership Dues for 2020 in the amount of \$1809.62."

CARRIED

#2020/04/14_019

9.8 City of New Westminster – National Pharmacare Program

Moved by Councillor Scott

Seconded by Mayor Crowe

“THAT Village of Chase provide a Letter of Support to the City of New Westminster regarding the federal establishment a Universal Public National Pharmacare program.”

CARRIED

#2020/04/14_020

9.9 City of Prince George – Sharing Payments from Opioid Class Action Lawsuit

Moved by Councillor Scott

Seconded by Mayor Crowe

“THAT the letter from letter from Lyn Hall, Mayor, City of Prince George, requesting support at the 2020 UBCM convention for sharing of lawsuit recovery monies to be used on the front lines of affected communities, be received as information.”

DEFEATED

CROWE, LAUZON, SCOTT OPPOSED

#2020/04/14_021

Moved by Councillor Lauzon

Seconded by Mayor Crowe

“THAT the Village of Chase provide a letter of support to the City of Prince George for sharing of lawsuit recovery monies to be used on the front lines of affected communities.”

CARRIED

#2020/04/14_022

9.10 City of Burnaby–Condominium Insurance/Public Automobile Insurance

Moved by Mayor Crowe

Seconded by Councillor Torbohm

“THAT the Village of Chase provide a letter of support to the City of Burnaby for preservation of public automobile insurance in BC, and for the province to take action against the skyrocketing costs of condominium insurance.”

CARRIED

#2020/04/14_023

10. **NOTICE OF MOTION**

None

11. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Questions were submitted from Carolyn Parks-Mintz and James Mintz regarding the following – Administration will provide information to Ms. Parks-Mintz and Mr. Mintz regarding the status of these matters:

- Chase business area parking
- Thompson Avenue parking signage
- Shipping containers on residential property
- Strategic Plan consultant and timeline
- Internet Fibre Optics
- Train whistle cessation
- Village roadway assessment

12. **RELEASE OF IN CAMERA ITEMS**

None

13. IN CAMERA
None

Moved by Councillor Lauzon
Seconded by Mayor Crowe

"THAT electronic participation sessions for Closed Council meetings be conducted independently from Regular or Special meetings."

CARRIED

#2020/04/14_024

14. ADJOURNMENT

Moved by Councillor Scott
Seconded by Councillor Torbohm

"THAT the March 10, 2020 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2020/04/14_025

The meeting concluded at 6:07 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE
BYLAW NO. 890– 2020
REVENUE ANTICIPATION BORROWING BYLAW
A BYLAW TO AUTHORIZE BORROWING OF MONEY IN ANTICIPATION OF REVENUE

WHEREAS the municipality may not have sufficient money on hand to meet the current lawful expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the Village of Chase provided that the total of the outstanding liabilities does not exceed the sum of;

- a) The whole amount remaining unpaid of taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediate preceding year; and
- b) The whole amount of any sums of money remaining due from other governments;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled **ENACTS AS FOLLOWS:**

1. This bylaw may be cited as “REVENUE ANTICIPATION BORROWING BYLAW NO. 890 - 2020.
2. The Council is hereby authorized and empowered to borrow upon the credit of the Village of Chase from a financial institution, the sum of up to Two million dollars (\$2,000,000),
3. That money so borrowed shall be used solely to meet the lawful expenditures of the Village of Chase,
4. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the authorized signing officers.
5. When collected, revenues from property taxes must be used to repay the money borrowed under this bylaw.

READ A **FIRST** TIME THIS **14th DAY OF APRIL, 2020**

READ A **SECOND** TIME THIS **14th DAY OF APRIL, 2020**

READ A **THIRD** TIME THIS **14th DAY OF APRIL, 2020**

ADOPTED THIS ____ DAY OF _____, 2020

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

**VILLAGE OF CHASE
BYLAW NO. 888-2020**

A Bylaw to Adopt the Village of Chase 2020 to 2024 Financial Plan

WHEREAS the Community Charter requires that municipalities must establish a Five Year financial plan that is adopted annually by bylaw;

NOW THEREFORE the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase 2020 to 2024 Financial Plan, and Schedule "B" Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2020 to 2024 inclusive.
2. This Bylaw may be cited as "Village of Chase 2020 to 2024 Five Year Financial Plan Bylaw No. 888 - 2020".

READ A FIRST TIME THIS **14th DAY OF APRIL, 2020**

READ A SECOND TIME THIS **14th DAY OF APRIL, 2020**

READ A THIRD TIME THIS th DAY OF , 2020

ADOPTED THIS th DAY OF , 2020

Mayor, R. Crowe

Corporate Officer, S. O'Flaherty

VILLAGE OF CHASE
Bylaw No. 888 - Schedule "A"
2020 to 2024 Financial Plan

	2020	2021	2022	2023	2024
Revenues					
Property Taxes	(2,024,823)	(2,065,319)	(2,106,625)	(2,148,758)	(2,191,733)
Payments in Lieu of Taxes	(24,750)	(24,750)	(24,750)	(24,850)	(24,900)
Utility Tax & Franchise Fees	(67,604)	(68,100)	(68,100)	(69,000)	(69,000)
Interest and Penalties on taxes	(29,000)	(26,000)	(25,500)	(24,000)	(24,000)
Collection of taxes for Other Governments	(1,744,650)	(1,778,655)	(1,813,455)	(1,813,455)	(1,813,455)
Grants General	(585,950)	(593,146)	(593,246)	(600,551)	(600,751)
Fees					
Other Revenue Own Sources	(179,875)	(184,175)	(189,875)	(183,075)	(184,075)
Water utility	(415,465)	(510,650)	(568,040)	(593,700)	(614,000)
Sewer utility	(392,100)	(392,100)	(395,100)	(393,100)	(398,100)
Solid Waste Management	(257,600)	(263,600)	(271,600)	(271,600)	(271,600)
Other Revenue-COVID 19	(30,000)	(10,000)	0	0	0
Disposal of Tangible Capital Assets	0	0	0	0	0
DCC	(2,000)	(2,000)	(2,000)	(2,000)	-2,000
Disposal of Lands	0	0	0	0	0
Deferred Revenue	0	0	0	0	0
Conditional Project Grants					
General	(438,887)	(75,000)	0	0	0
Water utility	0	0	0	0	0
Sewer utility	0	0	0	0	0
Solid Waste Management	0	0	0	0	0
Transfers from Reserves					
General	0	0	(300,000)	(200,000)	0
Water utility	0	0	0	0	0
Sewer utility	0	0	0	0	0
Solid Waste	0	0	0	0	0
Gas Tax Reserve	(70,000)	0	0	0	0
Transfers from Surplus					
General	(178,500)	(258,500)	(40,000)	(40,000)	(40,000)
Water utility	(48,024)	(48,024)	(48,024)	(48,024)	(48,024)
Sewer utility	(11,526)	(11,526)	(11,526)	(11,526)	(11,526)
Solid Waste Management	0	0	0	0	0
Transfers from Surplus for Capital					
General	(458,500)	(190,000)	(85,000)	(45,000)	(2,500)
Water utility	0	0	0	0	0
Sewer utility	(30,000)	0	0	0	0
Solid Waste	0	0	0	0	0
Proceeds from Borrowing	(200,000)	0	0	0	0
Total Revenues	(7,149,268)	(8,901,345)	(9,242,611)	(9,448,631)	9,295,664
Expenditures					
Payment of taxes to Other Governments	1,744,650	1,778,655	1,813,455	1,813,455	1,813,455
Grants in aid	11,500	11,500	11,500	11,500	11,500
Legislative services	85,350	88,500	90,600	92,700	94,450
Corporate services	841,342	867,600	895,700	893,200	906,500
Municipal Enforcement	29,400	30,400	30,400	30,400	30,400
Emergency Response-COVID 19	30,000	10,000	0	0	0
Fire service	238,000	243,800	245,450	246,950	247,000
Rescue service	31,550	32,350	32,900	33,150	33,450
Planning	9,500	14,500	9,250	9,250	9,250
Economic Development	65,300	67,100	66,400	62,450	63,250
Public Works Admin	449,700	448,150	453,350	458,000	462,200
Fleet	102,800	92,600	93,000	94,250	94,850
Transportation-Rds & Drain	284,660	269,650	269,050	271,400	274,850
Parks	190,900	178,200	182,400	185,050	188,750
Cemetery	22,800	23,400	24,000	24,600	24,960
Recreation Facilities	395,850	395,750	396,620	397,640	398,000
Water	614,200	613,400	612,350	615,350	617,610
Sewer	345,550	346,400	346,500	346,925	346,250
Solid Waste	257,600	253,600	231,600	231,600	239,700
Leases	0	0	0	0	0
Capital Expenditures					
General	1,167,387	265,000	385,000	245,000	2,500
Water	0	0	0	0	0
Sewer	30,000	0	0	0	0
Arena Debt Payment	0	0	0	0	0
CP Rail Debt Repayment	18,500	18,500	0	0	0
Interest on Debt Repayment					
Water	64,000	64,000	64,000	64,000	64,000
Sewer	21,600	21,600	21,600	21,600	21,600
Fire Truck	2,000	13,500	13,500	13,500	13,500
Debt Repayment					
Water	48,024	48,024	48,024	48,024	48,024
Sewer	11,526	11,526	11,526	11,526	11,526
Fire Truck	10,000	40,000	40,000	40,000	40,000
DCC	2,000	2,000	2,000	2,000	2,000
Transfers to Land Reserves	0	0	0	0	0
Transfer to Gas Tax Reserve	151,350	158,446	158,446	165,751	165,751
Transfers to Reserves					
General	150,000	200,000	0	0	0
Solid Waste	0	0	0	0	0
Water	0	0	0	0	0
Sewer	0	0	0	0	0
Total Expenditures	7,427,039	6,608,151	6,548,621	6,429,271	6,225,325
Total Annual Cash (Surplus)/Deficit	237,785	106,606	5,780	(39,366)	(70,338)
Transfer to/(from)-General	0	(26,044)	(35,530)	(60,443)	(75,798)
Transfer to/(from)-Water	262,735	166,750	108,310	85,650	67,610
Transfer to/(from)-Sewer	(24,950)	(24,100)	(27,000)	(24,575)	(30,250)
Transfer to/(from)-Solid Waste	0	(10,000)	(40,000)	(40,000)	(31,900)
Total Transfers	237,785	106,606	5,780	(39,366)	(70,338)
Financial Plan Balance (will be \$0)	0	0	0	0	0

Village of Chase
Bylaw No. 888
2020 to 2024 Financial Plan
Schedule "B" – Statement of Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
 - (a) revenue from property value taxes;
 - (b) revenue from parcel taxes;
 - (c) revenue from fees;
 - (d) revenue from other sources;
 - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2020.

<u>Table 1 – 2020 Revenue Sources</u>		
<u>Revenue Source</u>	<u>Amount</u>	<u>Percentage of Total</u>
Municipal taxes	\$2,024,823	28.16%
Other Taxes	1,866,004	25.96%
Fees	1,065,165	14.82%
Grants	1,024,837	14.26%
Other Sources	211,875	2.95%
Transfers	796,550	11.08%
Borrowing	200,000	2.78%
<u>Total</u>	<u>\$7,189,254</u>	<u>100.00%</u>

Municipal property taxation, generally the largest revenue source, offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

Other taxes are taxes collected on behalf of other authorities, which are then remitted to the corresponding taxing authority. Franchise fees and payments in lieu of taxes and interest and penalties collected on outstanding property taxes are also included as other taxes.

Fees are user fees and charges which fund specific service including water, sewer and solid waste collection.

The major contributions to the Grant funding are the Small Community Grant and Community Works Fund. There are several other federal, provincial and regional sources which support Village initiatives.

For 2020, the Village of Chase has applied for a significant amount of additional grant funding for several major Capital projects, which shall only be undertaken if the grant funding applications are successful.

Other Sources include revenues collected from the use and rental of Village assets; investment interest and disposition of capital assets.

Transfers consist of revenues transferred from reserve or surplus funds.

Policies and Objectives

Property Taxes: The objective is to balance the budget each year and maintain a reasonable tax burden. That the Village shall strive to implement stable, fair and representative tax rates for all property classes, while seeking funding sources and opportunities to offset tax collection requirements.

Parcel Taxes: The Village of Chase no longer collects parcel taxes within the municipality.

Fees: The Village shall strive to ensure the fees charged for water, sanitary sewer and solid waste services be on a cost recovery basis. The Village shall review and revise the user fees to ensure they are meeting the capital and operational costs of the services for which they are collected.

Other Sources: The objective is to maximize other revenue sources including, grant funding from higher levels of government, to reduce the taxation burden and provide support to Council priorities and directives.

Borrowing: The objective is to identify the borrowing needs in advance and ensure the funding option supports the objectives noted above.

DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property tax rates among the property classes.

<u>Table 2 - Distribution of Municipal Property Taxes</u>		
<u>Property Classification</u>	<u>% of Total Property Taxation</u>	<u>Value</u>
Residential (1)	77.64%	\$1,572,151
Utilities (2)	1.67%	33,740
Major Industry (4)	6.82%	137,993
Business and Other (6)	13.75%	278,387
Recreation / Non-Profit (8)	0.06%	1,167
Farm (9)	0.07%	1,385
<u>Total All Sources</u>	<u>100.00%</u>	<u>2,024,823</u>

The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

Municipalities generally charge a higher rate of tax to business and industry based on the theory that they proportionately consume a greater portion of the Village services.

Our only "Major Industry" class, Adams Lake Lumber, is a special situation as the Letters Patent by which their property was incorporated into the Village of Chase requires that the tax rate to be used is set by the provincial "Taxation (Rural Area) Act Regulation". The "Utility" class is also determined by the province under that same regulation and the Village is charging the maximum tax rate allowed for this class.

Policies and Objectives

- The Village shall continue to maintain and encourage economic development initiatives designed to attract more retail, commercial and industrial businesses to invest in the community to create employment.
- The Village shall continue to seek opportunities to increase densification and development to increase the tax base and provide additional housing.
- The Village shall regularly review the property tax rates and revenue distribution to maintain proportional consistency within the property classes.

PERMISSIVE TAX EXEMPTIONS

The Village has adopted a Permissive Tax Exemption policy which outlines the goals and objectives and provides guidelines for the administration and approval of permissive tax exemptions.

Objectives and Policies: The Village will consider additional permissive tax exemptions as allowed under the Community Charter. Council shall review the permissive tax exemptions being granted, in keeping with the policy, to ensure fair access, consistent standards and appropriate allocations are implemented.

Goal of Council

The goal of Council is to improve the financial health of the Village of Chase, while maintaining the current service levels and protecting the health and sustainability of the community infrastructure. In keeping with the obligations under the Gas Tax Community Works Fund Agreement, the Village will continue to develop and implement asset management planning in 2020. The municipality will continue to seek funding opportunities for infrastructure assessments, evaluations and reviews to be utilized in the development of an Infrastructure Master Plan which shall outline the need and priorities necessary for the protection and sustainability of the Village's infrastructure. The Village shall continue to seek grant funding opportunities for all projects related to infrastructure sustainability, community health and safety and ongoing community development.



VILLAGE OF CHASE

Memorandum

Date: April 23, 2020
To: Mayor and Council
From: Corporate Officer
RE: Backyard Chickens

ISSUE/PURPOSE

At the April 14, 2020 Regular meeting, Administration was directed to conduct a community Facebook poll to detect the level of interest in the community for allowing backyard chickens.

HISTORY/BACKGROUND

A survey was deployed which garnered more than 250 responses. Here are the summary percentages by response:

How much do you support or oppose egg-laying hens in Chase?	Responses
I strongly support laying hens in residential yards	63%
I moderately support laying hens in residential yards	14%
I am indifferent - this doesn't impact me either way	5%
I strongly oppose this idea	18%

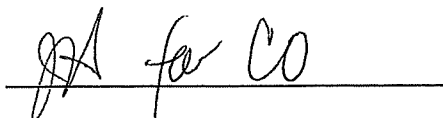
OPTIONS

1. Direct Administration to prepare a zoning bylaw amendment to allow backyard chickens
2. Continue to not allow backyard chickens

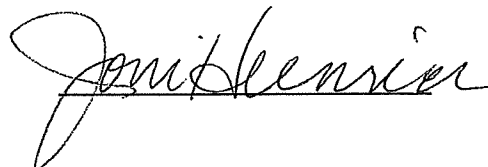
RECOMMENDATION

Council direction is requested

Respectfully submitted,



Approved for Council Agenda



April 8, 2020

Mayor Rod Crowe
Village of Chase
Box 440
Chase, BC V0E 1M0

Dear Mayor Crowe:

Re: 2020 Resolution(s) Submitted to SILGA

UBCM is in receipt of the attached resolution(s) that your Council submitted to the Southern Interior Local Government Association (SILGA).

With the cancellation of the SILGA Spring Convention, your resolution(s) will be brought to the 2020 UBCM Convention in September for consideration.

As per the *UBCM Resolutions Process* letter dated March 4, 2020 that was sent to your Council, UBCM may have already, or may need to reach out to your staff to work on clarifying your resolution(s) in order to ensure it meets our criteria.

If you have any questions, please contact Jamee Justason, Resolutions and Policy Analyst at 604.270.8226 ext. 100 or jjustason@ubcm.ca.

Yours truly,



Maja Tait
UBCM President

Enclosure



Funding for High Speed Internet Services in Small communities

Chase

Whereas many communities under 10,000 population in British Columbia are critically underserved for connectivity;

And whereas in 2020, there are so many opportunities for economic development in small and remote communities if connectivity were provided to a suitable level;

And whereas the federal government launched a connectivity strategy called, "High-Speed Access for All", with the goal to achieve universal 50 Mbps download and 10 Mbps upload speeds for 90 per cent of Canadians by 2021, 95 per cent of Canadians by 2026, and the hardest to reach Canadians by 2030, such download and upload speeds considered to be adequate for the average Canadian, which does not take into consideration the needs of businesses and entrepreneurship:

Therefore be it resolved that the Province of BC seriously commit to funding and lobbying the federal government to fund the installation of connectivity with download and upload speeds that encourages economic development for communities under 10,000 population in British Columbia.

Convention Decision:

Sustainable Funding for Highway Rescue Services

Chase

Whereas many small community volunteer fire departments and societies provide vital highway rescue services for vehicle crashes that occur on provincial highways;

And whereas while Emergency Management BC reimburses highway rescue service providers for some of the costs incurred, most small local governments and societies are contributing approximately 66% of the costs associated with the provision of this valuable service by providing training, personnel and vehicles;

And whereas other emergency services attending vehicle crashes on Provincial Highways such as RCMP, BCEHS (Ambulance) and Coroner's service are fully funded by provincial and federal funding agreements:

Therefore be it resolved that UBCM urge the Province of BC to commit to the implementation of a funding model that will ensure the continuation of Highway Rescue Services that is vital for people travelling on provincial highways.

Convention Decision:

**Funding for Local Government Infrastructure
Upgrades as a Result of Highway Construction**

Chase

Whereas local government infrastructure must often be upgraded when highway construction projects occur adjacent to communities;

And whereas many small local governments cannot fund expensive infrastructure upgrades that must be done when highway improvements are constructed:

Therefore be it resolved that the Ministry of Transportation and Infrastructure ensure that funding is provided for local government infrastructure improvements that are required to be constructed as a result of highway upgrades.

Convention Decision:

Recreation Infrastructure Funding

Chase

Whereas all communities in British Columbia directly provide, or provide financial support for some level of, recreation services to their residents;

And whereas many communities in British Columbia have aging recreation infrastructure built by volunteers or through borrowed funds;

And whereas recreation services are an essential component of all vibrant communities:

Therefore be it resolved that UBCM ask the Province of BC to reinstate funding programs that assist local governments in rehabilitating or rebuilding existing aging recreation infrastructure to ensure small community sustainability and promote physical activity for all residents of small communities.

Convention Decision:

Active Transportation Infrastructure – Highways Projects

Chase

Whereas the Province of BC as part of Clean BC has developed an Active Transportation Strategy under the leadership of the Ministry of Transportation and Infrastructure to improve active transportation networks that connect British Columbians from the places they live to the facilities they use;

And whereas BC Healthy Communities provides funding to local governments to develop local Active Transportation Plans supported by the BC Physical Activity Strategy;

And whereas the Ministry of Transportation and Infrastructure constructs highway improvements that connect to and integrate with local government infrastructure and residential developments in communities:

Therefore be it resolved that the Ministry of Transportation and Infrastructure include the construction of Active Transportation infrastructure such as safe, separate walking pathways, bicycle lanes, and safe connections to existing and future trail network infrastructure, into highway upgrade projects adjacent to populated areas.

Convention Decision:

Protection of British Columbia Watercourses from Invasive Aquatic Species

Chase

Whereas currently the very dangerous Zebra and Quagga mussels have not yet been identified as having invaded watercourses (lakes, rivers, streams) in British Columbia;

And whereas these invasive aquatic species are devastating to all aspects of watercourses by altering the eco-system of the watercourses, negatively affecting spawning areas which harm the survival of fish eggs, seriously reducing the availability of food for native aquatic species, damaging essential infrastructure and negatively affecting recreational activities;

And whereas all these negative affects of the Zebra and Quagga mussels if invasion occurs in British Columbia watercourses will cost the taxpayers of British Columbia millions, if not billions of dollars in lost tourism, loss of economic development opportunities, damage to critical infrastructure, and other unknown costs:

Therefore be it resolved that UBCM urge the BC provincial government to lobby the federal government to provide more financial, educational and enforcement support for the protection of British Columbia watercourses from aquatic invasive mussels.

Convention Decision:



VILLAGE OF CHASE Bylaw Enforcement Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: 24 April 2020
RE: UNSIGHTLY PROPERTY – 524 Hendry Avenue

This department has received complaints regarding the unsightly appearance of property situated at **524 Hendry Avenue, Chase, BC** legally described as Lot 4 PL 6377 DL 517, KDYD, Folio No. 512 00065.000 registered in the names of VAILLANCOURT, LEONARD B., care of PETER RIDGE.

A letter was forwarded to the occupier and owners of the property on October 26, 2019, and again on April 6, 2020 requesting that the premises be brought into compliance. Since that time, additional derelict vehicles, discarded materials, and rubbish has appeared on the property and the other material has not been removed.

I request therefore that Council proceed with notice to the owner or occupier giving him or her twenty-one (21) days to bring the property into compliance with the Property Maintenance Bylaw, or compliance will be achieved by the Village of Chase, its authorized agents or contractors, and the costs will be borne by those responsible.

RECOMMENDATION

"THAT Council approve issuing Notice to the owner or occupier giving them twenty-one (21) days to bring the property into compliance with the Property Maintenance Bylaw."

Respectfully submitted,

A stylized, circular signature in black ink, likely belonging to the Corporate Officer.

Approved for Council Consideration by CAO

A stylized signature in black ink, likely belonging to the CAO (Chief Administrative Officer).









VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: April 25, 2020
RE: Zoning Amendment – Regulation of Shipping Containers

ISSUE/PURPOSE

To amend Section 4.0, General Regulations, of Village of Chase Zoning Bylaw 683-2006 by adding conditions of use for shipping containers, and to amend Section 2.0, Definitions, in order to define the term "Shipping Container."

OPTIONS

1. Give the bylaw first three readings
2. Do not proceed with regulating shipping containers
3. Direct Administration to make changes to the bylaw and return to next meeting

HISTORY/BACKGROUND

Shipping containers are becoming an increasingly popular alternative to traditional storage units and accessory buildings. These units are self-contained and easily portable, making them ideal for both temporary and permanent on-site storage uses.

There is currently an unregulated inflow of shipping containers into municipalities due to ample supplies and their affordable price tags. These containers are particularly popular in Industrial and Commercial zones, however they are now appearing in residential zones.

Zoning Bylaw 683-2002 does not currently have any regulations regarding the use of shipping containers on any property in any zone. Due to the increasing popularity of shipping containers as accessory units, guidelines for their use should be established.

DISCUSSION

The bylaw will provide a definition for shipping containers, followed by a series of regulations. All shipping containers will require building permits which will allow the Building Inspector, and municipal staff opportunity to assist applicants on properly locating them with the proper setbacks from property lines.

Permits will not be required for purposes of special events, moving, renovations, and other similar temporary uses.

In commercial and industrial zones, a maximum of 4 shipping containers will be permitted upon a single property.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

This bylaw is in compliance with Official Community Plan Bylaw 635-2002. Section 460 of the *Local Government Act* regulates amendments to land use bylaws. Section 464 of the *Local Government Act* states that a Public Hearing is necessary on all land use amendments. There is also a requirement to advertise in local newspapers.

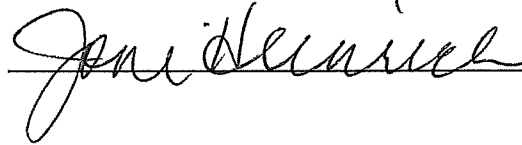
RECOMMENDATION

THAT the bylaw be given first 3 readings and submitted to a Public Hearing.

Respectfully submitted,

A handwritten signature, possibly "J. Smith", written in dark ink over a horizontal line.

Approved for Council Consideration by CAO

A handwritten signature, possibly "Janet Deane", written in dark ink over a horizontal line.

**VILLAGE OF CHASE
BYLAW NO. 887 - 2020**

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

AND WHEREAS the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 635, 2002 as amended from time to time;

AND WHEREAS the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as “Village of Chase Zoning Amendment Bylaw No. 887- 2020”.
2. A definition for “Shipping Container” is hereby added as follows:

“Shipping Container means a standardized, reusable vessel that was originally, specifically or formerly designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities, and/or; designed for or capable of being mounted or moved on a rail car, an/or; designed for or capable of being mounted on a chassis or bogie for movement by truck trailer or loaded on a ship.”

3. Section 4.14 is hereby added as follows:

“4.14. SHIPPING CONTAINERS

4.14.1. Where a Shipping Container is placed on a property temporarily for a period of 12 months or less, it will be considered a Temporary Building and subject to building permit requirements as set out in the Building Bylaw, as amended from time to time.

4.14.2. Notwithstanding Section 4.14.1. a Shipping Container placed on a property as a Temporary Building will not be subject to building permit requirements as set out in the Building Bylaw, where the Shipping Container is for the purposes of:

- (a) moving;
- (b) renovations under an approved Building Permit;

- (c) a special event with written approval provided by the Corporate Officer; or
- (d) an emergency situation with written approval provided by the Corporate Officer provided the Shipping Container:
 - (i) is not located on any parcel for more than 90 days in a calendar year (unless written permission is provided by the Corporate Officer to extend the term for extenuating circumstances);
 - (ii) is sited as a Temporary Building;
 - (iii) is not used to store flammable or combustible liquids or gases, or combustible materials.

4.14.3 Where a Shipping Container is placed on a property permanently for a period of more than 12 months, it will be considered a building and will:
(a) require a Building Permit notwithstanding the minimum size requirements as set out in the Building Bylaw, as amended from time to time; and,

- (b) be considered an Accessory Building and assumes a secondary or ancillary use; and
- (c) where used for a secondary or ancillary use (including storage), shall be clad and roofed in building materials consistent with the form and character of the principal building.

(i) Notwithstanding (c), where the secondary or accessory use is on lands classified as “farm” under the *Assessment Act*, and is to be used for agriculture, the Accessory Building does not require specific cladding.

4.14.4. Individual Shipping Containers may not be stacked vertically, except an industrial zone to a maximum of two (2) containers high.

4.14.5. Unless stated elsewhere in this Bylaw, the number of shipping containers permitted ancillary to a permitted use in a Commercial or Industrial Zone for storage purposes is based on lot area at a rate of one shipping container per 0.2ha or part thereof to a maximum of 4. In no case is a shipping container permitted on a lot having an area of less than 0.1ha.

4.14.6. Shipping Containers shall only be located in a rear yard, and a distance of 6m. from any street right-of-way.

4.14.7. Shipping Containers shall be screened from view from any street, park, and any abutting properties zoned Residential.

4.14.8. A Shipping Container must be set back a minimum of 30m from the high-water mark of any watercourse or lake, unless otherwise stated in a Development Permit.

4.14.9. A Shipping Container that is pre-modified structurally must have the appropriate CAN/CSA certification, as authenticated by the Building Inspector.”

READ A FIRST TIME THIS __ DAY OF __, **2020**

READ A SECOND TIME THIS __ DAY OF __, **2020**

PUBLIC HEARING HELD THIS __ DAY OF __, **2020**

READ A THIRD TIME THIS __ DAY OF __, **2020**

ADOPTED THIS __ DAY OF __, **2020**

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

Corporation of the
VILLAGE OF HAZELTON
Office of the Mayor

P.O. Box 40
4310 Field St.,
Hazelton, B.C. V0J 1Y0



Tel (250) 842-5991
Fax (250) 842-5152
www.hazelton.ca

April 15, 2020

File: 0550-01

****Sent Via Email****

Dear Mayor and Council

Re: BC Gaming Grant

In British Columbia (B.C.), it is difficult for communities under 10,000 to have access to funds for programs and services in relation to Arts and Culture, Sport, Public Safety, Environment and Social Services. We understand that smaller communities do not all have gaming facilities, but this does not mean that members in our communities do not travel and spend money in communities that do have gaming facilities.

The Province of B.C. has already committed to revenue sharing with First Nations under this Program, why not extend this to communities under 10,000? Having the opportunity to apply for the Community Gaming Grants would benefit small communities and would support the delivery of ongoing (and/or new) programs.

The Village of Hazelton Council asks your Council to endorse the following resolution and support the resolution at the Union of BC Municipalities Convention.

"THAT the Council of the Village of Hazelton supports the recommendation that communities under 10,000 in B.C. should be considered to be eligible to apply for the Community Gaming Grants Program for Arts and Culture, Sport, Public Safety, Environment and/or Social Services".

We hope that you will join the Village of Hazelton, with your support, we hope to achieve the possibilities of municipalities under 10,000 to be able to apply for the BC Gaming Grant.

Thank-you for your consideration.

Yours truly,

A handwritten signature in black ink, appearing to read 'Dennis Sterritt', with a long horizontal line extending to the right.

Dennis Sterritt
Mayor



VILLAGE OF CHASE

Memorandum

Date: April 23, 2020
To: Mayor and Council
From: CAO
RE: Graduating Class Banner Project 2020

Nancy Hassler, Secretary in Charge at the Chase Secondary School is requesting support for a banner initiative.

She is proposing to create banners for the 2020 graduating class in light of the absence of a graduating ceremony.

Grad photos have been taken by the school photographer who can provide high quality images for reproduction onto banners.

Ms. Hassler is asking for Council's initial support for the project so she can determine costs and other logistics. She is also asking for the Village to hang the banners in the downtown core for the month of June if the project does proceed.

OPTIONS

1. Provide a letter of support to the Chase Secondary School for a graduating class banner initiative.
2. Do not support a banner initiative.

RECOMMENDATION

"That the Village of Chase supports the Chase Secondary School graduating class banner initiative with banners, once produced by the School, to be hung in the downtown core by the Village's public works staff for the month of June 2020."

Respectfully submitted,

From: Dan Jackson <djackson5962@hotmail.com>

Date: 2020-04-10 5:52 p.m. (GMT-08:00)

To: Rod Crowe <rod.crowe@chasebc.ca>

Subject: Fire ban

Hi Rod

Please consider a village fire ban due to the current global pandemic.

In our Hillside neighbourhood the chosen few are already burning trash and yard waste because the landfill / recycle is closed.

The last thing the town needs is poor air quality and / or a fire to add to the already tense situation.

Thanks for your attention and consideration

Dan Jackson

Hillside Ave.

Sent from my iPhone



VILLAGE OF CHASE

Memorandum

Date: April 23, 2020
To: Mayor and Council
From: CAO
RE: Mutual Aid Agreement for Essential Services – TNRD and Member Municipalities

March 26, 2020, the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, announced a series of orders related to the Provincial State of Emergency for COVID-19.

As a result of Orders 7.1 and 7.2, the TNRD has drafted a mutual aid agreement for all member municipalities that covers the sharing of information, resources, equipment and staffing to ensure all parties to the agreement can continue to provide essential services (water and wastewater services in particular).

To date, Merritt, Ashcroft and Lytton have signed on to the agreement. Clearwater, Barriere, Kamloops, Clinton, Cache Creek, Sun Peaks and Valemount are considering participating.

Order 7(1) Each local authority must use best efforts to enter into mutual aid agreements with neighbouring jurisdictions to ensure that first responder, waste water and drinking water services are maintained during the period referred to in section 2.

Order 7(2) After complying with subsection (1), each local authority must report to Emergency Management BC any unresolved issues that may affect the provision of first responder, waste management or drinking water services during the period referred to in section 2.

The TNRD has had discussions with several member municipalities already about mutual aid, and have shared information about resources and utility operators.

The agreement does not bind the Village of Chase or any other participant if resources are not available to be sent elsewhere. Being a small community the TNRD and other participants realize this to be the case. In the most likely scenario, larger member municipalities will be providing resources to the smaller municipalities.

Village Administration has already confirmed a back-up of resources for our water treatment operations through our contract with Corix. This mutual aid agreement merely formalizes an already expected sharing of resources throughout the TNRD if and when required.

OPTIONS

1. Enter into the mutual aid agreement with other member municipalities of the TNRD.
2. Do not enter into the mutual aid agreement.

RECOMMENDATION

“That the Village of Chase agrees to enter into the Mutual Aid Agreement with other member municipalities of the TNRD to formalize sharing of essential services resources where needed and available while Ministerial Orders 7.1 and 7.2 are in effect.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer H. Smith", written over a horizontal line.

ESSENTIAL SERVICES MUTUAL AID AGREEMENT

THIS AGREEMENT is dated for reference the 7th day of April 2020.

BETWEEN:

The Thompson Nicola Regional District, a regional district incorporated pursuant to the *Local Government Act* and having its business office at 300-465 Victoria Street, Kamloops, British Columbia, V2C 2A9 (the "TNRD")
OF THE FIRST PART

AND:

The Village of Ashcroft, a municipality incorporated pursuant to the *Community Charter* and having its business office at 601 Bancroft St, Ashcroft, British Columbia, V0K 1A0 ("Ashcroft")
OF THE SECOND PART

AND:

The District of Barriere, a municipality incorporated pursuant to the *Community Charter* and having its business office at 4936 Barriere Town Road, Barriere, British Columbia, V0E 1E0 ("Barriere")
OF THE THIRD PART

AND:

The Village of Cache Creek, a municipality incorporated pursuant to the *Community Charter* and having its business office at 1389 Quartz Road, Cache Creek, British Columbia, V0K 1H0 ("Cache Creek")
OF THE FOURTH PART

AND:

The Village of Chase, a municipality incorporated pursuant to the *Community Charter* and having its business office at 826 Okanagan Avenue, Chase, British Columbia, V0E 1M0 ("Chase")
OF THE FIFTH PART

AND:

The District of Clearwater, a municipality incorporated pursuant to the *Community Charter* and having its business office at 209 Dutch Lake Road, Clearwater, British Columbia, V0E 1N0 ("Clearwater")
OF THE SIXTH PART

AND:

The Village of Clinton, a municipality incorporated pursuant to the *Community Charter* and having its business office at 1423 Cariboo Highway, Clinton, British Columbia, V0K 1K0 ("Clinton")
OF THE SEVENTH PART

AND:

The City of Kamloops, a municipality incorporated pursuant to the *Community Charter* and having its business office at 7 Victoria Street, Kamloops, British Columbia, V2C 1A2 ("Kamloops")
OF THE EIGHTH PART

AND:

The District of Logan Lake, a municipality incorporated pursuant to the *Community Charter* and having its business office at #1 Opal Drive, Logan Lake, British Columbia, V0K 1W0 ("Logan Lake")
OF THE NINTH PART

AND:

The Village of Lytton, a municipality incorporated pursuant to the *Community Charter* and having its business office at 380 Main Street, Lytton, British Columbia, V0K 1Z0 ("Lytton")
OF THE TENTH PART

AND:

The City of Merritt, a municipality incorporated pursuant to the *Community Charter* and having its business office at 2185 Voght Street, Merritt, British Columbia, Postal Code ("Merritt")
OF THE ELEVENTH PART

AND:

The **Resort Municipality of Sun Peaks**, a municipality incorporated pursuant to the *Community Charter* and having its business office at 106 – 3270 Village Way, Sun Peaks, British Columbia, V0E 5N0 ("Sun Peaks")

OF THE TWELVTH PART

AND:

The **Village of Valemount**, a municipality incorporated pursuant to the *Community Charter* and having its business office at 735 Cranberry Lake Road, Valemount, British Columbia, V0E 2Z0 ("Valemount")

OF THE THIRTEENTH PART

WHEREAS:

- A. MUTUAL AID is the sharing of supplies, equipment, personnel, information, or other resources across political boundaries; and,
- B. By Ministerial Order M084, the Minister of Public Safety and Solicitor General has declared that local authorities must exercise "best efforts" to enter into mutual aid agreements with neighboring jurisdictions to ensure continuity of essential services during the COVID-19 pandemic, and in particular to ensure that wastewater and drinking water services are maintained; and
- C. ESSENTIAL SERVICES for the purpose of this agreement include water and waste water;
- D. The Parties desire to enter into an Agreement whereby supplies, equipment, personnel, information, or other resources of any Party can be deployed to assist the other Parties during an emergency;
- E. The TNRD, **Ashcroft, Barriere, Cache Creek, Chase, Clearwater, Clinton, Kamloops, Logan Lake, Lytton, Merritt, Sun Peaks, and Valemount** consider it to be of mutual benefit to enter into an arrangement whereby any one of them may, in situations where the resources of their own resources are insufficient, request Mutual Aid from the others to bring the situation under control.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out, the Parties agree as follows:

Interpretation

- 1. Unless the context otherwise requires, in this Agreement:
 - (a) "CAO" means the person appointed by the Board of Directors or Council for each Party as the Chief Administrative Officer;
 - (b) "Emergency Situation" means a real or anticipated occurrence that in the opinion of the CAO compromises the ability of the Requesting Party to provide an Essential Service to their constituents.
 - (c) "Mutual Aid" means assistance by providing, upon request, emergency resources to another Party outside the jurisdictional boundaries of the Party that provides the emergency resources;
 - (d) "Requesting Party" means the local government requesting Mutual Aid under this Agreement;
 - (e) "Responding Party" means the local government responding to a request for Mutual Aid under this Agreement.

The Request for Mutual Aid

2. Where the CAO of the Requesting Party determines that the resources of their local government are insufficient to provide an Essential Service, whether actual or imminent, they may request the Mutual Aid of another Party for the purposes of maintaining that service and in submitting such request, the said CAO shall specify the type of assistance and the number of personnel required.
3. The Requesting Party shall first request Mutual Aid from the Party that is closest in proximity to their location.
4. If the Party that is closest in proximity to the location of the Requesting Party is unable to provide some or all required Mutual Aid, the Requesting Party may request Mutual Aid from the Party that is next closest in proximity to their location.
5. All requests for Mutual Aid under this Agreement shall be made by the CAO of the Requesting Party to the CAO of the Party from whom Mutual Aid is being requested.

The Provision of Mutual Aid

6. The CAO of a Party from whom Mutual Aid has been requested under this Agreement shall immediately upon receiving the request determine, in their sole discretion, as soon as reasonably possible whether and to what extent the supplies, equipment, personnel, information, or other resources of their local government may be deployed to assist the Requesting Party and shall thereafter deploy to the extent available such supplies, equipment, personnel, information, or other resources.
7. Nothing in this Agreement requires the CAO of a Responding Party from whom Mutual Aid has been requested under this Agreement to deploy supplies, equipment, personnel, information, or other resources to assist a Requesting Party that the CAO has determined are unavailable or are required to provide service within their local government.
8. All supplies, equipment, personnel, information, or other resources provided by a Responding Party to a Requesting Party under this Agreement shall, for the duration of the time that the Mutual Aid is being provided under this Agreement, be under the direction of the CAO of the Requesting Party who shall adhere to recognized principles of accountability for responder personnel safety.
9. The Requesting Party is responsible for ensuring that any workers from the Responding Party understand the Safe Work Procedures required to undertake the tasks needed to assist and that all safety equipment and proper protective equipment is provided by the Requesting Party.
10. The CAO of a Responding Party may, in their sole discretion, recall at any time for whatever reason any resource provided by their local government to the Requesting Party under this Agreement and shall not be liable for any loss, costs, damages or expenses whatsoever as a result thereof.
11. Upon being notified, whether verbally or in writing, that the CAO of a Responding Party has recalled supplies, equipment, personnel, information, or other resources under section 9 of this Agreement, the CAO of the Requesting Party shall immediately release and return to the Responding Party all supplies, equipment, personnel, information, or other resources provided by the Responding Party that was recalled by the CAO of the Responding Party.
12. The CAO of a Requesting Party shall, as soon as practicable, release and return to the Responding Party all supplies, equipment, personnel, information, or other resources provided by the Responding Party that is no longer required to assist in Requesting local government.
13. The CAO of a Requesting Party shall release and return to the Responding Party all equipment or other resources provided by the Responding Party in the same working condition as when it was accepted by the Requesting Party.

The Cost of Mutual Aid

14. It is understood that no charge shall be levied for services rendered by any of the Parties to this Agreement or personnel of the other Party hereto.
15. The Requesting Party shall reimburse the Responding Party all costs for any consumable items used during the Emergency Situation or any equipment that is damaged beyond repair or destroyed as a result of the event.

Waiver and Indemnification

16. No Party to this Agreement shall bring any claim, action, or demand against any other Party to this Agreement or its elected officials, officers, employees, agents, volunteers, or contractors and, without limiting the generality of the foregoing, in respect of or in any way related to the decision of a CAO as to the level of Mutual Aid, if any, or the withdrawal of Mutual Aid to be provided under this Agreement.
17. No Party to this Agreement, nor its elected officials, officers, employees, agents, volunteers or contractors, shall be liable to any other Party to this Agreement in respect of the decision of a CAO as to the level of Mutual Aid, if any, or the withdrawal of Mutual Aid to be provided under this Agreement.
18. The Requesting Party shall indemnify and save harmless the Responding Party, its elected officials, officers, employees, agents, volunteers, or contractors from and against any and all claims, demands, actions, causes of action, loss, costs, damages and expense (including legal fees on a solicitor-client basis) in respect of or in any way related to the provision of Mutual Aid under this Agreement and, without limiting the generality of the foregoing, any action taken or thing done or any failure to take action or do a thing under this Agreement, save and except where the claim, demand, action, cause of action, loss, cost, damage, or expense arose from the negligence of the Assisting Party.
19. In the event that a Responding Party acts independently of the Requesting Party then the Responding Party shall not be entitled to any indemnity pursuant to this article, but shall be responsible for its own legal liabilities and shall accordingly indemnify and save harmless the Requesting Party for any and all liabilities, actions, damages and claims of whatever nature or kind arising out of the independent act of the Responding Party in connection with the Mutual Aid.

Insurance

20. Each Party to this Agreement shall keep in force third party liability insurance coverage to a minimum of five million (\$5,000,000), dollars and each such policy shall add all other Parties to this Agreement as additional named insured when rendering Mutual Aid pursuant to this Agreement.
21. Each Party shall maintain insurance coverage on its own equipment.
22. Each Party shall maintain Workers' Compensation coverage and other required coverage for the personnel of its own local government.
23. This Agreement shall be in force for a period of Two Years (24 months) commencing on the date of its execution by all Parties.

Termination

24. Any Party to this Agreement may terminate its rights and obligations under this Agreement by giving ninety (90) days written notice of its intention to do so to the other Parties to this Agreement and thereafter shall be unconditionally released from any further obligation herein save and except any obligation up to the date of termination.
25. Where a Party to this Agreement terminates its rights and obligations under this Agreement, this Agreement shall continue in force between the remaining parties.

Miscellaneous Provisions

26. Any requests for Mutual Aid shall be subject to any of the Parties obligations pursuant to the provisions of the *Emergency Program Act* R.S.B.C. c. 111.
27. The Parties agree to consult on a regular basis through their CAO to achieve the optimum deployment of Mutual Aid.
28. The Parties hereto agree that in the event of dispute between any of the Parties, each of the Parties hereto shall meet with a qualified mediator in a timely manner and attempt in good faith to negotiate a settlement of such dispute during which time such representatives shall disclose to the other all relevant information relating to the dispute.
29. This Agreement shall be the entire agreement between the Parties in respect of the provision of Mutual Aid by the Parties to one another for the purposes of bringing Emergency Situations under control.
30. The Parties may not assign this Agreement without the prior written consent of the other Parties to this Agreement.
31. This Agreement shall inure to the benefit of, and be binding upon, the Parties and their respective successors and permitted assigns.
32. This Agreement shall be governed by and interpreted in accordance with the laws of the Province of British Columbia.
33. Unless otherwise authorized under this Agreement, all notices under this Agreement shall be given in writing to the CAO of the Parties to this Agreement.
34. This Agreement may be executed in any number of counterparts. Any executed counterpart shall be construed as an original. All executed counterparts together shall constitute the Agreement. Corporate Officer

IN WITNESS WHEREOF the parties have signed, sealed, and delivered this Agreement as of the date first written above.

THOMPSON-NICOLA REGIONAL DISTRICT

Chair

Chief Administrative Officer

VILLAGE OF ASHCROFT

Mayor

Corporate Officer

DISTRICT OF BARRIERE

Mayor

Corporate Officer

VILLAGE OF CACHE CREEK

Mayor

Corporate Officer

VILLAGE OF CHASE

Chief Administrative Officer

Corporate Officer

DISTRICT OF CLEARWATER

Mayor

Corporate Officer

VILLAGE OF CLINTON

Mayor

Corporate Officer

CITY OF KAMLOOPS

Mayor

Corporate Officer

DISTRICT OF LOGAN LAKE

Mayor

Corporate Officer

VILLAGE OF LYTTON

Mayor

Corporate Officer

CITY OF MERRITT

L Brown

Mayor

[Signature]

Corporate Officer

RESORT MUNICIPALITY OF SUN PEAKS

Mayor

Corporate Officer

VILLAGE OF VALEMONT

Mayor

Corporate Officer



Adams Lake Indian Band

**WE ARE A SOCIAL DISTANCE
PRACTICING COMMUNITY**

Please respect the 2 metre rule.



VILLAGE OF CHASE

Memorandum

Date: April 23, 2020
To: Mayor and Council
From: CAO
RE: Water Rates – Annual Flat Rates – Increases as of April 1, 2020

In November 2019, Council participated in a public workshop to discuss water and sewer rates. After discussions regarding the fact that the water service fees are not set at levels that ensure that particular service is paying for itself, Council adopted Bylaw 884-2019 at its December 17, 2019 meeting which provides for gradual increases in annual water flat rate fees and consumption fees, some rate increases starting April 1, 2020.

From January to March, 2020 the *flat fee* for Residential Water Users was \$131/year, and as of April 1, 2020 this particular rate increases to \$200/year. For non-residential water users, the fees increase depending on the meter size at that particular location (see attached rates for reference).

Water *consumption* rates are not set to increase until October 1, 2020. Sewer rates are not set to change at all in 2020.

Covid-19 has definitely caused an impact for people who own businesses that have had to close and for those who have lost their jobs because of Covid-19.

OPTIONS

1. Council could postpone the increases in the annual flat rates for water until the next billing cycle (July through September) for all property owners – residential, and commercial/institutional.
2. Council could maintain the status quo which would see flat rate increases for both residential and non-residential property owners as of April 1, 2020.

If option 1 is chosen, this will result in a loss of revenue of approximately \$25,700 from the flat rate water fee collections which represents 10% of our overall flat rate revenue and less than 6% of the total water revenues budgeted for 2020. Our operational obligations will still be met however our debt payment and any amortization obligations will not be met.

RECOMMENDATION

Council direction is requested.

Respectfully submitted,

**Schedule "D" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

WATER SERVICE RATES

Residential Water Service Charges	Annual Charge
Fixed Rate charge per single family dwelling property (Effective April 1, 2020 to December 31, 2021)	\$131.00
(Effective January 1, 2022)	\$200.00
	\$240.00
Fixed Rate charge per residential unit other than a single family dwelling property (Effective April 1, 2020 to December 31, 2021)	\$98.00
(Effective January 1, 2022)	\$175.00
	\$210.00

*Fixed rate charges are applied for each unit whether occupied or not.

Non Residential Water Service Charges	Annual Charge
Meter Size 5/8 inch (Effective April 1, 2020 to December 31, 2021)	\$131.00
(Effective January 1, 2022)	\$200.00
	\$240.00
Meter Size 3/4 inch (Effective April 1, 2020 to December 31, 2021)	\$188.60
(Effective January 1, 2022)	\$250.00
	\$350.00
Meter Size 1.00 inch (Effective April 1, 2020 to December 31, 2021)	\$335.40
(Effective January 1, 2022)	\$350.00
	\$420.00
Meter Size 1.50 inch and larger (Effective April 1, 2020 to December 31, 2021)	\$754.60
(Effective January 1, 2022)	\$800.00
	\$960.00
Fixed Rate charge per additional business or occupancy on property (Effective April 1, 2020 to December 31, 2021)	\$98.00
(Effective January 1, 2022)	\$175.00
	\$210.00

*Fixed rate charges are applied for each unit whether occupied or not.

Water Consumption Rate	Volume Charge
Metered water consumption per cubic meter	\$0.500
(Effective October 1, 2020)	\$0.700