

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, May 14, 2013 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Fire Chief	B. Chamberlain
	Gallery	5
	Press	1

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the agenda be amended by adding item 8.4 regarding Thompson Nicola Regional District 2012 Reports and 2013 Requisitions and that the agenda be adopted as amended."**

*CARRIED*

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of April 23, 2013

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That the minutes of the April 23, 2013 Regular meeting of Council be adopted as presented."**

*CARRIED*

### 3.2 Special Council Meeting of May 7, 2013

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the minutes of the May 7, 2013 Special Meeting of Council be adopted as presented."**

CARRIED

## 4. **REPORTS**

### 4.1 Staff Departmental Reports

#### 4.1.1 Fire Chief's Report for April 2013 - #4

1. Burning Permits issued out of Village Office for April were 62. Just a Reminder to everyone when you take out a Campfire Permit, that's what it is. To be used for a relaxing backyard campfire only, not to burn waste in it. Also the heat of Summer is upon us, so be very careful when having your backyard campfire. Have a hose out ready to extinguish the fire and don't leave your fire unattended.
2. Fire/Rescue Calls were:  
Fire - 5  
Rescue - 1
3. Sent four firefighters to Salmon Arm for Spring Training - April 19<sup>th</sup> 20<sup>th</sup> and 21<sup>st</sup>.
4. April 22<sup>nd</sup> and 23<sup>rd</sup> I attended a 2 day course at the Chilliwack Fire Hall. The course was on Understanding Commercial Kitchen Systems - Inspections, and Investigation. The Course Instructor was Paul Ackland. This course was sponsored by the Canadian Association of Fire Investigators.
5. Ongoing Routine Maintenance around Fire Hall.
6. Training is ongoing within the Department.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the Fire Chief's report for April, 2013 be received for information."**

CARRIED

#### 4.1.2 Public Works Supervisor's Report

The Supervisor of Public Works reported:

- A large "Welcome to Chase" sign was recently placed at the Coburn Street entrance to the Village;
- A contractor is working at producing some other new signage for the Village;
- A water line on Coburn Street was recently replaced;
- The Memorial Park Wharf Project is complete – the Village will do some minor paving still around the entrance area to the wharf;
- Construction of the concrete foundation for the Water Treatment Plant is underway;
- Routine Public Works maintenance continues.

#### 4.1.3 Chief Administrative Officer's Report

The Chief Administrative Officer reported:

- Attended some sessions of the May 1-3 SILGA Conference in Salmon Arm;
- Attended part of a Council meeting at the Adams Lake Indian Band with Councillor Lepsoe;
- Working on matters to do with the Water Treatment Plant contract;
- Met with the Fire Chief and a Fire Department member;
- Attended a Canada Day Committee meeting;
- Working with staff on gathering quotes and information on the possibility of providing Wi-fi service in Memorial Park;
- Beginning to work on preparations for the next Community to Community (C2C) meeting with the Neskonlith Band;
- Providing and preparing information for FOI requests.

#### 4.1.4 Director of Financial Services Report

The Director of Financial Services reported:

- Working on preparation of the Annual Financial Statements;
- Working on catching up on financial matters that were set aside while preparing the Five Year Financial Plan.

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Berrigan

**"That the May 14, 2013 reports to Council from the Supervisor of Public Works, the Chief Administrative Officer and the Director of Financial Services be received for information."**

CARRIED

4.1.5 Bylaw Enforcement Officer's Report

- Issued two warnings regarding unsightly premises;
- The majority of Bylaw Enforcement matters at this time of year involves dogs. Staff anticipates bringing forth a report in the near future about a potential "off-leash" dog park that may help the situation.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the Bylaw Enforcement Officer's report for April, 2013 be received for information."**

CARRIED

4.1.6 Land Use Planning Report

- The owner of the property located at 510 Shuswap Avenue has withdrawn his Zoning Bylaw Amendment Application. He will be submitting a Temporary Use Permit Application for the property that if successful, would permit storage.
- A Zoning Bylaw Amendment Application for the property located at 127 Shuswap Avenue has been received.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Land Use Planning report for April, 2013 be received for information."**

CARRIED

4.1.7 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.
- Met with local business owner to discuss Bylaw Enforcement matters.
- Met with the Lions Club to review Community Hall matters.

- Held two Emergency Social Services meetings – April 22<sup>nd</sup> and May 6<sup>th</sup>. The next meeting is scheduled for Monday, May 27<sup>th</sup> at 6:00 p.m. at the Village office.
- Met with several individuals to answer their questions about land development in Chase.
- Arranged for a portable, temporary washroom facility to be placed at the rodeo grounds (in place as of May 7<sup>th</sup>).
- Attended the Youth Action Committee Meeting on May 8<sup>th</sup>.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the Fire Chief's report for April, 2013 be received for information."**

*CARRIED*

#### 4.2 Mayor and Council Reports

##### Mayor Anderson

- April 24<sup>th</sup> attended the SLIPP Meeting at the Quaout Lodge;
- May 1-3 attended the SILGA Conference in Salmon Arm;
- May 4<sup>th</sup> attended the Rotary Club Conference in Kamloops;
- May 7<sup>th</sup> attended the Chase Historical Walking Tour hosted by Councillor Lepsoe.

##### Councillor Berrigan

- April 26<sup>th</sup> attended the Earth Day Celebration at Haldane Elementary on behalf of Council;
- April 30<sup>th</sup> attended the Chase & District Wellness Committee meeting;
- April 30<sup>th</sup> attended the 3:00 p.m. Council Budget meeting;
- May 1-3 attended the SILGA Conference in Salmon Arm;
- May 7<sup>th</sup> attended the Chase Historical Walking Tour hosted by Councillor Lepsoe.
- May 8<sup>th</sup> attended the Youth Action Committee meeting.

##### Councillor Crowe

- April 25<sup>th</sup> attended the Board of Directors meeting of the Adams River Salmon Society;
- April 26<sup>th</sup> spoke with Sue Bleile, the Manager of the Sears store in Chase in regards to BC Barrel Racing Association wishing to hold events at the rodeo grounds throughout the summer;
- April 30<sup>th</sup> attended the 3:00 p.m. Council Budget meeting;
- May 1-3 attended the SILGA Conference in Salmon Arm;

- May 7<sup>th</sup> attended the Chase Historical Walking Tour hosted by Councillor Lepsoe.
- May 7<sup>th</sup> attended the Council Budget meeting;
- Invited to and did attend the first of eight BC Barrel Racing Events at our Rodeo Grounds on VLA Road;
- May 9<sup>th</sup> participated in the Standing Up Against Violence Towards Aboriginal Women and Children walk from Salmon Arm to Pierre's Point followed by a potluck dinner and speeches.

#### Councillor Lepsoe

- April 25<sup>th</sup> attended the Shuswap Tourism meeting;
- April 30<sup>th</sup> attended a Council budget meeting;
- May 4<sup>th</sup> attended the Museum AGM;
- May 7<sup>th</sup> attended the Adams Lake Indian Band Council meeting with the Chief Administrative Officer;
- May 7<sup>th</sup> took Council and staff on the Downtown Historical walk;
- May 8<sup>th</sup> attended a Canada Day Committee meeting;
- May 8<sup>th</sup> attended the Minor Hockey AGM.

#### Councillor Scott

- April 24<sup>th</sup> attended the Chamber of Commerce Executive Meeting;
- April 27<sup>th</sup> attended the Miss Chase Excellence Pageant;
- April 30<sup>th</sup> attended a Council budget meeting;
- May 7<sup>th</sup> attended a Council budget meeting.

## **5. COMMITTEE OF THE WHOLE**

Recommendations from the May 7, 2013 Committee of the Whole meeting:

### **5.1 Chase & District Chamber of Commerce – Farmer's Market**

Recommendation: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the Chamber of Commerce be permitted to hold the Friday Farmer's Market on Shuswap Avenue between Haldane St. and Chase St. from approximately 3:00 p.m. to 7:00 p.m. and that the Village assist with closure of the street."**

*CARRIED*

5.2 Chase Archers and Chase and District Fish & Game Club – Sponsorship/Advertising Opportunity

Recommendation: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the Village of Chase advertise by sponsoring a target at the 3-D Archery Tournament being held June 8<sup>th</sup> and 9<sup>th</sup> at the Turtle Valley Range at a cost of \$150.00."**

CARRIED

5.3 World Red Cross Day Proclamation Request

Recommendation: Moved by Mayor Anderson  
Seconded by Councillor Scott

**"That May 8, 2013 be declared World Red Cross Day in the Village of Chase."**

CARRIED

6. **DELEGATIONS**

7. **UNFINISHED BUSINESS**

7.1 Village of Chase 2013 to 2017 Five Year Financial Plan Bylaw No. 786- 2013

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That Village of Chase 2013 to 2017 Five Year Financial Plan Bylaw No. 786- 2013 be adopted."**

CARRIED

7.2 Village of Chase Tax Rates Bylaw No. 787-2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Village of Chase Tax Rates Bylaw No. 787-2013 be adopted."**

CARRIED

7.3 Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 785 – 2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That first and second readings of Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 785 – 2013 be rescinded."**

CARRIED

7.4 BC Water and Waste Association

1. Lift from Table

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the letter from the BC Water and Waste Association requesting the Village to proclaim drinking water week among other things, be lifted from the table."**

CARRIED

2. Proclamation

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That May 20<sup>th</sup> to 26<sup>th</sup>, 2013 be proclaimed Drinking Water Week in the Village of Chase."**

CARRIED

**8. NEW BUSINESS**

8.1 Correspondence:

8.1.1 Public Works and Government Services Canada-Review of Federal Payments in Lieu of Property Taxes

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**"That the correspondence dated April 4, 2013 regarding the 2013 Review of Federal Payments in Lieu of Property Taxes be received for information."**

CARRIED



8.1.2 District of Invermere – Glacier Mountain Resort Municipality

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**"That a letter be sent to the UBCM indicating that that the Village is opposed to the creation of municipalities by the Ministry of Community, Sport and Cultural Development without appropriate consultation."**

*CARRIED*  
*(Councillor Berrigan Opposed)*

8.2 Zoning Bylaw Amendment Application – 127 Shuswap Avenue

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 788 – 2013 be read a first and second time and referred to a Public Hearing."**

*CARRIED*

8.3 Local Government Awareness Week

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Berrigan

**"That the week of May 19-25, 2013 be declared Local Government Awareness Week in the Village of Chase."**

*CARRIED*

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the week of May 19-25, 2013 be declared National Public Works Week in the Village of Chase."**

*CARRIED*

8.4 Thompson Nicola Regional District 2012 Reports and 2013 Requisitions

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the correspondence and information regarding the Nicola Regional District 2012 Reports and 2013 Requisitions be received for information."**

*CARRIED*

## 9. IN CAMERA

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (d) regarding security of the property of the municipality, paragraph (e) regarding land disposition and paragraph (f) regarding bylaw enforcement."**

CARRIED

Mayor Anderson called a recess to the Regular Meeting at 4:37 p.m.

Mayor Anderson reconvened the Regular Meeting at 5:46 p.m.

## 10. ADJOURNMENT

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the regular meeting of Council be adjourned."**

CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 5:46 p.m.

These minutes were adopted by a resolution of Council this **28th** day of **MAY,**  
**2013.**



Mayor,  
R. Anderson



Corporate Officer  
L. Randle