



## **AGENDA**

Special Meeting of the Council of the Village of Chase held electronically  
on Tuesday, May 19, 2020 at 5:00 p.m.

### **Meeting participation credentials:**

**Topic: Special Council Meeting**  
**Time: May 19, 2020 05:00 PM Vancouver**

**Join Zoom Meeting**  
**<https://us02web.zoom.us/j/81518944767>**

**Meeting ID: 815 1894 4767**  
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- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**  
Resolution:  
"THAT the May 19, 2020 Village of Chase Special Council meeting agenda be adopted as presented."
- 3. ADOPTION OF MINUTES**  
None
- 4. PUBLIC HEARINGS**  
None
- 5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**  
This opportunity is for members of the gallery to provide input on items on this Agenda.
- 6. DELEGATIONS**  
None
- 7. REPORTS**  
None

**8. UNFINISHED BUSINESS**

Brad Fox proposal for Dry Floor Hockey Skills Development at Art Holding Memorial Arena.

This item was considered by Council at its May 12, 2020 meeting. Council members were given an opportunity to view a demonstration at the Arena on Friday May 15, 2020.

Council direction is requested.

**9. NEW BUSINESS**

9.1 Province of BC – Covid-19 Restart Plan  
Strategy for Village of Chase amenities closed since mid-March 2020.  
Memo from the CAO

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Council direction is requested.

**10. NOTICE OF MOTION**

**11. RELEASE OF IN CAMERA ITEMS**

None.

**12. IN CAMERA**

No in camera meeting.

**13. ADJOURNMENT**

Resolution:

**“THAT the March 17, 2020 Village of Chase Special Council meeting be adjourned.”**



## VILLAGE OF CHASE

### Memorandum

**Date:** May 18, 2020  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Re-Opening of Various Village owned Amenities as part of Provincial Restart Plan (Covid-19)

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The Premier of BC announced the Province's restart plan on Wednesday May 6, 2020 to re-energize BC's economy while respecting the necessary precautions everyone needs to take to reduce the transmission of Covid-19.

Part of the plan allows for the opening of a number of businesses including libraries, museums, office-based worksites, parks, beaches, hair salons etc. all with enhanced health and safety protocols.

At the outset of the pandemic in BC, the Village of Chase took proactive measures to close amenities and facilities to the public to reduce the transmission of Covid-19. Currently the following amenities and facilities remain closed to public use:

- All children's playground equipment is closed to the public
- Art Holding Memorial Arena
- Chase and District Museum and Archives
- Creekside Seniors' Centre
- Chase Community Hall
- Wharf at Memorial Park
- Skatepark at Centennial Park
- Splash Pad at Memorial Park
- Village office
- Public Works Yard

In addition, no washroom facilities have been made available to the public at either Memorial Park or Centennial Park. Council made the decision to cancel the Summer Recreation Program for 2020, and the annual celebrations organized by the Chase and District Festival Society (Canada Day, Music on the Lake and Cornstock) are all cancelled for 2020.

Based on the Province's restart plan, and the Public Health Officer's ongoing orders to:

- Reduce non-essential travel
- To stay home if sick
- No physical contact with persons outside one's household
- Ensure physical distancing (at least 2 meters from other people) as much as possible when out of the home
- Practicing good personal hygiene including regular hand washing
- Avoiding touching one's face
- Disinfect surfaces frequently

the following proposed re-openings are suggested for Council's consideration:

### Village Office

Install plexiglass shields at front counter openings (this is underway)

Ensure only one member of the public, Council members, delivery persons or public works staff are permitted to be in the front office area at a time.

Restrict access to the building by ensuring the back door is locked at all times, with people entering and exiting only from the front door.

All surfaces to be disinfected regularly before and after touching by members of the public and office staff.

Continue to restrict the number of staff members in the office to a maximum of 3 (two staff and one manager at any one time)

Continue to hold Council meetings electronically

Restrict public and others from accessing the public works yard.

Ensure all staff members continue to practice all good hygiene and physical distancing rules.

### Community Hall

Allow for small group usage of the main hall area only, to a maximum of 15 people to ensure minimum physical distancing rules can be met. Examples are Tai Chi, Yoga, other exercise activities, church groups provided physical distancing measures can be maintained.

Limit the use of washrooms wherever possible.

Restrict access to the upstairs kitchen to one person at a time.

Ensure cleaning is done after each use and disinfection measures are of a high standard.

### Creekside Seniors

Due to the small size of the space, it is difficult to ensure physical distancing measures can be met, and as the seniors population is more vulnerable than other demographics, it is recommended the seniors' center remains closed.

### Childrens' Playground Equipment

Physical distancing is difficult for children playing on playground equipment, and because there are many surfaces that can harbour virus material, it is recommended that all playground equipment owned by the Village remain closed.

### Skatepark

Restrict usage of skatepark to no more than 5 people at one time and allow usage. Install signage to remind users of enhanced rules.

### Wharf at Memorial Park

Without a physical barrier along the middle of the wharf, physical distancing is very difficult to achieve on the wharf. It is recommended the wharf remain closed. Install better barriers and additional signage to inform public.

### Museum

Allow opening to the public with hygiene and cleaning protocols in place, restricting the number of public in the museum to 4 at any one time to ensure physical distancing can be respected.

### Art Holding Memorial Arena

Restrict usage at this time only to Dry Floor Hockey Skills run by Brad Fox.

### Wading Pool Centennial Park

It is recommended that the wading pool remain closed.

Visitor Information Centre

It is anticipated that the Chamber of Commerce will open the VIC to the public as of Tuesday, May 19, 2020 restricting the number of people in the building at any one time, plexiglass shielding has been installed at the front counter area and the public will not be permitted to handle any brochures and other materials, they will be provided to the visitors by the staff member.

Splash Pad

Currently repairs are being arranged for the bucket portion of the pad which will necessitate the entire pad being closed until those repairs are made. Council can then determine whether the splash pad can be opened to usage with restricted numbers of children permitted at any one time with signage.

Washroom Facilities Memorial Park

With the opening of various facilities and amenities, more people will be spending time in Memorial Park. If washroom facilities are to be opened to the public, more rigorous and frequent cleaning and disinfecting will be necessary. In order to properly ensure existing public works staff members can maintain their current workload, it is recommended that if the washrooms at Memorial Park are opened, that additional staff resources are provided.

Council direction is requested as to whether the washrooms in Memorial Park should be made available to the public.

If washrooms are to remain closed, signage is recommended to inform the public.

Washroom Facilities at Centennial Park

If only the skatepark is opened in Centennial Park, washroom facilities may not be necessary – again, additional cleaning will be required if opened.

Council direction is requested as to whether the washroom in Centennial Park should be made available to the public.

Respectfully submitted,

