



AGENDA

Regular Meeting of the Council of the Village of Chase held in the
Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, April 26, 2016 at 4:00 p.m.

In order to respect the governance process, questions and comments on items not covered under item 5 "Public Input on Current Agenda Items" will be taken as part of item 9 "Opportunity for Public to Discuss Municipal Matters".

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the April 26, 2016 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Pages 1 - 7

Resolutions:

"That the minutes of the April 12, 2016 regular meeting of Council be adopted as presented."

4. DELEGATIONS

Brent Ashby, Partner, KPMG

Presentation of the 2015 annual audited Financial Statements

Resolution:

"That the Village of Chase 2015 audited Financial Statements presented by Brent Ashby of KPMG be accepted."

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. REPORTS

a) Mayor and Council Reports

7. UNFINISHED BUSINESS

7.1 Costs to attend Shuswap Tourism 2016 Spring Launch

Members of Council recently attended the Shuswap Tourism Spring Launch event at Quaaout Lodge. Dinner was provided. Council is being asked to consider a resolution for travel costs to be reimbursed for members of Council that took their own vehicles to the event.

7.2 Bylaw 814-2015 Village of Chase Water & Sewer Frontage Tax Repeal

Page 9

The Bylaw was given first, second and third reading December 8, 2016.

Resolution:

"That the Village of Chase Water and Sewer Frontage Tax Repeal Bylaw No. 814-2015 be adopted."

7.3 Community Hall Rate Update

Pages 11 - 12

A report from the Deputy Corporate Officer is attached.

- 7.4 Development Variance Application #1 - 2016 Pages 13 - 17
At the April 12, 2016 regular meeting Council directed Administration to proceed with the public notification process. This has now been completed. A memo to accompany this item will be available prior to the meeting.

Prior to Council considering this variance request, the Mayor will ask if anyone in the gallery wishes to make comments on this item.

- 7.5 Rain Barrels – Local Purchasing Opportunity
Administration will have further information on this item at the meeting.

8. NEW BUSINESS

- 8.1 2016 Revenue Anticipation Bylaw Pages 19 - 20
A report from the Director of Financial Services is attached.
- 8.2 Property Tax Rates Pages 21 - 24
A report from the Director of Financial Services is attached.
- 8.3 Five Year Financial Plan Bylaw Pages 25 - 30
A report from the Director of Financial Services is attached.
- 8.4 Amendment to Fire Service Bylaw
The Chief Administrative Officer will address this item.
- 8.5 Elections BC Page 31
Correspondence has been received from Elections BC regarding the 2017 Provincial Elections. The Community Hall has been booked for those dates.
- 8.6 Transportation and Accommodation Services Pages 33 - 34
Correspondence has been received from the Minister of Community, Sport and Cultural Development.
- 8.7 CUPE Local 900 – National Day of Mourning April 28, 2016 Pages 35 - 36
A request has been received to consider flying the flags at half-mast April 28, 2016 in recognition of workers killed in the workplace.
- 8.8 Chase Secondary School BCAA Play Here Grant Pages 37 - 38
CSS us seeking Council's support of their application to BCAA Play Here Grant to fund a garden / green space at the school.

Resolution:

“That Administration write a letter of support for Chase Secondary School’s application for the BCAA Play Here Grant.”

- 8.9 Chase Hamper Society Page 39
The Chase Hamper Society has had had a change to their Executive members.
- 8.10 Chase & District Skate Park Society Pages 41 - 42
The Society has received funding to host a Moonlight Movie Night Monday, August 22, 2016 at 7:00 p.m. They plan to hold the event in Memorial Park and turn it into an afternoon of fun for families.

They are requesting support by way of having any important underground lines flagged, ensuring sprinkler systems are shut off 2 hours prior to event until 3:00 a.m. August 23, 2016 and keeping the public washrooms open until 11:00 p.m.

8.11 Together Shuswap Event Postponement Pages 43 - 44

The Together Shuswap event initially scheduled for May 11, 2016 has been postponed.

8.12 Videotaping Council meetings Page 45

Correspondence has been received requesting Council consider having meetings videotaped and rebroadcast on the local Mascon Community Channel.

9. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

10. RELEASE OF IN CAMERA ITEMS

None

11. IN CAMERA

None

12. ADJOURNMENT

Resolution:

"That the April 26, 2016 Village of Chase Regular Council meeting be adjourned."



EXTRA AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, April 26, 2016 at 4:00 p.m.

7. UNFINISHED BUSINESS

- 7.6 Stop Signs along Pine Street
The Mayor will introduce this item.

8. NEW BUSINESS

- 8.13 Requisitions received from TNRD and TRHD
A report from the Director of Financial Services is attached.
- 8.14 Fire Department Regulations Bylaw Amendment – Training Level
A report from the Chief Administrative Officer is attached.
- 8.15 Legion Candlelight Vigil
The Legion is requesting a road closure on May 6, 2016 from 7:00 p.m. to 7:45 p.m. as part of their Candlelight Vigil.
- 8.16 Invitation to Legion Candlelight Vigil
Mayor and Council are invited to attend the Legion Candlelight Vigil.



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, April 12, 2016 at 4:00 p.m.

PRESENT:

R. Berrigan
N. Egely
D. Lepsoe
A. Maki
S. Scott

DRAFT

In Attendance:

J. Heinrich, Chief Administrative Officer
L. Pederson, Director of Financial Services
T. Pretty, Deputy Corporate Officer

Public Gallery:

4

1. CALL TO ORDER

Acting Mayor Maki called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Mayor Berrigan

Seconded by Councillor Scott

“That the April 12, 2016 Village of Chase Regular Council Agenda be adopted as amended with the addition of item 7.5 Opening times of Memorial Park washrooms and additional information on Item 8.16.”

CARRIED

#2016/04/12_001

3. ADOPTION OF THE MINUTES

Moved by Councillor Egely

Seconded by Councillor Scott

“That the minutes of the March 22, 2016 Regular meeting of Council be adopted as corrected.”

CARRIED

#2016/04/12_002

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Graham Bell

- The response of the CAO to the “buy local” correspondence was very good.
- What portion of the budget is dedicated to local shopping?
- Do contractors of major projects use local sub-contractors?
 - Mayor Berrigan – a list of local people was provided to the contractor who worked on the wharf upgrade and they did use some.
 - CAO – local trades-people were employed to work on the Water Treatment Plant and this has been discussed with the contractor for the Sewer Treatment Plant.

5. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- March 23 – lunch with Minister Stone and Chamber of Commerce
- March 24 – Hospital Board meeting

- March 24 – TNRD Board meeting
- March 29 – meeting with Jason Tomlin, TNRD Emergency Services Supervisor and Joni Heinrich, CAO
- March 29 – visited the Lions RV Park with Council, CAO and Public Works Supervisor
- April 2 – attended funeral of Debbie Chamberlain, past volunteer with the Chase Fire Department
- April 7 – TNRD Board meeting

Councillor Egely

- March 23 – lunch meeting with Minister Stone and Chamber of Commerce
- March 24 – meeting with Festival Society
- March 29 – visited the Lions RV Park with Council, CAO and Public Works Supervisor
- April 6 – Tradeshow meeting

Councillor Lepsoe

- March 23 – lunch meeting with Minister Stone and Chamber of Commerce
- April 9 – as part of the Trail Mix Project where the Scatchard Hiking Trails will be featured in the Salmon Arm Art Gallery this summer. Accompanied the photographer to Odins Lookout to take pictures of the sheep.
- April 11 – Adams River Salmon Society Strategic Planning Session

Councillor Maki

- March 23 - met with Brock Endean from the Festival Society regarding Canada Day, Cornstock and MOTL
- March 23 - attended Chamber Luncheon with Todd Stone
- March 24 - attended Festival Society AGM
- March 29 - visited the Lions RV Park with Council, CAO and Public Works Supervisor
- March 30 - met with Chamber Manager regarding MOTL
- April 4 - attended monthly Chamber meeting
- April 6 - met with Councillor Egely and DCO Pretty regarding Shuswap Experience Trade Show booth
- April 6 - met with Natalie from Underwood regarding Dine Local campaign for MOTL

Councillor Scott

- March 29 - visited the Lions RV Park with Council, CAO and Public Works Supervisor
- April 5 – attended monthly Fire Department meeting

b) Staff Reports

Director of Financial Services

- Caught up on outstanding reports for Council
- Audit is complete and a presentation will be provided at the next meeting
- Working on 2016 property taxes

Deputy Corporate Officer

A copy of the full report is part of the public Agenda package. Highlights include completion of Village wide mail drop for Hysop right of way open house; working with RCMP to coordinate Town Hall meeting; submitting letter of support for Skatepark Society grant application and working with Councillors Maki and Egely regarding the Village booth at the Tradeshow (meetings, created survey, magnet mock-up, rain barrel research), monthly newsletter, social media management.

Chief Administrative Officer

A copy of the full report is part of the public Agenda package. Public Works is getting ready for spring by weeding, preparing beds, etc. The side streets need to be swept again at a later date as they were not done to the standard expected.

Highlights for the CAO include regular meetings with Mayor to discuss various matters, participation in BC Rural Network Board meeting to discuss potential economic development ideas for Chase and other rural communities, finalized Council's strategic plan for 2016, liaised with Lions Club regarding Splash Park proposal and RV park matters, dealt with several staffing matters and met with managers/Fire Chief on several occasions to discuss departmental issues and continuing to negotiate with developers regarding proposal 76 lot strata subdivision on Aylmer Road.

Moved by Councillor Scott

Seconded by Councillor Egely

"That the Village of Chase Mayor, Council and staff reports be accepted for information."

**CARRIED
#2016/04/12_003**

6. DELGATIONS

Terra Lundy recently submitted an email to Council expressing concern about the significant rise in user fees for the Community Hall. She agreed the rates needed to be raised but perhaps consideration was not made with regard to groups who are not out to make a huge profit but simply want to cover their costs and provide a community service.

Mayor Berrigan assured her that, as she had booked the Hall for the entire year prior to the rate increase, the original rates would be honoured. He further requested Administration to research this issue and report back to Council.

7. UNFINISHED BUSINESS

7.1 Code of Conduct Policy

This item was previously brought to Council and referred back to Administration for further refining.

Moved by Councillor Egely

Seconded by Councillor Scott

"That the Village of Chase Code of Conduct Policy be adopted, as presented, effective immediately."

**CARRIED
#2016/04/12_004**

- 7.2 Volunteer Week Update
Moved by Councillor Scott
Seconded by Councillor Egely
"That the Village of Chase Volunteer Week update report be accepted as information."
CARRIED
#2016/04/12_005

- 7.3 Invasive Species Signage
Moved by Mayor Berrigan
Seconded by Councillor Egely
"That the mock-up signage to be put up at the two motorized boat launches in the Village of Chase be received for information."
CARRIED
#2016/04/12_006

- 7.4 Report on Metered Utility Test Billings
Moved by Mayor Berrigan
Seconded by Councillor Scott
"That the report regarding metered utility test billings for the Village of Chase be referred back to Administration for further adjustments."
CARRIED
#2016/04/12_007

8. NEW BUSINESS

- 8.1 Town Hall Meeting to Address Recent Criminal Activity in Chase
Mayor Berrigan noted in response to the recent concerns regarding criminal activity the Village has partnered with the RCMP to set up a Town Hall meeting. This will be an educational meeting as well as an opportunity to alleviate fears that may have been fostered amongst members of the community. The meeting is set for Friday, April 22, 2016, 7:00 p.m. at the Curling Rink.
- 8.2 Fire Department – Alternative Personal Protective Equipment
The CAO has done further research on this item and discussed it with the Fire Chief. It does not need to be discussed at this time.
- Moved by Mayor Berrigan
Seconded by Councillor Egely
"That the issue of alternative personal protective equipment for the Village of Chase Fire Department will not be considered at this time."
CARRIED
#2016/04/12_008
- 8.3 CPR Rail Crossings – Required Upgrades
As the Village owns the roads the municipality is required to pay for a large portion of the costs associated with the crossings. CPR has agreed that, if required, repayments can be over a 5 year period.
- Moved by Mayor Berrigan
Seconded by Councillor Scott
"That the report regarding the Village's costs for upgrades to the rail crossings at Pine Street and Aylmer Road be received as information."
CARRIED
#2016/04/12_009

- 8.4 Development Variance Application #1 - 2016
Moved by Councillor Scott
Seconded by Councillor Egely
"That Council authorizes Administration to proceed with the public notification process associated with the Development Variance permit application #1 – 2016, giving notification of Council's intent to consider the variance request at its meeting of April 26, 2016."
CARRIED
#2016/04/12_010
- 8.5 Development Permit Application #1 – 2016 Home Hardware
Moved by Mayor Berrigan
Seconded by Councillor Egely
"That Council issues Development Permit #1 – 2016 with the requirement that the property owner provides for additional vegetative screening adjacent to the Trans Canada Highway."
CARRIED
#2016/04/12_011
- 8.6 Road Closure Request – Fire Department Hose Testing
Moved by Councillor Scott
Seconded by Councillor Egely
"That Council permits the closure of the 800 block of Okanagan Avenue (between Coburn and Chase Streets) on Sunday April 17, 2016 from 8:00 a.m. to 6:00 p.m. for Fire Department hose testing."
CARRIED
#2016/04/12_012
- 8.7 Rain Barrels – Local Purchasing Opportunity
Moved by Councillor Maki
Seconded by Councillor Egely
"That the matter of obtaining rain barrels for residential purchase be referred back to Administration."
CARRIED
#2016/04/12_013
- 8.8 Secwepemc Cultural Community Day
Moved by Mayor Berrigan
Seconded by Councillor Egely
"That the flyer advising the Secwepemc Cultural Community Day being held at Quaaout Lodge on Monday, April 18, 2016 be received for information."
CARRIED
#2016/04/12_014
- 8.9 Working Together 6th Annual Traditional PowWow
Mayor Berrigan will speak at the event on Saturday, June 25, 2016. Council members will liaise with Councillor Lepsoe to ensure there is someone available to carry the Village of Chase flag each day of the event.
- 8.10 2016 SILGA Resolution
Moved by Councillor Scott
Seconded by Councillor Egely
"That the correspondence from the City of Kelowna regarding their SILGA resolution be received as information."
CARRIED
#2016/04/12_015

8.11 Local Choice

Moved by Mayor Berrigan

Seconded by Councillor Egely

"That the correspondence regarding an initiative which would allow local governments in BC to design their own elections be received as information."

CARRIED

#2016/04/12_016

8.12 Hiring Local Query

Moved by Mayor Berrigan

Seconded by Councillor Scott

"That the correspondence from a concerned citizen regarding hiring local and the subsequent reply from the Chief Administrative Office be received for information."

CARRIED

#2016/04/12_017

8.13 Chamber of Commerce

Moved by Councillor Egely

Seconded by Councillor Scott

"That the correspondence thanking the Village of Chase for membership renewal and outlining the benefits of being a member of the Chamber of Commerce be received as information."

CARRIED

#2016/04/12_018

8.14 Farmers Market

Moved by Mayor Berrigan

Seconded by Councillor Maki

"That the correspondence from the Farmers Market be referred back to Administration to contact them and ensure they are aware they are still required to contact the Curling Club about usage."

CARRIED

#2016/04/12_019

8.15 Chase Secondary Grad Fashion Show

Moved by Councillor Maki

Seconded by Councillor Egely

"That Administration arrange for a gift basket to be put together as a donation to the silent auction for the 2016 Chase Secondary Grad Fashion Show being held April 28, 2016."

CARRIED

#2016/04/12_020

8.16 Chase Blades Ice Hockey Request

Moved by Councillor Scott

Seconded by Councillor Egely

"That the request for financial assistance for the Chase Blades Ice Hockey Club be denied as the Village of Chase is not in the position to fund Adult Hockey competitions."

CARRIED

Councillor Lepsoe opposed

#2016/04/12_021

OPPORTUNITY FOR THE PUBLIC TO DISCUSS MUNICIPAL MATTERS

Graham Bell

- Queried how the individual parcel tax is calculated.
 - Based on frontage

Len McLean

- Thinks the communication items that have been put in the Sunflower from the Village office are a good tool.

RELEASE OF PREVIOUS IN CAMERA ITEMS

Released earlier in agenda under item 8.1

9. IN CAMERA

None

10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Egely

“That the April 12, 2016 Village of Chase Regular Council meeting be adjourned.”

CARRIED
#2016/04/12_022

Acting Mayor Maki adjourned the meeting at 5:41 p.m.

A. Maki, Acting Mayor

T. Pretty, Deputy Corporate Officer

VILLAGE OF CHASE

Bylaw No. 814 - 2015

A Bylaw to Repeal Bylaw No. 265 - A Bylaw to Impose a Sanitary Sewer Frontage Tax on Owners of Land and to repeal Bylaw No 486 – A Bylaw to Impose a Tax on Frontage on Owners of Land (Water Frontage Tax).

WHEREAS, under the authority of the Community Charter, the Council for the Village of Chase may by bylaw make changes to the manner in which revenues are raised to fund its operations,

And Whereas it is the intention of council to fund all of its Water Services and Waste Water Services by levying a combination of flat rate charges and consumption charges for Utilities

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, hereby enacts as follows:

1. This Bylaw may be cited as the Village of Chase Water and Sewer Frontage Tax Repeal Bylaw No 814-2015
2. “Bylaw No. 265 a bylaw to impose a Sanitary Sewer Frontage Tax on Owners of Land” and any amendments thereto is hereby repealed in its entirety.
3. “Bylaw No. 486 a bylaw to impose a Tax on Frontage on Owners of Land” and any amendments thereto is hereby repealed in its entirety.

READ A FIRST TIME THIS 8th DAY OF December, **2015.**

READ A SECOND TIME THIS 8th DAY OF December, **2015.**

READ A THIRD TIME THIS 8th DAY OF December, **2015.**

ADOPTED THIS DAY OF , **2016.**

Mayor

Deputy Corporate Officer

MEMORANDUM

TO: Mayor and Council

FROM: Deputy Corporate Officer

DATE: April 26, 2016

RE: Community User Groups using Community Hall

HISTORY / BACKGROUND:

On January 12, 2016 Council adopted the new Community Hall Policy which applies different rates to the general public and to not for profit user groups.

Recently Council became aware that there are groups of users who do not fall under the definition of not for profit, however, they do provide a valuable service to the community. These user groups would include groups who are considered to contribute to healthy habits such as fitness or dance and keep their fees very low to simply cover travel and equipment costs.

OPTIONS:

This wording in the current Policy can easily be adapted so the not for profit user rates apply to these particular groups.

Current wording in Policy:

Non-Profit Organization is a group of individuals joined together on a non-profit basis or a non-profit organization incorporated under the Society Act of BC. To be eligible for the Non-Profit rate, the following conditions must apply:

- Membership of the group is open and available to any Village of Chase resident;
- The purposes and practices of the group are not contrary to the BC Human Rights Act or the group is not involved in the promotion of unlawful activities;
- The purpose of the group will enrich the community;
- Must have exclusive control of the booked time and be able to directly pay the rental fees;
- Must be legally responsible and liable for all activities related to the event;
- Must direct any net profit from the event to the purposes of the non-profit organization;
- May employ or contract others on a "fee for service" for the delivery of the event.

Suggested changes:

Non-Profit Organization is a group of individuals joined together on a non-profit basis, cost recovery basis or a non-profit organization incorporated under the Society Act of BC. To be eligible for the Non-Profit rate, the following conditions must apply:

- Membership of the group is open and available to any Village of Chase resident;
- The purposes and practices of the group are not contrary to the BC Human Rights Act or the group is not involved in the promotion of unlawful activities;
- The purpose of the group will enrich the community;
- Must have exclusive control of the booked time and be able to directly pay the rental fees;
- Must be legally responsible and liable for all activities related to the event;
- Must direct any net profit from the event to the purposes of the non-profit organization;

- May employ or contract others on a “fee for service” for the delivery of the event.
- If it is an organization operating on a cost recovery basis approval of Non-Profit status will be at the discretion of Senior Management.

RECOMMENDATION:

1. That the updated ADM22 – Community Hall Policy be implemented effective April 27, 2016.

Respectfully submitted,

Original Signed
Tammi Pretty, Deputy Corporate Officer

Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: CAO

DATE: April 12, 2016

RE: Application to Vary provisions of Village of Chase Zoning Bylaw
1025 Okanagan Avenue - DVP #1-2016

ISSUE/PURPOSE

To obtain approval from Council to proceed with public notification for the application to vary Section 4.9 of the Village's Zoning Bylaw pertaining to vision clearances at intersections and Section 6.9 pertaining to the maximum height of accessory buildings.

OPTIONS

- 1. Authorize Administration to proceed with the public notification process associated with DVP application #1-2016. This process involves notifying residents within a 50 meter radius of the subject property. No public hearing is held for such a situation, although Council may if it wishes hear from anyone at the meeting at which it will consider the variance.**
- 2. Do not authorize Administration to proceed with the public notification process.**

BACKGROUND

The owner of 1025 Okanagan Avenue wishes to construct a detached garage and carport as an accessory use to the principal building, adjacent to the lane backing onto the property. (see drawing #1 attached)

The owner is requesting consideration of two variances to the Village's Zoning Bylaw:

1. Section 4.9 of the Bylaw provides regulations for vision clearances at intersections. It states that nothing is to obstruct vision clearance in the area bounded by the intersection parcel lines at a street or lane corner, and a line joining points alongside parcel lines 6.0 meters from their point of intersection (see drawing #2 attached).

The proposed carport structure will be constructed such that:

- One support post will extend into the 6m vision clearance area by 0.15 meters (0.5 feet/6 inches)
- The proposed carport roofline (overhang) will extend into the 6m (19.69 feet) vision clearance area by 1.32 meters (4.3 feet)

(see drawing#3 attached)

This variance request proposes to have a minor effect in terms of traffic negotiating the corner from Shaw Street onto the laneway. While the vision clearance will be obstructed by one carport post to a maximum distance of 6 inches, the vision clearance will not be obstructed by the overhang of the carport roof, except in exceptional cases where a very large vehicle is turning from Shaw Street onto the laneway.

2. Section 6.9 of the Bylaw requires the maximum building height for an accessory building be 5 meters (16.4 feet).
 - The property owner hopes to construct an enclosed garage which is proposed to be a height of 5.59 meters (18.3 feet) in height – this is a difference in height of 0.59 meters or 2.65 feet

In a technical context, this variance request does not post any safety concerns. The variance request may have an effect on neighbouring property views.

RECOMMENDATION

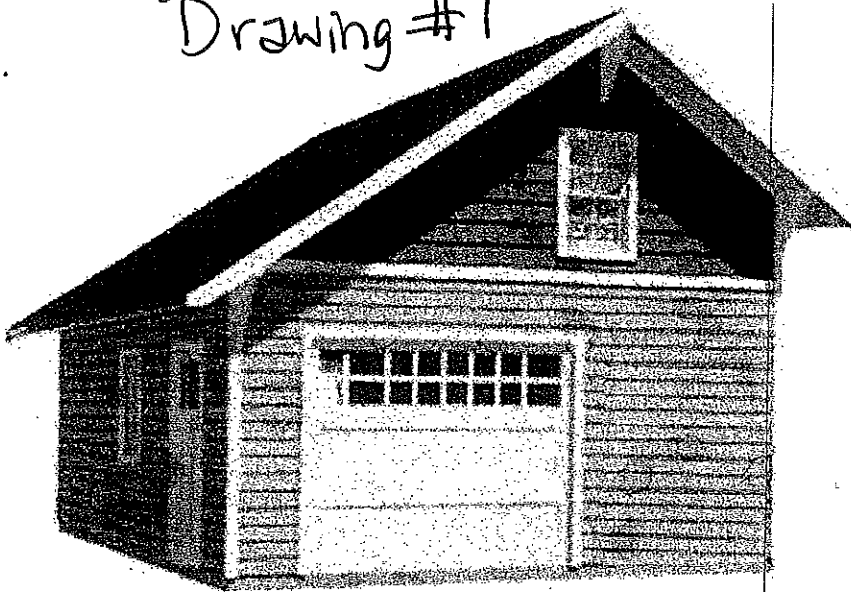
That Council authorizes Administration to proceed with the public notification process associated with the Development Variance permit application #1-2016, giving notification of Council's intent to consider the variance request at its meeting of April 26, 2016.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

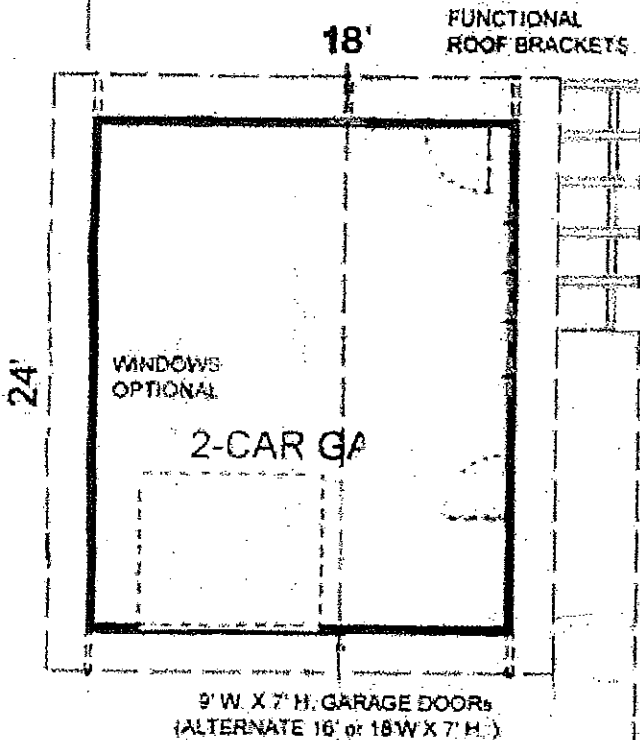
7. Drawing #1

ADJUSTED PLAN



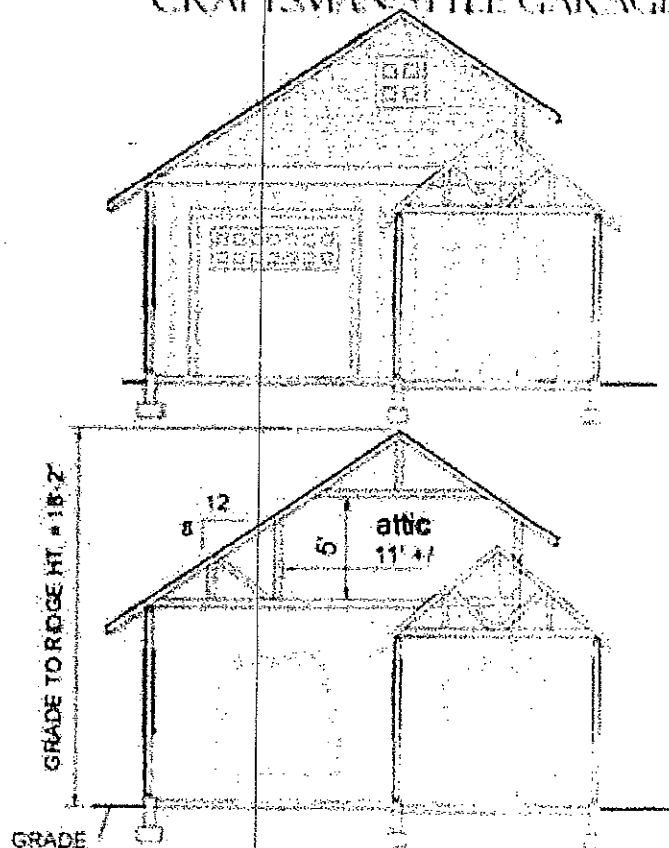
PLAN #576-14 CRAFTSMAN-STYLE GARAGE

NOTATIONS INCLUDED TO
ALLOW WRITING IN AN
ALTERNATE DEPTH DIMENSION
ON THE FLOOR PLAN (34' MAX.)



FLOOR PLAN
PROPOSED
CARPORT

CONCRETE FOUNDATION
PLAN INCLUDES FTG./STEM WALL
OR MONOPOUR SLAB/FTG/



CROSS-SECTION

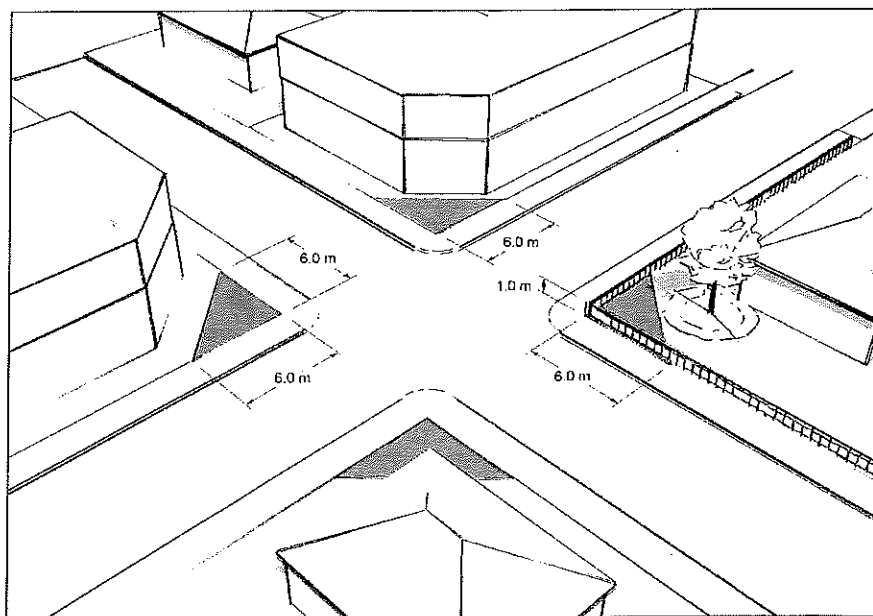
BEHM DESIGN PLAN #576-14

TO ORDER PLANS CALL 1-800-210-6776

Drawing#2

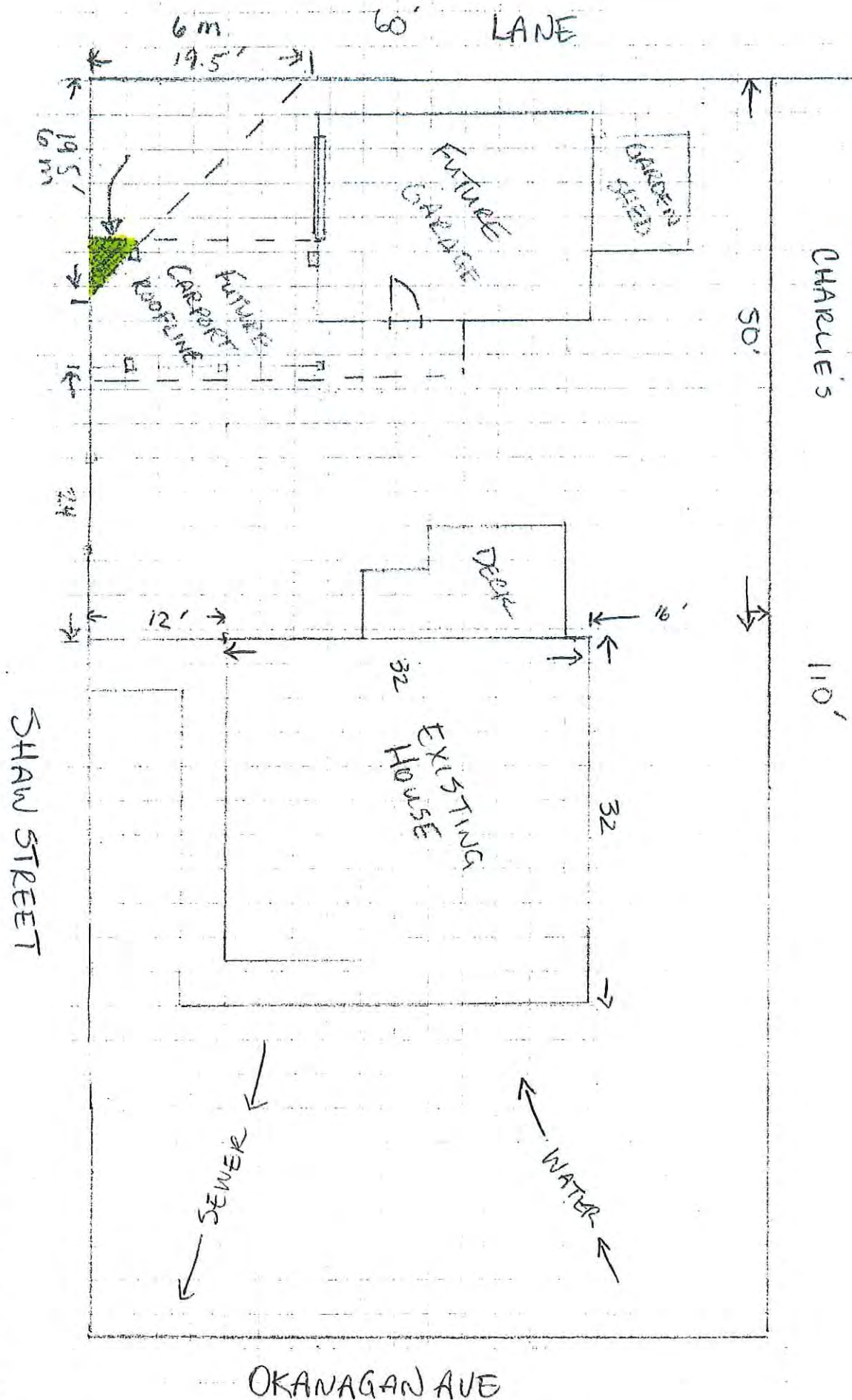
4.9 VISION CLEARANCE AT INTERSECTIONS

In any zone, no fence, wall or structure shall be erected to a height greater than 1.0 metre and no hedge, bush, shrub, tree or other growth shall be maintained or allowed to grow so as to obstruct vision clearance in the area bounded by the intersecting parcel lines at a street or lane corner and a line joining points along side parcel lines 6.0 metres from their point of intersection.



Drawing #3

7a.)



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 20 April 2016

RE: 2016 Revenue anticipation Bylaw

ISSUE/PURPOSE

To provide interim funding for municipal operations temporarily in the event that revenues are delayed in arrival.

HISTORY/BACKGROUND

This type of loan is utilized to provide bridge funding. Major portions of municipal revenue are not received until June of each year. When a municipality is engaged in a major project major expenditure will be made anticipating grant revenues in the future. This could cause an overdraft of funds, and the bylaw provides for the use of a line of credit to bridge the cash short period. The loan must be repaid annually and may not roll over from year to year.

FINANCIAL IMPLICATIONS

In the event that the loan is required, the interest rate is minimal and will not have any impact upon the overall budget.

RECOMMENDATION

That first, second, and third readings be given to Bylaw 815 – 2016 Revenue Anticipation Bylaw.

Respectfully submitted,

Original Signed
Leif Pedersen, Director Financial Services

**VILLAGE OF CHASE
BYLAW NO. 815 – 2016
REVENUE ANTICIPATION BORROWING BYLAW
A BYLAW TO AUTHORIZE BORROWING OF MONEY IN ANTICIPATION OF REVENUE**

WHEREAS the municipality may not have sufficient money on hand to meet the current lawful expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the Village of Chase provided that the total of the outstanding liabilities does not exceed the sum of;

- a) The whole amount remaining unpaid of taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediate preceding year; and
- b) The whole amount of any sums of money remaining due from other governments;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled **ENACTS AS FOLLOWS:**

1. This bylaw may be cited as “REVENUE ANTICIPATION BORROWING BYLAW NO. 815 - 2016.
2. The Council is hereby authorized and empowered to borrow upon the credit of the Village of Chase from a financial institution, the sum of up to Two million dollars (\$2,000,000),
3. That money so borrowed shall be used solely to meet the lawful expenditures of the Village of Chase,
4. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the authorized signing officers.
5. When collected, revenues from property taxes must be used to repay the money borrowed under this bylaw.

READ A **FIRST** TIME THIS DAY OF , 2016

READ A **SECOND** TIME THIS DAY OF , 2016

READ A **THIRD** TIME THIS DAY OF , 2016

ADOPTED THIS DAY OF , 2016

Rick Berrigan, Mayor

Tammi Pretty, Deputy Corporate Officer



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 20 April 2016

RE: Property Tax Rates

ISSUE/PURPOSE

To establish the property tax rates required to raise the \$1,566,000 budget for property tax revenues for the 2016 budget.

HISTORY/BACKGROUND

Council has embarked upon a program of fiscal restraint in budgeting for expenditures. Raising taxes at 3% per year will bring our annual budgets back into balance over a five year program ending in 2019. During the 2016 budget discussions an increase in the taxes of 3.50% was approved. The tax rate in the bylaw reflects this increase.

The assessments for 2016 have increased \$13.5 million over 2015, with \$1 million being live growth from construction and renovations. Major industry declined by \$275,000 while residential rose by \$13 million and business increased by \$700,000. The overall assessment variation does not fluctuate significantly.

Class 1	Residential	85.31%
Class 2	Utilities	.22%
Class 4	Major Industry	7.48%
Class 6	Business and Other	6.93%
Class 8	Recreation/Not for Profit	0.04%
Class 9	Farm	0.02%

FINANCIAL IMPLICATIONS

The recommended rates produce the following revenues

Class 1	Residential	4.2298 mills	\$1,157,179
Class 2	Utilities	40.0000 mills	28,654
Class 4	Major Industry	5.5000 mills	131,970
Class 6	Business and Other	11.0788 mills	246,097
Class 8	Recreation/Not for Profit	9.3299 mills	989
Class 9	Farm	16.2210 mills	1,143

Total taxes \$1,566,032

RECOMMENDATION

That bylaw 819-2016 to establish 2016 Property taxation rates for Municipal, Regional District and Regional Hospital District purposes be given first, second and third reading.

Respectfully submitted,

Original Signed

Leif Pedersen,
Director Financial Services

VILLAGE OF CHASE

Bylaw No. 819-2016

To establish 2016 Property Taxation Rates for Municipal, Regional District and Regional Hospital District Purposes

WHEREAS the Community Charter requires that a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a) The municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan; and
- b) The amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body,

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled, enacts as follows:

- 1. The following rates are hereby imposed and levied for the year 2016:
 - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in Column A of Schedule "A" attached to and forming part of this Bylaw shall apply.
 - b) For regional district purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column B of Schedule "A", attached to and forming part of this Bylaw shall apply.
 - c) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column C of Schedule "A", attached to and forming part of this Bylaw shall apply.
- 2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
- 3. This Bylaw may be cited as "Village of Chase Tax Rates Bylaw No. 819-2016".

READ A FIRST TIME THIS DAY OF May, 2016

READ A SECOND TIME THIS DAY OF May, 2016

READ A THIRD TIME THIS DAY OF May, 2016

ADOPTED THIS DAY OF May, 2016

Mayor, R. Berrigan

Chief Administrative Officer, J. Heinrich

VILLAGE OF CHASE

Bylaw No. 819-2016 Schedule "A"

2016 Property Taxation rates
For Municipal, Regional District and Regional Hospital District purposes.

Tax Rates (dollars of tax per \$1,000 of taxable value)

		Column A	Column B	Column C
PROPERTY CLASS	Class Number	GENERAL MUNICIPAL	REGIONAL DISTRICT	REGIONAL HOSPITAL
Residential	1	4.2298	1.2567	0.4626
Utilities	2	40.0000	4.3984	1.6193
Major Industry	4	5.5000	4.2727	1.5730
Business and Other	6	11.0788	3.0789	1.1335
Recreation/Non-Profit	8	9.3299	1.2567	0.4626
Farm	9	16.2210	1.2567	0.4626

Village of Chase
Bylaw No. 816-2016
2016 to 2020 Financial Plan
Schedule “B” – Statement of Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
 - (a) revenue from property value taxes;
 - (b) revenue from parcel taxes;
 - (c) revenue from fees;
 - (d) revenue from other sources;
 - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2016.

In 2016, grants, included in the “Other Sources” line in Table 1, form a major proportion of revenue for the Village. Chase has been very fortunate to secure over 1.0 million dollars from the Canada – British Columbia Building Canada Fund which will pay for two-thirds of the new Waste Water Treatment Plant. Construction of the plant will begin in 2016 and will be completed during the year. A new garbage truck will be ordered in 2016 and will be funded from reserves set aside for the purpose from funds generated by the solid waste utility fees.

Property taxation, the largest revenue source, offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

Objective

In 2016 the Village will implement its new metered billing rates based on water consumption. Council is considering the change over from Parcel Taxes for a portion of the utility service to full funding from user fees. This reduces water tax by \$100,000 and sewer tax by \$200,000 per year which will be moved to the utility billing system. The Village will continue to increase the water utility rates until the revenues fully fund the costs of providing the service.

Policies

- Where possible, the Village will supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited, primarily residential, property tax base.
- Based on the above statement, the Village will be reviewing and revising user fees to ensure that they are adequately meeting both the capital and operating costs of the services for which they are collected.
- The metered water system has produced test utility billings during 2015 to evaluate the system processes and obtain customer feedback regarding the billing assumptions made. All of the defective meters have been replaced and we have arranged to have several commercial meters upgraded or replaced. It is anticipated that metered utility billings will begin in April 2016.
- All utility bylaws will be reviewed and amended with the intention of simplifying billing procedures and setting guidelines for users.

Table 1 – 2016 Revenue Sources		
Revenue Source	Amount	Percentage of Total
<u>Property Taxes</u>	<u>\$1,566,000</u>	<u>22</u>
<u>Parcel Taxes</u>	<u>0</u>	<u>0</u>
<u>Fees</u>	<u>1,116,400</u>	<u>15</u>
<u>Other Sources</u>	<u>4,572,400</u>	<u>63</u>
<u>Borrowing</u>	<u>0</u>	<u>0</u>
Total	\$7,254,800	100

DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property tax rates among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

Municipalities generally

Our only “Major Industry” class, Adams Lake Lumber, is exempted from any Village of Chase property tax rate increases, as the Letters Patent by which their property was incorporated into the Village of Chase requires that the tax rate to be used is set by the provincial “Taxation (Rural Area) Act Regulation”. The “Utility” class is also determined by the province under that same regulation and we are already using the maximum tax rate allowed and therefore it cannot change.

Objective

- The amount of taxes to be collected from the “Residential”, “Business and Other”, “Recreation/Non-Profit” and “Farm” classes will increase by about 3.5 % in 2016. This will be reviewed in future as user fees are implemented

to offset property taxes. Council will conduct a review of the tax multiples utilized by the village to determine if they are still appropriate.

Policies

- The Village will supplement its revenues from user fees and charges to keep property tax increases to a minimum.
- The Village will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community and create new jobs.
- The Village will regularly review the tax rates and revenues relative to the expenses incurred within each property class.

<u>Table 2 - Distribution of Property Taxes</u>		
<u>Property Classification</u>	<u>% of Total Property Taxation</u>	<u>Value</u>
<u>Residential (1)</u>	<u>73.90%</u>	<u>1,157,200</u>
<u>Utilities (2)</u>	<u>1.83%</u>	<u>28,600</u>
<u>Major Industry (4)</u>	<u>8.43%</u>	<u>132,000</u>
<u>Business and Other (6)</u>	<u>15.71%</u>	<u>246,100</u>
<u>Recreation / Non-Profit (8)</u>	<u>0.06%</u>	<u>1,000</u>
<u>Farm (9)</u>	<u>0.07%</u>	<u>1,100</u>
<u>Total All Sources</u>	<u>100.00%</u>	<u>1,566,000</u>

PERMISSIVE TAX EXEMPTIONS

The Village has adopted a Permissive Tax Exemption policy in 2015 which provides guidelines for applications and review by council of those applications to determine the nature and the purpose of the exemptions being given. Council considers the following criteria before granting permissive tax exemptions:

- The tax exemption must demonstrate benefit to the community and residents of the Village by enhancing the quality of life economically, socially and/or culturally.
- The goals, policies and principles of the organization receiving the exemption must be consistent with those of the Village.
- The organization receiving the exemption must be a registered non-profit organization or government institution.
- Permissive tax exemptions will be considered in conjunction with:
 - (a) Other assistance being provided by the Village;
 - (b) The potential demand for Village services or infrastructure arising from the property; and
 - (c) The amount of revenue that the Village will lose if the exemption is granted.

Objective

- The Village will continue to provide permissive tax exemptions to non-profit societies, agencies and government institutions providing services to the community.
- The Village will consider the benefits to the community being provided by the recipients of the exemptions.
- The Village will consider additional permissive tax exemptions as allowed under the *Community Charter*.
- Council will review the level of permissive tax exemptions being granted and determine if the value granted is appropriate.

Policies

- The new policy was in effect for 2015. The process will be reviewed and any changes required to improve accountability and provide fair access to the exemptions will be considered by council in the future.

Goal of Council

A major goal of this council is to improve the village's financial situation over the next several years. In pursuit of this goal council did make major cuts to its operating budget expenditures in 2016 and deferred several capital projects beyond the five year plan while maintaining a tax increase. Council is maintaining the direction of the village finances to begin to provide future funding for asset repair and replacement with less reliance on senior government funding.

**VILLAGE OF CHASE
BYLAW NO. 816 – 2016**

A Bylaw to Adopt the Village of Chase 2016 – 2020 Financial Plan

WHEREAS the Community Charter requires that municipalities must establish a five year financial plan that is adopted annually by bylaw;

NOW THEREFORE the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule “A”, Village of Chase 2016 to 2020 Financial Plan and Schedule “B” Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2016 to 2020 inclusive
2. This Bylaw may be cited as “Village of Chase 2016 to 2020 Five Year Financial Plan Bylaw No. 816-2016”.

READ A FIRST TIME THIS th DAY OF _____, 2016

READ A SECOND TIME THIS th DAY OF _____, 2016

READ A THIRD TIME THIS th DAY OF _____, 2016

ADOPTED THIS _____th DAY OF _____, 2016

Mayor, R. Berrigan

Chief Administrative Officer, J. Heinrich

VILLAGE OF CHASE

Bylaw No. 816-2016
2016 to 2020 Financial Plan
Schedule "A"

Revenues	2016	2017	2018	2019	2020
Property Taxes	\$1,566,000	\$1,613,000	\$1,661,000	\$1,711,000	\$1,762,000
Payments in Lieu of Taxes	11,300	11,600	11,900	12,200	12,500
Utility Tax	38,000	38,000	37,500	37,500	37,000
Interest and Penalties on taxes	38,000	38,700	39,800	40,900	42,000
Collection of taxes for Other Governments	1,816,600	1,852,600	1,889,100	1,926,100	1,964,600
Grants	2,038,300	1,153,000	327,500	337,200	346,000
Fees					
Other Revenue Own Sources	343,900	355,700	364,300	373,100	381,600
Water utility	344,000	378,000	415,000	456,000	501,000
Waste Water utility	428,500	432,500	436,500	441,500	445,500
Other Revenues	9,000	7,000	6,000	5,000	5,000
Development Cost Charges	124,000	0	0	0	325,000
Disposal of Tangible Capital Assets	86,200	0	0	0	0
Transfers from Reserves					
General	255,000	16,200	0	0	0
Water utility	0	0	0	0	0
Waste Water utility	156,000	0	0	0	0
Proceeds from Borrowing	0	383,800	0	0	0
Total Revenues	7,254,800	6,280,100	5,188,600	5,340,500	5,822,200
Expenditures					
Payment of taxes to Other Governments	1,816,600	1,852,600	1,889,100	1,926,100	1,964,600
Legislative services	96,100	96,400	96,700	97,000	97,300
Corporate services	536,900	533,700	557,300	546,600	556,100
Municipal Enforcement	53,600	53,700	54,400	55,200	56,000
Fire service	232,100	241,100	243,000	245,400	258,900
Rescue service	24,400	40,700	46,000	60,600	73,900
Emergency services	4,000	4,000	4,100	4,100	4,200
Planning	49,200	32,300	32,600	33,000	33,500
Economic Development	93,900	78,700	79,100	79,600	80,200
Common Services	312,400	317,400	327,700	323,900	321,700
Transportation	457,300	471,000	481,600	486,400	497,500
Parks & Recreation	740,200	750,900	735,000	739,900	747,400
Solid Waste	250,500	207,700	213,200	219,800	219,100
Water	734,700	753,900	767,500	772,600	777,400
Sewer	379,500	392,400	397,300	399,500	401,000
Other	44,000	44,200	44,400	44,500	48,700
Capital Expenditures					
General	1,119,000	691,300	285,600	208,900	691,200
Water	34,800	845,000	0	0	0
Sewer	1,675,000	0	0	0	0
Deduct Amortization	(1,095,500)	(1,161,200)	(1,172,800)	(1,179,600)	(1,190,000)
Debt Repayment	147,000	152,200	157,300	157,300	69,400
Leases	22,000				
Transfers to Reserves					
General	25,000	45,000	45,000	45,000	45,000
Water					
Sewer					
Total Expenditures	7,752,700	6,443,000	5,284,100	5,265,800	5,753,100
Annual Cash Surplus/(Deficit)	(497,900)	(162,900)	(95,500)	74,700	69,100
Transfers (to)/from Surplus	497,900	162,900	95,500	(74,700)	(69,100)
Financial Plan Balance (will be \$0)	\$0	\$0	\$0	\$0	\$0

April 18, 2016

Rick Berrigan
Mayor of Chase
826 Okanagan Avenue
Chase, BC V0E 1M0

Dear Mayor:

I am writing to request your support as Elections BC begins preparations for the 41st provincial general election on May 9, 2017.

Later this year, District Electoral Officers in each of the province's 87 electoral districts will begin contacting community halls, recreation centres, fire halls, public libraries and other municipal facilities to confirm their availability for use as voting places. Once availability has been confirmed, District Electoral Officers will work with the managers of these facilities to ensure that appropriate security and logistics controls are planned.

Voting days for the 2017 provincial election include advance voting on April 29-30 and May 3-6, as well as general voting on May 9. The hours for each day of voting are 8:00 a.m. to 8:00 p.m.

If you require more information, please do not hesitate to contact Nancy Southcott, Manager, Electoral Operations, at 250-356-8884 or by email at nancy.southcott@elections.bc.ca.

I hope you will make note of the dates mentioned above and that you will share this information with the appropriate representatives for the facilities in your community. I appreciate your assistance in making the voting process accessible to British Columbians.

Sincerely,



Anton Boegman
Deputy Chief Electoral Officer (Electoral Operations)
British Columbia

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April 8, 2016

Ref: 166815

His Worship Mayor Rick Berrigan
Village of Chase
Box 440
Chase, BC V0E 1M0

Dear Mayor Berrigan:

The Province of British Columbia knows that British Columbians have expressed an interest in seeing greater choice, convenience and competition in the availability and provision of transportation and accommodation services. Companies such as Uber, Lyft and Airbnb may present opportunities to meet changing public expectations.

In considering the opportunities that these services may provide, it is important that the Province understands any impacts that could result for consumers, host communities and existing service providers. The many people currently providing passenger and accommodation services in British Columbia have made investments, providing jobs and valuable contributions to the economy. Thought must be given as to how any new services are regulated, recognizing the need to be respectful of existing industry participants while at the same time being fair and equitable to any possible new entrants to these sectors.

To this end, over the coming months, I will be meeting with a wide array of stakeholders to explore issues pertaining to the sharing economy and develop a better understanding of the opportunities and challenges that they provide for citizens and communities.

Locally elected officials from both urban and rural regions will have important perspectives on the issues and opportunities surrounding the sharing economy, and I am eager to draw these out as part of the consultation process. It is my hope that I will be able to engage with as many local governments as possible in person over the coming months. Regardless of whether we are able to undertake this discussion in person, I would also value the opportunity to review your thoughts on this matter via any written submission you may care to provide to me, and I encourage you to consider sending your thoughts to me directly by email at: CSCD.Minister@gov.bc.ca.

Your perspectives could include ideas on how sharing and existing service economies could be integrated, on perceived challenges and opportunities, and on provincial and local government roles in regulating and facilitating any changes we might contemplate.

.../2

His Worship Mayor Rick Berrigan
Page 2

I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'P. Fassbender', with a stylized, cursive script.

Peter Fassbender
Minister



Canadian Union of Public Employees

116 Seymour St, Kamloops, BC V2C 2E1 (250) 374-0042, Fax: (250) 374-2793. cupe900@telus.net

April 13, 2016

Mayor Rick Berrigan
Village of Chase
Box 440
Chase, BC
V0E 1M0

Dear Mayor and Council:

Re: National Day of Mourning, April 28, 2016

Every year CUPE members join with other Unions and community groups in events to recognize workers who were injured, made sick or killed at work. CUPE Local 900 encourages you and your fellow workers to participate in this year's event and take a moment on April 28th to reflect on the ultimate price paid by workers earning a living.

CUPE 900 would like to ask, if you would consider lowering the Village of Chase flags to half-mast on April 28, 2016 in recognition of workers killed or injured in the workplace.

Thank you for your consideration in support of this event and as we say in the Labour movement, "An injury to one is an injury to all."

Yours truly,

A handwritten signature in black ink, appearing to read "Sue Bepple", with a stylized flourish at the end.

for Sue Bepple, Interim President
CUPE Local 900



Sue Bepple, Interim President



**DAY OF MOURNING:
CEREMONY HONOURING WORKERS
KILLED OR INJURED ON THE JOB**

**AT
St. Andrews on the Square
159 Seymour Street
6:00pm**

**APRIL 28TH
IS THE NATIONAL DAY OF MOURNING
FOR WORKERS KILLED OR INJURED
ON THE JOB**

**PLEASE PARTICIPATE
and
ATTEND the CEREMONY**

- Observe 1 minute of silence at your worksite (11:00am)
- Fly your flag at half mast on April 28th
- Attend the Day of Mourning Ceremony (aprox. 40 min.) at St. Andrews on the Square.

Following the Ceremony there will be refreshments served.

**Kamloops & District Labour Council
PO Box 369 Main Station,
Kamloops, B.C. V2C 5K9**

Tammi Pretty

From: ChaseBC
Sent: Wednesday, April 13, 2016 11:53 AM
To: Joni Heinrich; Tammi Pretty
Subject: FW: Inquiry from Chase Secondary School

-----Original Message-----

From: Telisa Johnston [<mailto:tjohnston@sd73.bc.ca>]
Sent: Wednesday, April 13, 2016 11:40 AM
To: ChaseBC
Subject: Inquiry from Chase Secondary School

Hello,

I am a teacher at Chase Secondary School and I am interested in applying for the BCAA Play Here Grant. This grant offers up to \$100,000 to a community in BC to provide a safe, learning environment for children and the community. We have always wanted to have a sustainable gardening program at the school, but have not had the financial means, or manpower to do so. I am hoping to apply for the grant on behalf of the school, but I would like to include the community in my proposal as well.

At CSS, we are proposing a large community garden/green space (to be located in the school field). We will be asking for money for the following: fencing, irrigation, large greenhouse, benches, tables, garden boxes, and garden tools). The students of Chase Secondary would be the stewards of the garden, and it would become part of our life skills/project based learning across all courses (Foods, Art, Biology, Secwepemc Traditional plants, etc). Haldane Elementary will also play a big role in the garden, and hopefully it will expand their environmental program even more so. I am also asking that the grant money is provided to us so we can build this from the ground up as a school and community, rather than just have it built for us.

I have approached Sun Valley about being involved in the program as well. We feel that there is great value in connecting seniors with children, so I have proposed that any interested residents at Sun Valley will have access to greenhouse and garden boxes for their own use, with the hopes that there will be volunteers to look after the garden in the summer months while the students are out of classes. Of course, the garden will be open to all members of the community, not just Sun Valley, and during harvest, the community members and the Food Bank will reap the benefits of the garden.

Part of the plan is also to have an outdoor classroom space where students can learn in an outdoor setting. We are hoping that this space will also be used by other groups for a free meeting space during the Spring and Summer months when the weather permits.

We are very excited about this opportunity for our school and our community, and I am hoping that we can have your support and be able to represent the Village of Chase in our proposal. The due date for the proposal is May 1st so I am hoping to hear back from you as soon as possible on whether or not it is ok for us to mention the community in our proposal. I am not sure if there are steps I need to take in order to be able to mention that the community is welcome to use this facility, but I thought I better check just in case! I have included the link below for the contest.

<https://www.bcaaplayhere.com/>

Thanks so much for your time. I can be reached at the school at 250-679-3218.
Kindly,

Telisa Johnston



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Village of Chase

APR 15 2016

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Chase Hamper Society
P.O. Box 137
Chase, B.C. V0E 1M0

April 8, 2016

Village of Chase
P.O. Box 440
Chase, B.C.
V0E 1M0

I am writing to inform you of the new changes to the Executive of the Chase Hamper Society.

As of March 21, 2016 our Executive Directors are:

Chair – Maureen MacDonald
Vice Chair – Valerie Guillaume
Treasure – Chuck Wyld
Food Manager – Brandi Nakazawa
Secretary – MacDonald/Guillaume

On occasion the Chase Village Office has had people come into your office who require an emergency hamper. Please have them call the Chase Hamper Society phone at 250-682-6155.

Enclosed are some business cards.

The Chase Hamper Society looks forward to your continued support.

Sincerely,

Maureen MacDonald
Chair,
Chase Hamper Society

Dear Mayor & Council:

Interior Savings has awarded funding for the Chase & District Skate Park Society to host a Moonlight Movie Night this summer.

The event has been booked for Monday, August 22, 2016. The details (including location and insurance) need to be in place no later than April 30, 2016 to secure funding.

We plan to hold the event in Memorial Park for this event as the movie provider, Fresh Air Cinema, requires a "large open venue such as a sports field, grass area, or fairgrounds". Memorial Park is an ideal venue for this event which will also allow visitors and community members to enjoy a wonderful afternoon filled with fun activities. The activities will tie in with the evening movie feature event fundraiser.

We kindly request Council grant permission for the Public Works department to flag any important underground lines to ensure the truck and trailer that bring in the big screen to not impact those items.

We hope to see you there!

Sincerely,



Marie Vogel, On behalf of Chase & District Skate Park Society

Ph. # 250-679-8456

P.O. Box. # 938, Chase BC. V0E 1M0

Event Site Requirements

1. Secure appropriate venue by **April 30th** such as a large open venue such as a sports field, grass area, or fairgrounds from 3:00pm – 3:00am on the event day. The total space must be at least 200 ft to allow for proper set up and an audience area. This includes paying park rental fees and ensuring venue meets requirements for Fresh Air Cinema as listed below.
2. Fresh Air Cinema requires to drive a ¾ tonne truck and utility trailer onto the property for the purposes of setting up.
3. Fresh Air Cinema requires the use of 8 four foot stakes to anchor the inflatable screen. **Please ensure you get venue approval for this use of staking.**
4. You must have underground obstacles such as gas, water, or power lines marked so that Fresh Air Cinema can navigate around these obstacles for the setup of the screen.
5. Ensure all sprinkler systems are shut off at least 2 hours prior to the event and for the duration of the event; until approximately 3:00am.
6. Venue must have public washrooms open until 11:00pm. Please make necessary arrangements with the local Park or school.
7. Surrounding lights such as street lights may interfere with the projection equipment. Please view site at night and make necessary arrangements to have suitable lighting conditions.
8. Submit **Appendix 1** Event Details Sheet by **April 30th**.
9. Obtain event insurance and list Interior Savings Credit Union as additional insured. A copy must be sent to Interior Savings by **August 1st**.

Tammi Pretty

From: Joni Heinrich
Sent: Wednesday, April 06, 2016 9:28 AM
To: Rick Berrigan; David Lepsoe; Steve Scott; Ali Maki (alimaki.villageofchase@gmail.com); nancy24@telus.net
Cc: Tammi Pretty; Leif Pederson
Subject: FW: Together Shuswap - May 11, 2016 EVENT POSTPONED

Hello all – a while back we sent out an email to alert everyone to the event for May 11 – it has now been postponed. We will keep you posted as to when the organizers propose a new date.

Joni

From: Together Shuswap Steering Committee [<mailto:dorothy=alokaconsulting.org@mail150.suw12.mcsv.net>] **On**
Behalf Of Together Shuswap Steering Committee
Sent: Wednesday, April 06, 2016 9:07 AM
To: Joni Heinrich
Subject: Together Shuswap - May 11, 2016 EVENT POSTPONED

[View this email in your browser](#)



Unfortunate Date Conflict Forces Postponement of Together Shuswap Event

The need for re-scheduling of the annual Secwepemc Tribal Gathering, which includes all Secwepemc First Nations governments and community members, has posed a conflict for the participation by the four Shuswap area Bands in the Together Shuswap event scheduled for May 11, 2016. The TS Steering Committee have chosen to postpone our event to ensure the opportunity for full participation

as we continue to support Aboriginal/Non-Aboriginal relationship building and collaborative regional development planning. *Together Shuswap* recognizes that the challenges our region faces cannot be met – nor our opportunities fully realized – by any one organization or sector alone. Effective collaboration between First Nations, governments, community services, businesses and Shuswap citizens is essential.

Some Together Shuswap Steering Committee members were unavailable for the latter part of May, and our polling has indicated that neither June nor September are months where our event will find the full participation of government leaders and staff, sector leaders and staff, grass roots groups and organizations, and community members. We are therefore aiming for October, and will be in touch as soon as we have a date! We would appreciate hearing from anyone who knows of events in October that could conflict. Please send that information to one of the addresses listed below.

The Together Shuswap Steering Committee has appreciated the feedback it has received to help guide the direction of Together Shuswap. We are undertaking the creation of a presentation about the work and purpose of Together Shuswap, and will be posting all of the history, event reports, and reports of the collaborative programs and champion projects connected to Together Shuswap on our website, <http://www.togethershushwap.com/> within the next while. If you are interested in learning more, let us know or visit the website.

We are very excited about our 2016 event, which we will be hosting at the new Splotsin Indian Band Community Centre, truly a *state of the art* building for those who have not seen it yet! We can't wait to see you all again and share all of the wonderful collaborative work being done in the Shuswap watershed region!

Contact information:

Dorothy Argent at dorothy@alokaconsulting.org

Bonnie Thomas at bonniethomas001@gmail.com

Janet McClean Senft at edevcss@telus.net or 250-836-3440

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You are receiving this email because you have indicated your interest or participated in previous Together Shuswap events.

Our mailing address is:

April 7th, 2016

Dave Smith
423 Larch St.
P.O. Box 863
Chase, B.C.

Mayor Rick Berrigan

Village of Chase
826 Okanagan Ave.
Chase, B.C.

Hello Mr. Mayor;

I am writing with the hope that you Mayor Berrigan and Chase Council Members will be amenable to allowing Chase Council Meetings to be videotaped and rebroadcast on the local Mascon Community Channel.

Having discussed this very topic and the possibility of technically doing so with Mascon Cable Manger Darren Muloin, he expressed great interest. To that end Mascon Cable will have the ability and technical equipment necessary to record and replay Council Meetings within approximately the next 2 month period. They are presently upgrading equipment and facilities.

In approaching both the Village of Chase Council Members and Mascon Cablevision my hope is to utilize the facilities of our local Community Channel to help inform Chase residents about Council Agenda items and the ongoing everyday work by the Village of Chase. As a community volunteer I have also met with staff at Chase Secondary School to ensure inclusion of interested students and teachers as video production crew members. Most Community Channels in B.C. have an arrangement with High Schools to provide the opportunity for interested students to become proficient in video tape television production.

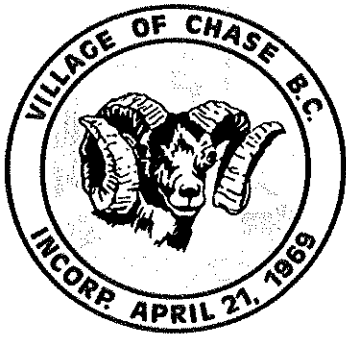
I therefore cordially and officially ask Chase Council to support videotaped television coverage of Chase Council Meetings and meet with Darren Muloin, Mascon Cablevision Manager to work out a mutually acceptable timetable and production schedule.

Thank you for your time and attention.

Sincerely yours,

Dave Smith Ph: 250 – 679 – 7766 Email: jackdavesmith@gmail.com

CC: Joni Heinrich, CAO



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 22 April 2016

RE: Requisitions received from TNRD and TRHD

ISSUE/PURPOSE

Each year the Village receive a requisition for taxes owing to the the Thompson Nicolar Regional District and to the Thompson Regional Hospital District. Copies attached with budget summary information. Detailed budget information is available upon request in digital files.

HISTORY/BACKGROUND

Tax Levies for	2016	2015	Change
Thompson Nicola Regional District	\$517,771	\$531,278	(02.54%)
Thompson Regional Hospital District	\$194,506	\$190,695	02.00%

The Regional district levy has declined 2.54 percent or \$13,507 dollars since last year. The Hospital levy has increased 2% or \$3,811 since last year for a net decrease of \$9,700.

There are a number of additional requisitions which the Village is required to pay, all of which are legislated by the provincial government by regulation. We have been advised that the school tax rate will be set on April 27th.

FINANCIAL IMPLICATIONS

Very slight reduction in taxes.

RECOMMENDATION

That council receive for information.

Respectfully submitted,

Original Signed

Leif Pedersen,
Director Financial Services



THOMPSON REGIONAL HOSPITAL DISTRICT

#300 - 465 Victoria Street
Kamloops, British Columbia V2C 2A9

Telephone (250) 377-8673
Fax (250) 372-6048

Finance

April 6, 2016

Village of Chase
Box 440
Chase, BC V0E 1M0

Attention: Leif Pedersen, Director of Financial Services

Dear Mr. Pedersen:

Subject: 2016 Thompson Regional Hospital District Requisition

Enclosed please find a copy of the 2016 Requisition for the Thompson Regional Hospital District.

In summary, the payment due from your municipality is as follows:

TRHD Requisition	\$194,506.00
------------------	--------------

Please make payment to **Thompson Regional Hospital District**.

The payment is due July 29, 2016 and must be in our hands before that date. If it would be more convenient for you, please feel free to issue a post-dated cheque.

If you have any questions, please contact the writer at your convenience.

Yours truly,

THOMPSON REGIONAL HOSPITAL DISTRICT

D. RAE, CPA, CA
Director of Finance

DR/dl
encl.

2016 Tax Requisition
Apportionment of Costs
Thompson Regional Hospital District

Section 20 Tax Requisition	-
Tax Requisition	13,140,000
Total Requisition:	<u>\$ 13,140,000</u>

Participant	2016 Converted Assmt	% Share	Requisition	Adjust re: prior year's Assessments	Net Requisition
<u>Municipalities:</u>					
Kamloops	\$ 1,706,494,875	60.047	\$ 7,890,143	\$ (396)	\$ 7,889,747
Barriere	20,121,996	0.708	93,036	527	93,563
Clearwater	36,823,914	1.296	170,259	-	170,259
Merritt	109,861,282	3.866	507,954	(791)	507,163
Logan Lake	68,770,870	2.420	317,969	527	318,496
Ashcroft	19,252,090	0.677	89,014	2,901	91,916
Cache Creek	13,026,832	0.458	60,231	(132)	60,099
Chase	41,982,438	1.477	194,110	396	194,506
Clinton	8,979,154	0.316	41,516	132	41,648
Lytton	4,266,631	0.150	19,680	-	19,680
Lillooet	27,581,360	0.971	127,525	132	127,657
Sun Peaks	58,379,152	1.984	260,674	263	260,937
	<u>\$ 2,113,530,494</u>	<u>74.370</u>	<u>\$ 9,772,111</u>	<u>\$ 3,559</u>	<u>\$ 9,775,670</u>
<u>Rural Areas:</u>					
Kamloops Rural (724)	\$ 286,352,872	10.075	\$ 1,323,980	\$ (1,450)	\$ 1,322,530
Kamloops Rural (726)	80,635,691	2.837	372,827	(4,350)	368,477
Williams Lake Rural (727)	28,533	0.001	132	-	132
Lillooet Rural (729)	33,847,349	1.191	156,496	132	156,628
Ashcroft Rural (730)	76,391,877	2.688	353,205	264	353,469
Merritt Rural (731)	119,695,911	4.212	553,426	263	553,689
Salmon Arm Rural (789)	131,461,000	4.626	607,823	1,582	609,405
	<u>\$ 728,413,233</u>	<u>25.630</u>	<u>\$ 3,367,889</u>	<u>\$ (3,559)</u>	<u>\$ 3,364,330</u>
Total	<u>\$ 2,841,943,727</u>	<u>100.000</u>	<u>\$ 13,140,000</u>	<u>\$ -</u>	<u>\$ 13,140,000</u>



Thompson-Nicola Regional District

Department:

Finance

300 - 465 Victoria Street
Kamloops, British Columbia
Canada V2C 2A9
Tel. (250) 377-8673
Fax. (250) 372-5048
Toll Free in BC: 1-877-377-8673
Email: admin@tnrd.ca
Website: www.tnrd.ca

April 6, 2016

Village of Chase
Box 440
Chase, BC V0E 1M0

Attention: Leif Pedersen, Director of Financial Services

Dear Mr. Pedersen:

Subject: 2016 Thompson-Nicola Regional District Requisition

Please find enclosed a copy of the 2016 Requisition for the Thompson-Nicola Regional District.

In summary, the payment due from your municipality is as follows:

TNRD Requisition (see recap)	\$517,771.00
------------------------------	--------------

The payment is due July 29, 2016 and must be in our hands before that date. If it would be more convenient for you, please feel free to issue a post-dated cheque.

If you have any questions, please call at your convenience.

Yours truly,

D. RAE, CPA, CA
Director of Finance

DR/dl

encl.

MUNICIPALITIES: Ashcroft, Barriere,
Cache Creek, Chase, Clearwater,
Clinton, Kamloops, Logan Lake,
Lytton, Merritt, Sun Peaks
ELECTORAL AREAS: "A" "B" "C" "I" "J"
"L" "M" "N" "O" "P"

Thompson Nicola Regional District
2015 Financial Plan
Tax Requisition

	<u>2016</u>	<u>2016</u>	<u>2015</u>	<u>2015</u>
Village of Chase				
1 Search and Rescue - All Members		1,089		1,807
2 Thompson-Nicola Regional District Library System		105,780		97,165
3 General Government Services - Legislative/Admin		29,352		36,973
4 Environmental Planning and Zoning		7,968		7,415
5 Film Commission		3,406		3,308
6 Fraser Basin		417		460
7 Regional Parks		505		258
8 E-911		21,873		37,925
9 Solid Waste Management		330,649		330,001
10 Regional Solid Waste Management Plan		937		-
11 Crime Stoppers Program		880		864
12 Protective Services-Emergency Management		9,190		10,233
Subtotal - General/Common Services	<u>512,046</u>			<u>526,409</u>
13 Mosquito Control - South		2,929		2,080
14 Cemeteries		1,532		1,531
15 Thompson River Watershed Management		1,264		1,258
Subtotal- Local Services	<u>5,725</u>			<u>4,869</u>
Total-General/Common & Local Services		<u><u>517,771</u></u>		<u><u>531,278</u></u>



VILLAGE OF CHASE

Memorandum

Date: April 26, 2016
To: Mayor and Council
From: CAO
RE: Fire Department Regulations Bylaw Amendment – Training Level

The Fire Commissioners' Office has published a "Playbook" which establishes the minimum standards of training required for fire services personnel in BC.

The Playbook sets out a competency based ladder that provides for a minimum level of sequential training and operational requirements that must be met by each fire department.

The Authority Having Jurisdiction is required to set the Service Level which in turn determines the minimum training Competencies that must be met by that department.

The Council of the Village of Chase has discussed these various competencies with the Fire Department Chief, Deputy Chief and members, and wishes to set the Service Level for the Village of Chase at Exterior Operations.

The Service level dictates the minimum competency level of training for the firefighters.

RECOMMENDATION

"That the Village of Chase, being the Authority Having Jurisdiction over the Village of Chase Volunteer Fire Department set its Service Level at Exterior Operations; AND

That Council will permit training to Interior Operations Level Firefighter by any of the Chase Volunteer Firefighters once the Exterior Operations competency is reached only if budget resources have been approved by Council to allow for such additional training; AND

That Bylaw No. 818-2016 which sets the minimum level of training for Chase Volunteer Fire Department firefighters at Exterior Operations Level Firefighter and permits Interior Operations level training if pre-approved budget is available be given First, Second and Third readings."

Respectfully submitted,

Original Signed
J. Heinrich
Chief Administrative Officer

VILLAGE OF CHASE

Bylaw No. 818-2016

A Bylaw to amend Bylaw 795-2014 that Establishes and Regulates a
Volunteer Fire Department for the Village of Chase

The Council of the Village of Chase in open meeting ENACTS as follows:

1. INTRODUCTION

- 1.1 This bylaw may be cited as “Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 795, 2014, Amendment Bylaw No. 818, 2016”.

2. DEFINITIONS

The definition at 2.5 of Bylaw 795, 2014 is hereby deleted and replaced in its entirety by the following:

- 2.5 “Exterior Operations Level Training” means the minimum Competency required to ensure all firefighters are trained to Exterior Operations Level Firefighters as prescribed by the BC Fire Service Minimum Training Standards Playbook. Each member will be provided one year to complete all necessary training to obtain a certificate of completion. Every effort will be made to ensure that all firefighters will be trained to the minimum level of training within 8 months of joining the fire department.

Members may be subsequently trained to Interior Operations Level Firefighter provided there are adequate pre-approved budget resources for such training.

READ a First time this day of , 2016

READ a Second time this day of , 2016

READ a Third time this day of , 2016

ADOPTED this day of , 2016

Rick Berrigan, Mayor

Tammi Pretty, Deputy Corporate Officer

ROYAL CANADIAN LEGION #107
CHASE.

April 25th 2016

To Village of Chase,

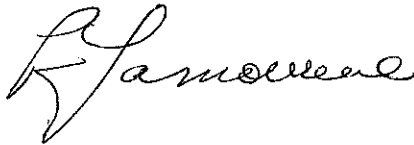
The Chase Legion will hold a Candlelight Vigil on Friday May 6th at 7pm.

We request a road closure on Shuswap Avenue from Pine Street to the Veterans Bridge from 7pm to 7.45pm, for a short parade of flag bearers and piper.

Thanking you for your attention to this request.

Please contact President Paul Lamoureux at 250-679-2326

Sincerely Paul Lamoureux



RECEIVED
Village of Chase

APR 25 2016

Original _____
File _____
Copy _____
Agenda _____

ROYAL CANADIAN LEGION #107 CHASE

April 25th 2016.

To Mayor Berrigan and Councillers,

The Chase Legion will hold a Candle-light Vigil on Friday May 6th at 7pm

We invite you to join us in remembrance of the men and women who gave their lives for our freedom.

The service will be held on the front lawn of the Legion.

Thanking you for your anticipated attendance.

Please contact President Paul Lamoureux at 250-679-2326.

Sincerely Paul Lamoureux.



RECEIVED
Village of Chase

APR 25 2016

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