



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, August 9, 2016 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the August 9, 2016 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Pages 1-6

3.1 Regular Meeting held July 26, 2016

Resolution:

"That the minutes of the July 26, 2016 regular meeting of Council be adopted as presented."

3.2 Special Meeting held August 4, 2016

Page 7

Resolution:

"That the minutes of the August 4, 2016 special meeting of Council be adopted as presented."

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

5. DELEGATIONS

None

6. REPORTS

a) Mayor and Council Reports

b) Staff Reports

i. CAO Joni Heinrich

Page 8

ii. DOFS Leif Pedersen

c) Road Closure for Special Provincial Government Announcement

A Council resolution is required to close Shuswap Avenue between Chase Street and Haldane Street on August 12th (time to be announced) to allow The Honourable Todd Stone, Minister of Transportation and Infrastructure to make a public announcement at Downtown Pocket Park.

7. UNFINISHED BUSINESS

7.1 Buy Local BC Initiative

Page 9

Letter dated July 2016 from Shayne Wright, Co'ordinator of Buy Local BC Initiative thanking Council for their support of the 1st Annual 2016 Buy Local! Buy Fresh! Thompson Shuswap Map

7.2 Plaque Commemorating Lorne Smith – For Display at Band Shell

Page 9a

At their Regular meeting held June 28, 2016, Council approved a request from Fred and Donna A. Schroeder to prepare and provide a 10" X 10" plaque commemorating "Lorne Schmidt", the builder of the Chase band shell (Resolution #2016/06/28_009).

- 7.3 Skate Board Park Grant-in-Aid Page 10
Email dated August 4, 2016 from Kelsey Snelgrove requesting that the skate board park grant-in-aid for rental space be transferred to cover the \$139.15 cost of one-day insurance for the voting station at Haldane School. Council is asked to rescind the July 12, 2016 resolution #2016/07/12_016 and pass a new one if it wishes to support the request.

Resolution #2016/07/12_016 passed on July 12, 2016 states "That a grant-in-aid of \$150 be awarded to the Chase & District Skate Park Society to pay for rent of a community facility on Monday, July 25, 2016 to facilitate on-line voting in the Kraft Heinz Project Play Contest for the Chase Skate Park".

- 7.4 Chase and District Curling Club Lease and Operating Agreement Pages 11-20
Memorandum from CAO dated August 9, 2016 outlining the terms of the Village's proposed lease with the Chase and District Curling Club.
Council resolution required to ratify the lease and operating agreement.

8. NEW BUSINESS

- 8.1 Fees and Charges Bylaw Amendment to Add Mobile Vendor Fees Pages 21-22
Council is requested to consider giving first three readings to "Village of Chase Fees and Charges Bylaw No. 820-2016, Amendment Bylaw No. 823-2016".

- 8.2 Financial Information for the Year Ended 31 December 2015 Pages 23-69
Report from DOFS requesting approval and signature of Council on the 2015 Financial Information section of the Annual Report.

- 8.3 Chase Museum Plaque Pages 70-71
Council is asked to consider approval of a grant-in-aid of up to \$600 for the Chase Museum Society to purchase and install a 10"X12" plaque commemorating "The Laviolette Cabin Relocation 2007".

The 2016 Grants in Aid Budget is \$20,000 with \$9,000 expended to date.

- 8.4 Purchase of Apparel Displaying Village Logo for Council Members
A resolution is required authorizing Administration to spend up to \$100 per Council member to purchase garments displaying the Village's logo, for each Council members to wear at various functions to promote the Village.

The Council Supplies budget has a budget of \$1,000 with \$13 expended to date.

- 8.5 Council of Senior Citizens' Organizations of BC (COSCO) Pages 72-77
Email dated June 1, 2016 from Lorraine Logan, BC President of COSCO requesting Council to bring attention to the 26th Annual "International Day of Older Persons" to be observed on October 1, 2016.

The Proclamation signed by Mayor Berrigan declaring that October 1st be recognized annually as the “*United Nations International Day of Older Persons*”, is included here for information.

- 8.6 Interior Provincial Exhibition & Stampede VIP Luncheon Pages 78-79
A letter dated August 2, 2016 from City of Armstrong Mayor Chris Pieper and Township of Spallumcheen Mayor Janice Brown, inviting Mayor Berrigan to attend VIP luncheon during the Interior Provincial Exhibition & Stampede.

A ‘Council resolution is required to cover costs associated with Mayor Berrigan (or his designate) to attend this event.

- 8.7 Gas Tax Agreement Community Works Fund Payment Page 80
A letter dated July 28, 2016 from UBCM President Al Richmond advising of 2016/2017 Community Works Fund payment of \$78,875.33.

- 8.8 ShuswapEvent.com Pages 81-82
Advertising received from Norm Embree inviting the Village to advertise on his new online calendar of events at www.ShuswapEvent.com.

- 8.9 Aboriginal Tourism Roundtable – Councilor Lepsoe attendance
The Ministry of Jobs, Tourism and Skills Training is hosting an Aboriginal Tourism Roundtable August 10, 2016 at the Quaaout Lodge. The purpose is to introduce the new Thompson Okanagan Tourism Association Aboriginal Tourism Specialist to the Chiefs, Councils and other Aboriginal stakeholders of the Sexqeltkemoc te Secwepemc.

As Chair of Shuswap Tourism, Councilor Lepsoe has been invited to attend and is requesting Council’s consideration of the Village covering the costs of his attendance at the roundtable.

- 8.10 Safety Fence at Centennial Park
CAO to provide information at the meeting.

9. RELEASE OF IN CAMERA ITEMS

10. IN CAMERA

11. ADJOURNMENT

Resolution:

“That the August 9, 2016 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, July 26, 2016 at 4:00 p.m.

PRESENT:

Mayor Rick Berrigan
Councilor Nancy Egely
Councilor David Lepsoe
Councilor Ali Maki
Councilor Steve Scott

FINAL

In Attendance:

Joni Heinrich, Chief Administrative Officer
Leif Pederson, Director of Financial Services

Public Gallery: 3
Press: 1

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councilor Maki

Seconded by Councilor Egely

“That the July 26, 2016 Village of Chase Regular Council Agenda be adopted as amended with the addition of a Delegation of representatives from Pedal Brothers Cycle Shop at Item 5., and the addition of Item 8.7, 34th Annual Secwepemc Gathering – Invitation for Mayor of Chase to attend.”

CARRIED

#2016/07/26_001

3. ADOPTION OF THE MINUTES

3.1 Public Hearing (Bylaw 822-2016) July 12, 2016

Moved by Councilor Scott

Seconded by Councilor Lepsoe

“That the minutes of the July 12, 2016 Public Hearing be adopted as presented.”

CARRIED

#2016/07/26_002

3.2 Regular Meeting July 12, 2016

Moved by Councilor Egely

Seconded by Councilor Maki

“That the minutes of the July 26, 2016 be adopted as amended, to reflect at Item 7.4 Rain Barrels that Councilor Scott voted against the motion to purchase the rain barrels.”

CARRIED

#2016/07/26_003

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

The Mayor called for any input and none was forthcoming.

5. **DELEGATIONS**

Alan Couture and Jeanine Thomas were in attendance to address Council. Mr. Couture explained that:

- Pedal Brothers has just started a businesses in Chase selling, renting and repairing recumbent trikes
- They would like to start up a rental business out of the east end of Memorial Park utilizing the fenced-in area and possibly the storage container at that location
- The trike rentals include the provision of a helmet, mirrors, safety lights and there is liability insurance in place
- They would also like to explore conducting historical and other tours and be able to explore some of the local trails

Mayor Berrigan noted that he confirmed earlier that the space to which Mr. Couture is referring is owned by Dan Matthey and that Mr. Matthey is open to discussing the use of the space. Mayor Berrigan confirmed that Pedal Brothers would need a valid business license with the Village as the property although privately owned is within the municipal boundaries.

6. **REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- July 12 – Attended Music on the Lake that had a great turn out
- July 14 – Attended TNRD Board Meeting
- July 18 – Met with Minister/MLA Todd Stone regarding rural policing and highways upgrades

Councilor Lepsoe

- July 19 - Music on the Lake
- July 21 – checked out “Music on the Bay” at Blind Bay and thanked Councilor Maki for the boat ride to attend that event
- July 24 – attended the skatepark block party

Councilor Maki

- July 12th - attended MOTL and helped with take down
- July 18th - attended Skate Park Society Meeting
- July 19th - emceed MOTL and took part in the Skate Park Wharf photo for the Kraft Heinz Project Play Contest
- July 21st - attended Blind Bay Music in the Bay with MOTL Committee
- July 22nd - did follow up interview with Radio NL
- July 24th - Volunteered with set up at the Skate Park Block Party, then participated in the activities and "drone" photo of the community gathering in the word "CHASE"
- July 25th - did follow up live interview with CBC Kamloops
- July 25th - Volunteered at Haldane Elementary in the Computer Lab for the Skate Park helping others set up to vote and assisted many who have never used a computer in their life! Then I voted from 9am to 3pm in the lab, and all day and night!
- July 26th - did follow up with Radio NL

Councilor Egely

- July 12 – Music on the Lake including take down tasks
- July 19 – MOTL setup, event and takedown
- July 24 – Skatepark Block party and drone picture
- July 25 – Skatepark voting
- July 26 – Skatepark voting

Councilor Egely added that the only confirmation she has is that she is NOT a robot, thanks to a robot telling her over 2000 times when she voted for the skatepark.

Councilor Scott

- July 12 – Music on the Lake
- July 21 – Recreation Society AGM and Regular Meeting
- July 24 – Block party hosted by the Skatepark Society

7. UNFINISHED BUSINESS

7.1 Third Reading – Zoning Bylaw No. 683-2016, Amendment Bylaw No. 822-2016

Moved by Councilor Scott

Seconded by Councilor Egely

“That Zoning Bylaw No. 683-2016, Amendment Bylaw No. 822-2016 be given third reading.”

**CARRIED
#2016/07/26_004**

7.2 Summer Hours at All Village owned Parks

Discussion:

- 8:30 p.m. is too early – it doesn’t get dark until after 9:00 p.m. and people are often still using the park until after 9:00 p.m.
- Public Works should be given authority to use their discretion, realizing that the washrooms are a public service and if there are people in the park, and it is not fully dark, the washrooms should stay open
- For special events washrooms would stay open for the duration of the event

Moved by Mayor Berrigan

Seconded by Councilor Maki

“That the Village Park washrooms be kept open until dusk unless the parks are being utilized by the public, and that Public Works staff utilize their discretion to ensure the washrooms are available to the public as appropriate.”

**CARRIED
#2016/07/26_005**

7.3 Computer Software for the Electric Vehicle Charging Station

7.3.1 Session Fees

Moved by Councilor Scott

Seconded by Councilor Egely

“That Council establishes a Session Fee of \$2.00 plus \$0.35 per kWh per session for the Chase Electric Vehicle Charging Station.”

**CARRIED
#2016/07/26_006**

7.3.2 Agreement with Zeco Systems

Moved by Councilor Maki

Seconded by Councilor Lepsoe

"That Council authorizes entering into a two-year agreement commencing August 1, 2016, with Zeco Systems Inc. (Greenlots) to provide a network for the Chase Electric Vehicle Charging Station; AND that the Village pays applicable fees associated with this agreement."

CARRIED

#2016/07/26_007

7.4 Chase and District Museum – Thank You for Donation

Moved by Councilor Maki

Seconded by Councilor Egely

"That the Thank You Card from the Chase and District Museum for the Village's financial contribution to assist with the employing of a summer student be received as information."

CARRIED

#2016/07/26_008

7.5 Draft Mobile Vendor Policy

<Councilor Maki left the meeting at 4:24 p.m. – she has in the past and may in the future operate a mobile food truck in Chase>

Discussion:

An additional provision should be added to the policy to allow mobile vendors in the downtown area during special events.

Moved by Councilor Scott

Seconded by Councilor Egely

"That the Mobile Vendor Policy provided to Council at its July 26, 2016 Regular Meeting be adopted with the addition of a provision that mobile vendors are permitted to operate in the downtown core during special events."

CARRIED

#2016/07/26_009

Mayor Berrigan noted that fees associated with the Mobile Vendor Policy can be brought forward to a future meeting of Council as those fees need to be authorized by bylaw.

<Councilor Maki re-entered the meeting at 4:26 p.m.>

8. NEW BUSINESS

8.1 Celebration of Wally Churchill's 86th Birthday – August 6, 2016

Moved by Councilor Lepsoe

Seconded by Mayor Berrigan

"That the Village of Chase provide a grant-in-aid to cover the \$145 rental fee for the Community Hall on August 6, 2016 for the for Wally Churchill's 86th Birthday fundraiser for the Hamper Society."

CARRIED

Councilors Egely and Maki Opposed

#2016/07/26_010

- 8.2 Chase CornStock – August 13, 2016
Moved by Councilor Scott
Seconded by Councilor Egely
“That the various requests for Memorial Park Usage, permission for a beer garden, and use of various equipment, facilities and electricity at Memorial Park for Chase Cornstock 2016 be approved.”
CARRIED
#2016/07/26_011
- 8.3 2016 Raise-a-Reader Sponsorship
Moved by Councilor Egely
Seconded by Mayor Maki
“That a grant-in-aid in the amount of \$500 be provided to the Chase Literacy Program for the 2016 Raise-a-Reader Campaign.”
CARRIED
#2016/07/26_012
- Mayor Berrigan noted that he had signed a proclamation proclaiming September 2016 as Literacy month in the Village of Chase.
- 8.4 Union of BC Municipalities 2016 Convention – Meeting Opportunity
Moved by Councilor Scott
Seconded by Councilor Egely
“That the invitation to meet with Provincial Government Opposition MLAs at the 2016 UBCM be received as information.”
CARRIED
#2016/07/26_013
- 8.5 Quarterly Financial Report to 30 June 2016
Moved by Councilor Egely
Seconded by Councilor Scott
“That the Quarterly Financial Report to 30 June 2016 be received as information.”
CARRIED
#2016/07/26_014
- 8.6 Chase Citizens on Patrol
Moved by Councilor Scott
Seconded by Councilor Egely
“That Citizens on Patrol be granted a full waiver of rental fees for the use of the Community Hall for their 2017 Coffee Houses.”
CARRIED
#2016/07/26_015
- 8.7 34th Annual Secwepemc Gathering (August 19, 20 and 21, 2016) – Skeetchestn Indian Band – Invitation to Mayor to attend
Moved by Councilor Scott
Seconded by Councilor Maki
“That costs associated with the Mayor’s attendance at the 34th Annual Secwepemc Gathering on August 19, 20 and 21, 2016 at the Skeetchestn Indian Band be paid for by the Village of Chase according to Policy ADM-21 Expense.”
CARRIED
#2016/07/26_016

OPPORTUNITY FOR THE PUBLIC TO DISCUSS MUNICIPAL MATTERS

No comments were forthcoming.

RELEASE OF IN CAMERA ITEMS

None.

9. IN CAMERA

No In-Camera meeting.

10. ADJOURNMENT

Moved by Councilor Maki

Seconded by Councilor Scott

“That the July 26, 2016 Village of Chase Regular Council meeting be adjourned.”

CARRIED

#2016/07/26_017

Mayor Berrigan adjourned the meeting at 4:45 p.m.

Rick Berrigan, Mayor

Joni Heinrich, CAO



Minutes of a Special Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Thursday, August 4, 2016 at 1:45 p.m.

PRESENT: Mayor Rick Berrigan
Councilor Nancy Egely
Councilor David Lepsoe
Councilor Ali Maki
Councilor Steve Scott

In Attendance: Joni Heinrich, Chief Administrative Officer
Isabell Hadford, Interim Corporate Officer

Public Gallery: 0
Press: 0

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 1:45 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councilor Egely

Seconded by Councilor Scott

"That the August 4, 2016 Village of Chase Special Council meeting agenda be adopted as presented."

CARRIED

#2016/08/04_SP001

3. NEW BUSINESS

3.1 Temporary Traffic Restriction on First Avenue

Moved by Councilor Maki

Seconded by Councilor Egely

"That First Avenue be closed to all traffic between Chase Street and Haldane Street from 3:30 p.m. to 9:00 p.m. on Thursday, August 4, 2016, in order to accommodate the Kraft Heinz Project Play Grand Prize Skate Board Park Announcement Party; AND that Council authorizes Public Works staff to place barricades to direct traffic."

CARRIED

#2016/08/04_SP002

Administration was asked to ensure that the Chase Fire Department and businesses and the resident located on First Avenue be advised of the road closure.

4. ADJOURNMENT

Moved by Councilor Scott

Seconded by Councilor Egely

"That the August 4, 2016 Village of Chase Special Council meeting be adjourned."

CARRIED

#2016/08/04_SP003

Time: 1:48 p.m.

Mayor R. Berrigan

CAO J. Heinrich



VILLAGE OF CHASE

Memorandum

Date: August 9, 2016
To: Mayor and Council
From: CAO
RE: Activities undertaken from July 13 through August 5, 2016

- Posted position for Public Works Manager
- Met with developer for Whitfield Landing East Mobile Home Park and discussed various offsite servicing requirements
- Attended Recreation Centre Society AGM and Board Meeting
- Prepared council reports on various matters
- Met with Fire Chief regarding several operational matters
- Met with Acting Supervisor of Public works regarding several operational and staffing matters
- Responded to several land use enquiries and reviewed Building Permits for Zoning conformity
- Liaised with Building Inspector on zoning confirmation matters and a couple of building/zoning contraventions
- Worked closely with the Bylaw Enforcement Officer and the Dog Control Officer on various matters
- Liaised with Provincial government staff members on several initiatives including potential grants

Bylaw Enforcement

- Several property maintenance matters were dealt with during the past month
- Various matters discussed with bylaw enforcement officer including illegal parking of private vehicles on public park areas

Dog Control

- Worked with Dog Control Officer on a dog attack situation, providing strict guidelines to the dog owner as well as the property owner to mitigate future conflicts

Fire Department

- Deputy Fire Chief has returned to active duty after being on a leave of absence
- Roster of various currently required officer positions are being posted to provide opportunities for other interested and trained individuals to take on various roles
- Several Road Rescue call outs in July
- Hosted a children's open house event at fire hall

Respectfully submitted,



—Thompson Shuswap—

July, 2016

Dear *Jim*, on behalf of Mayor and Council, Village of Chase,

Thank you for your support of the **1st Annual 2016 Buy Local! Buy Fresh! Thompson Shuswap map**. Featuring 50 participants, including 25 farms and over 20 other local food businesses and organizations, the first-ever 2016 map showcases some of our region's very best local food and drink.

The new edition represents the incredible selection of both seasonal as well as year-round specialties available at the region's farms, wineries, markets, restaurants, and other retail outlets. A finished copy of the map is included with this letter, and many of you may also be distributing the maps at your farm or business, or may have seen one around the valley.

As we start into the peak of the summer growing season, we want to share some details of this year's campaign. Most of the major Tourist Information Centres between Merritt & Golden, hotels, pubs, and restaurants in Kamloops and Salmon Arm, plus many participating farms and other Thompson and Shuswap area businesses are distributing the maps this season. Signs are always available for anyone interested.

Our campaign website is updated with the new online farm listings at buylocalbc.org/thompsonshuswap. We also post on our Twitter channel @BuyLocalBC for farms and businesses that send us their new promotions throughout the season.

Buy Local! Buy Fresh! Thompson Shuswap is also being promoted at local food events this season. We launched the new 2016 edition at the farmers' markets in Salmon Arm on July 13 and Kamloops on July 16. We are also bringing them along to our Okanagan events as we promote our 4th annual Okanagan Valley edition this season. Our booth will again be featured at the 11th Annual Organic Okanagan Festival this September 25th at Summerhill Pyramid Winery in Kelowna; contact us if you are interested in attending, or participating.

Throughout the rest of this season we will continue to distribute and promote the hardcopy maps and online access to the campaign. We will keep you informed directly by email regarding important project dates and registration information for next season.

If you have any questions regarding the **Buy Local! Buy Fresh! Thompson Shuswap map**, or about any of our additional programs, please feel free to contact me at (250) 869-7248. Thanks once again for being part of the maps and this new initiative.

Sincerely,

Shayne Wright

Shayne Wright
Co-ordinator, Buy Local BC Initiative

Mail
Buy Local BC Initiative
16025 Barkley Rd
Lake Country, BC V4V1B4

Email
coordinator@buylocalbc.org
Telephone
(250) 869-7248

www.buylocalbc.org

Isabell Hadford

From: Isabell Hadford
Sent: Friday, August 05, 2016 9:59 AM
To: 'Canlady 1'
Subject: RE: Plaque

Donna:

Your email will be on the August 9th regular Council meeting agenda for Council's consideration.

Cheers!

Isabell Hadford
Interim Corporate Officer
Village of Chase
250-679-3238

From: Canlady 1 [<mailto:canlady@hotmail.com>]
Sent: Friday, August 05, 2016 9:52 AM
To: Isabell Hadford
Subject: Plaque

Good morning. As we discussed yesterday, the following is the wording we would like to have on the plaque for Lorne Schmidt.

**Many thanks to Lorne Schmidt for constructing this beautiful bandshell for the entertainment and enjoyment of others. He will always be in our memories and hearts.
Love from family and friends forever.**

We will have the plaque made by Terry's trophies as soon as we get your approval on the wording.

We would like to have a gathering of his family and friends Sept 11th at approx. 1 PM to honour him and unveil the plaque. We would request that the plaque be installed in an area which would be able to be monitored by the cameras. Thank you

✉ *Donna Schroeder*
31-137 McGill Road
Kamloops BC V2C1L9 😊

Isabell Hadford

To: Joni Heinrich
Subject: RE: Skatepark cost for Insurance for voting at school

From: Joni Heinrich
Sent: Thursday, August 04, 2016 3:30 PM
To: Isabell Hadford
Subject: FW: Skatepark cost for Insurance for voting at school

Another item for agenda – this can be unfinished business – will need a council reso to rescind the previous motion and make a new one

From: Kelsey [<mailto:info@chasesunflower.ca>]
Sent: Thursday, August 04, 2016 3:28 PM
To: Joni Heinrich
Subject: Fwd: Skatepark cost for Insurance for voting at school

Attn: Village of Chase Mayor and Council.

At the July 12th meeting of Council you were kind enough to award the Chase & District Skate Park Society a \$150 Grant In Aid to cover the rental space for a voting station we had planned for the Kraft Heinz Project Play contest. In the end, the School District allowed us to use their computer lab at Haldane, and they waived the cost of the lab, but we were required to get one-day insurance for the event, which was \$121.00 + \$18.15 agency fee, so a total of \$139.15 .

Would you be willing to apply the Grant In Aid to cover the cost of the insurance?

Thank you for your support,

Kelsey Snelgrove
Chase and District Skate Park Society

Kelsey Snelgrove
Editor/Publisher/Owner
Chase Sunflower
www.chasesunflower.ca
info@chasesunflower.ca
250-679-8880



VILLAGE OF CHASE

Memorandum

Date: August 9, 2016
To: Mayor and Council
From: CAO
RE: Curling Club Lease and Operating Agreement

Council has previously passed a resolution to purchase the Curling Rink and lease it back to the Curling Club to operate the facility.

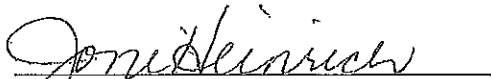
Attached is a lease and operating agreement that has been reviewed by the Club.

Highlights of the Lease and Operating Agreement include:

- Initial term of 2 years with 3 year renewals thereafter upon agreement of both parties
- Payment of \$1.00 per year for lease
- Club to pay all costs associated with the maintenance and minor repairs and all items needed to operate as a curling club
- Club responsible to pay property taxes (they can apply for annual exemptions)
- Club will pay the Village \$250 annually for Village public works to cut grass on lease lands
- Club will ensure walkways and ramps free of snow and ice – Village to continue snow removal in parking lot
- Club to provide liability insurance with Village as additional insured in the amount of \$5,000,000 minimum per occurrence
- Village will pay for property insurance that includes boiler and machinery coverage
- The Club and the Village will meet annually in September/October to discuss any capital improvements that may be needed and determine how those improvements might be funded

RECOMMENDATION

“That Council ratify the lease and operating agreement between the Village of Chase and the Chase and District Curling Club effective September 1, 2016.”


Joni Heinrich, CAO

LEASE AND OPERATING AGREEMENT

This agreement dated the 1st day of September, 2016

Between:

Village of Chase having an office at 826 Okanagan Avenue, Chase, BC
and a mailing address of PO Box 440, Chase, BC, V0E 1M0

(the "Village")

And:

Chase and District Curling Club located at 227 Willson Street, Chase, BC
and having a mailing address of PO Box 363, Chase, BC, V0E 1M0

(the "Club")

Whereas:

- A. The Village is the registered owner in fee simple of that parcel of land legally described as PID: 012-870-285, Parcel Z, Plan KAP19733, DDKC5244, District Lot 517 Except Plan KAP57419 (the "Land") and improvements located thereon (together, the Land and improvements located thereon are referred to herein as the "Premises"); AND
- B. The Village and the Club wish to enter into an agreement to lease the Premises to the Club, subject to and in accordance with the terms, covenants and conditions contained within this Agreement.

Now therefore, in consideration of the mutual covenants and agreements contained within this Agreement, other goods and valuable consideration, and the sum of One dollar (\$1.00) for which receipt and sufficiency is hereby acknowledged by the Village, the parties covenant and agree as follows:

1. Grant of Lease

- 1.1 The Village hereby grants to the Club the exclusive use of the Premises for the purposes of operating a curling rink facility (the "Rink") for access by the public, hours for access and on terms and conditions being determined by the Club.
- 1.2 Save and except for as specifically provided for within this Agreement, the Club will not assign or otherwise transfer this Agreement or any of the rights and privileges contained herein, nor sub-lease or share possession of the Premises in each case in whole or in part, without first obtaining the prior written consent of the Village in each and every case, which consent may be withheld in the Village's sole discretion.

2. Term of Lease

- 2.1 The term of this Agreement shall be for a period of five (2) years (the "Term"), commencing on August 31, 2016 (the "Effective Date") and expiring September 1, 2018 subject to any renewal or extension thereof, unless terminated earlier in writing by either party.
- 2.2 Subsequent renewals of three (3) years may be agreed to in writing by both parties.
- 2.3 This Agreement shall remain in full force and effect from the Effective Date until the earlier of the termination (as contemplated within this Agreement) or the expiration of the Term.
- 2.4 Notwithstanding any provisions contained herein, this Agreement may be terminated by either party on not less than six (6) months written notice to the other party, provided that such termination shall not in any way relieve the parties from their performance of their respective obligations owing up to the termination date, together with those obligations that, by their nature, shall be performed after the date of terminations, nor limit the recourse to any remedies available to either party at law.

3. Club Obligations

- 3.1 The Club shall use the Premises for the purpose of operating the Curling Rink as a facility open to the public. The Club shall act diligently and use all proper and reasonable efforts consistent with good business practice at all times in its operation of the Club.
- 3.2 The Club shall pay to the Village rent for the Term in the amount of \$1.00, the receipt and sufficiency of which is hereby acknowledged.
- 3.3 The Club is responsible to pay property taxes in relation to the facility on an annual basis.
- 3.4 The Club shall use the Premises only in accordance with the terms and provisions of this Agreement.
- 3.5 The Club will maintain the Premises in a clean and tidy manner, ensuring no accumulation of waste of any kind in or out of the buildings on the Lands.
- 3.6 The Club will be responsible for:
 - (a) paying all costs associated with the operation of the Premises including but not limited to heating, electricity, gas, telephone, cable, internet service, water, sewer, solid waste collection, cleaning supplies, replacement of light bulbs, office equipment, advertising, signage, landscaping (flowers, bulbs, supplies), contents insurance, repairs and maintenance of the ice making compressor components.

- (b) performing and paying for all janitorial and cleaning services as required;
 - (c) ensuring all ramps, walkways, pathways and entrances are kept free of snow and ice;
 - (d) maintaining an active building intruder alarm system
 - (e) taking all reasonable precautions to ensure the safety of persons using the Premises;
 - (f) Maintain all aspects of the facility in good repair.
- 3.7 The Club will, during the Term of this Agreement and any renewal term, take out, maintain and provide a copy to the Village at the Club's sole expense, comprehensive general liability insurance including coverage of liability for bodily injury, death and property damage occurring in or about the Premises in the amount of not less than Five Million Dollars (\$5,000,000) inclusive, for any one occurrence, and will include the Village as an additional insured on said policy.
- 3.8 The Club will promptly discharge any builders' lien which may be filed against the title to the Land relating to any improvements, work or construction that the Club undertakes on the Premises and will comply at all times with the *Builders Lien Act* in respect of any improvements, work or construction undertaken on the Premises.
- 3.9 The Club must carry on and conduct its activities on the Premises in compliance with any and all laws, statutes, enactments, bylaws, regulations and orders from time to time in force and to obtain all required approvals and permits thereunder and not to do or omit to do anything in, on or from the Premises in contravention thereof.
4. Village Obligations
- 4.1 The Village will be responsible for providing for property insurance for the Premises at all times throughout the Term which will include boiler and machinery insurance to cover the costs of breakdowns of any of the major facility equipment (furnaces, ice making equipment).
- 4.2 the Village will ensure that the grass on the premises is cut on a regular basis, the Club to pay a fee of \$250 per year to the Village of Chase for such service.
- 4.3 The Village will continue to provide snow removal in the parking lot associated with the Curling Rink.
5. Alterations and Improvements
- 5.1 The Club shall not, without first obtaining written approval from the Village, which approval may be withheld in the Village's sole discretion:
- (a) make or cause to be made any alterations, additions or improvements or erect or cause to be erected any partitions or install or cause to install any

trade fixtures, exterior signs, floor coverings, interior or exterior lighting, plumbing fixtures, shades, awnings, exterior decorations or make any changes to the Premises provided however that temporary improvements such as equipment and other items may be installed in support of any event taking place at the Premises if such improvement or the removal thereof does not damage the Premises or any part thereof;

- (b) injure the surfaces of any walls, ceilings, floors, doors or windows by or through the installation of any fixture, hanging, art works, or other property of any kind; and
- (c) install in or for the Premises any special locks, safes, or apparatus for air conditioning, heating, illumination, refrigeration or ventilation equipment or systems.

5.2 Any construction or alteration contemplated by the Club must first be approved in writing by the Village, and such construction or alteration must have plans depicting the alterations or improvements in accordance with all applicable legislation, together with an estimate of the costs of the alterations and improvements. The Village may withhold approval of such alterations and improvements at its discretion.

5.3 The Club and the Village will, on an annual basis meet in September or October to discuss capital improvements and major replacement needs for the facility and how those improvements and/or replacement needs will be funded jointly.

6. Access by Village

- 6.1 The Village may enter the Premises at all times and in a manner which does not unreasonably prevent the Club from complying with its obligations under this Agreement.
- 6.2 The Village may enter the Premises at any reasonable time during business hours for any purpose and at any time during an emergency as determined by the Village.
- 6.3 The Village may, during the curling off-season, utilize or rent out space in the facility to various user groups/individuals for fees determined by the Village, such proceeds to be retained by the Village.

7. Indemnification

- 7.1 The Club shall at all times and without limitation indemnify and save harmless the Village, its elected or appointed officials, officers, employees, contractors and agents to and from and against all liabilities, losses, costs, damages, legal fees, disbursements, fines, penalties, expenses, all manner of actions, causes of action, claims, demands and proceedings, all of whatever nature and kind, with respect to:

- (a) any act or failure to act, as the case may be, of the Club and/or any of those persons for whom the Club is responsible at law (including without limitation any of the Club's employees, agents, contractors, invitees, attendees or volunteers);
- (b) any breach, violation or non-performance of any representation, warranty, obligations, covenant, condition or agreement contained in this Agreement to be fulfilled, kept, reserved or performed, as the case may be, by the Club;
- (c) personal injury or death or damage to any property, relating directly or indirectly to the Club's use or occupation of the Premises or to any part thereof;
- (d) the alteration, postponement, interruption, cancellations or termination of any proposed or actual use of all or any part of the Premises by the Club or any other person or otherwise arising.

7.2 Notwithstanding anything in this Agreement to the contrary, neither the Village nor any of its servants, agents and employees, representatives or officers, as the case may be, shall, except as directly caused by the negligence of the Village, in any way whatsoever be liable or responsible for:

- (a) any loss or damage of any nature whatsoever, howsoever caused, to any property belonging to the Club or to any other person while such property is in or about the Premises;
- (b) any injury or death, howsoever caused, to any person while in or about the Premises;
- (c) any special, incidental or consequential damages for loss of profits, for loss of goodwill, for loss of use, for loss of savings or revenue, costs of capital, or the claims of third parties arising in any way whatsoever (including, without limitation, arising by virtue of the fact that any or all utilities are not being supplied to the Premises or due to any existing or intended event not occurring at the Premises).

7.3 Further, the Club hereby waives and releases, on behalf of itself and those for whom it is responsible at law, any and all claims against the Village for any matter, cause or event as described in this section and the Club shall be forever estopped from advancing any such claims against the Village.

7.4 The Club accepts the Premises "as is" and acknowledges that it has had the opportunity to undertake such inspections, tests and surveys of the Premises as it considers necessary and that the Village has made no representations or warranties respecting the Premises, and that by entering into this Agreement, it is satisfied that the Premises are suitable for its purposes.

8. Default, Remedies, Termination

8.1 If and whenever:

- (a) the Club shall become insolvent or commit an act of bankruptcy or become bankrupt or take the benefit of any statute that may be in force for bankrupt or insolvent debtors or become involved in voluntary or involuntary winding up, dissolution or liquidation proceedings, or if a receiver or receiver and manager shall be appointed for the affairs, business, property or revenues of the Club; or
- (b) the Club is dissolved, is subject to an application to wind up, or otherwise fails to remain in good standing under the applicable legislation pursuant to which it is incorporated, organized or otherwise created; or
- (c) subject to the foregoing, if the Club neglects or fails to observe, perform or comply with each and every of its covenants or obligations under this Agreement and shall persist in such neglect or failure after ten (10) days following written notice from the Village requiring that the Club cure such neglect or failure or, in the case of any such neglect or failure which would reasonably require more than ten (10) days to cure but could be cured within a commercially reasonable the Village may:
 - (1) commence rectification as soon as reasonably possible within the said ten (10) day notice period and thereafter promptly and diligently and continually proceed to cure such neglect or failure within such commercially reasonable period of time;
 - (2) in addition to and without prejudice to any other rights or remedies the Village may have hereunder or at law or equity (including, without limitation, injunctive relief), the Village may do all or any of the following, namely, enter upon the Premises, expel all occupants thereof utilizing such force as it may deem reasonably necessary for the purpose thereof, remove all property of the Club from the Premises and terminate this Agreement. The Club hereby releases the Village from all actions, proceedings, claims and demands whatsoever for or in respect of any action taken by the Village in the event of a default by the Club as aforesaid.

9. Obligations of the Club on Termination or Expiry

9.1 Upon expiry of the Term of this Agreement or earlier terminations of this Agreement, and in addition to the other obligations of the Club as set forth herein, the Club shall, at its sole cost:

- (a) vacate and leave the Premises and the equipment, if any, and all fixtures in the same state and condition as it was in as at the Effective Date subject to only reasonable wear and tear, provided however that if any part of the Premises or the Equipment, if any, is replaced, upgraded, or

constructed upon after the Effective Date, then such part shall be left in the same state and condition as it was in immediately after such replacement, upgrade or construction, as the case may be, subject only to reasonable wear and tear thereafter; and

- (b) immediately surrender all keys to the Premises to the Village and shall inform the Village of all combinations to locks, safes and vaults, if any, in the Premises.

10. Registration

Notwithstanding anything herein contained to the contrary, the provisions of this Agreement do not in any way whatsoever constitute or create an interest in all or any portion of Village owned property in favour of the Club. Neither the Club nor anyone on the Club's behalf or claiming under the Club shall register this Agreement or any instrument relating to this Agreement.

11. Notices

Except as otherwise described herein, any notice to be given by any party to the other party shall be delivered or mailed by pre-paid registered mail to the address of the party to whom it is intended as hereinafter set forth:

- (a) If to the Village:
Village of Chase
826 Okanagan Avenue, PO Box 440
Chase, BC V0E 1M0
Phone 250-679-3238
Fax 250-679-3070
Email: chase@chasebc.ca
Attention: CAO

- (b) If to the Club:
Chase and District Curling Club
227 Willson Street, PO Box 363
Chase, BC V0E
Email: Dave Williams, President sudawill@telus.net
Don Erno, Treasurer, derno86@gmail.com

or to such other address as a party may from time to time direct in writing. Any notice delivered as aforesaid shall be deemed to have been received on the date of delivery and any notice mailed as aforesaid shall be deemed to have been received four (4) days after the date it is postmarked. If normal mail service is interrupted by strike, slow-down, force majeure or other cause after the notice has been sent the notice will not be deemed to be received until actually received. In the event normal mail service is impaired at the time of sending the notice, then personal delivery only shall be effective.

12. Survival

The provisions of this Agreement, which, by their context are meant to survive the expiry or earlier termination of this Agreement shall survive the expiry or earlier termination of this Agreement, as the case may be, and shall not be merged therein or therewith and further, shall bind the parties accordingly.

This Agreement shall enure to the benefit of and be binding upon the parties hereto, their respective successors, the assigns of the Village and the respective successors and permitted assigns of the Club.

In Witness, the parties hereto have executed this Agreement as of the date first above written:

Village of Chase, by its authorized signatories:

Mayor

Corporate Officer

Chase and District Curling Club, by
its authorized signatories:

Authorized Signatory

Authorized Signatory

VILLAGE OF CHASE
Bylaw No. 823-2016

A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 820-2016;

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 820-2016;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Fees and Charges Bylaw No. 820-2016, Amendment Bylaw No. 823-2016".
2. The "Village of Chase Fees and Charges Bylaw No. 820-2016", is hereby amended by adding "Schedule "I" – Mobile Vendor Fees".
3. SEVERANCE

If any portion of this bylaw is declared ultra vires by a Court of competent jurisdiction or found to be illegal or unenforceable, that part or section shall be considered to be separate and severable from the bylaw to the intent that the remainder of the bylaw shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

READ A FIRST TIME THIS	DAY OF	2016.
READ A SECOND TIME THIS	DAY OF	2016.
READ A THIRD TIME THIS	DAY OF	2016.
ADOPTED THIS	DAY OF	2016.

Rick Berrigan, Mayor

Joni Heinrich, CAO

**Schedule "I" to
Village of Chase Fees and Charges Bylaw No. 823-2016**

MOBILE VENDOR FEES

Community Events

- No fee for use of park/public space/electricity

Mobile Vendor for Profit –

Up to 3 Approved License Areas allowed within the Village/1 Mobile Route:

- Annual fee of \$250
- Annual means any period between January 1 and December 31 of a given year.
- If Village supplied electricity is used (pre-authorization must be made by the Village of Chase), fee will be \$5 per 24 hour period

Mobile Vendor for Profit – 24 hour period – one approved license area:

- \$50 which includes use of Village provided electricity if available and authorized by the Village for that specific vendor

Mobile Vendor Associations for Events other than Community Events:

- An annual fee of \$100 applicable to the License Area which covers all participating vendors for the duration of the event/season.
- An additional charge of \$5 per 24 hour period for each vendor requiring electricity provided it is available and approved for use by the Village

Private Exclusive (per 24-hour period):

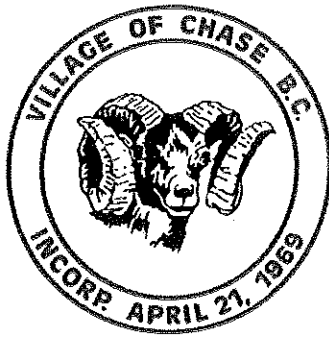
- \$100 plus \$25 per hour (or portion thereof) after the first 2 hours, and includes all time used in physical preparation of the Public Space until it has been vacated for the purposes of the License
- Fee includes electricity if available and approved by the Village

Use of Electricity (if available) on Village owned Land for circumstances other than those above:

- \$5 per 24 hour period

All fees are in addition to required Business License Fees (if applicable).

Fees are payable upon the issuance of the license and may be modified or waived in special circumstances. Unpaid fees will result in the withholding of the License the subsequent year.



Village of Chase

P.O. BOX 440

826 Okanagan Avenue

CHASE BC VOE 1M0

PHONE (250) 679-3238 - FAX (250) 679-3070

EMAIL chase@chasebc.ca

TO: Mayor and Council

FROM: Director of Financial Services

DATE: 22 July 2016

RE: Financial Information for the Year Ended 31 December 2015

ISSUE/PURPOSE

The Annual Report required for filing each year is being completed. The financial information section to be filed with the department is attached for your review and approval in order that we can submit it.

The approval document requires the signature of a member of council on behalf of Council.

RECOMMENDATION

That the 2015 Financial Information be approved.

That councilor _____ is authorized to sign the approval on behalf of Council.

Respectfully submitted,

**VILLAGE OF CHASE
2015 FINANCIAL INFORMATION
STATEMENT OF FINANCIAL INFORMATION APPROVAL**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Leif Pedersen
Director Financial Services

Date: _____

R. Berrigan
Council Member on behalf of Council

Date: _____

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9

**VILLAGE OF CHASE
2015 FINANCIAL INFORMATION
SCHEDULE OF DEBTS**

The Schedule of debts is presented in Note 5 - Demand Promissory Note, and Note 6 - Obligations under capital leases, and note 7 - Term Debt of the annual audited financial statements for the year ended 31 December 2015.

**VILLAGE OF CHASE
2015 FINANCIAL INFORMATION**

Schedule of Remuneration and Expenses Paid To Or On Behalf of Each Elected Official:

		Remuneration	Expenses	Total
Berrigan, Rick	Myor	13,545	4,300	17,845
Lepsoe, David	Councillor	9,200	580	9,780
Scott, Steven	Councillor	9,175	2,823	11,998
Maki, Alison	Councillor	9,625	4,326	13,951
Egely, Nancy	Councillor	8,475	1,407	9,882
				0
		<u>\$ 50,020</u>	<u>\$13,436</u>	<u>\$63,456</u>
		Remuneration	Expenses	Total
Other Employees with Remuneration Exceeding \$75,000.00				
Heinrich, Joni		104,726	5,519	110,245
Connett, Colin		95,852	565	96,417
Regush, Patrick		78,242	981	79,223
Pedersen, Leif		93,205	3,000	96,205
Consolidated Total for all employees with remuneration of \$ 75,000 or less		509,260	8,400	517,660
		<u>\$ 881,285</u>	<u>18,465</u>	<u>899,750</u>
Reconciliation		Remuneration	Expenses	Total
Total remuneration - elected officials	\$	50,020	13,436	63,456
Total remuneration - other employees		942,557	18,465	899,750
	\$	<u>992,577</u>	<u>31,901</u>	<u>963,206</u>
Total per Statement of Operations		1,155,990	45,098	1,201,088
VARIANCE	\$	<u>-163,413</u>	<u>-13,197</u>	<u>-237,882</u>
Statement of Revenue & Expenditure includes benefits as per Note 13 to statements		211,491		211,491
	\$	<u>48,078</u>	<u>(13,197)</u>	<u>(26,391)</u>

Prepared under the Financial Information Regulation, Schedule 1, section 6(2),(3),(4),(5) and (6)

**VILLAGE OF CHASE
2015 FINANCIAL INFORMATION
STATEMENT OF SEVERANCE AGREEMENTS**

NIL - Statement

There were no severance agreements made between The Village of Chase and its non-unionized employees during the fiscal year 2014

Prepared under the Financial Information Regulation 1, subsection 6(8)

**VILLAGE OF CHASE
2015 FINANCIAL INFORMATION
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

Information on all guarantees and indemnities for the Village of Chase is included in Note 14 to the audited annual financial statements for the year ended 31 December 2015.

VILLAGE OF CHASE
2015 FINANCIAL INFORMATION
Schedule of Suppliers of Goods or Services: Section 7

Schedule of Payments Made for the Provision of Goods and Services

1. List of Suppliers receiving aggregate payments exceeding \$ 25,000

HRC CONSTRUCTION (2012) LTD.	2,652,299
MUNICIPAL FINANCE AUTHORITY	770,051
THOMPSON -NICOLA REGIONAL DISTRICT (Tax Requisitions)	543,926
GE Water & Process Technologies Canada	376,091
INTERIOR INSTRUMENT TEC SERVICES LTD	313,822
MINISTER OF FINANCE	256,443
RECEIVER GENERAL OF CANADA	240,815
GENERAL ASSEMBLY EXCAVATING (1994) LTD	201,045
TNRD (THOMPSON-NICOLA REGIONAL DISTRICT (Services Provided)	192,024
THOMPSON REGIONAL HOSPITAL DISTRICT	186,877
AECOM CANADA LIMITED An AECOM Company	161,430
BC HYDRO	147,892
MUNICIPAL PENSION PLAN	141,619
DAWSON CONSTRUCTION LIMITED	112,008
PARKER PACIFIC	92,795
CHASE & DISTRICT RECREATION CENTRE SOCIETY	78,860
MINISTRY OF PROVINCIAL REVENUE	56,689
HUB INTERNATIONAL	56,227
URBAN SYSTEMS LTD.	46,783
PACIFIC BLUE CROSS	45,204
ROYAL BANK VISA	44,238
CENTRAL INTERIOR PUMPS	37,735
DOUGLAS LAKE EQUIPMENT	37,203
B.C. ASSESSMENT AUTHORITY FINANCIAL SERVICES	33,480
GENTECH ENGINEERING INC.	29,029
SCHOOL DISTRICT NO. 73 (KAMLOOPS/THOMPSON)	27,557
JEFF STALEY	26,473
 Total aggregate amount paid to suppliers	 \$ 6,908,616 (A)

2 Consolidated total paid to suppliers receiving aggregate payments of \$25,000 or less:

\$	1,000,855 (B)
\$	<u><u>\$7,909,471</u></u>

3 Total of payments to suppliers for grants and contributions exceeding \$25,000

CHASE & DISTRICT RECREATION CENTRE SOCIETY	40,000
SCHOOL DISTRICT NO. 73 (KAMLOOPS/THOMPSON)	31,000
\$	<u><u>71,000</u></u> (C)

VILLAGE OF CHASE
2015 FINANCIAL INFORMATION
Schedule of Suppliers of Goods or Services: Section 7

Schedule of Payments Made for the Provision of Goods and Services

4 Reconciliation	
Total aggregate payments exceeding \$25,000 paid to suppliers	6,908,616 (A)
Consolidated total of payments of \$25,000 or less paid to suppliers	1,000,855 (B)
Consolidated total of all grants and contributions exceeding \$25,000	71,000 (C)
Reconciling items	
Property Tax payments to other governments net of Revenue	(1,750,337)
Home Owner Grants deducted from other Government payments	698,552
Rebatable GST Included in Schedule of supplier payments	(246,457)
Changes in Accruals	408,569
Acquisition of TCAs	(4,389,084)
Amortization of TCAS	792,772
Pension payments not an expense	(60,353)
Change in Prepaid expenses	19,162
Principal payments on capital lease obligations	(165,181)
Principal payments on term debt	(589,275)
Principal payments on demand Promissory Note Issued	(87,500)
Property tax refunds not an expense	0
Wages and Salaries included in expenses in Statement of Operations	946,954
Employee EI/CPP/Tax not an expense	(203,422)
Employee Benefits not an expenses	10,125
School tax admin fee	3,079
Total of Reconciled Payments to Suppliers	\$ <u>3,368,074</u>
Total per Statement of Operations	\$ <u>3,367,344</u>
Variance	\$ <u>-730</u>

Prepared under the Financial Information Regulation, Schedule 1, section 7 and the Financial Information Act, section 2

Financial Statements of

THE VILLAGE OF CHASE

Year ended 31 December 2015



THE VILLAGE OF CHASE

Financial Statements

Year ended 31 December 2015

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THE VILLAGE OF CHASE

Management's Responsibility for the Financial Statements

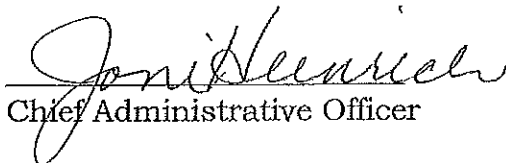
Year ended 31 December 2015

The accompanying financial statements of The Village of Chase (the "Village") are the responsibility of management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The significant accounting policies are described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Village's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to the approval of the financial statements by Council.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by the Village. The accompanying Independent Auditors Report outlines their responsibilities, the scope of their examination and their opinion on the Village's financial statements.


Chief Administrative Officer


Director of Financial Services



KPMG LLP
Chartered Accountants
200-206 Seymour Street
Kamloops BC V2C 6P6
Canada

Telephone (250) 372-5581
Fax (250) 828-2928
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Village of Chase

We have audited the accompanying financial statements of the Village of Chase (the "Village"), which comprise the statement of financial position as at December 31, 2015, and the statements of operations, changes in net financial assets (debt) and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the Village's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Village of Chase as at December 31, 2015, and the results of its operations, changes in net financial assets (debt), and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

KPMG LLP

Chartered Professional Accountants

Kamloops, Canada
April 26, 2016

THE VILLAGE OF CHASE

Statement of Financial Position

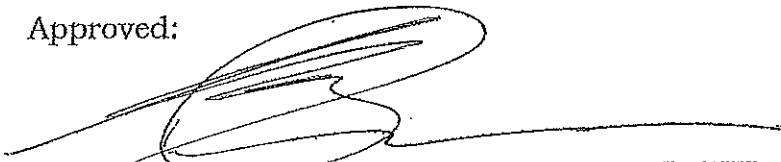
31 December 2015, with comparative information for 2014

	2015	2014
Financial assets:		
Cash and short-term investments (note 3)	\$ 2,033,509	\$ 1,767,969
Accounts receivable:		
- Taxes receivable	252,795	268,067
- Other	624,880	1,526,220
Total financial assets	2,911,184	3,562,256
Financial liabilities:		
Accounts payable and accrued liabilities	210,388	855,569
Accrued payroll expenses	145,694	158,223
Deferred revenue (note 4)	645,190	496,277
Demand promissory note (note 5)	350,000	437,500
Obligations under capital lease (note 6)	22,140	93,133
Term debt (note 7)	2,266,623	2,332,089
Total financial liabilities	3,640,035	4,372,791
Net financial assets (debt)	(728,851)	(810,535)
Non-financial assets:		
Tangible capital assets (note 9)	32,541,501	32,786,194
Prepaid expenses	81,150	49,460
Total non-financial assets	32,622,651	32,835,654
Accumulated surplus (note 10)	\$ 31,893,800	\$ 32,025,119

Commitments and contingencies (note 14)

The accompanying notes are an integral part of these financial statements.

Approved:



Director of Financial Services

THE VILLAGE OF CHASE

Statement of Operations

Year ended 31 December 2015, with comparative information for 2014

	Budget (note 16)	2015	2014
Revenue			
Taxation (note 11)	\$ 1,602,200	\$ 1,631,420	\$ 1,558,528
Parcel taxes collected	302,000	301,877	294,999
Government transfers (note 12)	1,193,300	859,568	3,377,705
User charges	765,700	782,844	732,688
Other transfers	5,700	300	5,361
Development cost charges	0	0	26,155
Investment income	7,000	21,785	29,634
Other	2,000	13,525	21,202
Total revenue	3,877,900	3,611,319	6,046,272
Expenses			
General government	625,000	698,393	655,323
Protective services	401,100	423,401	260,792
Development services	120,700	103,953	128,479
Transportation services	803,900	684,765	743,512
Parks, recreation and culture	657,200	686,784	655,032
Solid waste management	196,700	202,268	183,130
Water utility	506,000	572,530	373,399
Waste water utility	381,100	328,955	333,606
Other services	38,800	41,589	34,071
Total expenses	3,730,500	3,742,638	3,367,344
Annual surplus (deficit)	147,400	(131,319)	2,678,928
Accumulated surplus, beginning of year	32,025,119	32,025,119	29,346,191
Accumulated surplus, end of year	\$ 32,172,519	\$ 31,893,800	\$ 32,025,119

The accompanying notes are an integral part of these financial statements.

THE VILLAGE OF CHASE

Statement of Changes in Net Financial Assets (Debt)

Year ended 31 December 2015, with comparative information for 2014

	Budget (note 16)	2015	2014
Annual surplus (deficit)	\$ 147,400	\$ (131,319)	\$ 2,678,928
Acquisition of tangible capital assets	(1,690,800)	(876,210)	(4,389,084)
Amortization of tangible capital assets	906,700	922,058	792,772
Proceeds from disposition of tangible capital assets	-	70,812	-
Loss on disposition of tangible capital assets	198,800	128,033	5,371
	(437,900)	113,374	(912,013)
Acquisition of prepaid expenses	-	(81,150)	(49,460)
Use of prepaid expenses	-	49,460	30,298
	-	(31,690)	(19,162)
Change in net financial assets	(437,900)	81,684	(931,175)
Net financial assets, beginning of year	(810,535)	(810,535)	120,640
Net financial assets (debt), end of year	\$ (1,248,435)	\$ (728,851)	\$ (810,535)

The accompanying notes are an integral part of these financial statements.

THE VILLAGE OF CHASE

Statement of Cash Flows

Year ended 31 December 2015, with comparative information for 2014

	2015	2014
Cash provided (used) by:		
Operating activities:		
Annual surplus (deficit)	\$ (131,319)	\$ 2,678,928
Items not involving cash:		
Amortization of tangible capital assets	922,058	792,772
Loss on disposal of tangible capital assets	128,033	5,371
Change in non-cash operating assets and liabilities:		
Accounts receivable	916,612	231,892
Accounts payable and accrued liabilities	(645,181)	403,137
Accrued payroll expenses	(12,529)	5,432
Deferred revenue	148,913	(272,274)
Prepaid expenses	(31,690)	(19,162)
Net change in cash from operating activities	1,294,897	3,826,096
Capital activities:		
Proceeds on disposition of tangible capital assets	70,812	-
Acquisition of tangible capital assets	(876,210)	(4,389,084)
Net change in cash from capital activities	(805,398)	(4,389,084)
Financing activities:		
Principal payments on obligations under capital lease	(70,993)	(165,181)
Principal payments on term debt	(65,466)	(589,275)
Proceeds from demand promissory note issued	-	525,000
Repayment of demand promissory note	(87,500)	(87,500)
Net change in cash from financing activities	(223,959)	(316,956)
Net change in cash and short-term investments	265,540	(879,944)
Cash and short-term investments, beginning of year	1,767,969	2,647,913
Cash and short-term investments, end of year	\$ 2,033,509	\$ 1,767,969
Supplemental cash flow information:		
Cash received from interest	\$ 21,785	\$ 29,634
Cash paid for interest	92,325	98,790

The accompanying notes are an integral part of these financial statements.

THE VILLAGE OF CHASE

Notes to Financial Statements

Year ended 31 December 2015

The Village of Chase (the "Village") was incorporated on 21 April 1969 under statute of the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia.

The Village provides municipal services to residents of the incorporated area. These include fire protection, transportation and roads maintenance, solid waste collection and disposal, parks and recreation and maintenance of green spaces, water utility, sewer utility and other general government services.

1. Significant accounting policies:

The financial statements of the Village are prepared by management in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada ("CPA"). Significant accounting policies adopted by the Village are as follows:

(a) Reporting entity:

(i) Funds of the Village

The financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all funds of the Village, segregated into general, water utility and sewer utility funds.

The Village has not identified any external entities that are owned or whose boards are controlled by the Village and that are accountable to the Village for the administration of their financial affairs and resources; however it is the policy of the Village that any such entities would also form part of the reporting entity.

Inter-departmental and inter-fund transactions and balances between these funds have been eliminated in the financial statements.

(ii) Accounting for other government organizations and School Board transactions

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of other government entities and the School Boards with which the Village interacts are not reflected in these financial statements. Funds collected by the Village on behalf of these other entities and transmitted to them are summarized in note 11. Funds received by the Village as transfers or grants from other government entities are summarized in note 12.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

1. Significant accounting policies (continued):

(iii) Trust funds

Trust funds and their related operations administered by the Village are not included in these financial statements.

(b) Basis of accounting:

The Village follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the year in which they are earned, can be measured and there is reasonable assurance that they will be collected. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

Property taxes, parcel taxes, frontage taxes, special assessments and grants in lieu of taxes are recognized as revenue in the year in which they are assessable. Water and sewer user rates, connection fees, sale of services, interest and penalties are recognized as revenue in the year the related service is provided, and when the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers received or receivable are recognized in the financial statements as revenue in the year that the event giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Investment income is reported as revenue in the year earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(d) Deferred revenue:

Deferred revenue represents grants, development cost charges ("DCCs"), licenses and other fees which have been collected, but for which the related expenditures or services have yet to be performed or incurred. These amounts will be recognized as revenues in the year the services are performed or expenses incurred.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

1. Significant accounting policies (continued):

(e) Government transfers:

Government transfers (other than unconditional grants) are recognized in the financial statements as revenues in the years in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made unless the transfer contains stipulations that create a liability, in which case the transfers are recognized as revenue in the years that the liability is extinguished. Grants in lieu of taxes are recognized at the earlier of when received or when money is determined to be more likely than not collected.

(f) Cash and short-term investments:

Cash and short-term investments include cash and highly liquid investments with a term to maturity of 90 days or less at acquisition and that are readily convertible to cash.

(g) Reserves:

Reserves for operating and capital purposes represent amounts within accumulated surplus reserved either internally or by statute for specific future purposes.

(h) Term debt:

Term debt acquired through the Municipal Finance Authority ("MFA") is recorded net of the related sinking fund balances. Earnings on sinking fund investments are allocated to the Village as an actuarial adjustment, which is recorded as a revenue and reduction in the related debt.

(i) Employee future benefits:

(i) The Village provides certain employee benefits which will require funding in future periods. These benefits include sick leave and banked overtime provided to all its unionized employees. The costs of sick leave and banked overtime arising from past service and expected to be paid out in a future period have been accrued as a liability and have been determined using management's best estimate of salary and utilization rates. Non-vesting sick leave benefit entitlements in excess of these amounts are not accrued, as they are unlikely to be utilized prior to retirement.

(ii) The costs of multi-employer defined contribution pension plan benefits, such as the Municipal Pension Plan, are the employer's contributions due to the plan in the period.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

1. Significant accounting policies (continued):

(j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land improvements	15-70
Buildings and building improvements	30-75
Vehicles, machinery and equipment	3-25
Roads, bridges and drainage	10-80
Water and waste water infrastructure	10-80

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources

Natural resources that have not been purchased are not recognized as assets in the financial statements.

(iv) Works of art and cultural and historic assets

The Village manages and controls various works of art and non-operational historical cultural assets including paintings and sculptures located at Village sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

1. Significant accounting policies (continued):

(v) Interest capitalization

The Village does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(vi) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(k) Use of estimates:

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions based on current conditions and laws that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates. Significant estimates include assumptions used in estimating provisions for the estimated useful lives of tangible capital assets and in performing actuarial valuations of employee future benefits.

Management reviews these estimates on a periodic basis and, where necessary, makes adjustments prospectively.

(l) Contaminated Sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- a) An environmental standard exists
- b) Contamination exceeds the environmental standard
- c) The organization is directly responsible or accepts responsibility for liability
- d) Future economic benefits will be given up, and
- e) A reasonable estimate of the liability can be made

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

2. Adoption of new accounting policy:

The Village adopted the Public Sector Accounting Board Standards PS 3260 *Liability for Contaminated Sites* effective 1 January 2015. Under PS 3260, contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. This Standard relates to sites that are not in productive use and sites in productive use where an unexpected event resulted in contamination. The Village adopted this standard on a retroactive basis and there are no adjustments as a result of the adoption of this standard.

3. Cash and short-term investments:

Cash and short-term investments reported on the statement of financial position have costs that approximate market value. Short-term investments of \$57,705 (2014 - \$57,216) consist of investments primarily in MFA pooled money market funds with an annual rate of return of approximately 0.9% (2014 - 1.1%).

Restrictions around use of cash and cash equivalents are as follows:

	2015	2014
Restricted:		
Reserves	\$ 738,991	\$ 754,849
Development cost charges	318,361	301,117
MFA debt reserve fund	28,330	27,623
	1,085,682	1,083,589
Unrestricted	947,827	684,380
Total	\$ 2,033,509	\$ 1,767,969

4. Deferred revenue:

Deferred revenue, reported on the statement of financial position, is made up of the following:

	2015	2014
DCC's	\$ 318,361	\$ 306,117
Gas Tax funding	279,074	169,794
Cash in lieu of parkland	15,300	15,171
Other	32,455	5,195
Total deferred revenue	\$ 645,190	\$ 496,277

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

4. Deferred revenue (continued):

Continuity of deferred revenue is as follows:

	2015	2014
Balance, beginning of year:		
DCC's	\$ 306,117	\$ 321,315
Gas Tax funding	169,794	429,187
Cash in lieu of parkland	15,171	15,021
Other	5,195	3,028
	496,277	768,551
Contributions:		
DCC's	9,600	7,770
Gas Tax funding	150,239	150,239
Other	46,821	2,167
Interest earned	6,669	8,691
	213,329	168,867
Revenues recognized	(64,416)	(441,141)
Balance, end of year	\$ 645,190	\$ 496,277

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Village and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated public transit, local roads and infrastructure, community energy, water, wastewater, solid waste and capacity building projects, disaster mitigation and culture, tourism, sport and recreation infrastructure as specified in the funding agreements.

Development cost charges ("DCCs") are amounts received from developers to be used by the Village for specific infrastructure upgrades, improvements and projects. The above amounts have been deferred and are to be recognized as revenue in the year the related project expenditures are incurred.

5. Demand promissory note:

During 2014, the Village obtained a demand promissory note from the MFA. The note matures 10 January 2019 and has a current interest rate of 1.38% per annum.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

6. Obligations under capital lease:

To finance the acquisition of certain tangible capital assets, the Village has entered into various capital lease agreements with maturity dates between 2016 and 2017. The required minimum lease payments and net obligation under capital lease is as follows:

	2015	2014
2015	-	72,069
2016	15,821	15,821
2017	6,708	6,708
Total minimum lease payments	22,529	94,598
Less amount representing interest (at rates ranging from 1.25% to 2.00% per annum)	389	1,465
Present value of net minimum capital lease payments	\$ 22,140	\$ 93,133

Interest of \$784 (2014 - \$3,496) relating to capital lease obligations has been included in expenses on the statement of operations. See note 14 for detail of allocation to various functions.

7. Term debt:

The Village issues debt instruments through the MFA of British Columbia, pursuant to term capital borrowing, loan authorization and security issuing bylaws under authority of Sections 178, 179 and 181 of the Community Charter, to finance certain capital expenditures.

The balance of term debt reported on the statement of financial position is made up of the following:

	2015	2014
MFA debt instrument with a maturity date of April 2038, bearing interest at a rate of 3.15% per annum	\$ 951,016	\$ 975,988
MFA debt instrument with a maturity date of October 2036, bearing interest at a rate of 3.25% per annum	898,034	925,044
MFA debt instrument with a maturity date of April 2035, bearing interest at a rate of 4.50% per annum	417,573	431,057
Term debt, end of year	\$ 2,266,623	\$ 2,332,089

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

7. Term debt (continued):

Total interest on term debt reported in the statement of operations amounted to \$85,600 (2014 - \$85,600).

The term debt issued in the name of the Village has been approved by bylaw. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs.

The total principal payments for the next five years and thereafter are as follows:

2016	\$ 68,085
2017	70,808
2018	73,641
2019	76,586
2020	79,650
Thereafter	1,897,853
	<u>\$ 2,266,623</u>

Scheduled debt repayments may be suspended due to excess sinking fund earnings with MFA.

8. Municipal Finance Authority debt reserve:

As a condition of the MFA borrowings made by the Village, and as required by legislation, a debt reserve fund is maintained in the amount of one-half the average annual installment of principal and interest as set out in the agreements entered into. The reserve is funded in part by cash, being the withholding of 1% of the total issue proceeds, and the remainder being funded by a demand note whereby the Village may be required to loan certain amounts to the MFA. Details of the cash deposits and demand notes on hand at year end are as follows:

	2015	2014
Cash deposits	\$ 28,330	\$ 27,623
Demand notes	47,775	47,775
Debt reserve fund balance	<u>\$ 76,105</u>	<u>\$ 75,398</u>

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

9. Tangible capital assets:

Transactions related to tangible capital assets are presented in Schedules 1 and 1a.

a) Assets under construction

Assets under construction have not been amortized. Amortization of these assets will commence when the asset is put into service. Where projects have been completed during the year, accumulated costs are reclassified to the appropriate category of asset and included in related additions in the current year.

b) Write-down of tangible capital assets:

During 2015, no write-down of tangible capital assets occurred. In 2014, several fully amortized collections of small equipment valued at \$73,032 under the fire department were written off. Individual pieces were not identified and small equipment replacements are expensed as they occur. In 2014, under general government, several fully amortized computer hardware and software items which have been replaced over the years valued at \$24,228 were removed. There is no impact upon the financial statements.

10. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2015	2014
Surplus:		
Invested in tangible capital assets	\$29,902,738	\$29,923,472
Unrestricted	1,252,071	1,346,798
Total surplus	31,154,809	31,270,270
Reserves set aside by Council for specified purposes:		
Committed	223,464	229,221
Equipment replacement	8,857	8,782
Garbage truck	204,772	178,257
Recreation	75	2,249
	437,168	418,509
Reserve funds set aside by Council for capital purposes:		
Statutory - general capital works and machinery	-	-
Statutory - water capital works	-	-
Statutory - sewer capital works	301,823	336,340
	301,823	336,340
Total accumulated surplus	\$31,893,800	\$32,025,119

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

10. Accumulated surplus (continued):

The committed reserve was established by Council at the end of 2012 for the purpose of tracking budgeted amounts which had not been utilized in the current year. In 2013, the debenture in the amount of \$1,000,000 for the water treatment plant had not been utilized, resulting in a significant increase in the reserve. The funds were utilized in 2014 as the project neared completion.

11. Taxation:

Taxation revenue, reported on the statement of operations, is made up of the following:

	2015	2014
Municipal and school property taxes levied	\$ 3,286,266	\$ 3,216,877
Payments-in-lieu of property taxes	25,464	21,103
Utilities 1% tax	37,849	38,192
Penalties and interest on property taxes	53,472	32,693
	3,403,051	3,308,865
Less transfers to other governments:		
Thompson-Nicola Regional District	531,278	533,271
Thompson Regional Hospital District	190,695	186,877
Province of B.C. - School taxes	878,543	863,784
Province of B.C. - Police taxes	138,304	133,068
B.C. Assessment Authority	32,729	33,257
Municipal Finance Authority	82	80
	1,771,631	1,750,337
Taxation revenue available for municipal purposes	\$ 1,631,420	\$ 1,558,528

12. Government transfers:

The Village recognizes the transfer of government funding as revenues or expenses in the period that the events giving rise to the transfer occurred. Government funding sources are primarily Federal, Provincial or a combination of both. The Government transfers reported on the statement of operations and accumulated surplus are:

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

12. Government transfers (continued):

	2015	2014
B.C. Small Communities grant	\$ 419,303	\$ 260,972
Building Canada Grant - Water Treatment Plant	345,011	2,612,447
Canada Day grant	2,000	2,000
Climate Action Review Incentive Plan	4,785	4,722
Gas Tax grant	44,854	414,985
Gas Tax - ICS Planning Project	745	23,750
Provincial Emergency Plan	6,614	10,027
Smart Communities grant	1,123	26,877
Thompson-Nicola Regional District:		
Fire response area	14,500	14,000
Cemetery grant	3,000	3,000
Arena Upgrade	17,633	-
Youth employment grant	-	4,925
Total government transfer revenues	\$ 859,568	\$ 3,377,705

13. Trust funds:

The Village operates the Chase Municipal Cemetery and maintains a cemetery perpetual care fund in accordance with the Cemetery and Funeral Services Act. Trust fund assets and related reserve balance have been excluded from the financial statements, as the assets are only held beneficially in trust for unrelated third parties. At 31 December 2015 the Village held \$48,775 (2014 - \$47,527) in trust.

14. Commitments and contingencies:

- (a) The Village, as a member of the Thompson-Nicola Regional District, is liable for its proportion of any operating deficits or term debt related to functions in which it participates.
- (b) The Village has guaranteed the loan principal and interest payments on a mortgage for the Chase and District Recreation Society (the "Society") to a maximum of \$550,000 for the Chase golf course. At 31 December 2015 the mortgage balance was \$494,129 (2014 - \$542,175). The Village provides annual grants up to \$50,000 and a contract fee for operations in the amount of \$ 75,000 to assist the Society with general operating costs. In the event the Society was to default on the mortgage payments, the golf course would become the property of the Village.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

14. Commitments and contingencies (continued):

- (c) The Village and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusted pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2015 The Plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local government.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal costs method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation for the Municipal Pension Plan as of 31 December 2012, indicated a \$1,370 million funding deficit for basic pension benefits on a going concern basis.

The Village paid \$85,183 for employer contributions to the plan in fiscal 2015, which represents 0.005 per cent of the total plan contributions. The Village expects to pay \$87,738 for employer contributions in the next fiscal year.

The next valuation will be at 31 December 2015 with results available in 2016.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Village paid \$85,183 (2014 - \$80,613) for employer contributions while employees contributed \$63,782 (2014 - \$60,353) to the Plan in fiscal 2015.

- (d) The Village provides benefits for sick leave to all its employees. All employees accumulate sick leave entitlement on a monthly basis and can only use this entitlement for paid time off under certain circumstances. Per the current collective agreement, employees earn sick leave benefits at the rate of 1.5 days for every month of service, which accumulate and roll forward year to year, up to a maximum of 150 days per employee.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

14. Commitments and contingencies (continued):

The Village has not recorded a liability for this sick leave benefit entitlement as the current entitlement is unlikely to be utilized before retirement. However, at 31 December 2015 the sick leave benefits entitlement accumulated to date totals were approximately 4,680 hours (2014 - 4,402) or approximately \$151,800 (2014 - \$138,600).

The Village also provides benefits on retirement. After five years of employment, 20% of the sick pay benefits will be paid out plus an additional 2% for each additional year employed to a maximum of 150 days. The Village has recorded a liability of \$62,384 (2014 - \$57,800) for these benefits due to vested retirement benefits.

- (e) From time to time the Village is brought forth as defendant in various lawsuits. The Village reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against would materially affect the financial statements. The Village is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the Village.
- (f) The Village is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the Village, along with the other participants, would be required to contribute towards the deficit.

15. Segmented information:

Segmented information has been identified based upon lines of service provided by the Village. Village services are provided by departments and their activities are reported by functional area in the body of the financial statements. Certain lines of service that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

Segmented information is presented in Schedules 2 to 2j.

(i) Taxes

Taxes include all taxation revenues and tax related revenues except parcel taxes which are allocated to the specific functions for which they are collected.

(ii) General government

General government operations provide the functions of corporate administration, finance, human resources, legislative services, building services and maintenance, and other functions not categorized to a specific department. It includes general revenues and transfers not allocated to specific functions.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

15. Segmented information (continued):

(iii) Protective services

Protection is comprised of the fire and rescue service, bylaw enforcement and animal control, and building inspection services. The mandate of the fire department is to provide fire suppression services; fire prevention programs; training and education related to prevention; and detection or extinguishment of fires. The bylaw and animal control department provides licensing and bylaw enforcement services. The building inspection service provides enforcement of municipal bylaws and the Provincial Building Code and regulations.

(iv) Development services

Development provides planning assistance to guide developers in complying with the Village zoning bylaws, Official Community Plan and development procedures for subdividing lands and providing the necessary infrastructure to support those developments.

(v) Transportation

The Village public works department is responsible for the delivery of municipal services related to the planning, development and maintenance of roadway systems, street lighting, and drainage systems.

(vi) Parks, recreation and culture

The Village public works and parks department provides public services related to the maintenance of parks, open spaces, the Community Hall, the Museum and provision of various seasonal recreation programs. Administration provides funding and liaison with Chase and District Recreation Centre Society which administers the arena and golf course.

(vii) Solid waste management

The Village is responsible for environmental programs including solid waste collection and disposal and recycling.

(viii) Water utility

The Village is responsible for environmental programs including the engineering and operation of the potable water system to obtain, treat and deliver water.

(ix) Waste water utility

The Village is responsible for environmental programs including the engineering and operation of the waste water collection, treatment and disposal.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

15. Segmented information (continued):

(x) Other services

The Village provides public services related to Chase Cemetery, the public wharf and dykes within the community.

Certain allocation methodologies are employed in the preparation of segmented financial information. User charges and other revenue have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made. Development cost charges revenues were allocated to the segment for which the charge was utilized.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

16. Budget data:

The budget data presented in these financial statements is based upon the 2015 operating and capital budgets approved as the 2015 Financial Plan by Council on 12 May 2015. The legislative requirements of the Financial Plan are that the cash inflows for the period must equal planned cash outflows.

Cash inflows and outflows include such items as transfers to and from reserves and surplus and capital expenditures. These items are not recognized as revenues and expenses in the statement of operations and accumulated surplus as they do not meet the public sector accounting standards requirements. PSAB requires that budget figures be presented on the same basis of accounting as actual and comparative figures.

THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended 31 December 2015

16. Budget data (continued):

The following reconciles the budget figures reported in these financial statements to the approved Financial Plan.

	Budget amount
Surplus - Statement of Operations	\$ 147,400
Adjust for budgeted cash items not included in Statement of Operations:	
Offset for amortization budgeted	906,700
Transfers to and from reserves	213,000
Proceeds from capital leases	280,000
Disposal of tangible capital assets	198,800
Acquisition of tangible capital assets	(1,690,800)
Demand Promissory Note	(87,500)
Principal payments on term debt	(59,500)
Principal payments on capital lease obligations	(81,300)
Net transfers from surplus	173,200
Total Adjustments	(147,400)
Financial Plan Balance	\$ -

17. Comparative figures:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.

THE VILLAGE OF CHASE

Schedule 1 - Tangible Capital Assets

Year ended 31 December 2015

Tangible Capital Assets (notes 1, 9)									
	Land	Land Improvements	Buildings & Building Improvements	Vehicles, Machinery & Equipment	Roads, Bridges & Drainage	Water Infrastructure	Waste Water Infrastructure	Capital Works in Progress	Total
Cost									
Balance, beginning of year	\$ 6,591,932	1,325,125	9,632,949	4,013,262	7,959,662	2,932,302	3,949,135	6,524,780	42,929,147
Additions	-	166,946	3,207,298	2,250,186	56,586	1,593,752	-	876,210	8,150,978
Disposals	-	-	-	(249,712)	-	-	-	-	(249,712)
Transfer of costs, completed projects	-	-	-	-	-	-	-	-	-
Balance, end of year	6,591,932	1,492,071	12,840,247	6,013,736	8,016,248	4,526,054	3,949,135	(7,274,768)	43,555,645
Accumulated Amortization									
Balance, beginning of year	-	504,956	1,489,406	1,692,142	3,282,952	1,219,871	1,953,626	-	10,142,953
Disposals	-	-	-	(50,867)	-	-	-	-	(50,867)
Amortization expense	-	62,581	306,903	278,539	144,521	51,348	78,166	-	922,058
Balance, end of year	-	567,537	1,796,309	1,919,814	3,427,473	1,271,219	2,031,792	-	11,014,144
Net book value, end of year	\$ 6,591,932	\$ 924,534	\$ 11,043,938	\$ 4,093,922	\$ 4,588,775	\$ 3,254,835	\$ 1,917,343	\$ 126,222	\$ 32,541,501

THE VILLAGE OF CHASE

Schedule 1a - Tangible Capital Assets

Comparative information for Year Ended 31 December 2014

Tangible Capital Assets (notes 1, 9)									
	Land	Land Improvements	Buildings & Building Improvements	Vehicles, Machinery & Equipment	Roads, Bridges & Drainage	Water Infrastructure	Waste Water Infrastructure	Capital Works in Progress	Total
Cost									
Balance, beginning of year	\$ 6,591,932	1,312,703	9,601,752	3,994,600	8,008,591	2,932,302	3,949,135	2,410,584	38,801,599
Additions	-	-	-	-	-	-	-	4,389,084	4,389,084
Disposals	-	-	-	(212,607)	(48,929)	-	-	-	(261,536)
Transfer of costs, completed projects	-	12,422	31,197	231,269	-	-	-	(274,888)	-
Balance, end of year	6,591,932	1,325,125	9,632,949	4,013,262	7,959,662	2,932,302	3,949,135	6,524,780	42,929,147
Accumulated Amortization									
Balance, beginning of year	-	446,314	1,242,611	1,675,287	3,186,527	1,180,147	1,875,460	-	9,606,346
Disposals	-	-	-	(207,236)	(48,929)	-	-	-	(256,165)
Amortization expense	-	58,642	246,795	224,091	146,354	39,724	78,166	-	792,772
Balance, end of year	-	504,956	1,489,406	1,692,142	3,282,952	1,219,871	1,953,626	-	10,142,953
Net book value, end of year	\$ 6,591,932	\$ 820,169	\$ 8,143,543	\$ 2,321,120	\$ 4,676,710	\$ 1,712,431	\$ 1,995,509	\$ 6,524,780	\$ 32,786,194

THE VILLAGE OF CHASE

Schedule 2 - Summary of Segmented Information

Year ended 31 December 2015, with comparative information for 2014

	Budget (note 16)	2015	2014
Revenue			
Taxation (note 11)	\$ 1,602,200	\$ 1,631,420	\$ 1,558,528
Parcel taxes collected	302,000	301,877	294,999
Government transfers (note 12)	1,193,300	859,568	3,377,705
User charges	765,700	782,844	732,688
Other transfers	5,700	300	5,361
Development cost charges	-	-	26,155
Investment income	7,000	21,785	29,634
Other	2,000	13,525	21,202
Total revenue	3,877,900	3,611,319	6,046,272
Expenses			
Salaries and benefits	1,318,700	1,251,722	1,201,088
Grants in aid	116,700	99,515	78,110
Operating costs	1,144,500	1,241,317	1,194,814
Interest on debt	111,200	92,325	98,790
Other expenditures	135,000	135,701	1,770
Amortization	904,400	922,058	792,772
Total expenses	3,730,500	3,742,638	3,367,344
Surplus (deficit)	\$ 147,400	\$ (131,319)	\$ 2,678,928

THE VILLAGE OF CHASE

Schedule 2a - Taxes

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Taxes collected			
Municipal taxes	\$ 1,509,000	\$ 1,514,579	\$ 1,466,705
Taxes collected on behalf of others	1,781,100	1,771,687	1,750,172
Payment in lieu of tax	21,000	25,464	21,103
Utilities tax	39,000	37,849	38,192
Penalties and interest	33,200	53,472	32,693
Total taxes collected	3,383,300	3,403,051	3,308,865
Transfer of taxes to others			
Thompson Nicola Regional District	544,000	531,278	533,271
Thompson Regional Hospital District	190,000	190,695	186,877
Province of BC - school taxes	878,000	878,543	863,784
Province of BC - police taxes	135,000	138,304	133,068
BC Assessment Authority	34,000	32,729	33,257
Municipal Finance Authority	100	82	80
Total taxes transferred	1,781,100	1,771,631	1,750,337
Net taxes collected	\$ 1,602,200	\$ 1,631,420	\$ 1,558,528

THE VILLAGE OF CHASE

Schedule 2b - General Government

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ 37,600	\$ 44,363	\$ 36,685
Government transfers (note 12)	267,500	426,088	267,694
Other transfers	5,700	300	5,361
Investment income	7,000	15,161	25,457
Total revenue	317,800	485,912	335,197
Expenses			
Salaries and benefits	376,400	448,023	433,161
Grants in aid	53,500	51,006	21,192
Operating costs	171,100	180,496	177,996
Interest on debt	-	-	17
Amortization	24,000	18,868	22,957
Total expenses	625,000	698,393	655,323
Deficit	\$ (307,200)	\$ (212,481)	\$ (320,126)

THE VILLAGE OF CHASE

Schedule 2c - Protective Services

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ 9,700	\$ 10,943	\$ 9,839
Government transfers (note 12)	34,500	21,114	24,027
Other	-	3,200	1,101
Total revenue	44,200	35,257	34,967
Expenses			
Salaries and benefits	106,700	102,833	84,696
Operating costs	112,200	139,403	132,185
Interest on debt	4,400	130	1,457
Other expenditures	135,000	135,701	-
Amortization	42,800	45,334	42,454
Total expenses	401,100	423,401	260,792
Deficit	\$ (356,900)	\$ (388,144)	\$ (225,825)

THE VILLAGE OF CHASE

Schedule 2d - Planning and Development Services

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ 18,500	\$ 22,827	\$ 17,923
Government transfers (note 12)	1,500	1,123	26,877
Other transfers	-	-	-
Total revenue	20,000	23,950	44,800
Expenses			
Salaries and benefits	30,900	18,722	13,238
Grants in aid	13,200	13,509	16,918
Operating costs	35,000	27,482	54,083
Amortization	41,600	44,240	44,240
Total expenses	120,700	103,953	128,479
Deficit	\$ (100,700)	\$ (80,003)	\$ (83,679)

THE VILLAGE OF CHASE

Schedule 2e - Transportation Services

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ -	\$ 100	\$ 200
Government transfers (note 12)	-	-	82,000
Development cost charges	-	-	-
Other	-	-	18,405
Total revenue	-	100	100,605
Expenses			
Salaries and benefits	263,300	217,398	218,366
Operating costs	340,800	276,608	336,658
Interest on debt	1,200	660	1,610
Amortization	198,600	190,099	186,878
Total expenses	803,900	684,765	743,512
Deficit	\$ (803,900)	\$ (684,665)	\$ (642,907)

THE VILLAGE OF CHASE

Schedule 2f - Parks, Recreation and Culture

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ 28,000	\$ 23,832	\$ 24,240
Government transfers (note 12)	112,000	62,488	4,925
Contributed tangible capital assets	-	-	-
Other	2,000	10,325	1,696
Total revenue	142,000	96,645	30,861
Expenses			
Salaries and benefits	202,100	191,277	176,711
Grants in aid	50,000	35,000	40,000
Operating costs	207,700	266,759	243,823
Interest on debt	8,000	5,935	9,694
Other expenditures	-	-	1,770
Amortization	189,400	187,813	183,034
Total Expenses	657,200	686,784	655,032
Deficit	\$ (515,200)	\$ (590,139)	\$ (624,171)

THE VILLAGE OF CHASE

Schedule 2g - Solid Waste Management

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ 225,400	\$ 222,210	\$ 218,442
Government transfers (note 12)	-	-	51,485
Total revenue	225,400	222,210	269,927
Expenses			
Salaries and benefits	65,800	72,733	62,873
Operating costs	84,600	83,291	73,601
Interest on debt	-	-	412
Amortization	46,300	46,244	46,244
Total expenses	196,700	202,268	183,130
Surplus	\$ 28,700	\$ 19,942	\$ 86,797

THE VILLAGE OF CHASE

Schedule 2h - Water Utility

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
Parcel taxes	\$ 84,000	\$ 78,958	\$ 77,948
User charges	229,000	236,756	208,817
Government transfers (note 12)	408,800	345,755	2,917,697
Development cost charges	-	-	5,879
Investment income	-	4,521	2,578
Total revenue	721,800	665,990	3,212,919
Expenses			
Salaries and benefits	167,400	116,132	120,573
Operating costs	93,700	164,867	84,041
Interest on debt	64,000	64,000	64,000
Amortization	180,900	227,531	104,785
Total expenses	506,000	572,530	373,399
Surplus	\$ 215,800	\$ 93,460	\$ 2,839,520

THE VILLAGE OF CHASE

Schedule 2i - Waste Water Utility

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
Parcel taxes	\$ 218,000	\$ 222,919	\$ 217,051
User charges	206,500	209,727	205,206
Government transfers (note 12)	366,000	-	-
Development cost charges	-	-	20,276
Investment income	-	2,103	1,599
Total revenue	790,500	434,749	444,132
Expenses			
Salaries and benefits	96,800	73,052	83,097
Operating costs	88,400	90,540	85,146
Interest on debt	33,600	21,600	21,600
Amortization	162,300	143,763	143,763
Total expenses	381,100	328,955	333,606
Surplus	\$ 409,400	\$ 105,794	\$ 110,526

THE VILLAGE OF CHASE

Schedule 2j - Other Services

Year ended 31 December 2015, with comparative information for 2014

	Budget	2015	2014
Revenue			
User charges	\$ 11,000	\$ 12,086	\$ 11,336
Government transfers (note 12)	3,000	3,000	3,000
Total Revenue	14,000	15,086	14,336
Expenses			
Salaries and benefits	9,300	11,552	8,373
Operating costs	11,000	11,871	7,281
Amortization	18,500	18,166	18,417
Total Expenses	38,800	41,589	34,071
Deficit	\$ (24,800)	\$ (26,503)	\$ (19,735)

berrigan@telus.net

From: Chase Museum <chasemuseumsociety@gmail.com>
Sent: Tuesday, July 26, 2016 11:11 AM
To: Rick & Lori Berrigan; jptom@telus.net
Subject: Fwd: plaque update

Hi Rick & Tom,

Here is a proof. I have asked for the correction to the space in McClellan other than that I think it is looking good.

This is the quote for the plaque Rick. Can you let me know if this is an acceptable amount and that you will indeed be covering the cost.

Diana

Hi There as many proofs as needed to great it right.Plus there is also a proof from the factory for a final approval.This when I get paid.I can get it drop shipped to you as long as there is a street address.The price for a 10x12" plaque is 504.00 plus approximately 53.00 shipping.They do not use Canada Post so you will get the plaque if there is a strike.Bob when I brought the text into Corell draw it was very hard to read.I surprised I made so few mistakes.Bob

----- Forwarded message -----

From: **Condor Signs** <info@condorsigns.ca>
Date: Thu, Jul 21, 2016 at 2:18 PM
Subject: plaque update
To: Chase Museum <chasemuseumsociety@gmail.com>

--

" The Laviolette Cabin Relocation 2007"
The Chase & District Museum & Archives Society
Would Like To Thank The Following:

Jorgen & Alice Baltsarsen For Their Donation Of The Cabin

Vic Skjeie: Relocation Coordinator

Adams Lake Lumber: Gunter Von Lenin

Adams Lake Towing: Robin Young

Citizens On Patrol: Vic Pages

Eagle West Cranes: Randy Trowse

Keeger Equipment Sales: Keith Ulley

Mattey Brothers Ltd: Danny Mattey

Road Rules Flagging: Vicki Skjeie-Dawson

Turtle Valley Gravel Products: Brad Propochuck

Village Of Chase

Roger Behn

David Lepsoe

Bob Mc Clellan

Tony Monuk

Art Osborne

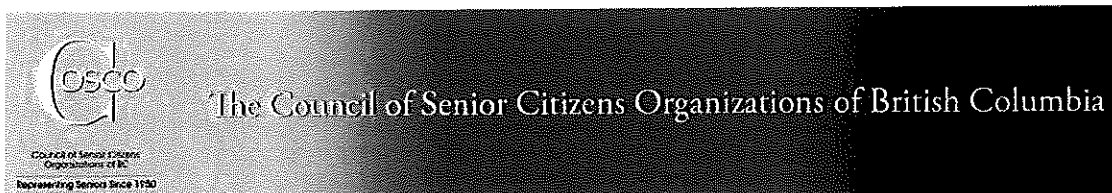
Joni Heinrich

From: ChaseBC
Sent: Wednesday, June 01, 2016 11:56 AM
To: Joni Heinrich
Subject: FW: International Day of Older Persons

From: Council of Senior Citizens' Organizations of BC [<mailto:president=coscobc.ca@mail2.atl91.mcsv.net>] **On Behalf Of**
Council of Senior Citizens' Organizations of BC
Sent: Tuesday, May 31, 2016 11:33 AM
To: ChaseBC
Subject: International Day of Older Persons

The International Day of Older Persons is October 1 each year.

[View this email in your browser](#)



International Day of Older Persons 2016

Dear Mayor and Councillors,

On October 1, 2016 citizens and governments around the world will be observing the 26th annual observance of the "International Day of Older Persons".

In 1990, the United Nations proclaimed this day in recognition of the contributions of older persons to our society and utilized the proclamation to examine issues which affect their lives.

On behalf of its over 70 member organizations and, in turn, the 100 000 seniors that those organizations represent throughout British Columbia, the Council of Senior Citizens' Organizations of BC (COSCO) is requesting your assistance in

bringing attention to the "International Day of Older Persons" in your community.
We ask of you two activities:

1. Publicly proclaim your support of the "International Day of Older Persons" on (or before) October 1, 2016. You can find the full text of our suggested proclamation online [HERE](#).
2. Prominently display the Canadian version of the "International Day of Older Persons" flag on October 1, 2016.

Below you will find an image of the flag. Your copy of the flag may be obtained from [Universal Promotions](#). Once this flag is purchased (at an approximate cost of \$85) and in your possession, it can be displayed on an annual basis without further cost.

We sincerely appreciate any efforts you make to assist in making October 1 a truly community endeavor and provide you an avenue to recognize your senior citizens.

Thank you for your attention to this important respectful observance. If this event is already in your calendar, we thank and commend you in advance for observing this special day.

Sincerely,

Lorraine Logan

President, [Council of Senior Citizens' Organizations of BC \(COSCO\)](#)

International Day

Of



Older Persons



Journée internationale

des



personnes âgées



*Copyright © 2016 Council of Senior Citizens' Organizations of BC, All rights reserved.
You are receiving this email because you hold elected local government office in BC.*

Our mailing address is:

Council of Senior Citizens' Organizations of BC
807-69 Jamieson Court
New Westminster, BC V3L 5R3
Canada

United Nations Principles for Older Persons

Adopted by General Assembly resolution 46/91 of 16 December 1991

The General Assembly,

Appreciating the contribution that older persons make to their societies, Recognizing that, in the Charter of the United Nations, the peoples of the United Nations declare, inter alia, their determination to reaffirm faith in fundamental human rights, in the dignity and worth of the human person, in the equal rights of men and women and of nations large and small and to promote social progress and better standards of life in larger freedom, Noting the elaboration of those rights in the Universal Declaration of Human Rights, the International Covenant on Economic, Social and Cultural Rights and the International Covenant on Civil and Political Rights and other declarations to ensure the application of universal standards to particular groups,

In pursuance of the International Plan of Action on Ageing, adopted by the World Assembly on Ageing and endorsed by the General Assembly in its resolution 37/51 of 3 December 1982,

Appreciating the tremendous diversity in the situation of older persons, not only between countries but within countries and between individuals, which requires a variety of policy responses,

Aware that in all countries, individuals are reaching an advanced age in greater numbers and in better health than ever before,

Aware of the scientific research disproving many stereotypes about inevitable and irreversible declines with age,

Convinced that in a world characterized by an increasing number and proportion of older persons, opportunities must be provided for willing and capable older persons to participate in and contribute to the ongoing activities of society,

Mindful that the strains on family life in both developed and developing countries require support for those providing care to frail older persons,

Bearing in mind the standards already set by the International Plan of Action on Ageing and the conventions, recommendations and resolutions of the International Labour Organization, the World Health Organization and other United Nations entities,

Encourages Governments to incorporate the following principles into their national programmes whenever possible:

Independence

1. Older persons should have access to adequate food, water, shelter, clothing and health care through the provision of income, family and community support and self-help.

2. Older persons should have the opportunity to work or to have access to other income-generating opportunities.
3. Older persons should be able to participate in determining when and at what pace withdrawal from the labour force takes place.
4. Older persons should have access to appropriate educational and training programmes.
5. Older persons should be able to live in environments that are safe and adaptable to personal preferences and changing capacities.
6. Older persons should be able to reside at home for as long as possible.

Participation

7. Older persons should remain integrated in society, participate actively in the formulation and implementation of policies that directly affect their well-being and share their knowledge and skills with younger generations.
8. Older persons should be able to seek and develop opportunities for service to the community and to serve as volunteers in positions appropriate to their interests and capabilities.
9. Older persons should be able to form movements or associations of older persons.

Care

10. Older persons should benefit from family and community care and protection in accordance with each society's system of cultural values.
11. Older persons should have access to health care to help them to maintain or regain the optimum level of physical, mental and emotional well-being and to prevent or delay the onset of illness.
12. Older persons should have access to social and legal services to enhance their autonomy, protection and care.
13. Older persons should be able to utilize appropriate levels of institutional care providing protection, rehabilitation and social and mental stimulation in a humane and secure environment.
14. Older persons should be able to enjoy human rights and fundamental freedoms when residing in any shelter, care or treatment facility, including full respect for their dignity, beliefs, needs and privacy and for the right to make decisions about their care and the quality of their lives.

Self-fulfilment

15. Older persons should be able to pursue opportunities for the full development of their potential.
16. Older persons should have access to the educational, cultural, spiritual and recreational resources of society.

Dignity

17. Older persons should be able to live in dignity and security and be free of exploitation and physical or mental abuse.
18. Older persons should be treated fairly regardless of age, gender, racial or ethnic background, disability or other status, and be valued independently of their economic contribution.



Village of Chase

PO Box 440, 826 Okanagan Ave,
Chase, British Columbia V0E 1M0
Office: 250.679-3238
Fax: 250.679-3070
www.chasebc.ca

PROCLAMATION

Declaration of the
"International Day of Older Persons"
October 1st

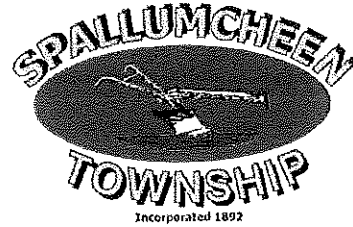
- WHEREAS:** The General Assembly of the United Nations adopted resolution 46/91 on 16 December 1991 which laid out the UN Principles for Older Persons; and
- WHEREAS:** That resolution included 18 principles which promote Independence, Participation, Care, Self Fulfillment and Dignity; and
- WHEREAS:** The UN encourages Governments to incorporate these principles into their national programs whenever possible, which Canada has recognized in 2010 by recognizing October 1st as National Seniors Day; and
- WHEREAS:** We recognize and appreciate the contribution that older persons make to their communities; and
- WHEREAS:** We recognize that individuals are reaching an advanced age in greater numbers and in better health than ever before and scientific research is disproving many stereotypes about inevitable and irreversible declines with age;
- THEREFORE BE IT RESOLVED** that the Village of Chase declares that October 1st be recognized annually as the "United Nations International Day of Older Persons".

Dated this 9th day of August 2016.

Rick Berrigan, Mayor



City of Armstrong



August 2, 2016

File No. 0940-03

Mayor Rick Berrigan
Village of Chase
Box 440 826 Okanagan Avenue
Chase, BC V0E 1M0

Dear Mayor Berrigan,

Re: Interior Provincial Exhibition & Stampede V.I.P. Luncheon

On behalf of the City of Armstrong, the Township of Spallumcheen and the citizens we represent, we extend a special invitation to you and your guest to join us in celebrating the occasion of the 117th Interior Provincial Exhibition (IPE) and Stampede. The IPE's theme this year is "Bushels of Fun for Everyone".


You are invited to the annual VIP Luncheon following the IPE parade on Saturday, **September 3, 2016**, at the Royal York Golf Course, located at 2440 York Avenue, Armstrong, BC. A map highlighting the location of the Royal York is enclosed for your convenience. We cannot advise of the exact time the lunch will begin, but anticipate it will be around 11:30 a.m.

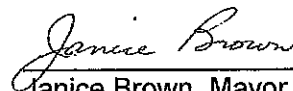
Please confirm your attendance to the luncheon to Wendy Wallin, City of Armstrong Corporate Administration Clerk, at (250) 546-3023 or to wwallin@cityofarmstrong.bc.ca, no later than Wednesday, August 24, 2016 and remember to update your calendar with this event.

We hope that you and your guest will join us for lunch and then proceed to enjoy a day at the fair – the pride of our two communities.

If you are interested in participating in the parade, please contact the Armstrong / Spallumcheen Chamber of Commerce at (250) 546-8155.

With warmest regards,


Chris Pieper, Mayor
City of Armstrong


Janice Brown, Mayor
Township of Spallumcheen

July 28, 2016

RECEIVED
Village of Chase

AUG 02 2016

Mayor Rick Berrigan
Village of Chase
Box 440
Chase, BC V0E 1M0

Original _____
File _____
Copy _____
Agenda _____

Dear Mayor Rick Berrigan:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2016/2017. An electronic transfer of \$78,875.33 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Chair Al Richmond
UBCM President

I want to

**ADD my
EVENT**

for a local

CAUSE

for my

BUSINESS

Just for

FUN!

not
yet

I need some

**GREAT
IDEAS**

first

yes!

I'll post it myself for

**FREE ONLINE
SHOUT-OUT**

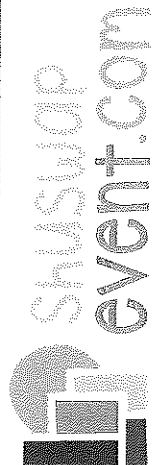
and then happily give a
to ShuswapEvent.com
on print/online media
and at my event

yes!

I want to

**PROMOTE
my event**

where thousands of
people are looking online



Take advantage of our online community connections with this introductory special for promoting your events...

2 week Featured Event on website - \$49

2 week Social Media* Pinned Post - \$49

Featured Social Media* Post - \$39

Shuswap Live Event Coverage

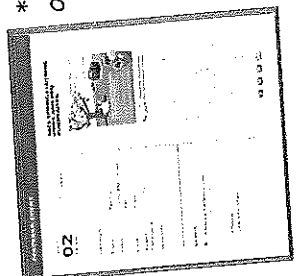
Live video feeds, photos and more

on our social media* **2hrs = \$199**

day rate = \$359

Online Ticket Selling - \$49 setup + 5% sales

*We guarantee a reach of +1500 on our social media channels.



5% GST not included

**+55,000
users**
per yr!**

OUR JUNE 2016 REACH

6886 3276
pageviews active users

f 25,625
people reached

11,904
people engaged with
likes, reactions, shares

6,573
Video views

12,300
impressions on Twitter


Featured Rotating Ad

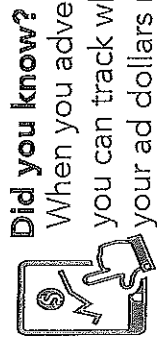
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**30,809* &
growing**

Ask us about our
digital advertising solutions
advertise@shuswapevent.com

*Pageviews since Oct 2015, as of July 5, 2016. **2015 stats from visitshuswap.com, visitsthevoice.com, visitrevelstoke.com and visitwesterncanada.com

I want to
GROW
my biz 




Did you know?
When you advertise online,
you can track who/where/how
your ad dollars reach people

I have the
**TIME
SKILLS
EXPERTISE**
to do this well

91% of Canadian internet users
have social media accounts

2hr the average
time Canadians
spend on
19 min social media per day

To advertise i use
**TRADITIONAL
MARKETING** + **WORD-OF-
MOUTH**

Is it effective? How do I know?

I have a
**SOCIAL
MEDIA**
#strategy

I need a
**BETTER
SOLUTION**

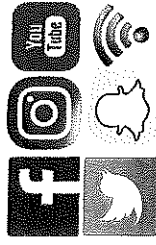
Great
Job!

I'd like to
build more
**COMMUNITY
CONNECTIONS**
to attract new
customers

My business is
ONLINE
and mobile friendly

89%
of us search for
local info on a
mobile device

 **Shuswap
event.com**



Stand out where thousands of people are gathering online to explore fun things to do in the Shuswap! With an online calendar of events and a growing audience on 5 social media channels, we invite you to get connected. May we suggest:

Featured Ad + Social Media Showcase + Boost
A rotating ad featured on EVERY page of our site plus weekly social media posts and paid boosts

\$1209*

Community Showcase + Social Media Showcase + Boost
Featured on our community showcase page plus weekly social media posts and paid boosts.

\$909*

⊕ Add the **Video showcase** to one of the above
15sec \$315 | 20sec \$448 | 30sec \$538
*Price reflects a 3 month term.

to feature dynamic content by Fred Bird on five sites including:
ShuswapEvent.com, VisitShuswap.com, VisitSalmonArm.com,
VisitRevelstoke.com and VisitWesternCanada.com

A Customized Showcase - mix and match what works for you

Contact Norm Embree at 250-804-3459
advertise@shuswapevent.com

