



AGENDA

Regular Meeting of the Council of the Village of Chase
to be held virtually on
Tuesday, April 13, 2021 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the April 13, 2021 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held March 23, 2021 Pages 1-4

Resolution:

“THAT the minutes of the Regular meeting of March 23, 2021 be adopted as presented.”

3.2 Minutes of the Special meeting of Council held March 28, 2021 Pages 5-6

Resolution:

“THAT the minutes of the Special meeting of March 28, 2021 be adopted as presented.”

3.3 Minutes of the Special meeting of Council held April 1, 2021 Pages 7-8

Resolution:

“THAT the minutes of the Special meeting of April 1, 2021 be adopted as presented.”

3.4 Minutes of the Special meeting of Council held April 6, 2021 Pages 9-10

Resolution:

“THAT the minutes of the Special meeting of April 6, 2021 be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this agenda

6. DELEGATIONS

6.1 2020 Audited Financial Statements

KPMG will present the 2020 Audited Financial Statements

Once presented, Council will be asked to consider adopting the 2020 Financial Statements – refer to item 8.1

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 11-14

8. UNFINISHED BUSINESS

8.1 2020 Audited Financial Statements

Distributed Separately

Resolution:

“THAT the Village of Chase 2020 Audited Financial Statements be adopted as presented.”

8.2 Willson Park Bridge Award

Pages 15-16

Memorandum from TRUE Consulting Ltd.

Recommendation:

“THAT the Willson Park Pedestrian Bridge project be awarded to MB Construction in the amount of \$127,190 excluding taxes or contingency.”

8.3 Early Childhood Education Assistant Program Grant

Pages 17-18

Report from the CFO

Recommendation:

Council direction is requested

8.4 Mid-Block Crosswalk on Shuswap Avenue

Pages 19-21

Email from Brandon Demuriak, TRUE Consulting Ltd.

Recommendation:

“THAT Council rescind resolution #2021/02/23_018 that directs Public Works to install a crosswalk.”

8.5 Notice of Motion – Fire Department Remuneration

Pages 22-23

As per a Notice of Motion put forward by Councillor Scott at the March 23, 2020

Regular meeting, Council is being asked to provide direction on remuneration for the Fire Department.

Report from the CFO

Recommendation:

Council direction is requested

8.6 Notice of Motion – Council Meeting Location

As per a Notice of Motion put forward by Councillor Scott at the March 23, 2020 Regular meeting, Council is being asked to revisit using the Community Hall for Council meetings in a hybrid format where Council and Administration attend physically, when possible, and all others attend virtually.

Recommendation:

Council direction is requested

9. NEW BUSINESS

9.1 Financial Plan Bylaw 2021-2025 Pages 24-30

Recommendation:

“THAT the 2021 to 2025 Financial Plan Bylaw No. 899-2021 be given first reading.”

Recommendation:

“THAT the 2021 to 2025 Financial Plan Bylaw No. 899-2021 be given second reading.”

9.2 Chase & District Christmas Hamper Society Pages 31-35

Letter from Maureen MacDonald, Executive Food Bank Manager

Recommendation:

Council direction is requested.

9.3 Interfor – Fire Protection Pages 36

Letter request from Larry Price, General Manager, BC Interior Operations

Recommendation:

Council direction is requested.

9.4 Emergency Support Services Pages 37-38

Letter request from Rebecca Cooke, ESS Coordinator

Recommendation:

Council direction is requested.

9.5 Adams River Salmon Society Pages 39-40

Letter request from Ken Benoit, Vice President, ARSS

Recommendation:

Council direction is requested.

9.6 Opioid Crisis and Call for Overdose Action Plan Pages 41-42

Letter from Lyn Hall, Mayor, Prince George, to the Honourable Patty Hajdu, Minister of Health

Recommendation:

Council direction is requested.

9.7 2020 Street Lighting Rate Application to BC Utilities Commission Page 43
Letter from Lyn Hall, Mayor, Prince George, to the BC Utilities Commission

Recommendation:
Council direction is requested.

10. NOTICE OF MOTION

11. IN CAMERA

Resolution:

“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations.”

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Resolution:

“THAT the April 13, 2021 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held virtually on
Tuesday, March 23, 2021 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer
Brian Lauzon, Fire Chief

Public Participants: 10

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the March 23, 2021 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2021/03/23_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Special meeting of Council held March 2, 2021

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the minutes of the Special meeting of March 2, 2021 be adopted as presented."

CARRIED

#2021/03/23_002

3.2 Minutes of the Regular meeting of Council held March 9, 2021

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the minutes of the Regular meeting of March 9, 2021 be adopted as presented."

CARRIED

#2021/03/23_003

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Ali Ferguson, of 514 Aylmer Road, regarding item 9.3, queried why the tower isn't going somewhere else, and somewhere safer. She recommends Matthey's Hill.

Selina Knorr, of 420 VLA Road, regarding item 9.3, queried why there are now two towers to oppose. Is there any way to stop both of them now?

6. **DELEGATIONS**

6.1 Terri Mindel, Coordinator – Early Childhood Education Assistant Program

Ms. Mindel reported on the 2020/2021 Early Childhood Education Assistant Program

Moved by Councillor Lauzon

Seconded by Councillor Maki

“THAT Administration be directed to apply for the next funding intake for the Early Childhood Education Assistant Program.”

CARRIED

#2021/03/23_004

7. **REPORTS**

a) Mayor and Council Reports

Mayor Crowe

- March 10 – Attended a Shuswap Watershed Council meeting
- March 11 – Attended a TNRD Board meeting
- March 18 – Attended an IHA Mayor’s COVID-19 vaccine Zoom meeting

Councillor Lauzon

- March 15 – Attended a Chase Fire Rescue meeting regarding 6-month agreement with BCAS
- Re-connected with local service groups reminding them of the April 9 deadline to apply for COVID-19 funding
- Continue to field questions and concerns from constituents, researching, and responding
- March 20/21 – FNES video crew in town filming instructional videos using some members of Chase Fire Rescue

Councillor Maki

- Met with Glen Mockford regarding a book he is writing about BC hotels and he is considering adding the Underwood Hotel
- Fielded many calls related to the proposed cell towers

Councillor Scott

- March 17– Attended an Adams River Salmon Society meeting to coordinate a delegation to appear before Council at a future meeting
- March 17 – Met with CAO Henrich regarding a couple Chase Fire Rescue remuneration issues

Councillor Torbohm

- Met with staff on a few occasions to discuss some issues
- Read and responded to emails where required
- Took many phone inquiries including hearing opinions on proposed cell towers
- Learned about the mass immunization clinic for all over 18 years of age
- Reviewed agenda, respond to citizen inquiries

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT the reports from Council members be received for information.”

CARRIED

#2021/03/23_005

8. UNFINISHED BUSINESS

8.1 Municipal Ticket Information Bylaw Amendment – Fire Regulations

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

“THAT Village of Chase Municipal Ticket Information Amendment Bylaw No. 898-2021 be adopted.”

CARRIED

#2021/03/23_006

8.2 Art Holding Memorial Arena – Partnering Agreement

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

“THAT the Village of Chase enter into an operating agreement with the Chase & District Recreation Centre Society; AND,

THAT the Mayor and Corporate Officer be authorized to execute the agreement on behalf of the Village of Chase.”

CARRIED

#2021/03/23_007

8.3 First Responders Agreement – BC Emergency Health Services

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

“THAT the Village of Chase enter into a Consent Agreement with BC Emergency Health Services for a 6-month trial beginning May 1, 2021 to enable the Village’s Fire Department members who are licensed as Medical First Responders to respond to First Responder calls within the boundaries of the Village’s fire service area when available and as needed by BC Emergency Health Services.”

CARRIED

#2021/03/23_008

9. NEW BUSINESS

9.1 Chase and District Chamber of Commerce – Fee for Services Agreement

Moved by Councillor Torbohm

Seconded by Councillor Maki

“THAT the Village of Chase enter into a Fee for Services Agreement with the Chase & District Chamber of Commerce for Visitor Information Services for the remainder of 2021, at a cost of \$20,000.”

CARRIED

#2021/03/23_009

9.2 Request for Letter of Support – Chase and District Chamber of Commerce

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT a letter of support be provided to the Chase and District Chamber of Commerce for their application for funding through the Southern Interior Development Initiative Trust for a joint Visitor Services Strategy with other local area Chambers of Commerce.”

CARRIED

#2021/03/23_010

9.3 Rogers Communications Ltd. – Letter of Notification to Stakeholders in Chase

Moved by Mayor Crowe

Seconded by Councillor Maki

“THAT Administration be directed to design a community survey, in both digital and hardcopy formats, in order to solicit feedback on telecommunications infrastructure in Chase, which must be vetted through Council and subsequently distributed to all residents.”

CARRIED

#2021/03/23_011

9.4 Golf Tournament Sponsorship – Leading Indigenous Female

Moved by Councillor Torbohm

Seconded by Councillor Scott

“THAT the letter from Dawn Francois, Event Coordinator for *Leading Indigenous Female Entrepreneurs*, requesting sponsorship for this event, be received for information.”

CARRIED

#2021/03/23_012

10. NOTICE OF MOTION

Councillor Scott provided the following Notice of Motion:

- To revisit use of the Community Hall for Council meetings in a hybrid format where Council and Administration attend physically, when possible, and all others attend virtually.

Councillor Scott provided the following Notice of Motion:

- That the Fire Department remuneration bylaw be amended to remunerate those with Exterior Operations certification with their prescribed pay rate for ‘all duties’.

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Ali Ferguson, of 514 Aylmer Road, regarding the telecommunications towers, spoke against 5G radio frequencies, and wanted to provide 5G education to survey respondents. She also wants it located outside of the community.

Angie McLaren, of 462 Maple Place, regarding the telecommunications towers, wants it located outside of the community.

Selina Knorr, of 420 VLA Road, regarding the telecommunications towers, wants it located outside of the community.

Tanya Hartling, of 628 5th Avenue, regarding the telecommunications towers, wants it located outside of the community, including possible locating it on the fields across The S. Thompson at least 500m from residents over there.

12. IN CAMERA

Moved by Councillor Lauzon

Seconded by Councillor Maki

“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations.”

CARRIED

#2021/03/23_013

13. RELEASE OF IN CAMERA ITEMS

None

14. ADJOURNMENT

Moved by Mayor Crowe

Seconded by Councillor Torbohm

“THAT the March 23, 2021 Village of Chase Regular Council meeting be adjourned.”

CARRIED

#2021/03/23_014

The meeting concluded at 5:11 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



Minutes of the Special Meeting of the Council of the Village of Chase held
Virtually on Sunday, March 28, 2021 at 3:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 3:01 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the March 28, 2021 Village of Chase Special Council agenda be adopted as presented."

CARRIED

#2021/03/28_001

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

None

10. NOTICE OF MOTION

None

11. IN CAMERA

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations."

CARRIED

#2021/03/28_002

12. **RELEASE OF IN CAMERA ITEMS**
None

13. **ADJOURNMENT**

Moved by Mayor Crowe

Seconded by Councillor Scott

"THAT the March 28, 2021 Village of Chase Special Council meeting be adjourned."

CARRIED

#2021/03/28_003

The meeting concluded at 4:30 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



Minutes of the Special Meeting of the Council of the Village of Chase held
Virtually on Thursday, April 1, 2021 at 5:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 5:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the April 1, 2021 Village of Chase Special Council agenda be adopted as presented."

CARRIED

#2021/04/01_001

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

None

10. NOTICE OF MOTION

None

11. IN CAMERA

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations."

CARRIED

#2021/04/01_002

12. RELEASE OF IN CAMERA ITEMS
None

13. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the April 1, 2021 Village of Chase Special Council meeting be adjourned."

CARRIED

#2021/04/01_003

The meeting concluded at 6:30 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



Minutes of the Special Meeting of the Council of the Village of Chase held
Virtually on Tuesday, April 6, 2021 at 5:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki (partial)
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Participants: 2

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 5:01 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the April 6, 2021 Village of Chase Special Council agenda be adopted as presented."

CARRIED

#2021/04/06_001

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

9.1 2021 Operational Budget Review

The Chief Financial Officer presented the proposed operational budget for the various Village departments.

< Councillor Maki joined the meeting at 6:12 p.m. >

9.2 2021 Capital Budget Review

The Chief Financial Officer presented the proposed capital budget.

10. **NOTICE OF MOTION**

None

11. **IN CAMERA**

Moved by Councillor Lauzon

Seconded by Councillor Maki

"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations."

CARRIED

#2021/04/06_002

12. **RELEASE OF IN CAMERA ITEMS**

None

13. **ADJOURNMENT**

Moved by Councillor Maki

Seconded by Councillor Lauzon

"THAT the April 1, 2021 Village of Chase Special Council meeting be adjourned."

CARRIED

#2021/04/06_003

The meeting concluded at 7:00 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: 9 April 2021

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from March 8, 2021 to April 9, 2021

Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert
- Dealing with IT issues

Other Duties/Activities During the Reporting Period:

- Bi-weekly discussions with MOTI regarding Trans-Canada Highway
- Processed 8 comfort letters
- Fielded many calls on residential and commercial real estate
- Working on the Boscher land acquisition project
- Made changes to the Chabelos preamble in the OCP
- Coordinated use of Community Hall for vaccine rollout with IHA
- Met with architect for construction of 1162 Shuswap
- Finalized Village Statutory Right-Way for waterline over Chase Creek
- Met with Darcy Smith regarding commercial daycare facility on Cottonwood
- Responded to complaints regarding trail access closed through former JPW site
- Provided DCC financial information to auditors
- Provided other documents to auditors as requested
- Met with engineer regarding Active Transportation upgrades to Coburn
- Coordinated LED light swapover with BC Hydro
- Met with architect on Hillside multi-family project
- Provided Fire Chief with offer of help and advice on fee/fine rollout for re-inspections
- Renewed lease agreement with Chase Rodeo Association
- Updated the MTI Bylaw and posted to website
- Met onsite with Milton Drake regarding preliminary works at Lot 2 Aylmer Road
- Met onsite with Dave Cunliffe regarding the Creekside trail they are building at Whitfield
- Reviewed and approved dental office expansion
- Responding to a Freedom of Information request

- Distributed Partnership Agreement with Rec Society for execution on March 25
- Reviewed cemetery software proposal
- Working with Funk signs on replacing the Community Hall sign boards
- Discuss operations with Acting Lead Hand as needed
- Posted and advertised Manager of Public Works position. Reviewing applications
- Posted internally Casual On-Call position
- Working on securing EOCP operator for water plant
- Contacted consultant Badger who will camera storm sewers
- Connected with the fire hydrant rebuild contractor to coordinate
- Was virtually introduced to Jason Peters, new Economic Development person at ALIB
- Worked with Bromleys on tree removal project and tree assessment on Chase Creek
- Co-coordinating Community Hall restoration and repairs
- Created telecommunications tower survey and mail-out

1st Quarter 2021 Statistics:

- Dog licences: **191** (166 for 2020). This is a **15%** increase year to date over 2020
- Business licences: **193** (183 for 2020) This is a **5%** increase year to date over 2020
- Building Permits total **\$0.6** million for Q1- an increase of **139%** over Q1 2020

Bylaw Enforcement


- Bylaw Enforcement activity is normal. Business License renewals are now overdue.

Dog Control

- Dog control matters are normal. Dog License renewals are now overdue.

Respectfully submitted

Approved for Council Consideration by CAO



**THOMPSON-NICOLA REGIONAL DISTRICT
BUILDING INSPECTION SERVICES
Mar-21**

LOCATIONS	2021 March		2020 March		2021 YTD		2020 YTD		% CHANGE YTD	
	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value
Ashcroft	1	25,000	0	0	3	85,000	0	0	0.0	0.00
Cache Creek	2	29,000	1	5,000	2	29,000	2	5,000	0.0	480.00
Clinton	0	0	1	8,000	1	0	2	13,000	-50.0	-100.00
Lytton	0	0	0	0	0	0	1	4,581,950	-100.0	-100.00
E - Bonaparte Plateau	1	400,000	1	0	9	1,360,300	3	350,000	200.0	288.66
I - Blue Sky Country	4	620,000	2	55,000	7	670,000	4	624,235	75.0	7.33
Chase	0	0	2	440,000	7	1,486,140	4	620,000	75.0	139.70
Logan Lake	3	825,000	2	305,000	4	838,000	3	585,000	33.3	43.25
J - Copper Desert Country	9	3,869,000	2	36,537	22	5,906,311	5	876,537	340.0	573.82
L - Grasslands	0	0	4	534,960	6	485,000	8	994,960	-25.0	-51.25
P-Rivers and the Peaks	7	1,921,500	4	382,000	20	3,623,500	5	661,965	300.0	447.39
M - Beautiful Nicola Valley - North	7	1,712,000	2	400,000	11	2,272,000	3	440,000	266.7	416.36
N - Beautiful Nicola Valley - South	1	10,000	0	0	2	270,000	2	70,000	0.0	285.71
Clearwater	3	376,000	1	62,000	4	376,000	3	217,000	33.3	73.27
A - Wells Gray Country	0	0	0	0	1	35,000	0	0	0.0	0.00
B - Thompson Headwaters	0	0	0	0	1	150,000	0	0	0.0	0.00
O-Lower North Thompson	0	0	1	0	3	75,000	3	300,000	0.0	-75.00
TOTAL	38	9,787,500	23	2,228,497	103	17,661,251	48	10,339,647	114.6	70.81



VILLAGE OF CHASE

Memorandum

Date: April 7, 2021
To: Council
From: CFO
RE: March 2021 Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Upload BC Assessment roll updates.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.
- Payroll reconciliations for benefits and retroactive payments as required.

Budget, Property Taxes & Financial Reporting

- Provide auditors information for the 2020 Financial Statements.
- Update procedure information for 2020 audit process.
- Forward audit entries testing backup information.
- 2021 Budget preparations.

Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project.
- Start process for the Evacuation Route Planning grant implementation.
- COVID-19 Restart community groups funding letters mailed out and advertisement to Sunflower.
- Complete Early Childhood Education program financial summary.
- Receive proposals for Willson Park Footbridge RFP.

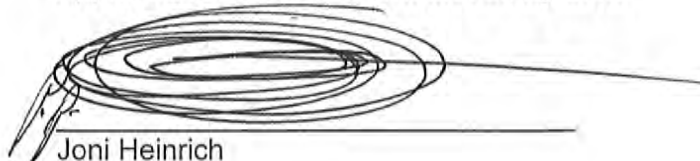
Other

- Participated in MOTI meetings.
- Participated in SIDIT meeting.
- Continue to work with restoration company at the Community Hall.
- Participated in CentralSquare webinar on new Property Tax software configurations for 2021 to implement Centralized HOG processes.
-

Respectfully submitted,


Joanne Molnar

Approved for Council Consideration by CAO


Joni Heinrich



April 1, 2021

Our File: 1377-151

Village of Chase
826 Okanagan Ave
Chase, BC V0E 1M0

Attn: Sean O'Flaherty, Corporate Officer

Dear Sir:

RE: *Willson Park Pedestrian Bridge – Recommendation of Project Award*

Proposals for the above noted project were received by TRUE Consulting on behalf of the Village of Chase. A total of 4 proposals were received from 3 proponents.

The proposals have been subsequently reviewed by TRUE and the Village. The pricing results are summarized as follows:

Proponent	Proposal Price
Sanders Contracting (1-Steel)	\$110,440
Sanders Contracting (2-Precast)	\$130,950
MB Construction	\$127,190
Landmark	\$141,200

The above totals do not include GST or contingency allowance. Each of the four proposal submissions were forwarded to the Village of Chase for review by staff. We understand that the project budget, consisting of grant funding, is \$150,000.

The Village of Chase has reviewed the proposal submissions and has selected MB Construction as the successful proponent on the basis of pricing, schedule and the proposed bridge structure details. TRUE has not previously worked with MB Construction but has reviewed all the proposals and found that they contain the necessary project components as laid out in the RFP. On the basis of the preceding, we recommend that the Village moves forward with the selected preferred proponent and awards the contract to MB Construction in the amount of \$127,190 (excluding taxes or contingency). Further, we recommend that the Village work to maximize the benefit that can be realized by this project by retaining a contingency allowance to facilitate scope adjustment to the greatest extent possible, with the aim to utilize the full grant funding of \$150,000

.../2.

Please review the above and do not hesitate to contact the undersigned should you have any questions. If the recommendation is acceptable to the Village, we would be pleased to prepare the documentation to complete the award process.

Yours truly,

TRUE CONSULTING



Sydney Emerson, EIT

SE/mm

Enclosure

R:\Clients\1300-1399\1377\1377-151\02 Correspondence\Outgoing\To Village\1377-151-Chase-O'Flaherty-Recommendation of Award-2021 04 01.docx



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: April 1, 2021
RE: Early Childhood Education Assistant Program Grant

ISSUE/PURPOSE

To seek Council direction on proceeding with Resolution #2021/03/22_004.

OPTIONS

1. Apply for the for the next funding intake for the Early Childhood Education Assistant Program as directed by Resolution #2021/03/23_004.
2. Rescind Resolution #2021/03/23_004, as a result of new information received, but direct staff to continue to seek funding opportunities which support ongoing Early Childhood Education programs.

HISTORY/BACKGROUND

At the March 23, 2021 meeting of Council, the following resolution was passed.

“THAT Administration be directed to apply for the next funding intake for the Early Childhood Education Assistant Program.”

**CARRIED
#2021/03/23_004**

Recently, new information has been received by Terri Mindel, Coordinator for the Village of Chase Early Childhood Education Assistant Program, from the Province of BC regarding the next funding intake for the Early Childhood Education Assistant Program. This is an excerpt from an email received in response to inquiries regarding the next funding intake to the Community Workforce Response Grant (CWRG).

From: **Wilson, Courtenay AEST:EX** <Courtenay.Wilson@gov.bc.ca>
Date: Fri, Mar 26, 2021 at 10:35 AM
Subject: RE: ECEA Final Report
To: Terri Mindel <tmindel82@gmail.com>

I wanted to take a moment to address your inquiry regarding applying to CWRG again. I understand that obtaining a full ECE designation is the end goal for these participants, however, I don't think CWRG is the best funding vehicle given the nature of the project you are proposing.

The intention of the CWRG is to fund short-term, in-demand skills training that results in full-time employment upon completion of the project. An ECE designation takes several years to achieve and CWRG projects cannot exceed 52 weeks in length. Additionally, participants are only eligible for \$10,000 per fiscal year for skills training. This means participants would only be eligible for short-term training once every calendar year.

I understand that Chase is in need of qualified ECE's and would like to see this happen. I would encourage you to look into other funding sources that are multi-year funding opportunities which would permit the Village of Chase to achieve its goals more quickly.

DISCUSSION

The Province of BC representative, Mary Kline has provided several potential funding opportunities that may be more applicable for the Village of Chase.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

Item not currently identified in Council's Strategic Plan 2021 and 2022.

RECOMMENDATION

That Council provide direction regarding Resolution #2020/03/22_004.

Respectfully submitted, CFO

Approved for Council Consideration by CAO



Sean O'Flaherty

From: Brandon Demuriak <bdemuriak@true.bc.ca>
Sent: Wednesday, April 07, 2021 10:50 AM
To: Sean O'Flaherty
Cc: Dave Underwood
Subject: 1377-171 - Shuswap Ave - Crosswalk Analysis
Attachments: TAC Ped Crossing Control Warrant.pdf

Sean, here is our review:

- *The crosswalk location, as proposed, does not appear to be located in an area that provides any additional connectivity as part of the transportation network.*
 - *Typically, crosswalks are placed in areas:*
 - *where connections are lacking or missing;*
 - *where a high number of pedestrians are found to be crossing;*
 - *where safer channelization of pedestrians is required (ie: channelizing pedestrians to an area where crossing is preferred due to sight lines, grade, adjacent land use, etc).*
- *This location directs pedestrians into a private property;*
- *There are no sidewalk letdowns at this location;*
- *As the proposed location is set between two intersections, this location would be considered a 'mid-block' crosswalk. Although mid-block crosswalks exist in more walkable urban / high ped traffic areas, Shuswap Ave is classified as an arterial road and it is recommended that crosswalk be placed at intersection locations where the driver is expecting pedestrians to cross;*
- *The proposed crossing is located at the end of a converging lane taper (two lanes become one) where driver workload is increased as they enter / exit the intersection at Alymer Rd. (Lane convergence, approaching bridge crossing, etc);*

TRUE Consulting reviewed the crossing data provided on March 26, 2021, March 29, 2021, and March 30, 2021 against the TAC Pedestrian Control Guide. Please see the attached PDF flow chart.

Although the counts provided appear to meet the required EAU (Earned Adult Equivalent – No seniors were outlined in the counts), it is understood that the proposed crossing location is within 200m of two (2) existing crosswalks and would not necessarily be selected as a candidate for an crosswalk (as outlined in the flow chart). IE:

- *There are an existing crossings located at Pine Street approximately 100m to the northeast, and one at Shepherd Rd approximately 100m to the southwest, which are located within at the respective intersections.*

High level analysis indicates that a pedestrian crossing at this location is not warranted due to the close proximity to existing crosswalks.

As the count information shows a higher number of students crossing in these locations (Community Hall / Bridge (Alymer)), it is suggested that a reminder or update be conveyed at the schools in proximity with regard to utilizing the crossing locations already provided. Shepherd Rd appears to already provide direct connectivity to the school, but it is understood there is a pathway on private property that leads to Alymer Rd. It would be beneficial to understand the reason for pedestrians utilizing this area and if the Alymer Rd intersection takes precedent over the Shepherd Rd connection and if other measures need to be undertaken (fencing, etc).

Approximate Costing:

Concrete Work: \$ 5000.00-\$10,000 (depending on proximity to bridge abutments and anything associated with that)
Paint: \$ 1500.00 (Would recommend MMA type paint
(<http://lafrentz.ca/wp-content/uploads/9-System400.pdf>) for any crosswalk, stop bar painting, gore area)
Signage: \$ 1500.00 (Includes 4 signs, 4 brightside panels(<https://www.tapconet.com/product/briteside-reflective-post-panels?sku=2114-42003S>), 2 telespar posts and bases)

Total: \$8000.00 - \$13,000

Let me know if you have any questions or comments, or require any additional information.

Cheers,



Brandon Demuriak, P. Eng.

TRUE Consulting

t 250-828-0881 ext 251, f 250-828-0717

201-2079 Falcon Road, Kamloops, BC, V2C4J2

www.true.ca

ENGINEERING URBAN DESIGN

PLANNING LAND SURVEYING

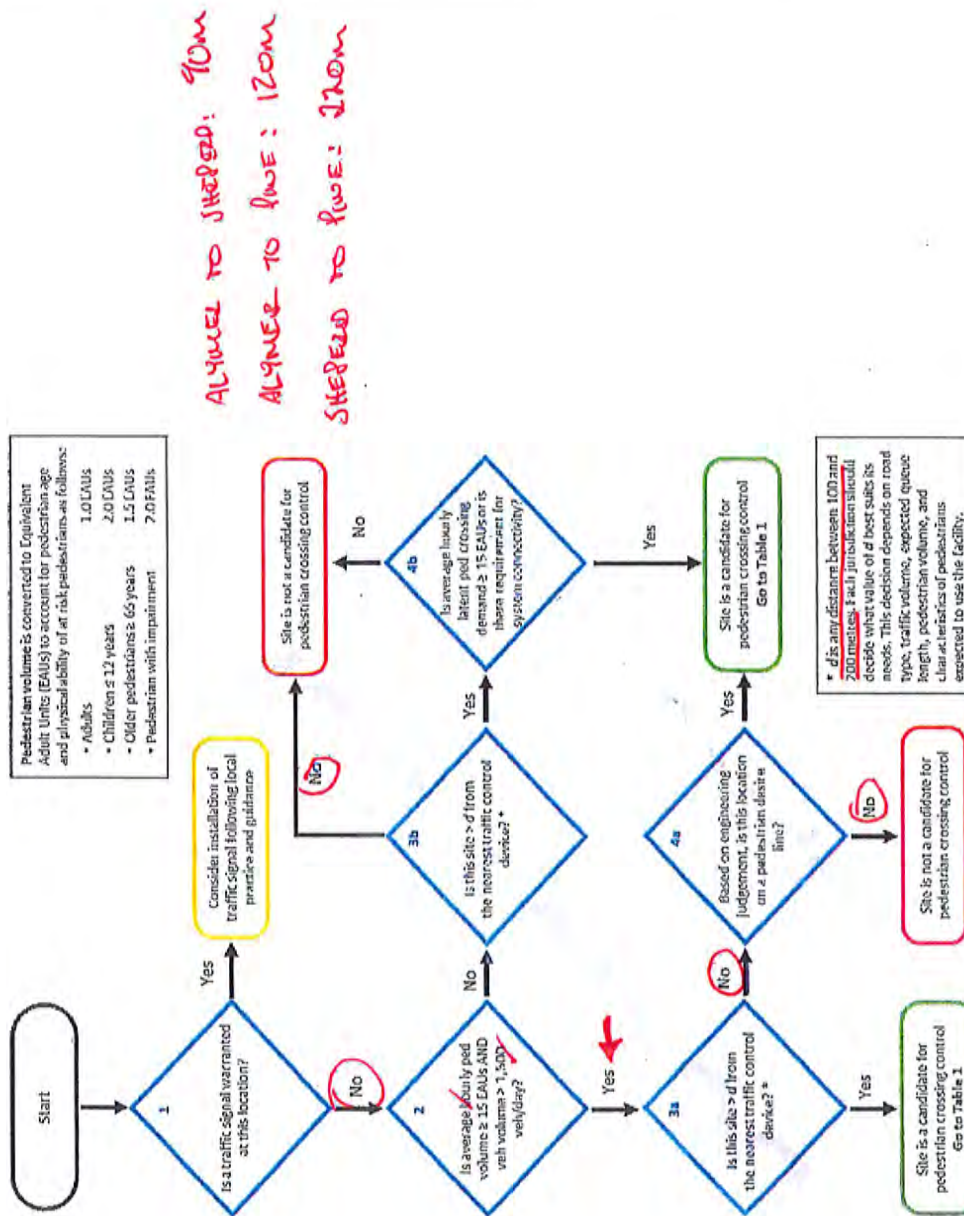


Figure 8: Decision Support Tool – Preliminary Assessment



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: April 1, 2021
RE: Notice of Motion Fire Department Remuneration

ISSUE/PURPOSE

To bring forward, from the March 23, 2021 Council meeting, the Notice of Motion by Councillor Scott to amend the fire department remuneration, Bylaw 885-2020 Schedule C".

OPTIONS

- 1.) Amend the "Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 885-2020".
- 2.) Do not amend the "Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 885-2020".

HISTORY/BACKGROUND

On February 11, 2020 Council adopted the "Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 885-2020". This amendment provided for an increase in remuneration for firefighters who attained Exterior Operation Certification. The amended bylaw states remuneration rates as:

Firefighter	\$14 per hour**
Firefighter with Exterior Operation Certification	\$15 per hour**

**Callouts and training /practices

DISCUSSION

The Notice of Motion direction was to include all firefighter activities, not limited to callouts and training/practices.

The Road Rescue service is included in the "Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No 795-2014" even though this service is a provincial initiative not a municipal service. The Village must treat the budgets for the Fire Department and Road Rescue as separate entities and services because they are funded differently. The Province of BC, Emergency Management BC sets out the policies and procedures which governs Road Rescue services. The Province provides funding to the municipality based on the service callout.

The training requirements to provide the Road Rescue services are not based on firefighter training level "Exterior Operation Certification" but according to EMBC policies:

"Road Rescue service providers maintain an on-going competency program that includes safety and training techniques for accessing people who may be trapped in a vehicle or machinery and hazardous material awareness. Training may also include embankment rescue and fire suppression."

The practice that has been in place under Bylaw No. 795-2014 is members attending to Road Rescue callouts or participating in Road Rescue training/practices are compensated at the rate of \$14 per hour.

At this time, Council may also wish to establish a separate rate for all Road Rescue activities to clarify what rates should be used for this service.

FINANCIAL IMPLICATIONS

The fire department additional activities would include the cleaning of the firehall. The cleaning costs is estimated to increase by approximately \$250 annually, based on 2020 costs it would increase to approximately \$3630 per year.

Road Rescue Costs for 2020 were as follows:

2020 Callouts	279.0 hours	@ \$14.00	\$3,906 annual
2020 Training/Practices	480.0 hours	@ \$14.00	\$6,720 annual
Total 2020 Road Rescue	759.0 hours		\$10,626 annual

If Road Rescue callouts and training were increased to \$15 per hour based on Exterior Operations Certification annual costs would increase by maximum of \$759.00 per year based on 2020 costs. Using 2020 total costs, this would increase the Road Rescue personnel cost to approximately \$11,385 per year

POLICY IMPLICATIONS

None


RECOMMENDATION

None

Respectfully submitted,


Joanne Molnar, CFO

Approved for Council Consideration by CAO


Joni Heinrich, CAO

**VILLAGE OF CHASE
BYLAW NO. 899-2021**

A Bylaw to Adopt the Village of Chase 2021 to 2025 Financial Plan

WHEREAS the Community Charter requires that municipalities must establish a Five Year financial plan that is adopted annually by bylaw;

NOW THEREFORE the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase 2021 to 2025 Financial Plan and Schedule "B" Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2021 to 2025 inclusive.
2. This Bylaw may be cited as "Village of Chase 2021 to 2025 Five Year Financial Plan Bylaw No. 899 -2021".

READ A FIRST TIME THIS th DAY OF , 2021

READ A SECOND TIME THIS th DAY OF _____, 2021

READ A THIRD TIME THIS th DAY OF , 2021

ADOPTED THIS _____th DAY OF _____, 2021

Mayor, R. Crowe

Corporate Officer, S. O'Flaherty

Village of Chase
Bylaw No. 899
2021 to 2025 Financial Plan
Schedule "B" – Statement of Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
 - (a) revenue from property value taxes;
 - (b) revenue from parcel taxes;
 - (c) revenue from fees;
 - (d) revenue from other sources;
 - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021.

<u>Table 1 – 2021 Revenue Sources</u>		
<u>Revenue Source</u>	<u>Amount</u>	<u>Percentage of Total</u>
Municipal taxes	\$2,100,000	21.13%
Other Taxes	1,897,605	19.10%
Fees	1,135,650	11.43%
Grants	2,367,360	23.82%
Other Sources	1,343,485	13.52%
Transfers	843,556	8.49%
Borrowing	250,000	2.51%
<u>Total</u>	<u>\$9,937,656</u>	<u>100.00%</u>

Municipal property taxation, generally the largest revenue source, offers a stable, consistent, and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

Other taxes are taxes collected on behalf of other authorities, which are then remitted to the corresponding taxing authority. Franchise fees and payments in lieu of taxes and interest and penalties collected on outstanding property taxes are also included as other taxes.

Fees are user fees and charges which fund specific service including water, sewer and solid waste collection.

The major contributions to the Grant funding are the Small Community Grant and Community Works Fund. There are several other federal, provincial and regional sources which support Village initiatives.

The Village of Chase has applied for a significant amount of additional grant funding for several major Capital projects, which shall only be undertaken if the grant funding applications are successful.

Other Sources include revenues collected from the use and rental of Village assets, investment interest, disposition of capital assets and deferred revenue. The significant increase to other sources for 2021 is due to the Province of BC COVID 19 Restart funding, which was received in late 2020. This funding was deferred for expenditure in 2021.

Transfers consist of revenues transferred from reserve or surplus funds.

Policies and Objectives

Property Taxes: The objective is to balance the budget each year and maintain a reasonable tax burden. That the Village shall strive to implement stable, fair and representative tax rates for all property classes, while seeking funding sources and opportunities to offset tax collection requirements.

Parcel Taxes: The Village of Chase no longer collects parcel taxes within the municipality.

Fees: The Village shall strive to ensure the fees and charges levied for water, sanitary sewer and solid waste services are on a cost recovery basis. The Village shall regularly review and revise the user fees, to ensure the capital and operational costs of the services for which they are collected is adequate to sustain the services.

Other Sources: The objective is to maximize other revenue sources including, grant funding from higher levels of government, to reduce the taxation burden and provide support to Council priorities and directives.

Borrowing: The objective is to identify the borrowing needs in advance and ensure the funding option supports the objectives noted above.

DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property tax rates among the property classes.

<u>Table 2 - Distribution of Municipal Property Taxes</u>		
<u>Property Classification</u>	<u>% of Total Property Taxation</u>	<u>Value</u>
Residential (1)	77.9%	\$1,635,782
Utilities (2)	1.6%	34,244
Major Industry (4)	6.6%	137,418
Business and Other (6)	13.9%	291,100
Recreation / Non-Profit (8)	0.00%	0
Farm (9)	>0.1%	1456
<u>Total All Sources</u>	<u>100.00%</u>	<u>2,100,000</u>

The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

Municipalities generally charge a higher rate of tax to business and industry based on the theory that they proportionately consume a greater portion of the Village services.

The only "Major Industry" class, within the municipality is Adams Lake Lumber. The Letters Patent by which this property was incorporated into the Village of Chase requires that the tax rate to be levied is that which is set by the provincial "Taxation (Rural Area) Act Regulation".

The "Utility" class is also determined by the province under that same regulations and the Village levy is the maximum tax rate allowable for this class.

Policies and Objectives

- The Village shall continue to seek opportunities to increase densification and development to increase the tax base and provide additional housing.
- The Village shall regularly review the property tax rates and revenue distribution to maintain proportional consistency within the property classes.
- The Village shall encourage reserves as a savings for future infrastructure improvements and repairs.
- The Village shall strive to maximize the use of grant funding for infrastructure and service upgrades.

PERMISSIVE TAX EXEMPTIONS

The Village has adopted a Permissive Tax Exemption policy which outlines the goals and objectives and provides guidelines for the administration and approval of permissive tax exemptions.

Objectives and Policies: The Village will consider additional permissive tax exemptions as allowed under the Community Charter. Council shall review the permissive tax exemptions being granted, in keeping with the policy, to ensure fair access, consistent standards and appropriate allocations are implemented.

Goal of Council

The goal of Council is to improve the financial health of the Village of Chase, while maintaining the current service levels and protecting the health and sustainability of the community infrastructure.

In keeping with the obligations under the Gas Tax Community Works Fund Agreement, the Village will continue to develop and implement asset management fundamentals in 2021. Council is committed to ensuring capital funds are available in the future to fund necessary refurbishment and/or replacement of infrastructure.

The Village shall continue to seek grant funding opportunities for all projects related to infrastructure sustainability, community health and safety and ongoing community development.

VILLAGE OF CHASE
Bylaw No 899. - Schedule "A"
2021 to 2025 Financial Plan

	2021	2022	2023	2024	2025
Revenues					
Property Taxes	-2,100,000	-2,126,525	-2,133,425	-2,159,975	-2,180,000
Payments in Lieu of Taxes	-24,480	-23,350	-23,450	-23,500	-23,550
Utility Tax & Franchise Fees	-68,470	-68,100	-69,000	-69,000	-69,000
Interest and Penalties on taxes	-26,000	-25,500	-24,000	-24,000	-24,000
Collection of taxes for Other Governments	-1,778,655	-1,813,455	-1,813,455	-1,813,455	-1,813,455
Grants General	-593,146	-613,446	-620,751	-620,751	-620,751
Fees					
Other Revenue Own Sources	-179,775	-182,275	-183,475	-175,775	-176,025
Water utility	-479,450	-557,840	-581,500	-583,000	-603,000
Sewer utility	-396,100	-395,100	-393,100	-393,100	-393,100
Solid Waste Management	-260,100	-261,200	-262,700	-265,100	-266,700
Other Revenue-COVID 19	0	0	0	0	0
Disposal of Tangible Capital Assets	-2,000	0	0	0	0
DCC	-90,000	-50,000	-50,000	-10,000	-10,000
Disposal of Lands	-130,000	0	0	0	0
Deferred Revenue	-941,710	0	0	0	0
Conditional Project Grants					
General	-1,774,214	-10,000	0	0	0
Water utility	0	0	0	0	0
Sewer utility	0	0	0	0	0
Solid Waste Management	0	0	0	0	0
Transfers from Reserves					
General	-82,250	-347,000	-200,000	0	0
Water utility	0	0	0	0	0
Sewer utility	0	0	0	0	0
Solid Waste	0	0	0	0	0
Land Reserve	0	-130,000	0	0	0
Gas Tax Reserve	-18,000	-50,000	0	-210,000	0
Transfers from Surplus					
General	-218,500	-40,000	-40,000	-40,000	-40,000
Water utility	-48,024	-48,024	-48,024	-48,024	-48,024
Sewer utility	-11,526	-11,526	-11,526	-11,526	-11,526
Solid Waste Management	0	0	0	0	0
Transfers from Surplus for Capital					
General	-400,256	-120,000	-35,000	-2,500	-132,500
Water utility	0	0	0	0	0
Sewer utility	-65,000	-50,000	-30,000	0	0
Solid Waste	0	0	0	0	0
Proceeds from Borrowing	-250,000	0	0	0	0
Total Revenues	-9,937,656	-6,923,341	-6,519,406	-6,449,706	-6,411,631
Expenditures					
Payment of taxes to Other Governments	1,778,655	1,813,455	1,813,455	1,813,455	1,813,455
Grants in aid	11,500	11,500	11,500	11,500	11,500
Legislative services	88,000	90,050	92,150	93,900	95,050
Corporate services	878,800	914,700	918,300	926,550	935,055
Municipal Enforcement	29,900	30,400	30,400	30,400	30,400
Emergency Response-COVID 19	0	0	0	0	0
Fire service	240,000	256,250	260,050	260,300	260,400
Rescue service	31,550	34,100	34,300	34,650	34,650
Planning	19,200	16,500	16,500	16,500	16,500

Economic Development	50,250	50,200	51,450	49,000	50,250
Public Works Admin	473,550	473,150	478,300	482,900	488,100
Fleet	106,500	103,400	103,450	103,050	103,250
Transportation-Rds & Drain	293,700	278,050	266,900	269,950	271,400
Parks	170,500	166,400	167,950	170,950	173,350
Cemetery	21,600	21,900	21,900	22,100	22,100
Recreation Facilities	420,375	420,650	421,700	422,000	422,070
Water	629,200	607,500	610,400	613,200	628,510
Sewer	349,375	349,700	351,125	351,400	352,660
Solid Waste	260,100	261,200	262,700	265,100	266,700
Leases	0	0	0	0	0
Special Project-Reports & Assessments					
General	670,180	40,000			
Water	0	0			
Sewer	0	0			
Capital Expenditures					
General	2,796,250	617,000	235,000	212,500	132,500
Water	0	0	0	0	0
Sewer	65,000	50,000	30,000	0	0
Arena Debt Payment	0	0	0	0	0
CP Rail Debt Repayment	18,500	0	0	0	0
Interest on Debt Repayment					
Water	64,000	64,000	64,000	64,000	64,000
Sewer	21,600	21,600	21,600	21,600	21,600
Fire Truck	0	13,500	13,500	13,500	13,500
Debt Repayment					
Water	48,024	48,024	48,024	48,024	48,024
Sewer	11,526	11,526	11,526	11,526	11,526
Fire Truck	0	40,000	40,000	40,000	40,000
DCC	90,000	50,000	50,000	10,000	10,000
Transfers to Land Reserves	130,000	0	0	0	
Transfer to Gas Tax Reserve	158,446	158,446	165,751	165,751	165,751
Transfers to Reserves					
General	200,000	0	0	0	
Solid Waste	0	0	0	0	0
Water	0	0	0	0	0
Sewer	0	0	0	0	0
Total Expenditures	10,126,281	7,013,201	6,591,931	6,523,806	6,482,301
Total Annual Cash (Surplus)/Deficit	188,625	89,860	72,525	74,100	70,670
Transfer to/(from)-General	0	0	0	0	0
Transfer to/(from)-Water	213,750	113,660	92,900	94,200	89,510
Transfer to/(from)-Sewer	-25,125	-23,800	-20,375	-20,100	-18,840
Transfer to/(from)-Solid Waste	0	0	0	0	0
Total Transfers	188,625	89,860	72,525	74,100	70,670
Financial Plan Balance (will be \$0)	0	0	0	0	0



March 24, 2021

Village of Chase Mayor and Council

Amendment to Lease Agreement between the Village of Chase and the Chase Hamper Society

Dear Mayor and Council Members

The Chase Hamper Society is currently bound with the Village of Chase in a lease agreement.

The Chase Hamper Society suggests amendments to this lease agreement as follows:

The Chase Hamper Society has full use of Room A, Room B and the community hall kitchen on Tuesdays and Wednesdays of each week to operate the Community Soup Kitchen and Senior Meal Program at no charge indefinitely. Additional days maybe added as future programs evolve. Exceptions to be made for other community events that may require use of this space with sufficient prior notice.

The Chase Hamper Society is requesting the annual lease fee for the Chase Hamper Society food bank room be waived indefinitely and that the Chase Hamper Society will remain in its location at the Chase Community Hall to provide an essential service to the community of Chase and its surrounding areas.

The Chase Hamper Society is requesting use of Room A on regular food hamper day distribution. Room C for the community toy shop and use of the main hall for Christmas hamper registrations. Dates for the above can be provided. Also at no charge indefinitely.

The Chase Hamper Society requests that these changes be permanent and binding on future councils.

Letters of support from:

Todd Stone MLA Kamloops South Thompson

Dave Smith Chair Chase & District Health Foundation

Janet McClean Senft , Executive Director Eagle Valley Community Support Society

Should you have any questions and would like to discuss this further please contact Maureen MacDonald Executive Food Bank Manager and or Brenda Patterson Chair Chase Hamper Society.

Thank you,

A handwritten signature in blue ink, appearing to read 'm macdonald', with a stylized flourish at the end.

Maureen MacDonald
Executive Food Bank Manager
Chase Hamper Society



March 19, 2021

RE: Letter of Support the Chase Food Hamper

To Whom it may concern

I am writing in support of the Chase Food Hamper in their request for the use of the Community Hall Kitchen Room A and Room B on Tuesdays and Wednesday each week as they prepare and serve a Community Soup Kitchen and senior meal take out program, as well as in their request that their annual lease fee be waived indefinitely.

As we can all agree, the Chase Food Hamper is an outstanding organization in Chase. They have been creating friendship and running many programs that serve the residents of Chase and surrounding area and have made a huge impact in the lives of so many families.

Mentoring is proven to be one of the most effective ways to help make a positive life choice. When the Chase Hamper was successful in receiving the Work Experience Grant, this allowed residents to help give back to the community from which they themselves receive.

Maureen and her staff have proven time and time again to be a reputable organization that upholds positive values and promotes the importance of family and community. The dedicated efforts of the staff, board and volunteers have resulted in the continued success of the Chase Food Hamper. I am confident that you will seriously consider their request.

Warm Regards,

Todd Stone, MLA
Kamloops- South Thompson



**Chase and District Health
Services Foundation**

*Improving Health
Care for You*

Chase and District Health Services Foundation
P.O. Box 1099, Chase, B.C.
VOE 1M0

March 22, 2021

Dear Mayor Crowe, Councillors Lauzon, Maki, Scott and Torbohm

Re: **Letter of Support Chase Hamper Society**

The Chase and District Health Services Foundation would like to add their support to the Chase Hamper Society Community Kitchen upgrade project. The community of Chase will benefit greatly from this long-term vision and commitment to assisting Chase seniors, elders and isolated individuals who so need this service.

With this new community kitchen more functions will happen in this venue, as well as traditional Chase Hamper Society Food Services Programs. COVID 19 Health Pandemic has greatly increased the number of clients with limited financial resources and many local citizens have come to depend on the Chase Hamper Society resources for food supplies.

It has been suggested that due to the – now full-time ongoing community services provided by the Chase Hamper Society consideration should be given to void their annual lease agreement fee and grant the Chase Hamper Society use of Rooms A, B and the community hall kitchen on Tuesdays and Wednesdays of each week to prepare and provide a community soup kitchen and senior meal program in our community and surrounding areas at no charge indefinitely.

In closing the Chase and District Health Services Foundation would like to recognize and acknowledge the amazing dedication and commitment of the Chase Hamper Society to our community of Chase.

The Chase and District Health Services Foundation would ask that Chase Mayor and Councillors please support this request as they provide a necessary community service to our Chase citizens.

Thank you for your attention and this opportunity to support and highlight the important work being done by the Chase Hamper Society.

Sincerely yours,

David Smith

Chair, Chase & District Health Services Foundation

Board of Directors: Dave Smith, Len McLean, Leslie Bell, Chris Welch, Rollie Mockford, Jeanine Joelson, Ellen Bovair-Jasman, Dr. Cornel Bernard, Sue Murray, Chase Council Liaison, Mayor Rod Crowe, Thompson Region of Family Practice.



Eagle Valley Community Support Society

Mailing Address: Box 777, Sicamous, BC V0E 2V0 Office: 1214 Shuswap Avenue

Phone: (250) 836-3440 Fax: (250) 836-3414 email: edevcss@telus.net

March 19th 2021

To Whom it May Concern,

The Eagle Valley Community Support Society, based in Sicamous, hosts the regional contract for a Ministry of Health funded program called Better at Home. This program operates in Chase and we have developed wonderful partnerships with many Chase area groups to support the goal of keeping seniors well and in their own homes and communities as long as possible.

The Chase Hamper Society is one such group. Many of the seniors our program serves are low income, and with the society's willingness and commitment to ensure that all households in need of food security in the Chase area are supported, they have developed a meal preparation and delivery service that has been a great addition to the senior's services we are able to provide, and it has been especially important during this time of pandemic, when social meal programs and going out to restaurants has been too dangerous for the elderly. Many non-profit groups our program has worked with in the 30 communities and rural areas we serve stopped service during the pandemic, making our work much harder to do. The Chase Hamper Society was one of the few that looked for more ways to serve, and ramped up to meet more needs.

For food security programs to flourish and truly meet the need, all possible partners, including all levels of government, school districts, health service agencies, grocery businesses, farmers, other non profits and the faith community must come together and provide what is needed from each to support what is still largely a volunteer driven effort in this country. In addition to the food acquisition system groups must develop and find support for, it is imperative that these groups have access to free or very low-cost space for food storage, refrigeration, freezing, the breaking down and management of large quantity donations, and meal program preparation space that is certified for that use. The Chase Hamper Society has shown its willingness to partner in its efforts to access funding to update the kitchen space it wishes to use, something that will make a difference for many groups and the community as a whole.

Our food banking system in Canada is improving through the work of organizations like Food Banks BC, and Food Banks Canada, they are advocating for the need, providing research about the importance of quality nutrition access, providing food safety education, and they are slowly gaining Provincial and Federal government support for the food security movement. That said, one of the things we have noted as an agency that also provides food security programming to two communities, is that much more of their support goes to communities that are well organized, those that have pulled together all the players and can provide proof when they apply for grant funds that they have local government acknowledgement of the need and their support in whatever way it is needed.

The Chase Hamper Society has clearly shown that they are capable and well organized, know their community and can be responsive to the needs. Now they need to be able to count on all others to help them build capacity.

Sincerely,

Janet McClean Senft

Executive Director, Eagle Valley Community Support Society.



March 30, 2021

His Worship Mayor Rod Crowe
826 Okanagan Avenue
Chase, BC V0E 1M0

Dear Mayor Crowe:

**Re: Extension of Fire Suppression Services to Interfor Corporation's
("Interfor") Adams Lake Sawmill**

As you know, Interfor's Adams Lake Sawmill (the "**Mill**") is located approximately 25 kilometers from the downtown core of the Village of Chase ("**Chase**"). While the Mill is zoned within Chase, it has not traditionally been within the geographic area serviced by the Chase Fire Department. Nor is the Mill serviced by any Thompson-Nicola Regional District Fire Department. By this letter, Interfor is requesting that Chase help to address the gap in emergency services available to the Mill by including the Mill within the Chase Fire Department's service area or otherwise extending municipal fire suppression services to the Mill.

As you are aware, the Mill is a significant economic driver for Chase and the surrounding community. The Mill pays property taxes to Chase, which is home to 75 of the Mill's employees. Of those, 11 are employed on a full time, salaried basis and another 64 work on an hourly basis. Other community members are employed within the contractor workforce that services the Mill. Chase is also the nearest municipality to the Mill.

Given the proximity and close economic relationship between the Mill and Chase, we hope you agree that the Chase Fire Department is best situated to respond to fire and other emergencies at the Mill. We would be happy to discuss this request and our relationship further at your convenience and look forward to your positive response. Thank you for your consideration.

Should you have any questions or concerns, please contact us.

Yours truly,

Interfor Corporation

Larry Price
General Manager, BC Interior Operations

Interfor Corporation

Adams Lake Division
9200 Holding Road
Chase, BC, Canada V0E 1M2

tel: (250) 679-3234
fax: (250) 679-3545

Interfor.com

Sean O'Flaherty

From: Joni Heinrich
Sent: Tuesday, April 06, 2021 2:56 PM
To: Sean O'Flaherty; Joanne Molnar - CFO
Subject: Fwd: Draft Council Letter to Residents
Attachments: Draft - Chase Village Council Letter of Support.docx

From: rcooke@kamloops.ca
Date: April 6, 2021 at 2:09:09 PM PDT
To: Joni Heinrich <cao@chasebc.ca>
Cc: Kevin Skrepnek <kskrepnek@tnrd.ca>
Subject: Draft Council Letter to Residents

Happy Tuesday Joni,

I've drafted up a letter for the Village Council to consider at their next meeting. If they approve, it would be amazing if we could put this letter onto a Village letterhead and post it on your website and/or send it out to residents (digitally and/or physically - I am more than happy to help to organize for sending it out to residents if needed).

Please also feel free to let me know if you think we should tweak this in any way - I'm super open to whatever your thoughts are!

I am currently working on putting together the ESS posters/flyers for us to put up at the vaccination clinic and around town - I'll send those proofs on to you as soon as they are ready :)

Best,
Rebecca

Rebecca Cooke
Community Development & ESS Coordinator
City of Kamloops
Direct Line: (250) 828-3850
www.kamloops.ca

Dear Chase residents,

As we face the coming emergency freshet and wildfire seasons, you can rely on the Village of Chase to do our part in supporting the Emergency Support Services program. The Village has been working closely with the Thompson Nicola Regional District's (TNRD) Emergency Program Coordinator and the TNRD/Kamloops Emergency Support Services Coordinator to build a local Emergency Support Services team to respond to emergencies that result in residents being displaced from their homes.

Emergency Support Services (ESS) is designed to provide short-term basic support to British Columbians impacted by disasters ranging from a single house fire to larger events, such as wildfires. These supports enable those impacted to re-establish themselves as quickly as possible after an emergency or disaster.

The TNRD Emergency Program Coordinator and ESS Coordinator will be directly supporting the Chase ESS team with operations including onboarding, training and support of the Chase ESS team, with support from the Village to maintain a consistent meeting, training and response space for the team to use.

We are looking for volunteers who are interested in assisting their fellow residents when they need them most. Volunteers will typically spend an initial 6 to 12 hours per month for the first 3 months to complete initial training. After initial training and onboarding is complete, volunteers will likely be spending approximately 2 to 6 hours per month for continued training and a monthly meeting. Volunteers must be at least 16 years of age, complete a criminal record and vulnerable sector check, be in good health, and have reliable access to transportation.

The Village of Chase and the Thompson Nicola Regional District are committed to supporting our local Emergency Support Services team and ensuring long term sustainability for team training, meeting and response.

For more information about Emergency Support Services or becoming a volunteer, please contact Rebecca Cooke, the ESS Coordinator, at rcooke@kamloops.ca or 250-828-3850.

Mayor Rod Crowe
Councillor Alison Lauzon | Councillor Ali Maki
Councillor Steve Scott | Councillor Fred Torbohm



The Adams River Salmon Society

PO Box 24034

Scotch Creek, BC V0E 3L0

26 March 2021

Village of Chase

PO Box 440

Chase, BC V0E 1M0

Village of Chase

MAR 26 2021

PAID

Attn. Mayor Rod Crowe and Council

Re: The Adams River Salmon Society – Funding

Dear Rod:

Since 1994, The Adams River Salmon Society (The Society) has strived to deliver on its mission *"to promote the conservation of wild salmon and the cultural resources of Tsútswe'cw Provincial Park through education and interpretation"*. We have done this in a variety of ways such as:

- Organizing the Salute to the Sockeye festival held at The Park every four years;
- Hosting other events at The Park including our Fall Market and Earth Day celebrations;
- Delivering educational programming to elementary and middle school children on field trips to The Park and with our Wednesday Walkabouts and interpretive tours;
- Visiting local schools in the North Shuswap, Chase, Salmon Arm, Sorrento, Enderby;
- Participating in local events including markets, Indigenous Days and the Roots & Blues Festival in Salmon Arm.

These activities are undertaken by a passionate group of volunteers who are dedicated to educating visitors about the importance of salmon to First Nations communities and the importance of conserving the natural and cultural resources of The Park. Our success is reflected in the positive feedback received from visitors to our interpretive cabin and from the students who participate in our high-quality educational programs.

For over 25 years, The Society has sustained its operations by thoughtfully deploying revenues generated through admissions, souvenir sales and memberships. In the past, this revenue has been sufficient to cover ongoing expenses such as administration, insurance, maintenance, power and internet. This is no longer the case, as there has been downward pressure on revenues due to decreasing sockeye returns and upward pressure on expenses, which now average \$35,000/year over the last three years. The Society now faces the very real possibility of ceasing operations before the end of 2021 due to inability to fund its operations.

By far, our largest source of revenue is park admissions during our Salute to the Sockeye festival every four years. Members of our Board have already begun planning for the next Salute in 2022, with many volunteering to lead the various committees. In the past, The Society has



The Adams River Salmon Society

PO Box 24034
Scotch Creek, BC V0E 3L0

engaged the services of an Event Manager to guide overall planning of this important event. We have identified a qualified candidate for this role but currently do not have sufficient funding to proceed. Ideally, the Event Manager would commence planning on a part-time basis in April 2021. The level of activity would increase at the start of 2022 and remain stable until the Salute concludes in October 2022. The Society anticipates a funding requirement of \$20,000 in 2021 and \$30,000 in 2022 for the Event Manager. Without this funding, it is difficult to imagine how The Society can deliver a successful Salute to the Sockeye festival in 2022.

We are reaching out to our partners with a request for an opportunity to discuss these urgent matters with you in greater detail. Your support is critical to the continued existence of The Society and to the success of the 2022 Salute to the Sockeye. Would it be possible for us to be added to the agenda at a regular council meeting so that we may address you and Council as well as members of the public? We would really appreciate such an opportunity.

With kind regards,

Ken Benoit
Vice President
The Adams River Salmon Society
vicepresident@salmonsociety.com
403-700-8185 cell

Debbie Seymour
Secretary
secretary@salmonsociety.com

Bill Tayler
Treasurer
treasurer@salmonsociety.com



OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

March 17, 2021

Transmitted via email: patty.hajdu@parl.gc.ca

The Honourable Patty Hajdu, P.C. M.P.
Minister of Health
House of Commons
Ottawa, Ontario K1A 0A6

RE: Opioid Crisis and Call for Overdose Action Plan

Dear Minister,

The City of Prince George Council and Staff have taken part in conversations with many stakeholders across our community regarding the impact of the opioid crisis on local health and policing resources. We acknowledge the steps taken by the Government of Canada thus far in addressing the need to improve access to treatment and harm reduction services, legal protection for individuals seeking emergency services during an overdose by way of the Good Samaritan Drug Overdose Act, awareness and prevention around the use of opioids, and the continued work to reduce the illegal and often tainted opioid supply.

To further support the country's effort in addressing the opioid crisis, the City of Prince George calls upon the Government of Canada to further its work through the implementation of a National Overdose Action Plan. As such, the City supports the following resolution shared by other municipal councils across the province:

WHEREAS the opioid crisis is one of the largest public health emergencies of our lifetime, with a death about every two hours on average and a death toll of over 16,360 since 2016 (January 2016 to March 2020);

AND WHEREAS other countries have significantly reduced drug-related fatalities with reforms such as legal regulation of illicit drugs to ensure safe supply and decriminalization for personal use;

AND WHEREAS the federal government has indicated it is premature to discuss these measures until there are comprehensive supports for people to get well;

AND WHEREAS supports are needed, but measures that save lives are essential if people are to survive and access supports;

AND WHEREAS the Canadian Association of Chiefs of Police has stated that they agree the evidence suggests "decriminalization for simple possession as an effective way to reduce the public health and public safety harms associated with substance use";

AND WHEREAS the overdose crisis rages, showing few signs of abating;

THEREFORE BE IT RESOLVED that Council:

- a) request that the Government of Canada:
 - i) declare the overdose crisis a national public health; and
 - ii) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan, which includes comprehensive supports and full consideration of reforms that other countries have used to significantly reduce drug-related fatalities and stigma.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Lyn Hall
City of Prince George

cc: All UBCM Member Local Governments
Todd Doherty, MP for Cariboo-Prince George
Bob Zimmer, MP for Prince George-Peace River-Northern Rockies



OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

March 17, 2021

By email: commission.secretary@bcuc.com

BC Utilities Commission
Suite 401, 900 Howe Street
Vancouver, BC V6Z 2N3

RE: British Columbia Hydro and Power Authority (BC Hydro): 2020 Street Lighting Rate Application

To Whom It May Concern:

On behalf of the City of Prince George Council, please accept this letter in opposition to BC Hydro's proposed 2020 Street Lighting Rate Application (Application).

The Application, submitted by BC Hydro in November 2020, seeks approval for an increase in the monthly rate charged per street light which includes a surcharge to recover the costs incurred by BC Hydro to convert existing High Pressure Sodium (HPS) light fixtures to LED fixtures.

While the City of Prince George supports the environmental benefits that will result from the conversion to LED technology, we are not in support of a surcharge rate downloaded to municipalities to cover the disposal of existing lights and their associated depreciation costs.

As such, we respectfully request that the City's concerns be considered in the evaluation of BC Hydro's Street Lighting Rate Application.

Sincerely,

Mayor Lyn Hall

cc: All UBCM Member Local Governments