



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, March 22, 2016 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the March 22, 2016 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Pages 1 - 6

Resolutions:

"That the minutes of the March 8, 2016 Regular meeting of Council be adopted as presented."

4. DELEGATIONS

None

5. REPORTS

a) Mayor and Council Reports

6. UNFINISHED BUSINESS

6.1 Music on the Lake

Page 7

As requested by Council, a legal opinion was obtained regarding the involvement of members of Council in the organization of these events. A report is attached.

6.2 2016 Proposed Final Budget

Pages 9 - 14

Report from the Director of Financial Services

Resolution:

"That the five year financial plan be approved for the preparation of the Five Year Plan Bylaw."

6.3 Hysop Road Right-of-Way

Pages 15 - 17

A report from the Deputy Corporate Officer is attached.

"That the report regarding the Hysop Road right-of-way improvements plan be received for information."

6.4 Lions Club Use of the Community Hall

Pages 19 - 20

A report from the Deputy Corporate Officer is attached.

6.5 2016 Draft Strategic Plan

A copy of the draft plan based on Council's discussions will be provided.

6.6 Zoning Bylaw 812-2015-343 Shuswap Avenue

Pages 21 - 23

The above noted Bylaw has met all requirements under legislation and may now be formally adopted.

Resolution:

"That Village of Chase Zoning Bylaw 812-2015 amending Zoning Bylaw 683-2006 be adopted."

- 6.7 Public Input at Council / Committee Meetings Page 25
A report from the Deputy Corporate Officer is attached.

- 6.8 Volunteer Week Update Pages 27 - 29
A report from the Community Liaison / Deputy Corporate Officer is attached.

7. NEW BUSINESS

- 7.1 Invitation Page 31
An invitation has been extended to Council to the Haldane's 5th Annual Family Potluck on Thursday, April 14, 2016 from 4:30 – 7:00 p.m.
- 7.2 Kidney Foundation Thank you Pages 33 - 34
Correspondence has been received thanking Council for proclaiming March 10, 2016 as World Kidney Day in Chase.
- 7.3 Grant-in-aid Request Pages 35 - 37
The Working Together Pow-Wow Society is requesting a grant-in-aid for their 6th Annual pow-wow. Past grants were approved at \$250 in 2015 and \$500 in 2014.
- 7.4 Board Governance Workshop Page 39
The South Shuswap Chamber of Commerce is hosting a Board Governance Workshop at Quaaout Lodge June 11, 2016.
- 7.5 Wilderness Committee Page 41
Correspondence and an educational report entitled "Cleaning Up BC's Dirty Mining Industry" have been received.

OPPORTUNITY FOR THE PUBLIC TO DISCUSS MUNICIPAL MATTERS

RELEASE OF PREVIOUS IN CAMERA ITEMS

As covered in the 2016 Final Budget document under item 6.2 the following items were released effective March 14, 2016:

- The deferral of capital items to the 2021 budget - New Rescue Truck (\$80,000); Communications Equipment Upgrade for Fire Department (\$68,000); Memorial Park Beach Volley Ball Court (\$30,000); Mountain Sheep Park / Rock Wall (\$30,000);
- The Community Liaison role will be placed in abeyance after the budget is expended until further notice;
- The funds required for Music by the Lake will be moved from the Community Liaison 2016 budget and the remainder be deleted.

8. IN CAMERA

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and paragraph (d) regarding the security of the property of the municipality."

9. ADJOURNMENT

Resolution:

"That the March 22, 2016 Village of Chase Regular Council meeting be adjourned."



Minutes of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, March 8, 2016 at 4:00 p.m.

PRESENT: R. Berrigan
N. Egely
D. Lepsoe
A. Maki
S. Scott

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
T. Pretty, Deputy Corporate Officer
B. Lauzon, Fire Chief

Public Gallery: 7

1. CALL TO ORDER

Acting Mayor Scott called the meeting to order at 4:00 p.m.

RELEASE OF PREVIOUS IN CAMERA ITEMS

At the February 23, 2016 In Camera meeting Council made a resolution to release the following items at today's regular meeting of Council.

- **That the Village purchase the Curling Club land and building for the outstanding amount of their line of credit.**
- **That Administration is researching the legalities of helicopters landing on private property within Village boundaries.**

2. ADOPTION OF THE AGENDA

Moved by Mayor Berrigan

Seconded by Councillor Maki

"That the March 8, 2016 Village of Chase Regular Council meeting agenda be adopted as amended with the addition of Item 7.1 Update on Splash Park Project."

CARRIED

#2016/03/08_001

3. ADOPTION OF THE MINUTES

Moved by Councillor Maki

Seconded by Councillor Egely

"That the minutes of the February 23, 2016 Regular meeting of Council be adopted as presented."

CARRIED

#2016/03/08_002

Moved by Councillor Egely

Seconded by Councillor Maki

"That the minutes of the March 2, 2016 Special meeting of Council be adopted as presented."

CARRIED

#2016/03/08_003

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Len McLean queried the impact of the purchase of the Curling Club on the current budget and 5 year plan. The Director of Financial Services noted some items in the 5 year plan will likely have to be delayed to bring the net effect close to zero.

Graham Bell asked what the Village's financial contribution was to the Water Treatment Plant. The Director of Financial services did not have the exact amount but believed it to be approximately \$200,000 due to the fact the Village borrowed \$2 million in debentures which will be paid out over 25 years.

Graham Bell noted at the recent special Council meeting there was no provision for public input and that it may be a good idea to incorporate an opportunity.

Lynn Moyer expressed concern about the Music by the Lakes series that was approved at the March 2, 2016 Special meeting. Ms. Moyer expressed the opinion that if the matter involves spending tax dollars then Councillors coordinating the event shouldn't be moving or seconding a resolution nor should they vote on the matter. If they had excused themselves this resolution wouldn't have passed as both Mayor Berrigan and Councillor Egely were opposed.

Ms. Moyer used the example that when Ron Anderson was Mayor and the Recreation Society approached the Village for funding assistance he excused himself from the vote. Mayor Berrigan noted that was different as Mr. Anderson held a debenture on that loan and would eventually receive a payout so it was a clear pecuniary interest situation. Ms. Moyer stated Councillors should be free of any perceived conflict of interest as per the Local Government Act. She did not feel that the CAO overseeing spending is enough of a buffer. Mayor Berrigan did not see a conflict of interest, however, Administration will seek a legal opinion on the matter.

Graham Bell was reassured that, although Councillor Maki is assisting with marketing materials with the Music by the Lake event, she is not charging for this nor does she have a business that does this type of work.

5. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- February 24, 2016 – Physician Recruitment meeting
- February 29, 2016 – Lions Club regarding RV Park and Splash Park project
- March 1, 2016 – Economic Development Building Blocks Workshop in Sicamous through BCEDA and Ministry of Jobs, Tourism and Skills Training and Responsible for Labor Economic Development Division
- March 2, 2016 - Special Meeting of Council
- March 5, 2016 – Youth Bowl Canada Provincial Finals Welcome and throwing of the first ball
- March 6, 2016 – BC Interior Community Foundation Fundraiser
- March 7, 2016 – Strategic Planning Meeting

Councillor Egely

- February 27, 2016 – Second Annual Historic Chilli Challenge
- February 29, 2016 – Lions Club regarding RV Park and Splash Park project

- March 1, 2016 – Economic Development Building Blocks Workshop in Sicamous through BCEDA and Ministry of Jobs, Tourism and Skills Training and Responsible for Labor Economic Development Division
- March 2, 2016 - Special Meeting of Council
- March 7, 2016 – Strategic Planning Meeting
- March 7, 2016 – Meeting with Lions Club

Councillor Maki

- February 25, 2016 - Tourism Webinar through TOTA
- February 29, 2016 - Lions Club regarding RV Park and Splash Park project
- March 1, 2016 - Economic Development Building Blocks Workshop in Sicamous through BCEDA and Ministry of Jobs, Tourism and Skills Training and Responsible for Labor Economic Development Division
- March 2, 2016 - Special Meeting of Council
- March 3, 2016 - met with Councilor Lepsoe regarding Music On The Lake
- March 6, 2016 - BC Interior Community Foundation Fundraiser Dinner with Mayor Berrigan and our spouses
- March 7, 2016 - Chamber Meeting – they named the new Manager as Brenda Murray
- March 7, 2016 - Council's 2016 Strategic Planning Workshop
- March 7, 2016 - meeting with Council and Lions
- March 8, 2016 - Festival Society regarding Village Events, such as Canada Day, Cornstock and Music On The Lake

Councillor Lepsoe

- March 2, 2016 - Special Meeting of Council
- March 3, 2016 - met with Councilor Lepsoe regarding Music On The Lake
- March 5, 2016 – Curling Club AGM and dinner
- March 7, 2016 – Strategic planning

Councillor Scott

- February 27, 2016 – Judge at the Second Annual Historic Chilli Challenge
- February 29, 2016 - Lions Club regarding RV Park and Splash Park project
- March 1, 2016 – Monthly meeting with Administration and Fire Department
- March 2, 2016 – Special Council meeting
- March 7, 2016 – Strategic Planning meeting
- March 5, 2016 - Curling Club AGM and dinner

b) Staff Reports

Fire Chief

- Members have been working very hard and should be finished Exterior Operations by mid-April
- Those members who wish to advance in the Department will then proceed to Officer Training
- Recent calls have been 1 medical, 1 structure, 1 kitchen, 1 carbon monoxide and 4 rescue

Deputy Corporate Officer contractor reports:

Animal Control

- Dealt with dog attack – not major injuries – owners agreed to pay vet bill
- Dealt with complaints of dogs at large

Bylaw Enforcement

- Dealt with several routine complaints (campfire permit, unsightly premises, unlicensed vehicle)
- Business Licence checks

Community Liaison

- Working on coordinating the community Pentathlon
- Applied for grant funding for YAC
- Completion of Youth Environmental Scan which documents youth demographics and what opportunities, services and recreation facilities are available for them

Deputy Corporate Officer:

- Working on Water Conservation Strategy;
- Meetings with CAO and Community Liaison to develop potential work plan;
- Completed Council Remuneration Policy;
- Dealt with escalated complaint;
- Completed Community Hall rates and policy;
- Dealing with insurance claim;
- Drafted updated Council Procedures;
- Investigating summer advertising opportunities;
- Audited 2015 Minute Binder;
- Coordinated attendance of
- Published monthly newsletter;
- Research on queries related to Bylaws;
- Attended 2 Strategic Planning Sessions;
- Preparation for meetings of reports, Agenda's, follow up for meetings with Action items, minutes, correspondence;
- Monitored Twitter and composed tweets;
- Updates to website.

Director of Financial Services

- Preparation for annual audit and year-end financial statement preparation
- Will prepare information to be available at the Tradeshow booth that explains plans for utility billing

Chief Administrative Officer Direct Reports

Public Works

- Have been cleaning up the flower beds
- Dug out all old shrubs at the community hall and replaced dirt
- Obtaining quotes for upgrades to the Community Hall exterior for water egress protection
- Replacing and checking meters
- The sewer treatment upgrade project will be starting later in March
- Regular garbage pick-up

- Winter to spring maintenance of vehicles
- Spring street sweeping will start in the next couple of weeks

Chief Administrative Officer

- Responding to building permit applications (mostly for deck covers and structure fire rehabilitation)
- Providing information to realtors and developers regarding available land in Chase for development
- Review of Zoning matters
- Preparing reports for Council, attended Economic Development building blocks workshop, prepared for and attended Strategic Planning meeting with Council

Mayor Berrigan commended the Fire Chief for a job well done in saving the structure on Brooke Drive that recently caught fire.

Moved by Councillor Maki
Seconded by Councillor Egely

“That the March 8, 2016 Village of Chase Mayor, Council and Staff reports be received as presented.”

CARRIED

#2016/03/08_004

6. DELEGATIONS

None

7. UNFINISHED BUSINESS

7.1 Update on Splash Park Project

Moved by Councillor Maki

Seconded by Councillor Egely

“That Council designate a portion of Memorial Park to the Northwest of the existing washroom building between the washroom building and the lakeshore for the location of a future Splash Park to be funded entirely by the efforts of the Chase Lions Club.”

CARRIED

#2016/03/08_005

Mayor Berrigan explained no work would be done until all funding was in place and the entire project was ready to begin.

8. NEW BUSINESS

8.1 Cost of Water Treatment Plant

Moved by Mayor Berrigan

Seconded by Councillor Lepsoe

“That the report on the cost of the Water Treatment Plant be received for information.”

CARRIED

#2016/03/08_006

8.2 Art Holding Memorial Arena – Radio Antenna

Moved by Councillor Egely

Seconded by Mayor Berrigan

“That Council grant permission to leave the radio antenna on the roof of Art Holding Memorial Centre.”

CARRIED

#2016/03/08_007

8.3 Community Hall Renovations – Siding Cladding

Moved by Mayor Berrigan

Seconded by Councillor Maki

“That Council receive the Community Hall Renovations – Siding Cladding report for information.”

CARRIED

#2016/03/08_008

8.4 Selling Wine in Grocery Stores

Moved by Councillor Maki

Seconded by Councillor Egely

“That the correspondence from the Minister of Small Business and Red Tape Reduction Minister Responsible for the Liquor Distribution Brand and the Minister of Community, Sport and Cultural Development Minister Responsible for TransLink regarding the issuance of a limited number of licences for the sale of 100% BC wine on grocery store shelves be received as information.”

CARRIED

#2016/03/08_009

8.5 Invitation

Moved by Councillor Scott

Seconded by Councillor Egely

“That Councillor Maki attend the annual Miss Chase Excellence Pageant on April 30, 2016 as Acting Mayor in place of Mayor Berrigan who is unable to attend.”

CARRIED

#2016/03/08_010

8.6 UBCM Membership

Moved by Councillor Scott

Seconded by Councillor Egely

“That the correspondence from the Union of BC Municipalities highlighting their achievements in 2015 be received as information.”

CARRIED

#2016/03/08_011

9. IN CAMERA

Moved by Mayor Berrigan

Seconded by Councillor Maki

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) regarding the acquisition, disposition or expropriation of land or improvements.”

CARRIED

#2016/03/08_012

10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Egely

“That the March 8, 2016 Village of Chase Regular Council meeting be adjourned.”

CARRIED

#2016/03/08_013

Acting Mayor Scott adjourned the meeting at 5:53 p.m.

S. Scott, Acting Mayor

T. Pretty, Deputy Corporate Officer



MEMORANDUM

TO: Mayor and Council
FROM: Deputy Corporate Officer
DATE: March 22, 2016
RE: Legal Opinion – Perceived Conflict of Interest

BACKGROUND:

At the March 8, 2016 regular meeting of Council Administration was directed to obtain a legal opinion over a concern that the Councillors organizing the Music by the Lake series put themselves in a perceived conflict of interest situation by one of them seconding a motion that was subsequently carried.

OPINION:

We have been advised that as the Councillors interest is no more than being in favour of the events, being willing to be organizers for the events and it is an interest they have in common with other residents of the community then there is not a conflict. They do not stand to gain any more or any less than any other resident in the community who shares these interests.

RECOMMENDATION:

This report is submitted as information.

Respectfully submitted,

Original Signed
Tammi Pretty
Deputy Corporate Officer



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 10 March 2016

RE: 2016 Final Budget

ISSUE/PURPOSE

To approve the final budget as revised to record additional budget items brought forward at council meeting of 8 March 2015.

HISTORY/BACKGROUND

The following Changes have been made to the budget:

Curling Rink Acquisition estimated to cost \$550,000. Financed by \$100,000 payout of line of credit and the balance of the value will be donated to the Village. The estimated annual cost for insurance and amortization of \$18,000 added to budget annually.

To maintain five year plan the following capital items were moved to the future

Memorial Park Beach Volley Ball court	\$30,000
Mountain Sheep Park Improvements	30,000
Fire Department Communications Equipment	68,000
Rescue Truck	80,000

Community Liaison Budget of \$15,600 removed from the budget and addition of \$7,000 funding for Music in the Park for one year.

FINANCIAL IMPLICATIONS

The above changes to the budget have minimal impact upon the five year plan, with the delayed capital items covering the costs of the curling rink. The summary report on page four under total cash surplus indicates that over the five year plan we will draw down our cash surplus by \$612,700. This is the impact of the Sewer Treatment Plant work which we are funding from the accumulated surplus account. For the next three years we are drawing down our surplus to fund capital projects \$750,000 and starting in 2019 we begin to rebuild at \$70,000 per year. We are heading in the right direction

RECOMMENDATION

That the five year financial plan be approved for the preparation of the Five Year Plan Bylaw.

Respectfully submitted,

A handwritten signature in dark ink, consisting of a large, stylized 'L' followed by a horizontal line and a small flourish.

Leif Pedersen,
Director Financial Services

Village of Chase
Fund Summary by Net Department
Five Year Budget 2016 to 2020

	2016 Budget	2017	2018	2019	2020	Five Year Total
Water Fund Operations Surplus (Deficit)	(385,900)	139,100	(352,500)	(316,600)	(276,800)	(1,192,700)
Water Fund Capital						
Water Fund Amortization Offset	350,700	356,400	361,500	361,500	361,500	1,791,600
Water Fund Capital						
Reserve Transfers	0	0	0	0	0	0
Statutory Reserve Transfers	0	0	0	0	0	0
Debt Funding	0	260,000	0	0	0	260,000
Debt Payments	(48,000)	(53,200)	(58,300)	(58,100)	(57,900)	(275,500)
Disposal of assets						0
Acquisition of assets	(34,800)	(845,000)	0	0	0	(879,800)
Net Capital Transactions	(82,800)	(638,200)	(58,300)	(58,100)	(57,900)	(895,300)
Net Water Fund Surplus (Deficit)	(118,000)	(142,700)	(49,300)	(13,200)	26,800	(296,400)
Water Fund Surplus Opening Balance	(450,211)	(568,211)	(710,911)	(760,211)	(773,411)	(450,211)
WATER FUND SURPLUS CLOSING BALANCE	(568,211)	(710,911)	(760,211)	(773,411)	(746,611)	(746,611)
Wastewater Fund Operations Surplus (Deficit)	1,369,000	40,100	39,200	42,000	44,500	1,534,800
Waste Water Fund Capital						
Waste Water Fund Amortization	164,600	185,300	185,300	184,100	182,500	901,800
Waste Water Fund Capital						
Reserve Transfers	0	0	0	0	0	0
Statutory Reserve Transfers	156,000	0	0	0	0	156,000
Debt Funding	0	0	0	0	0	0
Debt Payments	(11,500)	(11,500)	(11,500)	(11,500)	(11,500)	(57,500)
Disposal of assets						0
Acquisition of assets	(1,675,000)	0	0	0	0	(1,675,000)
Net Capital Transactions	(1,530,500)	(11,500)	(11,500)	(11,500)	(11,500)	(1,576,500)
Net Waste Water Fund Surplus (Deficit)	3,100	213,900	213,000	214,600	215,500	860,100
Waste Water Fund Surplus Opening Balance	2,090,042	2,093,142	2,307,042	2,520,042	2,734,642	2,090,042
WASTE WATER FUND SURPLUS CLOSING BALANCE	2,093,142	2,307,042	2,520,042	2,734,642	2,950,142	2,950,142
Total Annual Cash Surplus/Deficit	(497,900)	(162,900)	(95,500)	74,900	68,700	(612,700)

Village of Chase
Fund Summary by Net Department
Five Year Budget 2016 to 2020

	2016 Budget	2017	2018	2019	2020	Five Year Total
General Fund Operations						
Net Property Tax Revenues	1,653,300	1,701,300	1,750,200	1,801,600	1,853,500	8,759,900
Grants	247,000	256,700	264,800	273,900	282,000	1,324,400
Legislative	(70,100)	(70,400)	(70,700)	(71,000)	(71,300)	(353,500)
General Administration	(483,800)	(472,000)	(506,000)	(495,800)	(504,700)	(2,462,300)
Fire Service	(209,600)	(217,900)	(219,200)	(220,900)	(233,800)	(1,101,400)
Rescue Service	(16,400)	(32,700)	(37,800)	(52,400)	(65,500)	(204,800)
Emergency Services	(4,000)	(4,000)	(4,100)	(4,100)	(4,200)	(20,400)
Bylaw Services	(37,500)	(37,600)	(38,200)	(38,900)	(39,700)	(191,900)
Building Inspection Services	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(57,000)
Waste Management Services	(20,300)	32,700	34,400	35,000	42,900	124,700
Planning and Development	(46,700)	(29,800)	(30,100)	(30,500)	(31,000)	(168,100)
Economic Development	(77,100)	(52,300)	(61,600)	(61,800)	(62,000)	(314,800)
Common services	(312,400)	(317,400)	(327,700)	(323,900)	(321,700)	(1,603,100)
Transportation	(429,900)	(143,500)	(454,000)	(458,700)	(144,700)	(1,630,800)
Drainage	(27,400)	(27,500)	(27,600)	(27,700)	(27,800)	(138,000)
Parks	(233,200)	(290,100)	(293,500)	(299,700)	(305,500)	(1,422,000)
Arena	(255,300)	(284,900)	(283,500)	(281,200)	(281,300)	(1,386,200)
Curling club	432,000	(18,000)	(18,000)	(18,000)	(18,000)	360,000
Community Hall	(112,800)	(115,700)	(97,600)	(98,100)	(99,500)	(523,700)
Museum	(5,700)	(5,700)	(5,700)	(5,800)	(5,800)	(28,700)
Other Facilities	(23,300)	(23,300)	(23,300)	(23,300)	(27,300)	(120,500)
Cemetery	(6,300)	(6,300)	(6,500)	(6,400)	(6,600)	(32,100)
General Fund Operations Surplus	(50,900)	(169,800)	(467,100)	(419,100)	(83,400)	(1,190,300)
General Fund Capital						
General Fund Amortization Off	580,200	619,500	626,000	634,000	646,000	3,105,700
General Fund Capital transactions						
Reserve Transfers	230,000	(28,800)	(45,000)	(45,000)	(45,000)	66,200
Statutory Reserve Trans	0	0	0	0	0	0
Debt Funding	0	123,800	0	0	0	123,800
Debt Payments	(109,500)	(87,500)	(87,500)	(87,500)	0	(372,000)
Disposal of assets	86,200	0	0	0	0	86,200
Acquisition of assets	(1,119,000)	(691,300)	(285,600)	(208,900)	(691,200)	(2,996,000)
Net Capital Transactions	(912,300)	(683,800)	(418,100)	(341,400)	(736,200)	(3,091,800)
Net General Fund Surplus (Deficit)	(383,000)	(234,100)	(259,200)	(126,500)	(173,600)	(1,176,400)
General Fund Surplus - Opening	(420,028)	(803,028)	(1,037,128)	(1,296,328)	(1,422,828)	(420,028)
GENERAL FUND SURPLUS CLOSING	(803,028)	(1,037,128)	(1,296,328)	(1,422,828)	(1,596,428)	(1,596,428)

Village of Chase
Fund Summary by Net Department
Five Year Budget 2016 to 2020

	2016 Budget	2017	2018	2019	2020	Five Year Total
WASTE WATER FUND SURPLUS						
Opening Balance	2,090,042	2,093,142	2,307,042	2,520,042	2,734,642	2,090,042
Operating Surplus	1,369,000	40,100	39,200	42,000	44,500	1,534,800
Amortization Add Back	164,600	185,300	185,300	184,100	182,500	901,800
Debt Payments	(11,500)	(11,500)	(11,500)	(11,500)	(11,500)	(57,500)
Funds Received	1,522,100	213,900	213,000	214,600	215,500	2,379,100
Reserve transfers	156,000	0	0	0	0	156,000
Debt Funding	0	0	0	0	0	0
Disposal of Assets	0	0	0	0	0	0
Asset Acquisition	(1,675,000)	0	0	0	0	(1,675,000)
Funds Expended	(1,519,000)	0	0	0	0	(1,519,000)
Closing Balance Waste Water	2,093,142	2,307,042	2,520,042	2,734,642	2,950,142	2,950,142
TOTAL CASH SURPLUS						
Opening Balance	1,219,803	721,903	559,003	463,503	538,403	1,219,803
Operating Surplus	932,200	9,400	(780,400)	(693,700)	(315,700)	(848,200)
Amortization Add Back	1,095,500	1,161,200	1,172,800	1,179,600	1,190,000	5,799,100
Debt Payments	(169,000)	(152,200)	(157,300)	(157,100)	(69,400)	(705,000)
Funds Available	1,858,700	1,018,400	235,100	328,800	804,900	4,245,900
Reserve transfers	386,000	(28,800)	(45,000)	(45,000)	(45,000)	222,200
Debt Funding	0	383,800	0	0	0	383,800
Disposal of Assets	86,200	0	0	0	0	86,200
Asset Acquisition	(2,828,800)	(1,536,300)	(285,600)	(208,900)	(691,200)	(5,550,800)
Funds Expended	(2,356,600)	(1,181,300)	(330,600)	(253,900)	(736,200)	(4,858,600)
Net Annual Cash Surplus	(497,900)	(162,900)	(95,500)	74,900	68,700	(612,700)
Closing Balance Cash Surplus	721,903	559,003	463,503	538,403	607,103	607,103

Village of Chase
Fund Summary by Net Department
Five Year Budget 2016 to 2020

	2016 Budget	2017	2018	2019	2020	Five Year Total
ACCUMULATED CASH SURPLUS						
GENERAL FUND DEFICIT						
Opening Balance	(420,028)	(803,028)	(1,037,128)	(1,296,328)	(1,422,828)	(420,028)
Operating Surplus	(50,900)	(169,800)	(467,100)	(419,100)	(83,400)	(1,190,300)
Amortization Add Back	580,200	619,500	626,000	634,000	646,000	3,105,700
Debt Payments	(109,500)	(87,500)	(87,500)	(87,500)	0	(372,000)
Funds Received	419,800	362,200	71,400	127,400	562,600	1,543,400
Reserve transfers	230,000	(28,800)	(45,000)	(45,000)	(45,000)	66,200
Debt Funding	0	123,800	0	0	0	123,800
Disposal of Assets	86,200	0	0	0	0	86,200
Asset Acquisition	(1,119,000)	(691,300)	(285,600)	(208,900)	(691,200)	(2,996,000)
Funds Expended	(802,800)	(596,300)	(330,600)	(253,900)	(736,200)	(2,719,800)
Closing Balance General Fund	(803,028)	(1,037,128)	(1,296,328)	(1,422,828)	(1,596,428)	# (1,596,428)
WATER FUND DEFICIT						
Opening Balance	(450,211)	(568,211)	(710,911)	(760,211)	(773,411)	(450,211)
Operating Surplus	(385,900)	139,100	(352,500)	(316,600)	(276,800)	(1,192,700)
Amortization Add Back	350,700	356,400	361,500	361,500	361,500	1,791,600
Debt Payments	(48,000)	(53,200)	(58,300)	(58,100)	(57,900)	(275,500)
Funds Received	(83,200)	442,300	(49,300)	(13,200)	26,800	323,400
Reserve transfers	0	0	0	0	0	0
Debt Funding	0	260,000	0	0	0	260,000
Disposal of Assets	0	0	0	0	0	0
Asset Acquisition	(34,800)	(845,000)	0	0	0	(879,800)
Funds Expended	(34,800)	(585,000)	0	0	0	(619,800)
Closing Balance Water Fund	(568,211)	(710,911)	(760,211)	(773,411)	(746,611)	# (746,611)



Village Of Chase Administrative Report

TO: Mayor and Council

FROM: Deputy Corporate Officer

DATE: March 22, 2016

RE: Hysop Road Right of Way

ISSUE/PURPOSE

In September, 2015 Council passed a resolution stating:

“That the plan presented to beautify the Hysop Road access right-of-way be brought to Village of Chase Council for approval once public consultation has been obtained.”

Some public input has been received in response to letters sent to properties in the immediate area. As we are now approaching the time when work will be able to take place Administration plans the following public consultation process in response to Council’s previous direction.

IMPLEMENTATION

1. Letters will be sent to all residents who have a post office box within the Village by way of a “mail-drop” through Canada post.
2. A notice will be published in the Sunflower the weeks of April 8th and 15th
3. A notice will be put on the website and notice sent by way of social media.
4. The plan will be enlarged and several copies will be left in Council Chambers the week of April 18, 2016. There will be comment cards available.
5. On Thursday, Friday and Saturday, April 21 – 23, 2016 staff will be on site from 10:00 a.m. to 12:00 noon for those wishing to provide verbal comments or ask additional questions.

APRIL 2016

3	4 Mail drop to residents via Canada Post	5	6	7	8 Notice in Sunflower	9
10	11 Notice on website and via social media	12	13	14	15 Notice in Sunflower	16
17	18 Plan on display - Comment cards available	19 Plan on display - Comment cards available	20 Plan on display - Comment cards available	21 Plan on display – staff available 10 -12	22 Plan on display – staff available 10 -12	23 Plan on display – staff available 10 -12

Once we have completed the feedback process Administration will approach Council with a report and recommendations.

RECOMMENDATION

This report is provided to Council for information.

Respectfully submitted,

Original Signed

Tammi Pretty
Deputy Corporate Officer



GENTECH ENGINEERING INC. CIVIL ENGINEERING (250) 832-7662									
Drawn	JLA	HYSOP ROAD CHASE, BRITISH COLUMBIA		Project No. CS15-1617		Dwg. No. OPT-1		REV. -	
Date	2015-07-15	POTENTIAL PARK LAYOUT OPTIONS		No.		Date		Description Revisions	
Scale	1:500			By		App'd			

NOTES:
1) PROPERTY LINES SHOWN ARE COMPOSITE LINES AND ARE FOR VISUAL PURPOSES ONLY



MEMORANDUM

TO: Mayor and Council

FROM: Deputy Corporate Officer

DATE: March 22, 2016

RE: Lions use of Community Hall

ISSUE:

In 2013 and 2014 the Lions Club paid \$1,300 for the use of the Community Hall for a variety of meetings, dinners, events and fundraisers.

In 2015 Council passed the following Resolution

“That the matter regarding the Lions Club 2015 rental fees be referred back to Administration and bring forward once storage rental fees have been incorporated into the Village of Chase Community Hall rental policy.”

Council has informally discussed that in recognition of the Lions contributions to the community storage rental rates not be implemented at this time.

HISTORY / BACKGROUND:

Although the rental rates for the Hall have been increased they will still not generate enough revenue to cover even 50% of the cost to keep the facility running. In order to avoid increasing taxes any more than possible, unfortunately, fees must be charged to users of the facility.

In 2015 the Lions Club hosted 18 days of meetings in room B, 7 days of Bingo in the upper hall, plus a total of 11 other events (pancake breakfasts, dinners and dances). The total cost at the rates in effect at the time would have been \$3,190.

To date in 2016 they have plans to host 24 meetings plus a total of 9 other events. Fees are waived for events that do not have a cover charge and are for the sole benefit of residents of the community. Costs would be:

\$1,782.50 (if no cover charge for pancake breakfasts)

\$2,312.50 (with cover charge)

OPTIONS:

1. That the Lions Club pays \$1,300 to cover costs to use the Community Hall in 2015.
2. That the Lions Club pays \$1,300 to cover costs to use the Community Hall for 2016.
3. That the Lions Club pays \$1,000 to cover costs to use the Community Hall for all currently booked items in 2016 and that any additional events be charged at the approved not for profit user rates.

RECOMMENDATION:

That the Lions Club pays \$1,300 to cover costs to use the Community Hall in 2015; AND
Further that the Lions Club pays \$1,000 to cover costs to use the Community Hall for all
currently booked items in 2016, with additional events charged at the not for profit user rates.

Respectfully submitted,

Original Signed

Tammi Pretty
Deputy Corporate Officer

VILLAGE OF CHASE
Bylaw No. 812 - 2015

A Bylaw to Amend the Village of Chase Zoning Bylaw No. 683-2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683–2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683-2006;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as “Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 812 - 2015”.
2. Village of Chase Zoning Bylaw No. 683-2006, is hereby amended by adding the following use to Section 6.51 of the C-3 Service Commercial zone specifically pertaining to Lot 4, District Lot 517, Kamloops Division Yale District Plan 4801, PID 010-425-161:
 - “Enclosed self-storage and Recreational Vehicle Storage”
 - “Single Family Dwelling”

All other provisions of Section 6.51 remain in full force and effect.

READ A FIRST TIME THIS 13th DAY OF October, 2015

READ A SECOND TIME THIS 13th DAY OF October, 2015

PUBLIC HEARING HELD THIS 3rd DAY OF November, 2015

READ A THIRD TIME THIS 10th DAY OF November, 2015

Approved by the Ministry of Transportation pursuant to Section 52 (3) (a) of the Transportation Act

Original signed

November 30, 2015

Ministry of Transportation Signature

Date

ADOPTED THIS

DAY OF

2015

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer



MEMORANDUM

TO: Mayor and Council

FROM: Deputy Corporate Officer

DATE: March 22, 2016

RE: Public input at all Council meetings

HISTORY / BACKGROUND:

On December 14, 2016 Council approved the 2016 Meeting Schedule which provided the opportunity for members of the public to speak on current Agenda items at the beginning of the meeting on the 2nd Tuesday of the month and to speak on municipal matters at the end of the Council meeting on the 4th Tuesday of the month.

The point was recently raised that this does not allow members of the public to have input on Special unscheduled meeting Agenda items.

OPTIONS:

In order to allow for public participation it may be prudent to have a standing Agenda item for all Open Council / Committee meetings whereby public input on current Agenda items is always available. This is not meant to be a forum for debate but simply extending the opportunity for members of the public to have their say at all open meetings.

An alternate position is taken by Kelowna who provide few opportunities for direct public input to council during a meeting other than the statutory obligations. The reasoning behind this (supported by successive councils over many years) is council meetings are for conducting city business and there are alternate ways for members of the public to interact with their elected representatives.

There is the option in Kelowna's Council procedure bylaw for council to hear from the public during a meeting, or to hold a COTW meeting to hear from the public should they wish to do so, on any topic.

The updated Council Procedures Bylaw is ready to be brought forward to Council once this matter has been decided.

RECOMMENDATION:

1. The Council Procedures Bylaw is updated to reflect recent changes as per the 2016 Council Meeting Schedule with the addition of an opportunity for members of the public to speak at the beginning of any open Council / Committee meeting or matter related to that agenda.
2. The Council Procedures Bylaw is updated to reflect the recent changes as per the 2016 Council Meeting Schedule.

Respectfully submitted,

Original Signed
Tammi Pretty, Deputy Corporate Officer



MEMORANDUM

TO: Mayor and Council

FROM: Community Liaison / Deputy Corporate Officer

DATE: March 22, 2016

RE: Volunteer Week Update

ISSUE / PURPOSE:

In Chase and area there are more than 30 sports, clubs, organizations, and non-profit groups that rely on volunteers to operate and provide services and programs to residents and visitors. If each one of these groups had five people that volunteered 2 hours per week that would be a total of 15,600 volunteer hours per year! That is the equivalent of 8 people working full time providing volunteer services.

HISTORY / BACKGROUND:

Statistics Canada completed a Canada Survey of Giving, Volunteering and Participating (CSGVP) study, which was conducted on a sample of people aged 15 and over, totaling 15,482 respondents in 2010 and 21,827 respondents in 2007. This 2010 study indicated that "10% of volunteers accounted for 53% of all volunteer hours given to non-profit and charitable organizations. They dedicated more than 390 hours to their volunteer activities, the equivalent of at least 10 weeks in a full-time job".

The study asked if respondents had experienced various types of community involvement while in school. Results confirm that people are much more likely to be volunteers after they leave school when they have had this kind of early life experience:

- being active in student government;
- one or both parents doing volunteer work in the community;
- being active in a religious organization;
- doing some kind of volunteer work;
- seeing someone they admired helping others;
- going door-to-door to raise money for a cause or organization;
- belonging to a youth group, such as Guides, Scouts, 4-H club, or choir;
- participating in an organized team sport.

April 10 to April 16, 2016 is National Volunteer Week, a time to celebrate and thank our dedicated volunteers.

OPTIONS:

Volunteer Week is fast approaching and a number of initiatives are being planned. Council's input on these items is welcome. It would be an honour if Council were able to attend the events and provide a few words.

The major activities would include:

Tree Planting Ceremony:

Celebrate the 2016 theme that “volunteers are the roots of strong communities” by planting a tree in honor of all the community volunteers who make Chase a more desirable place to live. The tentative date is Thursday, April 14, 2016 to the park designated for this ceremony. The purpose is to keep Chase’s community roots strong.

Tea and Dessert Volunteer Appreciation Event:

Host a tea and dessert volunteer appreciation event on Friday, April 15th from 7:00-9:30 pm. to recognize and celebrate all volunteers in Chase! There will be a multitude of desserts available, as well as entertainment. We are hopeful schedules will allow Council to present the plaque in recognition of outstanding community service by a group or organization.

Additional initiatives:

- A full page ad from Mayor and Council in Sunflower thanking volunteers and outlining events taking place that week;
- Personal thank you cards from Council to groups and organizations who rely on the support of their volunteers;
- An ad in the Connector of which 32,000 copies are delivered through Kamloops This Week, Canada Post and numerous drop off locations;
- A signed Proclamation proclaiming April 10 – 16, 2016 as Volunteer Week in the Village of Chase.

RECOMMENDATION:

This report is provided for information.

Respectfully submitted,

Original Signed





Village of Chase

A Proclamation

NATIONAL VOLUNTEER WEEK

April 10-16, 2016

WHEREAS: 13.3 million Canadian volunteers give their time to help others, contributing 2.1 billion volunteer hours per year, on average giving 156 hours a year; and

WHEREAS: volunteering can build self-esteem, develop life-long skills, strengthen community, and improve health and well-being; and

WHEREAS: Chase has more than 30 sports, clubs, organizations, and non-profit groups that rely on volunteers to operate and provide services and programs to residents and visitors, contributing more than 15,600 hours per year; and

WHEREAS: the collective result of the work done by our community volunteers makes Chase a more desirable place to live.

NOW THEREFORE: We hereby proclaim April 10 – 16, 2016 as

“NATIONAL VOLUNTEER WEEK”

in the Village of Chase, in the Province of British Columbia,
this 22nd day of March, 2016.

Mayor Rick Berrigan

You are invited to
Haldane's 5th Annual
Family Potluck.

Thursday, April 14th, 2016
4:30-7:00pm
in the
School Gymnasium.

RSVP: Ali, Jeri or Nancy by April 8th, 2016
at (250) 679-3269

PO Box 173
Chase, B.C.
V0E 1M0
March 14/16

Dear Mayor and Village Council,

On behalf of the B.C. And Yukon Kidney Foundation I wish to express our gratitude for your decision to proclaim March 10 as World Kidney Day in our village of Chase.

There are a few citizens of our community using dialysis to treat their disease and I myself fortunately received a transplant three years ago. I recently met a first nations senior who has just started to work with the renal clinic at RIH and another young lady new to Chase is doing the same.

All of us living in our wonderful village that are kidney patients truly appreciate your willingness to make the proclamation for World Kidney Day and to assist in improving the awareness of our citizens regarding the disease. The proclamation is certainly well stated and thorough. Hopefully next year a similar proclamation can be made for the whole month as March is Kidney Month nation wide.

Yours sincerely,



S. Bruce Nelson
Kidney Foundation
member and volunteer



Vision

Kidney health, and improved lives of all people affected by kidney disease

Mission

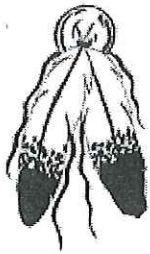
The Kidney Foundation of Canada is the national volunteer organization committed to reducing the burden of kidney disease through;

- funding and stimulating innovative research;
- providing education and support;
- promoting access to high quality healthcare; and
- increasing public awareness and commitment to advancing kidney health and organ donation.

Guiding Principals

As a leading national health charity, the Foundation is committed to:

- research excellence;
- maximizing kidney transplantation;
- prevention, early detection and comprehensive care;
- facilitating community involvements and public contributions;
- effective collaboration with others;
- volunteers and staff partnership;
- transparent, ethical and responsible stewardship.



Working Together Pow-wow Society

PO Box 628, Chase, BC, V0E 1M0 FAX:(250) 679-8779

Lucille Martin (President) Ph:(250) 679-8098 Cell:(250) 819-1508

RECEIVED
Village of Chase

MAR 14 2016

March 10, 2016

Original _____
File _____
Copy _____
Agenda _____

Attention:

Chase Village

To Whom It May Concern:

The "Working Together Pow-wow Society" (Number S-57964) is a registered non-profit society. We are a small First Nations society based out of Chase, BC, within the Neskonlith Indian Reserve. Our community sits along both sides of the Thompson River, which is approximately 7 kms west of Chase, British Columbia, Canada, close to the spectacular views of Shuswap Lake.

We will be hosting our 6th annual traditional pow-wow on June 24th, 25th and 26th, 2016 at the Neskonlith community pow-wow harbour and grounds. A traditional pow-wow is a festive celebration that welcomes everyone to join us and feel united through the First Nation's culture. Our traditional pow-wow provides free-of-charge breakfasts and dinners for our guests from Saturday morning to Sunday evening. This event will include free admission and camping all weekend. We only ask that people join our celebration before we all go into our busy summer season.

As you may know it takes a lot to plan and organize an event like this. We are anticipating 500 people to attend within our three-day pow-wow. There are many areas that need financial support. We, as a society, would greatly appreciate the support of your company with a monetary contribution towards the "Working Together Pow-wow Society". We are also fund raising in other ways (ie. raffle tickets, 50/50, etc.) so we can raise enough money to host this event that will enrich unity through song, dance and culture.

All Businesses, Organizations, Families, or Individuals will be thanked and recognized in the "Working Together Pow-wow Society" weekend program booklet, and also mentioned during the honouring ceremony at the pow-wow festivities. If you are able to make a donation of support towards this year's pow-wow please make a cheque payable to:

"Working Together Pow-wow Society" PO Box 628, Chase, BC, V0E 1M0

We sincerely appreciate your time,

Lucille Martin (President)





Working Together 6th Annual Traditional POWWOW

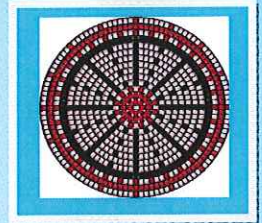
June 24, 25 & 26, 2016

Neskonlith Powwow Grounds
(7km west of Chase, BC)

Host Drum: Star Child, Vancouver

MC: Gord Cuthbert, Vancouver

Arena Director: Everett White, Arizona



Specials:

Tiny Tots – mixed

Junior Girls – mixed

Junior Boys Grass

Mens Grass

Womens Golden Age

Mens Golden Age

Registration Table:

- Vendors/booths
- Drummers
- Dancers
- Hand drum contest
- Drum group contest
- Princess & Lil Brave Pageant
- Lahal tourney
- Bingo @Nesk Hall
- Texas Hold'em

**Powwow Society
will have a
Bannock Booth**

Only concession
permitted selling
Bannock during
this event

Loonie Auction
Table

**Grand Entry
@7pm Friday**

*Everyone
Welcome to attend*



~ Free Admission & Free Camping ~

The Working Together Powwow Society will be serving Saturday / Sunday
breakfast & Saturday supper at Neskonlith Hall free of charge.

Powwow Committee & Chief/Council are NOT responsible for lost, stolen or
injuries while attending this event.

Absolutely No Drugs or Alcohol allowed on the grounds.
Security on Grounds Full-Time

Contact Informtaion

Lucille Martin Ph: (250) 819-1508 Ph: (250) 679-8098

E: snjootli@rocketmail.com

Order of Business
Page 36 (22Mar2016)

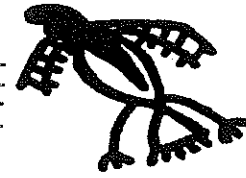
RECEIVED
Village of Chase

MAR 14 2016



Neskonlith Indian Band

Box 318, Chase, BC
Phone (250) 679-3295 Fax (250) 679-5306
www.neskonlith.org



March 3, 2016

To whom it may concern

Re: Letter of Support

Please accept this letter of support for Working Together Pow-wow Society on behalf of the Neskonlith Indian Band Chief and Council to host their **6th Annual** Traditional POW Wow on June 24, 25, 26, 2016.

The Working together POW wow Society will provide an opportunity to help promote and sustain our traditions and culture through such a positive and uplifting event. This POW wow is a celebration for our community and surrounding area to come together and celebrate before the busy summer season.

Neskonlith Indian Band is committed to supporting the Socety with their traditional culture efforts.

Should you require additional information, please contact the Neskonlith Indian Band at the above address.

Sincerely,

Neskonlith Indian Band
Chief Judy Wilson,

On behalf of the Council,

Councillor Joan Hooper
Councillor Fay Ginther
Councillor Arthur Anthony
Councillor Duane Manuel
Councillor Louis Thomas

BOARD GOVERNANCE WORKSHOP

WITH GOVERNANCE TRAINER DEB MCLELLAND

Date: Saturday June 11, 2016

Time: 8:30 am ~ 1:00 pm

Where: Quaaout Lodge

Talking Rock Resort

Little Shuswap Lake Rd, Chase

Cost: \$82 Per Person Includes Lunch Buffet



This five hour governance workshop delivers clear teaching on the components of governance and how to make organizations efficient and relevant. During the workshop, attendees will learn the seven components of governance, running effective board meetings, roles & responsibilities, succession planning and more.

Deb McLelland has served on many boards over the past 35 years. She has studied board governance for more than 15 years and has become the go-to person for non-profits throughout BC on matters of Board Governance. Her lively presentations are suited for any organization that wants to learn about and apply best practices in governance. Deb is a Past President of the BC

Chamber Executives board & currently serves as VP of the Chamber of Commerce Executives of Canada

.....
**TO REGISTER
CALL**

250.515.0002
.....

SOUTH SHUSWAP CHAMBER OF COMMERCE

SOUTHSHUSWAPCHAMBER.COM



**WILDERNESS
COMMITTEE**

NATIONAL OFFICE
46 E. 6th Avenue,
Vancouver, BC V5T 1J4

Toll Free: 1-800-661-9453

In Vancouver: (604) 683-8220

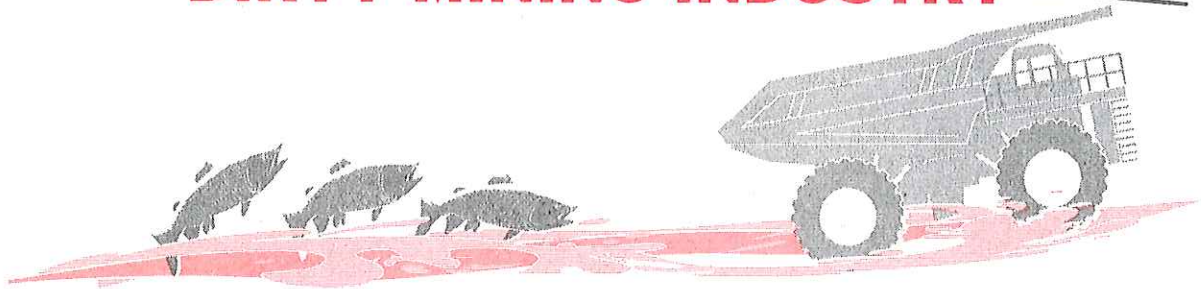
WildernessCommittee.org

VANCOUVER • VICTORIA • WINNIPEG • TORONTO

CLEANING UP BC'S DIRTY MINING INDUSTRY

FEB 15 2016

Original
File
Copy
Agenda



February 12, 2016

Dear Mayor and Council,

Enclosed is the Wilderness Committee's latest educational report, entitled **Cleaning Up BC's Dirty Mining Industry**.

In this publication, you'll learn why we're calling for British Columbia to ban the outdated and dangerous practice of holding a watery slurry of toxic mine waste behind towering earthen dams. Dams like this run the risk of failing – like the one at the Mount Polley Mine did in 2014.

We are asking for environmentally safer mine practices and stronger enforcement, and for BC mining companies to contribute to a mining clean-up fund. We want sensitive areas made off-limits to protect existing businesses and residential areas from mining's harmful effects.

This is all common sense as far as we are concerned. Our provincial government must ensure that the mining industry is not creating a mess – and when it does pollute, the BC government must ensure that the mining industry uses its own dollars to repair the damage.

Cleaning up BC's dirty mining industry is urgent, especially because of its impacts on the wild salmon that are critically important to health and culture in our province. People who fish for and eat wild salmon must be protected from the ill effects of mine pollution in salmon-bearing waters.

I encourage you to take the time to read this report, and see why we're calling on BC's premier to ban mine tailings ponds and clean up the province's mining industry.

If you are interested in discussing this campaign further, please give me a call at 1-800-661-9453 (604-683-8220 in Metro Vancouver). You may also reach me by email at joe@wildernesscommittee.org

Together we can ensure that our communities and waterways stay clean and healthy!

For the wild,

Joe Foy

National Campaign Director