

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, July 10, 2012 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Crowe
		D. Lepsoe
		R. Berrigan
		S. Scott
Chief Administrative Officer		J. Heinrich
Corporate Officer		L. Randle
Chief Financial Officer		R. Shepherd
Supervisor of Public Works		P. Regush
Gallery		12
Press		2

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Crowe
Seconded by Councillor Lepsoe

**"That the agenda be amended by adding late item 8.1.4
Correspondence from Cornstock and that the agenda be adopted as
amended."**

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of June 26, 2012

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

**"That the date under section 3.1 of the June 26, 2012 Council
meeting minutes be corrected to read June 12, 2012 and that the
June 26, 2012 Council Meeting be adopted as amended."**

CARRIED

4. REPORTS

4.1 Public Hearing for Zoning Amendment Bylaw No. 782-2012

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the Regular meeting be recessed to allow the advertised Public Hearing for proposed Zoning Amendment Bylaw No. 782-2012 to proceed."

CARRIED

Mayor Anderson recessed the Regular meeting at 4:03 p.m.

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the Regular meeting be reconvened."

CARRIED

Mayor Anderson reconvened the Regular meeting at 4:23 p.m.

Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 782 – 2012".

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That Village of Chase Zoning Bylaw No. 683 – 2006, Amendment Bylaw No. 782 – 2012 be read a third time."

CARRIED

4.2 Staff Departmental Reports

4.2.1 Fire Chief's Report for June, 2012

Councillor Berrigan read aloud the Fire Chief's report as follows:

- Burning Permits issued out of Village Office for June were: 31 – all permits were for campfires only;
- Service callouts were: Fire – 1; Rescue 4
- June 3rd to 7th I attended the annual Fire Chief's convention in Richmond;
- Yearly hose testing that was scheduled for June 3rd was postponed until July 22nd so Chase Street from Sicamous

Avenue to Okanagan Avenue will be closed that day as per Council's previous permission to do so;

- The Fire Weather System rating for our area is at 3 – moderate;
- Will be on holidays from July 8th to 15th but expect to be available in the event of an emergency;

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Fire Chief's report for June, 2012 be received."

CARRIED

4.2.2 Public Works Supervisor's Report

The Supervisor of Public Works presented the following report:

- The final signature needed for the Water Treatment Plant project to proceed is expected within the next two weeks. Once received, we can proceed with final design and then onto tendering – hopefully by September;
- Work on the new shed and animal shelter at the public works yards is progressing well;
- Maintenance was conducted on the hypochlorite system respecting water quality;
- Awaiting one more quote for the Memorial Park pier replacement project;
- Staff cleaned up the debris today at Memorial Park that was caused by the recent flooding;
- Mill Park boat launch is open – Memorial Park boat launch is expected to re-open next week;
- Routine maintenance continues;

Some Council members expressed concern about keeping the boat launch at Memorial Park closed until next week. It was requested that the matter be reconsidered so that the boat launch could be opened again this week but kept closed on July 14th during the logging show in the park. The Supervisor of Public Works said he would look into this again.

No resolution was made at this time.

4.2.3 Chief Administrative Officer's Report

The Chief Administrative Officer reported as follows:

- Working with Fire department on various issues including required changes to the bylaw, researching the proposal to be a first responder;
- Finalized information relating to the EA – the final report has been prepared by WED and INFC – waiting for signatures to complete the report;
- Staff meeting last Thursday;
- Posted Director of Finance position – so far have received about 10 applications – closes July 20th;
- Met with SD senior staff to discuss areas of mutual interest;
- Canada Day events in Memorial Park – MC and helped with organizing;
- Follow up – thank you letters;
- Lions RV park lease;
- Participated in workshop regarding economic development initiatives of TNRD;
- Working with CO on various land use issues;

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Crowe

"That the Chief Administrative Officer's report and the Public Works Supervisor's reports for June, 2012 be received."

CARRIED

4.2.4 Chief Financial Officer's Report

The Chief Financial Officer reported:

- prepared financial portion of Annual Report;
- prepared SOFI report for June 30, 2012;
- dealt with corrections and additions for 20 mortgage companies property tax payments;
- set-up two truck leases for Public Works;
- balanced June cash receipts and bank reconciliation;
- processed 18 tax deferments;
- processed 9 retro home owner grants;
- reversed last year's Prepaid Expenses entry (4 hours);
- balanced Business Licenses until and Property Taxes to end of May, Accounts Receivable to end of April;
- gas tax reporting complete for July 1st;
- Vadim quarterly download;

- reversed 25 cash receipts for corrections;

Resolution: Moved by Councillor Scott
Seconded by Councillor Lepsoe

"That the Chief Financial Officer's June, 2012 report be received."

CARRIED

4.2.5 Bylaw Enforcement Officer's Report

The Corporate Officer reported on the following activities of the Bylaw Enforcement Officer:

- Patrolled Memorial Park and other parts of the Village;
- Dealt with parking problem on Hillside Avenue;
- Dealt with four unsightly complaints about tall grass;
- Dealt with an alleged noise bylaw matter;
- Dealt with improper use of property matter;
- Dealt with at least 10 dog control matters;

No resolution for this report was made.

4.2.6 Land Use Planning Report

The Corporate Officer reported the following:

- Work continues on in-stream applications. No new applications received.

4.2.7 Corporate Officer's Report

The Corporate Officer reported the following:

- From Thursday, June 21st to Wednesday, June 27th about 80% of my time was spent dealing with the flood situation in Chase;
- Issued 9 property status letters;
- Prepared and delivered 30 Public Hearing notices for proposed Zoning Bylaw No. 782;
- Recorded the minutes for a Regular Council meeting and In Camera Council meeting;

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Corporate Officer's report for June, 2012 be received."

CARRIED

4.3 Mayor and Council Reports

Mayor Anderson

- Attended Canada Celebration opening ceremonies;
- Have been present at the Zip Line welcoming various visitors to Chase;

Councillor Berrigan

- Participated in the Canada Day parade;
- July 10th attend the Special Recreation Board of Management meeting;

Councillor Crowe

- June 29th and 30th attended the Neskonlith Pow Wow;
- July 1st attended Canada Day parade and celebrations – returned for closing ceremonies at the Pow Wow;
- July 5th attended the Adams River Salmon Society;
- July 10th attend the Special Recreation Board of Management meeting;

Councillor Lepsoe

- June 29th attended the Neskonlith Pow Wow;
- June 30th carried the Canadian flag in the Grand Entry at the Neskonlith Pow Wow;
- June 30th attended the Chase & District Museum Strawberry Tea;
- July 1st participated in Canada events;
- July 9th attended the Canada Day committee follow up meeting;
- July 10th Chaired the Recreation Board of Management meeting;

Mayor Anderson explained that Councillor Lepsoe and Ron Betts of Tree Top Flyers have been appointed as the Council representative and community representative respectively, to the Shuswap Tourism Committee.

Councillor Scott

- Participated in the Canada Day parade;
- July 10th attend the Special Recreation Board of Management meeting;

5. COMMITTEE OF THE WHOLE

6. DELEGATIONS

7. UNFINISHED BUSINESS

7.1 2011 Village of Chase Annual Report

The Village of Chase 2011 Annual Report dated June 30, 2012 was presented. Mary Porter of Cottonwood Street asked questions – staff and Council replied. No other persons spoke.

Resolution: Moved by Councillor Scott

Seconded by Councillor Berrigan

"That the 2011 Village of Chase Annual Report be adopted."

CARRIED

7.2 Consideration of Allowing Chickens in Chase

In response to advertising by the Village asking the public's opinion on whether the raising of chickens should be permitted in residential areas of the Village, one petition and 12 additional written comments were presented to Council.

Resolution: Moved by Councillor Crowe

Seconded by Councillor Lepsoe

"That consideration of whether to permit chickens in residential areas be deferred until 2013 during the Official Community Plan review."

CARRIED

Councillor Berrigan Opposed

7.3 Report on Benches in the Downtown Core

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Scott

"Keep the status quo and suggest to the owner of the Underwood that he acquire and place two benches on his own property across from the hotel."

CARRIED

7.4 Zoning Amendment Bylaw No. 781-2012

Resolution: Moved by Councillor Scott

Seconded by Councillor Crowe

"That Village of Chase Zoning Bylaw No. 683-2006, Amendment Bylaw No. 781-2012 be adopted."

CARRIED

8. NEW BUSINESS

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Lepsoe
"That all correspondence be received."

CARRIED

8.1 For Action:

8.1.1 Premier Christy Clark – Notice of Meeting Request at Annual UBCM Convention

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott
"That if any Council members have ideas about a request to meet with a Minister at the annual UBCM convention, that they be discussed with the Chief Administrative Officer."

CARRIED

8.1.2 Chase Heat Jr. Hockey Society – Beer Garden

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott
"That the Chase Heat Hockey Society be authorized to host a Beer Garden between 11:00 a.m. and 6:00 p.m. on July 14, 2012 in Memorial Park in accordance with their Special Occasion Liquor Licence."

CARRIED

8.1.3 Suggestions from Donna Spear

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe
"That Administration sends a letter thanking Ms. Spear for her suggestions and explaining that action is being taken."

CARRIED

8.1.4 Correspondence from Cornstock

The CornStock Committee has requested permission to use Memorial Park in the same manner as last year to host the annual event including a beer garden on August 11, 2012 and requested a \$500.00 grant-in-aid.

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Scott

"That the Chase Cornstock Committee be granted permission to utilize Memorial Park on August 11, 2012 to host their annual event including a beer garden, that staff be authorized to fulfill their other requests outlined in their July 8, 2012 letter to Council and that they be provided with a \$500.00 grant-in-aid."

CARRIED

8.2 Village of Chase Council Procedures Bylaw No. 783-2012

Changes to the Village's Procedures Bylaw are proposed as follows:

- Monthly Committee of the Whole meetings have been added and are scheduled to be held on the first Tuesday of each month at 4:00 p.m.;
- Section 8 (b) has been added. This section establishes a formal process for Council to make public, matters that are no longer considered "In Camera".
- A definition for "Public Hearing" has been added and section 9 (a) has been amended to more formally accommodate the practice of holding Public Hearings at the beginning of Council meetings.

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

"That Village of Chase Council Procedures Bylaw No. 783 – 2012 be read a first, second and third time."

CARRIED

9. IN CAMERA

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (j) Freedom of Information and Protection of Privacy Act."

CARRIED

Council recessed the Regular Meeting at 5:06 p.m.

Council returned to the Regular Meeting at 6:05 p.m.

10. ADJOURNMENT

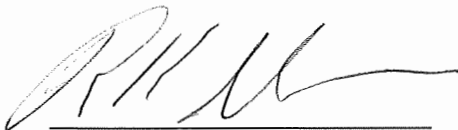
Resolution: Moved by Councillor Crowe
No seconder.

"THAT THE MEETING BE ADJOURNED."

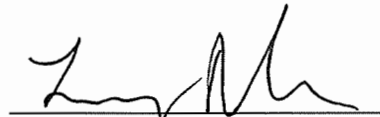
CARRIED

Mayor Anderson adjourned the meeting at 6:05 p.m.

These minutes were adopted by a resolution of Council this **14th** day of **AUGUST, 2012.**



Mayor,
R. Anderson



Corporate Officer,
L. Randle