



## **AGENDA**

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, April 11, 2017 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“That the April 11, 2017 Village of Chase Regular Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

#### **3.1 Regular Meeting held March 28, 2017**

Pages 1-5

Resolution:

**“That the minutes of the March 28, 2017 Regular Meeting of Council be adopted as presented.”**

#### **3.2 Public Hearing held March 28, 2017**

Pages 6-7

Resolution:

**“That the minutes of the March 28, 2017 Public hearing be adopted as presented.”**

### **4. PUBLIC HEARINGS**

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on items on this Agenda

### **6. DELEGATIONS**

Jeromy Biron, Adams Lake Indian Band Addictions Worker, Harm Reduction-Fentanyl Awareness Campaign funded by the First Nations Health Authority (Jeromy may not be in attendance – if not, he will send a representative)  
Invitation to Mayor/Council members to attend April 25, 2017 event and welcome attendees)

### **7. REPORTS**

- a) Mayor and Council Reports
- b) Staff Reports

Pages 8-12

### **8. UNFINISHED BUSINESS**

### **9. NEW BUSINESS**

#### **9.1 Streets and Parking Amendment Bylaw 837-2017**

Pages 13-14

Memorandum from the Corporate Officer

Recommendation:

**“That Council give first, second, and third readings to the Village of Chase Streets and Parking Amendment Bylaw No. 837-2017.”**

- 9.2 2017 to 2021 Financial Plan – Amendment Bylaw 836-2017 Pages 15-21  
Memorandum from the Director of Financial Services  
Recommendation:  
**“That Village of Chase 2017 to 2021 Five Year Financial Plan Amendment Bylaw No. 836-2017 be given first, second and third readings.**
- 9.3 Development Variance Permit No. 1-2017 Pages 22-31  
Memorandum from the Corporate Officer  
Recommendation:  
**“That Council approve Development Variance Permit No. 1-2017.”**
- 9.4 Volleyball Courts at Memorial Park Page 32  
Request letter from Shubham Bhambri  
Recommendation:  
**“That Council direct staff to investigate options for volleyball courts at Memorial Park and report back to Council.”**
- 9.5 Community Hall Rental Rate – Nuance Dance Page 33  
Request letter from Regina Bittner-Rothbart to qualify for not-for-profit rates.  
Council is asked to consider a grant-in-aid towards Community Hall rental costs that Ms. Bittner-Rothbart pays to provide ballet and dance classes. Her request is for \$2,700. The proposed recommendation is consistent with resolution #2017/02/14\_009 for Terra Lundy.  
Recommendation:  
**“THAT Regina Bittner-Rothbart, who provides healthy lifestyle programming in Chase, be classified as not-for-profit for purposes of renting the Community Hall.”**
- 9.6 Chase and District Festival Society – Lakeside Summer Music Series Pages 34-35  
A request letter from the society for the Mayor to speak at the July 1 and August 12 events respectively. Council is also asked to consider permitting the use of Memorial Park and related facilities for purposes of hosting the music series, a beer garden, lumberjack show, and Cornstock.
- 9.7 Chase Rotary Club 8<sup>th</sup> Annual Food Drive – April 22 Page 36  
A general promotional letter from Doug Everett of Chase Rotary regarding the annual food drive occurring on April 22, 2017, an event which will benefit the Chase Food Hamper Society.
- 9.8 Chase Lions Club Proposed Splash Park Pages 37-41  
A letter from Len McLean regarding the proposed splash park. Mr. McLean is in favour of the Lions completely owning and operating the facility. There is an attachment to his letter titled ‘Waterpark Success: Designing the Perfect Waterpark’.
- 9.9 Rail Safety Week 2017: April 24 – April 30 Pages 42-45  
A letter from Mike LoVecchio, Director of Government Affairs with CP Rail regarding rail safety week and safe practices in and around railway property. Council is being asked to consider declaring April 24-30 ‘Rail Safety Week’.  
Recommendation:  
**“THAT Council declare April 24 to April 30 ‘Rail Safety Week’.”**

9.10 Skatepark Society – Receipt of Donations

Page 46

Memorandum from the CAO

Recommendation:

**“THAT Council approve the issuance of tax receipts for minimum cash donations of \$50 to the Village of Chase that are earmarked for the Skatepark Project.”**

**10. RELEASE OF IN CAMERA ITEMS**

**“That Council release resolution #2017/03/30\_IC002; “that Chase DevCo be required, in connection with the construction of works associated with the development of land legally described as Lot 1, District Lot 517, Kamloops Division Yale District, Plan EPP37280, to lower the elevation of the sewer main on Aylmer Road to the elevations shown in red on the drawing titled “Village of Chase Sanitary Servicing Area Option Mar 2017” of which a copy has been provided to Council this day; and,**

**That the Village pay to Chase DevCo, upon completion of the work to the satisfaction of the Manager of Public Works, the cost of lowering the elevation of the sewer main, which the Council deems to be an excess or extended service under s. 507 of the Local Government Act; and,**

**That the Village recover the cost from the owners of property to the south of Aylmer Road shown in dark orange colour on the drawing mentioned in this Resolution, including the parcels in the Drake’s Landing subdivision, by a latecomer charge or fee described in s. 507(3)(b) of the Local Government Act, and that staff be instructed to report back to Council on the final cost of the excess or extended service and prepare appropriate bylaws or bylaw amendments imposing such charges or fees” to the public.”**

**“That Council release #2017/03/14\_IC003, “That Council authorize spending up to \$100,000 to lower the sanitary main on Aylmer Road to facilitate gravity sewer service to all properties on VLA Road up to the Village municipal boundary” to the public.”**

**11. IN CAMERA**

**12. ADJOURNMENT**

Resolution:

**“That the April 11, 2017 Village of Chase Regular Council meeting be adjourned.”**



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, March 28, 2017 at 4:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councillor Nancy Egely  
Councillor David Lepsoe  
Councillor Ali Maki  
Councillor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Leif Pederson, Director of Financial Services  
Tim Perepolkin, Public Works Manager

Regrets: none

Public Gallery: 9

Press: 0

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Egely

Seconded by Councillor Scott

**"That the March 28, 2017 Village of Chase Regular Council meeting agenda be adopted as amended by adding 9.7, Chase Chamber of Commerce Council Liaison Appointment."**

**CARRIED**

**#2017/03/28\_001**

**3. ADOPTION OF MINUTES**

Minutes of the March 14, 2017 Regular Meeting of Council

Moved by Councillor Scott

Seconded by Councillor Maki

**"That the minutes of the March 14, Regular Meeting of Council be adopted as presented."**

**CARRIED**

**#2017/03/28\_002**

**4. PUBLIC HEARING**

Council recessed to a Public Hearing for Zoning Amendment Bylaw 834-2017

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Bruce Nelson, 216 Ash Dr. asked where the eastern limits of the Chase RCMP jurisdiction lay.

Cpl. Linklater stated that Blind Bay Road is the eastern limit of the Chase RCMP jurisdiction.

6. **DELEGATIONS**

Cpl. Scott Linklater, Chase RCMP, presented the Chase and area crime statistics as found in the March 28, 2017 Council agenda.

< Cpl. Linklater left the meeting at 4:16 p.m. >

7. **REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- March 21 – Attended a BC Interior Community Foundation meeting with all of Council
- March 22 – Attended a provincial announcement at Neskonlith regarding \$750,000 being allocated to a forestry sector training program for First Nations
- March 23 – Attended the Thompson-Nicola Regional District's Regular Board Meeting
- March 23 – Attended the Thompson Regional Hospital Board Meeting
- March 28 – Attended a meeting with MP Mel Arnold regarding federal issues and received from him two new Canadian flags

Councillor Egely

- March 15 – Attended Chase Museum meeting as Council Liaison
- March 21 – Attended a BC Interior Community Foundation meeting with all of Council
- March 28 – Attended an impromptu meeting with MP Mel Arnold

Councillor Lepsoe

- March 21 – Attended a BC Interior Community Foundation meeting with all of Council
- March 22 – Attended the Shuswap Tourism Canada 150 meeting and reported that Sicamous has a portable stage for rent. They also have a similar washroom setup

Councillor Maki

- March 21 – Attended a BC Interior Community Foundation meeting with all of Council
- Attended a meeting with MP Mel Arnold regarding federal issues and received from him two new Canadian flags

Councillor Scott

- March 14 – Attended Chase Citizens on Patrol monthly meeting
- March 21 – Attended a BC Interior Community Foundation meeting with all of Council

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the reports from Mayor and Council members be received for information."**

**CARRIED**

**#2017/03/28\_003**

**8. UNFINISHED BUSINESS**

8.0 Zoning Amendment Bylaw 834-2017

Moved by Councillor Scott

Seconded by Councillor Maki

**"That Council give third reading to Zoning Amendment Bylaw 834-2017; and  
that Zoning Amendment Bylaw 834-2017 be adopted."**

**CARRIED**

**#2017/03/28\_004**

8.1 2017 to 2021 Financial Plan - Bylaw 826-2017

Moved by Councillor Maki

Seconded by Councillor Egely

**"That the Village of Chase 2017 to 2021 Five Year Financial Plan Bylaw No. 826-  
2017 be adopted."**

**CARRIED**

**#2017/03/28\_005**

8.2 Lions Club Splash Park Funding Applications- Letter of Support

Moved by Councillor Scott

Seconded by Councillor Egely

**"That a letter of support in principle be provided to the Chase Lions Club from  
the Village of Chase Council to accompany funding applications the Lions Club  
submits to funding agencies for the Splash Park project."**

**CARRIED**

**#2017/03/28\_006**

**9. NEW BUSINESS**

9.1 Municipal Ticket Information Bylaw Amendment No. 835-2017

Moved by Councillor Scott

Seconded by Councillor Maki

**"That Council give first, second, and third readings to the Village of Chase  
Municipal Ticket Information Amendment Bylaw No. 835-2017."**

**CARRIED**

**#2017/03/28\_007**

9.2 Working Together 7<sup>th</sup> Annual Traditional Powwow

Moved by Councillor Egely

Seconded by Councillor Lepsoe

**"That Council support the 2017 annual powwow event June 30, July 1,2 at the  
Neskonlith Powwow grounds and provide \$250 towards sponsoring that event  
from the 2017 grant in aid budget."**

**CARRIED**

**#2017/03/28\_008**

9.3 Rocky Road Trail on Scatchard Mountain

Moved by Mayor Berrigan

Seconded by Councillor Maki

**"That Council defer the application process for the development of "Rocky  
Road Trail" on Scatchard Mountain back to administration for them to approach  
the Shuswap Trail Alliance (STA) for them to apply to Front Counter BC and that  
the STA apply to the Village for a grant in aid for the \$262.50 application fee."**

**CARRIED**

**Lepsoe OPPOSED**

**#2017/03/28\_009**

9.4 La Grande Traversee Cycliste – Cross Canada Road Biking Relay

Mayor Berrigan reported that the cyclist's will now not be travelling through Chase.

Moved by Councillor Egely

Seconded by Councillor Maki

**"That the letter from the Risk Management Branch BC, and a Certificate of Coverage insurance policy with respect to La Grande Traversee Cycliste – Cross Canada Road Biking Relay that crosses through multiple municipal jurisdictions be received for information."**

**CARRIED**

**#2017/03/28\_010**

9.5 Provincial Private Moorage Program – Support from Harrison Hot Springs

Moved by Councillor Maki

Seconded by Councillor Egely

**"That the support letter from Harrison Hot Springs, in response to Coldstream's SILGA resolution that is being forwarded to SILGA 2017 be received for information."**

**CARRIED**

**#2017/03/28\_011**

9.6 Packaging and Printed Paper Stewardship Program – Recycle BC

Moved by Councillor Egely

Seconded by Councillor Scott

**"That Council direct Administration to discuss possible options with Recycle BC for the recyclable materials collected by the Village of Chase."**

**CARRIED**

**#2017/03/28\_012**

9.7 Chase Chamber of Commerce Council Liaison Appointment

Moved by Councillor Scott

Seconded by Councilor Egely

Ali Maki is the new manager at the Chase Chamber of Commerce.

**"That Councillor Ali Maki be removed as the Council Liaison to the Chase Chamber of Commerce, and Mayor Rick Berrigan be added as the Council Liaison to the Chase Chamber of Commerce."**

**CARRIED**

**#2017/03/28\_013**

**10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Bruce Nelson, 216 Ash Dr. asked how the new recycling rules will affect him

Mayor Berrigan responded by saying that Mr. Nelson will not be able to put plastic bags into recycling if the Village has a contract with Recycle BC.

Blaine Covington, 420 Juniper asked how traffic calming measures were progressing for Pine St.

Mayor Berrigan responded by saying the RCMP should be notified to provide extra patrols along Pine Street; and that staff is preparing a report on traffic calming solutions.

Bruce Nelson, 216 Ash Dr. asked when the bylaw would be updated to prohibit bicycles from sidewalks.

Mayor Berrigan responded by suggesting it would come before Council in the summer of 2017.

Beverley Iglesias of 621 Third Avenue reported an increase in dog feces in Village parks  
Mayor Berrigan responded that Bylaw would increase patrols in the parks for dogs off-leash and owners not picking up after their dogs.

**11. RELEASE OF IN-CAMERA ITEMS**

**"That Council release #2017/03/14\_IC003, "That Council authorize spending up to \$100,000 to lower the sanitary main on Aylmer Road to facilitate gravity sewer service to all properties on VLA Road up to the Village municipal boundary" to the public."**

**12. IN CAMERA**

Moved by Councillor Egely

Seconded by Councillor Scott

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (k) negotiations and related discussions respecting the proposed provision of a municipal service that is at a preliminary stage."**

**CARRIED**

**#2017/03/28\_014**

**13. ADJOURNMENT**

Moved by Councillor Egely

Seconded by Councillor Lepsoe

**"That the March 28, 2017 Village of Chase Regular Council meeting be adjourned."**

**CARRIED**

**#2017/03/28\_015**

The meeting concluded at 5:03 p.m.

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Rick Berrigan, Mayor

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Sean O'Flaherty, Corporate Officer







## **VILLAGE OF CHASE MINUTES OF PUBLIC HEARING**

**Held on March 28, 2017 at 4:01p.m. in the Chase Village  
Council Chambers, 826 Okanagan Avenue, Chase, BC**

**PRESENT:** Mayor Rick Berrigan  
Councillor Ali Maki  
Councillor Nancy Egely  
Councillor David Lepsoe  
Councillor Steve Scott

**In Attendance:** Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Leif Pederson, Director of Financial Services  
Tim Perepolkin, Public Works Manager

Public Gallery: 9  
Press: 0

**I. Call to Order**

Chair Berrigan called to order the Public Hearing regarding "Village of Chase Zoning Bylaw No. 683-2006, Amendment Bylaw No. 834-2017".

**II. Opening Statement**

Chair Berrigan read the opening statement for the Public Hearing noting that all persons present who believe their interest in property is affected by the proposed bylaw shall be given an opportunity to be heard or present written submissions.

**III. Introduction of Bylaw**

Mayor Berrigan asked Council if any of them had an objection to considering bylaw adoption when the Bylaw returned to the Regular Meeting. No Council member objected to consider third reading during the Regular Meeting.

Mayor Berrigan then asked the applicant Michael Jackson, who was present, if he was aware of the intersection improvements adjacent to his property and how they might affect his business.

Michael Jackson, owner of 213 Bell Street indicated he was aware of the intersection improvements and had no concerns on how that might affect his business.

The Corporate Officer introduced the bylaw and noted:

- C-3 Service Commercial, C-4 Highway Commercial, C-8 Campground Commercial, M-1 Light Industrial, P-1 Parks and Recreation are the zones that would now permit mobile vending.
- The site specific property that would permit mobile vending is located at 213 Bell Street.
- Current zoning is R-2, Medium Density Residential does not allow for "mobile vending"

#### **IV. Public Input**

The Corporate Officer confirmed that all statutory public notifications occurred and that there were no written submissions received in relation to the proposed bylaw, either in support or in opposition to the bylaw.

Chair Berrigan called a first time for public input.

Chair Berrigan called a second time for public input.

Chair Berrigan called a third and final time for public input.

Chair Berrigan called for a motion to adjourn the public hearing.

#### **V. Adjournment**

Moved by Councilor Scott

Seconded by Councilor Maki

**"That the March 28, 2017 Village of Chase Public Hearing be adjourned."**

**CARRIED**

The Public Hearing was concluded at 4:10 p.m.

These minutes were adopted by a resolution of Council this 28<sup>th</sup> day of March, 2017.

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Rick Berrigan, Chairperson

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Sean O'Flaherty, Corporate Officer



# VILLAGE OF CHASE

## Memorandum

**Date:** April 11, 2017  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Activities Report March 15 to April 7, 2017

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### Council Support

- Prepared various reports and attended Council meetings
- Regular meetings with Mayor to apprise him of various issues that need to be addressed by Council
- Meetings with Council members regarding liaison positions and meetings attended
- Maintain communications with Council and with the public on municipal matters
- Attended Ministry of Transportation and Infrastructure Funding announcement for Highway 1 improvements Chase West to Jade Mountain

### Administration

- Managing several human resource issues for Fire Department
- Assisting with recruitment for Public Works staff
- Reviewed staff benefits plan with benefits provider
- Met with skateboard park society members to discuss their project
- Met with Kamloops Fire Dispatch manager to discuss various supports provided to the Village's fire department
- Discussed possible options for disposal of recyclables with TNRD staff and Manager of Public Works
- Working with Manager of Public Works and Corporate Officer on sewer servicing for VLA Road properties
- Reviewed draft new sewer agreement between Village of Chase and Adams Lake Indian Band
- Provided assistance to the Youth Action Committee's consultant working on the Youth Activities Strategy

Respectfully submitted,

  
Joni Heinrich, CAO



# VILLAGE OF CHASE

## Memorandum

**Date:** 2017 April 11  
**To:** Mayor and Council  
**From:** Sean O'Flaherty, Corporate Officer  
**RE:** Activities undertaken from March 13 to April 7, 2017

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- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff with legislative and bylaw interpretations, and general support
- Prepared the Sunflower newsletter insert containing public service announcements and other general coming events
- Responded to several land use enquiries
- Liaised with the Building Inspector on zoning confirmation matters
- Attended In-Camera meeting related to provision of municipal services
- Discussed a draft grant-in-aid policy with Director of Financial Services
- Reviewed all of Council's policies, completing a summary presentation for Council
- Updated the website to include more public feedback opportunities
- Updated the website with the provincial 'investment link'; by more prominently featuring the 'Shuswap Tourism' logo and link; and by inserting many more community engagement opportunities for those visiting our website
- Continued working on a good neighbour booklet
- Chase Building Permit statistics for the first quarter of 2017 are attached
- Dog licence for the first quarter of 2017 are at 214 compared to 132 for Q1 of 2016
- Business licence for the first quarter of 2017 are at 149 compared to 115 for Q1 of 2016
- Completed statutory notices for disposition of land and land swap adjacent to Hwy #1
- Met with IHA Healthy Communities staff regarding Chase health stats and their services
- Met with Urban Systems to discuss our subdivision and servicing bylaw update
- Met with Orkin, provider of pest control for the Community Hall

### Bylaw Enforcement

- Bylaw is focused on a few property compliance files and business licence renewal reminder phone calls including personal visits to licence holders. Other priorities have been dogs off-leash and advising trucks in excess of 7000kg where to travel.

### Dog Control

- Low volume of dog related complaints. Animal Control Officer has been focused on dogs off-leash and patrolling parks
- Compliance on dog related matters is high. The community is cooperating with Village bylaws

Respectfully submitted, Sean O'Flaherty

**THOMPSON-NICOLA REGIONAL DISTRICT**  
**BUILDING INSPECTION SERVICES**  
Mar-17

LOCATIONS	PERMIT VALUE									
	2017-March		2016-March		2017 YTD		2016 YTD		% CHANGE YTD	
	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value
Ashcroft	0	0	0	0	1	19,200	4	390,545	-75.0	-95.08
Cache Creek	0	0	1	0	0	0	1	0	-100.0	0.00
Clinton	1	0	0	0	3	110,000	1	0	200.0	0.00
Lytton	0	0	3	526,000	1	20,000	3	526,000	-66.7	-96.20
E - Bonaparte Plateau	6	823,020	0	0	9	968,520	4	364,270	125.0	165.88
I - Blue Sky Country	0	0	1	0	2	350,000	2	9,999	0.0	3400.35
Chase	1	0	2	111,000	4	173,000	6	538,000	-33.3	-67.84
Logan Lake	1	200,000	0	0	7	1,327,910	0	0	0.0	0.00
J - Copper Desert Country	2	551,455	1	600,000	11	2,789,130	3	614,600	266.7	353.81
L - Grasslands	5	338,155	3	230,400	6	338,155	9	956,460	-33.3	-64.65
P - Rivers and the Peaks	6	547,900	7	491,605	18	1,629,428	10	1,034,805	80.0	57.46
M - Beautiful Nicola Valley - North	6	1,515,000	3	48,000	8	2,045,000	4	248,000	100.0	724.60
N - Beautiful Nicola Valley - South	0	0	3	269,600	0	0	5	413,380	-100.0	-100.00
Clearwater	2	60,000	2	105,000	3	75,000	3	229,000	0.0	-67.25
A - Wells Gray Country	1	110,000	1	600,000	2	132,000	1	600,000	100.0	-78.00
B - Thompson Headwaters	0	0	0	0	0	0	2	151,580	-100.0	-100.00
O - Lower North thompson	2	110,760	1	0	4	289,760	1	0	300.0	0.00
<b>TOTAL</b>	<b>33</b>	<b>4,256,290</b>	<b>28</b>	<b>2,981,605</b>	<b>79</b>	<b>10,267,103</b>	<b>59</b>	<b>6,076,639</b>	<b>33.9</b>	<b>68.96</b>





# VILLAGE OF CHASE

## Memorandum

**Date:** April 7, 2017  
**To:** Mayor and Council  
**From:** Public Works Manager  
**RE:** Public Work Update

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### Miscellaneous:

- Street sweeping completed, will be assessing once things dry out it may be necessary to have some additional sweeping or washing to pick up the last of the fine sands.
- The contracted tree pruning down town is complete.
- P Works staff completed the pruning on the trees at the Village office, however, due to the current shortage in staffing that was the only pruning we were able to complete in house this year. Next year, once we have our second seasonal gardener back from maternity leave, P Works will be completing the down town tree pruning which will eliminate the need for contracted tree pruning services.
- A power outage occurred on March 18<sup>th</sup>, on call staff responded to ensure all backup generators were running and to reset necessary alarms for water and sewer infrastructure. This outage resulted in the failure of one of the two Mill Park sanitary lift station pump starters. Parts for the failed starter were no longer available, a new starter was ordered and installation was completed on April 4<sup>th</sup>.

### Sewer Upgrade:

- Works are well underway...desludging is approximately 80% complete and preparation for the filter building foundation has started. New aeration equipment has been delivered to the site. To date we have not experienced any increased odour, we expect this is due to the cool weather we have been experiencing.

### Alymer Development:

- Work is well underway...contractor is currently working on the Shuswap to Alymer water main loop connector and is expected to start on the Alymer sanitary works shortly. Residents can expect some traffic delays at times, the contractor has been advised and will be maintaining flagger controlled single lane alternating traffic at all times with roads being open back to two way traffic after every working day.
- Should there be a need for full road closure to complete any of the work, the closure and detours will be advertised well in advance and all emergency services will be advised of such closures.

Water Usage:

- The Village is required to report water usage annually to the Ministry of Forests, Lands and Natural Resource Operations Water Management Branch. This consumption is used to calculate the annual rental fees.
- In 2016 a total of 495,890m<sup>3</sup> of water was used (82% surface & 18% groundwater).
- In comparison, 2015 a total of 617,572m<sup>3</sup> was used (89% surface & 11 % groundwater). 2013 a total of 621,943m<sup>3</sup> was used (100% surface) and no info found for 2014.
- Usage in 2016 was down approximately 20% from 2015 & 2013 totals. This reduction is likely a result of water conservation measures and the cooler than normal weather experienced in 2015. Having only one year of data available with water metering in place doesn't really provide sufficient data to confirm the impact metering has had in water conservation. Annual usage review and reporting will provide data necessary to confirm if water metering is an effective water conservation management tool.
- In February, we started utilizing 100% groundwater source on weekends and surface source during the week. This reduces the load on the filtration plant by approximately 30% and eliminates possible callouts on weekends.

Respectfully submitted,

Tim Perepolkin







## VILLAGE OF CHASE

### Memorandum

**Date:** 2017 April 11  
**To:** Mayor and Council  
**From:** Corporate Officer  
**RE:** Streets and Parking Amendment Bylaw No. 837-2017

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The Streets and Parking Bylaw No. 732-2011 currently only prohibits the riding of bicycles, skateboards, scooters, or other wheeled implements on between the hours of 8:00 a.m. and 8:00 p.m. on Shuswap Avenue between Willson Street and Coburn Street.

Presumably the bylaw was crafted to address an issue in the downtown core adjacent to retail businesses that rely on safe access for their customers.

There is no reason not to broaden the restriction to all sidewalks within the Village as the safety of pedestrians is paramount in any neighbourhood, therefore an amending bylaw has been drafted to prohibit the riding of bicycles, skateboards, scooters, or other wheeled implements on all Village sidewalks.


The Motor Vehicle Act also restricts bicycling on all sidewalks. The RCMP can issue tickets for that infraction in the amount of \$95. I have requested the statistics from the local detachment but have not received anything back at the time of this writing. It is estimated that zero tickets have ever been issued for this offence.

Similarly, Village bylaws are there to protect the public only when a situation arises that warrants issuing tickets. The Village's Bylaw Officer would be directed to enforce the bylaw only when there is an actual or perceived dangerous situation regarding cyclist pedestrian conflict.

#### **RECOMMENDATION**

**"That Council give first, second, and third readings to the Village of Chase Streets and Parking Amendment Bylaw No. 837-2017."**

Respectfully submitted,

  
Sean O'Flaherty

**VILLAGE OF CHASE**  
**Bylaw No. 837-2016**

A Bylaw to Amend the Village of Chase Streets and Parking Bylaw No. 732-2011

**WHEREAS** the Council of the Village of Chase has adopted the Village of Chase Streets and Parking Bylaw No. 732-2011;

**AND WHEREAS** The Council of the Village of Chase deems it necessary to amend Bylaw No. 732-2011;

**NOW THEREFORE**, the Council of the Village of Chase in open meeting assembled, enacts as follows:

This bylaw may be cited for all purposes as "Village of Chase Streets and Parking Amendment Bylaw No. 837-2016".

Section 6(4) is replaced in entirety with:

*"No person shall ride, push, drive, coast upon or otherwise propel or use a skateboard, push scooter, bicycle or other wheeled implement except a wheelchair or similar necessary mobility implement, on a sidewalk."*

READ A FIRST TIME THIS \_\_ DAY OF \_\_, 2017.

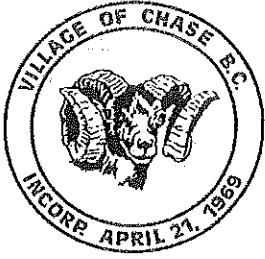
READ A SECOND TIME THIS \_\_ DAY OF \_\_, 2017.

READ A THIRD TIME THIS \_\_ DAY OF \_\_, 2017.

ADOPTED \_\_ DAY OF \_\_, 2017

\_\_\_\_\_  
Rick Berrigan, Mayor

\_\_\_\_\_  
Sean O'Flaherty



# ***Village Of Chase***

## ***Administrative Report***

**TO: Mayor and Council**

**FROM: Director Financial Services**

**DATE: 04 April 2017**

**RE: Bylaw 836-2017 to Amend Village of Chase 2017 to 2021 Financial Plan Bylaw 826-2017**

---

### **ISSUE/PURPOSE**

Council decision to proceed with the Aylmer Road Sewer Main project is a significant change to the 2017 to 2021 Financial Plan. The cost of the project is budgeted for \$100,000 in 2017 funded from surplus. Council have also approved a reduction to the Grant in aid budget from \$20,000 per year to \$10,000 per year. These two changes are reflected in the amended "Village of Chase amended 2017 to 2021 Financial Plan"

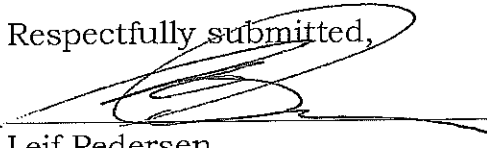
### **RECOMMENDATION**

**That first reading be given to Bylaw no 836-2017 a bylaw to amend Village of Chase Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan.**

**That second reading be given to Bylaw no 836-2017 a bylaw to amend Village of Chase Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan.**

**That third reading be given to Bylaw no 836-2017 a bylaw to amend Village of Chase Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan.**

Respectfully submitted,

  
Leif Pedersen,  
Director Financial Services

**VILLAGE OF CHASE  
BYLAW NO. 836 – 2017**

A Bylaw to Amend the Village of Chase Bylaw 826, 2017 (Village of Chase 2017  
to 2021 Financial Plan)

---

**WHEREAS** the Community Charter requires that municipalities must establish a five year financial plan that is adopted annually by bylaw;

**WHEREAS** there are changes to the Village of Chase 2017 to 2021 Financial Plan having a material impact upon the presentation of the financial information for the 2017 financial year;

**NOW THEREFORE** the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase amended 2017 to 2021 Financial Plan attached hereto, and Schedule "B" Amended Statement of Objectives and Policies attached hereto, shall amend and form part of Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan
2. This Bylaw may be cited as "Village of Chase Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan, Amendment Bylaw No. 836-2017".

READ A FIRST TIME THIS      XX      DAY OF April, 2017

READ A SECOND TIME THIS XX      DAY OF April, 2017

READ A THIRD TIME THIS    XX      DAY OF April, 2017

ADOPTED THIS    XX      DAY OF April, 2017

---

Mayor, R. Berrigan

---

Corporate Officer, S. O'Flaherty

**VILLAGE OF CHASE**  
**Bylaw No. 826-2017**  
**2017 to 2021 Financial Plan**  
**Schedule "A"**

As amended by "Village of Chase Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan, Amendment Bylaw No. 836-2017"

Revenues	2017	2018	2019	2020	2021
Property Taxes	\$1,682,900	\$1,750,300	\$1,820,300	\$1,893,100	\$1,968,800
Payments in Lieu of Taxes	15,800	16,500	17,300	18,300	19,200
Utility Tax	38,000	37,500	37,500	37,000	37,000
Interest and Penalties on taxes	36,500	37,200	37,900	38,600	39,300
Collection of taxes for Other Governments	1,763,100	1,769,600	1,776,100	1,782,600	1,788,100
Grants	1,700,200	439,000	1,244,700	455,500	431,100
Fees					
Other Revenue Own Sources	365,200	371,900	378,300	384,500	390,600
Water utility	378,000	415,000	456,000	501,000	551,000
Waste Water utility	437,500	446,100	454,900	463,900	473,100
Other Revenues	12,000	6,000	5,000	5,000	5,000
Development Cost Charges	126,000	0	0	0	0
Disposal of Tangible Capital Assets	12,000	0	0	0	0
Transfers from Reserves					
General	128,000	89,600	43,700	0	0
Water utility	0	10,000	0	10,000	0
Waste Water utility	242,000	0	0	0	0
Proceeds from Borrowing	0	0	383,800	0	0
<b>Total Revenues</b>	<b>6,937,200</b>	<b>5,388,700</b>	<b>6,655,500</b>	<b>5,589,500</b>	<b>5,703,200</b>
<b>Expenditures</b>					
Payment of taxes to Other Governments	1,763,100	1,769,600	1,776,100	1,782,600	1,788,100
Grants in aid	166,600	159,500	164,600	169,700	175,000
Legislative services	76,400	77,600	78,900	80,200	81,300
Corporate services	563,700	577,700	576,000	586,100	596,300
Municipal Enforcement	56,400	56,700	57,200	57,400	57,800
Fire service	268,800	258,200	260,400	273,700	277,000
Rescue service	30,700	31,100	31,400	31,800	32,100
Emergency services	5,100	5,200	5,400	5,500	5,600
Planning	63,400	29,300	29,000	29,300	29,700
Economic Development	85,400	71,000	71,400	71,600	72,000
Common Services	337,800	348,400	345,400	343,700	349,800
Transportation	441,800	451,700	459,800	470,100	473,900
Parks & Recreation	675,300	681,100	686,300	694,000	699,600
Solid Waste	204,100	209,600	215,100	212,400	218,000
Water	747,800	765,000	769,600	774,600	777,200
Sewer	373,400	399,100	401,400	403,000	406,500
Other	42,600	42,700	42,900	47,100	47,200
Capital Expenditures					
General	185,800	364,200	605,400	729,200	156,500
Water	70,000	66,000	841,000	0	0
Sewer	1,730,000	0	10,000	0	0
Deduct Amortization	(1,124,400)	(1,152,100)	(1,144,600)	(1,142,200)	(1,142,200)
Debt Repayment	158,300	160,800	177,000	92,500	95,500
Leases	6,600	0	0	0	0
Transfers to Reserves					
General	45,000	45,000	45,000	45,000	45,000
Water	0	(10,000)	0	(10,000)	0
Sewer	0	0	0	0	0
<b>Total Expenditures</b>	<b>6,973,700</b>	<b>5,407,400</b>	<b>6,504,700</b>	<b>5,747,300</b>	<b>5,241,900</b>
Annual Cash Surplus/(Deficit)	(36,500)	(18,700)	150,800	(157,800)	461,300
Transfers (to)/from Surplus	36,500	18,700	(150,800)	157,800	(461,300)
<b>Financial Plan Balance (will be \$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Village of Chase**  
**Bylaw No. 826-2017**  
**2017 to 2021 Financial Plan**  
**Schedule "B" – Statement of Objectives and Policies**  
As amended by "Village of Chase Bylaw 826-2017 Village of Chase 2017 to 2021 Financial Plan, Amendment  
Bylaw No. 836-2017"

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
  - (a) revenue from property value taxes;
  - (b) revenue from parcel taxes;
  - (c) revenue from fees;
  - (d) revenue from other sources;
  - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**FUNDING SOURCES**

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2017.

In 2017, grants form a major proportion of revenue for the Village. Chase has been very fortunate to secure over 1.0 million dollars from the Canada – British Columbia Building Canada Fund which will pay for two-thirds of the new Waste Water Treatment Plant. Construction of the plant began in 2016 and will be completed during 2017.

Property taxation, the largest revenue source, offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

**Objective**

In 2016 the Village implemented its new metered billing rates based on water consumption. Parcel Taxes for utility revenues were eliminated and utilities were changed to full funding from user fees. Water fees are low and the Village will continue to increase the water utility rates until the revenues fully fund the costs of providing the service.

**Policies**

- Where possible, the Village will supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited, primarily residential, property tax base.



- Based on the above statement, the Village will be reviewing and revising user fees to ensure that they are adequately meeting both the capital and operating costs of the services for which they are collected.
- The metered water system was implemented in April 2016. The metered bills are bringing forward issues with leakage and meters which are being resolved.
- The new utility billing procedures are being monitored to ensure they are efficient and effective. Additional procedures are being developed to deal with issues as they arise.

<b><u>Table 1 – 2017 Revenue Sources</u></b>		
<b><u>Revenue Source</u></b>	<b><u>Amount</u></b>	<b><u>Percentage of Total</u></b>
Municipal taxes	\$1,682,900	24.40%
Other Taxes	1,763,100	25.56%
User Fees	1,180,700	17.12%
Grants	1,700,200	24.65%
Other Sources	570,300	8.27%
Borrowing	0	0.00%
<b><u>Total</u></b>	<b><u>\$6,897,200</u></b>	<b><u>100.00%</u></b>

### **DISTRIBUTION OF PROPERTY TAX RATES**

Table 2 outlines the distribution of property tax rates among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

Municipalities generally charge a higher rate of tax to business and industry based on the theory that they proportionately consume a greater portion of the Village services.

Our only “Major Industry” class, Adams Lake Lumber, is a special situation as the Letters Patent by which their property was incorporated into the Village of Chase requires that the tax rate to be used is set by the provincial “Taxation (Rural Area) Act Regulation”. The “Utility” class is also determined by the province under that same regulation and we are already using the maximum tax rate allowed and therefore it cannot change.

### **Objective**

- The amount of taxes to be collected from the “Residential”, “Business and Other”, “Recreation/Non-Profit” and “Farm” classes will increase by 4.0 % contingent on the relative changes in assessment values and real



construction addition values in 2017. This will be reviewed in future as user fees are implemented to offset property taxes. Council will conduct a review of the tax multiples utilized by the village to determine if they are still appropriate.

#### **Policies**

- The Village will supplement its revenues from user fees and charges to keep property tax increases to a minimum.
- The Village will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community and create new jobs.
- The Village will regularly review the tax rates and revenues relative to the expenses incurred within each property class.

<b><u>Table 2 - Distribution of Municipal Property Taxes</u></b>		
<b><u>Property Classification</u></b>	<b><u>% of Total Property Taxation</u></b>	<b><u>Value</u></b>
Residential (1)	74.29%	\$1,209,900
Utilities (2)	1.77%	28,900
Major Industry (4)	7.80%	127,100
Business and Other (6)	15.98%	260,200
Recreation / Non-Profit (8)	0.06%	1,000
Farm (9)	0.09%	1,500
<b><u>Total All Sources</u></b>	<b><u>100.00%</u></b>	<b><u>\$1,628,600</u></b>

#### **PERMISSIVE TAX EXEMPTIONS**

The Village has adopted a Permissive Tax Exemption policy in 2015 which provides guidelines for applications and review by council of those applications to determine the nature and the purpose of the exemptions being given. Council considers the following criteria before granting permissive tax exemptions:

- The tax exemption must demonstrate benefit to the community and residents of the Village by enhancing the quality of life economically, socially and/or culturally.
- The goals, policies and principles of the organization receiving the exemption must be consistent with those of the Village.
- The organization receiving the exemption must be a registered non-profit organization or government institution.
- Permissive tax exemptions will be considered in conjunction with:
  - (a) Other assistance being provided by the Village;
  - (b) The potential demand for Village services or infrastructure arising from the property; and

(c) The amount of revenue that the Village will lose if the exemption is granted.

**Objective**

- The Village will continue to provide permissive tax exemptions to non-profit societies, agencies and government institutions providing services to the community.
- The Village will consider the benefits to the community being provided by the recipients of the exemptions.
- The Village will consider additional permissive tax exemptions as allowed under the *Community Charter*.
- Council will review the level of permissive tax exemptions being granted and determine if the value granted is appropriate.

**Policies**

- The new policy was in effect for 2015. The process will be reviewed and any changes required to improve accountability and provide fair access to the exemptions will be considered by council in the future.

**Goal of Council**

A major goal of this council is to improve the Village's financial situation over the next several years. In pursuit of this goal council did make cuts to its operating budget expenditures in 2016 and deferred several capital projects. The impact of unexpected increasing costs for the Sewage Treatment Plant upgrade required modifications to the project which have delayed the completion of the project to 2017. Review of the impact over the five year plan also required an increased increment to 4% for the 2017 municipal tax rate. Council is maintaining the direction of the Village finances to begin to provide future funding for asset repair and replacement with less reliance on senior government funding.

Council have approved the Aylmer Road Sewage Main Elevation project for 2016, budgeted for \$100,000 in 2017. Council have also approved a reduction of the annual Grant in Aid budget from \$20,000 to \$10,000 per year.





## *Village Of Chase*

### *Administrative Report*

TO: Mayor and Council  
FROM: Corporate Officer  
DATE: April 7, 2017  
RE: Application to Vary provisions of Village of Chase Zoning Bylaw  
DVP #1-2017 104-455 Vetran Road (Drake's Landing)

---

#### **ISSUE/PURPOSE**

To obtain approval from Council to proceed with the next steps for the setback variance application for 104-455 Vetran Road.

#### **OPTIONS**

- 1. Grant the variance that will vary the minimum distance for an accessory building from the rear yard parcel line from 6 meters to 3 meters and the minimum distance of the side yard setback from 3 meters to 1.5 meters.**
- 2. Grant one of the variance requests (side or rear parcel line setback relaxation) but not both.**
- 3. Do not grant any of the variance requests, requiring the property owner to adhere to the existing setback and height regulations in the AR-3 zone of the Village's Zoning Bylaw.**
- 4. Defer the decision whether to grant a variance to the next Regular Council meeting for further consideration purposes.**

#### **BACKGROUND**

The owner of 104-455 Vetran Road wishes to build an accessory building on his property, by constructing a garage as a separate building from the existing house. Accessory buildings are a permitted use in AR-3 (Agricultural Rural-Residential).

The setback provisions for accessory buildings in AR-3 require that accessory buildings be situated at least 6 meters from the rear parcel line and 3 meters from an interior side parcel line.

The property owner wishes to construct the accessory building such that the rear parcel line setback would be 3 meters, and the interior side parcel line setback would be 1.5 meters. For reference, the proposed setback distances reflect what R-1 zoning (low density residential) allows.

## **REFERRALS**

Notifications were sent out to property owners within the required distance of the subject property, as per the requirements of the Local Government Act.

The Manager of Public Works was asked to comment on the variance application. He has indicated that the interests of the Fire Department are not affected by this application.

The Fire Chief was also asked to comment on the variance application. He has indicated that the interests of the Fire Department are not affected by this application.

The property owner and neighbour at Lot #102-455 Vetran Road received his notice and attended the Village office on April 4 with concerns about the application. The owner has a concern that the garage is too big and it will be filled with equipment and the yard will end up looking like the auto wrecking yard on Aylmer Road.

It should be noted that all of the concern from the neighbour had nothing to do with the variance application in terms of the change to setback, and seemingly everything to do with how the applicant would manage other storage on his property. I indicated to the complainant that all property standards matters can be handled by the Village and there are bylaws in place to prevent the applicant's property from becoming a wrecking yard.

## **ANALYSIS**

The subdivision known as Drake's Landing is zoned AR-3. While that zone permits single family dwellings and accessory uses, it also permits some limited agricultural uses.

Primarily the uses of the lots in Drake's Landing are residential. The property owner in this case is asking that Council consider allowing the setbacks for the proposed accessory building to be the same as the setbacks in an R-1 zone (low density residential).

Similar variances have been granted to other properties in Drake's Landing. Lots #110 and #117 have both been granted setback variances to reduce setback distances for purposes of siting an accessory building, and in fact for #110 the side setback was reduced to 1.2m.

## **POLICY IMPLICATIONS**

Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.


## **RECOMMENDATION**

That Council grant the request to vary the provisions of the Village's Zoning bylaw pertaining to 104-455 Vetran Road to:

- Relax the setback from the rear property line for the proposed accessory building from 6 meters to 3 meters

- Relax the setback from the right side parcel line for the proposed accessory building from 3 meters to 1.5 meters

Respectfully submitted,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned over a horizontal line.



## VILLAGE OF CHASE

### Development Variance Permit No. 1-2017

Authorizing resolution of the Council of the Village of Chase passed at its Regular Meeting on the \_\_\_<sup>th</sup> Day of \_\_\_\_\_, 2017.

1.0 LEGAL DESCRIPTION  
**L 6 PL KAS1356 DL 517**  
**PID 018-539-459**

CIVIC ADDRESS  
**104-455 VLA Road**  
**Chase, BC**

2.0 HOLDER & ADDRESS  
**Drew and Amy Blaine**  
**104-455 VLA Road**  
**PO Box 15**  
**Chase, BC**  
**V0E 1M1**

3.0 CONDITIONS TO BE VARIED OR SUPPLEMENTED:

3.1 Village of Chase Zoning Bylaw No. 683 - 2006 and amendments thereto states:

#### 6.11 Regulations

On a parcel located in an area zoned as AR-3, no building or structure shall be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in the table below in which column I sets out the matter to be regulated and column II sets out the regulations.

Rear parcel line	6.0 m
Interior side parcel line	3.0 m

#### Variance to Regulations

Section 6.11 is hereby varied by way of development variance permit to allow the reduction of the minimum interior side parcel line setback from 3.0 m to 1.5 m.; and to allow the reduction of the minimum rear parcel line setback from 6.0 m to 3.0 m.

4.0 SECURITY REQUIRED: \_\_\_\_\_ YES      X   NO

5.0 GENERAL NOTES:

5.1 This Development Variance Permit is issued subject to all of the Bylaws of the Village of Chase applicable thereto, except as specifically varied or supplemented by this Permit.

5.2 This Permit applies to and only to those lands within the Village of Chase described in 1.0 above.

5.3 This Permit is not a Building Permit.

6.0 APPROVAL REQUIRED BY MINISTRY OF TRANSPORTATION AND  
INFRASTRUCTURE:

\_\_\_\_\_ YES      X   NO

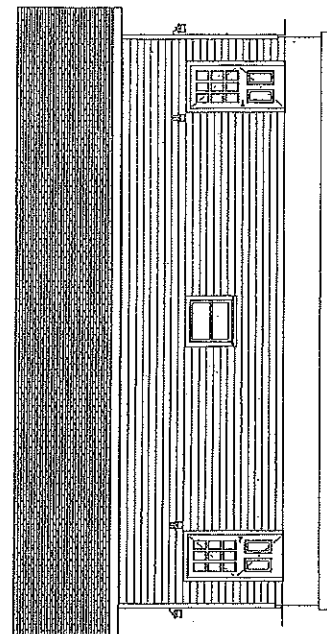
Approved by Village of Chase Council on the \_\_\_<sup>th</sup> Day of \_\_\_\_\_, 2017.



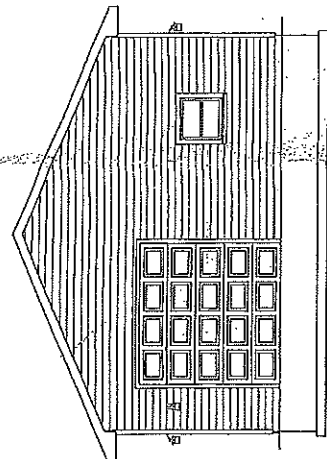
These plans were not prepared by or checked by a licensed architect and/or engineer. E.P. does not represent or imply itself to be a licensed architect and/or engineer. Read of these plans, in whole or part, is strictly prohibited.

Excellent Floor Plans

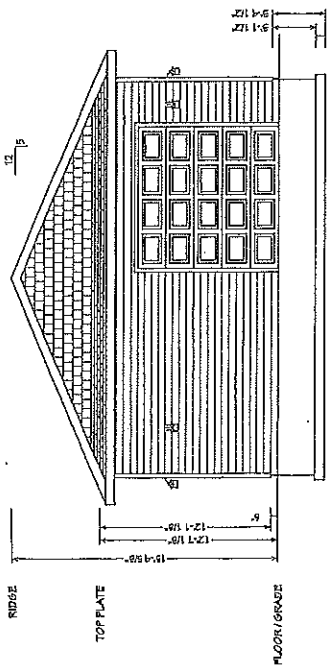
014735



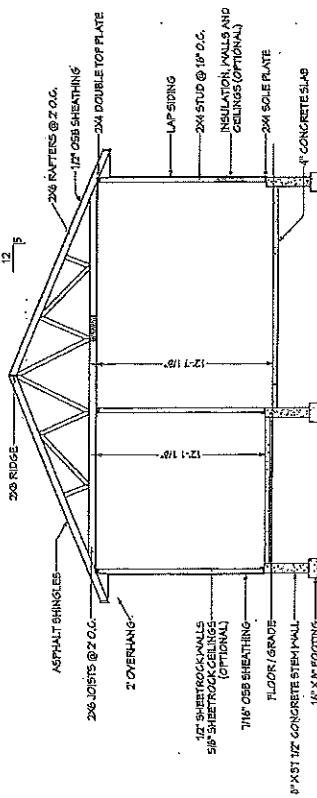
FRONT ELEVATION  
SCALE: 1/4" = 1'



REAR ELEVATION  
SCALE: 1/4" = 1'



LEFT ELEVATION  
SCALE: 1/4" = 1'

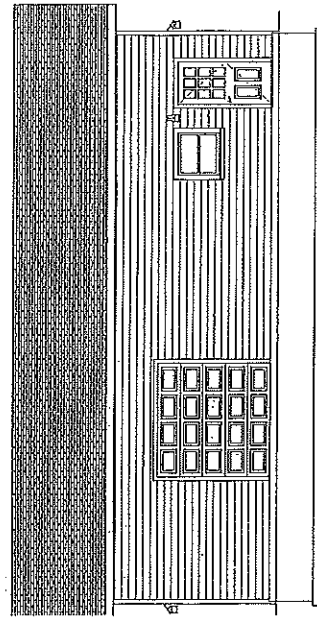


CROSS SECTION  
SCALE: 1/4" = 1'

28x40 Garage  
#28X40G21H

SQUARE FEET: 1,120 (461 office, shop, & w.c.)  
WIDTH: 28'  
DEPTH: 40'  
EXTERIOR WALL STRUCTURE: 2X4 STUDS

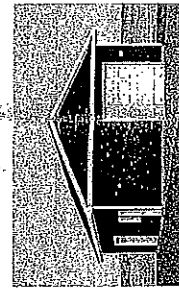
RIGHT ELEVATION  
SCALE: 1/4" = 1'

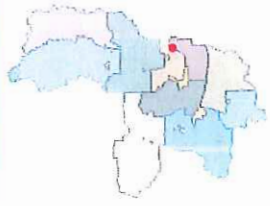


COPY

BUILDING CONTRACTOR/HOME OWNER  
TO REVIEW AND VERIFY ALL DIMENSIONS,  
AND SPECS BEFORE CONSTRUCTION  
AND SPECIFIC BUILDING TO BE BUILT AS  
PER LOCAL CODE REQUIREMENTS.

To the best of my knowledge these plans are drawn to comply with owner's and/or builder's specifications and any changes made on them after prints are made will be done at the owner's and/or builder's expense and responsibility. The contractor shall verify all dimensions and enclosed drawing, E.P.P. is not liable for errors. While every effort has been made in the preparation of this plan to avoid mistakes, the maker cannot guarantee against human error. The contractor of the job must check all dimensions and other details prior to construction and be solely responsible therefor. All calculations and member sizing should be verified for your building by a certified building official.





**Legend**

- Emergency Services
- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office
- Facility
- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building
- Health
- Landmark
- Recreation
- Transportation
- Utility
- Parcel
- TNRD Boundary (Outline)
- Administrative Boundary (Outline)
- First Nations Reserve (Outline)
- Provincial Parks & Protected Areas



Subject Property  
**ORTHO**

Author:



THIS IS NOT A LEGAL SURVEY PLAN. This map is a user generated static output from the Thompson-Nicola Regional District Internet Mapping site and is provided on an "as is" and "as available" basis, without warranties of any kind, either expressed or implied. The information was generated from Geographic Information System (GIS) data maintained by different source agencies. Information contained in the map may be approximate, and is not necessarily complete, accurate or current. While all reasonable efforts have been made to ensure the accuracy of the data, reliance on this information without verification from original records is done at the user's own risk.

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Kilometers

1: 871

Projection: WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

March 24, 2017



## VILLAGE OF CHASE

### Application for Permit

(please check one)

Development Permit

Development Variance Permit

Temporary Use Permit

1. Registered property owner's name, address and telephone number  
Drew, Amy Blain 104-455 VLA Road
2. Authorized agent's name, address and telephone number (If agent is handling application, please supply written authorization from owner)  
N/A
3. Legal description and Property Identification Number of subject property  
PID # 018 539 459 STRATA Lot 6 District Lot 517 Kamloops  
Division Yale District Strata plan KAS1356.8
4. Approximate area of subject property  
1718 m<sup>2</sup>
5. Existing use of subject property  
Residential
6. Existing use of adjacent property  
Residential / Agricultural
7. Detailed description including drawings, of the project or situation necessitating your application. Please provide additional pages as necessary.  
See attached

I hereby declare that the information contained herein is, to the best of my knowledge, factual and correct.

DAB  
Signature of Owner or Agent

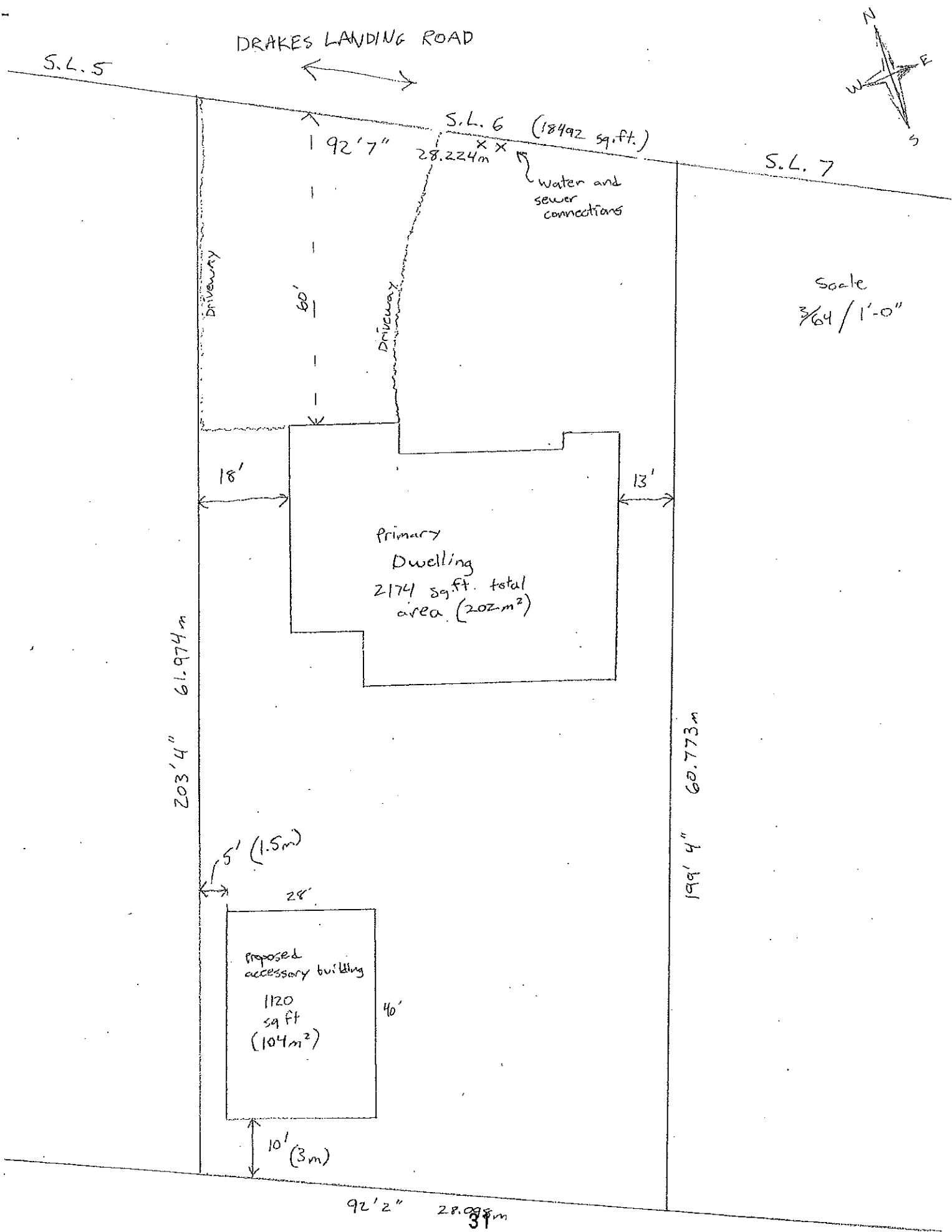
Feb 13/17  
Date

Note: Please see attached sheet for additional information to be included with application

7.

My proposal to the Village of Chase is to vary our setback requirement for an accessory building. Our lot is currently zoned AR3, which requires a 3m side-line setback and a 6m rear-line setback. Our lot is not being/not allowed to be used as an agricultural lot, and is being used as a residential lot primarily. We are requesting that we change the setback requirement to that of residential zoning R1, which is 1.5m on the sideline and 3m on the rear line. This should not create any complications with neighboring properties as there are no buildings in the near vicinity.

Thank you very much for your time to review and consider our proposal.  
Drew Blain



March 19, 2017

Shubham Bhambri

Unit 2 539 Cottonwood st

Chase, BC V0E1M0

Phone - 250-682-2194

Mayor Rick Berrigan

826 Okanagan Ave

Chase, BC V0E1M0

RECEIVED  
Village of Chase

MAR 20 2017

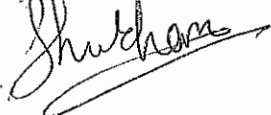
Dear Mayor,

I am writing this letter for your permission, to allow us to have a Volleyball court at the public beach ground. The setup for the court is very easy as it only measures 18m \* 9m, requires two pole, a net and can be played on the grass. Volleyball is a easy and medium intensity game can be played by any age. Providing this opportunity will indulge people at beach in a healthy activity.

Please advice me with the further steps so we can proceed in this direction to start the process.

Your Sincerely

Shubham Bhambri







To Chase Mayor and Council,

Attn: Sean

Re: Community Hall Rate

RECEIVED  
Village of Chase

MAR 27 2017

March 22/17

Box 40  
Chase B.C.

VQE-2MO

E-250-374-3628

My name is Regina Bittner-Rothbart.  
As you may or may not know I have  
lived and taught in Chase for over 30 years.  
(DANCE)

I also own and teach at my dance  
studio in Kamloops.

I currently teach three ballet classes  
on Thursdays at The Chase Community Hall,  
during this time I have teachers covering  
classes in Kamloops.

I feel that the current rate of \$20/HR  
is a fair rate. It was mentioned to be that  
we could use the basement at a lesser rate.  
This is not a good option, most importantly  
that sprung wooden floors are safer for the  
students' legs.

I'd also like to mention that the mirrors  
and barres were put in and paid for ~~by~~  
fundraising through the studio.

My dancers are courteous, clean and  
wear only soft ballet shoes in the Hall, their  
imprint on the Hall is minimal.

I encourage you to keep the Hall  
rate at \$20/HR

Sincerely,

Regina Bittner-Rothbart





RECEIVED  
Village of Chase  
APR 03 2017

Village of Chase  
Attn: Mayor and Council  
Box 440, Chase, BC, V0E 1M0

Original  
File  
Copy  
Agenda

April 3, 2017

Dear Mayor Berrigan and Councillors Maki, Lepsoe, Scott, and Egely;

**RE: Village of Chase Lakeside Summer Music Series**

On behalf of the the Chase & District Festival Society, I would like to thank you for supporting our proposal to manage Chase Canada Day and Music on the Lake in conjunction with our existing programming.

We recently held our Annual General Meeting for the Society, and we are all very enthused with the direction of summer events, especially given that this year marks Canada's 150 years since confederation. We are also equally excited that the Society's initial vision of supporting multiple events and activities related to arts and culture in Chase is now growing to a new level and that there is such fantastic support from council and staff at the Village Office.

We invite the mayor, or acting mayor, to join us and make a statement on behalf of the Village at Canada Day on July 1st and at CornStock on August 12th. We are also sending invitations to the three local First Nations to attend these events as well.

With regard to logistics, we would like to confirm permission to use Memorial Park and its facilities (ie washrooms and the Joyce Dunn Theatre) for the following days: June 21, July 1, July 2, July 4, July 11, July 18, July 25, August 1, August 8, August 12, August 15, August 22, and August 29 to host our summer programs. We are also planning to host a Beer Garden at Canada Day (July 1), the Lumberjack Show (July 2), and CornStock (August 12) - as this serves as a primary source of funding for the events. We will ensure that proper licensing, permits, and insurance are in place for these events, and we seek the Village's official permission to proceed with hosting beer gardens on the dates mentioned above.

Fire Chief Lauzon attended our recent meeting and we have discussed what procedures need to be taken to ensure safety for the fireworks on Canada Day. We agreed that closing the pier at 4pm on July 1st is the most appropriate measure to ensure public safety and sufficient time for the Fire Department to set up the fireworks. We will also be requesting the RCMP's boat be present to keep other boaters a safe distance away from the fireworks.

If you have any questions regarding any of our requests or would like a member of the Festival Society to attend a meeting to address any concerns, please feel free to contact me.

We truly appreciate the Village's ongoing support for the Festival Society and these summer events.

Thanks,

A handwritten signature in cursive script, appearing to read 'Diana'.

**Diana Endean**  
*Chairperson*  
Chase & District Festival Society  
Box 554 - V0E 1M0  
chair@chasefestival.ca

**Rotary**



**Chase Rotary Club**

**P.O. BOX 73**

**CHASE BC VoE 1Mo**

RECEIVED  
Village of Chase

APR 13 2017

Original \_\_\_\_\_  
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Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

The Chase Rotary Club in partnership with the Chase Food Hamper Societ are hosting the 8<sup>th</sup> Annual Food Drive on April 22, 2017.

The food drive coincides with the Kamloops Rotary Food drive so you will hear advertising on the radio/TV.

Over the past eight food drives our goal has been to collect 5000 pounds OR two pounds /resident in the Chase and Area. For the past two years, we have not been able to reach this lofty goal but with your concerted effort, together we should be able to achieve this potential goal.

We also understand most of us are only a paycheck away from using our local Hamper Society because of the economic conditions so, if everyone provides a little, everybody will benefit!

Yellow plastic bags will be distributed via the newspaper "Shuswap Market" and also available at Peoples Food and Drugs plus, Safety Mart and you will be given yellow bags to distribute to your members.

As in the past, a Rotarian will drop by your Band Office to pick up your donations during the following weeks.

Furthermore, food donations can also be dropped off at any time at either grocery store.

Since the Food Drive occurs twice a year, many residents and members of your Band benefit personally to your generous contribution. You can make sure we "feed everyone who comes to our door".

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Everett".

Doug Everett

Chase Rotary





March 27<sup>th</sup> 2017

Mr. Sean O'Flaherty, Corporate Officer  
Village of Chase,  
P.O. Box 440,  
826 Okanagan Avenue,  
Chase, B.C., V0E 1M0

RECEIVED  
Village of Chase

MAR 28 2017

Mr. O'Flaherty: *Sean*

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

Re: Chase Lions Club Proposed Splash Park

I have been informed that you are in discussions with the President of the Chase Lion's Club concerning the Splash Park which she proposes for Centennial Park in Chase. I have concerns that the Splash Park is being designed with the intention of turning over the responsibility and liability of operations to the Village of Chase once it has been constructed. If this project were the only potential liability to be added to the costs of operating the Village, I would have no concerns with the proposal, however in the past 5 years we have inherited the liability associated with the Arena, the Museum and the Curling Rink plus expenditures of a long term nature for water and sewer facilities.

In the past four months, our Village Council have spent considerable time and effort in an attempt to bring our operational expenses in line to obtain a balanced budget, and we are currently looking at a deficit for at least the next five years. It is my personal opinion that this proposed addition to the 'assets' of the Village which Mme President has offered is ill timed, and with little concern for the financial position the Village is currently facing.

It is probable that you have some indication of the expense anticipated in connection with building and operating this recreational park. I am unable to access any estimates concerning the operational costs of maintaining this park, and it appears the Council has not received anything of this nature as well. I have made some inquiries through the Columbia Shuswap Regional District as to the operational costs of a similar park located in Sorrento. The following will provide you with the results of my inquiries in the event it may be of some assistance to you.

The brochure provided by the Chase Lions Club shows at least 20 spray nozzles in the diagram. By researching the volume of water quoted by Waterplay Solutions Corp (Kelowna) for the 6 types of sprayers displayed, the water consumption per minute would range from a minimum of 129 Gal/min to a maximum of 222 Gal/min (based on data supplied on-line by Waterplay Solutions Corp). A minimum rate of 129 gallons per minute would equate to 7740 gallons per hour

Mr. Jaret Taylor, Community Parks & Recreation Co-coordinator for CSRD in Salmon Arm was contacted with respect to the cost of operating the existing CSRD Water Park in Sorrento. We discussed contributing factors to operational costs, the times of operation, maintenance costs, efforts to contain expenses and changes that could be made to make the operation more efficient. The Sorrento water park has 17 sprinkler heads with various functions, i.e., arch sprays, trees, mists, etc. The Park opens on May long weekend (10-4PM), then on weekends in June (10-6PM), daily during July and August (10-8PM) and return to weekends in September (10-6PM) and then close for winter. The water is on timers controlled by computer which is scheduled monthly. The computer and water controls are located in a designated building under the care of a Maintenance person. The building is 8 x 10' in size, insulated

and heated, and harbors electrical panel, water controls and treatment, valves, pipes and computer. The Park is divided into 3 different zones, all of which are operated by press-buttons which time the water at about 2 1/2 minute operation period. To recycle water would double the cost of operation, therefore the water is drained into a pit and diffused by permeation.

My calculations suggest the Sorrento splash park operated approx. 83 days in 2016 although this is periodic and not continual use. Mr. Taylor did not have the actual operating costs at hand but estimates the cost of water at about \$2,000.00 and the overall costs between \$4 -5,000.00. He did say he had reduced the 2016 consumption rate substantially by dialing back the water volume. This 17 sprinkler splash park still consumed 686,000 Gallons of water during last year's operation. This (my estimate) suggests water use of approx. 8265.06 gallons per (8 -10 hrs.) day of use.

Although I am critical of this proposal, I would like to emphasize that I have always held a high regard for the Lions Club in general and I have worked with Clubs members in a number of different locations including Chase during the 30 years of my professional career. I am aware of many of the Lions community service activities and the majority of members are truly fine dedicated people. I have no quarrel with the local Lions Club building this facility provided they are prepared to retain ownership and operate the business as a private venture.

If in fact this venture is being built with the plan to assign it to the Village to fund and operate, I advocate that this is a flawed plan and the taxpayers will unhappily be called upon to again bail out a recreational facility that is unwilling or unable to be self-sufficient. The brochure provided by the Lions Club carries the catchy slogan "Build it and they will come" however this quote applies to a movie 'The Field of Dreams' and has no compatibility with our need for a well-researched feasibility study.

I include a copy of correspondence entitled "Waterpark Success" published by Kevin Post in World Waterpark – Development and Expansion Guide 2012.

If I may be of any assistance to you in this regard, please contact me.

Thank you

  
(J. L. McLean)

371 Juniper Street, Chase, BC



## Waterpark Success: Designing the Perfect Waterpark

Published: World Waterpark – Development and Expansion Guide

November 2011-2012 issue By: Kevin Post

Rather than traditional, flat water, rectangular pools, stimulating waterparks are becoming the norm for today's recreational aquatic experience. Once the decision has been made to build a mini, medium or destination waterpark, there are several key items to consider before starting construction that will affect success. What is your budget? What do you want to include in the waterpark? How much land do you need? What will it cost to operate? Will it make money?

Defining Success For private developers, the definition of success is simple ... to make money! For municipal waterparks, however, the definition of success can be: (1) Earn revenues that cover its costs and any future expansions. (2) Earn revenues that help pay for other subsidized facilities within the park system. (3) A reduction in the subsidy of the existing obsolete pool. It doesn't have to make money as long as it's losing less money. All of these are appropriate definitions of success, but each one affects the outcome of the waterpark design. Determining your definition of success will help make sure your goals are in-line with realities.

Studying Your Opportunities If you don't have the market draw in your location, building a waterpark too big will increase your expenses, but not your revenues. If you build it too small, you may not have the amenities to attract a large segment of the population. Paying for a feasibility study at this early stage may be the best money you could spend in helping to define your market while determining realistic outcomes. It's a small fraction of what your waterpark will cost that will save you from making expensive mistakes later. One of the biggest mistakes people make is underestimating the cost of operating a waterpark. Labor alone can make up 50-60 percent of your operating budget. With all the turns and blind spots in a waterpark, the lifeguard requirement is significantly higher than a traditional style pool. Also, it's not just one recirculation pump running now. You may have a dozen or more pumps running aquatic activities and features, which demand a lot of energy. And don't forget all those patrons coming to your waterpark bring dirt, organic matter, bacteria, hair, makeup, suntan / body oils and other debris into your pools, which significantly increase your chemical demand.

The other mistake is getting too excited about all the money that can be made. People often go to a waterpark on a Saturday and think, "Wow look at all these people ... this place must be making a fortune." But during the week there might be a fraction of this attendance. You may hit your capacity every Saturday, but during the work week attendance drops off. Not to mention the weather factor that could cause closures and school calendars that recess for the summer in mid-June, while others start back in mid-August.

The Proper Blend Once you've established some parameters for your project, it's time to start thinking about the design and layout, at least conceptually. Having the proper amenity mix will impact the feel of your waterpark and its viability within your market. In general, a waterpark needs three aquatic elements:



a capacity holder, a children's area and rides.

Capacity Holders: A wave pool can hold a lot of people and is one of the areas most commonly expected to see at a waterpark. These capacity spaces don't necessarily make money, but are a crucial part of the overall success of your park. In addition to wave pools, another popular capacity holder is the leisure river. These capacity holders serve as the hub of the waterpark and keep families entertained without having to wait in line.

Children's Area: Sensitively designed environments for children and tweens can be vital to attendance. Families with toddlers and tweens need to be accommodated in order for them to come to your park and spend the day together. Large water play structures provide water play gyms for the entire family. They can be themed as water jungles, pirate coves and rainforest temples to name a few. With slides, waterfalls and water features, families are entertained for hours while experiencing physical fitness and family togetherness. Spraygrounds, tot pools and children's pools with participatory play features with all sorts of pulleys, rope ladders, water buckets, geysers, dumping buckets and slides need to be located near the bathhouse for convenience purposes.

Rides: Everyone wants to go down waterslides at a waterpark, but not everyone likes the same thing. Teens like thrill rides, while families like modest rides that most anyone can enjoy. These can be a mix of body slides or tube slides and should be both open and closed flumes to offer diversity. Having a ride that allows multiple riders is another way to keep the entire family happy. Big tube slides that have three to four people per ride add to the social aspect. Having a head first mat slide where riders can race their friends can provide a competitive experience for young teens.

Artificial surfing is another "thrill" ride. These environments use high-output pumps to produce a flow of water just a couple inches thick over a fixed padded surface. Competitions are formed and spectators enjoy watching as much as "inland surfers" enjoy the challenge. The thrill ride can be your signature attraction that differentiates your park from the competition.

Age Group	Recreational Aquatic Age-Group National Trends
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Age 0-3	Tot Pool, Tot Slides, Gentle Spray Features
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Age 4-7	Water Sprayground, Zero-Depth Pool, Participatory Play Features, Sand Play
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Age 8-11	Water Walks, Large Play Structures, Full-Size Waterslides, Open Water
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Age 12-16	Water Walks, Large Waterslides, Open Water, Leisure River, Gathering Places, Sand Volleyball, Mat Racer, Bowl Slides
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Age 17-22	Action Island, Intense Waterslides, FlowRider, Mat Racer, Climbing Wall, Open Water, Sand Volleyball, Drop Slides, Bowl Slides
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Age 23-45	Zero-Depth Pool (to be w/children), Open Water, Spa, Sun Deck, Lap Lanes, Leisure River, Waterslides, Diving Boards
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Source: Counsilman-Hunsaker

Support Spaces Everyone likes to plan the rides and fun features of a waterpark, but one of the crucial areas that will affect the long term operational success for your park is the **support spaces**. Proper **placement of your restrooms, concessions and mechanical spaces** can greatly improve the overall experience. Giving proper consideration for how people will use these spaces and how they will affect the traffic flow within your park is a fundamental part of the planning effort. You also **need these spaces to be easily cleaned and maintained** for years to come. While nobody will come to your waterpark to visit the restrooms, they will certainly not come back if they are appalled by them.

Setting Your Fees Waterparks face fierce competitors vying for discretionary leisure spending. You're not just competing with other waterparks, you're competing with any activity where people spend discretionary income, including movies, sporting events and dining out. The entry fee will have the biggest impact on your revenue. This fee not only provides initial revenue as people walk through the turnstile, but also impacts how many people come to your waterpark and spend money in other areas. As a general rule of thumb, keep pricing simple. Too many parks offer a special price for every situation. You'll see a standard fee, followed by a children's fee, a family fee, a senior fee, then a resident rate, followed by a non-resident rate, then a daily rate vs. season pass rate, then ... well you get the point. If the person at the front desk can't say it from memory, you have too many options. The other part of setting your fee is establishing what you feel is your park's value. Everyone loves discounts; set your price higher and offer discounts. This way you can adjust how much money you bring in without changing your fees each year.

Planning for Expansion Attractions can be added to the waterpark in increments as more capacity is required. No matter what size of waterpark or how many rides you have, over time people enjoy seeing something new. To generate additional excitement, add a new ride or amenity every two to three years. When initially planning your park, consider where your first expansion will go. This keeps you from having to place the newest thrill ride right next to the quiet waters you've established as an "adult area."

As the time comes for your expansion, make sure it's the right choice. Go back to step one. Review your market and see what area you need to address. Look at how your park operates and consider what would make it better. Adding a new attraction isn't always the right answer. You may need to add more capacity, or you may need to meet the needs of an underserved age group. Once the decision has been made to expand, there are several key items to consider that will affect its success. What is your budget? What do you want to include in the expansion? How much land do you need? What will it cost to operate? Will it make money? Essentially, you need to revisit previous planning efforts.

With aquatic recreation being one of the most popular activities in the United States, a properly planned waterpark can be a magnificent asset for your community. Opening a new facility can seem overwhelming, but taking the proper steps during the planning process can ensure success for you and the waterpark.



## Sean O'Flaherty

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**From:** ChaseBC  
**Sent:** Wednesday, April 05, 2017 10:00 AM  
**To:** Joni Heinrich; Sean O'Flaherty  
**Cc:** Rick Berrigan  
**Subject:** FW: Letter from Canadian Pacific - Rail Safety Week - April 24 to 30 2017



Mike Lovelock  
Director  
Government Affairs

General Yard Office  
1679 Lougheed Highway  
Port Moody, BC  
Canada V3B 5C8

T 778 772 9636  
mike\_lovelock@cp.ca

April 3, 2017

Mayor Rick Berrigan  
Village of Chase  
826 Okanagan Avenue  
PO Box 440  
Chase BC V0E 1M0

Via email: [chase@chasebc.ca](mailto:chase@chasebc.ca)

Dear Mayor Berrigan:

### RE: Rail Safety Week 2017

Canadian Pacific (CP) and the Canadian Pacific Police Service (CPPS) will be educating the public during this year's Rail Safety Week about safety in and around railway property.

From April 24 through April 30, CP and CPPS will conduct rail safety blitzes in communities across our network – from Montreal to Vancouver – with participation from other police agencies and schools to educate motorists, pedestrians and the general public about the role we each play in staying safe.

"When people use railway property or tracks as walking paths, they are risking their lives," said Laird Pitz, CP's Vice President and Chief Risk Officer. "Rail safety requires vigilance 24 hours a day, seven days a week, 365 days a year. We are asking everyone to consider their own safety around railroad property. The impact of an incident can have tragic consequences for all concerned, including family, friends and community."

CP is proud to be the safest railway in North America, with the fewest reportable train accidents per million train miles among all Class 1 railroads for 11 years straight.

While we are pleased that crossing incidents declined in Canada last year, a sharp rise in trespassing incidents means we must continue to do more. Tragically, 46 pedestrians and 19 drivers lost their lives in these preventable incidents. This is in comparison to 31 pedestrian and 14 driver lives in 2015.

CP believes that one incident is too many. That is why we are working tirelessly, along with our community partners, to promote safety in and around railway property throughout Canada.

We ask that you support rail safety in your community by participating in Canada's Rail Safety Week in the following ways:

1. Declare April 24 – April 30 Rail Safety Week in council by adopting the enclosed draft resolution
2. Promote your declaration over social media by adopting the enclosed draft tweets
3. Ask your local police service to also declare Rail Safety Week over social media
4. Adopt the hashtag #LookListenLive year-round when speaking to the importance of being safe around tracks and trains.

The safety and security of residents in the communities we operate in is – and will continue to be - our number one priority. We hope you will join us in promoting rail safety in your community, during Rail Safety Week 2017 and throughout the year.

Thank you in advance for considering this request. Should your council choose to endorse the enclosed resolution, I would be grateful if you could provide me a copy. Should you have any questions, please give me a call on 778 772-9636.

Sincerely,



Mike LoVecchio  
Director Government Affairs

cc. Laird Pitz, Vice President and Chief Risk Officer  
Chief Ken Marchant, CP Police Service



**DRAFT RESOLUTION IN SUPPORT OF PUBLIC - RAIL SAFETY WEEK**

Whereas Public - Rail Safety Week is to be held across Canada from April 24 to April 30, 2017;

Whereas it is in the public's interest to raise citizens' awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness;

Whereas Operation Lifesaver has requested City Council adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor \_\_\_\_\_

Seconded by Councillor \_\_\_\_\_

It is hereby RESOLVED that our community proclaims national Rail Safety Week, to be held from April 24 – April 30, 2017.

## **SOCIAL MEDIA - DRAFT SOCIAL MEDIA POSTS**

### **Monday, April 24:**

- Did you know this week marks Canada's Rail Safety Week? Remember to Look and Listen to Live! #LookListenLive
- This week we're joining @CanadianPacific and all Canadian railways in reminding people to make smart decisions around tracks and trains
- {Suggested placeholder to retweet safety message from @CanadianPacific}

### **Tuesday, April 25:**

- Scary stats: In 2016, 46 pedestrians and 19 drivers tragically lost their lives in preventable rail incidents #LookListenLive
- Retweet if you take the pledge to be safe around tracks and trains this Rail Safety Week #LookListenLive
- {Suggested placeholder to retweet rail safety message from local police agency}

### **Wednesday, April 26**

- Always practice situational awareness around tracks and trains to keep yourself safe #LookListenLive
- {Suggested placeholder to retweet safety message from Transport Canada @Transport\_GC}

### **Thursday, April 27**

- This Rail Safety Week, choose the safe route to school or work and stick to it. Don't let a shortcut cut your life short #LookListenLive
- {Suggested placeholder to retweet safety message from rail safety organization @OpLifesaver}

### **Friday, April 28**

- If you use railway property or tracks as walking paths, you risk your life. Always use designated paths and crossings #LookListenLive
- {Suggested placeholder to retweet safety message from another railway that operates in your community}

### **Saturday, April 29**

- This Rail Safety Week, speak to your children about dangers at level crossings and railway property #LookListenLive

### **Sunday, April 30**

- Proud to be a partner in #RailSafety this Rail Safety Week. Always remember to #LookListenLive
- {Suggested placeholder to RT message from Rail Association of Canada @RailCan}

For more social media content, visit Operation Lifesaver's website at [www.oplifesaver.ca](http://www.oplifesaver.ca)



## VILLAGE OF CHASE

### *Memorandum*

**Date:** April 11, 2017  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Skatepark Society – Receipt of Donations

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The Skatepark Society has approached Village staff to ask if donations are provided to the Village for Skatepark purposes, could tax deductible receipts be issued for these donations.

The Village's Director of Financial Services has confirmed that as long as monetary donations are directed to the Village of Chase for the skatepark purposes, tax receipts can be issued. Money collected will be kept in trust and distributed to the skatepark society as they require it for the purposes of constructing/improving the skatepark.

Other not-for-profit groups who are working on projects that are on Village owned land and will become owned and maintained by the Village of Chase can request Council consider allowing tax receipts to be issued for cash donations.

Staff is recommending that a minimum of \$50 be set for donations to the Village of Chase that are eligible for tax receipts.

#### **RECOMMENDATION**

**That Council approve the issuance of tax receipts for minimum cash donations of \$50 to the Village of Chase that are earmarked for the Skatepark Project.**