



## **AGENDA**

Regular Meeting of the Council of the Village of Chase  
to be held at the Community Hall at 547 Shuswap Avenue, and via Zoom  
on Tuesday, July 12, 2022 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“THAT the July 12, 2022 Village of Chase Regular Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

#### **3.1 Minutes of the Regular meeting of Council held June 28, 2022**

Pages 1-4

Resolution:

**“THAT the minutes of the Regular meeting of June 28, 2022, be adopted as presented.”**

### **4. PUBLIC HEARINGS**

None

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on items on this Agenda

### **6. DELEGATIONS**

None

### **7. REPORTS**

a) Mayor and Council Reports

b) Staff Reports

Pages 5-8

### **8. UNFINISHED BUSINESS**

None

### **9. NEW BUSINESS**

#### **9.1 Speed Reductions on Brooke Drive, Ash Drive and Leighton Avenue**

Page 9

Memo from the CAO

Recommendation:

**“THAT Council approves the installation of 30 km/h signs on Brooke Drive, Ash Drive and Leighton Avenue until construction is completed on the northerly portion of Brooke Drive.”**

#### **9.2 Noise Control Bylaw Exemption Request – 552 Aylmer Road**

Pages 10-11

Letter received regarding a request for an exemption to section 5(2) of the Noise Control Bylaw No. 728-2010 to accommodate an additional hour of amplified music and/or speech for a wedding at 552 Aylmer Road on September 3, 2022.

Recommendation:

**“THAT Council approves the request for an exemption to Noise Control Bylaw No. 728-2010 at 552 Aylmer Road on September 3, 2022.”**

**10. NOTICE OF MOTION**

**11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

This opportunity is for member of the gallery to provide input on any municipal matter.

**12. IN CAMERA**

Recommendation:

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (c) labour relations or other employee relations.”**

**13. RELEASE OF IN CAMERA ITEMS**

None

**14. ADJOURNMENT**

Resolution:

**“THAT the July 12, 2022 Village of Chase Regular Council meeting be adjourned.”**



## MINUTES

of the Regular Meeting of the Council of the Village of Chase  
held at the Community Hall at 547 Shuswap Avenue, and via Zoom  
on Tuesday, June 28, 2022 at 4:00 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Fred Torbohm  
Councillor Alison (Ali) Lauzon  
Councillor Ali Maki  
Councillor Steve Scott

**In Attendance:** Joni Heinrich, Chief Administrative Officer  
Mike McLean, Deputy Corporate Officer

Public Participants: 1 via Zoom

### 1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 pm.

### 2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the June 28, 2022 Village of Chase Regular Council meeting agenda be adopted as presented.”**

**CARRIED**  
**#2022/06/28\_001**

### 3. ADOPTION OF MINUTES

3.1 Minutes of the Regular Meeting held June 14, 2022

Moved by Councillor Torbohm

Seconded by Councillor Maki

**“THAT the minutes of the Regular meeting of June 14, 2022 be adopted as presented.”**

**CARRIED**  
**#2022/06/28\_002**

### 4. PUBLIC HEARINGS

None

### 5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

### 6. DELEGATIONS

None

### 7. REPORTS

a) Mayor and Council Reports

Councillor Lauzon

Reached out to the Youth Action Committee and scheduled a meeting for July 11, with invitations extended to members of Chase Young Learners

Recognized the Chase Lions Club for a \$2,000 donation to the Chase Firefighters Association to assist with the purchase of equipment for the Structural Protection Unit

Councillor Scott

June 14 – Citizens on Patrol meeting, which is finalizing plans for Canada Day and Music on the Lake events

June 16 – Attended the Rotary Club's induction of its new executive and noted the sponsoring of 'brain bike' for classrooms

June 17 – Attended Chase Secondary's graduation ceremony, which consisted of 35 graduates

Councillor Maki

June 21 – Celebrated National Indigenous People's Day with the Adams Lake Indian Band

Noted the return of the Music on the Lake Summer Music Series, starting on July 5

Councillor Torbohm

June 17 – Attended Shuswap Regional Trails Working Group Meeting

June 25 – Participated in the graveyard and Scatchard Trail historic walk and viewed the proposed trail to First Falls

Mayor Crowe

June 16 – Thompson Regional Hospital District regular meeting

June 16 – Thompson-Nicola Regional District regular board meeting

June 17 – Thompson-Nicola Regional District Committee of the Whole meeting

b) Staff Reports provided on agenda.

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the reports from Council and Staff be received as information."**

**CARRIED**

**#2022/06/28\_003**

**8. UNFINISHED BUSINESS**

None

**9. NEW BUSINESS**

**9.1 Build Canada Fund Grant application**

Moved by Councillor Lauzon

Seconded by Councillor Scott

**"THAT Council support the application for infrastructure upgrades for the Chase Wastewater Treatment Plant Upgrade under UBCM's Canada Community Building Fund / Strategic Priorities Fund, Capital Infrastructure Stream; AND**

**THAT Council confirms that the Village of Chase will provide overall grant management."**

**CARRIED**

**#2022/06/28\_004**

9.2 Kamloops Bid Committee for the 2025/2026 Seniors Games

Moved by Councillor Scott

Seconded by Councillor Torbohm

**“THAT the Village of Chase supports the Kamloops Bid Committee’s bid to host the Provincial Seniors Games in Kamloops in 2025/2026.”**

**CARRIED**  
**#2022/06/28\_005**

9.3 Library Funding UBCM Resolution

Moved by Councillor Maki

Seconded by Councillor Scott

**“THAT the Village of Chase provide support to the City of New Westminster for their resolution to UBCM calling on the Government of British Columbia to provide long-term sustainable funding for public libraries in BC and ensure that BC Libraries will receive regular increases to Provincial Government funding in subsequent years.”**

**CARRIED**  
**#2022/06/28\_006**

9.4 Hospice Services Funding – UBCM Resolution Town of Gibsons

Moved by Mayor Crowe

Seconded by Councillor Scott

**“THAT the Village of Chase supports the Town of Gibsons’ resolution to UBCM calling upon the Government of BC to develop a funding model for annual operational costs for hospice programs and services; AND**

**THAT local governments be encouraged by UBCM to contribute financial support to Hospice Societies within their communities.”**

**CARRIED**  
**#2022/06/28\_007**

9.5 Stand.earth – UBCM Motion Protecting BC Coasts from Acidic Washwater Dumping

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

**“THAT the Village of Chase supports the Stand.earth resolution to UBCM to prevent acidic washwater dumping.”**

**CARRIED**  
**#2022/06/28\_008**

**10. NOTICE OF MOTION**

None

**11. IN CAMERA**

Moved by Councillor Scott

Seconded by Councillor Maki

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (c) labour relations or other employee relations.”**

**CARRIED**  
**#2022/06/28\_009**

**12. RELEASE OF IN CAMERA ITEMS**

None

**13. ADJOURNMENT**

Moved by Councillor Lauzon

Seconded by Councillor Scott

**“THAT the June 28, 2022 Village of Chase Regular Council meeting be adjourned.”**

**CARRIED**

**#2022/06/28\_010**

The meeting concluded at 5:05 p.m.

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Rod Crowe, Mayor

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Sean O’Flaherty, Corporate Officer



## VILLAGE OF CHASE

### Memorandum

**Date:** July 8, 2022  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Activities Report June 10, to July 7, 2022

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#### Council Support

- Provided regular operational and upcoming meeting updates to Council
- Met with Senior managers regularly to discuss Council directives, brainstorm solutions to operational matters and delegate tasks
- Prepared reports for Council agendas, reviewed reports written by other members of Administration, reviewed minutes and agendas
- Attended all Regular, Special and In Camera Council meetings
- Assisted with follow-up correspondence relating to Council meeting decisions
- Participated in various EMBC briefings relating to flood risks
- Provided information to the public regarding Council meeting matters and various services offered to the public
- Participated in PNP EIRP program administration training

#### Management/Staff Support/Public Support

- Reviewed the application for funding through UBCM's Heat Risk Mapping and Assessment program
- Trained in Voyent Alert! administration and preparing information to the public regarding the service
- Met with Fire Chief to discuss various Fire Department matters including budget, personnel and equipment matters
- Provided support to Director of Corporate Services and the new Deputy Corporate Officer
- Authorized payroll and accounts payable
- Assisted in the engagement of a new custodian for the Community Hall
- Assisted the Canada Day committee on various items
- Assisted front office staff with various matters raised by the public
- Provided Commissioner for Taking Affidavits services to the public
- Provided support to office staff regarding financial matters
- Have obtained support from several communities and consultants regarding financial assistance while recruitment of Chief Financial Officer is in progress

Respectfully submitted,



## VILLAGE OF CHASE

### Memorandum

**Date:** 8 July 2022

**To:** Mayor and Council

**From:** Sean O'Flaherty, Director of Corporate Operations

**RE:** Activities undertaken from June 13, 2022 to July 8, 2022

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#### Regular Duties:

- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert
- Coordinate resolution to IT issues

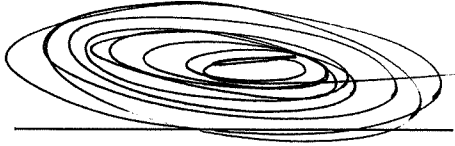
#### Other Duties/Activities During the Reporting Period:

- Occasional discussions with MOTI regarding Trans-Canada Highway
- Processed 11 Comfort Letters
- Approved 2 Building Permits
- Approved 4 new Business Licenses
- Fielded many calls on residential and commercial real estate
- Discuss operations with Team Lead Hand as needed
- Completed the 2022 annual dike inspection
- Completed watermain installation on Foothills Road
- Coordinating Chase pier restoration project
- Water Meter repairs ongoing – 120+ water meters now repaired
- Multi-Use trail behind Whitfield Landing is still under review with DFO
- Continue to work with property owner, Chase Irrigation, and Chase Eco-Adventures to secure Statutory Right-Way through to Second Falls
- Working on Temporary Use Permit application at 909 Trans-Canada Highway
- Met with CIF to discuss project progression. They have begun work on Shepherd Road for purposes of storm sewer installation
- Attended a BC Bid seminar as the platform has changed
- Continued attentiveness towards high water situation, stockpiled sand and sandbags
- Cross-connection program achieving continually higher compliance levels in protecting our drinking water
- Attended a Rural Coordination Centre of BC (RCCbc) health meeting

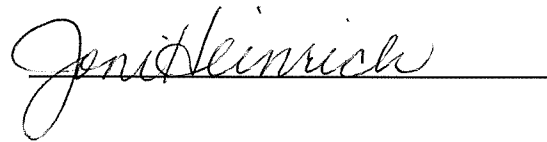


- Attended an Inter-Community Business License regional meeting
- Applied for federal grant for improvements at wastewater treatment plant
- Attended joint conference of Planning Institute of BC & Canadian Institute of Planners
- Bylaw Enforcement activities are high with many unsightly properties due to vegetative growth
- Animal Control activities are normal

Respectfully submitted,

A handwritten signature consisting of several overlapping, concentric, horizontal oval loops, resembling a stylized 'S' or a series of nested ellipses, positioned above a horizontal line.

Approved for Council Consideration by CAO

A handwritten signature in cursive script, appearing to read 'Jon Heinrich', positioned above a horizontal line.



## VILLAGE OF CHASE

### Memorandum

**Date:** July 4, 2022  
**To:** Village of Chase  
**From:** Chase Fire Department  
**RE:** Fire Chief's report for June 2022

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#### Fire Calls for June

2 calls, 1 Gas Leak, 1 Lift Assist

#### Rescue Calls for June

3 Call, 3 Stood down on scene

#### First Responder calls for June

4 Calls; 4 Trouble Breathing

To date, Campfire burning permits: 225 - Open Burning permits 1.

We have 19 members including 2 juniors, 2 members on LOA and 15 with their Exterior Operation Certification.

Fire fighting training is going well, with the focus this month on Strategies and Tactics.

Rescue is functioning well with a good turn out on training days.

I have completed 59 L.A.F.C. Fire Inspections thus far, with an 77% compliance rate.

Respectfully submitted,

Fire Chief, B. Lauzon

Approved for Council Consideration by CAO

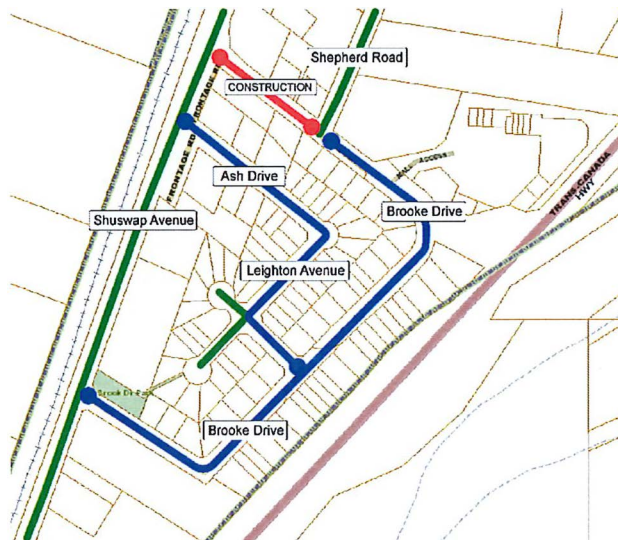


## VILLAGE OF CHASE

### Memorandum

**Date:** July 12, 2022  
**To:** Mayor and Council  
**From:** Deputy Corporate Officer  
**RE:** Speed Reductions on Brooke Drive, Ash Drive and Leighton Avenue

As a result of construction on the northerly portion of Brooke Drive between Shepherd Road and Shuswap Avenue, the traffic volume and perceived speeds have increased on Ash Drive, Leighton Avenue, and the southerly portion of Brooke Drive. Under the Motor Vehicle Act, the speed limit for residential streets is 50 kilometres per hour unless otherwise specified, with exceptions for schools and playgrounds. To minimize the potential for collisions, increase the safety of vehicular and pedestrian traffic and decrease vehicle noise, Administration is recommending that Council approve the temporary installation of 30 km/h speed signs until construction is completed on the northerly portion of Brooke Drive.



### RECOMMENDATION

"THAT Council approves the installation of 30 km/hour speed limit signs on Brooke Drive, Ash Drive and Leighton Avenue until construction is completed on the northerly portion of Brooke Drive."

Respectfully submitted,

Approved for Council Consideration by CAO



## VILLAGE OF CHASE

### Memorandum

**Date:** July 12, 2022  
**To:** Mayor and Council  
**From:** Deputy Corporate Officer  
**RE:** Noise Bylaw No. 728 - 2010 Exemption Request – 552 Aylmer Road

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Administration received a request on July 6, 2022, from residents at 552 Aylmer Road for an exemption to Noise Control Bylaw No. 728-2010 to accommodate their wedding on September 3, 2022. The applicant has requested an exemption to allow for amplified music and speech to continue until 11:00 p.m.

Section 5(2) of the Noise Control Bylaw prohibits “any amplified music or speech which is audible outside the parcel, premises, or location where it originates or is reproduced, between the hours of 10:00 p.m. and 7:00 a.m.” The applicant has spoken with two neighbours on adjacent properties who indicated they do not have any concerns with the additional hour of music on the evening of the wedding.

### RECOMMENDATION

“THAT Council approves the exemption request to Noise Control Bylaw No. 728-2010 to accommodate a wedding at 552 Aylmer Road on September 3, 2022.”

Respectfully submitted,



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Approved for Council Consideration by CAO



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Leanne Peniuk  
552 Aylmer Road  
Chase, BC V0E 1M1  
250-320-1323  
[lpeniuk@gmail.com](mailto:lpeniuk@gmail.com)

RECEIVED  
Village of Chase

JUL 06 2022

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July 6, 2022

Village of Chase  
826 Okanagan Ave  
Chase, BC V0E 1M0

RE: Bylaw extension for wedding

To Whom It May Concern:

My name is Leanne Peniuk. My fiancé Andrew Johnston and I moved to Chase in January of this year. We are having our wedding on Saturday September 3, 2022, at our home and are writing to ask for permission to have the noise bylaw extended by one hour – from 10:00pm to 11:00pm.

We have hired a DJ from Kamloops for the dance portion of our wedding – which will tentatively begin around 7-7:30pm. We would like to be able to have our last dance at 10:45pm followed by our send off and be wrapped up for 11:00pm.

We have spoken with our two direct neighbors, and both are fine with it (one will even be attending our wedding).

Thank you in advance for your consideration of our request.

Sincerely,



Leanne Peniuk