



## **AGENDA**

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, July 10, 2018 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“THAT the July 10, 2018 Village of Chase Regular Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

3.1 Regular Meeting held June 26, 2018

Pages 1-6

Resolution:

**“THAT the minutes of the June 26, 2018 Regular Meeting of Council be adopted as presented.”**

### **4. PUBLIC HEARINGS**

None

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on items on this Agenda

### **6. DELEGATIONS**

6.1 Dawn Morrison and members of the Wild Salmon Caravan Planning Committee regarding the 2018 Wild Salmon Caravan  
(See letter at Item 9.4)

### **7. REPORTS**

a) Mayor and Council Reports

b) Staff Reports

Pages 7-10

### **8. UNFINISHED BUSINESS**

8.1 Council Procedures Amendment Bylaw 849-2018

Pages 11-13

Recommendation:

**“THAT Village of Chase Council Procedures Amendment Bylaw 849-2018 be adopted.”**

8.2 Road Closure Bylaw – 3<sup>rd</sup> Avenue

Pages 14-16

Recommendation:

**“THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be adopted.”**

8.3 Lions Splash Pad – Construction Surplus Funds  
Memorandum from CAO

Page 17

Council direction is requested.

- 8.4 Neighbourhood Golf Cart Program Page 18  
Letter from Kenedee Ludwar – Ministry of Transportation regarding the  
Neighbourhood Golf Cart Program

**9. NEW BUSINESS**

- 9.1 Business License Application – Chase Auto Sales Pages 19-26  
Memorandum from the Corporate Officer

Recommendation:

**“THAT Council grant the applied for business license at 421 Shuswap Avenue to Chase Auto Sales with the following conditions:**

**THAT there be no storage of derelict vehicles on the property, where derelict vehicle means any motor vehicle, or part thereof, that is physically damaged, or disabled, or incapable of operating under its own power; AND,**

**THAT a fully landscaped strip not less than 2 metres in width be established along the front parcel line at 421 Shuswap Avenue suitable to the Corporate Officer, before August 31, 2018; AND,**

**THAT there be no storage of vehicles in the front yard of 409 Shuswap Avenue.”**

- 9.2 Water Utility Billing – 1217 Bay Drive Pages 27-29  
Memorandum from the CAO

Council direction is requested

- 9.3 Lease at Village Lagoon Pages 30-35  
Memorandum from the Corporate Officer

Recommendation:

**“THAT Council ratify the lease and operating agreement between the Village of Chase and Cow Pony Equestrian effective July 1, 2018.”**

- 9.4 Wild Salmon Caravan September 22-29, 2018 Page 36  
Letter from Dawn Morrison, Curator/Project Manager of the Wild Salmon Caravan requesting a cash donation and various in-kind support (barricades, some staffing support, use of Memorial Park), for the 2018 parade and program taking place on Saturday, September 29, 2018 in Chase.

Council direction is requested

- 9.5 Cops for Kids Ride 2018  
Cops for Kids will be in Chase on September 21, 2018 and are asking for participation and financial support from the Village of Chase. Cops for Kids generates funds to assist children in medical, physical and traumatic crisis within South Eastern British Columbia.  
Recommendations:

1. **“THAT Mayor Berrigan attend the 2018 Cops for Kids Ride Event in Chase on September 21, 2018 at 12:00 p.m.”**
2. **“THAT Council consider providing a donation to the Cops for Kids initiative.”**

9.6 TNRD Film Commission – Letter of Support Pages 37-38

Letter of Support requested for the TNRD Film Commission’s application to the BC Rural Dividend Fund for region wide digital photography initiative

Recommendation:

**“THAT Village of Chase Council provide a letter of support for the Thomspson Nicola Film Commission in support of their application for funding for a regional wide digital photography initiative.”**

9.7 Skwlax Pow Wow Page 39

Letter from Little Shuswap Lake Indian Band inviting Mayor and Council to the Skwlax Pow Wow August 10-12, 2018. They are also requesting confirmation of attendance of a Village dignitary to offer a welcome speech on behalf of Chase. Mayor Berrigan has indicated he is able to attend.

9.8 Application for 2018 UBCM Community Excellence Awards Page 40

Letter from Local Government Program Branch – UBCM

Recommendation:

**“THAT the letter from UBCM Local Government Program Services regarding the Village’s application for the 2018 Community Excellence Awards be received as information.”**

**10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

**11. RELEASE OF IN CAMERA ITEMS**

None

**12. IN CAMERA**

**13. ADJOURNMENT**

Resolution:

**“THAT the July 10, 2018 Village of Chase Regular Council meeting be adjourned.”**



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, June 26, 2018 at 4:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councillor Nancy Egely  
Councillor David Lepsoe  
Councillor Steve Scott

**Regrets:** Councillor Ali Maki

**Also in Attendance:** Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer

**Public Gallery:** 11

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Egely

Seconded by Councillor Lepsoe

**"THAT the June 26, 2018 Village of Chase Regular Council meeting agenda be adopted as amended by adding 9.11, Road Closure for Canada Day Parade."**

**CARRIED**

**#2018/06/26\_001**

**3. ADOPTION OF MINUTES**

3.1 Minutes of the June 12, 2018 Regular Meeting of Council

Moved by Councillor Egely

Seconded by Councillor Lepsoe

**"THAT the minutes of the June 12, 2018 Regular Meeting of Council be adopted as presented."**

**CARRIED**

**#2018/06/26\_002**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Beverley Iglesias, 621 3<sup>rd</sup> Avenue, regarding item 8.2, stated that she was pleased and honoured to transfer ownership of the Lions Splash Pad to the Village of Chase now that the construction is complete.

**6. DELEGATIONS**

None

**7. REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- June 13 – Attended a Shuswap Water Council meeting in Salmon Arm



- June 13 – Attended a Chase & District Museum meeting
- June 13 - Participated in the 'Cram the Cruiser' event at the RCMP detachment
- June 14 – Attended a Regular TNRD Board meeting
- June 15 – Attended the Emergency and Protective Services meeting in Kamloops
- June 18 – Participated in the Chamber of Commerce 'Business Walks'
- June 21 – Attended Indigenous Peoples' Day at Quaaout Lodge
- June 22 – Attended a meeting with Adams Lake Lumber over forestry allotments

Councillor Egely

- June 18 – Participated in the Chamber of Commerce 'Business Walks'

Councillor Lepsoe

- June 13 - Participated in the 'Cram the Cruiser' event at the RCMP detachment
- June 15 – Attended the Shuswap Trails Round Table meeting
- June 18 – Participated in the Chamber of Commerce 'Business Walks'
- June 21 – Attended Indigenous People's Day at Neskonlith, and then Quaaout Lodge
- June 22 – Attended the Chase Senior Secondary Graduation ceremony as a speaking delegate on behalf of Council

Councillor Maki

No Report

Councillor Scott

- June 12 – Attended a Citizens on Patrol meeting
- June 18 – Participated in the Chamber of Commerce 'Business Walks'

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT the reports from Council members be received for information."** CARRIED  
#2018/06/26\_003

**8. UNFINISHED BUSINESS**

**8.1 Trans Canada Highway Improvement Project – Active Transportation**

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**"THAT the Village of Chase write a letter to the Ministry of Transportation and Infrastructure to request that said Ministry incorporate an active transportation corridor between Neskonlith and the Village of Chase as part of their highways 'Chase Creek Road to Chase West' highways upgrading project."** CARRIED

#2018/06/26\_004

**8.2 Chase Lions Splash Pad**

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT the Village of Chase assume ownership and responsibility for the Lions Splash Pad in Memorial Park effective immediately."** CARRIED

#2018/06/26\_005

8.3 Shuswap Local and Secwepemc Governments Communications

Protocol – Signing Ceremony

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the reminder to Council of the signing ceremony scheduled for Friday, July 13, 2018 beginning at 11:30 a.m. at the Adams Lake Indian Band Recreation and Conference Centre, 6349 Chief Jules Drive, Chase, BC., be received for information.”**

**CARRIED**

**#2018/06/26\_006**

8.4 Licence of Occupation – Chase Creek Crossing for Waterline

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the Village of Chase enter into a licence agreement with the Province of BC that permits water and sewer utility improvements to cross over and through Chase Creek; and,**

**THAT Administration is authorized to carry out the transactions contemplated by those Agreements; and,**

**THAT the Mayor and Corporate Officer are authorized to execute and deliver the Agreement on behalf of the Village of Chase.”**

**CARRIED**

**#2018/06/26\_007**

9. **NEW BUSINESS**

9.1 Business License Application – Pawn Shop

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“THAT a 2018 Business Licence be issued to Shuswap Pawn; and,**

**THAT Administration be directed to update the necessary bylaws as authorized under the *Community Charter* and the *Pawnbrokers Act*.”**

**CARRIED**

**#2018/06/26\_008**

9.2 Land Use Designation of Former Dedicated Highway Lands

Moved by Councillor Egely

Seconded by Councillor Scott

**“THAT Council consider consultation with persons, organizations and authorities as per section 475 of the Local Government Act as unaffected; and,**

**THAT the Village of Chase OCP Amendment Bylaw 856-2018 be read a first time.”**

**CARRIED**

**#2018/06/26\_009**

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the Village of Chase OCP Amendment Bylaw 856-2018 be read a second time.”**

**CARRIED**

**#2018/06/26\_010**

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**“THAT the Village of Chase OCP Amendment Bylaw 856-2018 be submitted to a Public Hearing.”**

**CARRIED**

**#2018/06/26\_011**

9.3 Land Use Designation of Former CP Rail Lands

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT Council consider consultation with persons, organizations and authorities as per section 475 of the Local Government Act as unaffected; and,**

**THAT the Village of Chase OCP Amendment Bylaw 858-2018 be read a first time."**

**CARRIED**

**#2018/06/26\_012**

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT THAT the Village of Chase OCP Amendment Bylaw 858-2018 be read a second time."**

**CARRIED**

**#2018/06/26\_013**

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"THAT THAT the Village of Chase OCP Amendment Bylaw 858-2018 be submitted to a Public Hearing."**

**CARRIED**

**#2018/06/26\_014**

9.4 Council Procedures Amendment Bylaw 849-2018

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT the Council Procedures Amendment Bylaw 849-2018 be read a first time."**

**CARRIED**

**#2018/06/26\_015**

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT the Council Procedures Amendment Bylaw 849-2018 be read a second time."**

**CARRIED**

**#2018/06/26\_016**

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"THAT the Council Procedures Amendment Bylaw 849-2018 be read a third time."**

**CARRIED**

**#2018/06/26\_017**

9.5 Liability Insurance for Festival Society for Canada Day and Music on the Lake Events-Service Provider Agreement

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT Council approves the Service Provider Agreement between the Village of Chase and the Chase and District Festival Society for the provision of the Canada Day and Music on the Lake events at a cost to the Festival Society of \$250 per year."**

**CARRIED**

**#2018/06/26\_018**

9.6 Short Term Mobile Food Vendors – Licensing and Fee Requirements

Moved by Mayor Berrigan

Seconded by Councillor Scott

**"THAT Administration be directed to review any bylaws and policies that relate to mobile vendors, and prepare the bylaw amendments that accommodate 'short-term' mobile vendors."**

**CARRIED**

**#2018/06/26\_019**

- 9.7 Letter from Mayor Jonathan X. Côté of the City of New Westminster regarding Changes to the Strata Property Act  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**"THAT the letter from Mayor Jonathan X. Côté of the City of New Westminster, regarding changes to the Strata Property Act and the concerns amongst various groups in BC including municipalities, existing strata councils and others, be received for information."**  
CARRIED  
#2018/06/26\_020
- 9.8 Letter, Hansard from Todd Stone, MLA Kamloops-South Thompson regarding Mayor Berrigan and CAO Heinrich's introduction in the Legislative Assembly of BC on Monday May 8, 2018  
Moved by Councillor Egely  
Seconded by Councillor Lepsoe  
**"THAT the letter and Hansard received from Todd Stone, MLA Kamloops-South Thompson regarding Mayor Berrigan and CAO Heinrich's introduction in the Legislative Assembly of BC on Monday May 8, 2018, be received for information."**  
CARRIED  
#2018/06/26\_021
- 9.9 Letter from Alan and Dorothy Pineo of 942 Hysop Road regarding the accumulation of sand and dirt from snow piles  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**"THAT the Letter from Letter from Alan and Dorothy Pineo of 942 Hysop Road regarding the accumulation of sand and dirt from snow piles, be received for information, and forwarded to the Manager of Public Works."**  
CARRIED  
#2018/06/26\_022
- 9.10 Raise – A – Reader – Request for Volunteers and Donation  
Moved by Councillor Scott  
Seconded by Councillor Lepsoe  
**"THAT the Village sponsor the 2018 Raise-a-Reader campaign with a \$500 grant-in-aid."**  
CARRIED  
#2018/06/26\_023
- 9.11 Road Closure for Canada Day Parade  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**"THAT the permission be granted to the Festival Society to close the traditional parade route from Brooke Drive to Shuswap Avenue up to Coburn Street from approximately 11:30 a.m. to 1:00 p.m. on July 1, 2018."**  
CARRIED  
#2018/06/26\_024

**10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Rod Crowe of 221 Brooke Drive asked Council to consider contacting BC Ambulance to plan a permanent helicopter pad for evacuation of patients.

Moved by Mayor Berrigan

Seconded by Councillor Egely

**"THAT Administration call BC Ambulance to discuss the feasibility of establishing a more permanent helipad for medivac helicopters in Chase."**

**CARRIED**

**#2018/06/26\_025**

**11. RELEASE OF IN-CAMERA ITEMS**

None

**12. IN CAMERA**

None

**13. ADJOURNMENT**

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT the June 26, 2018 Village of Chase Regular Council meeting be adjourned."**

**CARRIED**

**#2018/06/26\_026**

The meeting concluded at 4:43 p.m.

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Rick Berrigan, Mayor

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Sean O'Flaherty, Corporate Officer



## VILLAGE OF CHASE

### Memorandum

**Date:** July 4, 2018  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Activities from June 8 to July 5, 2018

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June 8, 2018 – along with Manager of Public Works and Corporate Officer attended the annual TNRD Member Municipalities All Management meeting in Kamloops – discussion topics included recycling, cannabis regulations, risk in health plans and how to mitigate, safety program, regional library updates, and regional emergency social services.

June 11, 2018 – Meeting with TRUE engineer regarding golf course water feasibility study.

June 14, 2018 – Meeting with Chair of Youth Action Committee

June 15, 2018 – Meeting with TNRD Human Resource Director

June 26, 2018 – Participated in webinar regarding Asset Management

Other meetings included various meetings with Mayor Berrigan on various municipal matters, meeting with Summer Program staff members, discussions with staff regarding office operations, and meetings with various community members regarding municipal matters.

Other activities:

- Organized, advertised and attended the Chase Lions Splash Pad Ribbon Cutting event
- Met with Corporate Officer regarding Election tasks, supplies and deadlines
- Met with Manager of Public Works regarding staffing and operational matters
- Communicated on behalf of the Village to Recycle BC
- Assisted with phone enquiries during busy tax collection times
- Provided information to Chase Sunflower regarding Council meetings and other municipal issues
- Working with staff to secure flag holder for three local Indigenous Band community flags
- Draft and review reports to Council, agendas and minutes

Respectfully submitted,



## VILLAGE OF CHASE

### Memorandum

**Date:** 6 July 2018

**To:** Mayor and Council

**From:** Sean O'Flaherty, Corporate Officer

**RE:** Activities undertaken from June 9 to July 6, 2018

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#### Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepared the Sunflower newsletter insert containing public service announcements and other general coming events

#### Other Duties During the Reporting Period:

- Worked on Hillside/MacPherson road closure - BC Hydro pole relocation complete
- Worked on 3<sup>rd</sup> Avenue road closure
- Worked on 2018 election details – Also, website has been updated with an elections page
- Organized and participated in Active Transportation Plan public engagements
- Attended the Lions Splash Pad grand opening
- Working on the OCP update evaluation project
- Working on agreement files for property disposition to the bottle depot and MJ Reid
- Authorized 6 Building Permits

#### 2<sup>nd</sup> Quarter Statistics:

- Dog licences: **232** (241 for 2017). This represents a 4% decrease
- Business licences: **206** (187 for 2017) This represents a 10% increase
- Building Permits were not updated at the TNRD at time of report

#### Bylaw Enforcement

- Bylaw Enforcement is actively dealing with unsightly properties

#### Dog Control

- Animal Control activity is normal

Respectfully Submitted,

Approved for Council Consideration by CAO



## VILLAGE OF CHASE

### Memorandum

**Date:** July 5, 2018

**To:** Council

**From:** CFO

**RE: June Staff Report**

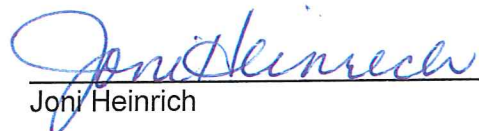
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Taxes, Taxes, and more Taxes  
Dealt with customer property taxes and utility issues as required  
Submitted 2017 Cemetery Annual reporting to TNRD  
Submitted 2017 Fire Department Annual reporting to TNRD  
Submitted Retro Home Owner Grants and Tax Deferments  
Upload BC Assessment updates  
Meet with TRUE Consulting re: Golf Course Alternate Water Supply Feasibility Study  
Met with Royal Bank Account representatives to review new products and services available  
Reverse incorrect 2017 Property Tax Penalties  
Reconciled and closed out Accounts Receivable, Utilities and Property Taxes for Periods 1-5  
Bank Reconciliation Statements January through April  
Completed GFOA Surveys  
Attended GFOABC (Government Finance Officers of BC)  
Review Accounts Payable and Payroll Batches  
Participated in Management meetings  
Preparation of reports to Council

Respectfully submitted,

Approved for Council Consideration by CAO

  
Joanne Molnar

  
Joni Heinrich





## VILLAGE OF CHASE

### Memorandum

**Date:** July 5, 2018

**To:** Mayor and Council

**From:** Public Works Manager

**RE:** Public Works Update

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#### Miscellaneous:

- Parks are looking great, seasonal staff are doing a tremendous job keeping up on the maintenance.
- Warf -Pier railing (top rail only) is currently being painted utilizing PW staff.
- Having problems getting the street sweeping contractor back to do final touch ups and a few streets that were missed entirely.
- Line painting nearing completion, handwork was challenging for the contractor with all the rain we have been faced with over the last few weeks.
- Mosquito control is implemented thru the TNRD and they have confirmed that treatment was completed in June on standing water along creeks, rivers and low-lying areas. We have asked the program crew supervisor to investigate what if anything can be done in the areas around Memorial Park.
- The Invasive Species Council have confirmed they will be out coming next week to treat the identified Knotweed sites that are on Village public lands. They will not treat private lands thru this program. Private owners are on their own to treat or hire someone to treat Knotweed on their properties.

#### Lions Splash Park:

- The Lions Splash Park project is complete, grand opening was well attended on June 25<sup>th</sup>. There is an outstanding deficiency with 5-popit sprayers that are not working thru the program, Rec-Tec and Water Play are working on a solution to resolve the issue. The park is still 100% operational without these sprayers.

Respectfully submitted,

Tim Perepolkin

Approved for Council Consideration by CAO

Joni Heinrich

**VILLAGE OF CHASE  
BYLAW NO. 849 – 2018**

**A BYLAW TO AMEND VILLAGE OF CHASE COUNCIL PROCEDURES BYLAW 783-2012**

**WHEREAS** the Council of the Village of Chase has adopted Council Procedures Bylaw No. 783-2012;

**AND WHEREAS** The Council of the Village of Chase deems it necessary to amend Bylaw No. 783-2012;

**NOW THEREFORE**, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Council Procedures Amendment Bylaw No. 849-2018".
2. Section 4, *Inaugural Meeting*, is hereby replaced in entirety with:

**Inaugural Meeting**

- a) An Inaugural Meeting of the Council shall be held on the first Tuesday of November following a general local election.
- b) If a quorum of Council members elected at the general local election has not taken office by the first Tuesday of November, the first Council meeting must be called by the Corporate Officer and held as soon as reasonably possible after a quorum has taken office.
- c) At the Inaugural meeting or the first Regular Meeting in November each year, the Mayor shall appoint a roster of all Council members to serve as Acting Mayor in the absence, illness or disability of the Mayor, rotated annually so that no councillor will serve as Acting Mayor for the same quarterly period more than once during a term.
- d) At the Inaugural meeting or the first Regular Meeting in November each year, the Mayor shall make liaison appointments of Council members to various external organizations.
- e) At the Inaugural meeting or the first Regular Meeting in November each year, any appointments to external organizations requiring a vote of Council shall be decided by a majority of Council.

3. Section 9, *Agendas*, is hereby replaced in entirety with:

**Agendas**

- a) The Agenda for all open Council or Committee meetings, shall proceed in the following order:

<b>Second Tuesday of the Month</b>	<b>Fourth Tuesday of the Month</b>
Call to Order	Call to Order
Adoption of the Agenda	Adoption of the Agenda
Adoption of the Minutes	Adoption of the Minutes
Public Hearings	Public Hearings
Delegations	Delegations
Public Input on Current Agenda Items	Public Input on Current Agenda Items
Reports a) Mayor and Council b) Staff	Reports a) Mayor and Council
Unfinished Business	Unfinished Business
New Business	New Business
	Opportunity for Public to speak on Municipal Matters
In Camera	In Camera
Release of In Camera Items	Release of In Camera Items
Adjournment	Adjournment

- b) The Corporate Officer shall prepare an Agenda prior to every Regular Council Meeting and shall circulate a copy to each member at least four days (96 hours) prior to the meeting. Council may temporarily waive the order of business on the Agenda, by resolution of the majority of those members present at the meeting.
- c) If required, the Corporate Officer shall prepare an Extra Agenda prior to a Regular Council Meeting, to be available to the Council at the meeting. Contents of the Extra Agenda shall be at the discretion of the Mayor in consultation with the CAO.
- d) When any meeting other than a regularly scheduled meeting is called, Administration shall prepare an agenda for the specific purpose(s) for which the meeting was scheduled. The opportunity of public input on current agenda business items will be provided on these Agendas.
- e) The *Public Input on Current Agenda Items* proceeding refers only to items in 'UNFINISHED BUSINESS' and 'NEW BUSINESS', and is

not to exceed a total of 15 minutes for all participants combined.  
This time limit may be extended by a Resolution of Council.

- f) The *Opportunity to Speak on all Municipal Matters* proceeding is not to exceed a total of 15 minutes for all participants combined. This time limit may be extended by a Resolution of Council.

READ A FIRST TIME THIS 26<sup>th</sup> DAY OF JUNE, 2018

READ A SECOND TIME THIS 26<sup>th</sup> DAY OF JUNE, 2018

READ A THIRD TIME THIS 26<sup>th</sup> DAY OF JUNE, 2018

ADOPTED THIS      DAY OF      , 2018

\_\_\_\_\_  
R. Berrigan, Mayor

\_\_\_\_\_  
S. O'Flaherty, Corporate Officer

## **VILLAGE OF CHASE**

### **BYLAW NO. 855 - 2018**

#### **A BYLAW TO CLOSE UP AND REMOVE THE DEDICATION OF A PORTION OF HIGHWAY**

**WHEREAS** under the Community Charter a Council may close a highway to traffic, remove the dedication of a highway and dispose of municipal land;

**AND WHEREAS** the Municipal Council of the Village of Chase deems it expedient to provide for a closure of a portion of highway and to remove the dedication of that same portion of highway;

**AND WHEREAS** the Municipal Council of the Village of Chase has posted and published notices of its intention to close highway referred to in this Bylaw and remove its dedication, and has provided an opportunity for persons who consider they are affected to make representations to Council;

**AND WHEREAS** the Municipal Council of the Village of Chase does not consider that the closure will affect the transmission or distribution facilities or works of utility operators;

**NOW THEREFORE**, the Council of the Village of Chase in open meeting assembled, enacts as follows:

- 1.0 Attached to the Bylaw as Schedule "A" and forming part of the Bylaw is a copy of the Reference Plan of highway closure (the "Plan").
- 1.1 Council hereby authorizes the closure to all types of traffic on that portion of highway created by the deposit of Plan 33820, located west of Lot G, Plan 28697, and southerly of the travelled surface, as per Plan EPP82790 (the "Closed Road").
- 1.2 The dedication as highway of the Closed Road is removed.
- 1.3 The Mayor and Corporate Officer are hereby authorized to execute all plans and other instruments as are necessary to effect the aforesaid closure and removal of highway dedication.
- 1.4 On deposit of Plan EPP82790 and instruments necessary for the road closure in the Land Title Office:
  - 1.4.1 the Closed Road is stopped up and closed to all types of traffic and shall cease to be a public highway; and

1.4.2 the dedication of highway within the Closed Road is removed.

2. This bylaw may be cited as "Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855 - 2018."

READ A FIRST TIME THE 12<sup>th</sup> DAY OF JUNE, 2018

READ A SECOND TIME THE 12<sup>th</sup> DAY OF JUNE, 2018

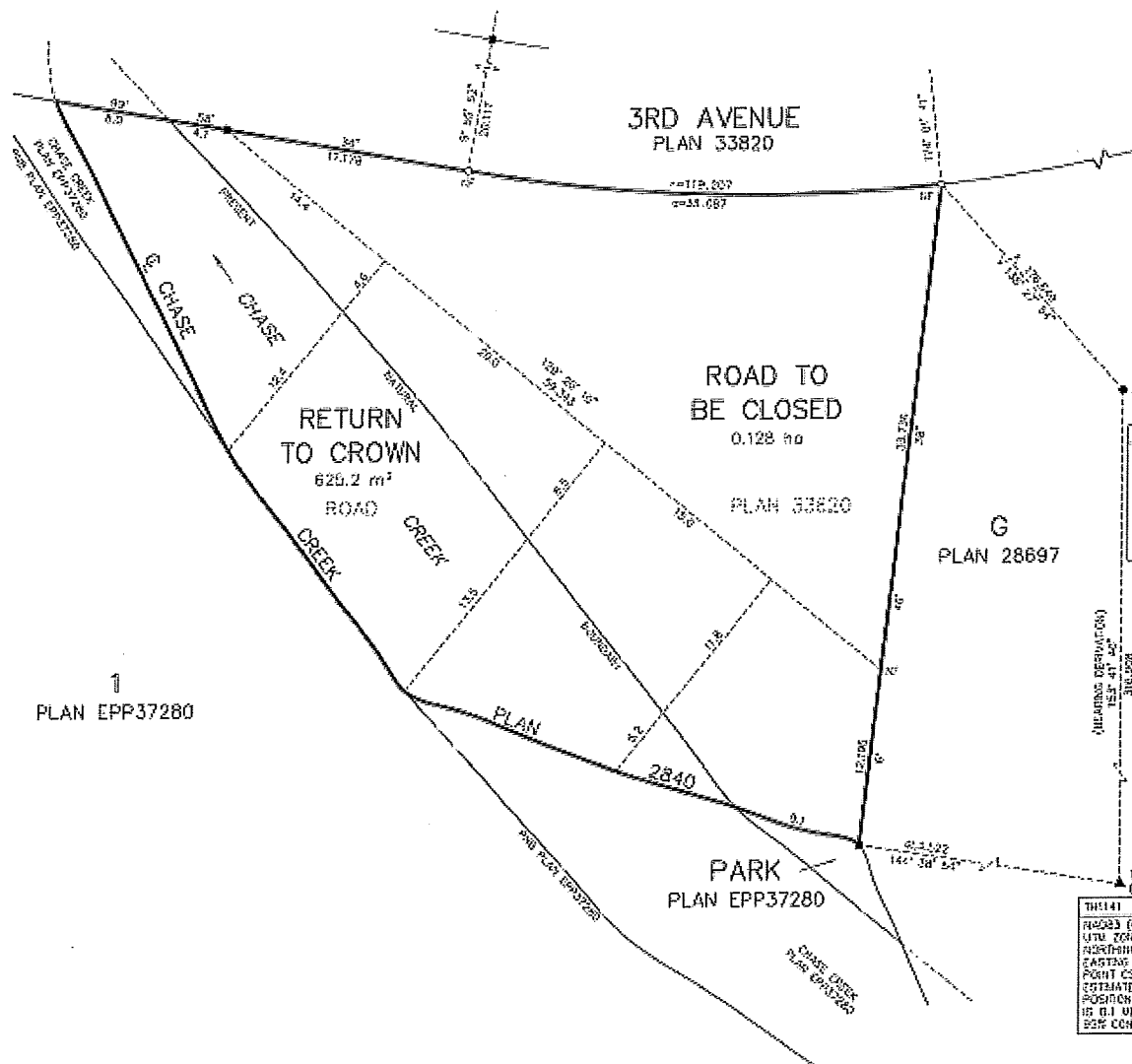
READ A THIRD TIME THE 12<sup>th</sup> DAY OF JUNE, 2018

ADOPTED THE THE \_\_ DAY OF \_\_, 2018

\_\_\_\_\_  
R. Berrigan, Mayor

\_\_\_\_\_  
S. O'Flaherty, Corporate Officer

### Schedule "A"





## VILLAGE OF CHASE

### Memorandum

**Date:** July 5, 2018  
**To:** Mayor and Council  
**From:** Chief Financial Officer  
**RE:** Chase Lions Splash Pad Construction Project – Remaining Funds

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As everyone is aware, the Chase Lions Splash Pad project is complete. At Council's meeting June 26, 2018, Council passed the following resolution:

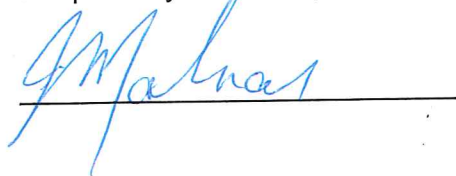
***"That the Village of Chase assume ownership and responsibility of the Lions Splash Pad in Memorial Park effective immediately."***

The Lions Club had funds remaining in their Splash Pad construction account and have issued a cheque to the Village of Chase for these funds in the amount of \$3049.73. At their meeting June 25, 2018 the Club passed a resolution, "that all left over funds be given to the Village for future enhancement of Memorial Park and the water splash pad."

Council may choose to do two things with the funds:

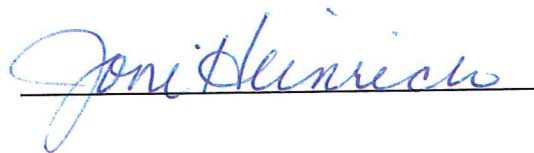
1. Pass a resolution to put the funds into a reserve for future enhancements for Memorial Park and the Splash Pad. Any expenditures from this reserve would require a Council resolution.
2. Pass a resolution to permit Administration to utilize the funds in 2018 to purchase benches and other enhancements for Memorial Park, particularly for the area around the Splash Pad, with any unexpended funds to be transferred to a reserve at the end of 2018.

Respectfully submitted,



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Approved for Council Consideration by CAO



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Joni Heinrich, CAO  
Village of Chase  
826 Okanagan Avenue, PO Box 440  
Chase, BC, V0E 1M0

Dear Joni Heinrich:

**Re:** Neighbourhood Golf Cart Program

Thank you for your request for information on the Neighbourhood Golf Cart program.

In September 2016, the Ministry of Transportation and Infrastructure authorized a program to allow golf carts to operate under certain conditions on local roads in the Town of Qualicum Beach and the Village of Chase. This authorization, through a change in regulation in the Motor Vehicle Act, allows golf carts to drive on local roads that meet specific vehicle and operating conditions. The current regulation does not include a program end date for participating communities.

The Ministry committed to monitor this program for 2 years to ensure the conditions are appropriate before expanding the program into other communities.

The Ministry will continue to monitor the program in the Village of Chase throughout the summer and fall of 2018. At which time, consultation with the community and stakeholders will be conducted to ensure conditions for this program are suitable.

Please let me know if you have any additional questions.

Sincerely,

Kenedee Ludwar, P.Eng.  
Director of Traffic and Highway Safety Engineering

Cc: Scott Maxwell, A/Executive Director, Highways Department



## VILLAGE OF CHASE

### Memorandum

**Date:** 6 July 2018

**To:** Mayor and Council

**From:** Corporate Officer

**RE:** Business License Application – Chase Auto Sales

---

#### **Background**

On July 3, 2018 the Village received a business license application for a second location of Chase Auto Sales at 421 Shuswap Avenue.

Chase Auto Sales is currently operating upon 3 premises, only 1 of which is licensed (see map). The Village's Business License Bylaw 735-2011 requires a separate business license at each premise.

425/429 Shuswap Avenue. There is an active business licence at this premise. A business license is required at this premise because there is active vehicle storage and advertised vehicles associated with auto sales. There is also an assortment of derelict vehicles at this location (see picture).

421 Shuswap Avenue. There is no business license associated with this address but an application for a business license has been received and is the matter at hand here. This site has operated without a business license for years in contravention of the Village's Business License Bylaw.

409 Shuswap Avenue. This undeveloped portion of 409 Shuswap Avenue, that is visible from Shuswap Avenue, is an undeveloped site that is now cluttered with an assortment of vehicles advertised for sale, in addition to some vehicles being stored. This site has operated without a business license in contravention of the Village's Business License Bylaw, and in contravention of zoning, for months. This site also does not meet the requirements to be considered for an auto sales business license and therefore no activities related to auto sales should be taking place on this property. This large property (PCL C PL KAP6240 DDKK81690 DL 517) also contains a residential use (former motel) and does not have a principal building associated with an auto sales business.

The property owner could subdivide the property to establish a separate land parcel from the residential use (former motel) and along Shuswap Avenue, build a small office for auto sales, and then apply for a business license at this address. Storage and advertising of all types of vehicles at this address are currently unauthorized and without necessary local and provincial licensing.

#### **Business License Conditions**

Both premises that qualify to operate an auto sales business fall with the Villages 'Highway Entry Corridor' as per the Official Community Plan Bylaw 635-2002 (OCP).

This corridor is “*visible to a high volume of traffic providing the first impression of Chase for motorists*”

The OCP guidelines require a landscaped and planted strip along Shuswap Avenue. The Zoning Bylaw elaborates on the requirement in that the landscaped strip be no less than 2 metres in width and serves the purpose of softening the form and character of commercial operations. There is currently no landscaping to provide a softening and separation of uses at either premise.

### **Decision Request**

Council is being asked to consider issuing a business license at 421 Shuswap Avenue to allow a second auto sales location to Chase Auto Sales.

The reason this business license application is before Council is that although the Village’s Business License Bylaw 735-2011 authorizes the License Inspector the delegated authority to issue licenses, some decisions of granting or refusing to grant a license can be referred to Council. As this application is unique and contains historical, present and future implications, Administration is deferring the application to Council.

### **Options:**

**Council could permit the issuance of a Business License at 421 Shuswap Avenue**

**Council could permit the issuance of a Business License with conditions at 421 Shuswap Avenue**

**Council could deny issuance of a Business License at 421 Shuswap Avenue**

### **Recommendation:**

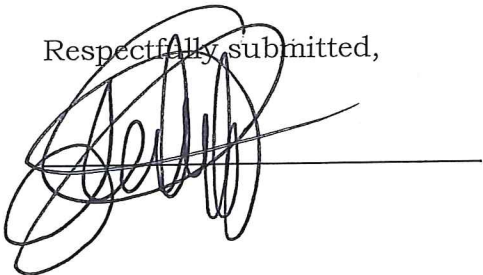
**That Council grant the applied for business license at 421 Shuswap Avenue to Chase Auto Sales with the following conditions:**

**That there be no storage of derelict vehicles on the property, where derelict vehicle means any motor vehicle, or part thereof, that is physically damaged, or disabled, or incapable of operating under its own power; AND,**

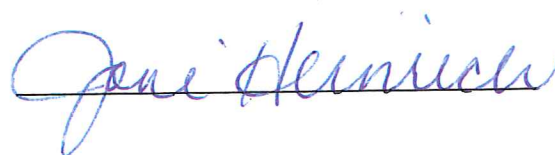
**That a fully landscaped strip not less than 2 metres in width be established along the front parcel line at 421 Shuswap Avenue suitable to the Corporate Officer, before August 31, 2018; AND,**

**That there be no storage of vehicles in the front yard of 409 Shuswap Avenue.**

Respectfully submitted,



Approved for Council Consideration by CAO







Schedule "A" to Bylaw No. 735 - 2011  
Village of Chase

### Business License Application

Name of Business CHASE DISCOUNT AUTO SALES LTD

Business Street Address 421 Shuswap Ave

Business Mailing Address Box 350

Chase BC Postal Code VOE1M0

Business Phone Number 250 679-3167 Business Fax Number 250 679-7709

Type of Business Auto Sales Rebuilder/Dealer

Home Based Business ☐ Yes ☒ No Number of Employees 2

Name of Business Owner Gary Hanoue

Address of Owner 425 Shuswap Ave Chase Postal Code VOE1M0

Name of Operator (if different from Owner) Abores or Karen Bassett (manager)

Address of Operator Managau 564 Lakeshore Dr

Chase BC Postal Code VOE1M0

Operator's Home Phone Number Manager 250 318-4527 Is the Property ☒ Owned ☐ Leased

Name of Property Owner (if leased) N/A

Address of Property Owner N/A Postal Code

Number of Units (campsites, rooms) N/A Number of Seats (restaurant/pub) N/A

Other Permits or Licenses Required: ☐ Film Classification ☐ Ministry of Environment Permit

(attach approval) ☐ Liquor Licence ☐ Health Permit

☐ Fire Inspector ☐ Other

I understand that a Business License is an annual requirement and must be renewed each year; that my Business may require permits or licenses from other government agencies; that satisfactory proof of their approval must be provided prior to the issuance of a Business License; that my Business must abide by the bylaws of the Village of Chase which include a sign regulation and water, sewer and waste disposal bylaws which may establish annual or other rates to be paid for certain services; that these rates also apply to home based businesses; that any fees for services payable are effective the date of issuance of this permit; and, that this Business License is issued on the condition that any changes to the information provided will be provided immediately to the License Inspector. I hereby submit my application for Business License and fully understand the conditions contained herein.

Karen Bassett  
Signature of Applicant

July 3/18  
Date of Application

Existing Licence # 20180033

Business License Bylaw No. 735 - 2011

Customer # RCDA07

**4. Licence Required**

No Person shall carry on a Business within the Village of Chase without first having obtained and paid for a Business License pursuant to this bylaw.

**5. Compliance with Bylaws and Enactments**

Where any Federal or Provincial Act or Regulation or any other Village bylaw applies to any matter covered by this bylaw, the issuance of a Business License under the provisions of this bylaw shall not relieve the licensee from complying with the provisions of such enactments. The License Inspector may refuse to grant a license for a Business where the premises upon which the Applicant wishes to conduct the Business does not comply with the requirements of the Village's bylaws regulating building, zoning, health, sanitation and this bylaw.

**6. Application**

Every Person applying for a Business License shall complete a Business License Application (Schedule "A" to this Bylaw). The completion and submission of said application is not a Business License and does not grant any right to carry on the intended Business. The application will be reviewed by the License Inspector for completeness and conformity of the proposed Business with Village bylaws.

When the use of a business location changes, prior to issuing a Business License, the Building Inspector must be notified of the change. Once the Building Inspector provides the License Inspector with written assurance that all aspects of the BC Building Code and the Village's Building Regulations Bylaw are being complied with, a Business License may be issued if compliance with any and all other Bylaws, rules and regulations is achieved and payment of the required fee is received.

**7. Fees**

The fees payable for Business Licenses are those set forth in the Village of Chase Fees and Charges Bylaw, as amended from time to time, and no license shall be issued until the fee has been paid to the Village and the License Inspector has approved the granting of the license.

**8. Separate License Premises**

For the purpose of this bylaw, where a Business is carried on, in or from more than one premises, the Business carried on, in or from each premises shall be deemed a separate and distinct Business, except for a Building Rental Business, which may rent or lease suites from more than one premises under a single Business License.



409 SHUSWAP





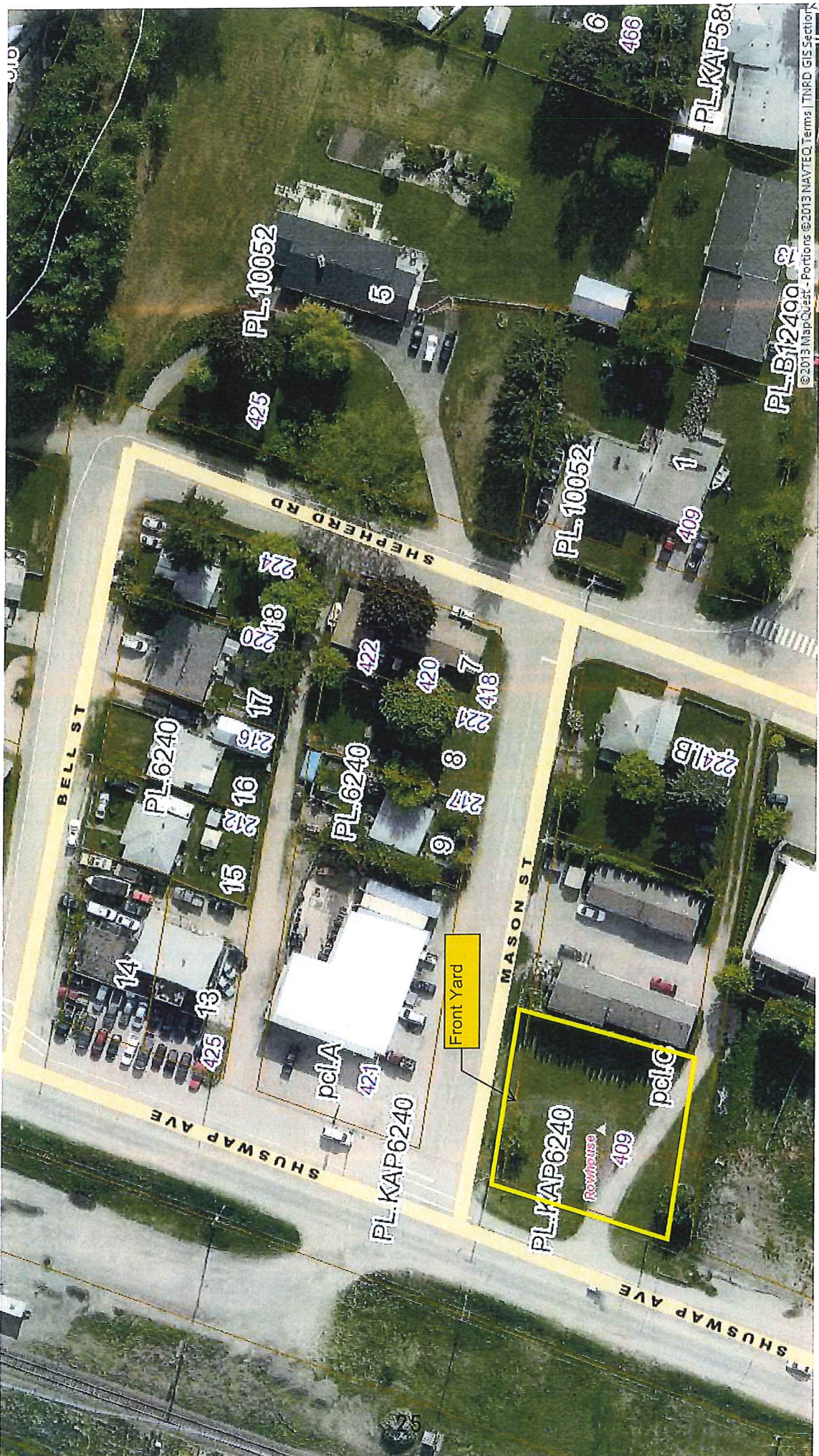


425/429 Shuswap Ave  
(Valid Business License)

421 Shuswap Ave  
(NO Business License)

409 Shuswap Ave  
(NO Business License)







Category

**Area B - Highway Entry Corridor**

- .2.5 The Highway Entry Corridor Development Permit Area is designated under the *Local Government Act* in regards to the establishment of objectives and the provisions of guidelines for the form and character of commercial, industrial or multi-family residential development.

Area

- .2.6 Development Permit Area B – Highway Entry Corridor as shown on Schedule C - Development Permit Area Map.

Justification

- .2.7 A portion of the highway entry corridor is visible to a high volume of traffic on the Trans-Canada Highway with the entire corridor providing the first impression of Chase for motorists entering from the southwest along Shuswap Avenue.

Guidelines

- .2.8 .a A landscaped and planted strip should be provided along Shuswap Avenue and the Trans-Canada Highway.
- .b Large buildings should be articulated by offsetting and planting to give the appearance of smaller blocks.
- .c Access should be from Shuswap Avenue whenever possible.
- .d Parking areas should be in smaller groups with visual breaks and landscaping.
- .e Free standing signs should be enhanced by landscaping or planting at the base.
- .f Signs should be carefully integrated into the landscape to form an integral part of the building. They should relate to the structure by means of colour, material or graphic association.
- .g Outdoor storage should be screened by planting, fencing or a screening structure to ensure that the storage is not visible from Shuswap Avenue or the Trans-Canada Highway.
- .h Building and site lighting should be designed to satisfy normal safety or security standards, not for advertising purposes.
- .i The use of fencing along roads or property lines should be discouraged unless there is an absolute requirement for security, screening or delineation of the property, or where the decorative aspect contributes to the specific design solution.



## VILLAGE OF CHASE

### Memorandum

**Date:** July 4, 2017  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Waterworks Bylaw 718-2010 Violations – 1217 Bay Drive

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Attached is a letter from the previous property owner of 1217 Bay Drive (the property has sold recently). The letter is requesting that council consider some sort of leniency to costs associated with water billings that were higher than they should have been for over year due to an ignored and unfixed problem with the private water lines of the property owner.

A chronology of events leading to this request are below:

- On or about February 20, 2017, the homeowner contacted the Village with concerns about seemingly high water consumption at the property
- On February 22, 2017 the Village replied that it would like to attend the property and do a 'data log report'. Data log reports consumption on a daily basis or hourly, depending on the needs of the situation
- On February 28, 2017, the Director of Finance contacted the homeowner via email and advised that he had reviewed her water consumption and perhaps there was a leak somewhere on the property
- A data log was conducted in mid March 2017, and the Manager of Public Works attempted to contact the homeowner at the number that was provided – the number was out of service so he visited the house a few times with no response. There was a sign on the door that stated, "do not knock – shift worker."
- On May 29, 2017 the Village's Finance Manager received a reply to his email dated February 28, 2017 from the home owner. A suggestion was made by the homeowner that perhaps the water line was servicing multiple properties and that might be why their water consumption was so high. The Manager of Public Works contacted the homeowner by email on May 30, 2017 to follow up and no reply was received
- On December 6, 2017 the Manger of Public Works conducted another data log and left a note on the homeowner's door to contact him. On December 11, 2017 the homeowner contacted the Manager of Public Works and they set up a meeting for December 13, 2018 to conduct a search in the house for a potential leak. The homeowner rescheduled that meeting to December 19, 2017.
- On December 19, 2017 two members of the public works department attended the property and conducted a sonar check in the yard and received very high readings confirming the leak was underground between the property line and the meter. The house was also checked and no leaks were detected in the house. The data logs were reviewed with the homeowner and it was suggested to the homeowner that she contact a contractor that specializes in water service to locate the leak and repair it
- On April 20, 2018 another data log was conducted and water consumption had increased, suggesting that the leak was getting larger and that repairs had not been completed

During the time that the water consumption was higher than it should have been, and the Village staff attempted to contact the homeowner, the homeowner was not paying any of the utility bills pertaining to the property. No payments were made at all to any utility accounts pertaining to this property in 2017. The house recently sold and all outstanding payments have now been paid in full.

The letter from the property owner dated June 22, 2018 explains that the water leak had been repaired. This repair occurred sometime between April 20 and May 11, 2018.

The Village's waterworks bylaw states in part:

Section 4.11: "The Village will not be held responsible for any damage incurred as a result of a change or interruption in water supply or pressure."

Section 4.13: "Any Officer authorized by the Village to enforce this bylaw may make personal inspection of all pipes, taps and fixtures used for distributing water, and if found defective, or if any wastage of water is found to exist, notice will be given to have the defect remedied.

Section 5.7: "All building water services shall be constructed and maintained by the customer at their expense, to the requirements of this bylaw and those of the British Columbia Plumbing Code. Permit applications for such construction must be made to the Village Building Department on the appropriate form provided. Such application shall be supplemented by any plans, specifications or other information considered pertinent by the Village Building Department. No occupancy can occur until all permits have been approved and the necessary requirements adhered to.

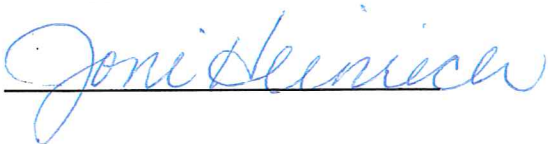
Section 5.9: "The Village shall be responsible for maintenance of the water service from connection at property line to the Village's water main. The customer shall be responsible for maintenance of the water service on their property, from the connection at property line to their building.

Section 5.10: "Customers must keep all pipes and other fixtures on their own property in good repair and order and protected from frost, at their own expense.

Not only did the homeowner take a considerable amount of time to address the leak that the homeowner is responsible for, a significant amount of staff time was spent on this issue when it could have been resolved much sooner.

Council direction is requested for the request from the previous owner of 1217 Bay Drive.

Respectfully submitted,

A handwritten signature in blue ink, reading "Joni Dennis". The signature is written in a cursive style and is positioned above a horizontal line.

Valerie Donnelly  
Box 823  
Chase B.C.  
VOE 1M0

June 22, 2018

Village of Chase  
Box 440  
Chase, B.C.  
VOE 1M0

Attention: Mayor and Council

**RE: WATERWORKS BYLAW 718-2010 VIOLATIONS – 1217 BAY DRIVE, CHASE**

Further to your letter dated May 2, 2018, this letter is to confirm that the waterline which resulted in wastage of water is repaired.

Although 3 test pits were dug, a waterline leakage was never found. The portion of the waterline furthest south of the home by the meter could not be dug as the line was located across the fence on the neighbour's property. It was also noted that the two water lines servicing the neighbours property and 1217 Bay were only 6 inches apart, making it impossible to excavate to ascertain where the leak was. Consequently a complete new line from the water meter to the standpipe was installed.

Would you please be so kind to review the file and ask for consideration to the water billing to reflect normal water consumption, as the accrued water billing is beyond my ability to pay now that I have incurred the excavation bill. As a single household, very little water is consumed for my residence. A current water meter reading should confirm that wastage of water is no longer occurring.

In closing, could you kindly confirm by telephone 250-377-5984 that this situation has been resolved and close the file.

Sincerely,

Valerie Donnelly





## *VILLAGE OF CHASE*

### *Memorandum*

**Date:** July 6, 2018  
**To:** Mayor and Council  
**From:** Corporate Officer  
**RE:** Lagoon Lands Lease Agreement – Cow Pony Equestrian

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The Village has previously had a lease arrangement with the Chase Rodeo Association which has expired for these lands on August 31, 2015. Despite numerous attempts to contact the association by Administration to renew the lease, there has been no response from the Chase Rodeo Association. There are 2 other active lease agreements on the lagoon lands to 1) Smiths, and 2) Macquarie.

The Village has received interest from Jessica Railton who is the owner of Cow Pony Equestrian and intends on holding barrel racing events on the grounds. Ms. Railton is also open to working with other user groups that want to hold sanctioned events at that facility.

Attached is a lease agreement that has been reviewed by Ms. Railton.

Highlights of the Lease and Operating Agreement include:

- Initial term of 1 year with a renewal option thereafter upon agreement of both parties
- Payment of \$125.00 per year for lease
- Tenant to pay all costs associated with the maintenance and minor repairs and all items needed to use the facility
- Tenant to provide liability insurance with Village as additional insured in the amount of \$5,000,000 minimum per occurrence

### **RECOMMENDATION**

**“That Council ratify the lease and operating agreement between the Village of Chase and Cow Pony Equestrian effective July 1, 2018.”**

Respectfully submitted,

Approved for Council Consideration by CAO

THIS LEASE made the 1<sup>st</sup> day of July, 2018

BETWEEN:

**VILLAGE OF CHASE,**  
of P.O. Box 440  
Chase, British Columbia V0E 1M0  
(the "Landlord")

AND:

**JESSICA RAILTON**  
Cow Pony Equestrian  
5976 VLA Road  
Chase, British Columbia V0E 1M1  
(the "Tenant")

WHEREAS the Village is the owner of the property described as Area 2 and 3 indicated on the Plan attached to and forming part of this agreement as Schedule "A" of the property legally described as Lot 12, District Lots 516 and 517, Kamloops Division of Yale District, Plan 3575, except Plans H142 and 16873 (the "Premises")

NOW THEREFORE in consideration of the rents and covenants contained in this lease on the part of the Tenant, the Village leases to the Tenant the lands and premises at Chase, British Columbia, more particularly known and described as:

**1 TERM**

1.1 To hold the Lands for the term of One (1) year from the 1<sup>st</sup> day of July, 2018, until the 30<sup>th</sup> day of June, 2019 unless sooner terminated as provided in the lease. If the term of the lease should expire and the tenant continues to use the land, monthly payments on a pro-rated basis shall be payable to the Village for each additional month or portion thereof the land is used and such payments shall continue until the lease is either terminated or renewed.

**2 TERMINATION / RENEWAL**

2.1 This lease may be renewed with existing terms (or changes that are mutually beneficial and agreed to by both parties) for a further one (1) year period upon the mutual agreement of both parties.

Notwithstanding any other provision contained in this lease to the contrary, any party may terminate this lease on six (6) months written notice or on shorter notice by mutual agreement.

**3 RENT**

3.1 The annual rent shall be the sum of ONE HUNDRED TWENTY FIVE DOLLARS (\$125.00).

**4 USE OF PROPERTY**

4.1 The purpose of the lease is to permit the tenant to hold sanctioned and insured rodeo and/or horse riding events each year in the riding arena situated on the land.

## 5 TENANT'S OBLIGATIONS

The Tenant agrees with the Landlord:

- 5.1 **Rent** - to pay rent;
- 5.2 **Maintenance of Lands** - at its own expense, to maintain the Lands to the degree necessary to permit sanctioned and insured rodeo or horse riding events in the riding arena.
- 5.3 **Assignment** - not to assign or sublet the land but to acknowledge and accept that Doreen Macquarrie of P.O. Box 863, Chase, BC also leases the land on a year round basis for the sole purpose of grazing farm animals and that the tenant and Ms. Macquarrie communicate, cooperate and coordinate with each other dates and times for use of the land by the tenant for the purposes permitted and described within this lease, exclusive of Landlord involvement;
- 5.4 **Nuisance** - not to do, suffer or permit any act which may in any manner, directly or indirectly, cause injury or damage to the Premises or to any fixtures thereof or which may be or become a nuisance to or interfere with anyone who occupies or has access to any part of the Premises or which may render the Premises or any part thereof less desirable or injure the reputation thereof;
- 5.5 **Liability** - the tenant agrees to use the leased land for sanctioned events only which are insured either directly by the Association or through its parent organization or affiliates and to save harmless the Landlord from any and all liability whatsoever arising out of the use of the land.
- 5.6 **Notice of intention to terminate** - to notify the Landlord at least two (2) months before the date of termination of this lease or any renewal of it, that it intends to vacate the Lands upon the termination of the lease.

To notify the Landlord in writing at least two (2) months before the date they intend to terminate the lease at any time and to vacate the Lands. In such cases, rent is payable to the Village on a monthly pro-rated basis up to and including the month they cease to lease the land.

- 5.7 **Request for improvements** – to request in writing to the Village of Chase, permission to undertake any enhancements, alterations, improvements, modifications, etc. to the land or riding arena and accessories to the arena before making such changes.

## 6 LANDLORD'S OBLIGATIONS

The Landlord covenants with the Tenant:

- 6.1 **Quiet enjoyment** - for quiet enjoyment;
- 6.2 **Notice of Intention to Terminate** – this agreement may be terminated by the Village of Chase at any time during the term of this agreement by providing six (6) months written notice to the tenant at the address provided herein.

- 6.3 **Re-entry by Landlord** - proviso for re-entry by the Landlord on non-payment of rent or non-performance of covenants;
- 6.4 **Notices** - any notice, request or demand provided for in the lease shall be sufficiently given or made if mailed by registered mail, postage prepaid, addressed if to the Landlord at P.O. Box 440, Chase, BC, V0E 1M0, and if to the Tenant at P. O. Box 822, Chase, BC V0E 1M0;
- Any notice mailed as aforesaid shall be conclusively deemed to have been given on the third business day following the day it was mailed. Either of the parties may at any time give notice in writing to the other of any change of address and thereafter all notices shall be mailed to the new address so notified;
- 6.5 **Interpretation** - words importing the singular number only shall include the plural and vice versa, words importing the masculine gender shall include the feminine gender and words importing persons shall include firms and corporations;
- 6.6 **Binding effect** - this lease and everything contained in it shall extend to, bind and enure to the benefit of the heirs, executors, administrators, successors and assigns of each of the parties to it. All covenants contained in this lease shall be deemed joint and several and all rights and powers reserved to the Landlord may be exercised by either the Landlord or his agents or representatives.

7 **OWNERSHIP OF LEASE LANDS**

- 7.1 The Lands are owned by the Village, and any permanent fixtures on the lands are the absolute property of the Village upon expiry or termination of this lease, without any payment by the Village, free and clear of any mortgages or encumbrances.

8 **NET LEASE**

- 8.1 The Tenant acknowledges and agrees that this lease is a completely net lease and that the Landlord shall not be responsible for any costs of any nature relating to the use or occupancy of the Lands during the term of this lease.

9 **INSURANCE**

- 9.1 The Tenant shall purchase and maintain public liability and property damage insurance in the amount of FIVE MILLION DOLLARS (\$5,000,000), including coverage against personal injury (including death) arising out of the occupation and use of the Lands and shall provide proof of the insurance policy to the Landlord annually. Insurance must specify that the Tenant and Landlord are named insureds.

10 **RELEASE**

- 10.1 The Tenant releases the Landlord, its officers and employees, Council members and agents from any liability or responsibility for any property damage, economic loss, personal injury (including death) or loss or damage arising from any act or omission on or relating to the Lands.



The Corporate Seal of VILLAGE OF CHASE was hereunto affixed in the presence of:

\_\_\_\_\_  
Joni Heinrich, CAO

(C/S)

\_\_\_\_\_  
Sean O'Flaherty, Corporate Officer

\_\_\_\_\_  
Jessica Railton

Witness to the Signature of Jessica Railton

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

[illegible]

*cf*

666-9799

44-38861-146  
C96-9799



Working Group on Indigenous Food Sovereignty  
C/O 555 East 55 Ave, Vancouver V5X 1N6

June 22, 2018

Dear Village of Chase,

On behalf of the Wild Salmon Caravan (WSC) led by the Working Group on Indigenous Food Sovereignty, I would like to express our sincere gratitude for the support provided by the Village of Chase for the Wild Salmon Caravan 2017.

Your generous cash donation of \$500 that included the cost of liability insurance, plus the use of the curling club parking lot, road closures and barricades for the parades and use of the Memorial Park band shell helped make the WSC a huge success! We would greatly appreciate your help to make this year's events and activities as much of a success. We are writing to request a cash donation and in-kind support to help with the same logistics for the parade and program following the same route as last year.

Planning for the 2018 Wild Salmon Caravan is well underway, and we are preparing for an even more colourful and lively parade and celebration of the spirit of wild salmon through the arts and culture. We are excited about the partnerships that have been formed with the Village of Chase, the Adams River Salmon Society, the Secwepemc communities, and Wild Salmon Caravan. We feel our continued work together will go a long way to call the wild salmon home to the rivers, lakes and streams in the Adams river watershed, one of the largest best known sockeye runs in North America. In light of the many factors influencing their rapid decline in numbers, we feel it is more important than ever to come together in this year's dominant run.

Please feel free to contact me if you require any further information. Thank you in advance for your consideration.

Sincerely,

Dawn Morrison,  
Curator/Project Manager  
Wild Salmon Caravan  
Founder/Curator  
Working Group on Indigenous Food Sovereignty

Phone: 778.879.5106  
E-mail: [dmo6842@gmail.com](mailto:dmo6842@gmail.com)



## Joni Heinrich

---

**From:** Victoria Weller <vweller@tnrd.ca>  
**Sent:** July-01-18 12:48 PM  
**Subject:** A Letter of Support would be appreciated

Hello

**The Thompson-Nicola Film Commission is requesting a letter of support for a digital photography initiative.**

- Images will be free for Thompson-Nicola region-based government agencies, First Nations Indian Band and Nations, schools, tourism offices and all non-profits.
- Images could be used for in-house presentations, advertisements, websites, and reports, to name a few.
- Images will not be free for third party usage such as for profit businesses unless they are working for you to create a document or website, for example. Otherwise, they will have to contact the photographer.
- Images will be in print quality.

If you are willing to write a letter of support, please send it via email to:

Sherre Lapointe, Film Commission Assistant: [tnfc@tnrd.ca](mailto:tnfc@tnrd.ca)  
If you have questions call Sherre at 250-377-8673

Address to: BC Rural Dividend Program

**Deadline for letter: Monday, July 16**

### BACKGROUND

In 2009, the TNRD received a UBCM Grant to photograph the region in print quality and create a photo library of the entire region.

Images were free to government agencies, First Nations Indian Band and Nations, schools, tourism offices and all non-profits

### WHY?

Many organizations acquire images but have restrictions such as no third party use. We find there is a need for a robust library that suits a broad spectrum of uses.

Many organizations like to show examples of places or things but cannot acquire images of them.

Examples of subjects to be selected include:

- TNRD services
  - Fire stations
  - Parks
  - Other



- Landscapes (water, land, foliage, mountains, etc.)
- Activities – boats on water, Remembrance Day ceremony, rodeos, pow wow,
- Events – results from fire, flood, pollution, etc
- Things – wild flowers, views from cliffs, roads
- Landscapes
- Places of interest

Plus places or things stakeholders may request

## HOW

The film commission will oversee the project and hire photographers from throughout the TNRD.

We will endeavour to hire photographers local to your area or that you recommend.

Photos will be loaded into a digital library that will be password protected.

You may access the library through the TNRD website; it's not hidden.

Stakeholders, such as yourself, may look through the library and select as many images as you want at no charge.

Vicci



The Region of BC's Best

**NOTE: I will be on vacation July 2 – 22**

**Victoria (Vicci) Weller**

Film Commissioner, Thompson-Nicola Film Commission

Thompson-Nicola Regional District

300 - 465 Victoria Street | Kamloops, BC | V2C 2A9

Office 250 377-8673 | Direct 250 377-7058 | Cell 250 319-6211

[vweller@tnrd.ca](mailto:vweller@tnrd.ca)

[www.FilmThompsonNicola.com](http://www.FilmThompsonNicola.com); [www.ThompsonNicolaMovieMap.com](http://www.ThompsonNicolaMovieMap.com)

[tnrd.ca](http://tnrd.ca)

Click on picture to view



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1886 Little Shuswap Lake Rd • Chase BC • V0E 1M2  
tel 250.679.3203 • fax 250.679.3220

June 13, 2018

Mayor and Council  
Village of Chase  
PO Box 440  
Chase BC, V0E 1M0

**RE: INVITATION TO ACT AS COMMUNITY DIGNITARY AT SKWLAX POW WOW August 10-12, 2018**

Mayor and Council,

The annual Skwlax Pow Wow is August 10-12, 2018. We will have travelers from many directions gathering at our Pow wow grounds. We are inviting local dignitaries to represent their communities during the grand entry and to give a welcoming speech on behalf of your community.

The Skwlax Pow Wow Committee would be honored if you would accept our invitation to present a short welcoming speech on Saturday, August 11, 2018 at approximately 1:00pm.

Please confirm your attendance with Morgan Darlington as soon as possible. Morgan can be reached at 250-679-3203 ex 111 or [mdarlington@lslib.com](mailto:mdarlington@lslib.com)

Included are two weekend passes for you.

Kukstemc and hope to hear from you soon.

Sincerely,

Skwlax Pow Wow Committee

Little Shuswap Lake Band

RECEIVED  
Village of Chase

JUN 19 2018

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June 27, 2018

Mayor Berrigan and Council  
Village of Chase  
Box 440  
Chase, BC, V0E 1M0

RECEIVED  
Village of Chase

JUL 03 2018

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Agenda \_\_\_\_\_

**RE: Application for 2018 Community Excellence Awards**

Dear Mayor Berrigan and Council,

Thank you for submitting the following application(s) for the 2018 Community Excellence Awards:

- Excellence in Sustainability: Neighbourhood Golf Cart Program

The Selection Committee will review all applications and the winners will be announced at the Community Excellence Awards reception held during UBCM's 2018 Convention.

This year, the award presentation and reception will take place from 5:00 to 6:00 pm on the evening of Tuesday, September 11, in the Emerald Ballroom of the Westin Hotel in Whistler, BC.

The award presentation and reception will be open to all UBCM delegates. There will be reserved seating for five representatives from each applicant community, however no RSVP is required.

We look forward to seeing you at the awards presentation and reception. If you have any questions, please contact 250 356-5193 or [awards@ubcm.ca](mailto:awards@ubcm.ca).

Sincerely,

Danyta Welch  
Manager, Local Government Program Service

cc: *Joni Heinrich, Chief Administrative Officer*