



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, June 27, 2017 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the June 27, 2017 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Regular Meeting held June 13, 2017

Pages 1-5

Resolution:

"That the minutes of the June 13, 2017 Regular Meeting of Council be adopted as presented."

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

Page 6

Vic Bhambri, on behalf of the Chase Volleyball Group regarding their grant-in-aid request

7. REPORTS

Mayor and Council Reports

8. UNFINISHED BUSINESS

8.1 Fortis BC Community Giving Grants

Page 7

This item was slated for return from the June 13, 2017 Regular Meeting and now that some time has elapsed for additional consideration, Council could choose to make a nomination and recommend an award if appropriate.

9. NEW BUSINESS

9.1 2016 Statement of Financial Information – SOFI (Provincial Government Reporting)

Pages 8-14

Resolution:

"That the 2016 Statement of Financial Information be received and that Council appointment Councilor Scott sign the 2016 SOFI on behalf of Council."

9.2 2016 Unexpended Funds Reserve

Pages 15-17

Report from the Director of Financial Services

Resolution:

"That the following funds be placed in the committed funds reserve for the following projects:

-Grant-in-aid – Creekside Seniors \$7,000

-Computer server replacement \$25,000

- Fire hydrant replacement/install \$15,000
- Fire hall roofing project - \$8,800
- Rescue equipment \$13,000
- Planning/OCP bylaw \$6,000
- Doctor recruitment \$5,000
- Roads/lands acquisition \$45,000
- Road infrastructure maintenance \$7,500
- Community hall cladding (capital) \$31,000
- Community hall cladding (general) \$15,000
- Sewage lagoon project \$184,000
- Mill Park lift station pump \$15,000

Total transfer to reserve \$377,300”

- 9.3 Quarterly Financial Report to 31 December 2016 Pages 18-22
Report from the Director of Financial Services
Resolution:
“That the December 2016 Quarterly financial report be accepted as presented.”
- 9.4 Quarterly Financial Report to 31 March 2017 Pages 23-32
Report from the Director of Financial Services
Resolution:
“That the March 2017 Quarterly financial report be accepted as presented.”
- 9.5 BC Ambassador 2017 – Sponsorship Request Page 33
Request from Megan Johnston
Council can consider sponsoring Ms. Johnston. As of the date of Megan’s letter she has fundraised \$1100 of the \$1550 she requires for various fees and expenses. The balance of the grant-in-aid budget is \$9,500.
- 9.6 Chase Lions Club – Community Hall Grant-In-Aid Request Page 34
Request from Beverley Iglesias, President of Chase Lions Club
Administration has authorized the Lions’ use of the Community Hall June 30, 2017 to decorate as per ‘Schedule H’ of the *Fees and Charges Bylaw 820*.

Council can consider granting the Chase Lions Club a grant-in-aid towards Community Hall rental costs for July 1, 2017 in the amount of \$330.
- 9.7 Chase & District Festival Society Page 35
Request from Brock Endean, Secretary of the society

Council authorized beer gardens for Canada Day, the Lumberjack Show, and Cornstock at the April 11, 2017 Regular Meeting.

Council can consider permitting beer gardens during the 9-event Music on the Lake series.
- 9.8 Canada 150 – Contribution to Canada from Hon. Mel Arnold, MP Page 36
Member of Parliament Mel Arnold contributed one large Canada 150 flag, 500 mini flags, some pins, and stick-on tattoos.

10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

11. RELEASE OF IN CAMERA ITEMS

“That resolution #2017/05/23_IC004 directing Administration to return the donation from the Chase Lions Club thanking them for their generosity, and advising them that the dog park will form part of the 2018 municipal budget deliberations; and the Village looks forward to partnering with the Chase Lions Club on the dog park initiative at the appropriate time, be released to the public at the next Regular Council meeting.”

12. IN CAMERA

13. ADJOURNMENT

Resolution:

“That the June 27, 2017 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, June 13, 2017 at 4:00 p.m.

PRESENT: Mayor Rick Berrigan
Councilor Nancy Egely
Councilor David Lepsoe
Councilor Ali Maki
Councilor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Leif Pederson, Director of Financial Services
Brian Lauzon, Fire Chief
Tim Perepolkin, Manager of Public Works

Public Gallery: 6
Press: 0

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Scott

Seconded by Councilor Egely

"That the June 13, 2017 Village of Chase Regular Council meeting agenda be adopted."

CARRIED
#2017/06/13_001

3. ADOPTION OF MINUTES

Minutes of the May 23, 2017 Regular Meeting of Council

Moved by Councilor Egely

Seconded by Councilor Lepsoe

"That the minutes of the May 23, 2017 Regular Meeting of Council be adopted as presented."

CARRIED
#2017/06/13_002

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- May 31 – June 5. Attended the Federation of Canadian Municipalities annual conference in Ottawa, Ontario on behalf of the TNRD
- June 8 – Met with Chief and Council at Neskonlith regarding 'Community to Community' concerns and initiatives
- June 9 – Attended the official kick-off event for the Neighbourhood Golf Cart Pilot Project
- June 9 – Attended the bike rodeo put on by Citizens on Patrol at Haldane Elementary

Councilor Egely

- May 31 – Attended the Chase Lakeshore Estates subdivision Open House
- June 1 – Attended the Shuswap Tourism Business Walk with the Chamber Manager and Councillor Lepsoe
- June 9 – Attended the official kick-off event for the Neighbourhood Golf Cart Pilot Project with all of Council and MLA Todd Stone

Councilor Lepsoe

- May 24 – Attended the Shuswap Tourism workshop in Salmon Arm
- May 24 – Attended the Shuswap Tourism spring dinner meeting at Quaaout Lodge. Key take-aways were micro-targeting, and social media story telling
- May 26 - Attended the pictograph meeting at Squilax
- June 1 – Attended the Shuswap Tourism Business Walk 'Tourism Matters' with the Chamber Manager and Councillor Maki
- June 8 – Met with Chief and Council at Neskonlith regarding 'Community to Community' concerns and initiatives
- June 9 – Attended the official kick-off event for the Neighbourhood Golf Cart Pilot Project with all of Council and MLA Todd Stone

Councilor Maki

- May 31 – Attended the Chase Lakeshore Estates subdivision Open House
- June 7 – Met with Chief and Council at Neskonlith regarding 'Community to Community' concerns and initiatives
- June 9 – Attended the official kick-off event for the Neighbourhood Golf Cart Pilot Project

Councilor Scott

- May 31 – Attended the Chase Lakeshore Estates subdivision Open House
- June 8 – attended Youth Action Committee's Pizza Party & Planning Session facilitated by Brock Endean of Red Pier Consulting to discuss youth initiatives in Chase
- June 9 – Attended the official kick-off event for the Neighbourhood Golf Cart Pilot Project

b) Staff Reports

The Fire Chief reported:

- Attended five fire calls and three rescue calls in May
- Water levels in Little Shuswap and South Thompson are stabilizing
- 184 burning permits have been taken out so far in 2017

The Public Works Manager reported:

- Water levels have likely peaked for 2017
- Sewer lagoon project is on schedule and on budget
- Some vandalism in Village parks has been reported to RCMP
- Mowing work is caught up
- Line painting program is complete. Cost savings were realized and quality of product is higher
- Japanese knotweed identified at 6 sites around town. Village has applied to TNRD's knotweed treatment program
- Aylmer Road is nearly completed with sanitary and drainage; curb, gutter, sidewalks and roadwork will follow

The Director of Finance reported:

- Year-end reporting has concluded.
- Working on the 2018 budget preparations

Council also considered the reports from the CAO and Corporate Officer that was included in the agenda package.

Moved by Councillor Scott

Seconded by Councillor Maki

"That the reports from Council members and Staff be received for information."

CARRIED

#2017/06/13_003

8. UNFINISHED BUSINESS

< Councilor Lepsoe left the meeting at 4:17 p.m.>

8.1 Sanitary Sewer Regulations Amendment Bylaw No. 839-2017

Moved by Councilor Maki

Seconded by Councilor Scott

"That Village of Chase Sanitary Sewer Regulations Amendment Bylaw No. 839-2017 be adopted."

CARRIED

#2017/06/13_004

< Councilor Lepsoe returned to the meeting at 4:18 p.m. >

8.2 Volleyball at Memorial Park – Request for Financial Assistance

Moved by Councilor Scott

Seconded by Councilor Maki

"That the request for a grant-in-aid from the Chase volleyball group be deferred to the next Regular Meeting, and that an invitation be extended to Mr. Shubram Bhambri, as a representative of the group, to appear as a delegation at that meeting."

CARRIED

#2017/06/13_005

8.3 Chase Museum Funding

Moved by Councilor Maki

Seconded by Councilor Lepsoe

"That the letter from Carolyn Parks Mintz regarding additional regular funding for the Chase Museum be received for information."

CARRIED

#2017/06/13_006

9. **NEW BUSINESS**

9.1 Fortis BC Community Giving Grants

Moved by Councilor Scott

Seconded by Councilor Egely

"That Council give consideration to ideas for the Fortis BC Community giving grants, with a report to come back to Council at its next meeting for a decision on a nomination."

CARRIED

#2017/06/13_007

9.2 Funding Applications – Gas Tax - Strategic Priorities Fund

Moved by Councilor Egely

Seconded by Councilor Scott

"That Council support the application for funding through the Gas Tax Strategic Priorities Capital Fund for Sewer Treatment Plant Efficacy Enhancements in the amount of \$1,481,000."

"That Council support the application for funding through the Gas Tax Strategic Priorities Capital Fund for Community Hall Exterior Protective Cladding Project in the amount of \$85,800."

"That Council support the application for funding through the Gas Tax Strategic Priorities Capacity Building Fund for Official Community Plan review in the amount of \$45,000."

CARRIED

#2017/06/13_008

9.3 Creekside Seniors' Lease of Premises at 542 Shuswap Avenue

Moved by Councilor Maki

Seconded by Councilor Egely

"That Council cancel the existing lease with the Creekside Seniors for 542 Shuswap Avenue effective June 13, 2017 and approve a new lease with the same conditions and the addition of a renewal clause for future renewals, effective June 14, 2017 expiring June 13, 2027."

CARRIED

#2017/06/13_009

9.4 Vetran Road Renaming

Moved by Councilor Egely

Seconded by Councilor Lepsoe

"That Council rename Vetran Road to VLA Road."

Moved by Councilor Egely

Seconded by Councilor Scott

"That Administration send out letters to affected property owners reaffirming that all costs related to the road name change will be the responsibility of the property owners that are affected."

CARRIED

#2017/06/13_010

The vote was called on the main motion as amended and it was.

CARRIED
#2017/06/13_011

9.5 Subdivision and Development Bylaw

Moved by Councilor Egely

Seconded by Councilor Scott

"That Administration be directed to prepare a bylaw based on the draft Subdivision and Development Servicing Bylaw No. 758-2010, as updated with the latest industry standards, to produce a suitable replacement for Subdivision Control Bylaw No. 168-1978."

CARRIED
#2017/06/13_012

9.6 BC Interior Communities Foundation

Moved by Councilor Scott

Seconded by Councilor Maki

"That any Council member can attend the BC Interior Communities Foundation's Annual General Meeting on June 15, 2017 in Kamloops, BC., by advising Administration; with costs to be covered as per the ADM-21 Expense Policy."

CARRIED
#2017/06/13_013

10. **RELEASE OF IN-CAMERA ITEMS**

None

11. **IN CAMERA**

Moved by Councilor Maki

Seconded by Councilor Scott

"That Council recess to an In-Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (.j), regarding information prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; Section 90 (2) paragraph (.b), negotiations between a municipality and a provincial government."

CARRIED
#2017/06/13_014

12. **ADJOURNMENT**

Moved by Councilor Egely

Seconded by Councilor Maki

"That the June 13, 2017 Village of Chase Regular Council meeting be adjourned."

CARRIED
#2017/06/13_015

The meeting concluded at 5:45 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer

ON JUNE 13, 2017 AGENDA

May 22, 2017
Shubham Bhambri
Unit 2 539 Cottonwood st
Chase, BC V0E1M0

Mayor Rick Berrigan
826 Okanagan Ave
Chase, BC V0E1M0

Sub: Request for Grant-in-aid

Dear Mayor,

I am much obliged that you permitted for the construction of volleyball court. I am writing this letter in request to grant us the fundings for the costs. I have put together the costs for your information and following are the prices for the equipment required:-

Two poles - \$245
Two ground sleeves - \$45
Pole caps - \$40
Net - \$30
Labor(econospan) - \$200
(for cutting and finishing the poles)

Total cost - \$560

Your help is greatly appreciated,

Sincerely,

Shubham Bhambri

RECEIVED
Village of Chase

MAY 24 2017

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Agenda _____



VILLAGE OF CHASE

Memorandum

Date: June 13, 2017
To: Mayor and Council
From: CAO
RE: Fortis BC Community Giving Grants

Each year, Fortis BC accepts applications from Local Governments for \$15,000 grants from the Fortis BC Community Giving program. In 2017, applications are required to be submitted by July 14, 2017, and winners are announced at the annual UBCM conference.

Community Giving/Investment Guidelines

Funding considerations are based on the following:

- Main focus is to support stronger, healthier BC communities
- Non-profit charity or organizations in communities are eligible to be nominated
- Categories for funding include:
 - Safety – promoting natural gas and electrical safety, personal safety and accident avoidance
 - Education – projects that promote natural gas and electrical trades, literacy and leadership
 - Environment – project that directly benefit the environment
 - Aboriginal initiatives - Projects that meet the unique needs of Aboriginal communities

Limitations/Exclusions

Organizations/initiatives normally funded through any level of government, churches or other religious organizations, fraternal or labour organizations, projects outside the Fortis BC service areas or parent advisory councils are not eligible.

Council is being asked to give consideration to this program and submit ideas to Administration – Administration will collate ideas and report to Council for ultimate decision at the June 27, 2017 Council meeting.

Respectfully submitted,

VILLAGE OF CHASE
2016 FINANCIAL INFORMATION

Schedule of Remuneration and Expenses Paid To Or On Behalf of Each Elected Official:

| | | Remuneration | Expenses | Total |
|---|------------|-------------------|-----------------|-----------------|
| Berrigan, Rick | Myor | 14,879 | 7,647 | 22,526 |
| Lepsoe, David | Councillor | 10,334 | 615 | 10,949 |
| Scott, Steven | Councillor | 9,760 | 3,267 | 13,027 |
| Maki, Alison | Councillor | 9,960 | 3,755 | 13,715 |
| Egely, Nancy | Councillor | 10,285 | 4,590 | 14,875 |
| | | | | 0 |
| | | <u>\$ 55,218</u> | <u>\$19,874</u> | <u>\$75,092</u> |
| | | Remuneration | Expenses | Total |
| Other Employees with Remuneration Exceeding \$75,000.00 | | | | |
| Heinrich, Joni | | 105,687 | 4,043 | 109,730 |
| Connett, Colin | | 101,685 | 750 | 102,435 |
| Pedersen, Leif | | 93,454 | 0 | 93,454 |
| Spencer, Guy | | 75,681 | 845 | 76,526 |
| Consolidated Total for all employees with remuneration of \$ 75,000 or less | | 586,799 | 18,014 | 604,813 |
| | | <u>\$ 963,306</u> | <u>23,652</u> | <u>986,958</u> |
| Reconciliation | | | | |
| | | Remuneration | Expenses | Total |
| Total remuneration - elected officials | \$ | 55,218 | 19,874 | 75,092 |
| Total remuneration - other employees | | 963,306 | 23,652 | 986,958 |
| | \$ | 1,018,524 | 43,526 | 1,062,050 |
| Total per Statement of Operations | | 1,243,484 | 55,113 | 1,298,597 |
| VARIANCE | \$ | -224,960 | -11,587 | -236,547 |
| Statement of Revenue & Expenditure includes benefits as per Note 13 to statements | | 224,960 | | 224,960 |
| | \$ | 0 | (11,587) | (11,587) |

Prepared under the Financial Information Regulation, Schedule 1, section 6(2),(3),(4),(5) and (6)

**VILLAGE OF CHASE
2016 FINANCIAL INFORMATION
STATEMENT OF SEVERANCE AGREEMENTS**

NIL - Statement

There were no severance agreements made between The Village of Chase and its non-unionized employees during the fiscal year 2016

Prepared under the Financial Information Regulation 1, subsection 6(8)

VILLAGE OF CHASE
2016 FINANCIAL INFORMATION
STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Leif Pedersen
Director Financial Services

Council Member on behalf of Council

Date: _____

Date: _____

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9

**VILLAGE OF CHASE
2016 FINANCIAL INFORMATION
SCHEDULE OF DEBTS**

The Schedule of debts is presented in Note 5 - Demand Promissory Note, and Note 6 - Obligations under capital leases, and note 7 - Term Debt of the annual audited financial statements for the year ended 31 December 2015.

**VILLAGE OF CHASE
2016 FINANCIAL INFORMATION
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

Information on all guarantees and indemnities for the Village of Chase is included in Note 14 to the audited annual financial statements for the year ended 31 December 2015.

VILLAGE OF CHASE
2016 FINANCIAL INFORMATION
Schedule of Suppliers of Goods or Services: Section 7

Schedule of Payments Made for the Provision of Goods and Services

1. List of Suppliers receiving aggregate payments exceeding \$ 25,000

| | |
|---|---------|
| THOMPSON -NICOLA REGIONAL DISTRICT (Tax Requisitions) | 517,771 |
| MINISTRY OF PROVINCIAL REVENUE | 310,796 |
| ROLLINS MACHINERY LIMITED | 297,400 |
| RECEIVER GENERAL OF CANADA | 270,819 |
| TNRD (THOMPSON-NICOLA REGIONAL DISTRICT (Services Provided) | 216,867 |
| THOMPSON REGIONAL HOSPITAL DISTRICT | 194,506 |
| BC HYDRO | 145,975 |
| MUNICIPAL PENSION PLAN | 145,505 |
| GENERAL ASSEMBLY EXCAVATING (1994) LTD | 139,369 |
| URBAN SYSTEMS LTD. | 134,113 |
| MUNICIPAL FINANCE AUTHORITY | 109,585 |
| CHASE AND DISTRICT CURLING CLUB | 108,640 |
| GROUP HEALTH BENEFIT SOLUTIONS | 87,379 |
| DAWSON CONSTRUCTION LIMITED | 83,482 |
| CHASE & DISTRICT RECREATION CENTRE SOCIETY | 78,750 |
| CORIX UTILITIES | 37,116 |
| ROYAL BANK VISA | 36,650 |
| NEDERMAN CANADA LIMITED | 36,564 |
| TURNER, BRENDA | 34,248 |
| WESTERN WATER ASSOCIATES LTD | 33,952 |
| SPOONER ELECTRIC LTD | 33,438 |
| B.C. ASSESSMENT AUTHORITY FINANCIAL SERVICES | 31,809 |
| CAPRI INSURANCE | 31,742 |
| SCHOOL DISTRICT NO. 73 (KAMLOOPS/THOMPSON) | 29,291 |
| GUILLEVIN INTERNATIONAL INC | 27,142 |

| | | |
|--|----|---------------|
| Total aggregate amount paid to suppliers | \$ | 3,172,909 (A) |
|--|----|---------------|

- 2 Consolidated total paid to suppliers receiving aggregate payments of \$25,000 or less:

| | |
|----|-------------|
| \$ | 959,792 (B) |
|----|-------------|

| | |
|----|---------------------------|
| \$ | <u><u>\$4,132,701</u></u> |
|----|---------------------------|

- 3 Total of payments to suppliers for grants and contributions exceeding \$25,000

| | |
|--|--------|
| CHASE & DISTRICT RECREATION CENTRE SOCIETY | 50,000 |
|--|--------|

| | |
|----|--------------------------|
| \$ | <u><u>50,000</u></u> (C) |
|----|--------------------------|

VILLAGE OF CHASE
2016 FINANCIAL INFORMATION
Schedule of Suppliers of Goods or Services: Section 7

Schedule of Payments Made for the Provision of Goods and Services

| | |
|---|---------------------|
| 4 Reconciliation | |
| Total aggregate payments exceeding \$25,000 paid to suppliers | 3,172,909 (A) |
| Consolidated total of payments of \$25,000 or less paid to suppliers | 959,792 (B) |
| Consolidated total of all grants and contributions exceeding \$25,000 | 50,000 (C) |
| Reconciling items | |
| Property Tax payments to other governments net of Revenue | (1,750,005) |
| Home Owner Grants deducted from other Government payments | 688,006 |
| Rebatable GST Included in Schedule of supplier payments | (90,529) |
| Changes in Accruals | 152,311 |
| Acquisition of TCAs | (1,769,100) |
| Amortization of TCAS | 1,068,884 |
| Loss on disposal of assets | (33,467) |
| Donated Asset | 734,500 |
| Pension payments not an expense | (82,854) |
| Change in Prepaid expenses | 44,265 |
| Principal payments on capital lease obligations | (15,561) |
| Principal payments on term debt | (66,885) |
| Principal payments on demand Promissory Note Issued | (87,500) |
| Property tax refunds not an expense | 0 |
| Wages and Salaries included in expenses in Statement of Operations | 1,018,524 |
| Employee EI/CPP/Tax not an expense | (223,958) |
| Employee Benefits not an expenses | 20,831 |
| School tax admin fee | 3,084 |
| Total of Reconciled Payments to Suppliers | \$ <u>3,793,247</u> |
| Total per Statement of Operations | \$ <u>3,791,262</u> |
| Variance | \$ <u>-1,985</u> |

Prepared under the Financial Information Regulation, Schedule 1, section 7 and the Financial Information Act, section 2



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 16 June 2017

RE: 2016 Unexpended funds Reserves

ISSUE/PURPOSE

When projects are approved by council for budgetary purposes, the actual project may not be completed for various reasons in the year in which the funds are budgeted. In many cases the project (such as the Computer Server) is essential for operations and for various reasons it appears to require replacement in the near future. But it keeps chugging away and replacement has not yet been required. Placing the funds in Reserve enables the works to be completed in future without further impacts upon the budget.

Reserves are a portion of surplus which has been set aside for a specific purpose where Council intends to expend the funds in the near future. The surplus is reduced to reflect the impact of utilizing the reserve.

If operational projects were budgeted and the funds were not utilized, they can be reserved for utilization in the future (for example Snow clearing budgeted but not required). Council may therefore wish to set aside a committed budget for future use if the normal operational budget is exceeded.

BACKGROUND

The following projects did not utilize the full funding established by budget for 2016.

Grants in aid

In 2016 a total of \$20,000 was budgeted for grants in aid and \$11,000 was expended. In addition a grant in aid was made to the Chase Creekside Senior Centre for which the work was not completed until 2017. I recommend that \$7,000 budget be transferred into Committed Reserve to fund the expenditure in 2017.

Administration

The replacement of our computer server is imminent. We did not need to proceed with this in 2016, and the funding should be placed into reserve for possible use in 2017. I recommend that the \$25,000 budget be transferred into Committed Reserve for future use.

Fire Department

Fire Hydrant Replacement is budgeted for \$15,000 each year. Funds were not utilized for 2016 and can be placed into committed reserve for utilization when required. Plans may be revised upon review of the future requirements. I recommend that these funds be reserved for use in 2017.

Fire Hall Roof Replacement was budgeted for \$18,000 of which \$9,200 was utilized. Additional work will be needed in 2017 to complete the project. I recommend that \$8,800 be reserved for use in 2017.

Rescue

The rescue department earned an extra \$6,000 in revenues and were \$7,000 under in their spending for 2016. This reduced the budgeted deficit from \$16,400 to an actual deficit of \$2,745. It is my understanding that they would like to set aside the \$13,000 saved to a reserve committed to funding rescue equipment.

Planning and Development

\$6,000 budgeted in 2016 to fund Bylaw development has not been utilized. I recommend transfer to committed reserve for funding 2017 bylaw revisions.

\$5,000 budgeted in 2016 to fund Doctor recruitment has not been utilized. I recommend transfer to committed reserve for future use if required.

Transportation

Land acquisition budget for roadway of \$50,000 was set up for 2016 and some funds have been utilized to date. I recommend that \$45,000 be reserved for use in 2017.

Infrastructure maintenance budget of \$35,000 was partially used. I recommend that \$7,500 be reserved for use in 2017.

Parks

Community Hall Cladding has been submitted for a grant application in the amount of \$85,000 to help fund the \$100,000 project. The balance must be funded by the Village. We have not expended \$18,000 of the Capital project renovation funds, \$13,000 capital for the cladding project and \$15,000 of the operating funds for 2016. I recommend that \$46,000 be reserved for future use.

Waste Water fund

The sewage treatment plant was budgeted for \$184,000 funding from Waste Water fund which has not been used. I recommend that these funds be reserved for use in 2017.

The Mill Park Lift station pump was not completed in 2016. Additional budget was added to 2017 and the \$15,000 unexpended budget is to be reserved to cover the costs. I recommend that these funds be reserved for use in 2017.

DISCUSSION

The above projects are all in progress and waiting for certain approvals in order to complete them. The funds are carried forward from the 2016 budget to the 2017 budget.

FINANCIAL IMPLICATIONS

There is no cash impact upon the organization. It reflects in the surplus / reserve allocation by reducing the surplus by \$377,300 and increasing the reserve balance by the same amount. If all of the projects are completed in the next year our cash position will be reduced by this amount, but council has already anticipated the reduction of the cash position when originally budgeted.

RECOMMENDATION

That the following funds be placed in the committed funds reserve for the following projects:

| | |
|--|------------------|
| Grant in Aid – Creekside Seniors | \$ 7,000 |
| Computer Server replacement | \$25,000 |
| Fire Hydrant replacement/ install | \$15,000 |
| Fire Hall roofing project | \$ 8,800 |
| Rescue Equipment | \$13,000 |
| Planning OCP Bylaw | \$ 6,000 |
| Doctor Recruitment | \$ 5,000 |
| Roads Land Acquisition | \$45,000 |
| Road Infrastructure Maintenance | \$ 7,500 |
| Community Hall Cladding (Capital) | \$31,000 |
| (General Fund) | \$15,000 |
| Sewage Lagoon Project | \$184,000 |
| Mill Park Lift Station Pump | \$15,000 |
| Total transfer to Reserve | \$377,300 |

Respectfully submitted,



Leif Pedersen,
Director Financial Services



Village of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 26 May 2017

RE: Quarterly financial report to 31 December 2016

ISSUE/PURPOSE

For council information. The Quarterly Summary financial report presents the total revenues and expenditures for each general function within each fund and a summary of the capital. The Quarterly Detailed financial report presents more detailed information for sub functions, summarizing revenues and expenditure for each.

DISCUSSION

Within the total budget for 2016 \$1,065,600 was budgeted for wages and the total expenditure was \$1,018,525. The primary cause of the savings was the period during which we did not have a staff corporate officer however savings were offset by costs incurred for a contracted corporate officer. Increased costs for benefits also absorbed a portion of the savings.

Taxation – The correction of an interest calculation problem in 2016 reduced revenues about \$10,000 below budget.

General Government -Unconditional Provincial grants were not reduced by the province in the current year; therefore revenues were \$130,000 above budget.

- Grant in aid came in \$10,000 below budget and community Hall rental cost reductions were \$5,700 over budget.

- Investment revenues are higher than anticipated as funds have not been expended for the Sewer Treatment Plant in 2016 as had been expected (parts of the project were delayed due to readjustment to prevent cost overruns).

- Council exceeded budget by \$7,000 primarily for travel and honorarium increase.

- Administration was modestly over budget primarily for contracted services for corporate officer vacant position.

Protective Services - Bylaw Enforcement is below budget.

- Fire Protection –Training and travel \$12,000 under budget and balance of operations within budget.

- Rescue has earned \$6,300 over budget in revenues and was \$7,000 under budget for expenditures.

Solid Waste Management – is within budget.

Development Services – Planning, subdivision and economic development are within budget.

Transportation – Common Services is below budget, roads, street lighting, sidewalks and drainage were all within budget.

Parks and Recreation – Within budget.

- Recreation program expenses were lower than budgeted.
- Arena was \$2,000 over budget caused by Dust Guard application for parking lot.
- Community Hall is under budget by \$24,000, a portion of which is for maintenance delayed for further analysis.
- Curling Rink and Museum are both near budget for operations. The curling rink revenues is \$285,000 above budget related to the value of the Curling Rink being much higher than expected. This is offset by the higher capital expenditure for the donated asset.

Other Services – Cemetery revenues and wages are both over budget, with reduced deficit.

- Memorial Park Wharf has exceeded the budget for maintenance by \$3,000.
- Dykes were under budget.

Water Utility – Revenues are 5% above budget for user fees plus an additional \$20,000 for other fees.

- Administration Expenditures are approximately 2/3 of anticipated budget primarily related to wages charged against the distribution portion of the service.
- Water treatment was under budget.

Waste Water Utility – User fees were approximately 5% under budget. Administration expenses were slightly below budget primarily related to wages charged to the collection portion of the service.

- Treatment revenue budget was significantly under budget caused by project not being completed therefore \$1,000,000 in grants were not received. Treatment expenditures were \$60,000 under budget caused primarily by amortization and expenses related to completion of sewage treatment project. The project should be completed in August 2017 and the operating budget will be impacted in 2017.

Capital Projects – The general fund capital deficit was \$340,000 over budget caused by the \$285,000 additional cost of the curling rink and an unexpected capital cost for Railway crossings in the amount of \$85,000 recorded for 2016. Arrangements have been made for payments over five years. To improve cash flows, but the expenditure is all recorded in the current year.

- The water fund came in very close to budget.
- The sewage treatment plant is delayed as the project scope was reviewed in light of the increased costs tendered. The project has been tendered in 2017 and is expected to be completed in August. This reduced capital expenditures by \$1,200,000 in 2016.

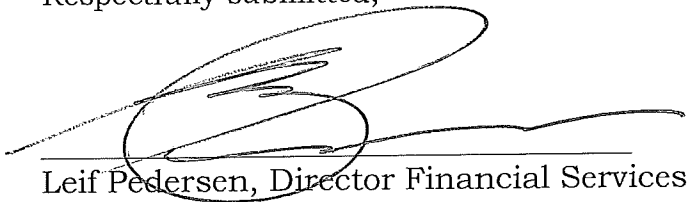
Summary – The overall operations surplus for 2016 was budgeted for \$932,200 and came in at \$580,708 (as reported in our financial statements). The Capital Deficit was originally budgeted for \$1,430,100 and came in at \$582,534. The net cash deficit budgeted for 2016 was \$497,900 and with the many adjustments listed above the net actual cash deficit for the year came in at \$1,825.

Except for several items beyond staff control in the year, all of administration and staff did a good job of carrying out the financial plan in 2016.

RECOMMENDATION

That the December 2016 Quarterly financial report be accepted as presented.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Leif Pedersen', is written over a horizontal line. The signature is stylized with a large loop and a long horizontal stroke extending to the right.

Leif Pedersen, Director Financial Services

Village of Chase
Quarterly Summary Financial Report
Year Ended 31 December 2016

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|--|--------------------------|-----------------------|-----------------------------|------------------------|
| General Fund operations | | | | |
| Revenues | | | | |
| Taxation | 1,653,300 | 1,643,313 | (9,987) | (0.60%) |
| General Government | 326,100 | 473,766 | 147,666 | 45.28% |
| Protective Services | 35,200 | 44,866 | 9,666 | 27.46% |
| Solid waste Management | 230,200 | 225,201 | (4,999) | (2.17%) |
| Development Services | 19,300 | 23,080 | 3,780 | 19.59% |
| Transportation | 0 | 21,809 | 21,809 | #DIV/0! |
| Parks, recreation and Culture | 565,200 | 821,374 | 256,174 | 45.32% |
| Property Management | 7,600 | 6,765 | (835) | (10.99%) |
| Other Services | 6,800 | 10,189 | 3,389 | 49.83% |
| Total General Fund Revenues | 2,843,700 | 3,270,362 | 426,662 | 15.00% |
| Expenditures | | | | |
| General Government | 633,000 | 656,683 | (23,683) | (3.74%) |
| Protective Services | 314,100 | 283,708 | 30,392 | 9.68% |
| Solid waste Management | 250,500 | 241,404 | 9,096 | 3.63% |
| Development Services | 143,100 | 140,513 | 2,587 | 1.81% |
| Transportation | 769,700 | 723,798 | 45,902 | 5.96% |
| Parks, Recreation and Culture | 740,200 | 704,070 | 36,130 | 4.88% |
| Property Management | 3,000 | 1,728 | 1,272 | 42.40% |
| Other Services | 41,000 | 44,372 | (3,372) | (8.22%) |
| Total General Fund Expenditures | 2,894,600 | 2,796,276 | 98,324 | 3.40% |
| Net General Fund Operations Surplus (Deficit) | (50,900) | 474,086 | 524,986 | 1031.41% |
| Capital Transactions | | | | |
| Amortization Offset | 580,200 | 574,843 | (5,357) | (0.92%) |
| Reserve transfers | 230,000 | 208,860 | (21,140) | (9.19%) |
| Debt Funding | (109,500) | (102,160) | 7,340 | (6.70%) |
| Capital expenditures | (1,032,800) | (1,357,620) | (324,820) | (31.45%) |
| Net General Capital Fund Surplus (Deficit) | (332,100) | (676,077) | (343,977) | (103.58%) |
| Net General Fund Surplus (Deficit) | (383,000) | (201,991) | 181,009 | 47.26% |

Village of Chase
Quarterly Summary Financial Report
Year Ended 31 December 2016

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|---|--------------------|------------------|---------------------|-----------------|
| Water Services Fund operations | | | | |
| Revenues | 348,800 | 389,631 | 40,831 | 11.71% |
| Expenditures | 734,700 | 683,749 | 50,951 | 6.93% |
| Net Water Services Fund Operations Surplus (Deficit) | (385,900) | (294,118) | 91,782 | (23.78%) |
| Capital Transactions | | | | |
| Amortization Offset | 350,700 | 350,278 | (422) | (0.12%) |
| Reserve transfers | 0 | 0 | 0 | #DIV/0! |
| Debt Funding | (48,000) | (54,062) | (6,062) | 12.63% |
| Capital expenditures | (34,800) | (37,051) | (2,251) | (6.47%) |
| Net Water Services Capital Fund Surplus (Deficit) | 267,900 | 259,165 | (8,735) | 3.26% |
| Net Water Services Fund Surplus (Deficit) | (118,000) | (34,954) | 83,046 | 70.38% |
| Waste Water Services Fund operations | | | | |
| Revenues | 1,748,500 | 711,980 | (1,036,520) | (59.28%) |
| Expenditures | 379,500 | 311,239 | 68,261 | 17.99% |
| Net Waste Water Services Fund Operations Surplus (Deficit) | 1,369,000 | 400,740 | (968,260) | 70.73% |
| Capital Transactions | | | | |
| Amortization Offset | 164,600 | 143,763 | (20,837) | (12.66%) |
| Reserve transfers | 156,000 | 0 | (156,000) | (100.00%) |
| Debt Funding | (11,500) | (14,023) | (2,523) | 21.94% |
| Capital expenditures | (1,675,000) | (295,362) | 1,379,638 | 82.37% |
| Net Waste Water Services Capital Fund Surplus (Deficit) | (1,365,900) | (165,621) | 1,200,279 | 87.87% |
| Net Waste Water Services Fund Surplus (Deficit) | 3,100 | 235,119 | 232,019 | 7484.48% |
| NET MUNICIPAL OPERATIONS SURPLUS (DEFICIT) | 932,200 | 580,708 | | |
| NET MUNICIPAL CAPITAL SURPLUS (DEFICIT) | (1,430,100) | (582,534) | | |
| TOTAL VILLAGE CASH BUDGET SURPLUS (DEFICIT) | (497,900) | (1,825) | | |



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 29 May 2017

RE: Quarterly financial report to 31 March 2017

ISSUE/PURPOSE

For council information. The Quarterly Summary financial report presents the total revenues and expenditures for each general function within each fund and a summary of the capital. The Quarterly Detailed financial report presents more detailed information for sub functions, summarizing revenues and expenditure for each.

DISCUSSION

Tax revenues will be recorded in May, requisition payments will be recorded in July and August; therefore the quarterly report varies significantly in the tax segments until the final quarter.

Unconditional Provincial grants are normally received in June each year.

Water and sewer reflect lower revenues due to winter consumption considerably reduced from the summer. This will continue until third quarter report.

Council budget is slightly over for the quarter due to the expenditures early in the year for conferences and travel (LGLA and SILGA).

Administration is slightly above budget, primarily early annual charges (such as insurance).

Fire department is within budget.

All other budget areas are within anticipated limits.

Very little activity occurs within capital budget until the final approvals are given which occurred this year in late March.

At this time we are in good position on the budget. There are no areas of concern at this time.

RECOMMENDATION

That the March 2017 Quarterly financial report be accepted as presented.

Respectfully submitted,

A handwritten signature in black ink, consisting of a large, stylized 'L' and 'P' that are interconnected. The signature is written over a horizontal line.

Leif Pedersen, Director Financial Services

Village of Chase
Quarterly detailed Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|--------------------------------|------------------|------------------|---------------------|------------------|
| General fund | | | | |
| Taxation | | | | |
| Municipal | 1,682,900 | 0 | (1,682,900) | (100.00%) |
| Penalties and Interest | 36,500 | 0 | (36,500) | (100.00%) |
| Utilities Linear 1% Tax | 38,000 | 0 | (38,000) | (100.00%) |
| Payments in Place of Taxes | 15,800 | 0 | (15,800) | (100.00%) |
| | 1,773,200 | 0 | (1,773,200) | (100.00%) |
| Taxes Collected for others | 1,763,100 | 0 | (1,763,100) | (100.00%) |
| Taxes Remitted to Others | 1,763,100 | 0 | 1,763,100 | 100.00% |
| Net Taxes collected for Others | 0 | 0 | 0 | |
| | | | | |
| Net Tax Revenues | 1,773,200 | 0 | (1,773,200) | (100.00%) |
| | | | | |
| General Government | | | | |
| Grant Revenues | 433,500 | 0 | (433,500) | (100.00%) |
| Grants in Aid | 115,100 | 1,633 | 113,467 | 98.58% |
| Net Grants | 318,400 | (1,633) | (320,033) | (100.51%) |
| | | | | |
| Investment Income | 7,000 | 4,844 | (2,156) | (30.81%) |
| | | | | |
| Legislative Expense | (76,400) | (25,746) | 50,654 | (66.30%) |
| | | | | |
| Administration Revenues | 47,200 | 29,708 | (17,492) | (37.06%) |
| Administration Expense | 575,700 | 156,333 | 419,367 | 72.84% |
| Net Administration | (528,500) | (126,624) | 401,876 | 76.04% |
| | | | | |
| Net General Government | (279,500) | (149,159) | 130,341 | 46.63% |
| | | | | |
| Protective Services | | | | |
| Bylaw Enforcement Revenues | 4,800 | 3,733 | (1,067) | (22.23%) |
| Bylaw Enforcement Expenses | 45,000 | 12,071 | 32,929 | 73.18% |
| Net Bylaw Enforcement | (40,200) | (8,338) | 31,862 | 79.26% |
| | | | | |
| Fire Protection Revenues | 23,200 | 5,238 | (17,962) | (77.42%) |
| Fire Protection Expenses | 268,800 | 57,191 | 211,609 | 78.72% |
| Net Fire Protection | (245,600) | (51,954) | 193,646 | 78.85% |
| | | | | |
| Rescue Services Revenue | 8,000 | 660 | (7,340) | (91.75%) |
| Rescue Services Expense | 30,700 | 4,537 | 26,163 | 85.22% |
| Net Rescue Services | (22,700) | (3,877) | 18,823 | 82.92% |
| | | | | |
| Emergency Preparedness Revenue | 0 | | 0 | #DIV/0! |
| Emergency Preparedness Expense | 5,100 | 0 | 5,100 | 100.00% |
| Net Emergency Preparedness | (5,100) | 0 | 5,100 | 100.00% |
| | | | | |
| Building Inspection Expense | (11,400) | 0 | 11,400 | 100.00% |
| | | | | |
| Net Protective Services | (325,000) | (64,169) | 260,831 | 80.26% |

Village of Chase
Quarterly detailed Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|---------------------------------------|------------------|------------------|---------------------|-----------------|
| Solid Waste and Recycling | | | | |
| Solid Waste Revenues | 241,000 | 56,501 | (184,499) | (76.56%) |
| Solid Waste Expenses | 204,100 | 47,494 | 156,606 | 76.73% |
| Net Solid Waste and Recycling | 36,900 | 9,007 | (27,893) | (75.59%) |
| Development Services | | | | |
| Planning and Subdivision Revenue | 2,500 | 1,550 | (950) | (38.00%) |
| Planning and Subdivision Expense | 63,400 | 15,446 | 47,954 | 75.64% |
| Net Planning and Subdivision | (60,900) | (13,896) | 47,004 | (77.18%) |
| Economic Development Revenue | 33,900 | 12,563 | (21,337) | (62.94%) |
| Economic Development Expense | 111,200 | 15,424 | 95,776 | 86.13% |
| Net Economic Development | (77,300) | (2,862) | 74,438 | (96.30%) |
| Net Development services | (138,200) | (16,758) | 121,442 | (87.87%) |
| Transportation and Transit | | | | |
| Common Services Revenues | 0 | 0 | 0 | #DIV/0! |
| Common Services Expense | 337,800 | 76,907 | 260,893 | 77.23% |
| Net Public works | (337,800) | (76,907) | 260,893 | (77.23%) |
| Roads Revenues | 0 | 0 | 0 | #DIV/0! |
| Roads Expenses | 355,100 | 71,218 | 283,882 | 79.94% |
| Net Roads | (355,100) | (71,218) | 283,882 | 79.94% |
| Street Lighting Revenues | 0 | 0 | 0 | #DIV/0! |
| Street Lights Expense | 57,200 | 11,865 | 45,335 | 79.26% |
| Net Street Lights | (57,200) | (11,865) | 45,335 | 79.26% |
| Sidewalk Revenues | 0 | 0 | 0 | #DIV/0! |
| Sidewalk Expenses | 2,000 | 2,072 | (72) | (3.58%) |
| Net sidewalks | (2,000) | (2,072) | (72) | (3.58%) |
| Drainage Revenues | 0 | 0 | 0 | #DIV/0! |
| Drainage Expenses | 27,500 | 5,716 | 21,784 | 79.21% |
| Net Drainage | (27,500) | (5,716) | 21,784 | 79.21% |
| Net Transportation and Transit | (779,600) | (167,779) | 611,821 | 78.48% |

Village of Chase
Quarterly detailed Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|--|------------------|------------------|---------------------|-----------------|
| Parks, Recreation and Culture | | | | |
| Parks Revenue | 10,500 | 0 | (10,500) | (100.00%) |
| Parks Expenses | 245,800 | 23,343 | 222,457 | 90.50% |
| Net Parks | (235,300) | (23,343) | 211,957 | 90.08% |
| Recreation Program Revenues | 19,500 | 0 | (19,500) | (100.00%) |
| Recreation Program Expenses | 35,300 | 0 | 35,300 | 100.00% |
| Net Recreation Programms | (15,800) | 0 | 15,800 | 100.00% |
| Arena Revenues | 0 | 0 | 0 | #DIV/0! |
| Arena Expenses | 287,400 | 47,054 | 240,346 | 83.63% |
| Net Arena | (287,400) | (47,054) | 240,346 | 83.63% |
| Community Hall Revenues | 22,500 | 5,049 | (17,451) | (77.56%) |
| Community Hall Expenses | 135,300 | 26,702 | 108,598 | 80.26% |
| Net Community Hall | (112,800) | (21,653) | 91,147 | 80.80% |
| Museum Revenues | 0 | 0 | 0 | #DIV/0! |
| Museum Expenditures | 5,000 | 1,796 | 3,204 | 64.08% |
| Net Museum | (5,000) | (1,796) | 3,204 | 64.08% |
| Curling Rink Revenues | 0 | 0 | 0 | #DIV/0! |
| Curling Rink Expenses | 19,000 | 13,555 | 5,445 | 28.66% |
| Net Museum | (19,000) | (13,555) | 5,445 | 28.66% |
| Net Parks, Recreation and Culture | (675,300) | (107,400) | 567,900 | 84.10% |
| Property Management | | | | |
| Property Revenues | 7,600 | 2,504 | (5,096) | (67.05%) |
| Property Expenses | 3,000 | 535 | 2,465 | 82.17% |
| Net Property Management | 4,600 | 1,969 | (2,631) | (57.20%) |
| Other Services | | | | |
| Cemetery Revenue | 8,000 | 494 | (7,506) | (93.83%) |
| Cemetery Expense | 11,700 | 2,101 | 9,599 | 82.04% |
| Net Cemetery | (3,700) | (1,607) | 2,093 | (56.56%) |
| Memorial Park Wharf Revenue | 0 | 0 | 0 | #DIV/0! |
| Memorial Park Wharf Expense | 22,200 | 6,715 | 15,485 | 69.75% |
| Net Memorial Park | (22,200) | (6,715) | 15,485 | (69.75%) |
| Dykes Revenues | 0 | 0 | 0 | #DIV/0! |
| Dykes Expenses | 5,700 | 782 | 4,918 | 86.29% |
| Net Dykes | (5,700) | (782) | 4,918 | (86.29%) |
| Net Other Services | (31,600) | (9,104) | 22,496 | (71.19%) |
| Net General Fund Operating | (414,500) | (503,392) | (88,892) | 21.45% |

Village of Chase
Quarterly detailed Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|------------------------------------|------------------|---------------|---------------------|----------------|
| Non Operating | | | | |
| Amortization Offset | 603,400 | 149,317 | (454,083) | (75.25%) |
| Reserve Transfers | | | | |
| From Reserves | 128,000 | 0 | (128,000) | (100.00%) |
| To Reserves | 45,000 | 0 | (45,000) | (100.00%) |
| Total Reserve Transfers | 83,000 | 0 | (83,000) | (100.00%) |
| Debt | | | | |
| Debt Received | | | 0 | #DIV/0! |
| Debt Paid | 94,100 | 2,829 | 91,271 | 96.99% |
| Net Debt | (94,100) | (2,829) | 91,271 | (96.99%) |
| Capital Expenditures | | | | |
| General Government | 25,000 | (18,756) | 43,756 | 175.02% |
| Fire Service | 3,300 | 2,550 | 750 | 22.73% |
| Rescue | | 0 | 0 | |
| Solid waste | | 0 | 0 | #DIV/0! |
| Community Development | | 0 | 0 | #DIV/0! |
| Common Services (PW) | | 0 | | |
| Roads | 45,000 | 0 | 45,000 | 100.00% |
| Parks | 42,500 | 0 | 42,500 | 100.00% |
| Community Hall | 50,000 | 0 | 50,000 | 100.00% |
| Arena | 8,000 | 235 | 7,765 | 97.06% |
| Curling Rink | | 0 | 0 | #DIV/0! |
| Museum | | 0 | 0 | #DIV/0! |
| | (173,800) | 15,970 | 189,770 | (109.19%) |
| Net General Capital fund | 418,500 | 162,459 | (256,041) | (61.18%) |
| Net General Cash Surplus (Deficit) | 4,000 | (340,934) | (344,934) | (8623.34%) |

Village of Chase
Quarterly detailed Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|--|------------------|------------------|---------------------|-----------------|
| Water Utility | | | | |
| Administration Revenues | 375,000 | 69,928 | (305,072) | (81.35%) |
| Administration Expenses | 82,500 | 14,965 | 67,535 | 81.86% |
| Net Water Administration | 292,500 | 54,962 | (237,538) | (81.21%) |
| Distribution Revenues | 3,000 | 251 | (2,749) | (91.63%) |
| Distribution Expenses | 163,400 | 45,131 | 118,269 | 72.38% |
| Net Distribution | (160,400) | (44,880) | 115,520 | 72.02% |
| Treatment Revenues | 0 | 0 | 0 | #DIV/0! |
| Treatment Expenses | 501,900 | 131,317 | 370,583 | 73.84% |
| Net Treatment | (501,900) | (131,317) | 370,583 | (73.84%) |
| Net Water Utility Operating | (369,800) | (121,234) | 248,566 | (67.22%) |
| Non Operating | | | | |
| Amortization Offset | 356,400 | 87,569 | (268,831) | |
| Reserve Transfers | | | | |
| From Reserves | | | 0 | #DIV/0! |
| To Reserves | | | 0 | #DIV/0! |
| Total Reserve Transfers | 0 | 0 | 0 | #DIV/0! |
| Debt | | | | |
| Debt Received | | 0 | 0 | #DIV/0! |
| Debt Paid | 56,200 | 24,012 | 32,188 | 57.27% |
| Net Debt | (56,200) | (24,012) | 32,188 | (57.27%) |
| Capital Expenditures | | | | |
| Distribution | 70,000 | 0 | 70,000 | 100.00% |
| Treatment | | 1,790 | (1,790) | #DIV/0! |
| | (70,000) | (1,790) | 68,210 | (97.44%) |
| Net Water Capital fund | 230,200 | 61,768 | (168,432) | (73.17%) |
| Net Water Cash Surplus(Deficit) | (139,600) | (59,466) | 80,134 | (57.40%) |

Village of Chase
Quarterly detailed Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|---|--------------------|------------------|---------------------|------------------|
| Waste Water Utility | | | | |
| Administration Revenues | 436,000 | 104,297 | (331,703) | (76.08%) |
| Administration Expenses | 61,200 | 11,800 | 49,400 | 80.72% |
| Net Administration | 374,800 | 92,497 | (282,303) | (75.32%) |
| Collection Revenues | 1,500 | 0 | (1,500) | (100.00%) |
| Collection Expenses | 71,700 | 19,985 | 51,715 | 72.13% |
| Net Collection | (70,200) | (19,985) | 50,215 | (71.53%) |
| Treatment Revenues | 1,373,000 | 268,800 | (1,104,200) | (80.42%) |
| Treatment Expenses | 240,500 | 51,445 | 189,055 | 78.61% |
| Net treatment | 1,132,500 | 217,355 | (915,145) | (80.81%) |
| Net Wastewater Utility Operating | 1,437,100 | 289,867 | (1,147,233) | (79.83%) |
| Non Operating | | | | |
| Amortization Offset | 164,600 | 35,941 | (128,659) | (78.16%) |
| Reserve Transfers | | | | |
| From Reserves | 242,000 | 0 | (242,000) | (100.00%) |
| To Reserves | | | 0 | #DIV/0! |
| Total Reserve Transfers | 242,000 | 0 | (242,000) | (100.00%) |
| Debt | | | | |
| Debt Received | | 0 | 0 | #DIV/0! |
| Debt Paid | 14,600 | 11,526 | 3,074 | 21.06% |
| Net Debt | (14,600) | (11,526) | 3,074 | (21.06%) |
| Capital Expenditures | | | | |
| Collection | 229,000 | 5,387 | 223,613 | 97.65% |
| Treatment | 1,501,000 | 268,978 | 1,232,022 | 82.08% |
| | (1,730,000) | (274,366) | 1,455,634 | 84.14% |
| Net Wastewater Capital Surplus (Deficit) | (1,338,000) | (249,951) | 1,088,050 | 81.32% |
| Net Wastewater Cash Surplus (Deficit) | 99,100 | 39,916 | (59,184) | (59.72%) |
| Total to date Village Cash Surplus | (36,500) | (360,483) | | |

Village of Chase
Quarterly Summary Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|--|------------------|------------------|---------------------|-----------------|
| General Fund | | | | |
| Revenues | | | | |
| Taxation | 1,773,200 | 0 | (1,773,200) | (100.00%) |
| General Government | 487,700 | 34,552 | (453,148) | (92.92%) |
| Protective Services | 36,000 | 9,631 | (26,369) | (73.25%) |
| Solid waste Management | 241,000 | 56,501 | (184,499) | (76.56%) |
| Development Services | 36,400 | 14,113 | (22,287) | (61.23%) |
| Transportation | 0 | 0 | 0 | #DIV/0! |
| Parks, recreation and Culture | 52,500 | 5,049 | (47,451) | (90.38%) |
| Property Management | 7,600 | 2,504 | (5,096) | (67.05%) |
| Other Services | 8,000 | 494 | (7,506) | (93.83%) |
| Total General Fund Revenues | 2,642,400 | 122,844 | (2,519,556) | (95.35%) |
| Expenditures | | | | |
| General Government | 767,200 | 183,711 | 583,489 | 76.05% |
| Protective Services | 361,000 | 73,800 | 287,200 | 79.56% |
| Solid waste Management | 204,100 | 47,494 | 156,606 | 76.73% |
| Development Services | 174,600 | 30,870 | 143,730 | 82.32% |
| Transportation | 779,600 | 167,779 | 611,821 | 78.48% |
| Parks, Recreation and Culture | 727,800 | 112,449 | 609,905 | 83.80% |
| Property Management | 3,000 | 535 | 2,465 | 82.17% |
| Other Services | 39,600 | 9,598 | 30,002 | 75.76% |
| Total General Fund Expenditures | 3,056,900 | 626,236 | 2,425,218 | 79.34% |
| Net General Fund Operations Surplus (Deficit) | (414,500) | (503,392) | (94,338) | (22.76%) |
| Capital Transactions | | | | |
| Amortization Offset | 603,400 | 149,317 | (454,083) | (75.25%) |
| Reserve transfers | 83,000 | 0 | (83,000) | (100.00%) |
| Debt Funding | (94,100) | (2,829) | 91,271 | (96.99%) |
| Capital expenditures | (173,800) | 15,970 | 189,770 | 109.19% |
| Net General Capital Fund Surplus (Deficit) | 418,500 | 162,459 | (256,041) | 61.18% |
| Net General Fund Surplus (Deficit) | 4,000 | (340,934) | (350,379) | 8759.47% |

Village of Chase
Quarterly Summary Financial Report
Quarter Ended 31 March 2017

| | Annual Budget | YTD Actual | Budget Remaining | % Remaining |
|---|--------------------|------------------|---------------------|------------------|
| Water Services Fund | | | | |
| Revenues | 378,000 | 70,179 | (307,821) | (81.43%) |
| Expenditures | 747,800 | 191,413 | 556,387 | 74.40% |
| Net Water Services Fund Operations Surplus (Deficit) | (369,800) | (121,234) | 248,566 | (67.22%) |
| Capital Transactions | | | | |
| Amortization Offset | 356,400 | 87,569 | (268,831) | (75.43%) |
| Reserve transfers | 0 | 0 | 0 | #DIV/0! |
| Debt Funding | (56,200) | (24,012) | 32,188 | (57.27%) |
| Capital expenditures | (70,000) | (1,790) | 68,210 | 97.44% |
| Net Water Services Capital Fund Surplus (Deficit) | 230,200 | 61,768 | (168,432) | 73.17% |
| Net Water Services Fund Surplus (Deficit) | (139,600) | (59,466) | 80,134 | 57.40% |
| Waste Water Services Fund | | | | |
| Revenues | 1,810,500 | 373,097 | (1,437,403) | (79.39%) |
| Expenditures | 373,400 | 83,230 | 290,170 | 77.71% |
| Net Waste Water Services Fund Operations Surplus (Deficit) | 1,437,100 | 289,867 | (1,147,233) | 79.83% |
| Capital Transactions | | | | |
| Amortization Offset | 164,600 | 35,941 | (128,659) | (78.16%) |
| Reserve transfers | 242,000 | 0 | (242,000) | (100.00%) |
| Debt Funding | (14,600) | (11,526) | 3,074 | (21.06%) |
| Capital expenditures | (1,730,000) | (274,366) | 1,455,634 | 84.14% |
| Net Waste Water Services Capital Fund Surplus (Deficit) | (1,338,000) | (249,951) | 1,088,050 | 81.32% |
| Net Waste Water Services Fund Surplus (Deficit) | 99,100 | 39,916 | (59,184) | (59.72%) |
| Total Village Surplus (Deficit) | (36,500) | (360,483) | (329,429) | (902.54%) |
| Balance of Surplus and Reserves at the end of the period | | | | |
| General Government | (387,256) | (732,190) | | |
| Water Fund | (581,972) | (501,838) | | |
| Sewer Fund | 2,189,140 | 2,129,956 | | |
| Total | 1,219,912 | 895,929 | | |

June 22, 2017

Mayor & Council

My name is Megan Johnston, in 2015 I took part in the Miss Chase Excellence Program and was crowned Miss Chase Princess 2015-2016. For the next year I represented Chase at local events and events in other communities throughout British Columbia.

This year I have decided to continue representing Chase on a provincial level by entering the British Ambassador Program which will be held in Merritt, B.C. July 21st and July 22nd. This program nurtures leaders of the Province, forges links of friendship and understanding throughout British Columbia communities, and promotes and assists with the cost of post secondary education.

The following is what is required of me to enter this program:

- 1) Entry fee of \$800.00 which covers my accommodations, meals, etc as I am required to be in Merritt Tuesday July 18, 2017.
- 2) Fundraise towards scholarships \$750.00.
- 3) Present a speech about my community and prepare a community table promoting Chase.
- 4) Present a speech on a subject of my choice.

To date I have received donations from other group and businesses in Chase which totals \$1,100.00.

I plan to have a table at the July 1st celebrations at the beach to do some further fundraising.

A donation from the Village of any amount would be greatly appreciated.

Also, I am requesting 25 to 30 Chase pins to be on my community table for promoting Chase as there will be at least 20 different communities from across British Columbia in attendance.

Thank you in advance for your assistance. It is because of you and other groups and businesses in Chase that I'm able to take part in this program.

If you have any further questions, please do not hesitate to call me.

Megan Johnston

250-571 6260



CHASE LIONS CLUB
P.O. BOX 12, CHASE, BRITISH COLUMBIA V0E 1M0

RECEIVED
Village of Chase

JUN 19 2017

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Agenda _____

June 9, 2017

Village of Chase
Box 440
Chase BC
V0E 1M0

Attention: Mayor & Council

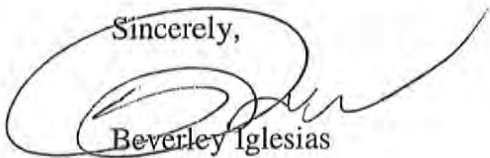
RE: CANADA'S 150TH BIRTHDAY CELEBRATION

The Chase Lions will host Canada's Birthday Breakfast at the Chase Community Hall on July 1, 2017. We would like to decorate the Hall (upstairs) for the Celebration breakfast in Canada Day colors. We have booked the Hall (upstairs) and the kitchen for July 1 to cook and serve the community. We are planning a special Canada Day Bacon & Egg breakfast with toast and hash browns and currently soliciting a local "bannock" maker to enhance the experience.

We would kindly ask that we be allowed to decorate the day before June 30, upstairs and also outside the community hall for this special one day celebration?

Would the council please consider a grant in aid for both the setup decorating day (June 30 and the day of service July 1, as this function will support the whole of the community. We thank you in advance for your consideration.

Sincerely,


Beverley Iglesias
President
Chase Lions Club

Administratively





Village of Chase
Attn: Mayor and Council
Box 440, Chase, BC, V0E 1M0

June 13, 2017

Dear Mayor Berrigan and Councillors Maki, Lepsoe, Scott, and Egely;

RE: Beer Garden at Music on the Lake

Since our last request for permission to host Beer Gardens at Canada Day, the Lumberjack Show, and CornStock, the Chase & District Festival Society (CDFS) has had inquiries from the community to also host a Beer Garden at Music on the Lake (MOTL). The CDFS has further discussed this item and would like to proceed with hosting a Beer Garden every Tuesday evening in July and August at Memorial Park to coincide with the MOTL schedule.

Last year there were a few instances of open alcohol being consumed in the park during MOTL, and we believe that by providing a permitted venue for alcohol consumption the illegal consumption will be lessened. Also, profits from the Beer Gardens will be used to help cover the costs of hosting Lakeside Summer Music Series events. We will ensure that proper licensing, permits, and insurance are in place for these events, and we seek the Village's official permission to proceed with hosting a Beer Garden on Tuesday evenings in July and August.

If you have any questions regarding our request or would like a member of the Festival Society to attend a meeting to address any concerns, please feel free to contact me.

We truly appreciate the Village's ongoing support for the Festival Society and these summer events.

Thanks,

A handwritten signature in blue ink, appearing to be "Bd", written over a faint circular stamp.

Brock Endean
Secretary
Chase & District Festival Society
Box 554 - V0E 1M0
secretary@chasefestival.ca

Mel Arnold, MP
North Okanagan - Shuswap



June 19, 2017

Please find enclosed Canada 150 promotional material for your community July 1st Canada Day celebration.

Hope you enjoy this years' Canada Day, a monumental day, as Canada turns 150 years old.

Best regards,

Mel Arnold MP
North Okanagan-Shuswap

RECEIVED
Village of Chase

JUN 20 2017

Original _____
File _____
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Agenda _____

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