



AGENDA

Regular Meeting of the Council of the Village of Chase
To be held at the Chase Community Hall, 547 Shuswap Avenue
Tuesday, August 11, 2020 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the August 11, 2020 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Regular Meeting held July 14, 2020

Pages 1-6

Resolution:

“THAT the minutes of the July 14, 2020 Regular Meeting of Council be adopted as presented.”

4. PUBLIC HEARINGS

Zoning Amendment Bylaw 887-2020 – Shipping Containers

Please refer to the Separate Public Hearing Agenda

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

6.1 Chase Environmental Action Group

Pages 7-13

Representative Angie McLaren will present in support of Brian Lauzon's request to ban herbicides

Note: At Council's July 14, 2020 meeting the following resolution was passed by Council:

“THAT Administration be directed to research a variety of pesticide bylaws in like-sized communities ensuring other already committed projects and tasks are completed prior to this research taking place.”

Council could direct Administration to engage a consultant (there are funds in the budget for this type of situation) to move this issue forward more quickly.

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 14-17

8. UNFINISHED BUSINESS

8.1 Zoning Amendment – Shipping Containers

Pages 18-20

Bylaw was the subject of Public Hearing earlier in this meeting.

Council may consider giving third reading and adopting the bylaw at this meeting.

Recommendation:

“THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be read a third time.”

Recommendation:

“THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be adopted.”

8.2 Community Hall – Usage of Upper Hall – Limit of Attendees

Pages 21-26

Memo from the CAO and BC Public Health Officer Order regarding Gatherings and Events

Recommendation:

“THAT the limit of people gathering at the Community Hall be no more than 50 persons; that any event organizer ensures all conditions of the BC Public Health Officer relating to public gatherings are met; and that no food or beverages are served other than the provision of bottled water.”

8.3 Shuswap Economic Development Society Initiative

Preliminary Cost Information – Verbal report from the Chief Financial Officer

8.4 Art Holding Arena Operations Contract with Chase and District Recreation Centre Society

Pages 27-28

Memorandum from the CAO

Recommendation:

“THAT the Village enter into a 27 month operating contract with the Chase and District Recreation Centre Society starting October 1, 2020 and ending December 31, 2022, with a provision to renew the operating contract prior to its termination; AND,

THAT Administration draft an operating agreement and bring back such agreement to Council for ratification; AND,

THAT the Village support the Arena operations with \$150,000 annually in both the years 2021 and 2022; AND,

THAT if additional funds are required, that the Recreation Centre Society approach Council if and when that need arises to explain and justify the need for additional funds.”

9. NEW BUSINESS

- 9.1 2019 Statement of Financial Information (SOFI) Pages 29-66
Report from the CFO

Recommendation:

“THAT the 2019 Statement of Financial Information be approved as presented.”

- 9.2 Volunteer Fire Department Bylaw Amendment 886-2020 Pages 67-69
Memorandum from the CAO

Recommendation:

“THAT Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 886-2020 be read a first time.”

Recommendation:

“THAT Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 886-2020 be read a second time.”

Recommendation:

“THAT Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 886-2020 be read a third time.”

- 9.3 Downtown Parking Page 70
Letter from Keith Holman regarding downtown parking concerns

Notes from Administration:

- Business owners/operators are required by the Village’s Zoning Bylaw to provide off-street parking for patrons of their businesses if such land is available on their premises.
- This is the only formal complaint regarding parking in the downtown core that has been received by the Village this year. Administration is recommending that no action be taken at this time.

Recommendation:

“THAT the letter from Keith Holman regarding downtown parking concerns be received as information.”

- 9.4 Letter from Claudette Carlsen regarding Chase Page 71
Recommendation:

“THAT the letter from Claudette Carlsen be received as information.”

9.5 Letter, Mayor of Fort St. John to Premier Horgan – BC Hydro Rates Pages 72-74

Recommendation:

“THAT the letter from the Mayor of Fort St. John to Premier Horgan regarding BC Hydro’s application to amend the net metering service rate under Rate Schedule 1289 be received for information.”

9.6 Letter from Carole James, Minister of Finance and Deputy Premier in response to Village’s Letter supporting City of North Vancouver’s request that Property Tax Deferment include financial hardship Pages 75-78

Recommendation:

“THAT the letter from Honourable Carole James, Minister of Finance and Deputy Premier be received as information.”

10. NOTICE OF MOTION

11. RELEASE OF IN CAMERA ITEMS

None

12. IN CAMERA

Resolution:

“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (b) negotiations between the municipality and a provincial government or the federal government or both.”

13. ADJOURNMENT

Resolution:

“THAT the August 11, 2020 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held at the Chase Community Hall, 547 Shuswap Avenue on
Tuesday, July 14, 2020 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki (via telephone – partial attendance)
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer
Brian Lauzon, Fire Chief

Public Participants: 23

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:11 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT the July 14, 2020 Village of Chase Regular Council meeting agenda be adopted as amended by adding 8.2, *Ministry of Transportation and Infrastructure – Next Steps*; and by cancelling the Public Hearing.”

CARRIED

#2020/07/14_001

3. ADOPTION OF MINUTES

3.1 Special Meeting held June 15, 2020

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT the minutes of the June 15, 2020 Special Meeting of Council be adopted as presented.”

CARRIED

#2020/07/14_002

3.2 Regular Meeting held June 23, 2020

Moved by Councillor Torbohm

Seconded by Councillor Maki

“THAT the minutes of the June 23, 2020 Regular Meeting of Council be adopted as presented.”

CARRIED

#2020/07/14_003

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Ivan Hawley, of 1250 Hillside Ave, regarding item 9.8, spoke in favour of Council allowing the Creekside Seniors free use of the Community Hall during the current pandemic, and also use of the Community Hall for a commemoration of former Creekside Seniors President Paul Relland.

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- June 24 – Discussion with CSRD Area Directors Paul Demenok and Jay Simpson regarding Highway #1 project issues
- June 25 – Conference call with Neskonlith Chief and Council regarding Highway #1 project
- June 26 – Discussion with LSLIB Chief Oliver Arnouse regarding Highway #1 project issues
- June 26 - Discussion with ALIB Chief Clifford Arnouse regarding Highway #1 project issues
- June 27 – Attended the grand opening of the new Lions dog park
- July 14 - Participated in a Southern Interior Local Government Speaker Series regarding the Community Benefit Agreement on select infrastructure projects including the four-laning Highway 1 expansion

Councillor Lauzon

- June 30 – met with the Chase Neighbourhood Action Group and MLA Todd Stone via teleconference to discuss concerns about recent activities and proposed developments at 950 Hysop Road. I will continue to advocate for this group
- June 30 – Attended a Special Meeting of Council
- July 1 – Partook in the Canada Day parade
- June 27 – Attended the grand opening of the new Lions dog park

Councillor Maki

- No Report

Councillor Scott

- Ongoing communications with Citizens on Patrol
- Ongoing communications with the Adams River Salmon Society
- Citizens on Patrol have restarted their patrols

Councillor Torbohm

- June 30 – Attended a Special Meeting of Council
- Reviewed agenda, met with staff and local citizens as required

b) Staff Reports

CAO:

- Attended a Climate Ready workshop
- Coordinated the Ministry of Transportation and Infrastructure letter writing campaign
- Conducted the Manager of Public Works position interviews
- Coordinated the startup of the COVID-19 Ambassadors
- Working on the Village's Covid-19 Safety Plan as required by Worksafe BC
- Preparing for UBCM 2020

Reports from the Corporate Officer, CFO and Fire Chief were included in the agenda package.

Moved by Councillor Scott
Seconded by Councillor Torbohm

"THAT the reports from Council members and staff be received for information."

CARRIED

#2020/07/14_004

6. DELEGATIONS

- 6.1 Paul Demenok, Director, Electoral Area C (South Shuswap) Columbia Shuswap Regional District (CSRD), represented the upstart Shuswap Economic Development Society initiative which also includes Electoral Area D, (Silver Creek, Salmon Valley, Falkland), CSRD, and Electoral Area F, (North Shuswap), CSRD.

Mr. Demenok provided information about the composition of the initiative, the basic terms of reference, and potential costs to participate.

Some of the speaking points included:

- A full-time economic development employee would be hired
- The Board of Directors would be comprised of volunteers from the business community, and not comprised of elected officials
- Many of the economic development projects would likely be of interest to Chase and Chase and the three Electoral Areas share economic and geographic similarities
- This group would not displace Shuswap Tourism but rather would be complementary
- Electoral Area E will not be participating
- The society plans to have an economic development officer hired and ready to start work in January 2021

It was agreed that the Chief Financial Officer will obtain further financial information from Director Demenok and will bring back proposed costs to Council at an upcoming meeting.

- 6.2 Gina Johnny, Councillor Adams Lake Indian Band spoke to recognize the importance of the highway rescue truck, and suggested a partnership in the replacement of the Highway Rescue Service truck. Further discussions will take place amongst Administrative personnel before any proposal is brought back to Council.

8. UNFINISHED BUSINESS

- 8.1 Zoning Amendment – Shipping Containers

Moved by Councillor Scott

Seconded by Mayor Crowe

"THAT the second reading for Village of Chase Zoning Amendment Bylaw No. 887-2020 be rescinded; AND,

THAT section 4.14.4 b) ii) be amended to include businesses in an industrial zone that leases, rents or sells Shipping Containers for elsewhere; AND,

THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be read a second time."

CARRIED

#2020/07/14_005

Moved by Councillor Scott
Seconded by Mayor Crowe

"THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be submitted to a Public Hearing."

CARRIED
#2020/07/14_006

8.2 Ministry of Transportation and Infrastructure – Next Steps

Moved by Councillor Scott
Seconded by Councillor Torbohm

"THAT Administration be directed to arrange a meeting between Council and the Ministry of Transportation and Infrastructure staff regarding the design for the Chase West to Chase Creek Bridge section of the Trans-Canada highway widening project."

CARRIED
#2020/07/14_007

9. **NEW BUSINESS**

9.1 Pesticide Bylaw

Moved by Councillor Scott
Seconded by Mayor Crowe

"THAT Administration be directed to research a variety of pesticide bylaws in like-sized communities ensuring other already committed projects and tasks are completed prior to this research taking place."

CARRIED
#2020/07/14_008

(Council moved Item 9.8 to this point on the agenda).

9.8 Creekside Seniors–Use of Community Hall during Covid-19 pandemic

Moved by Mayor Crowe
Seconded by Councillor Lauzon

"THAT the Creekside Seniors have free use of the Community Hall for their exercise group and woodworking group during the Covid-19 pandemic period, or until it is otherwise safe to return to their facility, AND That the Creekside Seniors be permitted to utilize the Community Hall for a physically distanced memorial service for Paul Reland later this summer; AND That the Creekside Seniors be permitted to borrow chairs from the community hall to use at the Seniors centre for the quilters' group."

CARRIED
#2020/07/14_009

9.2 Call for Nominations for UBCM Executive

Moved by Councillor Scott
Seconded by Councillor Torbohm

"THAT the Call for Nominations for UBCM Executive be received as information."

CARRIED
#2020/07/14_010

9.3 Letters from Holstein Holdings Ltd. regarding Paving of Road

Moved by Mayor Crowe
Seconded by Councillor Scott

"THAT the 700 block of Thompson Avenue be added to the next iteration of road condition assessments."

CARRIED
#2020/07/14_011

9.4 Skmana Ski and Snowshoe Club – Request for Support

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT the Village of Chase provide a letter of support to the Skmana Ski and Snowshoe Club for their application for a BC Capital Projects Grant for Grooming Equipment.”

CARRIED

#2020/07/14_012

9.5 2020 Tax Sale

Moved by Councillor Scott

Seconded by Mayor Crowe

“THAT the 2020 Tax Sale proceed September 28, 2020 as per the Local Government Act.”

CARRIED

#2020/07/14_013

9.6 Implementation of Bylaw No. 884-2019 Utility Rates

Moved by Mayor Crowe

Seconded by Councillor Scott

“THAT the utility rates established under Bylaw No. 884-2019 be implemented for the July 2020 utility billing.”

CARRIED

#2020/07/14_014

9.7 Firetruck Procurement

Moved by Mayor Crowe

Seconded by Councillor Torbohm

“THAT the purchase of a new fire truck be deferred to 2021.”

DEFEATED

SCOTT, LAUZON OPPOSED

#2020/07/14_015

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT the Request for Proposal process to purchase a new fire truck be deferred until October 2020.”

CARRIED

#2020/07/14_016

9.8 This item was dealt with earlier in the meeting.

9.9 Soil Removal and Deposit Regulations

Moved by Mayor Crowe

Seconded by Councillor Lauzon

“THAT Administration be directed to obtain information regarding exactly what authority a soil removal and deposit bylaw provides to a municipality and in what circumstances and bring a report back to Council for consideration of the implementation of a bylaw.”

CARRIED

#2020/07/14_017

10. **NOTICE OF MOTION**

None

11. RELEASE OF IN CAMERA ITEMS

In Camera Motion #2020/06/23_IC007 was released to the public realm:

“THAT the Village of Chase provide a letter of support for the Chase Christmas Hamper Society’s application for a grant and support upgrade works to the Community Hall if the grant is successful.”

In Camera Motion #2020/06/23_IC008 was released to the public realm:

“THAT Shuswap Tourism be invited as a delegation to report on their 2019 activities beneficial to Chase, and to outline the marketing and promotional activities in 2020 beneficial to Chase.”

In Camera Motion #2020/06/23_IC009 was released to the public realm:

“THAT CSRD Director Electoral Area C, Paul Demenok be invited as a delegation to outline how Chase would benefit from entering into a tourism and marketing agreement.”

In Camera Motion #2020/06/23_IC010 was released to the public realm:

“THAT the Village of Chase municipal office resume normal operating hours and staffing levels starting June 29, 2020.”

12. IN CAMERA

None

13. ADJOURNMENT

Moved by Councillor Torbohm

Seconded by Councillor Scott

“THAT the July 14, 2020 Village of Chase Regular Council meeting be adjourned.”

CARRIED

#2020/07/14_018

The meeting concluded at 6:11 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

Sean O'Flaherty- Corporate Officer

Rod Crowe-Mayor
Alison Lauzon-Councillor
Ali Maki-Councillor
Steve Scott-Councillor
Fred Torbohm-Councillor

Dear Mayor and Councillors,

We are the "**Chase Environmental Action Group**" and have been working together since April 2019. We meet once a month, and thus far have protested and supported various causes which include: the Biosolids being dumped in Turtle Valley; handed out homemade reusable bags and Maple trees on Canada Day; picked up other people's garbage along the highways, roadways, and pathways; have attended meetings in regards to the environment (in particular, the Official Community Planning workshops on March 9th, 2020); wrote articles in the Sunflower; and most recently linked with the "Shuswap Climate Action Group," in Salmon Arm. As governments continue to dispute and fight-off their responsibility to combat climate change, we are concerned individuals that want to do our part for our community, in maintaining and promoting a safe environment for all the residents that live here in Chase and area.

We are here to support Brian Lauzon, in his quest to have a Bylaw put in place to end the use of pesticides in the community. Our group has also done our research, and on December 5, 2019 met with Clint Wright armed with our various questions and concerns in regards to the use of Pesticides (which includes insecticides, herbicides, and fungicides) in our town. At that time, Clint stated he felt the community had used enough pesticides, but would use them in the future if necessary. We were to meet with him again in Feb. 2020. Prior to that meeting, we contacted Joanne Molnar, Chief Financial Officer, who was kind enough to share the costs of Weed Control which was 1/5th (\$2000 vs \$10,000) the amount allotted in 2019, which was encouraging. However, after leaving that meeting it was decided by our group that more needed to be done in the form of a Bylaw, but Covid hit, Clint was transferred, and we all went into lockdown.

It's unfortunate we are still trying to ban the use of pesticides, sixty years later after famous author, Rachel Carson wrote "Silent Spring", published in 1961, as an environmental science book "documenting the adverse environmental effects caused by the indiscriminate use of pesticides". We have all been blessed in the Shuswap to live by beautiful creeks, rivers and lakes, in particular being on the doorstep of one of the largest remaining salmon runs on the entire planet. We are **all** dependent on the nutrients salmon provide. It is

significant that the welcome signs to Chase incorporate the Sockeye Salmon. Yet as communities, industries, and agricultural enterprises across BC, we have come to rely on pesticides. We use them to secure the production of our food, to control what we consider pests in green spaces, parking lots, and to make our lawns and gardens uniform and pretty. Almost a billion and a half pounds of "Roundup" alone, are used every year worldwide, and 25 million kgs of Glyphosate (an ingredient found in Roundup) are used in Canada. The World Health Organization (WHO), quotes, " that Glyphosate is probably carcinogenic, and causes DNA and chromosomal damage, as well as many other health effects in mammals."

Some 600 chemicals are found in about 50 thousand formulations to control pests. Some degrade in days, and some persist for 3 to 20 years or longer. It has been discovered that Monsanto, (known for producing genetically modified seeds and the herbicide glyphosate contained in "Roundup"), now owned by Bayer, has manipulated science and scientists to produce more favourable results in regards to their chemical pesticides. These are known as the "Monsanto Papers." "The David Suzuki Foundation" and the "Canadian Association of Physicians for the Environment" and others, wrote a joint paper based on the "Monsanto Papers" to the Canada's Minister of Health stating, " We believe that the shocking nature of the allegations....rob the public of any confidence in the determination of the PMRA (Canada's Pest Management Regulatory Agency)." The PMRA stated, "Glyphosate.... is not geno-toxic, and is unlikely to pose a human cancer risk, and dietary food and drinking water exposure associated with the use of Glyphosate is not expected to pose a risk of concern to human health."

In the "Watershed Sentinel Summer 2020" (an environmental magazine published bimonthly since 1990 in Comox, BC) edition states, the USA courts overturned the registration of the herbicide, Dicamba (which Chase has used in the past), due to enormous and unprecedented damage to neighboring crops, due to volatility (drift). Canadian farmers asked to use it sparingly despite that over 50 percent of soy planted in Eastern Canada is now "stacked" to be tolerant to Dicamba and Glyphosate. Without saying, these chemicals are contaminating our soil, groundwater and is threatening, if not destroying our biodiversity. In the USA in 2019, more than 13 thousand cases were brought against Bayer for Glyphosate. Millions of dollars are being compensated to individuals in lawsuits for damages to health and crops.

The behaviour and movement of pesticide chemicals depends on certain criteria such as:

- 1) They may vaporize with chemical change;
- 2) They may be absorbed by soils;
- 3) They may move downward through soil-leaching out;
- 4) They may undergo chemical change within, or on the surface-sometimes when they break down they become more toxic to the environment;
- 5) They may wash into streams, lakes, and rivers as run-off;
- 6) They may be broken down by microorganisms;
- 7) They may be taken up by plants or animals and move up through the food chain

The assumption is that if you can't see it, it must not be there!

We know pesticides have detrimental effects on pollinators, which bees are just one species, and which are responsible for a huge percentage of our food production. Don't forget this includes all species, in particular our children, who are more-than-likely susceptible to the effects of pesticides. Sometimes, it feels like we all lab rats!!! Yet, we only have to go to the hardware store here in Chase to purchase a bottle of dandelion, ant killer, or "Round-up". We are definitely at the point in history, where we must stop disrupting our ecosystems by the use of Pesticides. Currently in Chase, the use of Pesticides is unintentionally sanctioned by the lack of a bylaw, the lack of manufacturers to provide natural alternatives, retail outlets not carrying those products as an alternative, and the possible resistance of the public to seek alternatives opting instead for convenience.

Solutions

With the ban of Pesticides we need alternatives and solutions to the public's desire to eradicate weeds, bugs, and fungus. In the garden, we can use crop rotation, partner planting (read "Carrots Love Tomatoes" by Louise Riotte), hand weed after a rain. In the yard, the weeds can be pulled with various tools that make the job easy and somewhat therapeutic mentally. Learning to be okay with weeds, especially dandelions, as they feed the bees and other pollinators is key. One of our members is creating a sign to be placed in your garden that states for example, "Excuse the weeds, we're feeding the bees!" Ground covers such as Creeping Thyme can be used in areas with a lot of foot traffic, as it only grows 2-4 inches tall and doesn't need to be mowed. It requires little watering and limited care, and best of all they will grow anywhere and inhibit weeds from growing.

Other suggestions for our parks and fields is to establish some natural vegetation zones. Though Chase's public grounds are beautifully kept with planted flowers and baskets, the wildlife (both large and small), birds, pollinators, etc thrive best in natural areas. In Scandinavian countries, they practice this technique and when done correctly can be esthetically pleasing. For example, the Queen's grounds and lands in Denmark are all done this way on roadways and boulevards. On August 4th, 2020 Trinity College in Dublin, Ireland decided to dig up its lawns and replace it with wildflowers to encourage biodiversity.

Policing Offenders

Policing of offenders we will realize will be difficult, if the bylaw includes private properties. Possibly educating the public will be the answer, by submitting various articles in the Sunflower, and by holding workshops at the Public Library. Municipalities seem to have varying Bylaws in place, so it will need to be investigated.

In conclusion, we are very pleased to hear the Village is currently drafting a Bylaw in regards to the ban of pesticides in our community. We are thankful to Brian Lauzon for going at it alone, and are here to support this cause. We look forward to being invited to the meeting when the Bylaw is finally completed, and hope it will be sooner rather than later.

Yours Sincerely,

The Chase Environmental Action Group (CEAG)
250-679-3228

Please find attached:

- 1) Copy of the Questions for Clint Wright, Public Works Manager
- 2) Letter written by CEAG member, "Biodiversity Begins at Home"
- 3) Article on Pesticide-free communities

Aug 4, 2020

Biodiversity Begins at Home

If you are lucky, you have a yard. Perhaps some shrubs and a shady tree. Maybe you grow your own vegetables or have a prize rose garden.

It is exciting to see a package of seeds yield rows of sweet crunchy carrots or a bounty of colourful blooms. It's like magic! Now, peek under some rocks or leaf litter and you'll begin to see the abundant diversity of wildlife that is the ecosystem of your yard.

Some people consider insects to be vermin. Yes, some bite, some sting, some eat the food you are growing for yourself. However, many others are helping to create the exact conditions needed to grow healthy vegetables and beautiful blooms. One cannot speak too highly of pollinators and earthworms but little is told of the trillions of other creatures living under your lawn.

The soil is the breathing skin of the earth and is highly variable. It can be sandy, rocky, clay or loam, acidic or alkaline. A good productive garden is often the result of a nurturing gardener who feeds the soil by incorporating plenty of organic matter, sometimes in the form of compost. That in itself is a great first step, but the real hard work goes on unseen at the microscopic level. A handful of soil may contain billions of microorganisms; protozoa, algae, nematodes, fungi, bacteria, to name a few. Thousands of species are represented from just about every division of the plant and animal kingdom. They are predators and prey, producers, consumers, and parasites. It is complicated!

Science has begun to reveal some astounding secrets of soil microbes. Simple put, these communities of organisms interact together like a well-tuned choir. They assimilate plant and animal residues and waste to create soil humus and mineral nutrients that are, in turn, available to feed our roses and carrots.

We walk all over the soil and quite often treat it like dirt when we should be treating it like gold. Soil the underpinning of life on earth. It is easy to see by looking around how poorly we have taken care of it. We scrape it into piles, pave over it and poison it. We let it blow and flow out to sea.

It is high time we protect our soil and convince others not to squander it. So much has already been destroyed and rendered useless as a life-giving substrate. Let us not drip our oil, spill our antifreeze, or decompose our plastic in it. Let us grow trees, weeds, vegetables and lawns, and all without chemical fertilizers, insecticides, herbicides or fungicides. Let's cherish the biodiversity in our yards and grow it all organically. Remember, our ancestors practiced organic agriculture for about twenty thousand years proving its success and sustainability.

Dec 5, 2019

Questions for Clint Wright,
Public Works Manager, Village of Chase,
Chase, BC

Re:Pesticide use in Chase

- 1) What chemical herbicides, pesticides, fungicides are being used in Chase?
- 2) What are the expected outcomes of using these chemicals?
- 3) How often are these products being used?
- 4) What is the cost of these products?
- 5) Are you aware of the specific risks posed by these chemicals?
- 6) Have you considered alternatives?
- 7) Has the treated ground ever been tested for levels of contamination caused by repeated spraying to help understand the result of overlapping chemicals?
- 8) What would it take to change the paradigm?
- 9) Have they ever considered a ban of chemical Pesticides, Herbicides, Fungicides use in Chase?
- 10) Can we commit to a ban for the sake of children, salmon, birds, bees, and soil health?
- 11) Where are these chemicals being used in Chase?
- 12) Who endorses the use of these chemicals?

Pesticide-free communities

Pesticides kill weeds (herbicides), rodents (rodenticides), insects (insecticides), and fungi and bacteria (fungicides). Cosmetic pesticides are synthetic, chemical compounds that are generally used to improve the appearance of lawns, gardens, golf courses, playing fields, parks, school yards, and playgrounds. There have been many concerns about the health impacts of pesticides, starting perhaps half a century ago with *Silent Spring* (Carson, 1961), warning of the cumulative dangers of the use of DDT (Irwin, 1991).

Federal and provincial governments have the key responsibilities to protect against health and environmental risks of cosmetic pesticide exposure. Nevertheless, by 2010 there were nearly 170 communities across Canada that had instituted municipal by-laws banning or limiting the use of cosmetic pesticides in their municipalities. More than 30 were in BC and are shown in the map opposite. This is a new indicator of healthy public policy for this Atlas.

Within BC, municipalities can pass local by-laws that restrict cosmetic pesticide use only on private residential and municipal lands (Pesticide Free BC, 2010). Municipalities cannot, however, stop pesticide use on non-residential private property, or stop the sale of pesticides. Restricting cosmetic pesticide use on commercial, industrial, and multi-residential properties is voluntary, and this includes lands related to daycare centres, schools, colleges and universities, hospital grounds, golf courses, and other sports fields.

The Union of BC Municipalities, which represents the municipalities in BC, has passed resolutions at annual meetings asking the provincial government to bring in legislation to ban the sale and use of cosmetic pesticides. Further, a group of eight medical and health organizations have supported the Canadian Cancer Society, BC and Yukon Division's request for the BC Government to legislate a ban on the use of cosmetic pesticides to protect citizens from unnecessary cancer risks (Canadian Cancer Society, BC and Yukon Division, 2010).

More than half (57.76%) of residents in BC live in a community that has some type of restriction on the use of cosmetic pesticides. This compares with about 63% in Canada as a whole (Pesticide Free BC, 2010). Port Moody was the first BC municipality to pass a by-law restricting cosmetic pesticide use, starting in 2003 with municipal properties, and expanding to private residences in 2006. Many by-laws have been phased in in this

manner so that residents and businesses can become educated about the initiative (Kassirer et al., 2004). In BC, all but 4 of the 34 communities had an educational program in place.

By April 2011, 33 communities will have some type of by-law in place, and eight others were considering draft by-laws (Abbotsford,

Castlegar, Oak Bay, Penticton, Port Coquitlam, Revelstoke, Rossland, and Ucluelet).

There are large variations among HSDAs in terms of the percentage of population covered by a by-law. The three northern HSDAs and Fraser East have no communities with a cosmetic pesticide by-law, while at the other extreme, Vancouver and Richmond have complete population coverage (100%) on municipal and private residential lands. Generally, coverage is more complete in the southwest part of the province, including the lower mainland and South Vancouver Island.

Only 14 communities, with approximately one-quarter (24%) of the province's population, had by-laws that have banned pesticide use on both residential and municipal lands. These are: Comox, Courtenay, Delta, Esquimalt, Harrison Hot Springs, Invermere, Kimberley, Nanaimo, Qualicum Beach, Richmond, Tofino, Vancouver (City), Whistler, and White Rock (Pesticide Free BC, 2010).

The other 20 communities, with 33% of BC's population, have only limited restrictions on the cosmetic use of pesticides, and they can be used by permit or exemption. Integrated Pest Management Practices applicators can apply cosmetic pesticides on municipal lands like sports fields and playgrounds in Kamloops, Kelowna, North Vancouver (City and District), Port Alberni, Saanich, Salmon Arm, Sechelt, Surrey, and Victoria. Pesticides are allowed on "hardened surfaces" such as patios, driveways, and sidewalks in Burnaby, Cumberland, Delta, Golden, Kamloops, Maple Ridge, Port Moody, Salmon Arm, Surrey, Victoria, and West Vancouver (District). Turf facilities are exempted in Cumberland, Esquimalt, Kimberley, Maple Ridge, Nelson, Port Alberni, Qualicum Beach, Richmond, Salmon Arm, and Whistler (Pesticide Free BC, 2010).

Health Service Delivery Area	Protected by a pesticide by-law (%)
31 Richmond	100.00
32 Vancouver	97.93
23 Fraser South	81.12
33 North Shore/Coast Caribaldi	73.32
22 Fraser North	65.84
41 South Vancouver Island	58.86
14 Thompson Cariboo Shuswap	46.20
42 Central Vancouver Island	39.70
13 Okanagan	33.44
43 North Vancouver Island	32.53
11 East Kootenay	17.99
12 Kootenay Boundary	12.36
21 Fraser East	0.00
53 Northeast	0.00
52 Northern Interior	0.00
51 Northwest	0.00
British Columbia	57.76

Salt Spring Island



VILLAGE OF CHASE

Memorandum

Date: August 5, 2020
To: Mayor and Council
From: CAO
RE: Report of Tasks from July 15 to August 5, 2020

Council Support and Meetings

- Oversee agenda production including reports from other members of Administration, reviewed minutes, assisted with follow up correspondence
- Discussed various issues with Mayor and Council members
- Prepared various information items to local newspaper and other media regarding Council activities and Village business
- Ensure appropriate enquiries and issues come before Council for Council direction
- Ensure the sharing of information to staff members regarding Council meetings and decisions
- Respond to queries from the public regarding daily operational issues, Council decisions, policy and bylaw questions

Regular Duties

- Discussions with various staff members regarding Council directives, operational and staffing matters
- Liaise with management team on various matters and issues needing decision
- Providing overall support to Administration on day to day operational matters
- Updated items on Village's Facebook page of interest to the community and submitted Village information to the local newspaper
- Received all incoming mail and email enquiries and delegated items to appropriate staff members for response
- Meetings and calls with members of the public regarding various service delivery queries
- Authorized, with the Mayor, payroll and accounts payable transactions
- Participated in several EMBC calls regarding wildfire preparations

Additional Activities

Developing 're-opening' strategies and safety plans required by Worksafe BC
Interviews for Public Works Manager position
Liaising with public works staff on various matters

Respectfully submitted,



VILLAGE OF CHASE

Memorandum

Date: 7 August 2020

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from July 13, 2020 to August 7, 2020

Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert.

Other Duties/Activities During the Reporting Period:

- discussions with MOTI regarding Trans-Canada Highway
- Working on development and subdivision at 220 Shepherd Road
- Working on preparing the OCP bylaw
- New website is live
- Processed 5 Building Permits
- Processed a Freedom of Information request
- Processed 15 comfort letters, an indicator of high real estate activity
- Working on a 2-lot subdivision on Okanagan
- Working on 26 lot subdivision at Whitfield Landing

Bylaw Enforcement

- Bylaw Enforcement activity is normal for the season. The beach areas are being monitored frequently

Dog Control

- Dog control matters are normal and the contracted Animal Control Officer has returned to regular duties

Respectfully submitted,

S.O.

Approved for Council Consideration by CAO

Smith



VILLAGE OF CHASE

Memorandum

Date: July 31, 2020

To: Council

From: CFO

RE: July 2020 Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Upload BC Assessment Revised roll
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.

Budget, Property Taxes & Financial Reporting

- Submitted other authorities property tax requisitions for payment
- Prepare 1st letters for Tax Sale
- Complete Property Tax deferral requests.
- Forwarded outstanding HOG letters
- Prepared property tax overpayment refunds
- Submitted LDGE 2019 Financial reporting

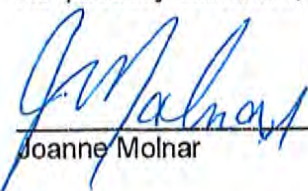
Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project
- Ordered signage for Willson Park Footbridge as per contract requirements
- Submitted Fire Department and Cemetery reporting to TNRD for 2019 funding
- Submitted CERF Evacuation Route Planning grant application (previously closed due to COVID19).
- Supply additional information for NDIT Connectivity grant
- Meet with LSIB, Interfor and Foresite Consulting regarding Community Resiliency Investment funds for the fuel management project in the Adams Lake Lumber Mill area.

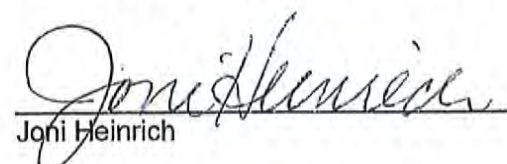
Other

- Completed COVID 19 Financial survey
- Participated in MOTI meetings

Respectfully submitted,


Joanne Molnar

Approved for Council Consideration by CAO


Johi Heinrich



VILLAGE OF CHASE

Memorandum

Date: August 11, 2020
To: Village of Chase
From: Chase Fire Department
RE: Fire Chief's report

Fire Chief's Report for August 11, 2020

Fire Calls for June:

4 calls; 1 Fire Burning Complaints, 2 Ambulance Assist calls, 1 Kitchen fire

Rescue Calls for June:

1 MVI, entrapment, over the bank rope rescue, 1 patient – Holding Road, Adams Lake – severe medical trauma. (7 hour call)

To date, burning permits: 216

We have 24 members including 4 juniors. 1 Member on L.O.A. 16 members with their Exterior Operation

Training is going very well; we will be focusing on water supplies and pump & pumping this month.

Rescue training has been going well with good attendance and skills practice. More attention to rope practice last month.

I have been keeping in touch with our CAO, Joni Heinrich regarding policies, directives and general updates via emails.

Respectfully submitted,

____Fire Chief, B. Lauzon____

Approved for Council Consideration by CAO

____*Joni Heinrich*____

**VILLAGE OF CHASE
BYLAW NO. 887 - 2020**

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

AND WHEREAS the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 635, 2002 as amended from time to time;

AND WHEREAS the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as “Village of Chase Zoning Amendment Bylaw No. 887- 2020”.
2. A definition for “Shipping Container” is hereby added as follows:

“Shipping Container means a standardized, reusable vessel that was originally, specifically or formerly designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities, and/or; designed for or capable of being mounted or moved on a rail car, an/or; designed for or capable of being mounted on a chassis or bogie for movement by truck trailer or loaded on a ship.”

3. Section 4.14 is hereby added as follows:

“4.14. SHIPPING CONTAINERS

4.14.1. Where a Shipping Container is placed on a property temporarily for a period of 12 months or less, it will be considered a Temporary Building and subject to building permit requirements as set out in the Building Bylaw, as amended from time to time.

4.14.2. Notwithstanding Section 4.14.1. a Shipping Container placed on a property as a Temporary Building will not be subject to building permit requirements as set out in the Building Bylaw, where the Shipping Container is for the purposes of:

- (a) moving;
- (b) renovations under an approved Building Permit;
- (c) a special event with written approval provided by the Corporate Officer; or
- (d) an emergency situation with written approval provided by the Corporate Officer.

4.14.3 Where a Shipping Container is placed on a property permanently for a period of more than 12 months, it will be considered an accessory building and will require a Building Permit notwithstanding the minimum size requirements as set out in the Building Bylaw, as amended from time to time.

4.14.4 Whether considered Temporary or Permanent, the following shall apply to all Shipping Containers within the Village of Chase:

(a) Shipping Containers shall:

- (i) Be maintained in good functioning and aesthetic condition (i.e. no rust or dents or multiple colours or graphics);
- (ii) Be located in a side or rear yard having a minimum distance of 6 metres from any street right-of-way;
- (iii) Be set back a minimum of 30 metres from the high-water mark of any watercourse or lake, unless otherwise stated in a Development Permit.

(b) Shipping Containers shall not be

- (i) Used for fencing, screening or advertising;
- (ii) Rented or leased as part of a commercial storage facility or be made readily accessible to the public; except for a business in an industrial zone that leases, rents or sells Shipping Containers for elsewhere;
- (iii) Used as dwelling units(s) or for habitable or occupiable space unless they have been converted for occupancy and holds CSA A277 certification;
- (iv) Located so as to encroach onto a right-of-way, setback, easement or landscape buffer, occupy any of the minimum required parking spaces, loading spaces or landscaped areas on any lot, obstruct pedestrian access or vision clearance at any intersection.
- (v) Used to store flammable or combustible liquids or gases, or combustible materials.

4.14.5. Development regulations for Shipping Containers are contained in Table 14.4. For zones not specified in Table 14.4, the size and siting of Shipping Containers shall be as per the predominant principal land use permitted in the zone as shown in the first column of Table 14.4.

Table 14.4 Zone Specific Regulations for Shipping Containers							
Property Type		Maximum Container Size			Temporary Use	Long Term Use	Appearance/Treatments
Use	Zones	Length	Width	Height	Maximum Quantity	Maximum Quantity	
Agricultural	AR-1, AR-2	12.2m (40 ft.)	2.4m (8 ft.)	2.6m (8.5 ft.)	2 per lot	1 per 0.4 ha (1 ac.) Maximum of 4	Neutral colour
Residential	R-1, R-1A, R-1SS, R-2, AR-3	6.1m (20 ft.)	2.4m (8 ft.)	2.6m (8.5 ft.)	2 per lot	1 per lot	Clad, roofed, and colours to match principle building
Multi-Unit Residential	R-2, R2-A, R-3, R-3A, R-4, R-5	6.1m (20 ft.)	2.4m (8 ft.)	2.6m (8.5 ft.)	1 per lot	Not permitted in these zones	
Commercial	C-1, C-2, C-6, C-7, C-8	6.1m (20 ft.)	2.4m (8 ft.)	2.6m (8.5 ft.)	2 per lot	1 per lot	Colour to match principle building
Service Commercial and Industrial	C-3, C-4, C-5, M-1, M-2, M-3	12.2m (40 ft.)	2.4m (8 ft.)	2.6m (8.5 ft.)	2 per lot	1 per 0.4 ha (1 ac.) Maximum of 4	Colour to match principle building
Public and Institutional	P-1, P-2	12.2m (40 ft.)	2.4m (8 ft.)	2.6m (8.5 ft.)	2 per lot	1 per 0.4 ha (1 ac.) Maximum of 2	Neutral or green colour

READ A FIRST TIME THIS 23 DAY OF JUNE, 2020

READ A SECOND TIME THIS 14 DAY OF JULY, 2020

PUBLIC HEARING HELD THIS __ DAY OF __, 2020

READ A THIRD TIME THIS __ DAY OF __, 2020

ADOPTED THIS __ DAY OF __, 2020

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: August 5, 2020
To: Mayor and Council
From: CAO
RE: Limit of people in Main Hall – Community Hall

At Council's May 19, 2020 meeting, the following resolution was passed:

"THAT the main upstairs hall area of the Community Hall be opened to user groups up to a maximum of 10 participants per group, with usage of the side kitchen permitted with only one person being in the kitchen at any one time, providing each user submits a COVID-19 operation plan that is approved by Administration; AND,

THAT the operation of the Community Hall be reviewed at the first Regular meeting in June."

At Council's June 9, 2020 meeting, re-opening of outdoor amenities was discussed (playground equipment, wharf, skatepark) however indoor facility usage was not reviewed.

Administration has received a few more recent requests for use of the main hall at the Community Hall. Based on the space of the hall (square footage) and distancing measurements, the main hall can safely accommodate up to 50 people, all 6 feet apart from one another.

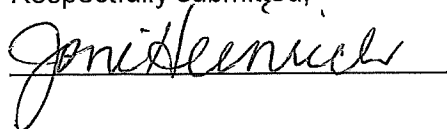
BC's Public Health Officer's Gathering Order as at July 27, 2020 (attached for reference) states in part, that, "Up to fifty patrons may attend an event in a place if the following conditions are met:

- There is an organizer for the event
- The organizer informs the owner of the premises of names and phone numbers of all attendees (for contact tracing)
- Access to the event is controlled
- The number of patrons is closely monitored
- There is sufficient space available to permit the patrons to maintain a distance of two meters from one another
- Hand sanitation supplies are readily available to patrons
- Washrooms facilities are available with running water, soap and sanitary means for drying hands

Recommendation:

"That the limit of people gathering at the Community Hall be no more than 50 persons; that any event organizer ensures all conditions of the BC Public Health Officer relating to public gatherings are met; and that no food or beverages are served other than the provision of bottled water."

Respectfully submitted,





ORDER OF THE PROVINCIAL HEALTH OFFICER

GATHERINGS AND EVENTS

(Pursuant to Sections 30, 31, 32 and 39 (3) *Public Health Act*, S.B.C. 2008)

The *Public Health Act* is at:

<http://www.bclaws.ca/civix/content/complete/statreg/08028/?xsl=/templates/browse.xsl>

(excerpts enclosed)

TO: PERSONS WHO ORGANIZE OR ATTEND EVENTS AT VACATION ACCOMODATION OR OTHER PLACES

WHEREAS:

1. On March 17, 2020 I provided notice under section 52 (2) of the *Public Health Act* that the transmission of the infectious agent SARS-CoV-2, which has caused cases and outbreaks of a serious communicable disease known as COVID-19 among the population of the Province of British Columbia, constitutes a regional event as defined in section 51 of the *Public Health Act*;
2. The SARS-CoV-2 virus, an infectious agent, can cause outbreaks of COVID-19;
3. A person infected with SARS-CoV-2 can infect other people with whom the infected person is in direct contact, through droplets in the air, or from fluid containing SARS-CoV-2 left on surfaces;
4. The gathering together of people indoors or outdoors can promote the transmission of SARS-CoV-2 and increase the number of people who develop COVID-19;
5. For certainty, this Order does not apply to workers at a worksite when engaged in their work activities, workers living at a work camp; students, teachers or instructors at a school or post-secondary educational institution when engaged in educational activities; customers in a mall or retail establishment when engaged in shopping activities or seeking services, individuals attending an episodic vending market, or to individuals in a recreation centre, campground or any other place when not attending an event, or to food service

establishments or licensed premises subject to the **Food Service Establishments, Liquor Services and Events Order**.

6. I have reason to believe and do believe that

- (i) the risk of an outbreak of COVID-19 among the public constitutes a health hazard under the *Public Health Act*;
- (ii) because the risk of outbreaks resulting from the gathering of people and attendance at events extends beyond the authority of one or more medical health officers and coordinated action is needed to protect the public from contracting COVID-19, it is in the public interest for me to exercise the powers in sections 30, 31, 32 and 39(3) of the *Public Health Act* **TO ORDER** as follows:

THIS ORDER REPEALS AND REPLACES MY ORDER OF MAY 22, 2020 WITH RESPECT TO MASS GATHERINGS

Definitions in this Order:

“**event**” refers to anything which gathers people together whether on a one-time, regular or irregular basis, including a party, worship service, ceremony or celebration of any type, reception, wedding, funeral, celebration of life, musical, theatrical or dance entertainment or performance, live band performance, disc jockey performance, strip dancing, comedic act, art show, magic show, puppet show, fashion show, book signing, reading, recitation, display, movie, film; meeting, lecture, talk, educational presentation (except in a school or post-secondary educational institution); auction, fund raising benefit, contest, quiz, game, rally, festival, presentation, demonstration, or sporting or other physical display;

“**organizer**” means the person responsible for organizing an event;

“**owner**” includes an occupier or operator or person otherwise responsible for a place;

“**patron**” means an individual who attends an event, other than in vacation accommodation;

“**physical barrier**” means a barrier which is designed, installed and maintained in accordance with WorksafeBC guidelines;

“**a place**” may be inside or outside, and does not include vacation accommodation;

“**vacation accommodation**” means a house, townhouse, cottage, cabin, apartment, condominium, mobile home, recreational vehicle, hotel suite, tent, yurt, houseboat or any other

type of living accommodation and associated deck, garden or yard, when used for vacation purposes by the owner, tenant, guest or any other person;

1. A maximum of five individuals may attend a social gathering or an event in vacation accommodation, in addition to the occupants;
2. The owner of vacation accommodation must require any tenant, guest or other person using the vacation accommodation to comply with the requirement in section 1.
3. Up to fifty patrons may attend an event in a place if the following conditions are met:
 - a. there is an organizer of the event,
 - b. if the organizer is not the owner of the place in which the event is to be held, the organizer must notify the owner before the event that the event will be taking place, provide details of the event, and obtain the approval of the owner to hold the event. If the owner provides approval, the organizer must provide the first and last names and telephone number, or email address for the patrons who attend the event.;
 - c. access to the event is controlled,
 - d. the number of patrons is closely monitored,
 - e. there is sufficient space available to permit the patrons to maintain a distance of two metres from one another,
 - f. the patrons maintain a distance of two metres from one another when standing or sitting, unless they belong to the same party,
 - g. if there are tables provided for the use of patrons, no more than six patrons sit at a table, even if they belong to the same party, and there are at least two metres between the backs of the chairs at one table and the backs of the chairs at another table, unless the chairs are separated by a physical barrier,
 - h. if live music is provided during an event indoors, a physical barrier is installed between the performers and the patrons which blocks the transmission of droplets produced by the performers, and at all event there is a three metre separation between performers, presenters or presiders and patrons,
 - i. hand sanitation supplies are readily available to patrons,
 - j. there are washroom facilities available with running water, soap and a sanitary means for drying hands for hand washing purposes or hand sanitation supplies.

4. The organizer must ensure that the conditions in section 3 are met.
5. The organizer must
 - a. collect the first and last names and telephone number, or email address, of every patron who attends an event, or of every driver of a vehicle present at a drive-in event; and
 - b. retain this information for thirty days, in case there is a need for contact tracing on the part of the medical health officer, in which case the information must be provided to the medical health officer.
6. If the organizer is not the owner, the owner must
 - a. satisfy themselves that the organizer is aware of the requirements in section 3 and 5, if section 5 is applicable, and has the capacity to fulfill them, and
 - b. retain the names of and contact information provided by the organizer for the patrons for thirty days, in case there is a need for contact tracing on the part of the medical health officer, in which case the information must be provided to the medical health officer.
7. If the event is a drive in, the organizer may permit more than fifty patrons to be present, if the following conditions, as well as the conditions in section 3, are met:
 - a. patrons only attend in a vehicle;
 - b. no more than fifty vehicles are present at the drive in;
 - c. patrons are informed that they must stay in their vehicles except to use washroom facilities, and when outside their vehicles they must maintain a distance of two metres from other patrons, and this is monitored;
 - d. no food or drink is sold.

This Order does not have an expiration date.

You are required under section 42 of the *Public Health Act* to comply with this Order. Failure to comply with this Order is an offence under section 99 (1) (k) of the *Public Health Act*.

Under section 43 of the *Public Health Act*, you may request me to reconsider this Order if you:

1. Have additional relevant information that was not reasonably available to me when this Order was issued,
2. Have a proposal that was not presented to me when this Order was issued but, if implemented, would
 - (a) meet the objective of the order, and
 - (b) be suitable as the basis of a written agreement under section 38 [may make written agreements]
3. Require more time to comply with the order.

Under section 43 (6) an Order is not suspended during the period of reconsideration unless the health officer agrees, in writing, to suspend it.

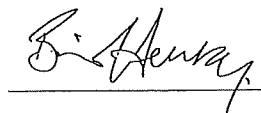
If you fail to comply with this Order, I have the authority to take enforcement action against you under Part 4, Division 6 of the *Public Health Act*.

You may contact me at:

Dr. Bonnie Henry, Provincial Health Officer
4th Floor, 1515 Blanshard Street
PO Box 9648 STN PROV GOVT, Victoria BC V8W 9P4
Fax: (250) 952-1570

DATED THIS: 27 day of July 2020

SIGNED:



Bonnie Henry
MD, MPH, FRCPC
Provincial Health Officer

DELIVERY BY: News release on the BC Government website, the BC Centre for Disease Control website and by email.

Enclosure: Excerpts of *Public Health Act*



VILLAGE OF CHASE

Memorandum

Date: August 5, 2020
To: Mayor and Council
From: CAO
RE: Arena Operating Agreement

Late in 2019, Council directed Administration to publicly solicit Expressions of Interest from potential proponents interested in operation the Art Holding Memorial Arena. The Recreation Centre Society had indicated its desire for the Village to develop a succession plan as the society's volunteers have dedicated a significant number of years and time and eventually wish to withdraw from the arena operations.

An Expressions of Interest document was prepared and was circulated to arena operators in BC through the Recreation Facilities Association of BC, BC Bid and CivicInfo BC's website.

Three parties showed initial interest, attending the Arena premises at different times discussing various operational issues with the Manager.

Administration has since been informed that none of the originally interested parties wish to take on the project.

Having no other alternatives at this time, Administration approached the Recreation Centre Society and they have indicated that they are willing to continue in the capacity of Arena operations for a short term, which will allow more time to determine what if any other models may work to operate the Arena to provide a successor to the Society.

The following details have been discussed:

- It is recommended that a contract be entered into with the Recreation Centre Society starting October 1, 2020, and initially ending December 31, 2022
- The Society will be responsible for all day to day operations, maintenance, repairs to the building and mechanics as they have been in past years
- The Society is requesting that the Village support capital improvements through grant funding if available and by budgeting annually for capital needs
- The Village will make efforts to find grant funding to upgrade the ice making equipment to make it more efficient and reduce operating costs
- The Society is requesting that the Village continue to provide for annual property insurance for the building and contents
- The Society is requesting starting January 2021 that the Village support the operations of the Arena in the amount of \$150,000 annually, and that an additional \$50,000 be budgeted for emergency expenditures

The Village and the Recreation Centre Society have been parties to a partnering agreement for the past 20 years for the operations of the Arena. The original partnering agreement provided for a \$75,000 per year operating grant to the Recreation Centre Society with no provisions for cost increases through the 20 year agreement. Several years ago Council agreed to provide an additional \$50,000 annually to the Recreation Centre Society for the Arena operations on an annual basis. To date, and for several years, the Village has been supporting the Arena operations with a \$125,000 annual operating grant.

The Recreation Centre Society is now asking that the \$125,000 annual grant be increased to \$150,000 starting in the year 2021.

They are also asking for an additional \$50,000 to be budgeted and provided as a 'contingency'.

RECOMMENDATION:

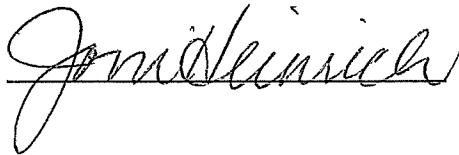
"That the Village enter into a 27 month operating contract with the Recreation Centre Society starting October 1, 2020 and ending December 31, 2022, with a provision to renew the operating contract prior to its termination; AND

That Administration draft an operating agreement and bring back such agreement to Council for ratification; AND

That the Village support the Arena operations with \$150,000 annually in both the years 2021 and 2022; AND

That if additional funds are required, that the Recreation Centre Society approach Council if and when that need arises to explain and justify the need for additional funds."

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jonid Steinich", written over a horizontal line.



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: July 30, 2020
RE: 2019 Statement of Financial Information (SOFI)

ISSUE/PURPOSE

To seek a Council resolution approving the 2019 Statement of Financial Information (SOFI) and make available to the public.

HISTORY/BACKGROUND

The Statement of Financial Information (SOFI) is a Public Accounts report prepared in compliance with the Financial Information Act, Statutes of British Columbia (Canada), Chapter 140. It contains a statement of assets and liabilities, operational statement, schedule of debts, schedule of guarantee and indemnity agreements, schedule showing remuneration and expenses paid to or on behalf of employees and schedule showing payments for suppliers of goods or services.

DISCUSSION

The Statement of Financial Information includes, for the year being reported, the Village's audited financial statements and information regarding remuneration paid to the Mayor and Council, the remuneration paid to every employee that the Village of Chase paid more than \$75,000 and the amount paid to any supplier of goods and/or services to which the Village paid more than \$25,000.

FINANCIAL IMPLICATIONS

None, this is a summary of 2019 Financial Information as required by the Province of BC

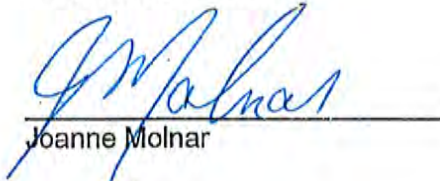
POLICY IMPLICATIONS

There is no applicable Council policy.

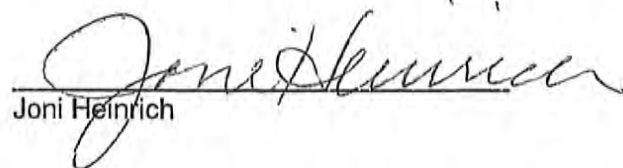
RECOMMENDATION

That Council approves the 2019 Statement of Financial Information (SOFI) as presented.

Respectfully submitted,


Joanne Molnar

Approved for Council Consideration by CAO


Joni Heinrich

**VILLAGE OF CHASE
2019 FINANCIAL INFORMATION**

Schedule of Remuneration and Expenses Paid To Or On Behalf of Each Elected Official:

		Remuneration	Expenses	Total
Crowe, Rod	Mayor	15,444	6,385	21,829
Lauzon, Alison	Councillor	10,703	6,159	16,862
Maki, Alison	Councillor	9,928	1,994	11,922
Scott, Steven	Councillor	9,928	1,935	11,863
Torbohm, Manfred	Councillor	11,228	6,994	18,222
		<u>\$ 57,231</u>	<u>\$23,467</u>	<u>\$80,698</u>
		Remuneration	Expenses	Total
Other Employees with Remuneration Exceeding \$75,000.00				
Fandry, John, Utility Operator		75,411	1,209	76,620
Heinrich, Joni, Chief Administrative Officer		110,334	4,616	114,950
Molnar, Joanne, Chief Financial Officer		91,248	3,615	94,863
O'Flaherty, Sean, Corporate Officer		88,357	3,159	91,516
Wright, Clinton, Manager of Public Works		92,206	1,841	94,047
Consolidated Total for all employees with remuneration of \$ 75,000 or less		562,411	6,130	568,541
		<u>\$ 944,556</u>	<u>19,361</u>	<u>963,917</u>
Reconciliation				
		Remuneration	Expenses	Total
Total remuneration - elected officials	\$	57,231	23,467	80,698
Total remuneration - other employees		944,556	20,570	965,126
	\$	<u>1,001,787</u>	<u>44,037</u>	<u>1,045,824</u>
Total per Statement of Operations				1,245,302
Less Contractor Payments				-27,801
MPP benefit as per Note 12				-79,626
WCB				-16,740
Net Statement of Operations				1,121,135
VARIANCE	\$			<u>75,311</u>

Prepared under the Financial Information Regulation, Schedule 1, section 6(2),(3),(4),(5) and (6)

VILLAGE OF CHASE
2019 FINANCIAL INFORMATION
Schedule of Suppliers of Goods or Services: Section 7

Schedule of Payments Made for the Provision of Goods and Services

1. List of Suppliers receiving aggregate payments exceeding \$ 25,000

B.C. ASSESSMENT AUTHORITY FINANCIAL SERVICES	27,693
BC HYDRO	155,357
CAPRI INSURANCE	87,710
CORIX UTILITIES	37,687
DOUGLAS LAKE EQUIPMENT	34,336
GROUP HEALTH BENEFIT SOLUTIONS	99,445
MINISTRY OF PROVINCIAL REVENUE	197,817
ROYAL BANK-VISA	51,550
SCHOOL DISTRICT NO 73	56,577
STEWART MACDANNOLD STUART	43,925
TNRD (THOMPSON-NICOLA REGIONAL DISTRICT	703,267
THOMPSON REGIONAL HOSPITAL DISTRICT	219,054
TRUE CONSULTING	79,437
TURNER, BRENDA	36,345
MUNICIPAL PENSION PLAN	150,369
RECEIVER GENERAL OF CANADA	282,760
VADIM COMPUTER MGMT GROUP	31,349
Total aggregate amount paid to suppliers	\$ 2,294,678 (A)

2 Consolidated total paid to suppliers receiving aggregate payments of \$25,000 or less:

\$	899,399 (B)
\$	<u><u>\$3,194,077</u></u>

3 Total of payments to suppliers for grants and contributions exceeding \$25,000

CHASE & DISTRICT RECREATION CENTRE SOCIETY	128,750
\$	<u><u>128,750 (C)</u></u>

VILLAGE OF CHASE
2019 FINANCIAL INFORMATION
Schedule of Suppliers of Goods or Services: Section 7

Schedule of Payments Made for the Provision of Goods and Services

4 Reconciliation	
Total aggregate payments exceeding \$25,000 paid to suppliers	2,294,678 (A)
Consolidated total of payments of \$25,000 or less paid to suppliers	899,399 (B)
Consolidated total of all grants and contributions exceeding \$25,000	128,750 (C)

Reconciling items

Property Tax payments to other governments net of Revenue	-1,664,405
Home Owner Grants deducted from other Government payments	762,759
School tax admin fee	3,006
Property tax refunds not an expense	-17,501
Rebatable GST Included in Schedule of supplier payments	-86,689
Wages and Salaries included in expenses in Statement of Operations	1,245,302
Pension payments not an expense	-68,684
Employee EI/CPP/Tax not an expense	-229,156
Employee Benefits not an expenses union & LTD	-58,164
Subcontractor WCB & Supplies	-1,455
Amortization of TCAS	1,170,413
Principal payments on capital lease obligations	0
Principal payments on term debt	-59,550
Principal payments on demand Promissory Note Issued	-87,500
Acquisition of TCAs	-52,690
Proceeds from Sale of TCA	30,511
Gain or Loss on disposal of assets	-14,134
Changes in Accruals	-123,900
Change in Prepaid expenses	-59,334

Total of Reconciled Payments to Suppliers	\$ <u>4,011,656</u>
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Total per Statement of Operations	\$ <u>4,011,619</u>
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Variance	\$ <u>-37</u>
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Prepared under the Financial Information Regulation, Schedule 1, section 7 and the Financial Information Act, section 2

**VILLAGE OF CHASE
2019 FINANCIAL INFORMATION
STATEMENT OF SEVERANCE AGREEMENTS**

NIL - Statement

There were no severance agreements made between The Village of Chase and its non-unionized employees during the fiscal year 2019

Prepared under the Financial Information Regulation 1, subsection 6(8)

**VILLAGE OF CHASE
2019 FINANCIAL INFORMATION
SCHEDULE OF DEBTS**

The Schedule of debts is presented in Note 4 - Demand Promissory Note, and note 5 - Term Debt, and note 6 - MFA Debt Reserve of the annual audited financial statements for the year ended 31 December 2019.

**VILLAGE OF CHASE
2019 FINANCIAL INFORMATION
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

Information on all guarantees and indemnities for the Village of Chase is included in Note 12 (b) to the audited annual financial statements for the year ended 31 December 2019.

Financial Statements of

THE VILLAGE OF CHASE

Year ended December 31, 2019

THE VILLAGE OF CHASE

Financial Statements

Year ended December 31, 2019

Financial Statements

Management's Responsibility for the Financial Statements

Independent Auditors' Report

Statement of Financial Position 1

Statement of Operations 2

Statement of Changes in Net Financial Assets 3

Statement of Cash Flows 4

Notes to Financial Statements 5

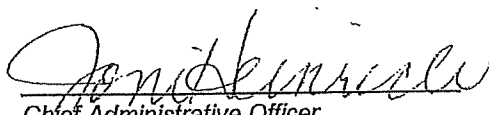
MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of The Village of Chase (the "Village") are the responsibility of management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants. The significant accounting policies are described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Village's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to the approval of the financial statements by Council.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by the Village. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Village's financial statements.


Chief Administrative Officer


Chief Financial Officer



KPMG LLP
560 Victoria Street
Kamloops BC V2C 2B2
Canada
Tel 250-372-5581
Fax 250-828-2928

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Village of Chase

Opinion

We have audited the financial statements of The Village of Chase (the "Village"), which comprise:

- the statement of financial position as at December 31, 2019
 - the statement of operations for the year then ended
 - the statement of changes in net financial assets for the year then ended
 - the statement of cash flows for the year then ended
 - and notes to the financial statements, including a summary of significant accounting policies and other explanatory information
- (Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2019, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "*Auditors' Responsibilities for the Audit of the Financial Statements*" section of our auditors' report.

We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

Kamloops, Canada
April 14, 2020

THE VILLAGE OF CHASE

Statement of Financial Position

December 31, 2019, with comparative information for 2018

	2019	2018
Financial assets:		
Cash and short-term investments (note 2)	\$ 3,660,078	\$ 2,576,425
Accounts receivable:		
Taxes receivable	188,362	362,935
Other	127,807	94,677
	<u>3,976,247</u>	<u>3,034,037</u>
Financial liabilities:		
Accounts payable and accrued liabilities	146,109	310,152
Accrued payroll expenses	105,625	80,918
Deferred revenue (note 3)	282,941	260,809
Demand promissory note (note 4)	-	87,500
Term debt (note 5)	<u>1,967,362</u>	<u>2,045,513</u>
	<u>2,502,037</u>	<u>2,784,892</u>
Net financial assets	<u>1,474,210</u>	<u>249,145</u>
Non-financial assets:		
Tangible capital assets (note 7)	32,196,244	33,330,344
Prepaid expenses	74,125	14,112
	<u>32,270,369</u>	<u>33,344,456</u>
Commitments and contingencies (note 12)		
Subsequent event (note 15)		
Accumulated surplus (note 8)	<u>\$ 33,744,579</u>	<u>\$ 33,593,601</u>

The accompanying notes are an integral part of these financial statements



Director of Financial Services

THE VILLAGE OF CHASE

Statement of Operations

Year ended December 31, 2019, with comparative information for 2018

	Budget (note 14)	2019	2018
Revenues:			
Taxation (note 9)	\$ 2,046,884	\$ 2,076,300	\$ 1,949,511
User charges	1,266,000	1,089,757	1,121,290
Government transfers			
Provincial (note 10)	2,513,124	475,487	435,136
Federal (note 10)	-	316,843	211,111
Regional District (note 10)	-	19,000	48,000
Investment income	-	86,656	51,426
Gain on sale of tangible capital assets	-	14,134	24,894
Other income	2,000	-	-
Contributed tangible capital asset (note 7(b))	-	-	355,430
Total revenues	5,828,008	4,078,177	4,196,798
Expenses:			
General government	851,930	851,104	875,286
Protective services	280,250	282,623	297,155
Transportation	809,100	729,616	735,463
Parks and recreation	614,933	605,846	631,548
Solid waste	213,400	255,261	232,228
Water utility	640,209	687,833	697,081
Sewer utility	361,608	362,980	357,715
Other	21,290	40,359	44,785
Development services	165,025	111,577	140,358
Total expenses	3,957,745	3,927,199	4,011,619
Annual surplus	1,870,263	150,978	185,179
Accumulated surplus, beginning of year	33,593,601	33,593,601	33,408,422
Accumulated surplus, end of year	\$ 35,463,864	\$ 33,744,579	\$ 33,593,601

The accompanying notes are an integral part of these financial statements

THE VILLAGE OF CHASE

Statement of Changes in Net Financial Assets

Year ended December 31, 2019, with comparative information for 2018

	Budget (note 14)	2019	2018
Annual surplus	\$ 1,870,263	\$ 150,978	\$ 185,179
Acquisition of tangible capital assets	(1,909,255)	(52,690)	(451,000)
Amortization of tangible capital assets	951,600	1,170,413	1,169,815
Gain on sale of tangible capital assets	-	(14,134)	(24,894)
Proceeds on sale of tangible capital assets	7,500	30,511	26,991
	920,108	1,285,078	906,091
Acquisition of prepaid expenses	-	(74,125)	(14,112)
Use of prepaid expenses	-	14,112	13,433
	-	(60,013)	(679)
Change in net financial assets	920,108	1,225,065	905,412
Net financial assets (debt), beginning of year	249,145	249,145	(656,267)
Net financial assets, end of year	\$ 1,169,253	\$ 1,474,210	\$ 249,145

The accompanying notes are an integral part of these financial statements

THE VILLAGE OF CHASE

Statement of Cash Flows

Year ended December 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 150,978	\$ 185,179
Items not involving cash:		
Amortization of tangible capital assets	1,170,413	1,169,815
Gain on sale of tangible capital assets	(14,134)	(24,894)
Contribution of tangible capital asset	-	(355,430)
Actuarial gain	(18,601)	(22,666)
Change in non-cash operating assets and liabilities:		
Accounts receivable	141,443	1,003,309
Accounts payable and accrued liabilities	(164,043)	15,550
Accrued payroll expenses	24,707	(30,986)
Deferred revenue	22,132	(26,340)
Prepaid expenses	(60,013)	(679)
Net change in cash from operating activities	1,252,882	1,912,858
Capital activities:		
Acquisition of tangible capital assets	(52,690)	(95,570)
Proceeds on sale of tangible capital assets	30,511	26,991
Net change in cash from capital activities	(22,179)	(68,579)
Financing activities:		
Principle payment on term debt	(59,550)	(59,551)
Repayment of demand promissory note	(87,500)	(87,500)
Net change in cash from financing activities	(147,050)	(147,051)
Net change in cash and short-term investments	1,083,653	1,697,228
Cash and short-term investments, beginning of year	2,576,425	879,197
Cash and short-term investments, end of year	\$ 3,660,078	\$ 2,576,425
Supplemental cash flow information:		
Cash received from interest	\$ 69,619	\$ 37,335
Cash paid for interest	86,465	89,302

The accompanying notes are an integral part of these financial statements

THE VILLAGE OF CHASE

Notes to Financial Statements

Year ended December 31, 2019

The Village of Chase (the "Village") was incorporated on April 21, 1969 under statute of the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia.

The Village provides municipal services to residents of the incorporated area. These include fire protection, transportation and roads maintenance, solid waste collection and disposal, parks and recreation and maintenance of green spaces, water utility, sewer utility and other general government services.

1. Significant accounting policies:

The financial statements of the Village have been prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada ("CPA"). Significant accounting policies adopted by the Village are as follows:

(a) Reporting entity:

(i) Funds of the Village

The financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all funds of the Village, segregated into general, water utility and sewer utility funds.

The Village has not identified any external entities that are owned or whose boards are controlled by the Village and that are accountable to the Village for the administration of their financial affairs and resources; however it is the policy of the Village that any such entities would also form part of the reporting entity.

Inter-departmental and interfund transactions and balances between these funds have been eliminated in the financial statements.

(ii) Accounting for other government organizations and School Board transactions

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of other government entities and the School Boards with which the Village interacts are not reflected in these financial statements. Funds collected by the Village on behalf of these other entities and transmitted to them are summarized in note 9. Funds received by the Village as transfers or grants from other government entities are summarized in note 10.

(iii) Trust funds

Trust funds and their related operations administered by the Village are not included in these financial statements.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(b) Basis of accounting:

The Village follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the year in which they are earned, can be measured and there is reasonable assurance that they will be collected. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

Property taxes, parcel taxes, frontage taxes, special assessments and grants in lieu of taxes are recognized as revenue in the year in which they are assessable. Water and sewer user rates, connection fees, sale of services, interest and penalties are recognized as revenue in the year the related service is provided, and when the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers received or receivable are recognized in the financial statements as revenue in the year that the event giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Investment income is reported as revenue in the year earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(d) Deferred revenue:

Deferred revenue represents grants, development cost charges ("DCCs"), licenses and other fees which have been collected, but for which the related expenditures or services have yet to be performed or incurred. These amounts will be recognized as revenues in the year the services are performed or expenses incurred.

(e) Government transfers:

Government transfers (other than unconditional grants) are recognized in the financial statements as revenues in the years in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made unless the transfer contains stipulations that create a liability, in which case the transfers are recognized as revenue in the years that the liability is extinguished. Grants in lieu of taxes are recognized at the earlier of when received or when money is determined to be more likely than not collected.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(f) Cash and short-term investments:

Cash and short-term investments include cash and highly liquid investments with a term to maturity of 90 days or less at acquisition and that are readily convertible to cash.

(g) Reserves:

Reserves for operating and capital purposes represent amounts within accumulated surplus reserved either internally or by statute for specific future purposes.

(h) Term debt:

Term debt acquired through the Municipal Finance Authority ("MFA") is recorded net of the related sinking fund balances. Earnings on sinking fund investments are allocated to the Village as an actuarial adjustment, which is recorded as a revenue and reduction in the related debt.

(i) Employee future benefits:

(i) The Village provides certain employee benefits which will require funding in future periods. These benefits include sick leave and banked overtime provided to all its unionized employees. The costs of sick leave and banked overtime arising from past service and expected to be paid out in a future period have been accrued as a liability and have been determined using management's best estimate of salary and utilization rates. Non-vesting sick leave benefit entitlements in excess of these amounts are not accrued, as they are unlikely to be utilized prior to retirement.

(ii) The costs of multi-employer defined contribution pension plan benefits, such as the Provincial Municipal Pension Plan (the "Plan"), are the employer's contributions due to the Plan in the period.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land improvements	15-50
Buildings and building improvements	15-75
Vehicles, machinery and equipment	3-50
Roads, bridges and drainage	10-80
Water and waste water infrastructure	10-80

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources

Natural resources that have not been purchased are not recognized as assets in the financial statements.

(iv) Works of art and cultural and historic assets

The Village manages and controls various works of art and non-operational historical cultural assets including paintings and sculptures located at Village sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

1. Significant accounting policies (continued):

(j) Non-financial assets (continued):

(v) Interest capitalization

The Village does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(vi) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(k) Use of estimates:

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions based on current conditions and laws that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates. Significant estimates include assumptions used in estimating provisions for the estimated useful lives of tangible capital assets and in performing actuarial valuations of employee future benefits.

Management reviews these estimates on a periodic basis and, where necessary, makes adjustments prospectively.

(l) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- i) An environmental standard exists
- ii) Contamination exceeds the environmental standard
- iii) The organization is directly responsible or accepts responsibility for liability
- iv) Future economic benefits will be given up, and
- v) A reasonable estimate of the liability can be made

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

2. Cash and short-term investments:

Cash and short-term investments reported on the statement of financial position have costs that approximate market value. Short-term investments of \$60,810 (2018 - \$59,699) consist of investments primarily in MFS pooled money market funds with an annual rate of return of approximately 1.86% (2018 - 1.65%) and GICs with maturity dates and interest rates ranging from February 2020 to August 2020 and 1.72% - 2.20%, respectively.

Restrictions around use of cash and cash equivalents are as follows:

	2019	2018
Restricted:		
Reserves	\$ 1,348,464	\$ 872,002
Development cost charges	204,927	194,503
MFA debt reserve fund	31,042	30,516
	1,584,433	1,097,021
Unrestricted	2,075,645	1,479,404
Total	\$ 3,660,078	\$ 2,576,425

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

3. Deferred revenue:

Deferred revenue, reported on the statement of financial position, is made up of the following:

	2019	2018
DCC's	\$ 204,927	\$ 194,503
Cash in lieu of parkland	15,421	15,421
Other	62,593	50,885
Total deferred revenue	\$ 282,941	\$ 260,809

Continuity of deferred revenue is as follows:

	2019	2018
Balance, beginning of year:		
DCC's	\$ 194,503	\$ 192,934
Cash in lieu of parkland	15,421	15,421
Other	50,885	78,794
	260,809	287,149
Contributions:		
DCC's	10,424	1,569
Gas tax funding	326,587	165,369
Other	20,426	-
	618,246	454,087
Revenues recognized	(335,305)	(193,278)
Balance, end of year	\$ 282,941	\$ 260,809

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Village and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated public transit, local roads and infrastructure, community energy, water, wastewater, solid waste and capacity building projects, disaster mitigation and culture, tourism, sport and recreation infrastructure as specified in the funding agreements.

Development cost charges ("DCCs") are amounts received from developers to be used by the Village for specific infrastructure upgrades, improvements and projects. The above amounts have been deferred and are to be recognized as revenue in the year the related project expenditures are incurred.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

4. Demand promissory note:

During 2014, the Village obtained a demand promissory note from the MFA. The note was repaid during the year.

5. Term debt:

The Village issues debt instruments through the MFA of British Columbia, pursuant to term capital borrowing, loan authorization and security issuing bylaws under authority of Sections 178, 179 and 181 of the Community Charter, to finance certain capital expenditures.

The balance of term debt reported on the statement of financial position is made up of the following:

	2019	2018
MFA debt instrument with a maturity date of April, 2038, bearing interest at a rate of 3.15% per annum	\$ 836,082	\$ 866,137
MFA debt instrument with a maturity date of October 2036, bearing interest at a rate of 3.25% per annum	776,814	808,684
MFA debt instrument with a maturity date of April 2035, bearing interest at a rate of 4.50% per annum	354,466	370,692
Term debt, end of year	\$ 1,967,362	\$ 2,045,513

Total interest on term debt reported in the statement of operations amounted to \$85,600 (2018 - \$85,600).

The term debt issued in the name of the Village has been approved by bylaw. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

5. Term debt (continued):

The total principal payments for the next five years and thereafter are as follows:

2020	\$	79,650
2021		82,835
2022		86,149
2023		85,595
2024		93,179
Thereafter		1,535,954

Scheduled debt repayments may be suspended due to excess sinking fund earnings with MFA.

6. MFA debt reserve:

As a condition of the MFA borrowings made by the Village, and as required by legislation, a debt reserve fund is maintained in the amount of one-half the average annual instalment of principal and interest as set out in the agreements entered into. The reserve is funded in part by cash, being the withholding of 1% of the total issue proceeds, and the remainder being funded by a demand note whereby the Village may be required to loan certain amounts to the MFA. Details of the cash deposits and demand notes on hand at year end are as follows:

	2019	2018
Cash deposits	\$ 31,042	\$ 30,516
Demand notes	47,775	47,775
Debt reserve fund balance	\$ 78,817	\$ 78,291

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

7. Tangible capital assets:

2019	Land	Land improvements	Buildings and building improvements	Vehicles, machinery and equipment	Roads, bridges and drainage	Water infrastructure	Waste water infrastructure	Assets under construction	Total
Cost:									
Balance, beginning of year	\$ 7,027,181	\$ 1,951,893	\$ 15,820,208	\$ 5,971,213	\$ 6,189,163	\$ 4,573,385	\$ 3,949,135	\$ -	\$ 47,282,138
Additions	1,917	-	13,823	38,950	-	-	-	-	52,690
Disposals	(16,377)	-	-	(21,417)	-	-	-	-	(37,794)
Balance, end of year	7,012,701	1,951,893	15,834,031	5,986,746	6,189,163	4,573,385	3,949,135	-	47,297,034
Accumulated amortization:									
Balance, beginning of year	-	780,934	3,066,467	2,601,912	3,877,798	1,458,396	2,286,289	-	13,951,794
Disposals	-	-	-	(21,417)	-	-	-	-	(21,417)
Amortization expense	-	84,989	466,293	330,620	147,849	63,824	76,938	-	1,170,413
Balance, end of year	-	865,923	3,532,760	2,811,015	4,025,646	1,522,220	2,343,227	-	15,100,790
Net book value, end of year	\$ 7,012,701	\$ 1,085,970	\$ 12,101,271	\$ 3,175,731	\$ 4,163,518	\$ 3,051,145	\$ 1,605,908	\$ -	\$ 32,196,244

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

7. Tangible capital assets (continued):

2018	Land	Land Improvements	Buildings and building Improvements	Vehicles, machinery and equipment	Roads, bridges and drainage	Water infrastructure	Waste water infrastructure	Assets under construction	Total
Cost:									
Balance, beginning of year	\$ 6,979,027	\$ 1,598,463	\$ 15,608,506	\$ 8,005,292	\$ 8,189,163	\$ 4,573,365	\$ 3,949,135	\$ -	\$ 46,900,963
Additions	48,134	355,430	11,700	35,736	-	-	-	-	451,000
Disposals	-	-	-	(69,815)	-	-	-	-	(69,815)
Balance, end of year	7,027,161	1,951,893	15,620,206	5,971,213	8,189,163	4,573,365	3,949,135	-	47,282,138
Accumulated amortization:									
Balance, beginning of year	-	703,566	2,501,321	2,233,572	3,725,530	1,397,585	2,188,123	-	12,849,697
Disposals	-	-	-	(57,718)	-	-	-	-	(57,718)
Amortization expense	-	77,368	465,146	336,058	152,266	60,811	78,166	-	1,169,815
Balance, end of year	-	780,934	3,068,467	2,501,912	3,877,796	1,458,396	2,266,289	-	13,951,794
Net book value, end of year	\$ 7,027,161	\$ 1,170,959	\$ 12,553,741	\$ 3,469,301	\$ 4,311,367	\$ 3,114,969	\$ 1,682,846	\$ -	\$ 33,330,344

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

7. Tangible capital assets (continued):

Included in tangible capital assets are the following assets:

	Water Treatment	Waste Water
Tangible capital assets:		
Cost:		
Balance, beginning of year	\$ 7,858,354	\$ 8,376,057
Balance, end of year	7,858,354	8,376,057
Accumulated amortization:		
Balance, beginning of year	1,526,500	3,163,058
Amortization expense	247,251	210,814
Balance, end of year	1,773,751	3,373,872
Net book value, end of year	\$ 6,084,603	\$ 5,002,185

a) Assets under construction

Assets under construction have not been amortized. Amortization of these assets will commence when the asset is put into service. Where projects have been completed during the year, accumulated costs are reclassified to the appropriate category of asset and included in related additions in the current year.

b) Contributed tangible capital assets

The Village did not receive any contributed assets during the year (2018 - water park with a fair value of \$355,430 was contributed).

c) Write-down of tangible capital assets

No write-down in value of tangible capital assets was considered necessary during the year (2018 - no write down).

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

8. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2019	2018
Surplus:		
Invested in tangible capital assets	\$ 30,228,883	\$ 31,197,331
Unrestricted	2,167,231	1,524,268
Total surplus	32,396,114	32,721,599
Reserves set aside by council for operating purposes:		
Road and improvement	264,621	114,621
Fire department	21,250	21,250
Planning and development	14,000	14,000
Parks and recreation	46,000	46,000
PW fleet and equipment	392,357	392,357
IT reserve	7,500	7,500
Recreation	75	75
Gas tax	602,662	276,199
	1,348,465	872,002
Total accumulated surplus	\$ 33,744,579	\$ 33,593,601

9. Taxation:

Taxation revenue, reported on the statement of operations, is made up of the following:

	2019	2018
Municipal and school property taxes levied	\$ 3,617,369	\$ 3,559,241
Payments-in-lieu of property and business taxes	50,688	47,851
Parcel taxes levied	39,777	37,609
Penalties and interest on property taxes	32,871	26,974
	3,740,705	3,671,675
Less transfers to other governments:		
Thompson-Nicola Regional District ("TNRD")	453,402	508,085
Thompson Regional Hospital District	219,054	218,011
Province of B.C. - school taxes	829,868	833,320
Province of B.C. - police taxes	134,291	134,176
B.C. Assessment Authority	27,693	28,480
Other items	97	92
	1,664,405	1,722,164
Net taxation revenue available for municipal purposes	\$ 2,076,300	\$ 1,949,511

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

10. Government transfers:

The Village recognizes the transfer of government funding as revenues or expenses in the period that the events giving rise to the transfer occurred. Government funding sources are primarily Federal, Provincial or a combination of both. The government transfers reported on the statement of operations and accumulated surplus are:

	2019	2018
Provincial grants:		
B.C. Small Communities grant	\$ 419,359	\$ 410,126
Climate Action Review Incentive Plan	4,990	4,777
Asset Management	12,138	15,000
Childcare Assessment	18,500	-
Infrastructure and Planning - Active Transportation	7,500	-
Infrastructure and Planning - Sewer Scoping	10,000	5,233
BC Hydro grant	3,000	-
	<u>475,487</u>	<u>435,136</u>
Federal grants:		
Gas tax revenue recognized	316,843	165,369
Federal Gas Tax Strategic Priorities Fund - Clean Water		
Conservation & Protection Plan	-	38,501
Youth employment grant	-	7,241
	<u>316,843</u>	<u>211,111</u>
TNRD:		
Fire response area	15,000	15,000
Cemetery grant	4,000	3,000
Economic development	-	30,000
	<u>19,000</u>	<u>48,000</u>
Total government transfer revenues	<u>\$ 811,330</u>	<u>\$ 694,247</u>

11. Trust funds:

The Village operates the Chase Municipal Cemetery and maintains a cemetery perpetual care fund in accordance with the Cemetery and Funeral Services Act. Trust fund assets and related reserve balance have been excluded from the financial statements, as the assets are only held beneficially in trust for unrelated third parties. At December 31, 2019, the Village held \$52,335 (2018 - \$51,585) in trust.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

12. Commitments and contingencies:

- (a) The Village, as a member of the Thompson-Nicola Regional District, is liable for its proportion of any operating deficits or term debt related to functions in which it participates.
- (b) The Village has guaranteed the loan principal and interest payments on a mortgage for the Chase and District Recreation Society (the "Society") to a maximum \$550,000 for the Chase golf course. As at December 31, 2019, the mortgage balance was \$434,863 (2018 - \$346,991). The Village provides annual grants up to \$52,500 and a contract fee for operations in the amount of \$75,000 to assist the Society with general operating costs. In the event the Society was to default on the mortgage payments, the golf course would become the property of the Village.
- (c) This Village and its employees contribute to the Municipal Pension Plan (the "plan"), a jointly trusteesd pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2018, the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$79,626 (2018 - \$78,148) for employer contributions, while employees contributed \$70,743 (2018 - \$66,822) to the Plan in fiscal 2019.

The next valuation will be at December 31, 2021, with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, asset and cost to the individual employers participating in the plan.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

12. Commitments and contingencies (continued):

- (d) The Village provides benefits for sick leave to all its employees. All employees accumulate sick leave entitlement on a monthly basis and can only use this entitlement for paid time off under certain circumstances. Per the current collective agreement, employees earn sick leave benefits at the rate of 1.5 days for every month of service, which accumulate and roll forward year to year, up to a maximum of 150 days per employee.

The Village has not recorded a liability for this sick leave benefit entitlement as the current entitlement is unlikely to be utilized before retirement. However, at December 31, 2019 the sick leave benefits entitlement accumulated to date totals approximately 2,913 hours (2018 - 2,347) or approximately \$96,174 (2018 - \$73,390).

The Village also provides benefits on retirement. After five years of employment, 20% of the sick pay benefits will be paid out plus an additional 2% for each additional year employed to a maximum of 150 days. The Village has recorded a liability of \$35,819 (2018 - \$33,244) for these benefits due to vested retirement benefits.

- (e) From time to time the Village is brought forth as defendant in various lawsuits. The Village reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against would materially affect the financial statements. The Village is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the Village.
- (f) The Village is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the Village, along with the other participants, would be required to contribute towards the deficit.

13. Segmented information:

Segmented information has been identified based upon lines of service provided by the Village. Village services are provided by departments and their activities are reported by functional area in the body of the financial statements. Certain lines of service that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

- (i) Taxes

Taxes include all taxation revenues and tax related revenues except parcel taxes which are allocated to the specific functions for which they are collected.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

13. Segmented information (continued):

(ii) General government

General government operations provide the functions of corporate administration, finance, human resources, legislative services, building services and maintenance, and other functions not categorized to a specific department. It includes general revenues and transfers not allocated to specific functions.

(iii) Protective services

Protective services is comprised of the fire and rescue service, bylaw enforcement and animal control, and building inspection services. The mandate of the fire department is to provide fire suppression services; fire prevention programs; training and education related to prevention; and detection or extinguishment of fires. The bylaw and animal control department provides licensing and bylaw enforcement services. The building inspection service provides enforcement of municipal bylaws and the Provincial Building Code and regulations.

(iv) Development services

Development services provides planning assistance to guide developers in complying with the Village zoning bylaws, Official Community Plan, and development procedures for subdividing lands and providing the necessary infrastructure to support those developments.

(v) Transportation

The Village public works department is responsible for the delivery of municipal services related to the planning, development and maintenance of roadway systems, street lighting, and drainage systems.

(vi) Parks, recreation and culture

The Village public works and parks department provides public services related to the maintenance of parks, open spaces, the Community Hall, the Museum and provision of various seasonal recreation programs. Administration provides funding and liaison with Chase and District Recreation Centre Society which administers the arena and golf course.

(vii) Solid waste management

The Village is responsible for environmental programs including solid waste collection and disposal and recycling.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

13. Segmented information (continued):

(viii) Water utility

The Village is responsible for environmental programs including the engineering and operation of the potable water system to obtain, treat and deliver water.

(ix) Waster water utility

The Village is responsible for environmental programs including the engineering and operation of the waste water collection, treatment and disposal.

(x) Other services

The Village provides public services related to the Chase Cemetery, the public wharf and dykes within the community.

Certain allocation methodologies are employed in the preparation of segmented financial information. User charges and other revenue have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made. Development cost charges revenues were allocated to the segment for which the charge was utilized.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

13. Segmented Information (continued):

2018	Taxes and general revenues	General government	Planning and development services	Protective services	Transportation	Parks and recreation	Solid waste	Water utility	Sewer utility	Other services	Total
Revenues:											
Taxation	\$ 1,922,536	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,922,536
User fees	-	23,067	31,068	32,629	-	32,286	238,794	359,180	391,828	12,438	1,121,290
Government transfers	-	663,008	-	21,025	-	7,216	-	-	-	3,000	694,247
Investment income	-	37,335	-	-	-	-	-	10,450	3,641	-	51,426
Penalties and interest	28,976	-	-	-	-	-	-	-	-	-	28,976
Gain on sale of tangible capital assets	-	14,081	-	-	10,813	-	-	-	-	-	24,894
Contributed tangible capital assets	-	-	-	-	-	355,430	-	-	-	-	355,430
Total revenues	1,949,511	737,489	31,068	53,654	10,813	394,932	238,794	369,630	395,469	15,438	4,186,798
Expenses:											
Salaries, wages and employee benefits	-	586,097	-	104,134	264,909	109,165	68,652	57,111	39,536	15,698	1,245,302
Operating	-	251,815	80,536	145,508	284,350	237,113	103,938	218,283	84,538	10,921	1,416,892
Grants in aid	-	25,830	16,036	-	-	60,000	-	-	-	-	90,668
Debt interest charges	-	-	-	-	-	3,432	-	64,000	21,600	-	89,032
Amortization	-	11,844	44,784	47,513	188,204	231,838	59,838	357,687	212,041	18,166	1,169,815
Total expenses	-	875,286	140,356	297,155	735,463	631,648	232,228	697,081	357,715	44,785	4,011,519
Annual surplus (deficit)	\$ 1,949,511	\$ (137,797)	\$ (109,280)	\$ (243,501)	\$ (724,650)	\$ (236,816)	\$ 6,566	\$ (327,451)	\$ 37,754	\$ (29,347)	\$ 185,179

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

13. Segmented Information (continued):

2019	Taxes and general revenues	General government	Planning and development services	Protective services	Transportation	Parks and recreation	Solid waste	Water utility	Sewer utility	Other services	Total
Revenues:											
Taxation	\$ 2,043,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,043,430
User fees	-	37,365	31,410	7,023	-	30,362	242,333	331,417	390,397	19,450	1,089,757
Government transfers	-	782,330	-	15,000	-	-	-	-	-	4,000	811,330
Investment income	-	69,619	-	-	-	-	-	12,788	4,248	-	86,655
Penalties and interest	32,871	-	-	-	-	-	-	-	-	-	32,871
Gain on sale of tangible capital assets	-	14,134	-	-	-	-	-	-	-	-	14,134
Total revenues	2,076,301	813,448	31,410	22,023	-	30,362	242,333	344,205	394,645	23,450	4,076,177
Expenses:											
Salaries, wages and employee benefits	-	588,316	-	98,376	257,773	107,795	84,444	78,542	30,156	13,459	1,244,861
Operating	-	246,445	45,793	143,550	276,774	207,340	131,179	189,453	100,410	6,734	1,351,678
Grants in aid	-	2,782	21,000	-	-	50,000	-	-	-	-	73,782
Debt interest charges	-	-	-	-	-	885	-	84,000	21,600	-	86,485
Amortization	-	13,551	44,784	42,697	183,059	239,846	59,638	357,838	210,814	18,166	1,170,413
Total expenses	-	851,104	111,577	282,623	720,816	805,846	255,261	607,833	362,980	40,359	3,927,199
Annual surplus (deficit)	\$ 2,076,301	\$ 62,344	\$ (80,167)	\$ (260,600)	\$ (729,616)	\$ (575,484)	\$ (12,928)	\$ (343,628)	\$ 31,665	\$ (16,909)	\$ 150,978

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2019

14. Budget data:

The budget data presented in these financial statements is based upon the 2019 operating and capital budgets approved as the 2019 Financial Plan by Council on May 14, 2019. The legislative requirements of the Financial Plan are that the cash inflows for the period must equal planned cash outflows.

Cash inflows and outflows include such items as transfers to and from reserves and surplus and capital expenditures. These items are not recognized as revenues and expenses in the statement of operations and accumulated surplus as they do not meet the public sector accounting standards requirements ("PSAB"). PSAB requires that budget figures be presented on the same basis of accounting as actual and comparative figures.

The following reconciles the budget figures reported in these financial statements to the approved Financial Plan.

	Budget amount
Surplus - Statement of Operations	\$ 1,870,263
Adjust for budgeted cash items not included in Statement of Operations:	
Offset for amortization budgeted	951,600
Transfers to and from reserves	(754,558)
Proceeds from sale of tangible capital assets	7,500
Acquisition of tangible capital assets	(1,909,255)
Principal payments on debt	(165,550)
Total Adjustments	(1,870,263)
Financial Plan Balance	\$ -

15. Subsequent event:

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on our municipality is not known at this time. These impacts could include an impact on our ability to obtain financing, impairment of investments, impairment of tangible capital assets or potential future decreases in revenue of our ongoing operations.

16. Comparative figures:

Certain 2018 comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year. The changes do not affect prior year's surplus.



VILLAGE OF CHASE

Memorandum

Date: August 5, 2020
To: Mayor and Council
From: CAO
RE: Volunteer Fire Department Establishment and Regulation Bylaw No. 795-2014
Proposed Amendment

Two matters have been raised by the Fire Chief regarding provisions of Bylaw 795-2014. He has discussed these issues with the CAO and there is agreement for proposing an amendment to the bylaw.

In 2016 Council passed a bylaw amending Bylaw 795-2014 to include the following provision:

- 2.5 *"Exterior Operations Level Training" means the minimum Competency required to ensure all firefighters are trained to Exterior Operations Level Firefighters as prescribed by the BC Fire Service Minimum Training Standards Playbook. Each member will be provided one year to complete all necessary training to obtain a certificate of completion. Every effort will be made to ensure that all firefighters will be trained to the minimum level of training within 8 months of joining the fire department.*

Members may be subsequently trained to Interior Operations Level Firefighter provided there are adequate pre-approved budget resources for such training.

The issue of the time limit being embedded in the bylaw has been raised as tying the hands of the Fire Chief and Deputy Chief particularly in a volunteer department. A more reasonable time limit for each volunteer to reach Exterior Operations Level is two years. The Fire Commissioner's Office maintains that as long as training is continuous and ongoing, liability is significantly reduced for the Village despite not all members being Exterior Operations certified in a short period of time.

The currently proposed amendment to the Bylaw reads as follows:

"Exterior Operations Level Training" means the minimum Competency required to ensure all firefighters are trained to Exterior Operations Level Firefighters as prescribed by the BC Fire Service Minimum Training Standards Playbook. Training will be ongoing, with the goal for each member of reaching Exterior Operations Level within two years of joining the Fire Department."

In addition, the current Bylaw No. 795-2014 states at Section 3.17:

Fire Suppression

- 3.17 *The Department shall not respond to fire or emergency outside the boundaries of the Fire Protection Area except where:*
- e. *Authorized to do so by the Mayor or Acting Mayor of the Village of Chase, such authorization will be given based on the nature of the emergency.*

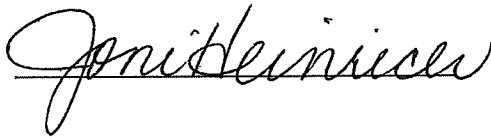
It is the wish of the Fire Chief in consultation with the CAO that Section 3.17 e. state the following:

- e. If a fire event occurs within 10km outside the boundaries and the Fire Department's assistance is requested by another jurisdiction. The Fire Chief will consult with the CAO and may provide suppression assistance provided there is adequate fire suppression coverage for the properties within the current Village of Chase fire boundary.

Recommendation:

"That Bylaw 886-2020 be given first, second and third readings."

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jon Heinicke", written over a horizontal line.

VILLAGE OF CHASE
Bylaw No. 886-2020

A Bylaw to Amend *Village of Chase Volunteer Fire Department Establishment and Regulation* Bylaw No. 795-2014

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 795-2014;

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 795-2014;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

This bylaw may be cited as "Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw Amendment Bylaw No. 886-2020".

- 1.** The definition 2.5, "Exterior Operations Level Training" is replaced in its entirety with:

"Exterior Operations Level Training" means the minimum Competency required to ensure all firefighters are trained to Exterior Operations Level Firefighters as prescribed by the BC Fire Service Minimum Training Standards Playbook. Training will be ongoing, with the goal for each member of reaching Exterior Operations Level within two years of joining the Fire Department.

Members may be subsequently trained to Interior Operations Level Firefighter provided there are adequate pre-approved budget resources for such training.

- 2.** Section 3.17 e. is hereby amended to read as follows:

- e. If a fire event occurs within 10km outside the boundaries and the Fire Department's assistance is requested by another jurisdiction. The Fire Chief will consult with the CAO and may provide suppression assistance provided there is adequate fire suppression coverage for the properties within the current Village of Chase fire boundary.

READ a First time this	DAY of	, 2020
READ a Second time this	DAY of	, 2020
READ a Third time this	DAY of	, 2020
ADOPTED this	DAY of	, 2020

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

July 18, 2020

Keith Holman
Box 1356
Chase, B.C.

BY HAND:

Village of Chase
Box 440
Chase, B.C.
VOE1M0

Attention: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Mayor & Council

In 2018, Council and Administration were aware the need of parking within the downtown business core. Although suggestions came forward to implement a two hour time limit for parking, Council averted to implement a bylaw, offering the Village Curling lot to assist business owner and employee parking. This temporarily resolved parking during business hours, but it is now apparent some business owners and employees have resorted back to old habits. With employees parking for a full 8 hour shift and business owners leaving company vehicles parked for a full weekend and complete days, little parking is left for tourist and customers. As a business owner, taxpayer and employer, I stress the importance and need for customer parking to remain open and accessible to the public on a two hour limit. It is imperative and immediate that Council openly discuss and review the need for a downtown parking bylaw with future downtown succession, continuation, longevity and peace of current small business.

In closing, I welcome discussion and look forward to hearing from each of you. You may contact me at 250-319-7132.

Sincerely,

Keith Holman

To the Mayor and Council.

Thank you for the beautiful flowers in the streets of Chase. I know we need progress but I love Chase the way it is, please help to keep a ~~it~~ small town feeling that we have here.

Louise Barlsen
210 Brooke Drive



July 31, 2020
File No. 5330-20
0400-20

Email: premier@gov.bc.ca

Premier John Horgan
Box 9041 Stn Prov Govt
Victoria, BC V8W 9E1

Dear Premier Horgan,

Reference: **BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289**

This letter is in response to the British Columbia Utilities Commission's (BCUC) decision on the approval of BC Hydro's application to amend the net metering service rate. The Clean BC Initiative identifies a change towards using cleaner energy to the greatest extent possible with a target year of 2030 although this decision contradicts the plan. A few short years ago BC Hydro worked with the City of Fort St. John to allow for the construction of an innovative clean energy source, this decision now effectively stops any further investment in, or development of, new alternate energy sources.

The energy price currently paid to existing customers in accordance with the previous rate schedule was 9.99 cents per kWh. The BCUC approved BC Hydro to use a revised amount that will be calculated each January starting in 2025 that will be based on the daily average Mid-C prices for the previous calendar year. BC Hydro indicated in their submission to the BCUC that the average Mid-C amount for hydro generation would be 4.16 per kWh based on 2018 consumption numbers which is a decrease of 5.83 cents. It is acknowledged that the BCUC provided a five-year Transition Energy Price that will terminate in 2024 as part of this rate amendment and this transition period is appreciated. Although, this may dissuade other local governments to undertake clean energy initiatives in the future since cash strapped municipalities may not be able to justify the capital and operating cost incurred in comparison to any revenue that may be generated or cost savings realized. As it now stands for the City of Fort St. John, the revenue that our micro-hydro station will generate in the future will barely cover the annual operating costs let alone recover the cost of constructing this clean energy station.

BC Hydro stated in its submissions to the BCUC that the *"vast majority of customers in the Net Metering Program in fiscal 2018 (1,044 or 80%) received no Surplus Energy Payment and of the 256 customers who received a Surplus Energy Payment, 215 or 84% receive a payment of less than \$500."* Additionally, BC Hydro indicated *"Overall, this means that the majority of customers are not materially impacted by an*

July 31, 2020 Letter to Premier Horgan
BCUC Decision

update to the Energy Price as they are likely to receive minimal Surplus Energy Payments or none at all.” In one of the City’s submissions to the BCUC, the City asked what the value of payments were for the 16% of customers who would have received over \$500. This question remains unanswered.

One of City Council’s strategic goals is the implementation of policies/programs that will provide long term financial sustainability for the City moving into the future. The City was successful in obtaining a federal grant for the construction of a micro hydro project at the City’s south lagoons in 2013. Since the micro hydro project was completed, the following revenue amounts were received:

2016	\$66,304.68
2017	\$65,655.49
2018	\$58,085.40
2019	<u>\$57,094.60</u>
TOTAL	\$247,140.17

One of the criteria Council considered as part of this proposed project was based on the premise that this would be a revenue source for the City and the revenue received would partially offset operating costs incurred. It is acknowledged that BC Hydro indicated that this program’s intention was never to purchase energy from a supplier and was initiated as a load offsetting program rather than a means of securing additional power supply. It should be noted that this information was not conveyed to the City by BC Hydro when City staff were considering this project as part of the draft capital budget to present to Council.

The City has no objections to BC Hydro’s clarified stance on the net metering program – if – BC Hydro implements the BCUC panel’s suggestions by 2025:

- Net metered hydroelectric plants be treated differently from other types of net metered installation since:
 - *these plants generate the largest excess generation thus may have some capacity value to BC Hydro, and*
 - *these projects require large capital to construct the infrastructure in comparison to other net metering generators.*

The City’s micro hydro facility provides consistent energy generation thus should be considered as a reliable energy supplier to BC Hydro.

- Establish a virtual new metering program that will allow the City to offset the additional load generated from its micro hydro facility to all of its meters. The net metering program’s criteria is that the energy generated is offset by the meters associated to the infrastructure. The City’s micro hydro facility has two meters associated with it although overall, the City has a total of 63 different meters. The two meters make up less than 6% (net) of the overall energy used for City’s operations.

BC Hydro’s responses regarding this application has raised additional questions. Within the decision, *“The Panel acknowledges BC Hydro’s evaluation that it presently has a surplus supply of electricity and this is expected to be the case until at least 2030”*. This directly contradicts the Provincial Government’s Clean BC quote: *“Specifically by 2030, the policies in this strategy will require an additional 4,000 gigawatt-hours of electricity over and above the currently projected demand growth to electrify key segments of our economy.”* Which statement is correct?

**July 31, 2020 Letter to Premier Horgan
BCUC Decision**

City Council would greatly appreciate receiving the Province's reply to the questions indicated above and confirmation as to if the Province is going to mandate BC Hydro to include BCUC's recommendations into their upcoming internal review.

Yours truly,

A handwritten signature in black ink, appearing to be 'Lori Ackerman', with a long horizontal flourish extending to the right.

Lori Ackerman
Mayor

cc Minister of Energy, Mines and Petroleum Resources
 Minister of Environment and Climate Change Strategy
 BC Hydro Board Chair
 UBCM member municipalities



August 4, 2020

393139

His Worship Mayor Rod Crowe
Village of Chase
rod.crowe@chasebc.ca

Dear Mayor Crowe:

Thank you for your letter dated June 15th, 2020, addressed to the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, regarding the property tax deferment program. As your inquiry falls under the jurisdiction of the Ministry of Finance, I am pleased to respond.

The COVID-19 pandemic has affected all aspects of people's lives, including jobs, savings and, most importantly, health and safety. To assist British Columbians affected by the pandemic, our government announced a COVID-19 Action Plan in March 2020. Our plan builds on the Government of Canada's plan and is focused on protecting people's health and safety, bringing financial relief for people and businesses alongside the federal government, and building B.C.'s plan for economic recovery in partnership with the business and labour community.

Our province is now moving into the next phases of B.C.'s Restart Plan, a series of cautious steps that we will take together to protect people and ensure that our province can come back from COVID-19 stronger than before. We are committed to doing what it takes to support people throughout B.C. as we get through this together.

The regular tax deferment program is available to homeowners 55 years or older, a surviving spouse, or a person with disabilities, and who possess a minimum equity of 25% of the property's assessed value. The families with children tax deferment program is available to homeowners with dependent children whom they are financially supporting, and who possess a minimum equity of 15% of the property's assessed value.

.../2

Our estimates indicate that up to 80% of residential households with owners who are Canadian Citizens or Permanent Residents and who live in their principal residence in B.C. may qualify for one of the two available property tax deferment programs provided they meet the eligibility requirements.

We understand the difficulties created by the current situation, however, no changes to the tax deferment program have been announced in response to the COVID-19 pandemic for 2020. Further information on property tax deferment, including additional information regarding eligibility criteria, can be found online at: <https://www2.gov.bc.ca/gov/content/taxes/property-taxes/annual-property-tax/defer-taxes>.

For information on B.C.'s Action Plan and other government resources and updates, visit: www.gov.bc.ca/covid19

Thank you for taking the time to write.

Sincerely,

A handwritten signature in blue ink that reads "Carole James". The signature is fluid and cursive, with the first name "Carole" and the last name "James" clearly distinguishable.

Carole James
Minister and Deputy Premier

cc: Honourable Selina Robinson, Minister of Municipal Affairs and Housing



Village of Chase

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June 15, 2020

Honourable Selina Robinson, Minister of Municipal Affairs and Housing
Room 310 Parliament Buildings
501 Belleville Street
Victoria, BC
V8V 1X4

MINISTRY OF MUNICIPAL
AFFAIRS AND HOUSING

JUL 20 2020

☐ Min Sig ☐ Reply Direct ☐ FYI / File
☐ DM Advise ☐ DM ☐ ADM

Dear Minister Robinson:

RE: City of North Vancouver Request that a Financial Hardship Program be added to the Provincial Property Tax Deferment Program for a limited time due to Covid-10 pandemic

At its Regular meeting of May 12, 2020, the Village of Chase Council considered the letter that Mayor Buchanan, City of North Vancouver, wrote to you at the end of April 2020 requesting that you consider adding a Financial Hardship Program to the Provincial Property Tax Deferment Program due to the current covid-19 pandemic.

Our Council unanimously supported the letter from Mayor Buchanan, and by way of this letter wishes to inform you directly of that support.

The Provincial Government has been responsive to many needs of British Columbians as a result of lost income due to the Covid-19 pandemic. A similar program was introduced for a limited time following the 2008 economic recession. Incorporating such eligibility into the Deferment Program this year would be another way your government is assisting people experiencing hardship due to the Covid-19 pandemic.

We hope you consider adding a Financial Hardship component to the current property tax deferment program while the Covid-19 pandemic is upon us.

Sincerely,
VILLAGE OF CHASE

Rod Crowe, Mayor

Cc: Mayor Linda Buchanan, City of North Vancouver

VILLAGE OF CHASE
BOX 440
CHASE BC V0E 1M0



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Honourable Selina Robinson, Minister of
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