



AGENDA

Regular Meeting of the Council of the Village of Chase
to be held virtually on
Tuesday, May 11, 2021 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the May 11, 2021 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the Special meeting of Council held April 20, 2021 Pages 1-2

Resolution:

“THAT the minutes of the Special meeting of April 20, 2021 be adopted as presented.”

3.2 Minutes of the Regular meeting of Council held April 27, 2021 Pages 3-8

Resolution:

“THAT the minutes of the Regular meeting of April 27, 2021 be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this agenda

6. DELEGATIONS

6.1 Recycle BC

TNRD Manager of Environmental Health Services, Jamie Vieira, will present the benefits to joining Recycle BC

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 9-13

8. UNFINISHED BUSINESS

8.1 Financial Plan Bylaw 2021-2025 Pages 14-18

Recommendation:

“THAT the 2021 to 2025 Financial Plan Bylaw No. 899-2021 be adopted.”

8.2 2021 Tax Rate Bylaw 900-2120 Pages 19-26

Recommendation:

“THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be adopted.”

8.3 Fire Department Regulations Bylaw Amendment 903-2021 Pages 21-22

Recommendation:

“THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903-2021 be adopted.”

8.4 Art Holding Memorial Arena – Partnering Agreement Pages 23-24

This item is returning, Council has been provided the August 11, 2020 resolution as it relates to operating funds for the Society.

Recommendation:

Council direction is requested

8.5 Cellular Towers Pages 15-27

This item is returning at the request of Council looking for an update on their direction to Administration regarding options for controlling telecommunication towers in Chase.

Recommendation:

“THAT the report entitled *Village Response to Installation of Telecommunications Infrastructure in Chase*, be received for information.”

8.6 Grant in Aid Application – Chase & Area Young Learners Society Pages 28-39
Report from the CFO

Recommendation:

Council direction is requested

9. NEW BUSINESS

9.1 Development Variance Permit Application – 116 MacPherson Street Pages 40-45
Report from the Corporate Officer

Recommendation:

“THAT Council accept the application and direct staff to complete the referral process.”

10. NOTICE OF MOTION

11. IN CAMERA

“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations.”

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Resolution:

“THAT the May 11, 2021 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Special Meeting of the Council of the Village of Chase held
Virtually on Tuesday, April 20, 2021 at 5:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Participants: 4

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 5:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the April 20, 2021 Village of Chase Special Council agenda be adopted as presented."

CARRIED

#2021/04/20_001

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

6.1 Chase & District Chamber of Commerce - Quarterly Meeting

Brock Endean, Director, Chase & District Chamber of Commerce, provided the following discussion items:

- Outdoor pedestrian mall on Shuswap Ave
- Whitfield multi-use pathways
- Willson Park Bridge
- Other Active Transportation Plan actions
- Trans-Canada Highway expansion impacts to traffic/trails
- Wayfinding signage
- Chamber update on internal planning, and business and tourism
- Tourism, infrastructure ideas, experiences, and Shuswap Tourism

Council directed the Corporate Officer to follow up with Brock Endean on the items.

7. REPORTS

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

9.1 Red Cross – Community Resilience Program Grant

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT the Fire Chief work with Village Administration to complete a grant application in the amount of \$30,000 under the Community Resiliency Grant Program for training program funding and/or equipment purchase.”

CARRIED

#2021/04/20_002

10. NOTICE OF MOTION

None

11. IN CAMERA

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations.”

CARRIED

#2021/04/20_003

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Torbohm

“THAT the April 20, 2021 Village of Chase Special Council meeting be adjourned.”

CARRIED

#2021/04/20_004

The meeting concluded at 6:21 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



Minutes of the Regular Meeting of the Council of the Village of Chase
held virtually on
Tuesday, April 27, 2021 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Fred Torbohm

Regrets: Councillor Steve Scott

In Attendance: Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Participants: 11

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:01 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Maki

Seconded by Councillor Lauzon

"THAT the April 20, 2021 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2021/04/27_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held April 13, 2021

Moved by Councillor Maki

Seconded by Councillor Lauzon

"THAT the minutes of the April 13, 2021 Regular Meeting of Council be adopted as presented."

CARRIED

#2021/04/27_002

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- April 14 – Attended a meeting with Rhonda Eden, the project lead of the Thompson Region Division of Family Practice, regarding establishment of a Chase local health table involving may local organizations.
- April 14 – Attended a meeting with Federal MP Mel Arnold to provide him with a wish list of items we would like put forward to the federal government such as more financial

support for organizations involved in keeping invasive species out of BC waters. Also enquired about Federal Infrastructure funds to assist in areas that impact Chase around the Hwy #1 project

- April 15 – Attended Mayors Vaccine Roundtable with Interior Health
- April 20 - Attended a Special meeting of Council with the Chamber of Commerce
- April 22 – Attended Mayors Vaccine Roundtable with Interior Health
- April 22 – Attended the TNRD Regular Board Meeting. The Board voted in favour of requesting the Provincial Government to restrict large truck traffic on Hwy #5A to local deliveries only; all other trucks to use Hwy #1 or Hwy #5
- April 23 – Attended the TNRD Committee of the Whole meeting

Councillor Lauzon

- April 14 – Attended a virtual meeting with Federal MP Mel Arnold to discuss concerns for Chase and address issues
- April 20 – Attended a Special meeting of Council with the Chamber of Commerce, followed by an In Camera Meeting

Councillor Maki

- April 20 - Attended a Special meeting of Council with the Chamber of Commerce, followed by an In Camera Meeting

Councillor Torbohm

- April 14 – Attended a meeting with MP Mel Arnold
- April 16 – Attended a meeting with the Shuswap Trail Alliance Group
- April 20 - Attended a Special meeting of Council with the Chamber of Commerce
- Review emails and respond when required
- Review agenda
- Take local complaints and consult with staff when required

8. UNFINISHED BUSINESS

8.1 Financial Plan Bylaw 2021-2025

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

“THAT the 2021 to 2025 Financial Plan Bylaw No 899-2021 be given third reading.”

CARRIED

#2021/04/27_003

8.2 Art Holding Memorial Arena – Partnering Agreement

Letter from the Chase & District Recreation Society requesting amendments to the Arena Partnering Agreement. By consensus Council agreed to the following:

- Recreation Society requested removal of Clause 3.6; Council will **NOT** be removing because there needs to be collaboration for grants that the Village is ineligible. Clause 3.6 states “work with the Village of Chase to seek external sources of funding for operations and maintenance other than those funds provided by the Village of Chase”
- Add to Clause 4.3 that “The Village of Chase will provide snow removal services to the paved area of the parking lot at the Arena.”

Administration committed to providing Council the August 11, 2020 resolution as it relates to the additional \$50,000 that the Chase & District Recreation Society is requesting.

No Motion

8.3 Fire Department Regulations Bylaw Amendment 903-2021

< Councillor Lauzon left the meeting at 4:30 pm after declaring a conflict of interest as Councillor Lauzon, her spouse and her daughter are all members of the Chase Fire Rescue Department. >

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903-2021 be given first reading."

CARRIED
#2021/04/27_004

Moved by Councillor Maki

Seconded by Mayor Crowe

"THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903-2021 be given second reading."

CARRIED
#2021/04/27_005

Moved by Mayor Crowe

Seconded by Councillor Maki

"THAT the Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903-2021 be given third reading."

CARRIED
#2021/04/27_006

< Councillor Lauzon returned to the meeting at 4:31 pm. >

8.4 Notice of Motion – Expanded Sidewalk Use for Businesses

Moved by Councillor Maki

Seconded by Mayor Crowe

"THAT Council authorize a pilot project to allow downtown restaurants to expand their seating onto the sidewalk area, not impacting more than one respective parking stall, and conditional on compliance with Village bylaws and policies."

CARRIED
#2021/04/27_007

8.5 COVID19 Restart Funds

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT, with reference to the COVID-19 restart funding applications received from community support groups, Council:

- **defers the allocation of funding for the Royal Canadian Legion and the Chase Heat Junior Hockey team until the Chief Financial Officer brings information on eligibility requirements for funding back to Council**
- **refers the application from the Chase and Area Young Learners Society to the Grant-in-Aid application process."**

CARRIED
#2021/04/27_008

Moved by Councillor Torbohm
Seconded by Councillor Lauzon

"THAT Council proceed with allocating the remaining COVID-19 Community Support Groups funding applications."

CARRIED

#2021/04/27_009

Moved by Councillor Lauzon
Seconded by Councillor Maki

"THAT, with reference to the COVID-19 restart funding applications received from community support groups, Council:

defers the request from the Chase Fire Fighters Association until other applications are considered first; AND,

approves the following funding:

- **Chase Lions Club \$8,500**
- **Chase and District Museum and Archives Society \$6,500**
- **Team Chase \$500**
- **Chase Rotary Club \$4,000**
- **Legion Ladies Auxiliary \$1,000"**

CARRIED

#2021/04/27_010

9. NEW BUSINESS

9.1 2021 Tax Rate Bylaw 900-2021

Moved by Councillor Maki
Seconded by Councillor Lauzon

"THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be given first reading.

CARRIED

#2021/04/27_011

Moved by Councillor Torbohm
Seconded by Councillor Lauzon

"THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be given second reading.

CARRIED

#2021/04/27_012

Moved by Councillor Lauzon
Seconded by Councillor Maki

"THAT the Village of Chase 2021 Tax Rates Bylaw No. 900-2021 be given third reading.

CARRIED

#2021/04/27_013

9.2 Public Piano Program

Moved by Councillor Scott
Seconded by Councillor Lauzon

"THAT Council accept the generous donation of a used piano from the Chase Evangelical Free Church and that Administration work with Public Works to identify a public location, when it is safe to do so with regards to COVID-19."

CARRIED

#2021/04/27_014

9.3 Development Approvals Procedure – Grant Application

Moved by Councillor Lauzon

Seconded by Councillor Maki

“THAT Administration be authorized to apply for UBCM’s 2021 Local Government Approvals Program.”

**CARRIED
#2021/04/27_015**

10. NOTICE OF MOTION

None

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Ali Ferguson, of 514 Alymer Road, regarding the telecommunications towers, enquired why the Village is allowing the applications to install the towers to proceed.

The Mayor responded that it was Council’s decision that to make an informed decision on whether the residents are in favour of cell towers within village boundaries, to proceed with a public process.

Sheryl Gien, of 107–455 VLA Road, is concerned with the negative effects she believes are associated with cell towers and wants them located outside of Village boundaries.

Jillian Folk, of 1029 First Avenue, believes there are health issues related to 5G cell towers and requested Council delay the installation until 2025 to determine the effect of the towers on biological life. She believes fibre optic cable should be installed instead of cell towers.

Ali Ferguson, of 514 Alymer Road, requested the opportunity to review the correspondence regarding the Village’s attempts to secure fibre optics.

The Corporate Officer confirmed he will provide Ms. Ferguson with a comprehensive history on the Village’s efforts in securing better internet services within Chase.

The Corporate Officer, in response to Council’s direction following the previous Rogers Communications Ltd. application for installation of a telecommunications tower on Aylmer Road, will provide a status report at an upcoming Regular Council meeting.

12. IN CAMERA

None

13. RELEASE OF IN CAMERA ITEMS

The following resolutions have been released from in-camera:

Resolution #2021/01/18_IC002, awarding the Chase Curling Club up to \$15,000 from the Village’s COVID-19 relief funds.

Resolution #2021/01/18_IC003, awarding the Chase Creekside Seniors Centre up to \$20,000 from the Village’s COVID-19 relief funds.

Resolution #2021/04/06_IC003, allowing overtime compensation for the CFO and Corporate Officer.

Resolution #2021/01/26_IC006, regarding the hiring of Randy Diehl for an amount up to \$3150 for facilitating a Council workshop.

14. ADJOURNMENT

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

"THAT the April 27, 2021 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2021/04/27_016

The meeting concluded at 6:01 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: 7 May 2021

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from April 9, 2021 to May 7, 2021

Regular Duties:

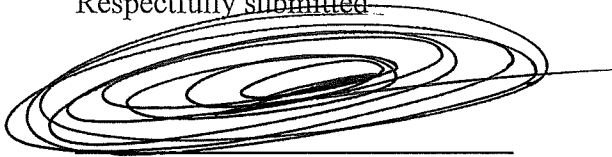
- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert
- Coordinate resolution to IT issues

Other Duties/Activities During the Reporting Period:

- Monthly discussions with MOTI regarding Trans-Canada Highway
- Processed 9 comfort letters
- Fielded many calls on residential and commercial real estate
- Working on the Boscher land acquisition project
- Discussions with Telus and Rogers regarding telecommunications towers
- Met with Darcy Smith regarding commercial daycare facility on Cottonwood
- Met with Public Works regarding Active Transportation upgrades to Coburn
- Coordinated LED light swapover with BC Hydro
- Fire Department contingency plan deployment
- Met onsite with Milton Drake regarding preliminary works at Lot 2 Aylmer Road
- Met onsite with biologist and Dave Cunliffe regarding the Whitfield creekside trail
- Responded to 2 Freedom of Information requests
- Discuss operations with Acting Lead Hand as needed
- Re-Posted and advertised Manager of Public Works position. Reviewing applications
- Posted internally Casual On-Call position
- Worked with IHA and EOCP to retain compliance for operation of our water system
- Hired an interim EOCP operator for water plant and wastewater treatment plant
- Posted for a Temporary Labourer position
- Coordinated fire hydrant rebuilds for half of our hydrant assets
- Co-coordinating Community Hall restoration and repairs
- Deployed telecommunications tower survey and mail-out

- As Approving Officer, approved a 3-unit strata subdivision at 220 Shepherd
- Participated in a virtual call with MP Mel Arnold
- Participated in the TNRD's virtual CAO's meeting
- Connected with Adams River Salmon Society on a few occasions regarding their request
- Connected with Recycle BC, and TNRD representatives regarding Recycle BC
- Approved 3 Building Permits
- Working on updating the Hamper lease agreement, and the RV Park agreement
- Virtual meeting with Regina Sadilkova regarding amendments to our Building Bylaw
- Discussion with Brian Gregg at Telus
- Attended the Mass Immunization Clinic opening at the Art Holding Memorial Arena
- Coordinated front line worker access to vaccine
- Coordinated execution of the BCEHS contract
- Partnered with MoTI on highway encroachment notices
- Hired an interim Clerk to backfill managerial operational duties
- Follow-up discussions with Brock Endean, Chase Chamber of Commerce
- Virtual meeting with Interfor regarding providing fire protection

Respectfully submitted

A handwritten signature consisting of several overlapping, concentric, oval-like loops, drawn in black ink.

Approved for Council Consideration by CAO



VILLAGE OF CHASE

Memorandum

Date: April 29, 2021
To: Council
From: CFO
RE: April 2021 Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Upload BC Assessment roll updates.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.
- Payroll reconciliations for benefits and retroactive payments as required.

Budget, Property Taxes & Financial Reporting

- Complete significant events and post year end summaries for auditors.
- Complete 2020 Financial Statements and yearend review
- Finalize yearend entries and close Vadim 2020 financial reporting.
- Complete 2021 Budget preparations.
- Preliminary budget presentation
- Prepare 5 year Financial Plan Bylaw
- Calculate TNRD and Hospital tax rates based on requisitions.
- Prepare Tax Rate Bylaw
- Upload Revised Assessment Roll
- Update mortgage holder's interest for property taxes.
- Input new tax rates for BCAA, MFA, School, and Police
- Submit LDGE 2020 Financial reporting to Province of BC.
- Prepare Fire Department remuneration bylaw.
- Finalize 2020 Property Tax deferment program.
- Amend 2021 Property Tax Notice template.

Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project.
- Forward potential grant opportunity information to Chase Hamper Society
- Follow up with Road Rescue grant implementation.
- Support and submit grant application for fire department.
- Prepare COVID-19 Restart community groups funding information to Council.
- Review and finalize Terms and Conditions for Infrastructure and Planning grant for Bay Drive Assessment.
- RFP review and decision regarding Willson Park Footbridge.
- Follow up on FCM Road conditional assessment grant to move forward.
- Complete and submit 2020 Gas Tax Annual Report.
- Gather information pertaining to IT Connectivity grants and research.

Other


- Review 2019 road conditional assessments to determine priority areas and projected costs.
- Cemetery Care funding subscription and update to MFA.
- Liaison with Interfor regarding fire protection.
- Participated in MOTI meetings.
- Continue to work with restoration company at the Community Hall.
- Participated in GFOA taxation webinar.
- Completed Gas Tax survey and review program changes.
- Code Public Works accounts payable invoices.
- Completed and participated in staffing related functions.

Respectfully submitted,



Joanne Molnar

Approved for Council Consideration by CO



Sean O'Flaherty



VILLAGE OF CHASE

Memorandum

Date: May 11, 2021
To: Village of Chase
From: Chase Fire Department
RE: Fire Chief's report

Fire Chief's Report for April 2021

Fire Calls for March:

2 calls; 1 Abandon Campfire at Memorial Park, 1 BCEHS forcible entry assistance/lift assist.

Rescue Calls for March:

1 Calls; 1 Stood down on Scene.

To date, Campfire burning permits: 193 - Open Burning permits 19.

We have 20 members including 3 juniors, all with their Exterior Operation Certification.

Fire and Rescue training has been postponed for a while, we will start altered Fire and Rescue training May 11, 2021.

We are gearing up for Wildfire Season. We will be reviewing our Structural Protection Program for Wildland Fire Fighters; Wildland Fire Fighting - S-100/185 has been scheduled for June 19th.

Respectfully submitted,

Fire Chief, B. Lauzon

Approved for Council Consideration by CAO

**VILLAGE OF CHASE
BYLAW NO. 899-2021**

A Bylaw to Adopt the Village of Chase 2021 to 2025 Financial Plan

WHEREAS the Community Charter requires that municipalities must establish a Five Year financial plan that is adopted annually by bylaw;

NOW THEREFORE the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase 2021 to 2025 Financial Plan and Schedule "B" Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2021 to 2025 inclusive.
2. This Bylaw may be cited as "Village of Chase 2021 to 2025 Five Year Financial Plan Bylaw No. 899 -2021".

READ A FIRST TIME THIS **13th** DAY OF **APRIL, 2021**

READ A SECOND TIME THIS **13th** DAY OF **APRIL, 2021**

READ A THIRD TIME THIS **27th** DAY OF **APRIL, 2021**

ADOPTED THIS th DAY OF , 2021

Mayor, R. Crowe

Corporate Officer, S. O'Flaherty

**Village of Chase
Bylaw No. 899
2021 to 2025 Financial Plan
Schedule "B" – Statement of Objectives and Policies**

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
 - (a) revenue from property value taxes;
 - (b) revenue from parcel taxes;
 - (c) revenue from fees;
 - (d) revenue from other sources;
 - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021.

<u>Table 1 – 2021 Revenue Sources</u>		
<u>Revenue Source</u>	<u>Amount</u>	<u>Percentage of Total</u>
Municipal taxes	\$2,100,000	21.13%
Other Taxes	1,897,605	19.10%
Fees	1,135,650	11.43%
Grants	2,367,360	23.82%
Other Sources	1,343,485	13.52%
Transfers	843,556	8.49%
Borrowing	250,000	2.51%
<u>Total</u>	<u>\$9,937,656</u>	<u>100.00%</u>

Municipal property taxation, generally the largest revenue source, offers a stable, consistent, and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

Other taxes are taxes collected on behalf of other authorities, which are then remitted to the corresponding taxing authority. Franchise fees and payments in lieu of taxes and interest and penalties collected on outstanding property taxes are also included as other taxes.

Fees are user fees and charges which fund specific service including water, sewer and solid waste collection.

The major contributions to the Grant funding are the Small Community Grant and Community Works Fund. There are several other federal, provincial and regional sources which support Village initiatives.

The Village of Chase has applied for a significant amount of additional grant funding for several major Capital projects, which shall only be undertaken if the grant funding applications are successful.

Other Sources include revenues collected from the use and rental of Village assets, investment interest, disposition of capital assets and deferred revenue. The significant increase to other sources for 2021 is due to the Province of BC COVID 19 Restart funding, which was received in late 2020. This funding was deferred for expenditure in 2021.

Transfers consist of revenues transferred from reserve or surplus funds.

Policies and Objectives

Property Taxes: The objective is to balance the budget each year and maintain a reasonable tax burden. That the Village shall strive to implement stable, fair and representative tax rates for all property classes, while seeking funding sources and opportunities to offset tax collection requirements.

Parcel Taxes: The Village of Chase no longer collects parcel taxes within the municipality.

Fees: The Village shall strive to ensure the fees and charges levied for water, sanitary sewer and solid waste services are on a cost recovery basis. The Village shall regularly review and revise the user fees, to ensure the capital and operational costs of the services for which they are collected is adequate to sustain the services.

Other Sources: The objective is to maximize other revenue sources including, grant funding from higher levels of government, to reduce the taxation burden and provide support to Council priorities and directives.

Borrowing: The objective is to identify the borrowing needs in advance and ensure the funding option supports the objectives noted above.

VILLAGE OF CHASE
Bylaw No. 900, 2021

**To establish 2021 Property Taxation Rates
for Municipal, Regional District and Regional Hospital District Purposes**

WHEREAS the Community Charter requires that a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a) The municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan; and
- b) The amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body,

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2021:
 - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in Column A of Schedule "A" attached to and forming part of this Bylaw shall apply.
 - b) For regional district purposes on the value of land and improvements taxable for regional district purposes, rates appearing in Column B of Schedule "A", attached to and forming part of this Bylaw shall apply.
 - c) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column C of Schedule "A", attached to and forming part of this Bylaw shall apply.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This Bylaw may be cited as "Village of Chase 2021 Tax Rates Bylaw No. 900".

READ A FIRST TIME THIS **27th DAY OF APRIL, 2021**

READ A SECOND TIME THIS **27th DAY OF APRIL, 2021**

READ A THIRD TIME THIS **27th DAY OF APRIL, 2021**

ADOPTED THIS ____ **DAY OF _____, 2021**

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE

Bylaw No. 900, 2021 Schedule "A"

2021 Property Taxation Rates
For Municipal, Regional District and Regional Hospital District purposes.

Tax Rates (dollars of tax per \$1,000 of taxable value)

		Column A	Column B	Column C
PROPERTY CLASS	Class Number	GENERAL MUNICIPAL	REGIONAL DISTRICT	REGIONAL HOSPITAL
Residential	1	4.4181	0.8366	0.4139
Utilities	2	40.0000	2.9281	1.4487
Major Industry	4	6.9200	2.8444	1.4073
Light Industry	5	15.0000	2.8444	1.4073
Business and Other	6	10.3417	2.0497	1.0141
Recreation/Non-Profit	8	9.7198	0.8366	0.4139
Farm	9	16.7888	0.8366	0.4139

****SUPPLEMENTARY LETTERS PATENT, February 24th, 2005, CLASS 4 (MAJOR INDUSTRY)
MUNICIPAL AND REGIONAL DISTRICT TAX RATE LIMITATIONS**

The municipality shall, in the area newly included within the municipality by these Supplementary Letters Patent, levy a tax rate pursuant to section 359(1) of the Local Government Act, on property class 4 (Major Industry) prescribed by the Lieutenant Governor in Council under section 26 of the Assessment Act, except that the tax rate shall not exceed the sum of:

A:) the tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry); and

B:) the tax rate for the prevailing year for property Class 4 (Major Industry) set by the Surveyor of Taxes for the purpose of recovering the costs of services of the regional district for which the service area includes all of Electoral Area P as the sole participating area or in combination with one or more other electoral participating areas.

VILLAGE OF CHASE
Bylaw No. 903-2021

A Bylaw to Amend the Village of Chase Volunteer Fire Department Establishment and
Regulation Bylaw No. 795-2014

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 795-2014

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 795-2014;

AND WHEREAS The Council of the Village of Chase deems it necessary to repeal Bylaw No. 885-2020;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Volunteer Fire Department Establishment and Regulation Amendment Bylaw No 903 -2021."
2. The following schedule is hereby replaced in entirety:

Schedule "C" – Remuneration - Officer and Firefighters.

READ A FIRST TIME THIS **27th** DAY OF **APRIL, 2021**

READ A SECOND TIME THIS **27th** DAY OF **APRIL, 2021**

READ A THIRD TIME THIS **27th** DAY OF **APRIL, 2021**

ADOPTED THIS THIS ____ DAY OF _____, **2021**

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

**Schedule "C" to
Village of Chase Volunteer Fire Department Establishment
and Regulation Bylaw No. 795- 2014**

Renumeration – Officers and Firefighters

Officers*

Fire Chief	\$6,300/annum
Deputy Fire Chief	\$3,000/annum
Safety Officer	\$1,400/annum
Training Officer	\$1,100/annum
Captain	\$1,100/annum
Lieutenant	\$1,000/annum
Road Rescue Training & Scheduling	\$1,000/annum
Maintenance Personnel (non-officer position)	\$ 850/annum

*Any officer that takes on the responsibilities of more than one officer role will be granted 100% of the honorarium of the additional role(s).

Fire Department Services

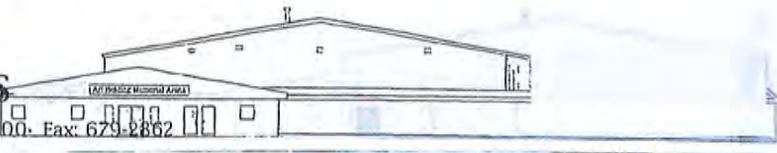
Firefighter	\$14 per hour
Firefighter with Exterior Operation Certification	\$15 per hour

Road Rescue Services

Attending Member	\$15 per hour
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Chase & District Recreation Centre

P.O. Box 1239, 320 Shepherd Road, Chase, BC V0E 1M0 • 250-679-2800 • Fax: 679-2862



April 19, 2021

Chase & District Recreation Society

Subject: Arena Partnering Agreement

To Sean O'Flaherty-Corporate Officer, Mayor and Council - Village of Chase

The Chase & District Recreation Society has received and perused the Partnering Agreement that was authorized at the regular council meeting March 23. With much thought and discussion, we have some changes that we feel are necessary for the Society to be able to run the arena properly and feasibly. We would like to propose a two-year contract at this time. The changes we would like to see in the contract are as follows:

Remove 3.6 – Work with the village of Chase to seek external sources of funding for operations and maintenance other than those funds provided by the Village of Chase.

Add to 4.1-Chase & District Recreation Society would have access to \$50,000 Grant in Aid if needed, to the Society's annual receipt of \$150,000. This is to assist the Society in meeting their obligations of providing recreational services to the village of Chase by operating the Art Holding Memorial Arena.

Add to 4.3– The Village of Chase will provide snow removal services to the Arena.

Add to Village's list of responsibilities on the document titled "Recreation Centre Society Wish List" - Main sign outside arena, change room doors and locks, garage door weather stripping, new flooring in benches and new Lexan.

Regards

Chase & District Recreation Society

8. UNFINISHED BUSINESS

8.1 Zoning Amendment – Shipping Containers

Moved by Councillor Scott

Seconded by Councillor Lauzon

“THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be read a third time.”

CARRIED

#2020/08/11_004

Moved by Councillor Maki

Seconded by Mayor Crowe

“THAT Village of Chase Zoning Amendment Bylaw No. 887-2020 be adopted.”

CARRIED

#2020/08/11_005

8.2 Community Hall – Usage of Upper Hall – Limit of Attendees

Moved by Mayor Crowe

Seconded by Councillor Maki

“THAT the limit of people gathering at the Community Hall be no more than 50 persons; that any event organizer ensures all conditions of the BC Public Health Officer relating to public gatherings are met; and that no food or beverages are served other than the provision of bottled water.”

CARRIED

#2020/08/11_006

8.3 Shuswap Economic Development Society Initiative

Moved by Councillor Maki

Seconded by Councillor Torbohm

“THAT the report from the CFO regarding the Village’s costs to participate in the Shuswap Economic Development Society Initiative be received for information and that the Village does not participate in the initiative at this time, until further information is brought forward from Administration regarding various Economic Development Service models and associated costs.”

CARRIED

#2020/08/11_007

8.4 Art Holding Arena Operations Contract with Chase and District Recreation Centre Society

Moved by Councillor Lauzon

Seconded by Mayor Crowe

“THAT the Village enter into a 27-month operating contract with the Chase and District Recreation Centre Society starting October 1, 2020 and ending December 31, 2022, with a provision to renew the operating contract prior to its termination; AND,

THAT Administration draft an operating agreement and bring back such agreement to Council for ratification; AND,

THAT the Village support the Arena operations with \$150,000 annually in both the years 2021 and 2022; AND,

THAT if additional funds are required, that the Recreation Centre Society approach Council if and when that need arises to explain and justify the need for additional funds.”

CARRIED

#2020/08/11_008

DATE: May 6, 2021
TO: Sean O'Flaherty, Corporate Officer
FROM: Dylan Houlihan, MCIP
FILE: 0511.0042.01
SUBJECT: Village Response to Installation of Telecommunications Infrastructure in Chase

Telus and Rogers have indicated their intention to upgrade telecommunications infrastructure in Chase through the installation of cell towers with Telus wanting to install one on Aylmer Road and Rogers installing one in the downtown. Previously, Village Council had requested that staff provide a description of how Council can regulate the installation of telecommunications infrastructure. This was due, in large part, to concerns expressed by some residents in Chase about health issues due to radiofrequency radiation from the cell towers.

Approval for cell towers is provided federally through Innovation, Science and Economic Development (ISED, formerly Industry Canada). The Supreme Court has ruled that municipalities have no jurisdiction over the approval of cell phone tower locations and this power resides with ISED. The input of the local community, including municipal Council, is factored into decision-making but Council cannot prohibit this infrastructure. ISED has a five-step process for approval which includes:

1. The proponent determines if the new tower is necessary and whether towers can be shared to reduce the number of towers.
2. Companies must submit a plan to the municipality. Proponents must contact the municipality to determine the local consultation requirements and to discuss local preferences regarding siting and/or design.
3. Notification of local residents of the upcoming consultation. Consultation can either follow ISED's or the municipality's consultation process.
4. The proponent must consult with the community and consider their input.
5. Following consultation, and once the company and local municipality agree, the tower must be built within 3 years.

Source: [https://www.ic.gc.ca/eic/site/smt-qst.nsf/vwapj/CellTower_infographic-eng2.pdf/\\$FILE/CellTower_infographic-eng2.pdf](https://www.ic.gc.ca/eic/site/smt-qst.nsf/vwapj/CellTower_infographic-eng2.pdf/$FILE/CellTower_infographic-eng2.pdf)

Proponents must consult with the municipality to discuss site options, ensure that local processes are respected, address reasonable and relevant concerns from the municipality and the community and obtain land use authority concurrence in writing. Where the municipality has specific concerns regarding a proposed cell tower, they are expected to discuss reasonable alternatives.

Municipalities are allowed to stipulate the type of information pertaining to design and land use that they wish proponents to submit for review. This can include site plans, OCP and Zoning information, property ownership details and other information the municipality deems to be important for the evaluation of the cell tower. It is important to note that the proponent is obligated to work with the municipality to identify potential concerns and respond to reasonable requests for changes in design and location and that there must be a rationale provided by the proponent for the chosen locations and designs of the infrastructure.

Municipalities are also allowed to and encouraged to establish their own consultation requirements. In cases where these requirements have been established, the proponent must follow them. The community consultation period must not extend beyond 120 days past the notification in writing to the municipality that the proponent seeks to install a cell tower.

URBAN SYSTEMS MEMORANDUM

DATE: May 6, 2021

FILE: 0511.0042.01

PAGE: 2 of 3

SUBJECT: Village Response to Installation of Telecommunications Infrastructure in Chase

ISED has specific requirements for community consultation if the municipality has not established community consultation requirements. ISED's process for community consultation includes:

1. Provide written notification to the public, the land use authority (municipality) and ISED of the proposed cell tower installation. The local public, businesses and property owners located within a radius of three times the height of the tower must be notified. The notice must provide at least 30 days for written public comment.
2. The proponent engages the public and the land use authority (municipality) in order to address relevant questions, comments and concerns regarding the proposal gathered from the initial 30 days of feedback (i.e. *responding to the public*). The proponent must respond in writing within 14 days acknowledging receipt of a question, comment or concern and keep a record of the communication. Subsequently, the proponent must address, in writing, all reasonable and relevant concerns within 60 days of receipt or explain why the question, comment or concern is not, in the view of the proponent, reasonable or relevant; and in the written communication referred to in the preceding point, clearly indicate that the party has 21 days from the date of the correspondence to reply to the proponent's response. The proponent must provide a copy of all public reply comments to the local ISED office.
3. The proponent provides an opportunity to the public and the land-use authority (municipality) to formally respond in writing to the proponent regarding measures taken to address reasonable and relevant concerns (i.e. *public reply comment*).

The expectation is that consultation will be completed within 120 days from the proponent's initial formal contact with the municipality. The process is considered concluded if the proponent has received no written questions, comments or concerns to the formal notification within the 30-day public comment period or if written questions, comments or concerns were received, the proponent has addressed and resolved all reasonable and relevant concerns and the public has not provided further comment within the 21-day reply comment period. The municipality has the option of providing a letter of concurrence indicating no concerns with the installation of the infrastructure or providing a letter of non-concurrence stating that they do not support the installation of the infrastructure in the chosen location.

While the Village has not established public consultation or site plan submittal requirements, it is important to note that the community engagement undertaken as part of the Official Community Plan process surfaced concerns about cell and internet technology in the Village. While there were concerns identified by some members of the public about the health impacts of 5G, many more concerns were identified regarding quality of service. The draft OCP has several policies calling for the Village to advocate for better internet service in the community specifically in Section 20.2.5.1.

In addition, the Village currently has an online survey seeking input from residents about whether they would support the installation of cell tower technology in Chase. While the survey is open until May 14, a download of the results on April 29th indicated that approximately 200 people had filled in the survey, of which 42% said they had spotty cell service and 22.5% saying they had poor service. Nearly 70% of respondents supported said they supported the installation of cellular infrastructure within the Chase municipal boundary if it means an improvement to cell and internet service.

URBAN SYSTEMS MEMORANDUM

DATE: May 6, 2021
SUBJECT: Village Response to Installation of Telecommunications Infrastructure in Chase

FILE: 0511.0042.01

PAGE: 3 of 3

Conclusions

Key conclusions include:

- The Village cannot prohibit the location of a cell tower in Chase but can provide feedback to proponents and request changes, that if deemed to be reasonable, could be incorporated into the design and siting of the cell tower.
- While municipalities cannot approve or deny an application for a cell tower, they can provide guidance to the community consultation process and can require the proponent to provide the Village with specific types of information to review and can make reasonable requests of the proponent to change some aspects of the design and location that the proponent must consider and either incorporate or provide reasonable justification for not incorporating. While the Village currently does not have an established process for community consultation that the proponent must follow, the benefits of having an established process are likely negligible. Either way, the community is still provided an opportunity to provide feedback as per the ISED process. The Village could make recommendations to the proponents for hosting public open houses (online or in-person subject to Covid-19 protocols) or making materials available online for the entire community to provide feedback on.
- Given the limited ability to influence the siting and design of the cell towers, Council should consider how much time they wish to spend on these types of files and how much time they wish staff to given limited capacity and knowledge about cell tower installation. Council may wish for there to be a bylaw established that spells out both the submission requirements and the community consultation requirements for future telecommunications infrastructure installation.
- The Village can ultimately provide a letter of concurrence or non-concurrence if they oppose the infrastructure installation. Recent community engagement from the OCP process as well as the ongoing survey will provide Council with some guidance on how to approach this issue.

Sincerely,

URBAN SYSTEMS LTD.

Dylan Houlihan, MCIP
Community Planner



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: April 30, 2021
RE: 2021 Grant in Aid Application

ISSUE/PURPOSE

That Council provide staff with recommendations regarding the 2021 grant in aid application for Chase and Area Young Learners Society.

OPTIONS

Provide direction and/or approval amounts for the 2021 grant in aid application.

HISTORY/BACKGROUND

The Village of Chase Grant in Aid Policy (ADM-31) sets out the guidelines for allocating grant-in-aid funds. The policy criteria has a submission deadline of November 30th, and an approval deadline of February 28th of each year. There is also a "Extraordinary Grant-in-Aid" section, which allow requests that are outside of the annual application deadlines. Any non profit or organization is eligible for an extraordinary grant in aid on a one time only basis, all future requests must go through the annual grant-in-aid process

DISCUSSION

The Chase and Area Young Learners Society applied for funding under the COVID 19 Restart Fund for Community Groups impacted by COVID 19. The Chase and Area Young Learners Society is a newly formed organization, created because of the COVID 19 pandemic and therefore was questionable whether they meet the funding requirements. It was therefore suggested that the group apply for funding under the Extraordinary Grant-in-Aid section for their 2021 program. Attached is the application submitted by the group.

FINANCIAL IMPLICATIONS

The preliminary 2021 budget has maintained the previous year's total budget allocations for grant-in-aid at \$10,000.

Council has granted \$6,370 to various groups for 2021 leaving a remaining budget of \$3,630.

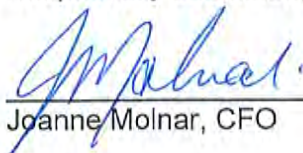
POLICY IMPLICATIONS

This application complies with the Village of Chase Grant-in-Aid Policy (ADM-31)

RECOMMENDATION

That Council provide direction to Administration regarding the grant-in-aid application received from Chase and Area Young Learners Society.

Respectfully submitted,


Joanne Molnar, CFO

Approved for Council Consideration by CO


Sean O'Flaherty



GRANT IN AID APPLICATION

PLEASE READ APPLICATION PROCESS DOCUMENT BEFORE PRECEEDING

TYPE OF GRANT
REQUESTED

FINANCIAL AID GRANT

Contact Information

Full Legal Organization Name

Chase and Area Young Learners Society

Street Address

521 Elm Street

City

Chase

Prov

BC

Postal Code

V0E 1M0

Organization Website

fb- @Chaseyounglearners

Organization President /
Executive Director

Ashton Sweetnam

Title

Executive Director

Phone Number

250 319 8468

E-Mail
Address

chaseyounglearners@

Contact Person
(if different)

Title

Phone Number

E-Mail
Address

Organization Information

Not for profit? ☒ Yes
☐ No

Year Established

Registration Number

Address

Total Organization Budget

Total # of Board
Members

Total # of Staff

Total # of Volunteers

**Organizational Mission
Statements**
(350 characters or less)

Our mission statement is:

To provide opportunities for young people in the Chase Area
to access resources, activities, and
spaces that will advance their learning

To encourage child-led learning and the enjoyment of nature.

**Brief Description of
Organization**
(500 characters or less)

The purpose of our society is to provide opportunities for
young people in the Chase area to access resources, activities,
and spaces that will advance their learning. Children and
families living in our rural area often struggle to access quality
learning opportunities that those in larger centers have easier
access to. Our mandate includes an intention to connect
individuals with existing opportunities and to create
opportunities based on the needs of our membership and
community.

Population Served
(200 characters or less,
describe who will be served)

Our services are directed towards children and families in the Chase area. Programming is all extracurricular.

Proposal Request


Program / Project Name

Total Program Budget

Requested Grant Amount

Percent of Total Budget

(percentage of grant to actual complete budget, eg. \$1,000 grant would be 10% of a \$10,000 event)

Type of Request 

Grant Period From

Grant Period To

Multi-Year Event? ☒ Yes

☐ No

Description of Project or Event

See attached document.

Please don't hesitate to provide additional supporting documents that will provide further explanation of the event or organization.

Geographic Area Served

Please estimate the anticipated economic impact of the event or organization. (eg. spending, social impact, or environmental, hotel rooms, visitors & general tourism)

This program is creating employment and training opportunities for the 6 cycling instructors that we are in the process of training. Training is ongoing, and each instructor is equipped upon completion to offer classes and programming to individuals and groups in the area of mountainbiking. Mountainbiking has skyrocketed in popularity in recent years, in particular since the beginning of Covid-19. It is an activity that is by nature socially distanced and outside. Our area in particular is well known for it's high quality trails and outdoor culture. The development of our mountainbiking community is a healthy step for Chase to move in and a way to attract tourism to our area.

**Priority funding areas
of grant makers**
(indicate how your request fits
within Council's strategic
plan[s])

Most recent grants received from the Village:

Amount (1)

Date

(1)

Amount (2)

Date

(2)

**Current Fundraising
Initiatives:**

See attached documents.

**Please explain how your event
or organization will be self
sufficient in the future:**

See attached document.

Please provide a detailed budget for your event/operating year and also your organization's most recent Certified Financial Statements.

Applicants carrying budgetary surpluses must clearly explain their intended use of these funds. If a deficit exists, the applicant must demonstrate that a realistic deficit reduction/elimination plan is in place.

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The information provided in this grant application is subject to the Freedom of Information and Protection of Privacy Act. The Village cannot guarantee that any of the information provided by you will be treated as confidential if a request for access is made under the Act.
- 3) Neither the Village of Chase nor any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Ian Hart

Signature:

Date:

04/28/2021

Print Name of Person
completing the application:

J. Ashton Sweetnam

Signature:

Date:

04/28/2021

See below for full responses to questions from the Grant-in Aid Application for the Chase and Area Young Learners Society:

Description of Project or Event:

The iRide After School Program that will run from May 3-June 14 is a free program that offers 3 levels of skills training to children between 6-12. We are currently training 6 instructors, who will be officially certified cycling Instructors through both the National Coach Certification Program and Cycling BC. This amounts to over 30 hours of training for each person. We have been fundraising the \$250 cost for training per instructor and look forward to having a skilled group of passionate individuals able to offer quality programming to the children in Chase well into the future. These instructors will be volunteering their time for the spring after school iRide program.

Our goal is for the iRide after school program, which takes place in the field of Haldane Elementary School, to provide a spark in our community for active outdoor sport and activity and lead into a series of bike clubs. These bike clubs will provide children with safely socially distanced activity and community in this strange time that we are in, as well as building up a skill set that will serve them for a lifetime. The first bike club that we have planned will be directed towards the more advanced children in the level 4-5 group. This group will meet on Thursday afternoons through the summer with the goal of further skill development under the mentorship of instructors in varied locations.

Our fundraising goals are aimed primarily towards covering the costs for training our 6 iRide instructors and basic equipment for transportation and covering costs. Two 6 bike racks will be used to transport instructor and kids bikes for our clubs to great cycling locations in the local area for skill development, fun and fitness. Our program goals now and into the future include not only building confidence and physical literacy in the area of cycling, but also in learning to care for the tools and equipment involved in this sport. Please see the attached Revenues and Cost Projections document for the iRide after school program for further financial details of the program.

Current Fundraising Initiatives:

We have received generous contributions from both Rotary and the Lions Club for our bike programming. We also have a plant sale fundraiser coming up on the weekend of April 30th. Sunflower Bicycle Repair and many community members have donated time and equipment to increase the accessibility to the bike programming.

Please explain how your event or organization will be self sufficient in the future:

Once our six instructors are fully trained, they will be able to continue offering programming in Chase. Foundational skills training for children will have taken place also for free in the form of the iRide after school program. Future programming will be offered for a fee for the varying skill levels, and our organization will be offering bursaries to those who cannot afford the tuition. The start up funding provided by the village of Chase will cover the equipment and training needs for years of self sufficient community programming.

Additional Upcoming Programming for 2021

Any surplus funds raised from fundraising and donations are applied to increasing accessibility for our programming through reduction of program costs and bursaries.

Outdoor Summer Art Program

We are offering a small group outdoor art program for kids ages 5-8. A Young Learners employee, in partnership with a summer hire through the Canada Summer Jobs Program, will be developing the summer program. With a maximum of 6 children per session, we will have a fun new project each week that teaches basic art skills and techniques and gets the kids comfortable with art supplies and concepts. It will be a fun, inclusive, low-pressure environment for kids to experiment with color, form, medium and self-expression, with an emphasis on enjoying the process rather than on results.

Dates:

Thursdays, May 20- July 8, 2021

Fridays, May 21- July 9, 2021

Times: 4:15-5pm

Ages: 5-8

Cost: \$8/per class
\$64/whole session

A Mixed Bag of Art Program

Sorrento artist, Rayna Vanderhoek, will be bringing her art program based in her studio in Sorrento to Chase. In a series spanning the school year, the material will cover multiple mediums including sketching, watercolour and acrylic.

Utilizing indoor and outdoor spaces, this after school program will provide an opportunity to children in Chase to develop their artistic skills and knowledge in a safe and supportive environment with classes that build upon one another to grow in their artistic expression.

Dates:

Wednesdays, September 1-December 15

Time:

3:30-5:00

Cost: \$500 + \$40 art kit

EverWild Bike Club

This 4-5 level iRide bike club will have a membership of up to 12 children who have an interest in adventure and developing their mountain biking skills. Being led by skilled iRide instructors, the children will explore new locations and enjoy building friendships in an active and healthy community setting.

Dates:

Thursdays, June 17- Until weather no longer permits

Time:

4:30-6:30pm

Cost:

\$20/Session

EverWild Explorers

This is a nature education program for children 4-8 that is play based. The focus on life skills development and community building promotes social development and skills such as conflict resolution. Each session includes an art project, a literacy activity and a science project. We meet at the same location week after week in all weather, educators are present to assist the children and supervise activity. This program has been running for over two years with a consistent membership of between 8-13 children.

Dates:

Tuesdays, year round

Times:

9:00am-3:00pm

Cost:

\$35/session

Revenues and Cost Projections for iRide After School Program in Chase

Assuming 31 Participants

*Note that the items to the right, 'iRide Community Development Grant Donation in kind contributions', 'iRide Student Tuition Costs', and 'Instructor Training Revenues' are costs that have been covered through in kind and monetary donations.

Instructor Training Costs

Foundations (Cycling Canada)	\$15
Making Ethical Decisions (NCCP)	\$70
Community Theory (NCCP)	\$50
Basic Skills (Cycling BC)	\$100
Total Cost Per Instructor	\$235

Red Cross Emergency First Aid Course (1 additional instructor needs to be trained in first aid) x 1	\$590
Total Training Costs (6 Instructors)	\$2,000

Equipment Costs

North Shore Bike Rack x 2	\$2,262
Total Equipment Costs	\$2,262.00

Other Costs

Field Rental For the duration of the program	\$85
iRide admin fee for certificate of insurance for land use at	\$25
Total Other Program Costs	\$110

Total Costs	\$4,372.00
Total Revenues	\$750
Total Remaining iRide Costs (Costs - Revenues)	\$3,622.00

*iRide Community Development Grant Donation in kind contributions

iRide Orientation (per instructor)	\$150
iRide Backpack Resource Kit (per instructor)	\$300
Coach Liability Insurance (per instructor)	\$200
Administration	\$300
Background Screening (per instructor)	\$50

*iRide Student Tuition Costs

Tuition for target of 31 participants (\$60 Each)

Total Student Tuition Costs	\$1,860
*CAYLS and Cycling BC will wave the tuition of all 31 children	

*Instructor Training Revenues

Rotary Club Donation	\$250
Lions Club Donation	\$500
Total Training Revenues	\$750



**CHASE
MTB PROGRAM
p/b iRide**



AFTER-SCHOOL PROGRAM

For kids ages 6-12 (skill level 0-5) who want to improve their bike-riding skills, meet new friends, and have fun!

- Each day includes a skill, a ride, and a game!
- NCCP Community Instructors
- Screened by Cycling BC
- Create a safe & supportive environment to help inspire your child.

Cost: \$0 (Local Grant Funding)

iRide Mini-Membership required: \$17.50

Participants must bring their own helmet and bike (with gears).

ORGANIZED BY THE CHASE AND AREA
YOUNG LEARNERS SOCIETY.

FUNDED BY CHASE ROTARY CLUB, THE
CHASE LEGION, THE CHASE SUNFLOWER,
AND SUNFLOWER BICYCLE REPAIR.

**HALDANE
ELEMENTARY**

**CHASE,
BC**

**6X
MONDAYS**

**3:30 -
4:30 PM**

MAY 3 -

JUNE 14

***EXCEPT
MAY 24**

**b
c
CYCLING BC
iRide**



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: 6 May 2021
RE: Application to Vary Regulations of Village of Chase Zoning Bylaw 683-2006
116 MacPherson Street

ISSUE/PURPOSE

To obtain Council's authorization to proceed with the referral process for a development variance permit to vary the size of an accessory building.

OPTIONS

1. **Accept the application and authorize Administration to proceed with the required referral process and prepare a draft Development Variance Permit that would vary the parcel line setbacks.**
2. **Do not accept the application.**

BACKGROUND

The applicant, owner of the property at 116 MacPherson Street has applied to vary the exterior side setback distance, and rear setback distance for their 32 unit residential strata development. The rear parcel setback regulation in the zoning bylaw is 6.0 metres and the application requests a 3.0 metre relaxation. The side parcel setback regulation in the zoning bylaw is 4.5 metres and the application requests a 1.5 metre relaxation to 3.0 metres.

The applicant is also requesting a variance to relax the parking requirement from 64 spaces to 30.

DISCUSSION

Attached to this report are:

- Application
- Property Report

REFERRALS

If the application proceeds, notifications will be sent out to property owners within 50 metres of the subject property. Section 499 of The Local Government Act requires notice be provided to affected property owners and tenants.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.

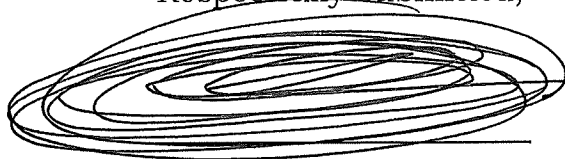
A variance application can come forward at any time to vary a regulation pertaining to construction and development. Council needs to consider whether it is in the best interests of the neighbouring residents to allow the variance. The best way to hear from neighbouring residents is to allow the application to proceed and initiate the referral process.

RECOMMENDATION

"THAT Council accept the application and direct staff to complete the referral process."

Respectfully submitted,

Approved for Council Consideration by CAO

A large, stylized handwritten signature in dark ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.



Property Information Report

Report Generated on: May 05, 2021 10:30:10 PM

Thompson-Nicola Regional District

300 - 465 Victoria St

Kamloops, BC V2C 2A9

T (250) 377-8673

F (250) 372-5048

E gisinfo@tnrd.ca

116 MacPherson St

Parcel Description & Location

[More Details](#)

Legal Description:

LOT A DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT

District Lot:

517

Land District:

KDYD

Lot Size(Calculated)(+/-5%):

Square Meter:

4452.21

Acre:

1.1

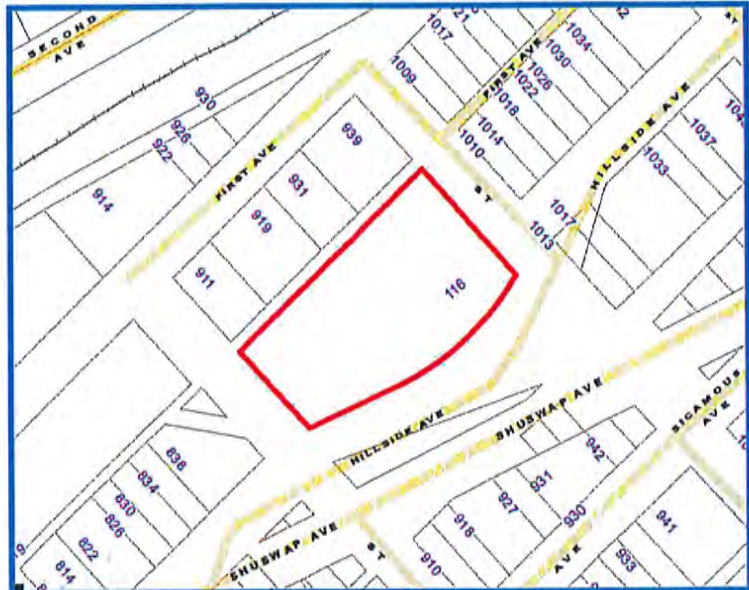
Hectare:

0.445

Community: Chase

Local Authority: Village of Chase

School District: Kamloops/Thompson



TNRD Services

(Contact the Local Authority for services provided by other jurisdictions)

[More Details](#)

Water Service: N/A

Sewer Service: N/A

Fire Protection: N/A

Future Debt (Loan Authorization)

(For enquiries, contact the Local Authority)

[More Details](#)

Future Debt: Unknown - contact Village of Chase for any future debt.

Planning & Zoning

(For enquiries, contact the Local Authority)

[More Details](#)

Zoning Bylaw: 683

Zoning: R-3

Lakeshore Development Guidelines (Intersect): Yes

Lake Name: Little Shuswap Lake

Lake Classification: Development Lake, Special Case Lake

Fringe Area: N/A

Floodplain Information: Refer to Local Government floodplain regulation.

Site Specific Zoning: Contact Local Authority

Development Permit Area: Area F.3

Official Community Plan Name: CONTACT LOCAL AUTHORITY

OCF Designation: CONTACT LOCAL AUTHORITY

Agriculture Land Reserve (Intersect): No

Riparian Area (Source: TRIM)(Intersect): No

Post-Wildfire Geohazard Risk Restrictions: Unknown

Development Applications & Permits

- from July 2009 to Present (For enquiries, contact the Local Authority)

[More Details](#)

Folio:	Development Application Number:		Development Application Type:		Status:
Folio:	File Number:	Application Date:	Issued Date:	Completion Date:	Status:
Type of Construction:					

BC Assessment

(For enquiries, contact BC Assessment Authority)

[More Details](#)

Folio:	Land Title PID:	Assess Year:	Land:	Improvement:	Property Class:
512.00154.015	030-703-352	2021	\$202,000.00	\$0.00	1-Res
512.00154.015	030-703-352	2020	\$220,000.00	\$0.00	1-Res
Folio:	Actual Use:		Manual class:		
512.00154.015	VACANT RESIDENTIAL LESS THAN 2 ACRES		None		

Disclaimer: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources (PMBC), and the Thompson-Nicola Regional District (TNRD) is not responsible for its accuracy, completeness or how current it may be. View full [Disclaimer and Terms of Use](#)

RECEIVED
Village of Chase

APR 26 2021

VILLAGE OF CHASE

Application for Permit

(please check one)

- ☐ Development Permit
☒ Development Variance Permit
☐ Temporary Use Permit

Original _____
File _____
Copy _____
Agenda _____

1. Registered property owner's name, address and telephone number
CHASE EQUIPMENT + SUPPLY LTD Box 1135, CHASE
250 852 2274
2. Authorized agent's name, address and telephone number (If agent is handling application, please supply written authorization from owner)
DON CAVERS, BOX 1135, CHASE 250-852-2274
3. Legal description and Property Identification Number of subject property
EPP 76678 DL 517, 116 MacPherson St.
4. Approximate area of subject property
.7 H
5. Existing use of subject property
VACANT
6. Existing use of adjacent property
VACANT + RESIDENTIAL
7. Detailed description including drawings, of the project or situation necessitating your application. Please provide additional pages as necessary.
TO VARY LANE AND COBURN/HILLSIDE SETBACKS TO 3M.
TO VARY PARKING TO .5 SPACE/UNIT. ALL AS SHOWN ON PLAN.

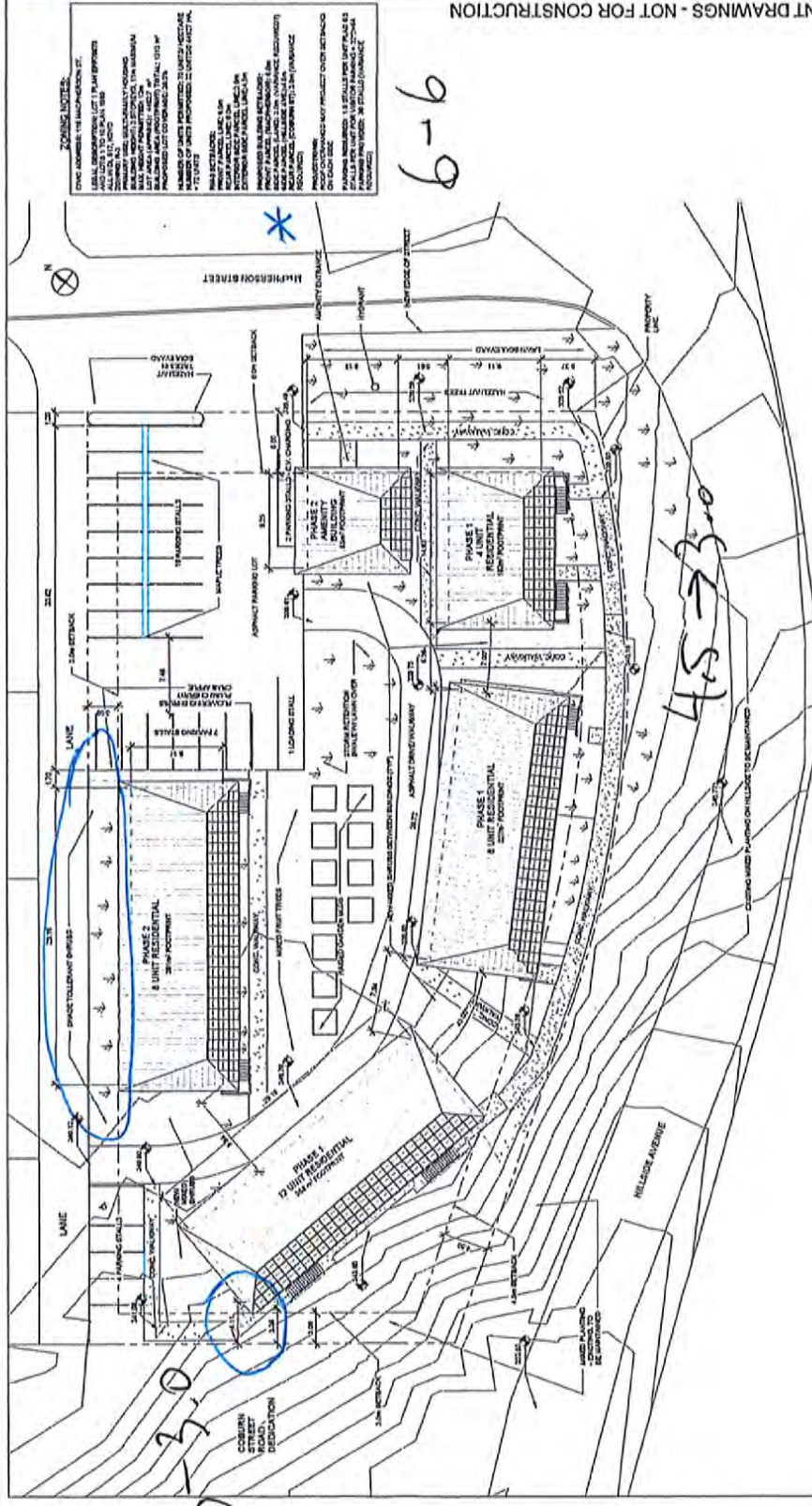
I hereby declare that the information contained herein is, to the best of my knowledge, factual and correct.

D Cavers
Signature of Owner or Agent

April 25/2021
Date

Note: Please see attached sheet for additional information to be included with application

4.5-3.0



Project Green Architecture
 2020 Saint Paul Street West
 Vancouver, B.C. V6C 1Y3
 Tel: 604.681.1100
 Fax: 604.681.1100
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DESIGN DEVELOPMENT DRAWINGS - NOT FOR CONSTRUCTION	
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DESIGN DEVELOPMENT DRAWINGS - NOT FOR CONSTRUCTION

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PROFESSIONAL SEAL

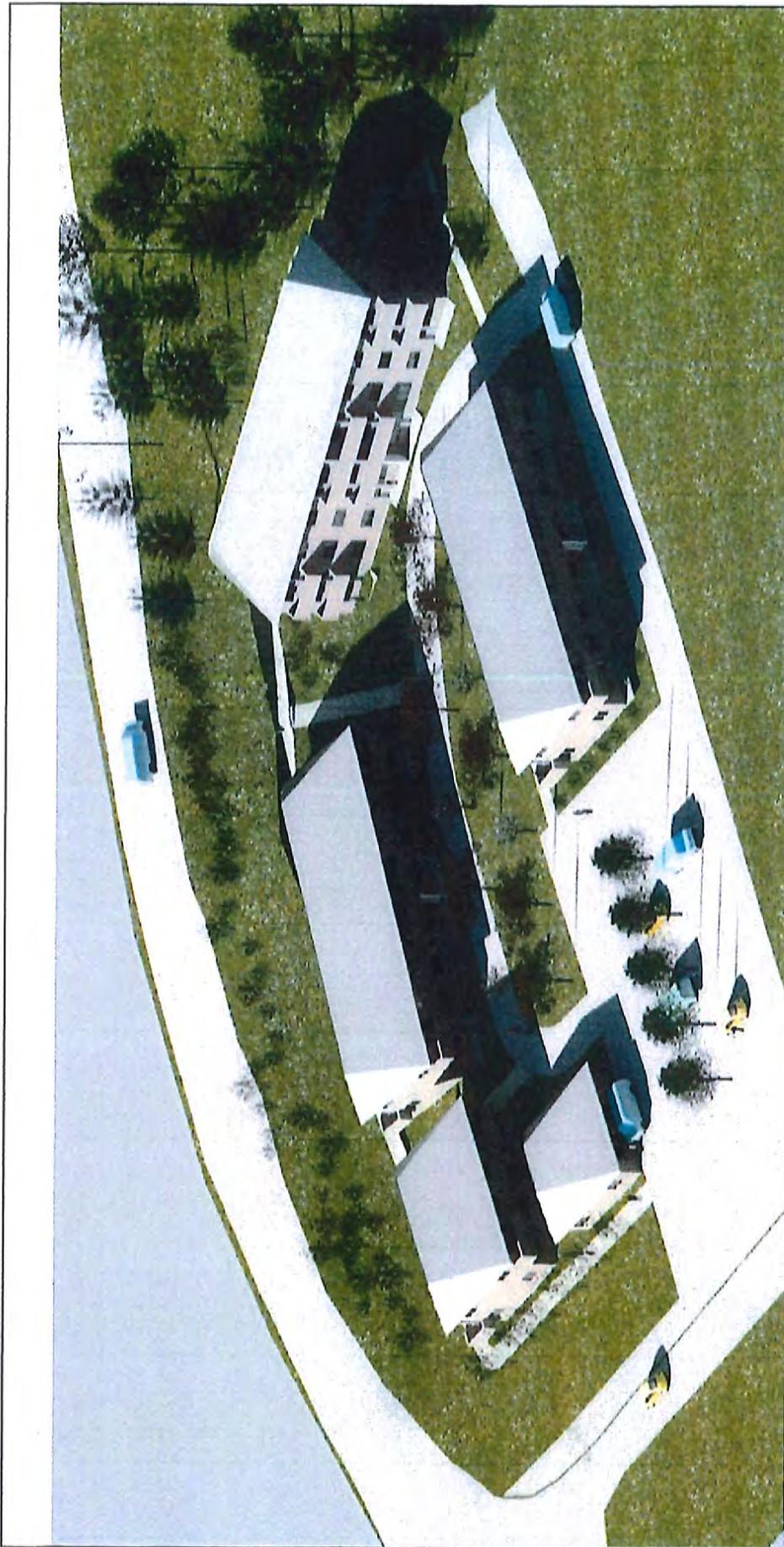
LOW-MOISTURE HOUSING
 CHASE, B.C.

**LANDSCAPING AND
 SITE PLAN**

Project Number: 1804
 Project Name: AUGUST 12, 2018
 Drawn By: A101
 Checked By: A101
 Date: 11/200

1. LANDSCAPING AND SITE PLAN
 1/20 11/200

4% of Parken BQ
 Phase 1 & 2 54%



SCHEMATIC DESIGN DRAWINGS - NOT FOR CONSTRUCTION

Project Green Architecture
 222 ST. PAUL ST. WEST
 KAMLOOPS, B.C.,
 V2C 1G3
 (250) 374-4731
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www.projectgreenarchitecture.com

LOW-INCOME HOUSING **CHASE, B.C.**

No.	Description	Date
1	ISSUED FOR CLIENT REVIEW	

3-D VIEW 2		
Project number	1904	
Project Start Date	AUGUST 12, 2019	
Drawn by	DP	
Checked by	DP	
		Scale

2019-09-10 8:09:50 PM

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