



AGENDA

Regular Meeting of the Council of the Village of Chase
to be held in the Council Chamber at the Village Office, 826 Okanagan Avenue, and via Zoom
on June 13, 2023 at 4:00 p.m.

Join the meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/81907306326?pwd=SW1HbEJ5ZzRDY0NaWkRjOVdOS0YvQT09>

Or join the meeting using your phone:

Dial: 1-778-907-2071

Meeting ID: 819 0730 6326

Passcode: 013099

1. CALL TO ORDER

Mayor Lepsoe has proclaimed June 18, 2023 as the ***Longest Day of Smiles*** in Chase, BC to recognize the global medical charity providing free, life-changing surgeries and medical care to children born with cleft conditions around the world.

2. ADOPTION OF AGENDA

Resolution:

“THAT the agenda of the June 13, 2023 Regular Meeting be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the May 23, 2023 Regular Meeting

Pages 1-4

Resolution:

“THAT the minutes of the May 23, 2023 Regular Meeting be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

6.1 Kevin Skrepnek, Manager of Community and Emergency Services, and Mike Knauff, Emergency Program Coordinator, TNRD regarding Emergency Program Services

6.2 Kym Behrns of 845 Thompson Avenue regarding municipal sanitary service

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 5-8

8. UNFINISHED BUSINESS

8.1 Development Variance Permit - 303 Pine Street

Pages 9-13

Report from the Director of Corporate Operations

Recommendation:

“THAT Development Variance Permit DVP #2-2023 be issued.”

8.2 Demand Notice – 229B Brooke Drive

Based on substantive progress on moving towards property maintenance compliance it is the opinion of the Corporate Officer:

Recommendation:

“THAT the effective date of the Order to Comply issued to the property owner of 229B Brooke Drive be advanced from June 14, 2023 to June 27, 2023 to allow additional time to bring the property into compliance with the Property Maintenance Bylaw.”

8.3 Cellular Telephone Service in Chase - Cell Tower

Councillor Connett’s Notion of Motion was introduced at Council’s May 23, 2023 Regular meeting stating a need for a cellular tower in Chase.

Pursuant to Council’s Procedure Bylaw 783-2012 Sec.12.a.3, the Councillor owning the Notice of Motion will provide the relevant background.

8.4 Chase & District Museum & Archives

Pages 14-15

Thank you letter for Grant-in-Aid received by the Village

(This letter fulfills the requirement in the Village’s Grant-in-Aid policy that each recipient provide a report of the usage of the grant received from the Village.)

Recommendation:

“THAT the letter dated June 2, 2023 from the Chase & District Museum & Archives regarding the replacement of the deck on the property using Village grant-in-aid funds be received as information.”

8.5 Council Members’ Health Benefits

Page 16

Memo from the CAO

Recommendation:

“Direction of Council is requested.”

8.6 PNP Program – Change in Mandate and Focus

Page 17

Memo from the CAO

Recommendation:

“THAT the Village’s participation in the PNP EIRP program be temporarily suspended.”

Recommendation:

“THAT the name and mandate of the PNP Committee be modified to assist the Chamber of Commerce and local area businesses to reinvigorate the Chase business community creating a more inviting environment for future foreign business ventures.”

9. NEW BUSINESS

9.1 Tractor Replacement

Pages 18-21

Report from Director of Corporate Operations

Recommendation:

“THAT Administration be authorized to purchase a new Kubota L6060 tractor from Douglas Lake Equipment for an amount not exceeding \$120,000.”

Recommendation:

“THAT Council approves the disposition of Public Works Unit #15, a 2009 Kubota Mower, VIN 10182, by the best means possible as determined by Administration.”

9.2 Assistance to CALYS in form of Flow-through for grant funding

Page 22

Memo from the CAO

Recommendation:

“THAT the Village of Chase agree to be the recipient of grant funds for operational costs for a Family Resource Centre in Chase, to be disbursed to the Chase and Area Young Learners Society.”

9.3 Appointment of Members to the Climate Action Committee

Page 23

Memo from the CAO

Recommendation:

“THAT Angelika McLaren and Anne Grube (of the Chase Environmental Action Society), Joey Nash, Kristen From, James Mintz and Trish Farnese be appointed as members of the Village’s *Climate Action Committee* for an initial 2 year term.”

10. NOTICE OF MOTION

11. IN CAMERA

None

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Resolution:

“THAT the June 13, 2023 Regular Meeting be adjourned.”



MINUTES

of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber at the Village office at 826 Okanagan Avenue, and via Zoom
on Tuesday, May 23, 2023 at 4:00 p.m.

PRESENT: Mayor David Lepsoe
Councillor Colin Connett
Councillor Ron Harder
Councillor Jane Herman
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Director of Corporate Operations
Deb Lovin, Chief Financial Officer
Mike McLean, Deputy Corporate Officer (virtual)

Public Participants: 10 in-person, 1 via Zoom

1. CALL TO ORDER

Acting Mayor Ron Harder called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Torbohm

Seconded by Councillor Herman

"THAT the agenda of the May 23, 2023 Regular Meeting be adopted as presented."

CARRIED

#2023/05/23_001

3. ADOPTION OF MINUTES

3.1 Minutes of the May 2, 2023 Special (Budget) Meeting

Moved by Councillor Torbohm

Seconded by Mayor Lepsoe

**"THAT the minutes of the May 2, 2023 Special (Budget) Meeting be adopted
as presented."**

CARRIED

#2023/05/23_002

3.2 Minutes of the May 9, 2023 Regular Meeting

Moved by Councillor Herman

Seconded by Councillor Connett

**"THAT the minutes of the May 9, 2023 Regular Meeting be adopted as
presented."**

CARRIED

#2023/05/23_003

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

Mayor Lepsoe

- May 11 - Attended Neskonlith recognition of their new Chief and Council
- May 12 - Represented Village at the Legion Vimy Ridge ceremony
Met along with senior staff MoTI
- May 13 - Enjoyed walking and talking to people at the Young Learners event downtown
Enjoyed the Fetch Panda grand opening at Jade Mountain
Spoke on behalf of the Village at the Secwepemc Landmark unveiling ceremony
- May 16 - Had a business lunch with senior staff and MoTI engineer
- May 17 - Attended emergency preparedness open house at the pocket park
Met some residents about street sweeping
- May 18 - Attended the TNRD regular meeting-CAO report included – external Indigenous advocate position was mentioned – we hope to have this position filled by the end of July. We also got a map whosing all the First Nation communities in the TNRD. Both physical and on-line. This is a work in progress. Strategic plan will come to us in June. We received our Annual report for 2022
- May 19 - Met with representatives of the Shuswpa Lifeboat Society regarding installation of a life jacket station at the Mill Park boat launch

Councillor Herman

- May 9 - Regular Council meeting
 - May 10 - PNP Committee meeting
 - May 10 – New to Chase meeting
 - May 11 - Neskonlith new Chief and Council recognition event
Chase Heat AGM
 - May 12 - Sunshine Club Mothers Day Tea
Chase and Area Young Learners Plant Sale
 - May 13 - Open House – Fetch Panda and Centex (Jade Mountain)
Secwepemc Landmark Unveiling ceremony
 - May 14 - Volunteered at Lions Club Mothers Day breakfast
 - May 15 - GoByBike website – met with Deputy Corporate Officer for technical assistance
 - May 17 - Emergency Preparedness kiosk
- Councillor Herman noted that the Alzheimer's walk organization is ongoing.

Councillor Connett

- May 9 - Regular Council meeting
Chase & District Health Foundation meeting
- May 11 - Neskonlith new Council recognition
- May 13 - Secwepemc Landmark unveiling ceremony

Councillor Torbohm

- May 12 – Vimy Ridge ceremony
 - May 13 – Secwepemc Landmark Unveiling ceremony
- Regular duties, checking emails, reading agendas.

Councillor Harder

May 9 – Regular Council meeting

May 9 – Citizens on Patrol AGM

Regular duties including answering phone calls and emails.

Moved by Councillor Herman

Seconded by Councillor Connett

“THAT the reports from Council members be received for information.”

CARRIED

#2023/05/23_004

8. UNFINISHED BUSINESS

8.1 Demand Notice – 229B Brooke Drive

The Corporate Officer presented photographs of marked items for removal at 229B Brooke Drive and noted that the owner has made progress towards achieving compliance. The Corporate Officer also outlined the legislative authority of the Property Maintenance Bylaw, the chronology of events that led to the demand notice and the ongoing safety hazards of failing to remedy the situation. The owner expressed regret over the state of the property and stated that the removal of remaining items should be completed shortly after the end of May 2023.

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Order to Comply effective date be advanced from May 31, 2023 to June 14, 2023 for the owner of 229B Brooke Drive to bring the property into compliance with the Property Maintenance Bylaw.”

CARRIED

#2023/05/23_005

9. NEW BUSINESS

9.1 Letter from Zilly Palamar – “Issues of Concern”

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT letter from Zilly Palamar dated May 12, 2023 regarding issues of concern be received as information.”

CARRIED

#2023/05/23_006

10. NOTICE OF MOTION

Councillor Connett provided a Notice of Motion regarding the need for a cell tower in Chase.

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Zilly Palamar of 141 Shuswap Avenue spoke about 5G and its dangers – she mentioned that Sorrento has refused 5G as it is unhealthy.

12. IN CAMERA

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (d), the security of the property of the municipality.”

CARRIED

#2023/05/23_007

13. RELEASE OF IN CAMERA ITEMS

None

14. ADJOURNMENT

Moved by Mayor Lepsoe

Seconded by Councillor Herman

“THAT the May 23, 2023 Regular Meeting be adjourned.”

CARRIED
#2023/05/23_008

The meeting concluded at 4:55 p.m.

David Lepsoe, Mayor

Sean O’Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: May 30, 2023

To: Mayor and Council

From: Sean O'Flaherty, Director of Corporate Operations

RE: Activities undertaken from May 5, 2023 to June 2, 2023

Regular Duties:

- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Ongoing human resource management
- Liaising with the Building Inspector on zoning confirmation matters
- Discuss operations with Team Lead Hand daily
- Monday meetings with Mayor
- Weekly staff meetings
- Coordinate Village communications through social media, the Village's website, and the Sunflower newsletter insert

Other Duties/Activities During the Reporting Period:

- Processed 2 Comfort Letters
- Processed 1 Building Permits
- Approved 3 new Business Licenses
- Continue to add businesses that comply with water cross-connection requirements
- Worked on the floodplain mapping project phase II
- Organized re-roofing of the office and Curling Rink
- Weight restriction signage posted for Coburn Bridge
- BC Housing project on Shepherd temporarily suspended due to Atira Housing investigation
- Met with Chase DevCo agent regarding Phase II
- Business Licence renewals which were due April 1. Compliance enforcement is live.
- Dog Licence renewals which were due April 1. Compliance enforcement is live.
- Hired a Public Works Labourer
- Water restrictions began May 15
- Attended project status meeting with MoTI Operations Supervisor
- 2023 street sweeping is completed
- 2023 line marking scheduled to begin June 23
- Registered two personnel for Pool Operator course
- Soliciting interest from design contractors for the Mill Park Boat Launch concept
- Participated in property inspection at 229B Brooke Dr
- Sorting out Curling Rink flood situation
- Attended the 2023 Planning Institute of BC Annual Conference
- Met with Transport Canada at the Mill Park Boat Launch regarding buoys

- Sorted out various infrastructure disruptions related to the contractor working for MoTI
- Tender package was posted to BC Bid for the Shepherd Road Watermain Looping project
- Attended May 29 MoTI/CIF coordination meeting

Respectfully submitted,



Approved for Council Consideration by CAO

Joni Heinrich



VILLAGE OF CHASE

Memorandum

Date: June 6, 2023

To: Council

From: Deb Lovin, Chief Financial Officer

RE: May 2023 Report

Regular Duties

Attend Council's meetings (Regular, Special, In Camera) and workshops.
Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.
Dealt with property taxes and utility billing issues as required.
Work with staff to design and print property tax newsletter.
Monthly Bank Reconciliation.
Weekly meetings with Mayor
Weekly staff meetings
Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
Respond to email and telephone inquiries.
Upload BC Assessment roll updates.

Budget, Property Taxes & Financial Reporting

Calculate and balance tax run
Complete 2022 Financial Statements and yearend review
Calculated Authorized but Unissued debt for TNRD
Close out 2022 Yearend.
Complete all tax rates input for tax calculation.
Complete and submitted LDGE 2022 Financial Plan Data Report and 2022 Tax Rate Report
Complete Province of BC property tax deferment information requests
Create Mortgage holders report and send out.
Import Homeowner grant data.
Property taxes calculated, printed, and mailed out.
Upload Homeowner grant information to Province of BC

Grant Applications, Implementation and Reporting

Complete and submit 2022 Gas Tax Annual Report

Other

Participated in GFOA taxation webinar.
Input approved budget into financial software
Participated in Climate Action Program Webinar
Participated in Canada Community Building Fund renewal webinar
Attend annual GFOABC conference
Attend legal update presented by Roper Greyell

Respectfully submitted,

Approved for Council Consideration by CAO

D Lovin

Deb Lovin

Joni Henrich



VILLAGE OF CHASE

Memorandum

Date: June 5, 2023
To: Mayor and Council
From: Chase Fire Department
RE: Fire Chief's report for May 2023

Fire Calls - 5

1 Public Service, 1 Vehicle Fire, 1 Lines Down, 1 Grass Fire, 1 False Alarm

Road Rescue Calls - 4

1 Rope Rescue, 1 Forcible Entry into a Vehicle, 1 Assisted BCEHS with Occupants,
1 Stood down on scene.

First Responder calls - 2

2 Cardiac Arrests.

Chase Fire Rescue has 22 members including, 1 Junior and 12 with their Exterior Operation Certification.

Fire fighter training is going well. This month we are focusing on Wildland, Structural protection, and water delivery.

We held a successful Water Shuttle Operation with the assistance of Adams Lake Fire Department and Squilax Fire Department on May 28th, 2023. We would like to thank the Murry's for the use of their Property on VLA Road.

Rescue is functioning well with a good turn out on training days.

Respectfully submitted,

Fire Chief, B. Lauzon

Approved for Council Consideration by CAO

Joni Hearn



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Director of Corporate Operations
DATE: April 19, 2023
RE: Development Variance Permit DVP #2-2023, 303 Pine Street

ISSUE/PURPOSE

To obtain Council's approval for a Development Variance Permit which varies the fence height for the front yard.

OPTIONS

- 1. Authorize issuance of Development Variance Permit #2-2023**
- 2. Deny issuance of the permit**

BACKGROUND

The applicant, owner of the property at 303 Pine Street has applied to vary the fence height along the side parcel line higher than what is permitted in the Zoning Bylaw. The purpose of the fence is to contain dogs.

Council accepted the application and directed staff to proceed with the referral process at the May 9, 2023 Regular meeting.

DISCUSSION

There is a technicality related to this application because zoning bylaws in BC typically define the "front yard" as having the narrowest part of a property boundary adjacent to a public road. In this case the narrowest part of the parcel is along Pine Street and thus, by definition, classified as the front yard which can only benefit from having a 1.1m high fence.

Attached to this report are:

- Referral package
- DVP #2-2023

REFERRALS

Notifications were sent out to property owners within 50 metres of the subject property. Section 499 of The Local Government Act requires notice be provided to affected property owners and tenants. As of the date of this report, no responses have been received.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

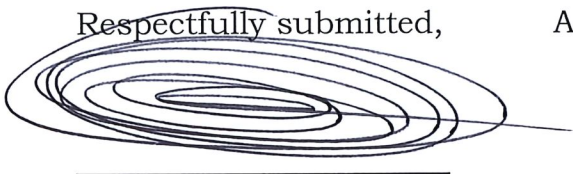
Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.

A variance application can come forward at any time to vary a regulation pertaining to construction and development. Council should consider whether it is in the best interests of the neighbouring residents to allow the variance, and whether or not granting the variance will set a precedent.


RECOMMENDATION

"THAT Development Variance Permit #2-2023 be issued."

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Joni Hermier", written over a horizontal line.

Approved for Council Consideration by CAO

A handwritten signature in blue ink, appearing to read "Joni Hermier", written over a horizontal line.



Village of Chase

PO Box 440, 826 Okanagan Ave,
Chase, British Columbia V0E 1M0

Office: 250. 679-3238
Fax: 250. 679-3070

www.chasebc.ca

May 17, 2023

Dear Property Owner/Occupier:

RE: Consideration of Development Variance Permit for 303 Pine Street, Chase, BC

The Council of the Village of Chase, at its Regular Meeting to be held in the Council Chamber on Tuesday, June 13, 2023 at 4:00 p.m., intends to consider issuance of a Development Variance Permit (DVP).

The application applies to the lot legally described Parcel Z, Plan KAP4202, DL 517 PID 004-210-875, with the civic address of 303 Pine Street. The subject property is zoned R-1, Low Density Residential in the Village's Zoning Bylaw.

The property owner wishes to develop upon the property and has requested the Village relax the fence height restrictions for an exterior fence by allowing a **2.0m.** high fence where the bylaw only permits **1.0 m.**

A draft copy of the proposed Development Variance Permit is attached and the file is available for viewing at the Village Office, 826 Okanagan Avenue, Chase, BC, from Monday to Friday from 9:00 a.m. to 4:00 p.m., except statutory holidays until Council makes its decision.

Your comments/concerns may also be presented in writing, in advance of the meeting by addressing them to the undersigned, by email, letter, or by attorney Please contact me if you have any questions about this matter.

Sincerely,
VILLAGE OF CHASE

Sean O'Flaherty, RPP
Corporate Officer
soflaherty@chasebc.ca



VILLAGE OF CHASE

Development Variance Permit No. 2-2023

Authorizing resolution of the Council of the Village of Chase passed at its Regular Meeting on the _ Day of , **2023**.

1.0 LEGAL DESCRIPTION

**Parcel Z, Plan KAP4202, DL 517
PID 004-210-875**

CIVIC ADDRESS

**303 Pine Street
Chase, BC**

2.0 HOLDER & ADDRESS

**CODY MATTHEW NATHANIEL KEEPING
PO BOX 1083
CHASE BC
V0E 1M0**

3.0 CONDITIONS TO BE VARIED OR SUPPLEMENTED:

3.1 Village of Chase Zoning Bylaw No. 683 - 2006 and amendments thereto states:

4.10 Regulations

In all zones, fences, walls or hedges which do not exceed 1.0 metres in height may be located anywhere on a parcel.

Variance

Section 4.10 is hereby varied to allow an increase to the maximum height of a fence from **1.0 m** to **2.0m**.

4.0 SECURITY REQUIRED: YES X NO

5.0 GENERAL NOTES:

5.1 This Development Variance Permit is issued subject to all of the Bylaws of the Village of Chase applicable thereto, except as specifically varied or supplemented by this Permit.

5.2 This Permit applies to and only to those lands within the Village of Chase described in 1.0 above.

5.3 This Permit is not a Building Permit.

6.0 APPROVAL REQUIRED BY MINISTRY OF TRANSPORTATION AND
INFRASTRUCTURE:

_____ YES X NO

Approved by Village of Chase Council on the _ Day of , 2023 .



Chase & District Museum & Archives

Box 160 - 1042 Shuswap Ave, Chase, BC. V0E1M0
250-679-8847 chasemuseumsgociety@gmail.com
www.chasemuseum.com

June 2, 2023

Dear Mayor David Lepsoe & Village of Chase Council,

On behalf of myself and the Chase & District Museum & Archives Society board of directors, I would like to extend our thanks for the donation of funds to aid in the replacement of the deck on the property. Myself and the board appreciate your financial assistance to make that feature safer for all visitors, volunteers, and staff. If you have not already seen the new deck in person, I have attached a photograph with this letter.

Thank you,

Breanne Malo
Curator





VILLAGE OF CHASE

Memorandum

Date: June 7, 2023
To: Mayor and Council
From: CAO
RE: Health Benefits for Council Members

At its December 13, 2022 meeting, Council passed a resolution to provide for Council members wishing to participate in the health benefits program with the following requirements:

"That the Village of Chase pays half of the single rate premium of Extended Health and Dental benefits for those Council members wishing to participate in the benefits program until May 31, 2023."

The benefits are still in effect and while Council confirmed the budget for 2023 to cover the Village's costs of the benefits until the end of December, 2023, a resolution of Council is requested to confirm continuance with the program for the rest of 2023. Council may also wish to consider extending the benefits for the full term of office.

OPTIONS

1. Do not continue with the Council member health benefits.
2. Continue with the Council member health benefits until December 31, 2023
3. Pass a resolution to confirm continuance with the Council member health benefits until the end of the current Council's term of office

FINANCIAL IMPLICATIONS

The 2023 budget has already been set, with the Village's costs for Council members health benefits being approved until December 31, 2023.

If Council wishes to extend the benefits until the end of Council's current term of office, the development of the 2024, 2025 and 2026 budgets will reflect this direction.

RECOMMENDATION

Council direction is requested.

Respectfully submitted,

Joni Heinrich



VILLAGE OF CHASE

Memorandum

Date: June 7, 2023
To: Mayor and Council
From: CAO
RE: BC Provincial Nominee Program –Entrepreneur Immigration Regional Pilot (PNP-EIRP)

The Village agreed to participate in the PNP-EIRP program in the fall of 2021. While a new staff member hired in early 2022 took on the administration of the program, and a committee was struck to review vetted applications from foreign entrepreneurs wishing to start a business in Chase, that staff member left the Village after three months and the program has not been well supported administratively since then due to lack of human resource capacity.

At its April 11, 2023 meeting, Council was asked by staff to consider putting the program on hold until outstanding projects and initiatives were completed to preserve existing staff capacity. After hearing from Amit Goel, Kamloops realtor and original advocate of the initiative, Council passed the following resolution at that meeting:

“THAT the Village of Chase continue participating in the PNP-EIRP program pending the costs associated with hiring student support personnel for this purpose.”

After the April 11, 2023 meeting, the PNP committee members met and discussed the program in light of the current business climate in Chase. While there are a number of empty store fronts, it was learned that some of them are owned by absentee landlords and while interest has been raised for the sale of such locations, some of the absentee landlords do not wish to sell the properties at this time. Additionally, it was discussed that energy may be better spent promoting a more cohesive approach amongst the current businesses in Chase before attempting to invite business operators from other countries to set up in Chase.

After much discussion amongst the committee members and hearing from the Executive Director of the Shuswap Economic Development Society about opportunities available to Chase within the Shuswap trading area and from the SEDS, the committee members are recommending that the PNP program be halted temporarily so the committee can focus on assisting the Chamber of Commerce in revitalizing the existing business climate in Chase.

POLICY IMPLICATIONS

It is recommended that Council consider changing the mandate of the existing PNP Committee to be more of a business revitalization focus.

RECOMMENDATIONS

1. That the Village's participation in the PNP EIRP program be temporarily suspended.
2. That the name and mandate of the PNP Committee be modified to assist the Chamber of Commerce and local area businesses to reinvigorate the Chase business community creating a more inviting climate for future foreign business ventures.

Respectfully submitted,

Joni Heinrich



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Director of Corporate Operations
DATE: May 29, 2023
RE: Tractor Replacement

ISSUE/PURPOSE

To seek purchase approval from Council for a replacement tractor

OPTIONS

- Purchase a new Kubota tractor
- Initiate full RFP process for purchase of a suitable tractor
- Status Quo (includes repairing current tractor)

HISTORY/BACKGROUND

The current tractor (Unit 15 – 2009 Kubota Mower VIN 10182) is 14 years old and at the end of its useful life. It is currently experiencing significant mechanical issues.

The tractor is a critical component of the fleet. It has sweeper, flail mower, snow plow, and snow blower attachments and is primarily used for winter operations. We did attempt to use the sweeper for spot sweeping this spring before it began to fail.

DISCUSSION

As mentioned above the unit is currently experiencing serious mechanical issues related to the transmission and the \$15,000 estimated repair quote negates most or all of the trade-in value it had.

As the capital budget for fleet was not fully developed during the budget process

The disposition of the current tractor may occur as a trade-in, or through auction, or through an advertised sale and will be determined once the tractor has been repaired and ready for disposal.

FINANCIAL IMPLICATIONS

The 2023 capital budget has allocated \$300,000 for fleet improvements. The cost of a new tractor is \$114,000 (includes sweeper attachment).

The trade-in value was estimated at \$15,000 until it began to malfunction, and ironically the high-level repair estimate is also \$15,000 negating any trade-in return.

POLICY IMPLICATIONS

Significant capital purchases are covered in Council's policy *ADM-11, Purchasing*. The purchasing policy requires additional quotes however Douglas Lake Equipment owns every Kubota dealership within reasonable distance of Chase (significant to servicing and warranty matters), and delays incurred seeking unmeaningful quotes is not recommended.

RECOMMENDATIONS

1. **THAT Administration be authorized to purchase a new Kubota L6060 tractor from Douglas Lake Equipment for an amount not exceeding \$120,000.**
2. **THAT Council approves the disposition of Public Works Unit #15, a 2009 Kubota Mower, VIN 10182, by the best means possible as determined by Administration.**

Respectfully submitted,



Approved for Council Consideration by CAO



Quote # 1572658

Reference: L6060 APRIL

Expires: 05/15/2022

Prepared for: Village Of Chase

By: Kyle Campbell

Equipment

1 New Kubota #L6060HSTCC-1 62.0HP DSL HST-3P 4WD CAB TRACTOR W/O SEAT **\$71,300.00**



* Not exactly as shown. Shown with optional product.

| Qty | Item | Class | Description | Serial # |
|-----|---------------|-------|--|----------|
| 1 | #L6060HSTCC-1 | | 62.0HP DSL HST-3P 4WD CAB TRACTOR W/O SEAT | |
| 1 | TD35355600 | | L6060HSTCC-1 | |
| 1 | *L6025 | | Mechanical Suspension Seat L6060HSTCC | |
| 2 | ALR8869C | | 10x16.5 R4 CARL Bias SR | |
| 2 | AMXR8858C-1 | | 17.5x24 R4 FSTN Bias SR | |
| 1 | 7000092500 | | KIT HEATER,BLOCK FROST PLUG | |
| 1 | *L8387 | | Mid PTO kit | |
| 1 | *L4515 | | Quick Hitch 4 Point Manual Heavy Duty | |
| 1 | *L4517 | | PTO Driveline Kit Heavy Duty | |
| 1 | | | Front Mounted Blades | |
| 1 | | | Sweepers | |

Notes: CAB WITH HEAT AND AC
2 REAR SETS OF REMOTES

1 New Kubota *L4476 72" Blade **\$14,650.00**



| Qty | Item | Class | Description | Serial # |
|-----|--------|-------|-------------|----------|
| 1 | *L4476 | | 72" Blade | |

* Not exactly as shown. Shown with optional product.

Notes: INCLUDES HD FRONT QUICK HITCH IN COST

1 New Kubota *L4556 72" HD Sweeper **\$15,300.00**



| Qty | Item | Class | Description | Serial # |
|-----|--------|-------|------------------------|----------|
| 1 | *L4556 | | 72" HD Sweeper | |
| 1 | *L4488 | | Sweeper Completion Kit | |

* Not exactly as shown. Shown with optional product.

Notes: INCLUDES PTO DRIVELINE KIT IN COST

Quote Summary



Douglas Lake Equipment Ltd.

706 Carrier Street, Kamloops, BC, V2H1G2

1-250-851-2044



Quote # 1572658

Reference: L6060 APRIL

Expires: 05/15/2022

Prepared for: Village Of Chase

By: Kyle Campbell

Notes:

WARRANTY: 2 YEAR / 2,000 HOURS

EXTRA 4 YEAR / UP TO 2,000 HOURS POWERTRAIN

| | |
|--------------------------------------|---------------------|
| Equipment Total | \$101,250.00 |
| Administration Fees | \$50.00 |
| Other Taxable | \$60.00 |
| Plus Purchasable Warranty | \$0.00 |
| Selling Price | \$101,360.00 |
| <hr/> | |
| Less Trades | \$0.00 |
| Total After Trades | \$101,360.00 |
| GST/HST | \$5,068.00 |
| PST/QST | \$7,095.20 |
| Non Taxable Environmental Charges | \$0.00 |
| Other Non-Taxable | \$0.00 |
| <hr/> | |
| Total | \$113,523.20 |
| Liens outstanding on trade-in | \$0.00 |
| Cash Down Payment | \$0.00 |
| Total After Cash Down Payment | \$113,523.20 |

To accept, please sign here and return to dealer



VILLAGE OF CHASE

Memorandum

Date: June 7, 2023
To: Mayor and Council
From: CAO
RE: Assistance for Chase and Area Young Learners Society to obtain grant funding

Chase and Area Young Learners Society (CAYLS) is working towards opening a Family Resource Centre in Chase. They have been successful in getting a grant that will cover many of the foundational expenses for a centre. Costs associated with rent, insurance, and staff wages are not included in the funding that CAYLS has been granted.

CAYLS has been in contact with the United Way and Interior Community Foundation. Both entities are very supportive of CAYLS's proposal. However, because CAYLS does not have charitable status, the United Way and Interior Community Foundation cannot grant funds directly to CAYLS. If however, the Village of Chase is willing to be the 'flow through', that is receive the funds and then disburse them to CAYLS, they will be eligible for the grant funding from both United Way and Interior Community Foundation.

OPTIONS

1. Provide permission for the United Way and Interior Community Foundation to grant funds to CAYLS through the Village of Chase.
2. Do not participate with CAYLS to access the funds.

BACKGROUND/DISCUSSION

The Village has been asked on other occasions to provide for receipt of funds that are intended for a not-for-profit entity. In 2022, the Creekside Seniors had an opportunity to receive grant funds for upgrades to their facility however could not be the direct recipient of the funds. Council agreed that the Village would be the recipient of the funds, and disperse them to the Creekside Seniors for their project.

FINANCIAL IMPLICATIONS

Minimal – staff time to process receipt of funds and disperse to the CAYLS.

POLICY IMPLICATIONS

None

RECOMMENDATION

That the Village of Chase agree to be the recipient of grant funds for operational costs for a Family Resource Centre in Chase to be disbursed to the Chase and Area Young Learners Society.

Respectfully submitted,

Joni Heinrich



VILLAGE OF CHASE

Memorandum

Date: June 8, 2023
To: Mayor and Council
From: CAO
RE: Climate Action Committee – Member Appointments

At its March 14, 2023 meeting, Council passed the following resolution:

***“THAT Council establish a Select Committee for Climate Action AND,
THAT Councillors Herman and Connett be appointed to sit on the
Committee.”***

Terms of Reference have been developed, and a call for members has been advertised.

A direct outreach to the three local Indigenous communities is being finalized, and outreach to the Chase Secondary School is being conducted for potential youth membership on the committee.

To date, four individuals have indicated interest in sitting as members of the committee. In addition the terms of reference state that two members of the Chase Environmental Action Society will sit on the select committee.

RECOMMENDATION

“That Angelika McLaren and Anne Grube (of the Chase Environmental Action Society), Joey Nash, Kristen From, James Mintz and Trish Farnese be appointed as members of the Village’s Climate Action Committee for an initial 2 year term.”

Respectfully submitted,

Joni Heinrich
