



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, February 28, 2017 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“That the February 28, 2017 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Special Meeting held February 6, 2017

Pages 1-3

Resolution:

“That the minutes of the February 6, 2017 Special Meeting of Council be adopted as presented.”

3.2 Public Hearing held February 14, 2017

Pages 4-5

Resolution:

“That the minutes of the February 14, 2017 Public Hearing be adopted as presented.”

3.3 Regular Meeting held February 14, 2017

Pages 6-10

Resolution:

“That the minutes of the February 14, 2017 Regular Meeting of Council be adopted as presented.”

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

5. DELEGATIONS

6. REPORTS

a) Mayor and Council Reports

7. UNFINISHED BUSINESS

7.1 Proposed Financial Plan 2017-2021

Pages 11-12

Report from the Director of Financial Services

Recommended resolution:

“That Council set a tax rate for 2017 that will be utilized to develop the 2017 to 2021 Financial Plan; and,

That Administration prepare the 2017 to 2021 Five Year Plan Bylaw for presentation at the next Council meeting based on a tax rate set by Council for 2017.”

7.2 Neighbourhood Golf Cart Pilot Project

Pages 13-19

Report from the Corporate Officer

8. NEW BUSINESS

8.1 Chase Legion Candlelight Vigil - Road Closure

Page 20

A Council resolution is required to close Shuswap Avenue between Pine Street and Veterans Bridge April 7 from 6:45 p.m. to 7:45 p.m.

Resolution:

“That Council authorize a road closure along Shuswap Avenue between Pine Street and Veterans Bridge April 7 from 6:45 p.m. to 7:45 p.m.”

Council can also consider assisting with road closure and detour operations. Two public works staff would be required to operate the barricades at after-hours rates. Optionally, similar to the Country Christmas, the Village can supply only the barricades and signage as recommended. Another option is to obligate all traffic control measures to the Legion.

Resolution:

“That Council provide the necessary barricades and signage to the Legion for the Candlelight Vigil commemorating Vimy Ridge event.”

8.2 Chase Legion – Candlelight Vigil commemorating Vimy Ridge Event

Page 21

An invitation from the Chase Legion to Mayor and Council to attend the Candlelight Vigil commemorating the 100th anniversary of Vimy Ridge April 7 at 7:00 p.m.

8.3 Adams River Heritage Site Protection Project

Pages 22-23

Council can consider supporting this grant application.

Resolution:

“That Council provide a letter of support for the Adams River Heritage Site Protection Project towards their BC heritage Grant Fund Application that will be used to locate and ultimately protect sensitive and important cultural sites in the Adams River gorge.”

8.4 Adams River Salmon Society – Provincial Park renaming

Page 24

Council can provide a letter of support to the Adams River Salmon Society in their initiative to have Roderick Haig-Brown Provincial Park renamed by the Secwecemc First Nation.

Resolution:

“That Council provide a letter of support for the Adams River Salmon Society towards their initiative to have Roderick Haig-Brown Provincial Park renamed by the Secwecemc First Nation; and,

That Council support the renaming of Roderick Haig-Brown Provincial Park by the Secwecemc First Nation.”

8.5 Youth Action Committee Pages 25-26

Minutes from the Youth Action Committee February 16 2017 meeting.

Resolution:

“That the Youth Action Strategy contract be awarded to Red Pier Consulting with a maximum contract amount of \$5,000.”

8.6 Union of BC Municipalities Membership Pages 27-28

For Council's information. Chase is a member of the Union of BC Municipalities and paid \$1709.97 in member dues for 2017.

8.7 Southern Interior Local Government Association (SILGA) Pages 29-40

For Council's information is a copy of the proposed Constitution and bylaws to be considered at the 2017 Annual General Meeting of SILGA.

8.8 Helping Canadian Youth Find Their Path Workshop Page 41

For Council's information.

8.9 Canada 150 Celebration – Shuswap Tourism Page 42

For Council's information.

8.10 6th Annual Together Shuswap Event – February 15, 2017 Pages 43-44
Memo from the CAO

9. RELEASE OF IN CAMERA ITEMS

10. IN CAMERA

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations or other employee relations.”

11. ADJOURNMENT

Resolution:

“That the February 28, 2017 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Special (Budget) Meeting of the Council of the Village of Chase
held upstairs, Fire Hall, 810 Okanagan Avenue
on Monday, February 6, 2017, at 10:00 a.m.

PRESENT:

Mayor Rick Berrigan
Councillor Nancy Egely
Councillor Ali Maki
Councillor David Lepsoe
Councillor Steve Scott

In Attendance: Joni Heinrich, Chief Administrative Officer
Leif Pedersen, Director of Financial Services
Sean O'Flaherty, Corporate Officer
Tim Perepolkin, Manager of Public Works
Brian Lauzon, Fire Chief

Public Gallery: 16
Press: 0

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Maki

"That the February 6, 2017 Village of Chase Special (Budget) meeting agenda be adopted as presented."

CARRIED

2017/02/06_SP001

3. UNFINISHED BUSINESS

3.1 2017 Proposed Budget

The Director of Financial Services opened the discussion by reviewing the report he prepared regarding changes to the Capital budget for 2017 that have been discussed by Council at previous budget meetings.

Public Works Operating Budget

The Director of Financial Services reviewed the Public Works operation budget with Council.

Questions were permitted from the gallery:

- Bruce Nelson (216 Ash) asked what 'allowances' meant under wages – the Director of Financial Services (DFS) responded that this was part of wages and was only broken out in 2016 and won't be shown again separately from wages
- The \$300 budgeted for lighting and the \$3676 that was spent was a spike because of a new lamp standard that was unexpectedly needed on Shuswap in 2016

- The owner of 1690 VLA Road queried whether the development on Aylmer Road would add costs to the Village – Mayor Berrigan noted that DCCs will be collected and there will be not costs to the Village associated with the servicing required to be installed for the development
- Don MacDonald asked what the growth projections are for Chase and the Mayor replied that there are 70+ near term new homes coming to Chase
- Scott Koch from 1050 Arbutus asked what the Village was amortizing and the DFS replied it was for infrastructure
- Fraser David suggested painting the bandshell to protect the long term investment
- Councillor Lepsoe asked when water meters would be installed in the parks and the DFS replied that the cost to replace/install water meters in parks is currently not budgeted but it could be added in a future budget. He added that exact water costs could then be allocated to the parks budget
- Carolyn Parks-Mintz asked what water meters cost – it is estimated that each for parks would cost between \$3 and \$5000
- It was suggested that while it would be nice to be able to accurately track water usage in our parks the costs to install water meters is not feasible at this time
- Bev Iglesias questioned why wages were going down in future years and the DFS replied that reallocation of staff wages were going into their proper accounting locations
- Bev Iglesias asked about the costs of the summer program that is run out of the Community Hall. The CAO replied that detailed costs for usage of the hall are not currently tracked but the revenues and expenditures for the Hall are tracked as well as the grant-in-aid requests that are tied to the Hall
- Carolyn Parks Mintz suggested that the Village inquire at TRU to see if there are students willing to work on a trails master plan as part of their studies
- Len McLean asked DFS to explain why the reserves are in current state. The DFS stated that history has caught up with us; that taxes have not been raised enough in the past; that major assets such as the fire hall expansion in past years were funded by reserves and not by borrowing, reducing the reserves of the Village
- Len McLean commented that the administration is doing a fine job and corrections are being made before we experience what happened in Lillooet.

Fire Department Operation Budget

The DFS provided an overview of the Fire Department Operating budget noting that no changes had been made at previous budget meetings.

Tax Rates

Tax rates were discussed, and the DFS outlined that if taxes were raised 4% this year and in the next five years, in the fifth year the deficit would be eliminated and a small surplus would begin growing

The DFS further noted that if taxes were raised 5% over the next few years, the deficit would be halted in year four, while a 6% increase over the next few years would halt the deficit in year three.

3.2 Disposition of Assets

1981 International Fire Truck

Moved by Councillor Maki

Seconded by Councillor Egely

"That Council authorizes the disposition of the 1981 International 2WHDR truck having Serial Number 2HTD103BOBCA23548."

**CARRIED
2017/02/06_SP002**

2009 Nissan Versa Village office car

Moved by Councillor Egely

Seconded by Councillor Maki

"That Council authorizes the disposition of the 2009 Nissan Versa car having Serial Number 3N1BC13E69L469366."

**CARRIED
2017/02/06_SP003**

3.3 Transfer of Assets

2013 Dodge Ram 1500 Crew Cab Public Works truck

Moved by Councillor Scott

Seconded by Councillor Egely

"That Council authorizes the transfer of the 2013 Dodge Ram 1500 Crew Cab truck from Public Works to the Fire Department effective March 1, 2017."

**CARRIED
2017/02/06_SP004**

4. **ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Egely

"That the February 6, 2017 Village of Chase Special (Budget) Council meeting be adjourned."

**CARRIED
2017/02/06_SP005**

The meeting was adjourned at 12:00 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE MINUTES OF PUBLIC HEARING

**Held on February 14, 2017 at 4:01p.m. in the Chase Village
Council Chambers, 826 Okanagan Avenue, Chase, BC**

PRESENT: Mayor Rick Berrigan
Councillor Ali Maki
Councillor Nancy Egely
Councillor David Lepsoe
Councillor Steve Scott

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Brian Lauzon, Fire Chief
Tim Perepolkin, Public Works Manager

Public Gallery: 9
Press: 0

I. Call to Order

Chair Berrigan called to order the Public Hearing regarding "Village of Chase Zoning Bylaw No. 683-2006, Amendment Bylaw No. 831-2017".

II. Opening Statement

Chair Berrigan read the opening statement for the Public Hearing noting that all persons present who believe their interest in property is affected by the proposed bylaw shall be given an opportunity to be heard or present written submissions.

III. Introduction of Bylaw

The Corporate Officer introduced the bylaw and noted:

- The property is located at 315 Lakeshore Drive
- Current zoning is R-1, Low Density Residential does not allow for a "secondary suite"
- The structure is already in place as a garage and 'storage' on the second storey. The zoning amendment would permit the storage area to be converted into a dwelling unit.

IV. Public Input

The Corporate Officer confirmed that there was one written submission received in opposition to the proposed bylaw amendment from Robert Mortimer of 225 Lakeshore Drive.

Chair Berrigan called a first time for public input.

Robert Mortimer of 225 Lakeshore Drive is opposed to the zoning amendment and his concerns include parking allowances, congestion, and higher densities and controls on the number of renters.

Brook Kynoch of 315 Lakeshore Avenue stated that he had heard no concerns from his neighbours. He also produced a sheet of paper containing names, addresses and signatures from adjacent properties in support of his zoning amendment. The addresses listed were 224, 323, 316, 229, 315, and 319 Lakeshore Drive.

Chair Berrigan called a second time for public input.
Chair Berrigan called a third and final time for public input.

Chair Berrigan called for a motion to adjourn the public hearing.

V. Adjournment

Moved by Councilor Egely

Seconded by Councilor Scott

"That the February 14, 2017 Village of Chase Public Hearing be adjourned."

CARRIED

The Public Hearing was concluded at 4:10 p.m.

These minutes were adopted by a resolution of Council this ____ day of _____ 2017.

Mayor Rick Berrigan, Chairman

Sean O'Flaherty, Corporate Officer



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, February 14, 2017 at 4:00 p.m.

PRESENT: Acting Mayor Councillor Ali Maki
Mayor Rick Berrigan
Councillor Nancy Egely
Councillor David Lepsoe
Councillor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Brian Lauzon, Fire Chief
Tim Perepolkin, Public Works Manager

Regrets: none

Public Gallery: 9
Press: 0

1. CALL TO ORDER

Acting Mayor Maki called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Mayor Berrigan

Seconded by Councilor Egely

"That the February 14, 2017 Village of Chase Regular Council meeting agenda be adopted as corrected by amending the year on the minutes to be adopted from '2016' to '2017'."

CARRIED

#2017/02/14_001

3. ADOPTION OF MINUTES

Minutes of the January 23, 2017 Special (Budget) Council meeting

Moved by Mayor Berrigan

Seconded by Councilor Egely

"That the minutes of the January 23, 2017 Special Meeting of Council be adopted as presented; and,

That the minutes of the January 24, 2017 Regular Meeting of Council be adopted as presented; and,

That the minutes of the January 30, 2017 Special Meeting of Council be adopted as presented."

CARRIED

#2017/02/14_002

4. **PUBLIC HEARING**

Moved by Councilor Egely

Seconded by Councilor Scott

"That the February 14, 2017 Village of Chase Regular Council meeting recess to a Public Hearing."

CARRIED

#2017/02/14_003

< The Regular Meeting reconvened at 4:11 p.m. >

5. **PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Acting Mayor Maki called for members of the public to speak to items on the agenda.

Terra Lundy spoke as a tenant of the Community Hall. She indicated they are good tenants, they clean up after themselves, and are happy to bump to side for other full-paying user groups.

Beverley Iglesias retorted that Council gets to say who gets what for free with respect to Community Hall rates. She says the Lions Club volunteer all their time at the Community Hall and elsewhere; they want the facility utilized despite being expensive to operate.

6. **DELEGATIONS**

None

7. **REPORTS**

Mayor and Council Reports

Mayor Berrigan

- January 25 – Attended Chase Chamber of Commerce Annual General Meeting and swore-in three new Directors
- January 30 - Attended Village budget meeting which was well attended
- February 1-3 – Attended the Local Government Leadership Academy workshop in Richmond BC on communication and connecting with your CAO
- February 6 – Attended Village budget meeting which was well attended
- February 11 – Attended Special In-Camera Meeting regarding labour issues Section 90(1)(c)

Councilor Egely

- January 25 – Attended Chase Chamber of Commerce Annual General Meeting
- January 30 - Attended Village budget meeting
- February 1-3 – Attended the Local Government Leadership Academy workshop in Richmond BC
- February 6 – Attended Village budget meeting
- February 7 – Attended Fire Department dinner and meeting as Council Liaison
- February 8 – Attended the museum board meeting as Council Liaison
- February 11 – Attended Special In-Camera Meeting regarding labour issues Section 90(1)(c)

Councilor Lepsoe

- January 26 – Lead a historic tour of Chase for staff and others
- January 31 – Trails working group meeting in Salmon Arm

Councillor Maki

- January 25 – Attended Chase Chamber of Commerce Annual General Meeting
- January 30 – Attended Village budget meeting
- February 1-3 – Attended the Local Government Leadership Academy workshop in Richmond BC
- February 6 – Attended Village budget meeting
- February 11 – Attended Special In-Camera Meeting regarding labour issues Section 90(1)(c)

Councillor Scott

- January 25 – Attended Chase Chamber of Commerce Annual General Meeting
- February 1-3 – Attended the Local Government Leadership Academy workshop in Richmond BC
- February 6 – Attended Village budget meeting
- February 11 – Attended Special In-Camera Meeting regarding labour issues Section 90(1)(c)

b) Staff Reports

The CAO reported:

- Attended 2 budget meetings
- Attended the Town Hall meeting
- Coordinated staff and arranged for holiday and sick relief
- Managing staffing levels. Working with the Manager of Public Works on staffing that department. Also planning for summer staffing in Public Works and other summer positions.
- Working with developers and engineers on various development projects
- Attended the Chase Chamber Annual General Meeting

The Fire Chief reported:

- Attended 1 rescue call, 1 fire call and 1 false alarm fire call
- Training for members is on schedule and going well
- Currently 20 members in the department

Council also considered the report from the Corporate Officer that was included in the agenda package.

Council also considered the report from the Manager of Public Works that was included in the agenda package.

Moved by Mayor Berrigan

Seconded by Councillor Scott

“That the reports from Staff, Mayor and Council members be received for information.”

**CARRIED
#2017/02/14_004**

8. UNFINISHED BUSINESS

8.1 2017 Revenue Anticipation Bylaw

Moved by Mayor Berrigan

Seconded by Councillor Egely

“THAT Council adopt Village of Chase Revenue Anticipation Bylaw 832-2017.”

CARRIED

#2017/02/14_005

8.2 Zoning Amendment Bylaw 822-2016 – 141 Shuswap Avenue

Moved by Mayor Berrigan

Seconded by Councillor Egely

“THAT Council adopt Village of Chase Zoning Amendment Bylaw No. 822-2016.”

CARRIED

#2017/02/14_006

8.3 Zoning Amendment Bylaw 831-2017 – 315 Lakeshore Drive

<Councillor Scott leaves Meeting at 4:27 p.m. due to a real or perceived influence>

Moved by Mayor Berrigan

Seconded by Councillor Egely

“THAT Council give third reading to Village of Chase Zoning Amendment Bylaw No. 831-2017; and,

THAT Council adopt Village of Chase Zoning Amendment Bylaw No. 831-2017.”

CARRIED

#2017/02/14_007

<Councillor Scott returns to Meeting at 4:29 p.m.>

8.4 Rocky Road Trail – Scatchard Mountain Project

Moved by Councilor Maki

Seconded by Councilor Egely

“That the letter of support from Chief Oliver Arnouse, Little Shuswap Lake Indian Band be received for information; and,

That staff is directed to reply to Chief Oliver Arnouse, Little Shuswap Lake Indian Band with a letter of gratitude; and,

That staff is directed to obtain more details on the process and requirements of the entity that agrees to sponsor the project and bring that information back to a future meeting of Council.”

CARRIED

#2017/02/14_008

9. NEW BUSINESS

9.1 Grant In Aid Request – Terra Lundy

Moved by Mayor Berrigan

Seconded by Councilor Scott

“THAT Terra Lundy, who provides healthy lifestyle programming in Chase, be classified as not-for-profit for purposes of renting the Community Hall.”

CARRIED

Lepsoe Opposed

#2017/02/14_009

9.2 Fire Department Policy for Command Vehicle

Moved by Mayor Berrigan

Seconded by Councilor Scott

"THAT the Fire Department Policy for Command Vehicle be adopted as amended by removing 'out of town training sessions' and replacing 'restricted' with 'prohibited' with respect to personal use."

CARRIED

#2017/02/14_010

9.3 Banking Services for the Village

Moved by Councilor Scott

Seconded by Councilor Egely

"That the report from the Director of Financial Services regarding Village banking services be received as information and that an RFP for banking services be prepared and submitted for application by the financial institutions that are represented locally."

CARRIED

#2017/02/14_011

10. **RELEASE OF IN-CAMERA ITEMS**

None

11. **IN CAMERA**

Moved by Councilor Egely

Seconded by Councilor Scott

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) the acquisition, disposition or expropriation of land or improvements."

CARRIED

#2017/02/14_012

12. **ADJOURNMENT**

Moved by Councilor Maki

Seconded by Councilor Egely

"That the February 14, 2017 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2017/02/14_013

The meeting concluded at 5:36 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer



Village Of Chase *Administrative Report*

TO: Mayor and Council

FROM: Director Financial Services

DATE: 28 February 2017

RE: Proposed Financial Plan for 2017 to 2021

PURPOSE

To finalize the 2017 budget and five year Financial Plan (2017-2021).

HISTORY/BACKGROUND

The following comments are based on the discussions from the last budget meeting. Changes to tax rates and vehicle sales have an impact only on the General Fund. All proposed changes have been incorporated into the final numbers.

To illustrate the impact upon the long term financial position of the Village, a 5% increment in each of the 5 years has been used for the municipal portion of the taxes for the proposed 2017-2021 financial plan. At its last budget meeting, Council was shown the impact of 4% in each of the 5 years (for this particular Financial Plan), 5% in each of the 5 years and 6% in each of the 5 years.

In the case of a 5% increase if Council were to choose to set this tax rate in 2017, the impact on the average total tax bill of a residential property in Chase (based on 2016 figures - \$1916) is estimated at a 2.50% increase or an increase of \$46.50 over the 2016 tax amount.

If Council were to set a 4% increase for 2017, the impact on that same example property for municipal taxes in 2017 is estimated to increase by \$37.20 from 2016.

If Council were to set a 6% tax increase for 2017, the impact on that same example property for municipal taxes in 2017 is estimated to increase by \$65.30 for 2016.

With the updated actual financial information there were no apparent areas which could contribute significant savings over the five year plan. Administration will be monitoring activities more closely to determine any service changes which will enable savings in the 2018 budget.

FINANCIAL IMPLICATIONS

Each year if a 5% increment is applied to the previous year's tax revenues in each year for 5 years (and Council is not able to set a tax rate for more than one year at a time), in 2021 the municipal tax revenue will be \$433,000 higher than in 2016.

Depending on the level of capital spending on an annual basis, the General fund will be operating at breakeven.

After five years of an annual 5% tax increase the revised surplus position would be as following, provided no other changes occurred to the Financial Plan in that time (e.g. additional surprise expenditures, savings in capital and operational funds):

General Fund	\$(760,700)
Water Fund	\$(767,500)
Waste Water Fund (Sewer)	\$3,327,900
Total	\$1,799,700

An annual increment of 4% in each year for five years (all other expenditures no changing) will produce \$340,000 in tax revenues by the end of the 2021 Financial Plan (as it is currently presented). This would change the General Fund deficit (all other things staying the same) from \$760,700 (which is a result of a 5% over five years) to \$1,024,700.

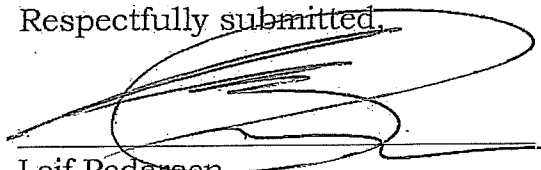
An average home in 2016 paid taxes of \$1,915.61 of which \$927.78 was for the Village municipal tax and \$987.83 was for School, Police, Regional district and other taxes. Over the last five years the total of other taxes collected has not changed and for budget purposes the assumption is they will not change for the next few years.

Again, for illustration purposes, a 5% increase on municipal taxes on an average home in Chase in 2017 will be approximately \$46.50, with not changes to the other taxes that are collected for other entities, the net tax increase for a residential property equates to approximately 2.43% in 2017.

RECOMMENDATIONS

1. That Council set a tax rate for 2017 that will be utilized to develop the 2017-2021 Financial Plan
2. That Administration prepare the 2017 to 2021 Five Year Plan Bylaw for presentation at the next council meeting based on the tax rate set by Council for 2017.

Respectfully submitted,



Leif Pedersen,
Director Financial Services



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Corporate Officer

DATE: 2017 February 24

RE: Neighbourhood Golf Cart Pilot Project

ISSUE/PURPOSE

To provide an update on the Neighbourhood Golf Cart (NGC) Pilot Project by reporting out on the extensive community engagement.

OPTIONS

1. Direct staff to draft a bylaw for a Neighbourhood Golf Cart Pilot Project
2. Do not pursue a Neighbourhood Golf Cart Pilot Project
3. Continue with Neighbourhood Golf Cart Pilot Project community engagement

HISTORY/BACKGROUND

Enacting Legislation

On August 11, 2016 the province enacted new legislation by enacting a regulation in the Motor Vehicle Act naming Chase and Qualicum Beach as 'designated municipalities' for golf cart use effective September 1, 2016. On August 12, 2016 the provincial government announced the new legislation, and provided a press release that a NGC Pilot Project would allow golf carts on the streets of Chase provided they were properly regulated through local government bylaws, properly equipped, and would be permitted on municipal roads only if the speed limits on the roads was reduced to 30 km/hour for all vehicles.

Village of Chase NGC bylaw

On August 16, 2016 formal public engagement methods were deployed to garner interest and feedback in the pilot project culminating in the Town Hall Meeting of September 8. On September 13, 2016 Council gave first three readings to Neighbourhood Golf Cart Bylaw 825-2016, and on September 16, 2016 Council adopted the Neighbourhood Golf Cart Bylaw 825-2016.

Village of Chase NGC bylaw repealed

Upon receipt of initial feedback from the community, Mayor and Council approached the Minister of Transportation and Infrastructure to raise concerns received from the community regarding the speed limit restriction. Mayor and Council made it clear to the Minister that in order for a pilot to succeed it would have to have support of a majority of citizens in Chase, and the reduction in speed limits was a large barrier to obtaining that support. On October 25, 2016, Council repealed Neighbourhood Golf Cart Bylaw 825-2016 in order to provide time for the Ministry to consider the request from Mayor and Council. It was confirmed early in December that the Ministry could eliminate the speed restriction of 30 km/hr.

In mid-January 2017 Council hosted a Town Hall meeting with the Minister of Transportation to discuss the potential change with the public. Public input was then sought in various ways in relation to the pilot project and no reduction in speed limits for regular vehicles in Chase (i.e. 50 km/hour would remain).

PUBLIC ENGAGEMENT

The meeting was held January 18, 2017 between 7 and 10 p.m. There were approximately 54 people in attendance. The panel included Ministry of Transportation and Infrastructure representatives, Minister Stone, the RCMP and all of Village Council. An open microphone format led to many questions and answers and conversations pertaining to golf carts operating within Village boundaries. Feedback forms were provided at the meeting and everyone was encouraged to complete one and submit them.

After the Town Hall meeting, Village administration rolled out an extensive public engagement programme that reached out to the community using various methods in order to get the highest level of participation. Here is a summary of the public engagement efforts:

Facebook

Facebook was regularly used to deploy information regarding the NGC Pilot Project. The online poll was also posted to the Village's Facebook site.

Twitter

The Village of Chase Twitter site is mirrored to the Village's Facebook site and therefore all the Facebook content is also distributed via Twitter.

Village of Chase Website

Content and information regarding the NGC pilot project was uploaded to the Village's website for public consumption.

Messaging also included inviting members of the public to come in to the Village office to discuss with staff and view the contents of the NGC information binder.

Online Poll

The online poll was deployed using Poll-Maker on January 20 and ran for 22 days. The poll access 'link' was promoted through the Village's social media (Facebook and Twitter) and was further spread through 'hits' and 'shares'. It was

set up in such a way that only one vote per email address/computer was registered, preventing multiple votes by the same individual.

Shuswap Market News

The feedback form 'ad' was published in the January 27th and February 3 editions of the Shuswap Market.

Chase Sunflower

The feedback form ad ran in the Chase Sunflower for three weeks starting January 26.

Local Businesses:

The feedback form advertisement that was provided through the Shuswap market newspaper and the Chase Sunflower was also printed and provided at local businesses such as Safety Mart and Craig's Bakery. In addition these feedback forms were also made available at the Post Office and the Village Office.

DISCUSSION

Public Feedback Summary of Online Poll and Feedback Form

The online poll garnered 86 votes. The poll is merely an indicator. The poll results are non-scientific other than the count of poll returns. The participants are unverified in that anyone with internet access could participate so it was not exclusive to Chase residents or property owners. The poll only permitted one vote per person based on an IP address so multiple voting was restricted.

In terms of feedback forms, there were a total of 140 responses returned. 85 (60%) of those responses were in favour of the NGC pilot project proceeding, while 56 (40%) were opposed to the NGC pilot project. Of those responses, 7 identified their primary residence being outside of Chase (all 6 in favour, 1 opposed), and 9 did not identify the location of their primary residence (1 in favour and 8 opposed).


FINANCIAL IMPLICATIONS

There are no financial implications. As has been communicated, signage for the project will be paid for by the Ministry if the pilot proceeds.

RECOMMENDATION

Council is being asked to consider the three options outlined earlier in the report and provide direction to Administration regarding the Golf Cart Pilot Project for Chase.

Respectfully submitted,



Sean O'Flaherty,
Corporate Officer

Golf Cart Pilot Project for Chase? The Village wants your input!

Thanks to everyone who took the time to come out to the Town Hall meeting held on Wednesday, January 18, 2017 at the Community Hall to hear from the Minister of Highways, the Honourable Todd Stone, and the Mayor of the Village of Chase, Rick Berrigan, regarding the changes the Province will be able to make regarding golf carts driving on Village roads if the project moves ahead.

The Province has listened to its constituents and is able to support the feedback they received by updating the legislation so that there will be no change to the posted 50km/hr speeds throughout the Village, except when a regular vehicle encounters a golf cart. When a regular vehicle encounters a golf cart from any direction they will need slow down while negotiating its way past the golf cart. Once past the golf cart, the regular motorist can resume to 50km/hr.

The Village of Chase is requesting your input, whether or not you attended the Town Hall meeting on January 18, 2017. **"Would you be in favour of proceeding with the golf cart project with the proposed new rule that will allow you to continue driving the regular speed limits except when you encounter a golf cart on the road?"**

This is a 2 year **pilot project** (although it could be longer or shorter depending on how the community feels about it). The only costs the Village will incur is staff time to arrange meetings and receive public input, the cost to *install* signs asking regular motorists to slow down when encountering a golf cart, and some costs associated with issuing permits to those who wish to drive their golf carts on the roadways in Chase. All costs to purchase signage will be paid for by the Provincial government.

The project if it were to proceed, would only allow golf carts on the roadways in good road conditions – between April and October of each year.

Your input is very important to us! Please email us at chase@chasebc.ca, phone us at 250.679.3238, send written input to PO Box 440 Chase BC V0E 1M0 or drop written input to our office at 826 Okanagan Avenue, Chase, BC during regular office hours of 9 a.m. to 4 p.m. Monday through Friday excluding statutory holidays. For any written input, please ensure you put 'Input regarding Golf Carts' in the subject line of the email or at the top of your submission, along with your name and address.

We receive all input on the Proposed Golf Cart Project until Friday, February 10, 2017 at 4 p.m.

Thank you again!

Invitation for Public Input –
GOLF CART PILOT PROJECT



Is there new information?

Yes! All speed limits within the Village of Chase will not change to accommodate golf carts. Regular vehicles can travel at 50km/h except when they encounter a golf cart, slow to 30km/h, and then resume to regular speeds once past the golf cart.

Question:

Are you in favour of the **Neighbourhood Golf Cart "Pilot" Project** proceeding now that the speed limits will remain at 50km/h except when passing golf carts?

Yes _____

No _____

Name: _____ Street: _____

This pilot project can only begin if Village Council approves it. If approved, Village Council can also choose to continue, alter, or discontinue the pilot project at any time.

Please provide your input to the Village of Chase by 4:00 p.m. on Friday February 10, 2017 by mail to PO Box 440, Chase, BC including your name and address, or by email to chase@chasebc.ca, or by phone at 250.679.3238 or by commenting on our Facebook page Village of Chase-Municipality.

We THANK YOU for your input!



Village of Chase

chasebc.ca 250-679-3238



Invitation for Public Input – Neighbourhood Golf Cart “Pilot” Project

Is there new information?

Yes! All speed limits within the Village of Chase will not change to accommodate golf carts. Regular vehicles can travel at 50km/h except when they encounter a golf cart, slow to 30km/h, and then resume to regular speeds once past the golf cart.

=====

Question:

Are you in favour of the **Neighbourhood Golf Cart “Pilot” Project** proceeding now that the speed limits will remain at 50km/h except when passing golf carts?

Yes___

No___

Name:_____

Street:_____

This *pilot project* can only begin if Village Council approves it. If approved, Village Council can also choose to continue, alter, or discontinue the *pilot project* at any time.

Please provide your input to the Village of Chase by 4:00 p.m. on Friday February 10, 2017 by mail to PO Box 440, Chase, BC including your name and address, or by email to chase@chasebc.ca, or by phone at 250.679.3238 or by commenting on our Facebook page Village of Chase-Municipality.

We THANK YOU for your input!

Are you in favour of the Neighbourhood Golf Cart "Pilot" Project proceeding now that the speed limits will remain at 50km/h except when passing golf carts?

86 votes from 86 voters in 22 days Created 20th January 2017 - 7:37 AM

Most Popular Asking Order



ROYAL CANADIAN LEGION #107
CHASE

FEBRUARY 14TH 2017

To Village of Chase,

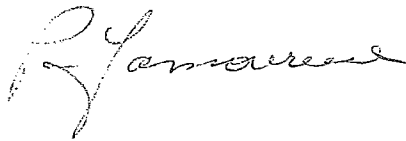
The Chase Legion will hold a Candlelight Vigil honouring the 100th anniversary of the battle of Vimy Ridge on April 7th 2017 at 7pm.

We request a road closure on Shuswap Avenue, from Pine Street to the Veterans Bridge from 6.45pm to 7.45pm for a short parade of flag bearers and piper.

Thanking you for your attention to this request.

Please contact President Paul Lamoureux at 250-679-2326.

Sincerely Paul Lamoureux.



RECEIVED
Village of Chase

FEB 16 2017

ROYAL CANADIAN LEGION #107
CHASE

February 14th 2017

To Mayor Berrigan and Councillors,

The Chase Legion will hold a Candlelight Vigil on Friday April 7th at 7pm to commemorate the 100th anniversary of the Battle of Vimy Ridge.

We invite you to join us in our remembrance service that will be held on the front lawn of the Legion.

Thanking you in anticipation of your attendance.

Please contact President Paul Lamoureux for information at 250-679-2326

Sincerely Paul Lamoureux.



RECEIVED
Village of Chase

FEB 14 2017

Original
File
Copy
Agenda

ADDENDUM A

Adams River Heritage Pictograph Site Protection Project

General Scope (this list is not exhaustive):

- Identification of primary Heritage (archeological) Sites i.e.; locations have previously been mapped and are registered at the BC Arch Branch Office in Vitoria BC. Primary sites are located within the Adams River Gorge. Publicly visited sites will have protective and interpretive structures built accordingly.
- Structure design, construction & placement will include hand railings, Secwepemc and multi lingual language interp signs. (it is imperative to protect the sensitive okar painted glyphs)
- Construction to include a fully functioning Secwepemc Kekuli Winter Home aka; "pit house" and will be used as the primary "visitor center", and will be a four season wood heated structure. Location is adjacent to a historic pit house depression, and is only minutes' walk from the primary gorge & pictograph glyph site.
- Secwepemc and multi lingual interpretive sign development, construction, and placement along the length of the main trail will provide, and explain, to visitors the significant cultural heritage values located in this area.
- The Heritage site will be managed and operated by way of partnership between Little Shuswap Lake Indian Band and BC Parks, with ancillary support from BC Tourism, Village of Chase, and the Shuswap Trail Alliance.

BUDGET

Historic Adams River Pictograph Conservation Project - BC Heritage Grant Fund Application;

- Site design and development (including, facility construction design and site alteration arch permit administration): \$30,000.00
- Project/Construction Manager: \$15,000.00
- Project Materials: \$30,000.00
- Construction, transport and installation of approved facilities: \$20,000.00
- Operational maintenance (first 5 years - sustainable self-generating revenue thereafter): \$10,000.00
- Contingencies: \$20,000.00

Total Project Cost: \$125,000.00

Less 20% in-kind - \$ 25,000.00

GRANT AMOUNT REQUESTED = \$ 100,000.00

David Lepsoe

From: Carmen <ctmassey@hotmail.com>
Sent: Wednesday, June 08, 2016 10:01 AM
To: David Lepsoe
Subject: RE: Hey Carmen

Motion, made by Felix Arnouse, all in favour.

"That the Adams River Salmon Society agree to explore the idea of giving the Secwecemc name back to the area currently known as Roderick Haig-Brown Provincial Park."

From: david.lepsoe@chasebc.ca
To: ctmassey@hotmail.com
Subject: Hey Carmen
Date: Wed, 8 Jun 2016 16:17:24 +0000

Thanks for being for professional at the meeting last night. What was the exact motion that was made regarding the giving the name back please ? This is so Huge

Youth Action Committee Minutes

February 16, 5:00 p.m.

In attendance:

Ali Maki, Chairperson
Steve Scott, Councillor
Doug Everett
Rollie Mockford
Marvin Quiring
Donna Dube

Sean O'Flaherty, Recording Secretary

Old Business

Review of November 2, 2016 meeting. There are no minutes from that meeting. Discussions included the Pasta Project fundraiser and the RFP to the YAC Strategy.

Pasta Project Ali discussed the success of the last pasta project dinner co-hosted by the Fire Department. The youth raised \$102.40 in gratuities and the Firefighter's Association donated \$300 to the YAC. The proceeds from the dinner will go towards two youth bowling events. The first will be April 15 for 2 hours. The second is to be determined.

Moved by Steve Scott

Seconded by Rolly Mockford

"That the proceeds from the Pasta Project be designated for two 2-hour bowling events at the bowling alley, the first event to take place April 15, 2017." **CARRIED**

There was also agreement that YAC send a letter of appreciation to Chase Fire Rescue.

Youth Action Strategy

Moved by Steve Scott

Seconded by Rolly Mockford

"That the Youth Action Strategy contract be awarded to Red Pier Consulting with a maximum contract amount of \$5,000." **CARRIED**

New Business

Spring Break Programming

There was common understanding that there is not enough time to coordinate for 2017. Some of the brainstorming resulted in these general concepts:
Dance, painting, cooking, bike repair, weight training, pottery, baking, yoga, art, woodwork, golf, soccer. Other ideas included financial literacy, public speaking, coping skills, guest host at the museum.

Partner groups could include area First Nations, Chase Heat players, high school leadership

program.

Student Video Challenge

Doug Everett is lead on the project.

Administration will create criteria for video submissions. Some of the brainstorming resulted in these general concepts:

Chase landmarks, things to do in Chase, historical Chase, vision for youth in Chase, Chase 'assets'

Age-range, attend a school in Chase or live at an address in Chase, collaboration is accepted

Each video will be a maximum of 2 minutes

Moved by Steve Scott

Seconded by Rolly Mockford

"That the \$500 be allocated towards the award purse for contest winners." CARRIED

Next Meeting

Moved by Marvin Quiring

Seconded by Doug Everett

"That the next Youth Action Committee meeting coincide with the first meeting of the Youth Action Strategy initial meeting with Red Pier Consulting." CARRIED

Adjournment

Meeting was adjourned at 6:02pm

January 31, 2017

Mayor Rick Berrigan and Council Members
Village of Chase
Box 440
Chase, BC V0E 1M0

Dear Mayor and Council Members:

Re: UBCM Membership

I am writing to invite the Village of Chase to renew its membership with the Union of British Columbia Municipalities (UBCM) for 2017.

UBCM has served as the voice for local government in British Columbia since 1905. Created by local government to serve local government, our policy-based, non-partisan approach to advocacy has made us a trusted representative of our diverse membership.

Underpinning the credibility of our organization is the strong support provided by our members. In 2016 we celebrated the 38th successive year that we received 100% support from eligible local governments in B.C. With the support of your Council, our hope is to achieve this same level of support in 2017.

2017 will provide a range of new challenges and opportunities for local government. Work is already underway to engage the three main parties in advance of next year's election. UBCM also continues to look for opportunities to influence government policy at both the federal and provincial level on a broad range of issues, including housing affordability, marijuana regulation and infrastructure program design.

It has been an honour for the Executive and staff of UBCM to work on your behalf this past year. If you have any questions or comments about our work, please contact me. I look forward to your continued support in the coming year.

Yours truly,



Councillor Murry Krause
President, UBCM

TO: Local Government Chief Financial Officers

FROM: Kathleen Spalek, Chief Financial Officer, UBCM

RE: **2017 UBCM MEMBERSHIP DUES**

UBCM President Murry Krause has written to all local councils and regional boards requesting them to consider renewing their membership for 2017 (enclosed).

UBCM membership dues are based on Executive Policies 2.1–2.3. The UBCM Executive approved a 1.75% increase in our rates effective January 1, 2017. Rates for 2017 are:

<u>Population</u>	<u>Rate</u>
First 5,000	0.6886
Next 10,000	0.5001
Next 15,000	0.3147
Balance	0.0644

Membership dues are calculated on your population, and the population estimates used are those prepared by BC STATS, Ministry of Technology, Innovation and Citizens' Services, Province of BC (December 2016).

We also enclose for your attention our 2017 dues invoice. Should you wish to make electronic payment, please contact our office for direct deposit information (skoivu@ubcm.ca).

Please feel free to call me if you have any questions.

Encls.

1710/10:t2017-dc

Chase
\$1709.97 2017

Sean O'Flaherty

From: ChaseBC
Sent: Thursday, February 16, 2017 2:13 PM
To: Joni Heinrich; Sean O'Flaherty
Subject: FW: SILGA constitution changes
Attachments: Special Resolution - Constitution and Bylaws (02695677xB9E85).docx

Subject: SILGA constitution changes

Please ensure this email is given to every elected official or preferably added to the agenda for your next council or board meeting. In accordance with our constitution, any special resolution put forward by the SILGA board needs to be given to all elected officials 60 days prior to the SILGA AGM or by February 26th.

The SILGA board will be proposing a Special Resolution (see attached) at the upcoming SILGA AGM. This resolution will incorporate the changes proposed by the board to the nomination and resolution sections of the SILGA constitution as well as bringing the constitution in line with the requirements of the new BC Society Act.

The current SILGA constitution can be found on the SILGA website at the following link:

<http://silga.ca/userfiles/file/Constitution%20and%20Bylaws%202013.pdf>

If you have any questions concerning this resolution, please contact the SILGA office.

thanks, Alison

--

SILGA
PO Box 27017 Cityview PO
Kamloops, BC V2E 0B2
250-851-6653
www.silga.ca

**RESOLUTION OF THE MEMBERS
OF
SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION
(the "Society")**

AT A MEETING OF THE MEMBERS OF SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION HELD ON THE 26th DAY OF APRIL, 2017, THE FOLLOWING SPECIAL RESOLUTION WAS PASSED:

REPLACEMENT OF CONSTITUTION AND BYLAWS

WHEREAS the directors of the Society have recommended that the Constitution and Bylaws of the Society be rescinded in their entirety and replaced with the new Constitution and Bylaws attached hereto,

RESOLVED AS A SPECIAL RESOLUTION THAT:

1. The Constitution of the Society be rescinded in its entirety and replaced with the Constitution attached hereto as **Schedule "A"**.
2. The Bylaws of the Society be rescinded in their entirety and replaced with the Bylaws attached hereto as **Schedule "B"**.
3. The amendments to the Constitution and Bylaws shall be effective upon filling the Transition Application pursuant to the terms of Part 16, Transitional Provisions of the Societies Act.

IT IS HEREBY CERTIFIED by the undersigned that the foregoing is a true copy of a special resolution passed at a meeting of the members of the Society duly held on the mentioned date in accordance with the Constitution of the Society and the said special resolution is in full force and effect.

DATED at _____, British Columbia, this ____ day of _____, 2017.

Signature

Print Name

Office Held

SCHEDULE "A"

CONSTITUTION

1. NAME

The name of the society is Southern Interior Local Government Association.

2. PURPOSES

The purposes of the Southern Interior Local Government Association are:

- 2.1 to represent, in one organization, the various local governments of the Southern Interior area of British Columbia;
- 2.2 to enhance and provide the forum to improve and refine the quality and level of service provided by local government to its citizens;
- 2.3 to support and advance to the Union of British Columbia Municipalities (UBCM) on behalf of the membership proposed changes in legislation, regulations or Government policy;
- 2.4 to coordinate communications between Members and the other Local Government Associations;
- 2.5 to educate and assist Members in the provision of good government for our citizens; and
- 2.6 to hold meetings to promote the purposes listed above.

SCHEDULE "B"

BYLAWS

1. INTERPRETATION

In these Bylaws, unless the context otherwise requires:

"Association" or "SILGA"	shall mean the Southern Interior Local Government Association;
"Bylaw"	shall mean a Bylaw of the Association;
"Executive" or "Directors"	shall mean the President, First Vice-President, Second Vice-President, Immediate Past President and seven (7) Member Representatives of the Association as Directors at Large, one of whom must be an Electoral Area Director of a regional district, all of whom are elected annually at the Annual Meeting;
"Life Member"	shall mean an individual appointed to Life Membership in accordance with section 3 of the Bylaws;
"Member"	shall mean an eligible local government which has paid the assessed membership dues for the current year and shall include Life Members;
"Member Representative"	shall mean an elected official, currently in office, of a Member;
"Officers"	shall mean the President, First Vice-President, Second Vice-President, Past President and Secretary-Treasurer;
"Ordinary Resolution"	shall mean a resolution passed by a majority of the votes cast by the Member Representatives; and
"Special Resolution"	shall mean a resolution passed by at least 2/3 of the votes cast by the Member Representatives.

2. MEMBERSHIP

- 2.1 All cities, towns, villages and district municipalities and regional districts within the Okanagan, Thompson-Nicola, Columbia, Shuswap and Similkameen Valleys and Lillooet are eligible for membership in the Association upon payment of the annual membership dues set by the Association.
- 2.2 Every Member and Member Representative shall comply with the Bylaws of the Association and its rules and policies.

3. LIFE MEMBERSHIP

- 3.1 Life Memberships may be granted by the Executive to persons who have held elected municipal or regional district office, by way of certificate.
- 3.2 Any Member Representative of the Association may present to the Executive names of persons for consideration of Life Memberships.

- 3.3 The person being presented a Life Membership shall be so advised by the President.
- 3.4 All Life Membership Certificates shall be presented at the Annual Meeting after the installation of the President-Elect.
- 3.5 Life Members who are not elected officials, currently in office, of a Member shall not be entitled as Member Representatives to vote on matters to be resolved by the Members / Member Representatives and shall not receive notices in accordance with these Bylaws.
- 3.6 Annual and registration fees of Life Members shall be waived for those Life Members no longer serving as elected officials.
- 3.7 All Past Presidents of the Association shall be Life Members.

4. OFFICERS

- 4.1 In accordance with subsection 5.1 below, the Officers of the Association, with the exception of the Secretary-Treasurer and Past President, shall be elected by the Member Representatives at Annual General Meetings of the Association.
- 4.2 The Secretary-Treasurer will be the Executive Director of SILGA, to be employed and paid a salary in an amount and on employment terms and conditions authorized by unanimous decision of the Directors.
- 4.3 For those vacancies on the Executive created as a result of an Executive member vacancy:
 - 1. The First Vice-President shall assume the office of President;
 - 2. The Second Vice-President shall assume the office of First Vice-President; and
 - 3. Director at Large positions are to be advertised and appointed by the Executive on an interim basis until the next Annual General Meeting.
- 4.4 The President of the Association shall be the Association's appointee to the Union of British Columbia Municipalities (UBCM) Executive. At the President's discretion, a different member of the Executive may be designated as the appointee to the UBCM. The Association's appointee to the UBCM Executive will remain as the UBCM representative until the next UBCM Annual General Meeting.

5. EXECUTIVE

- 5.1 The Executive, with the exception of the Past President, shall be elected from among the Member Representatives at the Annual General Meeting of the Association in accordance with the process set out in section 7 below, and Executive members shall assume their respective positions immediately prior to the adjournment of the Annual General Meeting at which they are elected.
- 5.2 The term of office for the Executive, except for the Past President, shall be for a one year term. The President may not serve more than two consecutive terms in that office. Upon expiration of his or her term as President, the individual automatically takes the position of Past President, and holds that position until the next President is replaced at an Annual General Meeting.

- 5.3 In the event of a vacancy occurring in the Executive, such vacancy may be filled by a vote of the Executive only until the next Annual General Meeting.
- 5.4 Except for the office of Past President, all members of the Executive shall hold office only so long as they remain elected representatives of their Municipality or Regional District. If a person holding the office of Past President ceases to be an elected representative of a Member of the Association, such person shall only hold the office for the remainder of the current term.
- 5.5 A quorum at Executive meetings shall be a majority of the Executive members holding office.
- 5.6 The President shall recommend all committees, which will be ratified by the Executive.

6. DUTIES

- 6.1 The Executive shall manage the affairs of the Association between Annual General Meetings and shall report thereon at the next Annual Meeting of the Association.
- 6.2 The Executive shall have the duty to support and advance the will of the Association as expressed by resolution of the Members at any of its meetings.
- 6.3 The Executive shall have the power to incur such ordinary expenses, including reasonable expenses incurred by the Executive themselves in carrying out their responsibilities, as may become necessary to carry out the business of the Association between Annual General and Extraordinary Meetings.
- 6.4 The Executive shall meet at least four times per year and more often as requested by the President or three other Officers or Directors of the Executive.
- 6.5 The notice requirements for meetings of the Executive, shall be the same as those contained in Section 8.4.

7. NOMINATIONS AND ELECTION OF EXECUTIVE

- 7.1 The President shall appoint a Nominating Committee to make nominations for the Executive. The Nominating Committee shall consist of up to three (3) Member Representatives, one of whom shall be a Past President.
- 7.2 The Chair of the Nominating Committee shall be the Past President unless that position is vacant, in which case the Chair shall:
 - 1. be appointed by the Executive with consideration to a previous Past President; and
 - 2. not be a member of the Executive.
- 7.3 The Nominating Committee shall submit a proposed slate of Executive to the Members at the Annual General Meeting for consideration.
- 7.4 All Member Representatives shall be eligible to stand for election to the Executive.
- 7.5 If an election of the Executive is required it will be conducted by a secret ballot and, subject to subsection 7.11 below, those candidates receiving the most votes of the Members being elected to the Executive, and ballots shall be destroyed by

resolution of the Members following the declaration of the successful candidate for office or directorship.

- 7.6 In the event of an equality of votes between two candidates, the successful Executive candidate will be chosen by lot between those two candidates. The name of each candidate will be written on a separate piece of paper, folded in such a way that the names of the candidates are not visible and placed in a container and shaken. One piece of paper will be withdrawn by the Chair of the Nominating Committee and that person declared the winning candidate.
- 7.7 The Chair of the Nominating Committee shall present the Nominating Committee's candidates to the Association and will preside over the election process.
- 7.8 If the Chair of the Nominating Committee is unable to act, the Executive shall appoint a Member Representative, Officer or Director to undertake the duties and responsibilities as Chair of the Nominating Committee and to preside at the election.
- 7.9 The Secretary-Treasurer shall serve as the "Returning Officer" and may appoint other staff members in attendance to assist with the election.
- 7.10 The election of Officers to the Executive shall be held at the Annual General Meeting on a first ballot and that of the Directors at Large subsequently on a second ballot. Any candidate that is unsuccessful in obtaining an Officer position on the first ballot may become a candidate for a Director at Large position on the second ballot.
- 7.11 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is elected, the Director at Large positions will then be filled by the candidates with the most votes.
- 7.12 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is not elected, then in the election of the Directors at Large, the candidate - of those candidates that are Electoral Area Directors of a regional district - with the most votes will be elected as a Director at Large and the balance of the Director at Large positions will be filled by the remaining candidates with the most votes. If only one Electoral Area Director of a regional district candidate runs for a Director at Large position, that candidate will be acclaimed.

8. MEETINGS OF THE MEMBERS

- 8.1 One of the Vice-Presidents shall preside at all meetings of the Members in the absence of the President.
- 8.2 One general meeting shall be held every year in the month of April or May which shall be known as the Annual General Meeting.
- 8.3 Extraordinary Meetings, which shall be any meetings of the Members other than the Annual General Meeting, may be called by the President, or in the absence of the President by one of the Vice-Presidents or by a majority of the Executive, and the business of that meeting shall be restricted to the business specified in the notice calling the meeting.
- 8.4 Fourteen (14) days' notice of Extraordinary Meetings shall be given to Members.

- 8.5 The location of the Annual General Meeting shall be determined by ordinary resolution at an Annual General Meeting no less than 2 years in advance of the proposed meeting date. The dates of the next meeting shall be fixed by the Executive, and at least ninety (90) days' notice of such a meeting shall be given to the Association Members.
- 8.6 A quorum shall be twenty (20) Members present at the Annual General Meeting and Extraordinary Meetings.
- 8.7 All elected officials of a Member municipality or regional district shall be entitled as the Member Representatives to have a voice and vote at the Annual General or Extraordinary Meetings of the Association.
- 8.8 There shall be no proxy voting, and each Member Representative present at a meeting shall be entitled to one vote per question.
- 8.9 The Secretary-Treasurer and the Corporate Officer and/or Chief Administrative Officer of the Member local governments shall be entitled to attend meetings of the Members but shall not be entitled to vote, nor to address matters placed before the Association unless requested to do so by the President.
- 8.10 All matters placed before a meeting of the Association or Executive, shall be resolved by Ordinary Resolution, except as otherwise specifically referenced for these bylaws and for amendments to the Constitution, Bylaws and annual dues which shall require a Special Resolution of the Member Representatives present at the meeting.

9. **FINANCES**

- 9.1 The fiscal year end of the Association shall be December 31st.
- 9.2 The President or their designate, the Secretary-Treasurer and one other member of the Executive appointed by the Executive shall be signing authorities for the Association. Any two of the above-named are authorized to sign all documents and cheques for the Association.
- 9.3 The Executive shall prepare or cause to be prepared an operating budget for the next fiscal year, along with a financial plan for the next 5 fiscal years, for presentation to, and approval by Ordinary Resolution the Member Representatives at the Annual General Meeting.
- 9.4 The Secretary-Treasurer shall coordinate preparation of the Association's annual Financial Statement by the Association's accountants (to be prepared to a review engagement standard), to be presented by the Association's accountants and/or a member of the Executive at the Annual General Meeting.
- 9.5 Expenditures deemed to be extraordinary and beyond the scope of ordinary expenses under the usual authority of the Executive shall be referred to, and approved by Special Resolution the Member Representatives of the Association in attendance at the Annual General or Extraordinary Meeting at which the proposed expenditures were presented. If the expenditure is approved, a special levy will be assessed equally amongst all Members, if required.
- 9.6 Dues requisitions for each year shall be sent to Members on or before April 1st and shall be payable on or before July 1st of the same year. Member Representatives of Members whose dues are in arrears are not eligible to speak or vote at any meeting of the Association or to sit on the Executive Committee.

- 9.7 Changes to annual membership dues shall be determined by Special Resolution of the Member Representatives present at an Annual General Meeting of the Association and shall remain fixed until a further change is adopted by the membership. The current membership dues rate is attached hereto as Schedule "A".

10. SUBMISSION OF ANNUAL GENERAL MEETING RESOLUTIONS

- 10.1 Notice of the 'Call for Resolutions' for the next Annual General Meeting shall be given to all Members not later than January in each year.
- 10.2 The President shall appoint a Resolutions Committee of three (3) Members of the Executive at least sixty (60) days prior to the Annual General Meeting.
- 10.3 It shall be the duty of the Resolutions Committee to examine, comment and make recommendations on all resolutions submitted in response to the "Call for Resolutions" for the Annual General Meeting.
- 10.4 Resolutions Submitted Prior to the Annual Meeting
- (1) Each resolution shall be prepared on a separate sheet of 8½" by 11" paper under the name of the sponsoring Member local government and shall bear a short descriptive title;
 - (2) Each resolution shall be endorsed by the sponsoring Member's Municipal Council or Regional Board;
 - (3) Each resolution should be received by the Secretary-Treasurer no later than sixty (60) days prior to the Annual General Meeting;
 - (4) Each resolution should be relative to regional issues and should not pertain to a finite local interest. Background information should be provided to support the resolution; and
 - (5) At least two weeks prior to the Annual General Meeting, the Secretary-Treasurer shall circulate all resolutions submitted in response to the "Call for Resolutions" to all Members.
- 10.5 Late Resolutions
- (1) Resolutions submitted following the expiry of the regular deadline noted in section 10.4 shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting. The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate. All late resolutions must be adopted by a Special Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.
 - (2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been

submitted by the normal deadline date outlined in section 10.4 will be considered.

- (3) Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered.
- (4) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.
- (5) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.
- (6) The Late Resolution will, after reading, be properly before the meeting, and the regular procedures for handling resolutions will apply.

10.6 The Executive will have resolutions printed and circulated to Member Representatives in the Annual Meeting Member Representatives' packets.

11. CONSIDERATION OF RESOLUTIONS

- 11.1 The Chair of the Resolutions Committee shall introduce each submitted resolution and call for discussions from the floor. The resolution will, after reading, be properly before the Members and will not require a mover or a seconder.
- 11.2 Any amendment and any motion to withdraw any resolution from consideration of the meeting must be moved and seconded from the floor.
- 11.3 Voting on resolutions shall be by show of voting card and the Chair's decision as to whether a motion is won or lost shall be final. Any Member may call for or demand a count and, if seconded, the Chair must put the question on ordering a count.
- 11.4 Any resolution that has been voted on may be reconsidered at the same meeting provided that the Member Representatives present agree by a Special Resolution of the Member Representatives in attendance at the meeting that the reconsideration is warranted because of additional or clarifying information having come to the attention that is directly relevant to the decisions of the Member Representatives in casting their votes. A resolution may only be reconsidered once. A resolution to be reconsidered may only be brought to the floor after all other resolutions have been considered.
- 11.5 It is understood that any Member of the Association may submit a resolution direct to UBCM without an endorsement of the Association.

12. AMENDMENTS TO CONSTITUTION AND BYLAWS

- 12.1 Where amendments are proposed to the Constitution and Bylaws, the following procedures shall apply:
 - (1) all proposed amendments will be submitted to the Secretary-Treasurer who will present them to the Executive;

- (2) the proposed amendments, after review by the Executive, shall be submitted to the Member Representatives of the Members of the Association at its Annual General Meeting;
- (3) the Secretary-Treasurer shall provide not less than sixty (60) days' notice to the Members of the Association of the proposed amendments to the Constitution and Bylaws; and
- (4) amendments to the Constitution and Bylaws must be approved by a Special Resolution of the Member Representatives in attendance at the meeting.

12.2 Policies and Rules

- (1) The Executive may from time to time adopt policies or implement rules which will become binding on the Members and their Member Representatives; and
- (2) The Secretary-Treasurer shall maintain a Policy Book which will include the policies adopted or the rules implemented by the Association. The Policy Book shall be open to review by all Members of the Association and their Member Representatives.

13. RULES OF PROCEDURE

- 13.1 At all times, and unless contrary to the Constitution and Bylaws of the Association, or policies or rules adopted pursuant to section 12.2, the most recent edition of Roberts Rules of Order shall be the applicable rules of procedure at all meetings of the Association.

APPENDIX "A" TO SECTION 9.7**SCHEDULE "A"**

The Annual Dues for membership in the Southern Interior Local Government Association (SILGA) per Member are \$150.00 plus \$0.03 per capita (based on most recently available Statistics Canada census information) multiplied by 10%.



Join us

Helping Canadian youth find their path to success:
A working roundtable session

You're invited to join the conversation as we shape our national youth strategy and understand the issues facing youth in Kamloops.

Date:

Tuesday, March 7, 2017

Location:

Thompson Rivers University
900 McGill Road, Kamloops, BC V2C 0C8
Multi-Media Room – Building 1
First Floor of TRU Student Residence & Conference Centre

Agenda:

9:00 a.m. Breakfast and Networking
9:35 a.m. Welcome and Opening Remarks
9:45 a.m. Roundtable Discussion
12:00 p.m. Networking Lunch
12:30 p.m. Roundtable Discussion continues
2:00 p.m. Session Wrap-up

RSVP to Scott Swan at scott.swan@rbc.com by Monday, February 27, 2017.

Parking available in Lot N. Please advise us of any food allergies.

Let's Make Someday Happen™



Sean O'Flaherty

From: David Lepsoe
Sent: Monday, February 20, 2017 9:21 AM
To: Joni Heinrich
Cc: Sean O'Flaherty; Ali Maki; Rick Berrigan; Steve Scott; Ali Maki; Brenda Murray
Subject: FW: Canada 150 Meeting

From: Robyn Cyr [<mailto:rcyr@csrd.bc.ca>]
Sent: Thursday, February 16, 2017 10:44 AM
To: Robyn Cyr <rcyr@csrd.bc.ca>
Subject: re: Canada 150 Meeting

Dear Community Partners,

This is a big year of celebration in our country and our community. The Canada 150 celebration presents an opportunity to showcase the wonderful events and activities that will be taking place throughout our communities for the 2017 year.

Many of your organizations are already planning events for this year of celebration. Shuswap Tourism would like to invite you to a networking/information session to discuss the events that will be happening in your community so that we can assist in marketing these events. We are attending consumer shows throughout BC in the next few months and we would like to be able to showcase these events to visitors that will be visiting the Shuswap region in 2017.

If you would like to discover how to work in partnership with Shuswap Tourism to market these events we invite you to be part of this networking/information meeting at the CSRD office, 555 Harbourfront Drive, Salmon Arm on Wednesday, March 22, 2017 from 10:00 am – 1:00 pm (Lunch will be included). This networking/information meeting will also be a chance for community groups to gather and share the events they have planned.

Shuswap Tourism will be creating a page on the Shuswap Tourism website that will highlight all of the Canada 150 events for the Shuswap Region. Visitors will be able to access the Canada 150 events through an adbox on the home page of the Shuswap Tourism website.

We look forward to seeing you there. Please RSVP to Stephanie Goodey at sgoodey@csrd.bc.ca or 250-833-5906 by Friday, March 10, 2017 if you would like to attend this meeting.

If there is anyone else in your community that you think should attend this meeting please let us know and we will send them a personal invitation.

Thanks
Robyn

Robyn Cyr
Economic Development Officer
Manager - Shuswap Tourism
Columbia Shuswap Film Commission
Email: rcyr@csrd.bc.ca



VILLAGE OF CHASE

Memorandum

Date: February 17, 2017
To: Councilors Egely, Lepsoe, Maki and Scott
From: Mayor Berrigan and CAO
RE: 6th Annual Together Shuswap Event – February 15, 2017

Mayor Berrigan and the CAO attended the 6th Annual Together Shuswap Event at the Splatstin Community Centre in Enderby. Over 180 people were in attendance.

The session started off with a welcome from the organizers and a keynote address by Chief Wayne Christian, Splatstin First Nations, "Reconciliation through Collaboration and Partnerships". Chief Christian spoke of historical events and highlighted the following:

- Reconciliation really means restoration of friendly relations
- That in the early 1900s, talks amongst First Nations and non-First Nations people in Canada included the statement that we needed to 'stand each other up to be great and good'
- That the Splatstin people believe in speaking for those who cannot speak for themselves including the land, water, air, creatures, that we all need to be respectful of the environment in our everyday dealings

Four Regional Initiatives were shared with the Participants:

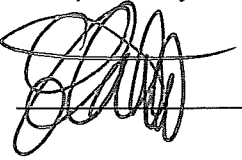
1. Shuswap Regional Trail Strategy and Roundtable (Chase is an active participant in this initiative)
2. Building Community Capacity to Address Determinants of Health – how the Health Authority and Healthy Communities is working with various groups to promote healthy living in our region – key phrase noted was, "Collaborative effort is required to address the factors that keep us well."
3. Building a Bridge out of Art – the Salmon Arm Art Gallery started a program where they join hiking/outdoor activities and capture the activities in art (photography, painting) – their logo is a hiker, with a backpack and large paintbrush as his walking staff
4. Shuswap Labour Market Research & Planning Project
Several communities and groups are engaging in this initiative that is intended to identify training needs, forecast occupation demand and invite new opportunities into those communities

Breakout sessions in the afternoon included:

- Discussion as to whether there is appetite for a region wide protocol with local governments and First Nations
- Building relationships and partnerships with non-for-profit organizations
- How to engage youth and encourage youth participation

It was a positive event, and showcased how much engagement there is in the Shuswap.

Respectfully submitted,

P.P.  _____