



## **AGENDA**

Special Meeting of the Council of the Village of Chase  
Council Chamber of the Village Office at 826 Okanagan Avenue  
Monday, May 14, 2018 3:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“THAT the May 14, 2018 Village of Chase Special Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

Special (Budget) Meeting held April 30, 2018

Pages 1-3

Resolution:

**“THAT the minutes of the April 30, 2018 Special (Budget) Meeting of Council be adopted as presented.”**

### **4. DELEGATIONS**

Brent Ashby, CPA, CA, Partner, KPMG Enterprise, regarding Village of Chase 2017 audited financial statements

### **5. UNFINISHED BUSINESS**

#### **5.1 2017 Audited Financial Statements**

The auditors will provide copies at the meeting

Recommendation:

**“THAT Council approves the 2017 Audited Financial Statements for the Village of Chase as presented by KPMG LLP.”**

### **6. ADJOURNMENT**

Resolution:

**“THAT the May 14, 2018 Village of Chase Special Council meeting be adjourned.”**



Minutes of the Special (Budget) Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Monday, April 30, 2018, at 3:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councillor Nancy Egely  
Councillor David Lepsoe  
Councillor Ali Maki  
Councillor Steve Scott

In Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer  
Tim Perepolkin, Manager of Public Works  
Brian Lauzon, Fire Chief

Public Gallery: 7  
Press: 0

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 3:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Egely  
Seconded by Councillor Scott

**“That the April 30, 2018 Village of Chase Special (Budget) meeting agenda be adopted as presented.”**

**CARRIED  
2018/04/30\_SP001**

**3. ADOPTION OF MINUTES**

Moved by Councillor Scott  
Seconded by Councillor Maki

**“That the minutes of the April 23, 2018 Special (Budget) Meeting of Council be adopted as presented.”**

**CARRIED  
2018/04/30\_SP002**

**4. NEW BUSINESS**

**4.1 2018 Capital Budget Review**

The Chief Financial Officer presented information on the sewer fund with the following points:

- The budget is only showing outwards of two years because an asset management plan will be available in 2020 and will guide the budgeting process thereafter.
- The waste water treatment plant works is completed as of 2017 and is not reflected in the budget.
- The Aylmer Road sewer was complete in 2017 and is not reflected in the budget.
- Sewer line cleaning and video scoping on Hillside Avenue is proposed for 2018 to be funded from the sewer reserve.

- New sewer on VLA Road will cost \$195,000 and can be funded through a parcel tax.

The Chief Financial Officer presented information on the water fund with the following points:

- The waterline looping project on Aylmer Road completed in 2017 and is not reflected in the budget.
- The Water Conservation Plan requires completion in 2018.
- There are redundant waterlines on Hillside Avenue and the plan is to complete the engineering in 2018 and complete the works in 2019. This project will remove the older asset and connect all the properties to the newer waterline.
- A chlorination module is proposed for the water treatment plant in 2019.
- The funding for the water projects will be \$25,000 from surplus, and \$200,000 from gas tax.

The Chief Financial Officer presented information on the capital fund with the following points:

- The Official Community Plan requires updating and \$7,000 is needed to kickstart the re-write of the OCP bylaw.
- The Hillside Avenue land swap involves re-location of BC Hydro poles. The budgeted amount is \$30,000.
- A hydrant replacement program is being instituted starting in 2019 following completion of the asset management plan.

Other capital projects include:

- Air compressor (Fire Department) \$18,000
- Furnace (Fire Department) \$5,000
- Snow plow/sanding equipment \$18,000
- Community Hall assessment \$15,000
- Ice arena compressor \$8,000
- Arena drainage works \$20,000
- Columbarium \$30,000 (2019)
- Golf Course water meter \$5,000

The Chief Financial Officer offered the following estimates for reserves available for 2018:

- General reserve \$100,000
- Solid waste reserve \$40,000
- Water reserve \$0
- Sewer reserve \$75,000

4.2 2018 to 2022 Financial Plan – Bylaw 852-2018

Moved by Councillor Scott

Seconded by Councillor Egely

**“That Village of Chase 2018 to 2022 Five Year Financial Plan Bylaw No. 852-2018 be given first and second readings.”**

**CARRIED  
2018/04/30\_SP003  
Lepsoe OPPOSED**

**5. ADJOURNMENT**

Moved by Councillor Maki

Seconded by Councillor Egely

**“That the April 30, 2018 Village of Chase Special (Budget) meeting be adjourned.”**

**CARRIED**

**2018/04/30\_SP004**

The meeting was adjourned at 3:55 p.m.

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Rick Berrigan, Mayor

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Sean O'Flaherty, Corporate Officer