



AGENDA

Regular Meeting of the Council of the Village of Chase held
virtually
on Tuesday, April 27, 2021 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the April 27, 2021 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held April 13, 2021

Pages 1-6

Resolution:

“THAT the minutes of the Regular meeting of April 13, 2021 be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

8. UNFINISHED BUSINESS

8.1 Financial Plan Bylaw 2021-2025

Pages 7-13

Recommendation:

“THAT the 2021 to 2025 Financial Plan Bylaw No. 899-2021 be given third reading.”

8.2 Art Holding Memorial Arena – Partnering Agreement

Pages 14

Letter from the Chase & District Recreation Society

Recommendation:

Council direction is requested

8.3 Fire Department Regulations Bylaw Amendment 903-2021 Pages 15-16

Recommendation:

“THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903 -2021 be given first reading.”

Recommendation:

“THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903 -2021 be given second reading.”

Recommendation:

“THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903 -2021 be given third reading.”

8.4 Notice of Motion – Expanded Sidewalk Use for Businesses Pages 17-23

As per a Notice of Motion put forward by Councillor Maki at the April 13, 2021 Regular meeting, Council is being asked to support for expanded patio areas in support of businesses, in a joint effort with the Chase & District Chamber of Commerce.

Recommendation:

Council direction is requested

8.5 COVID-19 Restart Funds – Allocation Discussion Pages 24-57

Report from the CFO

Recommendation:

“THAT Council defer the allocation of the COVID-19 restart funding to community groups until the June 8 Regular meeting, unless additional information becomes available sooner.”

9. NEW BUSINESS

9.1 2021 Tax Rate Bylaw 900-2120 Pages 58-59

The 2021 Tax Rate Bylaw has been prepared for the first 3 readings.

Recommendation:

“THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be read a first time.

Recommendation:

“THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be read a second time.”

Recommendation:

“THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be read a third time.”

9.2 Public Piano Program Pages 60-61

Correspondence from Tyler Harper

Recommendation:

Council direction is requested

9.3 Development Approvals Procedure – Grant Application
Correspondence from Chris Remple, Urban Systems Ltd.

Page 62

Recommendation:

“THAT Administration be authorized to apply for UBCM’s 2021 Local Government Development Approvals Program.”

10. NOTICE OF MOTION

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

This opportunity is for members of the gallery to provide input on any municipal matter

12. IN CAMERA

13. RELEASE OF IN CAMERA ITEMS

The following resolutions have been released from in-camera:

Resolution #2021/01/18_IC002, awarding the Chase Curling Club up to \$15,000 from the Village’s COVID-19 relief funds.

Resolution #2021/01/18_IC003, awarding the Chase Creekside Seniors Centre up to \$20,000 from the Village’s COVID-19 relief funds.

Resolution #2021/04/06_IC003, allowing overtime compensation for the CFO and Corporate Officer.

Resolution #2021/01/26_IC006, regarding the hiring of Randy Diehl for an amount up to \$3150 for facilitating a Council workshop.

14. ADJOURNMENT

Resolution:

“THAT the April 27, 2021 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held virtually on
Tuesday, April 13, 2021 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer
Brian Lauzon, Fire Chief

Public Participants: 8

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:03 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the April 13, 2021 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2021/04/13_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held March 23, 2021

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT the minutes of the March 23, 2021 Regular Meeting of Council be adopted as presented."

CARRIED

#2021/04/13_002

3.2 Minutes of the Special meeting of Council held March 28, 2021

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the minutes of the March 28, 2021 Special Meeting of Council be adopted as presented."

CARRIED

#2021/04/13_003

3.3 Minutes of the Special meeting of Council held April 1, 2021

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

"THAT the minutes of the April 1, 2021 Special Meeting of Council be adopted as presented."

CARRIED

#2021/04/13_004

3.4 Minutes of the Special meeting of Council held April 6, 2021

Moved by Councillor Torbohm

Seconded by Councillor Scott

"THAT the minutes of the April 6, 2021 Special Meeting of Council be adopted as presented."

CARRIED

#2021/04/13_005

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Karen Bassett, of 564 Lakeshore Drive, regarding item 9.5, stated that Council's COVID-19 relief funding should only be used to benefit service groups operating within the Village.

6. DELEGATIONS

6.1 2020 Audited Financial Statements

KPMG presented the 2020 Audited Financial Statements

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- March 28 - Attended a Special meeting of Council
- April 1 – Inspected the vandalism damage to the pier and wharf at Memorial Park
- April 1 – Attended Mayors Vaccine Roundtable with Interior Health
- April 1 - Attended a Special meeting of Council
- April 6 – Attending a Special (Budget) meeting of Council
- April 8 – Attended Mayors Vaccine Roundtable with Interior Health
- April 12 – Was invited to attend and offer opening remarks at the Arena for the Mass Immunization rollout beginning April 12 that will vaccinate up to 400 persons per day

Councillor Lauzon

- March 27 – followed up with resident to ensure that their inquiry had been answered. It hadn't, I contacted CAO Joni Heinrich to ensure that he was assisted
- March 28 - Attended a Special meeting of Council
- March 29 – Spoke with Board members of the Chase Recreation Society regarding the proposed Operating Agreement
- March 31 - attended the virtual EMBC Spring Hazard Awareness session
- April 1 - Attended a Special meeting of Council
- April 6 – Attending a Special (Budget) meeting of Council
- Continue to receive complaints regarding the unsightly uptown storefront
- Received a number of complaints for the Village Office's flag not lowered in a timely manner to commemorate the passing of Prince Phillip

Councillor Maki

- March 25 - attended Shuswap Tourism Advisory Committee meeting
- March 28 - Attended a Special meeting of Council
- April 1 - Attended a Special meeting of Council
- April 6 – Attending a Special (Budget) meeting of Council
- April 8 - Approached by Shuswap Tourism to participate DBC Iconics Program
- April 9 - Attended the Tourism Launch - a collaboration between Chase, North and South Shuswap Chambers
- April 11 - Met with Brock Endean regarding the Festival Society

Councillor Scott

- March 28 - Attended a Special meeting of Council
- April 1 - Attended a Special meeting of Council
- April 6 – Attending a Special (Budget) meeting of Council

Councillor Torbohm

- March 28 - Attended a Special meeting of Council
- April 1 - Attended a Special meeting of Council
- April 6 – Attending a Special (Budget) meeting of Council
- April 12 – Received COVID-19 shot
- Respond to phone inquiries from the public
- Review emails and respond when required
- Review agenda

b) Staff Reports

Fire Chief

- Fire calls for March: 3 calls; 1 fire burning complaint, 1 power lines down, 1 suspected natural gas leak
- Rescue calls for March: 3 calls; 1 stood down on scene, 1 stood down on route, 1 rope rescue for a hiker
- Campfire burning permits: 163 - Open Burning Permits 12
- We have all 21 members including 3 juniors, with their Exterior Operation Certification. This is the first time in the history of Chase Fire Rescue (110 years) that all members have achieved this level of training
- Rescue training has been going well, we have also altered Rescue training schedule
- The Canadian Red Cross – Fire Chiefs' Association of BC with support from the Fire Commissioner, the Community Resiliency Grant Program has awarded Chase Fire Rescue \$32,165.00 for new rescue equipment and training
- We are gearing up for Wildfire season
- I have completed 57 Fire Inspections for 2021 thus far. Of those inspected, 24 require a reinspection. (42%)

Reports from the CFO and Corporate Officer were included in the agenda package.

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT the reports from Council members and staff be received for information.”

CARRIED

#2021/04/13_006

8. **UNFINISHED BUSINESS**

8.1 2020 Audited Financial Statements

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT the Village of Chase 2020 Audited Financial Statements be adopted as presented.”

CARRIED

#2021/04/13_007

8.2 Willson Park Bridge Award

Moved by Councillor Lauzon

Seconded by Councillor Scott

"THAT the Willson Park Pedestrian Bridge project be awarded to MB Construction in the amount of \$127,190 excluding taxes or contingency."

CARRIED

#2021/04/13_008

8.3 Early Childhood Education Assistant Program Grant

Moved by Councillor Lauzon

Seconded by Councillor Scott

"THAT Council rescind resolution #2021/03/23_004 that directs Administration to apply for the next funding intake for the Early Childhood Education Assistant Program; AND

THAT Administration be directed to look for multi-year grant programs for Early Childhood Education Assistants."

CARRIED

#2021/04/13_009

8.4 Mid-Block Crosswalk on Shuswap Avenue

Moved by Mayor Crowe

Seconded by Councillor Scott

"THAT Council rescind resolution #2021/02/23_018 that directs Public Works to install a crosswalk."

CARRIED

#2021/04/13_010

8.5 Notice of Motion – Fire Department Remuneration

< Councillor Lauzon left the meeting >

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT Administration be directed to amend Schedule "C" of the Fire Department Bylaw 795 to reflect remuneration in the amount of \$15 per hour for Firefighters holding Exterior Operations Certificates in all assigned duties."

CARRIED

#2021/04/13_011

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT Administration be directed to amend Schedule "C" of the Fire Department Bylaw 795 to reflect remuneration in the amount of \$15 per hour for firefighters attending a Road Rescue callout."

CARRIED

#2021/04/13_012

< Councillor Lauzon returned to the meeting >

8.6 Notice of Motion – Council Meeting Location

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT Council review the possibility of holding in-person Council meetings at the June 8, 2021 Regular meeting."

CARRIED

#2021/04/13_013

9. **NEW BUSINESS**

9.1 Financial Plan Bylaw 2021-2025

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the 2021 to 2025 Financial Plan Bylaw No. 899-2021 be given first reading."

CARRIED

#2021/04/13_014

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the 2021 to 2025 Financial Plan Bylaw No. 899-2021 be given second reading."

CARRIED

#2021/04/13_015

9.2 Chase & District Christmas Hamper Society

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Administration be directed to modify the Village's lease with the Chase & District Christmas Hamper Society according to their March 24, 2021 letter, and return the agreement to a future Regular meeting for authorization to enter into said agreement."

CARRIED

#2021/04/13_016

9.3 Interfor – Fire Protection

Moved by Mayor Crowe

Seconded by Councillor Torbohm

"THAT Administration be directed to draft a Fire Protection Agreement with Interfor, Adams Lake Division and return the agreement to a future Regular meeting for authorization to enter into said agreement."

CARRIED

#2021/04/13_017

9.4 Emergency Support Services

Moved by Councillor Lauzon

Seconded by Councillor Maki

"THAT Administration be directed to provide Rebecca Cooke, ESS Coordinator, a request letter on Village letterhead for purposes of attracting volunteer support within Chase for the ESS program."

CARRIED

#2021/04/13_018

9.5 Adams River Salmon Society

No Motion

9.6 Opioid Crisis and Call for Overdose Action Plan

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT the letter from Lyn Hall, Mayor, Prince George, to the Honourable Patty Hajdu, Minister of Health, regarding the Opioid Crisis and Call for Overdose Action Plan, be received for information; AND,

THAT the Village of Chase provide a Letter of Support for this initiative."

CARRIED

#2021/04/13_019

9.7 2020 Street Lighting Rate Application to BC Utilities Commission

Moved by Councillor Scott

Seconded by Mayor Crowe

"THAT the letter from Lyn Hall, Mayor, Prince George, to the BC Utilities Commission be received for information; AND,

THAT the Village of Chase provide a Letter of Support for this initiative."

CARRIED

#2021/04/13_020

10. NOTICE OF MOTION

Councillor Maki provided the following Notice of Motion:

- That the Village revisit use of sidewalks for expanded patio areas in support of businesses, in a joint effort with the Chase & District Chamber of Commerce.

11. IN CAMERA

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations."

CARRIED

#2021/04/06_002

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the April 13, 2021 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2021/04/13_021

The meeting concluded at 5:46 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

**VILLAGE OF CHASE
BYLAW NO. 899-2021**

A Bylaw to Adopt the Village of Chase 2021 to 2025 Financial Plan

WHEREAS the Community Charter requires that municipalities must establish a Five Year financial plan that is adopted annually by bylaw;

NOW THEREFORE the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase 2021 to 2025 Financial Plan and Schedule "B" Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2021 to 2025 inclusive.
2. This Bylaw may be cited as "Village of Chase 2021 to 2025 Five Year Financial Plan Bylaw No. 899 -2021".

READ A FIRST TIME THIS **13** DAY OF **APRIL, 2021**

READ A SECOND TIME THIS **13** DAY OF **APRIL, 2021**

READ A THIRD TIME THIS th DAY OF , 2021

ADOPTED THIS th DAY OF , 2021

Mayor, R. Crowe

Corporate Officer, S. O'Flaherty

VILLAGE OF CHASE
Bylaw No 899. - Schedule "A"
2021 to 2025 Financial Plan

	2021	2022	2023	2024	2025
Revenues					
Property Taxes	-2,100,000	-2,126,525	-2,133,425	-2,159,975	-2,180,000
Payments in Lieu of Taxes	-24,480	-23,350	-23,450	-23,500	-23,550
Utility Tax & Franchise Fees	-68,470	-68,100	-69,000	-69,000	-69,000
Interest and Penalties on taxes	-26,000	-25,500	-24,000	-24,000	-24,000
Collection of taxes for Other Governments	-1,778,655	-1,813,455	-1,813,455	-1,813,455	-1,813,455
Grants General	-593,146	-613,446	-620,751	-620,751	-620,751
Fees					
Other Revenue Own Sources	-179,775	-182,275	-183,475	-175,775	-176,025
Water utility	-479,450	-557,840	-581,500	-583,000	-603,000
Sewer utility	-396,100	-395,100	-393,100	-393,100	-393,100
Solid Waste Management	-260,100	-261,200	-262,700	-265,100	-266,700
Other Revenue-COVID 19	0	0	0	0	0
Disposal of Tangible Capital Assets	-2,000	0	0	0	0
DCC	-90,000	-50,000	-50,000	-10,000	-10,000
Disposal of Lands	-130,000	0	0	0	0
Deferred Revenue	-941,710	0	0	0	0
Conditional Project Grants					
General	-1,774,214	-10,000	0	0	0
Water utility	0	0	0	0	0
Sewer utility	0	0	0	0	0
Solid Waste Management	0	0	0	0	0
Transfers from Reserves					
General	-82,250	-347,000	-200,000	0	0
Water utility	0	0	0	0	0
Sewer utility	0	0	0	0	0
Solid Waste	0	0	0	0	0
Land Reserve	0	-130,000			
Gas Tax Reserve	-18,000	-50,000	0	-210,000	
Transfers from Surplus					
General	-218,500	-40,000	-40,000	-40,000	-40,000
Water utility	-48,024	-48,024	-48,024	-48,024	-48,024
Sewer utility	-11,526	-11,526	-11,526	-11,526	-11,526
Solid Waste Management	0	0	0	0	0
Transfers from Surplus for Capital					
General	-400,256	-120,000	-35,000	-2,500	-132,500
Water utility	0	0	0	0	0
Sewer utility	-65,000	-50,000	-30,000	0	0
Solid Waste	0	0	0	0	0
Proceeds from Borrowing	-250,000	0	0	0	0
Total Revenues	-9,937,656	-6,923,341	-6,519,406	-6,449,706	-6,411,631
Expenditures					
Payment of taxes to Other Governments	1,778,655	1,813,455	1,813,455	1,813,455	1,813,455
Grants in aid	11,500	11,500	11,500	11,500	11,500
Legislative services	88,000	90,050	92,150	93,900	95,050
Corporate services	878,800	914,700	918,300	926,550	935,055
Municipal Enforcement	29,900	30,400	30,400	30,400	30,400
Emergency Response-COVID 19	0	0	0	0	0
Fire service	240,000	256,250	260,050	260,300	260,400
Rescue service	31,550	34,100	34,300	34,650	34,650
Planning	19,200	16,500	16,500	16,500	16,500

Economic Development	50,250	50,200	51,450	49,000	50,250
Public Works Admin	473,550	473,150	478,300	482,900	488,100
Fleet	106,500	103,400	103,450	103,050	103,250
Transportation-Rds & Drain	293,700	278,050	266,900	269,950	271,400
Parks	170,500	166,400	167,950	170,950	173,350
Cemetery	21,600	21,900	21,900	22,100	22,100
Recreation Facilities	420,375	420,650	421,700	422,000	422,070
Water	629,200	607,500	610,400	613,200	628,510
Sewer	349,375	349,700	351,125	351,400	352,660
Solid Waste	260,100	261,200	262,700	265,100	266,700
Leases	0	0	0	0	0
Special Project-Reports & Assessments					
General	670,180	40,000			
Water	0	0			
Sewer	0	0			
Capital Expenditures					
General	2,796,250	617,000	235,000	212,500	132,500
Water	0	0	0	0	0
Sewer	65,000	50,000	30,000	0	0
Arena Debt Payment	0	0	0	0	0
CP Rail Debt Repayment	18,500	0	0	0	0
Interest on Debt Repayment					
Water	64,000	64,000	64,000	64,000	64,000
Sewer	21,600	21,600	21,600	21,600	21,600
Fire Truck	0	13,500	13,500	13,500	13,500
Debt Repayment					
Water	48,024	48,024	48,024	48,024	48,024
Sewer	11,526	11,526	11,526	11,526	11,526
Fire Truck	0	40,000	40,000	40,000	40,000
DCC	90,000	50,000	50,000	10,000	10,000
Transfers to Land Reserves	130,000	0	0	0	0
Transfer to Gas Tax Reserve	158,446	158,446	165,751	165,751	165,751
Transfers to Reserves					
General	200,000	0	0	0	0
Solid Waste	0	0	0	0	0
Water	0	0	0	0	0
Sewer	0	0	0	0	0
Total Expenditures	10,126,281	7,013,201	6,591,931	6,523,806	6,482,301
Total Annual Cash (Surplus)/Deficit	188,625	89,860	72,525	74,100	70,670
Transfer to/(from)-General	0	0	0	0	0
Transfer to/(from)-Water	213,750	113,660	92,900	94,200	89,510
Transfer to/(from)-Sewer	-25,125	-23,800	-20,375	-20,100	-18,840
Transfer to/(from)-Solid Waste	0	0	0	0	0
Total Transfers	188,625	89,860	72,525	74,100	70,670
Financial Plan Balance (will be \$0)	0	0	0	0	0

Village of Chase
Bylaw No. 899
2021 to 2025 Financial Plan
Schedule "B" – Statement of Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
 - (a) revenue from property value taxes;
 - (b) revenue from parcel taxes;
 - (c) revenue from fees;
 - (d) revenue from other sources;
 - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021.

<u>Table 1 – 2021 Revenue Sources</u>		
<u>Revenue Source</u>	<u>Amount</u>	<u>Percentage of Total</u>
Municipal taxes	\$2,100,000	21.13%
Other Taxes	1,897,605	19.10%
Fees	1,135,650	11.43%
Grants	2,367,360	23.82%
Other Sources	1,343,485	13.52%
Transfers	843,556	8.49%
Borrowing	250,000	2.51%
<u>Total</u>	<u>\$9,937,656</u>	<u>100.00%</u>

Municipal property taxation, generally the largest revenue source, offers a stable, consistent, and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

Other taxes are taxes collected on behalf of other authorities, which are then remitted to the corresponding taxing authority. Franchise fees and payments in lieu of taxes and interest and penalties collected on outstanding property taxes are also included as other taxes.

Fees are user fees and charges which fund specific service including water, sewer and solid waste collection.

The major contributions to the Grant funding are the Small Community Grant and Community Works Fund. There are several other federal, provincial and regional sources which support Village initiatives.

The Village of Chase has applied for a significant amount of additional grant funding for several major Capital projects, which shall only be undertaken if the grant funding applications are successful.

Other Sources include revenues collected from the use and rental of Village assets, investment interest, disposition of capital assets and deferred revenue. The significant increase to other sources for 2021 is due to the Province of BC COVID 19 Restart funding, which was received in late 2020. This funding was deferred for expenditure in 2021.

Transfers consist of revenues transferred from reserve or surplus funds.

Policies and Objectives

Property Taxes: The objective is to balance the budget each year and maintain a reasonable tax burden. That the Village shall strive to implement stable, fair and representative tax rates for all property classes, while seeking funding sources and opportunities to offset tax collection requirements.

Parcel Taxes: The Village of Chase no longer collects parcel taxes within the municipality.

Fees: The Village shall strive to ensure the fees and charges levied for water, sanitary sewer and solid waste services are on a cost recovery basis. The Village shall regularly review and revise the user fees, to ensure the capital and operational costs of the services for which they are collected is adequate to sustain the services.

Other Sources: The objective is to maximize other revenue sources including, grant funding from higher levels of government, to reduce the taxation burden and provide support to Council priorities and directives.

Borrowing: The objective is to identify the borrowing needs in advance and ensure the funding option supports the objectives noted above.

DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property tax rates among the property classes.

<u>Table 2 - Distribution of Municipal Property Taxes</u>		
<u>Property Classification</u>	<u>% of Total Property Taxation</u>	<u>Value</u>
Residential (1)	77.9%	\$1,635,782
Utilities (2)	1.6%	34,244
Major Industry (4)	6.6%	137,418
Business and Other (6)	13.9%	291,100
Recreation / Non-Profit (8)	0.00%	0
Farm (9)	>0.1%	1456
<u>Total All Sources</u>	<u>100.00%</u>	<u>2,100,000</u>

The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

Municipalities generally charge a higher rate of tax to business and industry based on the theory that they proportionately consume a greater portion of the Village services.

The only "Major Industry" class, within the municipality is Adams Lake Lumber. The Letters Patent by which this property was incorporated into the Village of Chase requires that the tax rate to be levied is that which is set by the provincial "Taxation (Rural Area) Act Regulation".

The "Utility" class is also determined by the province under that same regulations and the Village levy is the maximum tax rate allowable for this class.

Policies and Objectives

- The Village shall continue to seek opportunities to increase densification and development to increase the tax base and provide additional housing.
- The Village shall regularly review the property tax rates and revenue distribution to maintain proportional consistency within the property classes.
- The Village shall encourage reserves as a savings for future infrastructure improvements and repairs.
- The Village shall strive to maximize the use of grant funding for infrastructure and service upgrades.

PERMISSIVE TAX EXEMPTIONS

The Village has adopted a Permissive Tax Exemption policy which outlines the goals and objectives and provides guidelines for the administration and approval of permissive tax exemptions.

Objectives and Policies: The Village will consider additional permissive tax exemptions as allowed under the Community Charter. Council shall review the permissive tax exemptions being granted, in keeping with the policy, to ensure fair access, consistent standards and appropriate allocations are implemented.

Goal of Council

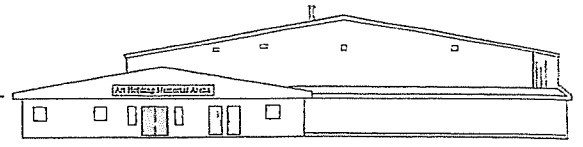
The goal of Council is to improve the financial health of the Village of Chase, while maintaining the current service levels and protecting the health and sustainability of the community infrastructure.

In keeping with the obligations under the Gas Tax Community Works Fund Agreement, the Village will continue to develop and implement asset management fundamentals in 2021. Council is committed to ensuring capital funds are available in the future to fund necessary refurbishment and/or replacement of infrastructure.

The Village shall continue to seek grant funding opportunities for all projects related to infrastructure sustainability, community health and safety and ongoing community development.

Chase & District Recreation Centre Society

P.O. Box 1239, 320 Shepherd Road, Chase, BC V0E 1M0 • 250-679-2800 • Fax: 679-2862



April 19, 2021

Chase & District Recreation Society

Subject: Arena Partnering Agreement

To Sean O'Flaherty-Corporate Officer, Mayor and Council - Village of Chase

The Chase & District Recreation Society has received and perused the Partnering Agreement that was authorized at the regular council meeting March 23. With much thought and discussion, we have some changes that we feel are necessary for the Society to be able to run the arena properly and feasibly. We would like to propose a two-year contract at this time. The changes we would like to see in the contract are as follows:

Remove 3.6 – Work with the village of Chase to seek external sources of funding for operations and maintenance other than those funds provided by the Village of Chase.

Add to 4.1 -Chase & District Recreation Society would have access to \$50,000 Grant in Aid if needed, to the Society's annual receipt of \$150,000. This is to assist the Society in meeting their obligations of providing recreational services to the village of Chase by operating the Art Holding Memorial Arena.

Add to 4.3 – The Village of Chase will provide snow removal services to the Arena.

Add to Village's list of responsibilities on the document titled "Recreation Centre Society Wish List" - Main sign outside arena, change room doors and locks, garage door weather stripping, new flooring in benches and new Lexan.

Regards

Chase & District Recreation Society

VILLAGE OF CHASE
Bylaw No. 903-2021

A Bylaw to Amend the Village of Chase Volunteer Fire Department Establishment and
Regulation Bylaw No. 795-2014

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 795-2014

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 795-2014;

AND WHEREAS The Council of the Village of Chase deems it necessary to repeal Bylaw No. 885-2020;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903 -2021."
2. The following schedule is hereby replaced in entirety:

Schedule "C" – Remuneration - Officer and Firefighters.

READ A FIRST TIME THIS ____ DAY OF _____, 2021

READ A SECOND TIME THIS ____ DAY OF _____, 2021

READ A THIRD TIME THIS ____ DAY OF _____, 2021

ADOPTED THIS THIS ____ DAY OF _____, 2021

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

**Schedule "C" to
Village of Chase Volunteer Fire Department Establishment
and Regulation Bylaw No. 795- 2014**

Renumeration – Officers and Firefighters

Officers*

Fire Chief	\$6,300/annum
Deputy Fire Chief	\$3,000/annum
Safety Officer	\$1,400/annum
Training Officer	\$1,100/annum
Captain	\$1,100/annum
Lieutenant	\$1,000/annum
Road Rescue Training & Scheduling	\$1,000/annum
Maintenance Personnel (non-officer position)	\$ 850/annum

*Any officer that takes on the responsibilities of more than one officer role will be granted 100% of the honorarium of the additional role(s).

Fire Department Services

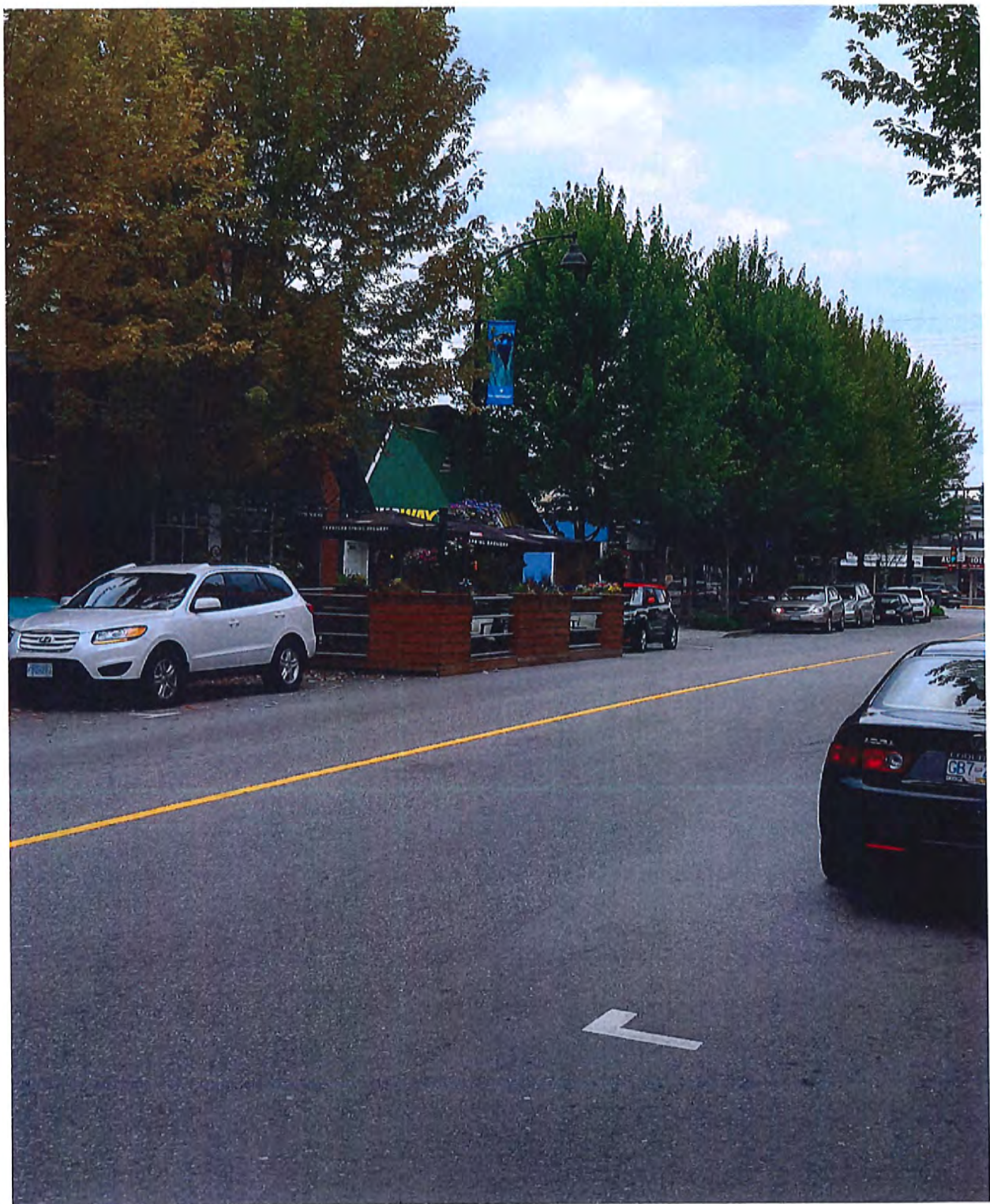
Firefighter	\$14 per hour
Firefighter with Exterior Operation Certification	\$15 per hour

Road Rescue Services

Attending Member	\$15 per hour
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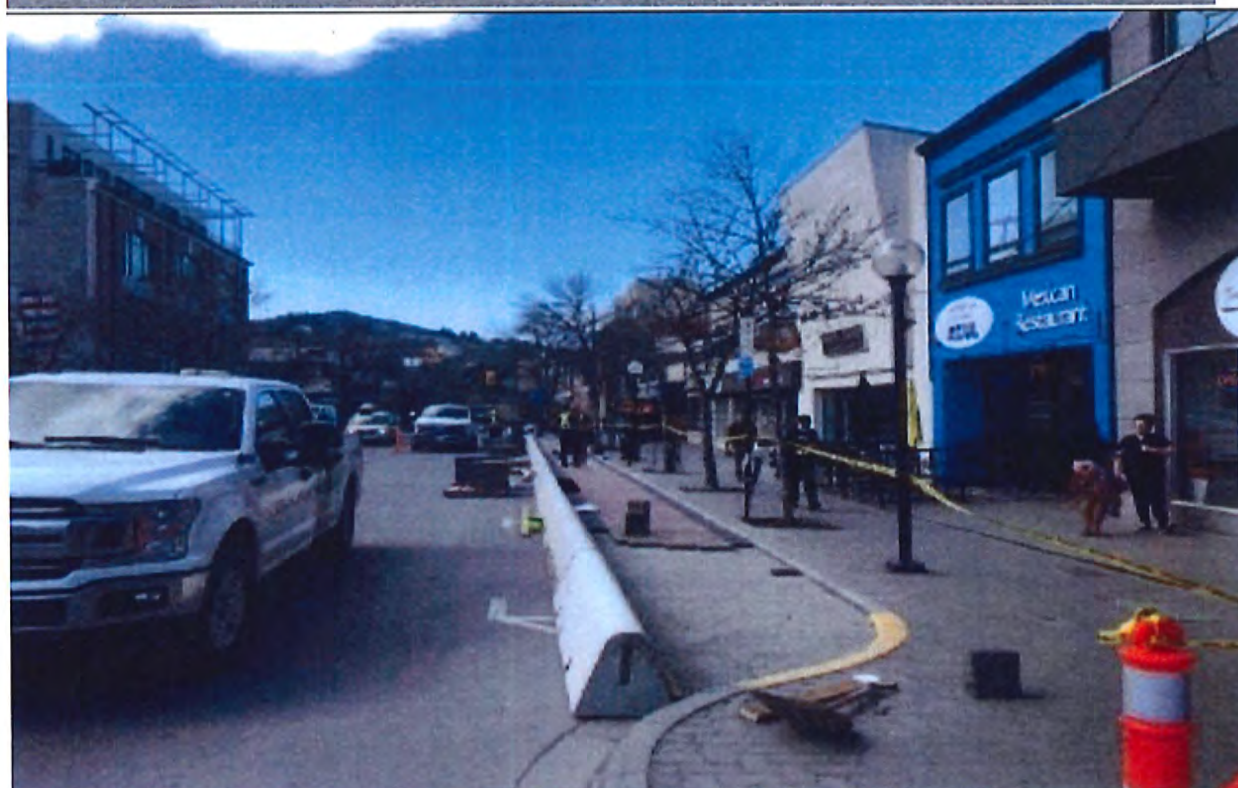
















VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: April 15, 2021
RE: COVID 19 Restart Community Funding Applications

ISSUE/PURPOSE

To seek Council direction on how to proceed with COVID 19 Community Groups funding allocations.

OPTIONS

Council to provide direction on groups and funding amounts to be allocated.

Defer funding allocation until notification on grant funding for hall roof has been received.

HISTORY/BACKGROUND

8. UNFINISHED BUSINESS

8.1 Provincial COVID-19 Funds – Allocation Discussion

Moved by Mayor Crowe

Seconded by Councillor Scott

“THAT the January 26, 2021 list of funding allocations for the Covid-19 restart grant funds be approved.”

CARRIED

#2021/01/26_004

January 26, 2021 COVID 19 Restart funding allocations as follows:

Revenue Shortfall & Expenditure	\$235,000	for fleet replacement
Fire Dept/Road Rescue	\$ 75,000	
Community Support Groups	\$ 88,000	
Community Hall Roof Replacement/ Recreation	\$150,000	
Paving	\$300,000	
Contingency	\$ 31,000	

Staff sent letters to various volunteer groups within the community and advertised in the Sunflower, notifying community groups to forward information and requests for COVID 19 community funding to the Village Office by April 9, 2021.

Application received are attached.

At present Council has allocated funds to:

Creekside Seniors	\$20,000
Chase Curling Club	\$15,000

DISCUSSION

Funding requests received significantly exceed Council's COVID 19 community group funding allocation.

A grant application has been submitted under the Investing in Canada Infrastructure Program COVID 19 Resilience Infrastructure Stream for the Community Hall Roof Replacement and notification is anticipated by the end of May. If the grant application is successful, the funding allocated for Community Hall Roof Replacement/Recreation in the amount of \$150,000 could be reviewed.

FINANCIAL IMPLICATIONS

The COVID 19 Restart funding received in December of 2020, is currently held in a Reserve fund and is anticipated to be utilized in full by 2022, as per the 2021-2025 Financial Plan.

POLICY IMPLICATIONS**RECOMMENDATION**

THAT Council defer the allocation of COVID 19 Community Groups funding until the June 8th meeting of Council or sooner if additional information becomes available.

Respectfully submitted, CFO

Approved for Council Consideration by CAO





March 4, 2021

Village of Chase

Attention: Joanne Molnar, CFO
PO Box 440, 826 Okanagan Ave
Chase, BC V0E 1M0

Re: Volunteer Groups COVID-19 Funding Opportunity

The Chase and Area Young Learners Society is a newly established group, getting our start in late 2019 after a gap in services was identified for families in Chase. Our small community has few enrichment activities available for children and families in the area, and our society developed a mandate to 'provide opportunities to young people in the Chase area to access resources, activities and spaces that will advance their learning.'

In our short period of activity since, we have largely fulfilled that mandate, steadily increasing our community involvement and the opportunities that our organization offers. Since our establishment, we have been offering our nature education program, EverWild Explorers, 1-2 days per week to children between 4-8 years old in the community. In full day immersive sessions, children 4-8 learn about our local nature and wildlife by spending time in outdoor natural spaces and directly interacting with the environment. Each session includes an art, literacy, and science project.

EverWild Explorers offers a tuition reduction/removal program to those families who are interested, but are unable to participate without assistance. Five families have accessed assistance from this program over the past year.

For Unplug and Play Week in 2020 we hosted an afternoon in the park with games and activities for community members at Memorial Park. With over 50 people in attendance, we painted snow, played capture the flag and bubble tag and had sensory activities set up for younger children.

On Saturday, February 29th, our Organization hosted a free Bubble Show for families in Chase that included an afternoon of free activities followed by an educational bubble show. The Community Hall was filled with children and families for this high quality, fun experience.

Summer of 2020 was an incredibly challenging time to plan safe and engaging activities for children. In addition to our nature education program, we planned and hosted a summer art camp entitled 'DIY4Kids'. Once or twice each week, we would gather in Wilson Park to do a socially distanced art and physical literacy project. We explored everything from splatter paint to yoga to tie dye to making our own musical instruments. We kept our program fees low, \$5 per session, in order to make the program accessible.



We are also making plans for another summer art program and skatepark programming for this upcoming summer 2021, COVID-19 safety and regulations pending.

Our most exciting new endeavor is an iRide After School Program that will run from May 3-June 14. This is a free program that offers 3 levels of skills training to children between 6-12. We are currently training 6 instructors, who will be officially certified cycling Instructors through both the National Coach Certification Program and Cycling BC. This amounts to over 20 hours of training for each person. We have been fundraising the \$250 cost for training per instructor and look forward to having a skilled group of passionate individuals able to offer quality programming to the children in Chase well into the future. These instructors will be volunteering their time for the spring after school iRide program.

Our goal is for the iRide after school program, which takes place in the field of Haldane Elementary School, to provide a spark in our community for active outdoor sport and activity and lead into a series of bike clubs. These bike clubs will provide children with safely socially distanced activity and community in this strange time that we are in, as well as building up a skill set that will serve them for a lifetime.

Our fundraising goals include raising enough money for a lending bike fleet, which will be loaned out year after year to children who would not be able to participate otherwise. We have also accounted for the costs of helmets and bike maintenance kits, for the dual goals of increasing accessibility to the program and ensuring that the children involved will be able to ride safely and care for their equipment. A 6 bike rack and a tailgate pad for a truck or utility trailer will be used to transport kids bikes for our clubs to great cycling locations in the local area for skill development, fun and fitness. Our program goals now and into the future include not only building confidence and physical literacy in the area of cycling, but also in learning to care for the tools and equipment involved in this sport.

Please see the attached Revenues and Cost Projections document for the iRide after school program for further financial details of the program.

We are excited to see this potential funding opportunity coming from the Village of Chase. Due to COVID-19 gathering restrictions we have been unable to commence with the vast majority of our planned fundraising activities in 2020/21. With some assistance, we look forward to providing further services and opportunities to children and families in the Village of Chase.

Thank you for your time and please do not hesitate to contact me with any questions that you may have,

Ashton Sweetnam
Executive Director
Chase and Area Young Learner Society
chaseyounglearners@gmail.com
250 319-8468

Revenues and Cost Projections for iRide After School Program in Chase

Assuming 31 Participants

*Note that the items to the left, 'iRide Community Development Grant Donation in kind contributions', 'iRide Student Tuition Costs', and 'Instructor Training Revenues' are costs that have been accounted for

Instructor Training Costs		*iRide Community Development Grant Donation in kind contributions	
Foundations (Cycling Canada)	\$15	iRide Orientation (per instructor)	\$150
Making Ethical Decisions (NCCP)	\$70	iRide Backpack Resource Kit (per instructor)	\$300
Community Theory (NCCP)	\$50	Coach Liability Insurance (per instructor)	\$200
Basic Skills (Cycling BC)	\$100	Administration	\$300
Total Cost Per Instructor	\$235	Background Screening (per instructor)	\$50
Red Cross Emergency First Aid Course (1 additional instructor needs to be trained in first aid) x 1		*iRide Student Tuition Costs	
	\$590	Tuition for target of 31 participants (\$60 Each)	
Total Training Costs (6 Instructors)	\$825	Total Student Tuition Costs	\$1,860
Equipment Costs		*CAYLS and Cycling BC will wave the tuition of all 31 children	
Lending Bike Fleet (10 bikes x \$250)	\$2,500		
First Aid Kit	\$30		
North Shore Bike Rack x 6	\$1,131		
Race Face T2 Tailgate Pad (For transporting bikes with truck or utility trailer)	\$197.95		
Park Tool WTK-2 Essential Tool Kit (31 x \$36.75)	\$1,139		
Kids Helmets(31 x \$35)	\$1,085		
Total Equipment Costs	\$6,083.20		
		*Instructor Training Revenues	
		Rotary Club Donation	\$250
		Lions Club Donation	\$500
		Total Training Revenues	\$750

Other Costs	
Field Rental For the duration of the program	\$85
iRide admin fee for certificate of insurance for land use at Haldane	\$25
Equipment Storage Rental (\$94.50/Month, November-March)	\$473
Cycle BC Mini Memberships (\$17 Each)	\$527
Total Other Program Costs	\$1,110

Total Costs	\$8,017.70
Total Revenues	\$750
Total Remaining iRide Costs (Costs - Revenues)	\$7,267.70

Statement of Operations**Chase and Area Young Learners Society****Date Range: 2020-01-01 to 2020-12-31**

ACCOUNTS	Jan 01, 2020 to Dec 31, 2020
Revenues	
Canada Summer Jobs	\$3,409.00
Direct Public Support – Gifts in Kind	\$848.25
Program Income – Membership Dues	\$90.00
Program Revenue – Program Service Fees	\$4,985.00
Total Revenue	\$9,332.25
Expenses	
Banking Fees	\$9.01
Performer Fees	\$350.00
Payroll Employer Taxes	\$381.46
Payroll Gross Pay	\$6,892.05
Total Operating Expenses	\$7,632.52
Excess of Revenues over Expenses	\$1,699.73

Balance Sheet
Chase and Area Young Learners Society
As of 2020-12-31
ACCOUNT NUMBER

ACCOUNTS	31-Dec-20
Assets	
Chequing Account	\$1,294.73
Accounts Receivable	\$405.00
Total Assets	\$1,699.73
Liabilities	
Current and Long Term Liabilities	\$0.00
Total Liabilities	\$0.00
Net Assets	\$1,699.73
Total Net Assets	\$1,699.73



CHASE MTB PROGRAM p/b iRide

AFTER-SCHOOL PROGRAM

For kids ages 6-12 (skill level 0-1) who want to improve their bike-riding skills, meet new friends, and have fun!

- Each day includes a skill, a ride, and a game!
- NCCP Community Instructors
- Screened by Cycling BC
- Create a safe & supportive environment to help inspire your child.

Cost: \$0 (Local Grant Funding)
iRide Mini-Membership required: \$17.50

Participants must bring their own helmet and bike (with gears)

Hosted by the Chase and Area Young Learners Society



MAY 3 -

JUNE 14

***EXCEPT
MAY 24**

**6X
MONDAYS**

**3:30 -
4:30 PM**

**HALDANE
ELEMENTARY**

**CHASE,
BC**



LEARN MORE AT CYCLINGBC.NET/IRIDE



CHASE MTB PROGRAM p/b iRide

AFTER-SCHOOL PROGRAM

For kids ages 6-12 (skill level 2-3) who want to improve their bike-riding skills, meet new friends, and have fun!

- Each day includes a skill, a ride, and a game!
- NCCP Community Instructors
- Screened by Cycling BC
- Create a safe & supportive environment to help inspire your child.

Cost: \$0 (Local Grant Funding)

iRide Mini-Membership required: \$17.50

Participants must bring their own helmet and bike (with gears)

Hosted by the Chase and Area Young Learners Society



MAY 3 -

JUNE 14

*EXCEPT
MAY 24

**6X
MONDAYS**

**3:30 -
4:30 PM**

**HALDANE
ELEMENTARY
CHASE,
BC**



LEARN MORE AT CYCLINGBC.NET/IRIDE



CHASE MTB PROGRAM p/b iRide

AFTER-SCHOOL PROGRAM

For kids ages 6-12 (skill level 4-5) who want to improve their bike-riding skills, meet new friends, and have fun!

- Each day includes a skill, a ride, and a game!
- NCCP Community Instructors
- Screened by Cycling BC
- Create a safe & supportive environment to help inspire your child.

Cost: \$0 (Local Grant Funding)
iRide Mini-Membership required: \$17.50

Participants must bring their own helmet and bike (with gears)

Hosted by the Chase and Area Young Learners Society



MAY 3 -

JUNE 14

***EXCEPT
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**3:30 -
4:30 PM**

**HALDANE
ELEMENTARY**

**CHASE,
BC**



LEARN MORE AT CYCLINGBC.NET/IRIDE



Chase Fire Rescue

P.O. Box 463 Chase, B.C.

VOE 1M0 250.679.8655

March 23, 2021

TO: Village of Chase, Mayor and Council

RE: COVID-19 Funding Opportunity, Chase Fire Rescue (CFR)

The Chase Fire Fighters Association (CFFA) consists of 21 fire fighters and 3 community members. Together we raise money through various annual fundraisers to support extra training and/or equipment needed, which also helps to keep the fire-rescue budget low. Such additional training and equipment assist in raising CFR standards and keep us up-to-date with improved and safer practices.

The CFFA's biggest fundraisers are its annual Lobsterfest and car wash events. COVID-19 pandemic restrictions have resulted in cessation of these, and the subsequent depletion of the Association's bank account.

In a few months time, our rescue crew will undertake an advanced course in over-the-bank vehicle extrication. The CFR's current gear, body harnesses, and basket stretcher used in these rescues are worn, out dated, and time-consuming to put together. The new equipment will be safer and can be quickly assembled at a time when speed is a crucial factor.

CFFA is requesting that \$3,058 be applied for through the current COVID funding program to cover the following:

4 Body Harnesses @ \$524.95 =	\$ 2,099.80
6 Helmets @ \$103.95 =	\$ 623.76
1 Basket Stretcher @ \$334.35 =	\$ 334.35
	<u>\$ 3,057.91</u>

Should further information be required, please contact the undersigned. Many thanks for Considering the acquisition of funds for these upgrades in support of CFR and the accident victims we serve.

Kind regards

Maria Beaurain
President of Chase Fire Fighters Association



CHASE LIONS CLUB

P.O. BOX 12
CHASE, BRITISH COLUMBIA
CANADA
V0E 1M0

February 20, 2021

Village of Chase
Mayor and Counsel

Dear Mayor and Counsel:

Re: Covid Relief Fund

I am writing on behalf of the Chase Lions Club:

Our Club, and its members, would like to apply for some of the funding if any remains of the Covid Relief Funds.

Other clubs and organizations were hurting, last fall, and were in desperate need of financial help, we donated over \$10,000.00 to them to try and help keep them afloat. In doing so, we left ourselves without a rainy day fund. Unfortunately, we have recently discovered that the main office roof has sprung a leak at the RV Park. Last year we had a few small leaks on the back buildings and when we looked last year, it was a patchwork of old recycled tin. The Office portion is shingled, and the roofers are advising us to redo the whole roof with new tin. We are having trouble getting quotes do to the last snow fall has covered the roof again, and as it thaws the leaks will start up again. Although right now we have not gotten actual estimates due to the snow, the two roofers that we did get to look at it, estimate we will be between \$8500.00 and \$10,000.00 to repair. We do realize that it is our building and that we are responsible for the maintenance and repairs, and we would normally have not asked, but with our income considerably lower last year, plus the demand for help considerably higher. Our resources have become depleted.

So we ask, if there is any available funds left from the Covid relief fund, can we please apply for some help with the roof repair.

Respectfully,

Chase Lions Club

Laurie Bassett
Treasurer



Chase Junior Hockey

Box 502, Chase, B.C. V0E 1M0

Phone: 250-679-2525

Fax: 250-679-2526

www.chaseheat.com

Dear Mayor and Council,

We are writing to you in hope of applying for some of the funds from the Covid-19 Relief Fund. First, just a little background information on our Society.

Originally, Chase had a Jr B hockey team called the Chase Chiefs, they were privately owned and operated. When their owner decided to move away in 2010, he took the franchise with him and they became the Kelowna Chiefs. Many prominent members of the community got together, had meetings and made decisions to start a new franchise which is now the "Chase Heat Jr B Hockey Society." We formed a non-profit organization that originally funded itself by procuring debentures or loan shares from businesses and individuals. This start up money paid the franchise fee, procured a coach, bought uniforms etc.

The reason it was done this way was to have a community owned team that would stay in Chase forever.

Since its inception in 2010, we have self funded ourselves through our season ticket sales, door sales, concession, 50/50 raffles, and merchandise sales at the games. We have always been able to generate enough funds to maintain all of our operating costs for the last 10 years.

This year was our 10th Anniversary. Pre Covid we purchased special one of a kind 10th Anniversary jerseys and merchandise, that would have been great sellers with the new logos. We had expectations of having an exceptional sales year with the new merchandise.

Unfortunately, no one could plan for Covid's arrival, and the fact that the team would not be playing for most of the season.

We were able to run some special camps, with your blessing in the summer and fall and with this revenue we managed to pay our coaches wages so that we did not have to let him go. We sold our usual season tickets in the spring of 2020 for the upcoming 2020/2021 season with hopes that the season would still go ahead. We had hoped by the fall of 2020 Covid would have dissipated and we would have our usual 250+ dedicated fans in the stands. As we all know, that did not happen, and we were forced to use the season ticket funds we received as our operating capital. Our dedicated fans were given the option of a refund, or a free season next year. Most took the option of the free season next year.

We did manage to play 4 exhibition games, and 3 regular season games before everything shut down completely. With bussing costs at approximately \$1000.00 per trip, it did not take long for our limited funds to disappear with nothing coming in to replace them.

RECEIVED



Chase Junior Hockey

Box 502, Chase, B.C. V0E 1M0

Phone: 250-679-2525

Fax: 250-679-2526

www.chaseheat.com

WE, like everyone else, never imagined that Covid-19 would be with us as long as it has been. It has taken a huge toll on our Team and our Society.

This spring we can not rely on the revenue from season ticket holders, as we received and used those funds in 2020. Right now, we face a shortfall of \$25000.00 in start up revenue for the 2021/2022 season that would normally start up in March / April.

Without any means of generating funds, we will be in a dire situation. A worst case scenario. We would be forced to let our coach go, and possibly fold up the team and the Society.

Before Covid-19, we were always financially balanced, and we are also the largest user of the arena. The funds we pay out to the Rec Society (arena) helps to keep them operating as well. Our town needs to work together to keep hockey alive here. Our Heat Hockey Society normally brings in a fair bit of business to the local economy throughout the winter season. Parents and fans travel to see the players, staying in our hotels, and eating in our restaurants. Keeping our team alive, doesn't just help us, it helps the whole community. It brings in tourism dollars to this town, especially in the winter when tourism is low.

As a non profit Society, we have prided ourselves on being self sufficient for the last 10 years. We have not really asked the council for anything.

Now we are forced to ask for financial help because of Covid. We desperately need your help, we face a \$25000.00 short fall right now, and this is needed to get us through until we can have fans in the stands with some semblance of "new normal" operations, and we can once again financially sustain ourselves as we always have been able to.

We thank you in advance, for your consideration of our needs.

President

Darryl Adamson

250-682-0237

Treasurer

Karen Bassett

250-318-4527



The Royal Canadian Legion - Branch 107

515 Shuswap Avenue
PO Box 122
Chase, BC V0E 1M0

250-679-3536
br107@cablelan.net

February 22, 2021

His Worship Mayor Crowe and Council
Village of Chase
PO Box 440
Chase, BC V0E 1M0

Dear Mayor Crowe and Council:

Re: COVID-19 Restart Funds Application

The Royal Canadian Legion, Branch 107 would like to make an application for COVID-19 Restart Funds from the Village of Chase in the amount of \$30,000.00.

The Legion advocates for the care and benefits for all who served Canada, regardless of when or where they served. Branch 107 provides representation and assistance to Veterans in our area, including currently serving Canadian Armed Forces and RCMP, and their families.

The Legion understands the importance of honouring past sacrifices and acknowledging the courage of those who served and still serve today. Branch 107 through the Remembrance Day ceremony, the Poppy campaign, commemorative activities and school and youth education programs, helps to honour and remember.

We are a central location for people to gather and feel connected to their neighbours. A place where social activity plays an important role for members and guests of all ages. We provide a friendly social atmosphere that includes various sports, games and events for everyone in our community to enjoy.

We also support youth leadership programs and activities such as Cadets, Scouts, Sparks, Brownies and Guides, and youth sports, helping to build the next generation of leaders.

Our branch has been very involved in giving back to the community, supporting our Veterans, and providing financial assistance to community organizations and services.

The COVID-19 pandemic has been an exceptional financial challenge for Branch 107. We have been negatively impacted in the following ways:

- Business closure from March 17th to June 16th, 2020 to develop and implement the control measures required by the Provincial Health Officer Orders and WorkSafe BC. **Impact: No sales revenues, the layoff of 3-employees and janitorial contract cancellation.**
- Physical distancing requirements – occupancy limits decreased for normal operating hours (66-people) and, when permitted to hold, events and gatherings (50-people). Occupancy limits include employees and volunteers.
- Gatherings and Events prohibited as at November 10, 2020 – No Meat Draws, 50/50 Draws, League Darts, Giant Crib, etc.

February 22, 2021

- Cancellation of Golf Tournament (June) and burger nights (April 1st to mid-October).
- Legion sports, including darts and pool are suspended.
- Karaoke, singing and dancing have not been permitted.
- Windows, entrance sidewalk / stairs and railings replacement, ramp upgrade, and concrete pad (BBQ area) installation were postponed. ***Quotes received for window and sidewalk / stairs replacement, quotes pending for ramp, railings and concrete pad.***

The impacts have caused a reduction in operational hours, sales revenues, and employee hours. The '2019 & 2020 Refreshment and Food Sales Revenues' chart is enclosed for your information. Branch 107 experienced a decrease of 58% for the period of January 1st to December 31st, 2020 compared to the same period in 2019.

On a positive note, the 2020 property tax exemption and donations received in 2020 from community individuals, businesses and groups, along with branch emergency funding from the Royal Canadian Legion Dominion Command, have kept us afloat.

\$10,500.00 of the COVID-19 Restart Funds would provide us with monies for 3-months of our day-to-day operational needs such as cleaning costs, utilities, insurance, payroll, etc. This would help keep us alive to support our veterans and families, community and continue to promote remembrance. The '2021 Operations Budget' is included for your information.

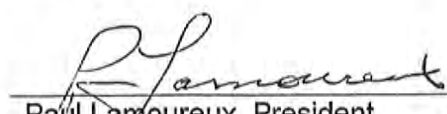
The remaining funds of \$19,500.00 would go towards financial assistance with the following expenditure(s):

- Replacement of the sidewalk and stairs **(2021 Quote – \$21,467.14)**
- Railings for stairs
- Replacement of windows **(2020 Quote – \$1,576.75)**
- Ramp upgrade, including railings
- Concrete pad installation

Higher on our priority list is the entrance stairs as they are in particularly poor condition, with uneven, broken and deteriorating concrete. Any modification to the ramp and stairs would require handrail upgrade or replacement.

Thank-you for considering our application request. Should you have any questions and/or require further information, please contact me at (250) 679-3536 or br107@cablelan.net.

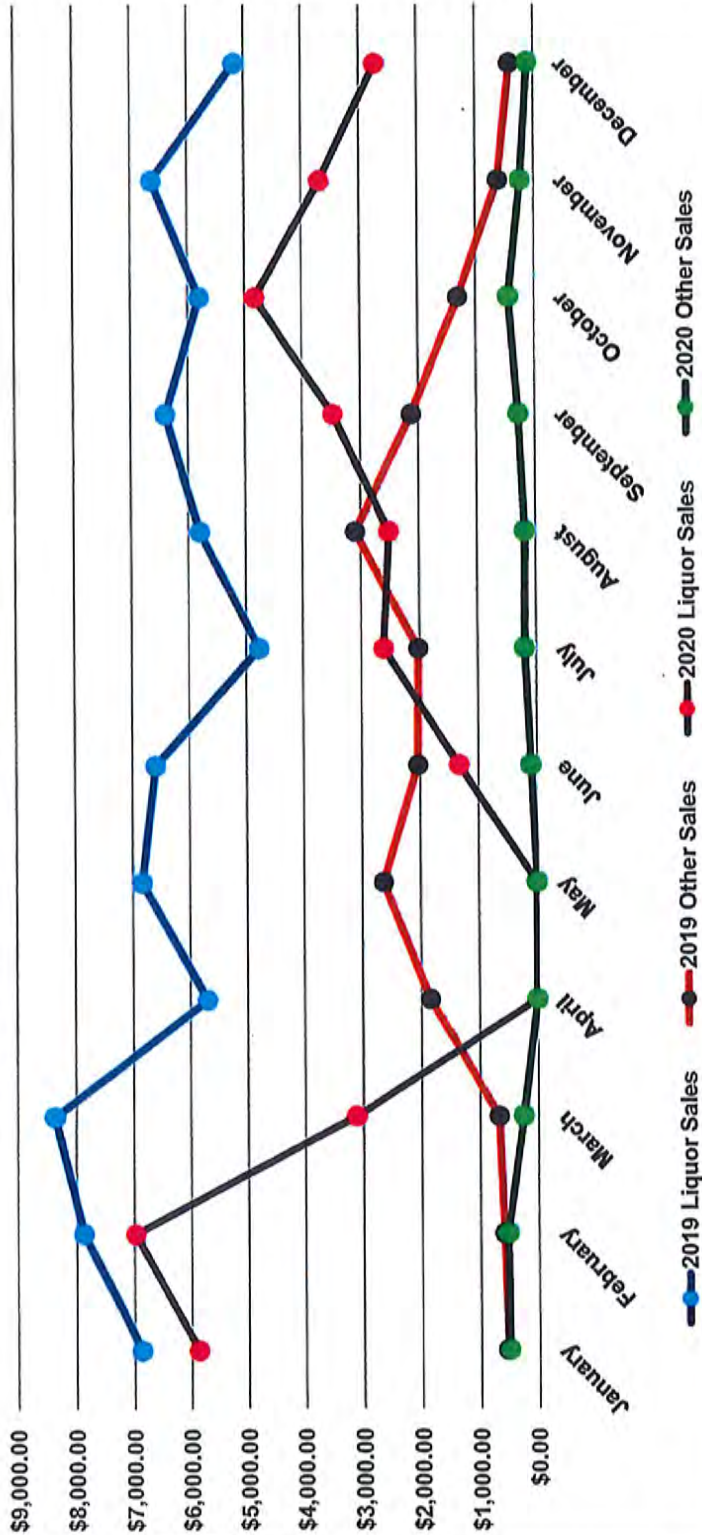
Sincerely,



Paul Lamoureux, President
Royal Canadian Legion Branch 107

Enclosures (4)

2019 & 2020 Refreshment & Food Sales Revenues



The Sales Revenue decrease is at 58% for the period of Jan 1st to Dec 31st, 2020 compared to the same period in 2019.

Other Sales = Non-Alcoholic Drinks (Pop, Juice, etc.), Sundries (Chips, Cheezies, Hot Dogs, Nuts, etc.), Coffee/Tea & Burger/Other Meals

	2019 Liquor Sales	2019 Other Sales	2020 Liquor Sales	2020 Other Sales
January	\$6,862.60	\$528.86	\$5,871.43	\$503.33
February	\$7,865.60	\$584.62	\$6,977.18	\$525.90
March	\$8,356.70	\$668.96	\$3,114.69	\$243.33
April	\$5,692.81	\$1,840.72	\$0.00	\$0.00
May	\$6,829.44	\$2,627.14	\$0.00	\$0.00
June	\$6,590.13	\$2,033.82	\$1,336.43	\$94.76
July	\$4,769.77	\$2,018.10	\$2,609.52	\$193.81
August	\$5,794.76	\$3,092.86	\$2,514.61	\$180.47
September	\$6,395.37	\$2,119.62	\$3,464.74	\$280.95
October	\$5,793.73	\$1,315.00	\$4,823.52	\$445.72
November	\$6,627.13	\$613.10	\$3,680.78	\$230.00
December	\$5,171.39	\$407.62	\$2,724.52	\$102.85

ROYAL CANADIAN LEGION #107

2021 Budget - Approved at Executive Meeting on February 10, 2021

	Budget 2021	Comments
REVENUE		
SALES REVENUE		
DRAUGHT BEER SALES (60-65%)	17,200.00	65% 2020 Gross Margin - 71%
BOTTLE BEER SALES (55-60%)	12,400.00	57% 2020 Gross Margin - 57%
OFF SALES SALES (20%)	200.00	45% 2020 Gross Margin - 49%
WINE,CDR,CLR (55-60%)	6,850.00	59% 2020 Gross Margin - 59%
LIQUOR SALES (70-75%)	9,250.00	75% 2020 Gross Margin - 78%
TOTAL LIQUOR SALES	45,900.00	
NON-ALCOHOLIC SALES	2,590.00	
SUNDRIES SALES	850.00	
COFFEE SALES	165.00	
BURGER REVENUE	7,935.00	Adults (45) x \$7 / Kids (5) x \$6. \$345 x 23wks (May 7 - Oct 8). Goal of 52% gross margin.
OTHER MEAL REVENUE	600.00	Winter (Fri) Meals, Oktoberfest
TOTAL OTHER SALES	12,140.00	
BREAKOPEN SALES	5,850.00	
KENO SALES/COMMIS.	4,650.00	
TOTAL GAMING REVENUE	10,500.00	
CRIB LUNCH REVENUE	400.00	
CASH OVER/SHORT	100.00	
P.S.T. COMMISSION	302.94	.66% of total Liquor Sales above
WAYS & MEANS	2,200.00	Giant Crib, Other
DONATIONS TO BRANCH	15,000.00	
POPPY STORAGE	350.00	
REGALIA REVENUE	400.00	
INTEREST EARNED	200.00	
SPECIAL EVENTS	500.00	
MEMBERSHIP REVENUE	14,050.00	
TOTAL REVENUE	102,042.94	
EXPENSES		
COST OF GOODS SOLD		
DRAUGHT BEER PURCHASES	6,020.00	35%
BOTTLE BEER PURCHASES	5,332.00	43%
OFF SALES PURCHASES	110.00	55%
WINE,CDR,CLR	2,808.50	41%
LIQUOR PURCHASES	2,312.50	25%
LIQUOR SUBTOTAL	16,583.00	
NON-ALCOHOLIC/POP PURCHASES	1,320.00	
BAR MIX PURCHASES	520.00	Lemons, limes, milk, clamato, straws, etc.
SUNDRY/FOOD PURCHASES	410.00	Chips, wieners, buns, plates, condiments, etc.
COFFEE PURCHASES	-	
BURGER FRIDAY	3,808.80	48%
OTHER MEAL EXPENSE	288.00	Winter (Fri) Meals, Oktoberfest
TOTAL OTHER SALES	6,346.80	
BREAKOPEN PURCHASES	1,600.00	
BREAKOPEN PAYOUTS	5,000.00	
KENO EXPENSE	-	\$10.00/week admin fee no longer being charged
TOTAL GAMING EXPENSE	6,600.00	
CRIB LUNCH EXPENSE	192.00	48%
WAYS AND MEANS EXPENSE	75.00	Giant Crib, Other
REGALIA EXPENSE	300.00	
SPECIALS EVENTS EXPENSE	250.00	
PER CAPITA EXPENSE	11,240.00	Apprx 80% of Membership Revenue
TOTAL COST OF GOODS SOLD	41,586.80	

ROYAL CANADIAN LEGION #107

2021 Budget - Approved at Executive Meeting on February 10, 2021

	Budget 2021	Comments
EXPENSES		
MISCELLANEOUS	60.00	
MINI MEAT DRAW-TUES	2,400.00	
LITTER - EXPENSE & REVENUE	60.00	Recycling deposits & returns
LEGION SUPPLY	180.00	
CABLE TV	445.00	\$44.50/month x 12
ENTERTAINMENT	1,100.00	
SOCAN FEES	440.00	entandem (SOCAN)
HOUSE & GROUNDS	4,550.00	
JANITOR SUPPLIES	960.00	
JANITOR CONTRACT	6,300.00	\$525.00/month x 12
SPILLAGE & POUR ADJUSTMENT	60.00	
SPORTS & ZONE COMPETITION EXPENSE	650.00	Fall???
BAR SUPPLIES (TILL TAPES, BAGS, ETC)	75.00	
ADVERTISING EXPENSE	1,410.00	
ACCOUNTING	600.00	
BANK CHARGES & INTEREST	1,320.00	
ZONE & CONVENTION EXPENSE	600.00	Fall???
DONATIONS	50.00	Thompson-Nicola Zone donation
HONORS & AWARDS	240.00	
OFFICE SUPPLIES	1,400.00	Incl photocopy service fees (approx \$400.00)
REMEMBRANCE DAY EXP.	75.00	Remembrance Day wreath
TELEPHONE - BAR	225.00	\$18.75/month x 12 (incl \$10 bundle savings)
INTERNET	642.00	\$53.50/month x 12
HEATING -GAS EXPENSE	5,112.00	Equal payments \$426/month
HYDRO EXPENSE	8,400.00	Equal payments \$675/month & \$24.81 Unmetered Charges = \$699.81
WATER, SEWER, GARBAGE	2,600.00	Approx \$650/Qtr
INSURANCE EXPENSE	6,576.00	\$548.18/month. Renewal Date: Dec 1/21
LICENSE EXPENSE	1,495.00	Health, Liquor, Business, Gaming, Chamber
PROPERTY TAX EXP	-	Tax Exemption for Land & Improvements
ZONE ASSESSMENT	634.00	
WAGES	20,000.00	Minimum wage increase to \$15.20 (June 1st)
EI EXPENSE	520.00	
CPP EXPENSE	280.00	
WCB EXPENSE	128.00	0.64% Premium Rate
ADMIN. WAGES	600.00	Vacation Coverage
CASUAL LABOUR	200.00	
PAYROLL EXPENSE SUB TOTAL	21,728.00	
SUB TOTAL EXPENSES	70,387.00	
TOTAL EXPENSE	111,973.80	
NET INCOME / LOSS	-9,930.86	



Box 776, Chase, BC V0E1M0

Phone: 250-679-3033

Cell: 778-220-1922

DATE: Feb 20/2021
 TO: Paul
Chase Legion

Cell: _____
 PH: 250-679-2326
palam@cable.lax.net

FROM: Lyle
 RE: Sidewalk re & re

Sidewalk	454 sq' @ \$14.85 sq'	= \$ 6741.90
Stairs	6 @ \$275 each	= \$ 1650.00
Walls	70' @ \$68 per'	= \$ 4760.00
Sidewalk Concrete removal	454 sq' @ \$3 sq'	= \$ 1362.00
Concrete disposal	13m ³ @ \$160 per	= \$ 2106.00
Concrete	17m ³ @ \$225 per m ³	= \$ 3825.00
		<u>\$ 20,444.90</u>
	5% GST	<u>1,022.24</u>
		<u>\$ 21,467.14</u>

if you have any Questions please Call

Thanks



M.O.R. Enterprises Ltd

822 A Shuswap Ave
Box 238
Chase, British Columbia V0E 1M0
Canada

QUOTE

Quote No.: 1145
Date: 23/09/2020
Page: 1
Ship Date:

Sold To:

legion " Paul "
250-679-2326

Ship To:

legion " Paul "
250-679-2326

Business No.: 851838755 RT0001

Item No.	Quantity	Description	Tax	Amount	Tax amount
s/u	1	Sealed Unit	GP	255.00	30.60
s/u	1	Sealed Unit	GP	420.00	50.40
Labour	9	Labour	G	675.00	33.75
misc	1	Scaffold / lift	GP	100.00	12.00
		Subtotal:		1,450.00	
		G - GST 5%			
		GP - GST 5%, PST 7%			
		GST/HST		72.50	
		PST		54.25	
Shipped by				Total Amount	1,576.75
Comments					
Sold By:					

Joanne Molnar - CFO

Legion does not qualify for this funding — they are registered as non prof

From: Minister, JERI JERI:EX <JERI.Minister@gov.bc.ca>
Sent: March 15, 2021 11:28 AM
To: ChaseBC
Subject: New improvements, new deadline for BC's Business Recovery Grant program!

Ref: 152853

Legion forwarded
03/16/21

Greetings:

As the pandemic continues to evolve, creating new challenges for businesses, we have continued listening to community leaders, businesses, and organizations throughout BC. This feedback has contributed to further improvements to the Small and Medium Sized Business Recovery Grant Program.

I am excited to let you know that updates have now been made to the Program. As of March 4, 2021, we have extended the application deadline to August 31, 2021 or until funds are fully committed, whichever comes first.

Additionally, businesses now need to show a 30 percent revenue loss from March 2020 to now, when compared to the same one-month period in 2019. These changes will ensure more businesses are eligible, while providing business owners the extra time they have asked for to submit their applications.

We have also allowed for extra help with things like gathering the right documents during the application stage, or supporting applications with translation or interpretation services. Eligible businesses – bookkeepers, accountants, and lawyers – can now support small businesses applying for the grant from the start of the application process and will continue to be eligible for the \$2,000 in additional Government funding paid to the service provider once they register with Small Business BC.

Here's a summary of the changes:

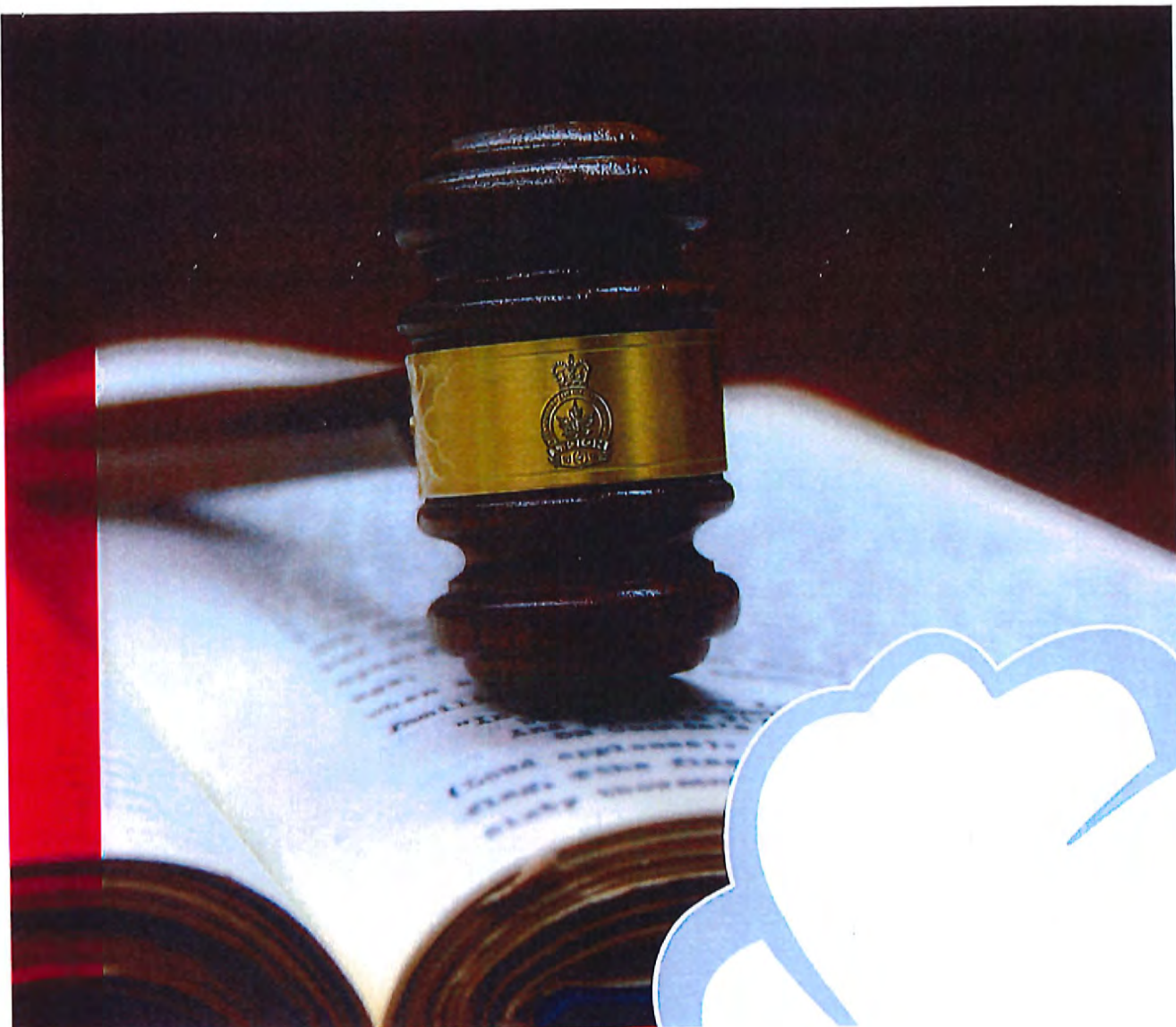
- The Program has been extended to August 31, 2021 or until funds are fully expended, whichever comes first.
- Applicants no longer need to show a revenue loss of 70 percent in March or April 2020 when compared to the same one-month period in 2019. Now a 30 percent loss is all that is required.
- Businesses that have applied to the Program already will have their applications re-evaluated automatically if they didn't qualify because of the previous 70 percent revenue requirement.
- Service providers – accountants, bookkeepers, and lawyers – can support their clients from the start of the application process.
- Businesses that have been approved for funding are not affected by these changes.

Please visit the Program website at: <http://www.gov.bc.ca/businessrecoverygrant> for full eligibility criteria and to find grant information translations in easily, shareable PDFs for Simplified Chinese, Punjabi, French, Farsi, Korean, Vietnamese, and more.

How you can help

Help us get this information to businesses in your community by amplifying and sharing (please copy and paste the URL into your browser if the direct link does not work):

- The program website: <http://www.gov.bc.ca/businessrecoverygrant>
- This video encouraging businesses to apply:



The General *By-Laws*

As Amended to July 2019



ORGANIZATION

GENERAL

- 103.
- a. The Corporate structure of the Legion as created by the Act, currently qualifies Commands and Branches in Canada as non-profit organizations under the Income Tax Act of Canada.
 - b. Dominion Command has supreme jurisdiction in all matters within the purposes and objects of the Legion. Its decisions on questions of policy and on the course of action to be taken in respect thereof shall be authoritative and binding upon all commands, councils and branches.

POLICY STATEMENTS

104. Only the Dominion President, or a person delegated by him, after consultation with the Senior Elected Officers of the Dominion Executive Council, shall make public any statement, oral or written, as to the policy of the Legion, in connection with any question or matter, unless or until such policy has been declared:
- a. by a meeting of the branch affected, or by the executive committee of such branch, as to matters of local character and within the jurisdiction (see Section 109) of the branch;
 - b. by a provincial convention or provincial executive council, as to matters of a provincial character and within the jurisdiction of such Provincial Command; and
 - c. by a Dominion Convention or the Dominion Executive Council, as to all other matters and questions and particularly those of a national character.

PROVINCIAL COMMANDS

105. Dominion Command may organize and constitute only one command in each of the provinces of Canada, subject to the following exceptions:
- a. The command in the Province of Manitoba may include all of the Province of Manitoba and that part of the Province of Ontario west of longitude eighty-five degrees west, and in that event shall be designated the Manitoba and Northwestern Ontario Command.

- b. The command in the Province of British Columbia includes branches organized in the Yukon Territory. It shall be designated the British Columbia/Yukon Command.
- c. The command in the Province of Prince Edward Island includes the Magdalen Islands.
- d. The command in the Province of Alberta includes branches organized in the Northwest Territories and it shall be designated the Alberta-Northwest Territories Command.
- e. The command in the province of Nova Scotia includes branches organized in the Territory of Nunavut and it shall be designated the Nova Scotia/Nunavut Command.

106.

- a. Subject to the powers of Dominion Command and these By-Laws, the respective Provincial Commands shall have jurisdiction over all matters arising within their territorial limits.
- b. In the development of Provincial Command's policy on matters or issues which could impact on the Legion as a whole, Provincial Commands shall secure Dominion Command approval in advance.

107.

- a. The responsibility for organizing and supervising branches within the territorial jurisdiction of a Provincial Command, and their compliance with the purposes and objects of the Legion, rests with that command.
- b. Dominion Command may, upon notice to the Provincial Command concerned, make arrangements and carry out, any necessary work or organization effort in any area.
- c. In areas outside the territorial jurisdiction of any Provincial Command, the responsibility for organizing branches rests with Dominion Command.

BRANCH CHARTER

108.

- a. Upon the application of fifty or more persons within an urban area, or ten or more persons in any other areas, who desire to form a branch, and who fulfill the qualifications for voting membership, the Provincial Command, after being satisfied

Joanne Molnar - CFO

From: Chase Museum <chasemuseumsgociety@gmail.com>
Sent: April 9, 2021 11:02 AM
To: Joanne Molnar - CFO
Subject: COVID-19 Funding for Volunteer Groups
Attachments: Financial Statement 2020-2021.pdf

Good morning!

Here is the Chase museum's application for the COVID-19 funding opportunity for volunteer groups.

The Chase & District Museum & Archives Society would like to request funding to make up for the revenue lost during 2020. The museum is a valuable asset to the community and surrounding area as a place full of historical knowledge, open to the public year round. We offer public access to the majority of our records and information for free. The museum helps develop historic tours of Chase, some of which are available as free, self-guided tour booklets at the museum. We also put on events such our annual Strawberry Tea, usually hosted within the museum building, however this was one of the events which was cancelled in 2020. The museum is also a resource for schools and other groups wishing to further their education. We work with these groups to share information and offer on site tours and activities.

COVID-19 hindered the museum's ability to fundraise greatly. Most of the money making events the museum puts on are in-person gatherings or events requiring the sale of tickets, which involves a lot of close contact. Due to previous and current COVID-19 restrictions the museum was unable to host most of those events. Since the museum is a non-profit organization, these fundraising events are where a lot of our money comes from. Without these fundraising events, the museum relies even more heavily on membership payments and donations, neither of which are steady revenue sources. Also, in addition to the cancelling of events, the museum was closed for eleven weeks in the spring of 2020. This closure meant even less revenue because it limited the public's ability to donate or pay for memberships.

The museum's fundraising shortfall in 2020 due to COVID-19 includes:

-50/50 Raffle	\$2,000
-Yard Sale	\$1,000
-Strawberry Tea	\$1,000
-Corn Stock	\$1,000
-Quilt Raffle	\$1,000

	\$6,000

None of the above events were held in 2020.

The hopeful projects that the museum would like to complete in 2021 are:

-Chinking of the Historic Cabin	\$3,220
-Indigenous Gardens	~\$1,000
-Archives Materials	~\$2,500
-Outdoor Shelter for Farming Equipment Artifacts	Cost Unknown

	~\$6,720

The museum is requesting \$6,500.00 to replace the revenue lost during the 2020 year and to possibly cover some of the cost of the new 2021 projects.

Please find our current financial information attached as well.

-

Breanne Malo
Curator/Manager

--

Breanne Malo

She/Her

Curator/Manager

Chase & District Museum & Archives

250-679-8847

Box 160 - 1042 Shuswap Avenue, Chase B.C. V0E 1M0 chasemuseumsociety@gmail.com

www.chasemuseum.com

"LIKE" us on Facebook www.facebook.com/pages/Chase-and-District-Museum/141681956033401

Financial Statement
Chase and District Museum and Archives Society
Statement of Revenues and Expenses for the year April 1st 2020 to March 31, 2021
LG#108264

	<u>General Fund</u>	<u>Gaming Fund</u>	<u>Total</u>
Revenues			
Community Gaming Grant		\$ 15,000.00	\$ 15,000.00
Misc Raffle Revenue		\$ 200.00	
BC Museum Covid Grant	\$ 2,000.00		\$ 2,000.00
Federal Covid Grant	\$ 3,559.87	\$ 1,440.13	\$ 5,000.00
Donations	\$ 1,867.41		\$ 1,867.41
Misc Fundraising	\$ 1,680.00		\$ 1,680.00
Village of Chase Grant	\$ 4,106.86		\$ 4,106.86
Donations - Other	\$ 293.90	0	\$ 293.90
Other Revenue			
Gift shop	\$ 150.00		\$ 150.00
Purdy Chocolate Revenue	\$ 4,673.15		\$ 4,673.15
Christmas Store Revenue	\$ 5,576.00		\$ 5,576.00
Consignment	\$ 564.00		\$ 564.00
Bottle Refund Revenue	\$ 1,480.55		\$ 1,480.55
Interest Earned	\$ 26.47		\$ 26.47
Photos	\$ 80.00		\$ 80.00
Memberships	\$ 1,170.00		\$ 1,170.00
	<u>\$ 27,228.21</u>	<u>\$ 16,640.13</u>	<u>\$ 43,868.34</u>
Expenses			
Advertising	\$ 105.08		\$ 105.08
Amortization	\$ 448.90		\$ 448.90
Archive Supplies	\$ 106.79		\$ 106.79
Bank Service Charges	\$ 59.23	\$ 32.50	\$ 91.73
Cash over/short	-\$ 3.15		-\$ 3.15
Christmas Store Expense		\$ 10.00	
Purdy Chocolate Expense	\$ 3,187.28		
Consignment Expense	\$ 204.55		\$ 204.55
Exhibit and Program	\$ 363.38		\$ 363.38
Fundraising Expenses	\$ 600.00		\$ 600.00
Insurance	\$ 1,398.00		\$ 1,398.00
Maintenance	\$ 489.75		\$ 489.75
Membership	\$ 200.00		\$ 200.00
Office	\$ 929.36		\$ 929.36
Professional Development	\$ 42.88		\$ 42.88
Security	\$ 295.20		\$ 295.20
Security System	\$ 4,106.86		\$ 4,106.86
Sundry	\$ 47.16		\$ 47.16
Utilities	\$ 2,569.05	\$ 2,015.18	\$ 4,584.23
Wages and Benefits	\$ 9,165.18	\$ 7,495.78	\$ 16,660.96
	<u>\$ 24,315.50</u>	<u>\$ 9,553.46</u>	<u>\$ 33,868.96</u>
Other			
Log Cabin Labour		\$ 3,075.00	
		<u>\$ 3,075.00</u>	<u>\$ 3,075.00</u>
		Total Expenses	\$ 36,943.96
Excess of Revenues over Expenses	\$ 2,912.71	\$ 4,011.67	\$ 6,924.38

March 24, 2021

Joanne Molnar,

We would like to request the sum of \$500.00 from the Covid -19 restart funding support for volunteer groups and organizations.

Team Chase is a group of dedicated women from Chase and community that have over the last several years raised significant funds (in excess of \$10,000.00 annually) for the CIBC Run for the Cure which is held every October. Our group also participates in this CIBC Run for the Cure walk held in Kamloops every year.

Team Chase currently plans, organizes and executes 2 major yearly fundraising events to support the CIBC Run for the Cure. These are:

- The Pink Ribbon Classic golf tournament held in Chase in May;*
- The Fall Tea and Fashion Show held in Chase in September*

Our group had to cancel these events for both 2020 and 2021. Please note in addition to the financial statement that I have enclosed we have received a \$264.00 grant in aid from the Village of Chase in January 2021, this is to be used to offset the costs of our Fall Fashion Show.

Our operating and event start-up costs are minimal, but the need for 'cash in the bank', is essential for our events to continue to move forward.

We do charge entry fees (golf and fashion show) and we purchase and sell tickets on donated raffle items. All monies raised, after covering any of our costs incurred while putting on these events, are donated to the Canadian Cancer Society. These donated funds benefit the members of our community as well as people across the province and Canada. Team Chase members also help other service and volunteer groups in our community, some examples are; Chase Festival Society (Music in the Park), Chase Lions Club (concession at the Salmon Run). We are willing to share our time with any organization that is in need of assistance.

Income Team Chase 2020, Page 1

[illegible]

April 4th 2021.

Legion Ladies Auxiliary Branch 107,
P. O. Box 122 Chase B. C. V0E 1M0



Village of Chase,
PO Box 440,
Chase BC. V0E 1M0

Attn: Joanne Molnar, Re. Covid-19 Funding Opportunity,

Thank you for your letter, regarding the above, we are not sure if we fall into the correct category for your funding support.

The Chase Legion Ladies Auxiliary raise funds through catering to all kinds of functions, Weddings, Memorials, Birthdays, etc., also Rentals and Monthly raffles. This money is donated back to various charities including:- Food for the food bank - The Christmas Hamper - 2 School Bursaries - Chase & District Foundation, - and many small individual local events - The Chase Royal Canadian Legion Branch 107, - The Legion Veterans Assoc., - The Salvation Army - The Safe House - and the Royal Inland Hospital.

Since the covid-19 shutdown in March 2020 we have been unable to support or give donations to any of these charities or groups.

Should you need further information regarding how we can be eligible for this funding please contact us.

Thank you.

Marilyn White, President.
Chase Legion Ladies Auxiliary.

Joanne Molnar - CFO

From: Patrick Herba <hpatrickherba@shaw.ca>
Sent: April 7, 2021 2:03 PM
To: Joanne Molnar - CFO
Cc: 'Patrick Herba'
Subject: COVID-19 Funding Opportunity

Attn: Joanne Molnar, CFO , Village of Chase

To whom it may concern:

Further to your letter of March 16,2021, which was addressed to Village of Chase Volunteer Groups, on behalf of Chase Rotary Club, we are requesting financial support as our fundraising ability/efforts have been severely impacted by COVID 19.

Our main fund raising events each year consist of our "Annual Gala Auction" held at the community center in April and operating our food concession trailer at "Music at the Lake" during the months of July and August. Due to the pandemic these two events have been cancelled for 2 years running (2020 and now 2021). We normally raise up to \$20000 per year from these events with all funds raised going directly back to the community. Consequently our bank operation account which disburses all the funds raised is now below \$4000 which severely affects our ability to serve the Chase community.

Some of the events/groups/services we have supported in the past and continue to support include:

Chase Literacy Society
Skamana Ski and Trails
Chase Food Hamper Sociey
Annual bursaries at Chase Secondary
RCMP Cops for Kids
Provided three "Brain Bikes" thus far at Haldane elementary
Chase Heat
Chase Minor Hockey
Chase Country Christmas

Accordingly any funding support that can be provided would be sincerely appreciated so we can maximize our ability to provide/serve our community!

Thank you

Patrick Herba
President – Chase Rotary Club

Joanne Molnar - CFO

From: Patrick Herba <hpatrickherba@shaw.ca>
Sent: April 8, 2021 1:07 PM
To: Joanne Molnar - CFO
Subject: RE: COVID-19 Funding Opportunity

Hi Joanne, unfortunately we have been operating without a full time treasurer this past year consequently we do not have any financial statements for 2020... However I can tell you that during 2020 we had given out \$5709 in bursaries and support payments to various non-profits organizations/support groups/community projects. Fundraising efforts brought in approximately \$1500. Accordingly our bank operating account has been reduced to approx.. \$3950. So specifically we would be hoping for funds in the \$4000 area. Thanks Joanne...

Patrick

From: Joanne Molnar - CFO <jmolnar@chasebc.ca>
Sent: April 7, 2021 2:19 PM
To: Patrick Herba <hpatrickherba@shaw.ca>
Subject: RE: COVID-19 Funding Opportunity

Thank you for your request for COVID 19 Restart funding. Do you have some financial statements or information you could provide for 2020. Also are you requesting a specific amount?

Any additional information you provide would be very helpful.

Thank you,

Joanne Molnar

Chief Financial Officer

Village of Chase

jmolnar@chasebc.ca

Box 440, 826 Okanagan Ave.

Chase, BC, V0E1M0

250.679.3238 Office

250.679.3070 Fax



From: Patrick Herba <hpatrickherba@shaw.ca>
Sent: April 7, 2021 2:03 PM
To: Joanne Molnar - CFO <jmolnar@chasebc.ca>
Cc: 'Patrick Herba' <hpatrickherba@shaw.ca>
Subject: COVID-19 Funding Opportunity

Attn: Joanne Molnar, CFO , Village of Chase

To whom it may concern:

**VILLAGE OF CHASE
Bylaw No. 900, 2021**

**To establish 2021 Property Taxation Rates
for Municipal, Regional District and Regional Hospital District Purposes**

WHEREAS the Community Charter requires that a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a) The municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan; and
- b) The amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body,

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2021:
 - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in Column A of Schedule "A" attached to and forming part of this Bylaw shall apply.
 - b) For regional district purposes on the value of land and improvements taxable for regional district purposes, rates appearing in Column B of Schedule "A", attached to and forming part of this Bylaw shall apply.
 - c) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column C of Schedule "A", attached to and forming part of this Bylaw shall apply.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This Bylaw may be cited as "Village of Chase 2021 Tax Rates Bylaw No. 900".

READ A FIRST TIME THIS ____ DAY OF ____, 2021

READ A SECOND TIME THIS ____ DAY OF ____, 2021

READ A THIRD TIME THIS ____ DAY OF ____, 2021

ADOPTED THIS ____ DAY OF ____, 2021

Mayor, R. Crowe

Corporate Officer, S. O'Flaherty

VILLAGE OF CHASE

Bylaw No. 900, 2021 Schedule "A"

2021 Property Taxation Rates
For Municipal, Regional District and Regional Hospital District purposes.

Tax Rates (dollars of tax per \$1,000 of taxable value)

		Column A	Column B	Column C
PROPERTY CLASS	Class Number	GENERAL MUNICIPAL	REGIONAL DISTRICT	REGIONAL HOSPITAL
Residential	1	4.4181	0.8366	0.4139
Utilities	2	40.0000	2.9281	1.4487
Major Industry	4	6.9200	2.8444	1.4073
Light Industry	5	15.0000	2.8444	1.4073
Business and Other	6	10.3417	2.0497	1.0141
Recreation/Non-Profit	8	9.7198	0.8366	0.4139
Farm	9	16.7888	0.8366	0.4139

****SUPPLEMENTARY LETTERS PATENT, February 24th, 2005, CLASS 4 (MAJOR INDUSTRY)
MUNICIPAL AND REGIONAL DISTRICT TAX RATE LIMITATIONS**

The municipality shall, in the area newly included within the municipality by these Supplementary Letters Patent, levy a tax rate pursuant to section 359(1) of the Local Government Act, on property class 4 (Major Industry) prescribed by the Lieutenant Governor in Council under section 26 of the Assessment Act, except that the tax rate shall not exceed the sum of:

A:) the tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry); and

B:) the tax rate for the prevailing year for property Class 4 (Major Industry) set by the Surveyor of Taxes for the purpose of recovering the costs of services of the regional district for which the service area includes all of Electoral Area P as the sole participating area or in combination with one or more other electoral participating areas.

Sean O'Flaherty

From: Tyler Harper <tyler@chasechurch.com>
Sent: Thursday, April 08, 2021 4:05 PM
To: Joni Heinrich
Subject: Public Piano for Chase
Attachments: 20210408_131417.jpg; 20210408_131317.jpg; 20210408_131440.mp4

Good afternoon Joni,

I know that it has been some time since we talked. But last time we spoke in person we discussed the church donating a used piano to be used in a public space around the village.

I am requesting that this issue be brought before council for discussion and approval.

Many communities, including Vancouver, have installed public pianos to allow members of the public to share music and create community. As a Church we would like to donate one of our used pianos to be used in such a way here in Chase, ideally in an area uptown. We would be happy to deliver the instrument, our only request is that the village stores or disposes of the piano at the end of the season before it is destroyed by winter weather. The piano in question is the first thing that our church purchased after it bought the property at 295 Shusway Ave back in 1957. It is fully functioning (when new it was a player piano, but unfortunately those parts have since been removed) and is currently in tune. Our board would like to invite council to partner to bring a public piano program to Chase. Attached you will find a couple of photos of the piano.

Thank you for your time and your service to our community.

Tyler Harper

Pastor - Chase Evangelical Free Church
[Twitter](#) | [ChaseChurch.com](#) | [Facebook](#)
250-803-1676



Sean O'Flaherty

From: Chris Rempel <CRempel@urbansystems.ca>
Sent: Friday, April 23, 2021 3:40 PM
To: Sean O'Flaherty
Cc: Dylan Houlihan
Subject: Council Resolution - UBCM Funding

Hello Sean,

As per our discussion, the UBCM Local Government Development Approvals Program requires a resolution from Council indicating support for the proposed activities and willingness to provide overall grant management. Details regarding the Program and application are provided below.

I have included a list of potential activities. In speaking with Dylan, I believe he had previously supplied a list of activities with an estimated budget of \$15,000 – 20,000. To undertake all of the tasks as outlined below would be more than \$20,000. I thought it would be better to include a more comprehensive list that can be trimmed down later if need be. I hope this format works for you. Sorry for the short notice.

Program: UBCM 2021 Local Government Development Approvals Program

Funding: The Program can contribute 100% of the cost of eligible activities (up to a maximum of \$500,000)

Proposed Activities: The application is currently in progress and a proposed budget has not yet been developed. The current proposed activities include:

- 1) Conduct a review of the Village's development approvals processes
- 2) Develop a Development Procedures manual and Development Procedures Law
- 3) Review and update the Village's Zoning Bylaw with the aim of reducing common variances
- 4) Create brochures which clearly outline the various development applications/processes
- 5) Develop application forms for various development approvals
- 6) Review Fees and Charges associated with development applications
- 7) Review and update the Village's online mapping and website platforms as they relate to planning/development approvals
- 8) Review the Village's Agency Referrals process
 - Develop materials to clearly outline to applicants the process for various agency referrals
 - Update Village protocols/processes as they relate to agency referrals
- 9) Undertake staff workshops to review updated documents and processes

Here is a link to the program details for reference:

[UBCM | Local Government Development Approvals](#)

Please let me know if you have any questions or if you need anything further.

Thanks,

Chris Rempel, RPP, GISP