



AGENDA

Special Meeting of the Council of the Village of Chase held in the
Council Chamber at the Village Office at 826 Okanagan Avenue
on Monday, October 15, 2018 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"THAT the October 15, 2018 Village of Chase Special Meeting of Council agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Meeting held October 9, 2018

Pages 1-4

Resolution:

"THAT the minutes of the October 9, 2018 Regular Meeting of Council be adopted as presented."

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

None

7. REPORTS

None

8. UNFINISHED BUSINESS

8.1 2019 Permissive Tax Exemption Bylaw No. 862-2018

Pages 5-6

Recommendation:

"THAT the 2019 Permissive Tax Exemption Bylaw No. 862-2018 be adopted."

9. NEW BUSINESS

9.1 2018 Remembrance Day Celebration-Request from Royal Canadian Legion Chase Branch #107

Resolution:

"That Shuswap Avenue be closed to traffic Saturday, November 11, 2018 from 10:30am to 11:15am from PharmaChoice Food and Drugs to the Community Hall for the Remembrance Day Ceremony; AND

That Village of Chase barricades be supplied to the Legion traffic control volunteers; AND

That all appropriate agencies be notified in advance of the closure."

9.2 Non-Medicinal Cannabis Provincial Licensing Pages 7-12

Letter from Attorney General, David Eby, QC and Mike Farnworth, Minister of Public Safety and Solicitor General and backgrounder information regarding Provincial licensing of non-medicinal cannabis as of October 19, 2018.

Recommendation:

“That the letter from Attorney General, David Eby, QC and Mike Farnworth, Minister of Public Safety and Solicitor General and backgrounder information regarding Provincial licensing of non-medicinal cannabis as of October 19, 2018 be received as information.”

10. RELEASE OF IN CAMERA ITEMS

11. IN CAMERA

Resolution:

“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) labour relations or other employee relations.”

12. ADJOURNMENT

Resolution:

“THAT the October 15, 2018 Village of Chase Special Meeting of Council be adjourned.”



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, October 9, 2018 at 4:00 p.m.

PRESENT: Mayor Rick Berrigan
Councillor David Lepsoe
Councillor Ali Maki
Councillor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer
Clint Wright, Manager of Public Works

Regrets: Councillor Nancy Egely
Brian Lauzon, Fire Chief

Public Gallery: 4

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT the October 9, 2018 Village of Chase Regular Council meeting agenda be adopted with a correction to the Note in Item 8.4 that a Special Council meeting be proposed for Monday, October 15, 2018 at 4:00 p.m."

CARRIED

#2018/10/09_001

3. ADOPTION OF MINUTES

3.1 Regular Minutes held September 25, 2018

Moved by Councillor Scott

Seconded by Councillor Lepsoe

"THAT the minutes of the September 25, 2018 Regular Meeting of Council be adopted as presented."

CARRIED

#2018/10/09_002

3.2 Public Hearing held September 25, 2018

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT the minutes of the September 25, 2018 Public Hearing be adopted as presented."

CARRIED

#2018/10/09_003

4. PUBLIC HEARING

None

5. **PUBLIC INPUT ON CURRENT AGENDA ITEMS**

None

6. **DELEGATIONS**

None

7. **REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- September 28 participated in the Shuswap Secwepemc communications agreement signing ceremony at Adams Lake conference center

Councillor Lepsoe

- September 26 participated in Raise-a-Reader campaign, my group raised \$284
- September 28 participated in the Splatsin to Skat'sin local government communications agreement signing ceremony
- September 29 helped with the Salmon Caravan parade and activities
- September 30 attended the Grand Opening for this years' Salmon run, working in the Shuswap Tourism booth promoting Chase and area
- October 3 chaired the Shuswap Tourism Advisory Committee meeting
- October 7 volunteered at the Shuswap Tourism booth at the Salmon Run from 10 a.m. to 2 p.m.-it was very busy

Councillor Maki

- September 26 - participated in the Raise a Reader fundraiser for Chase Literacy Program

Councillor Scott

- September 30 and October 1, 2018 attended the Shuswap Salmon Symposium which took place at the Quaaout Lodge and the Tsútswechw Park (formerly Roderick Haig-Brown Park) – the Salmon Symposium was very informative, bringing local Indigenous people, scientists and local governments together to discuss how we can all work together to bring Salmon stocks back from their current low numbers

b) Staff Reports

The CAO noted that the Fire Chief was unable to attend the meeting – he has submitted a report for the record.

Council considered the written reports from the CAO, CO, the CFO and the Manager of Public Works that were included in the agenda package.

Moved by Councillor Scott

Seconded by Councillor Lepsoe

“THAT the reports from Council members and Staff be received for information.”

CARRIED

#2018/10/09_004

8. **UNFINISHED BUSINESS**

8.1 UBCM Letter to Mayor Berrigan – 2108 UBCM Small Talk Forum

Moved by Councillor Scott

Seconded by Councillor Lepsoe

"THAT the letter from UBCM to Mayor Berrigan thanking him for his participation in the 2018 UBCM Small Talk Forum be received as information."

CARRIED

#2018/10/09_005

8.2 UBCM Letter to Councillor Maki – 2018 UBCM Small Talk Forum

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT the letter from UBCM to Councillor Maki thanking her for her participation in the 2018 UBCM Small Talk Forum be received as information."

CARRIED

#2018/10/09_006

8.3 Curling Club Lease Renewal

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT Council ratifies the lease renewal agreement with the Chase Curling Club for a two (2) year term between September 30, 2018 and September 29, 2020."

CARRIED

#2018/10/09_007

8.4 2019 Permissive Tax Exemption Bylaw No. 862-2018

Moved by Councillor Scott

Seconded by Councillor Lepsoe

"THAT the 2019 Permissive Tax Exemption Bylaw No. 862-2018 be given third reading."

CARRIED

#2018/10/09_008

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT a Special Meeting of Council be held on Monday, October 15, 2018 at 4:00 p.m."

CARRIED

#2018/10/09_009

8.5 BC Hydro Electric Vehicle Charging Station

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT Council approves the termination of the agreements in place in relation to the Electric Vehicle Charging station in Chase; AND

THAT Council approves an agreement between BC Hydro and the Village of Chase for the legal use of the land on which the charging station is located."

CARRIED

#2018/10/09_010

9. NEW BUSINESS

9.1 2018 CP Holiday Train-Sunday, December 16, 2018

Moved by Councillor Maki

Seconded by Councillor Lepsoe

"THAT the letter from Mike LoVecchio be received as information and that once details of the event are received that Administration share the details with the public."

CARRIED

#2018/10/09_011

9.2 Disposition of Surplus Village Vehicles

Moved by Councillor Maki

Seconded by Councillor Scott

"That Council approves the disposition of the Public Works Unit 1, 2005 White Tacoma Access Cab 2WD with 143,951 km, and the Public Works Unit 13, 1997 White International Dump Truck 2WD with 66,206 km and 4964 hours."

CARRIED

#2018/10/09_012

9.3 2018/2019 Regional Community to Community Forum Program

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT Council approves the preparation and submission of a grant application to the Regional Community to Community Forum Program; AND,

THAT Council supports the proposed activities and is willing to provide overall grant management of the Regional Community to Community Forum Program if approved; AND,

THAT Council approve a 2019 budgetary commitment for the Regional Community to Community Forum program to a maximum of \$10,000 conditional on the approval of \$5,000 grant funding from the Regional Community to Community Forum Program."

CARRIED

#2018/10/09_013

10. RELEASE OF IN-CAMERA ITEMS

None

11. IN CAMERA

None

12. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the October 9, 2018 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2018/10/09_014

The meeting concluded at 4:26 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE

Bylaw No. 862 -2018

A Bylaw to provide for Permissive Tax Exemptions for the year 2019

WHEREAS, under the authority of the Community Charter, a Council may by bylaw exempt land or improvements, or both, from taxation;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. The following assessments shall be exempt from taxation for the taxation year 2019:
 - a) Chase and District Curling Club
District Lot 517, Plan KAP19733, KDYD
PID 012-870-285
Exempt all land and improvements utilized for the purposes of the Club.
 - b) Chase Creekside Seniors Organization, Lease/Permit/License #343509,
Block A, District Lot 517, Plan KAP514, KDYD
PID 012-290-246
Exempt all land and improvements utilized for the purposes of the Organization.
 - c) Chase Evangelical Free Church
Lot A, District Lot 517, Plan KAP41858, KDYD
PID 014-902-486
Exempt all lands utilized for the purposes of the Church.
 - d) Jehovah's Witness Congregation
Lots 17-20, Block P, District Lot 517, Plan KAP514, KDYD
PID 012-295-965, PID 012-295-981, PID 012-295-990, and PID 012-296-015
Exempt all lands utilized for the purposes of the Church.
 - e) Roman Catholic Bishop of Kamloops
Lot B, District Lot 517, Plan KAP36502, KDYD
PID 003-648-168
Exempt all lands and auxiliary improvements utilized for the purposes of the Church.
 - f) Chase and District Museum and Archives Society
Lot 6, District Lot 517, Plan KAP1467, KDYD
PID 004-971-531
Exempt all lands and improvements utilized for the purposes of the society.
 - g) Chase and District Chamber of Commerce
located on Village of Chase Right-of-Way between Shuswap Avenue and Canadian Pacific Rail
Line, West of Aylmer Road
Exempt all lands and improvements utilized for the purposes of the organization.

- h) Chase & District Recreation Centre Society
Lot A, District Lot 517, Plan KAP82245
PID 026-854-449
Exempt all lands and improvements utilized for the purposes of the Society except the land and improvements that are Class 1-Residential (the apartment).
 - i) Chase & District Lions Community Club
Portion of Lot 1, District Lot 517, Plan 43085 and Portion of Plan B264 except Plan A 18415 and Plan A 1315 (the lands identified in Schedule A of the lease dated 14 April 2015)
Exempt all land utilized for the purposes of the Club.
 - j) Royal Canadian Legion Branch 107
Lot A, District Lot 517, Plan 37207, KDYD
PID 004-896-955
Exempt all lands utilized for the purposes of the Legion.
2. This bylaw may be cited as “The Village of Chase 2019 Permissive Tax Exemption Bylaw No. 862-2018”.

READ A FIRST TIME THIS 25th DAY OF September, 2018

READ A SECOND TIME THIS 25th DAY OF September, 2018

READ A THIRD TIME THIS 9th DAY OF October, 2018

ADOPTED THIS DAY OF , 2018

Rick Berrigan, Mayor

Sean O’Flaherty, Corporate Officer



RECEIVED
Village of Chase

OCT 09 2018

Original _____
File _____
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Agenda _____

October 4, 2018

Mayor and Council
Village of Chase
PO Box 440
Chase BC V0E 1M0

Dear Mayor and Council:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

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Mayor and Council
Page 2

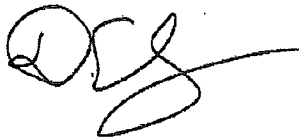
The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,

A handwritten signature in black ink, appearing to be 'DE' followed by a long horizontal stroke.

David Eby, QC
Attorney General

A handwritten signature in black ink, appearing to be 'Mike Farnworth'.

Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer Joni Heinrich



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - if the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - if it makes a recommendation to deny the application then the LCRB may not issue the licence
 - if it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- Receiving written comment in response to a public notice of the application
- Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

Council as defined in the Vancouver Charter:

A Council, as defined in the *Vancouver Charter*, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

Right of reconsideration:

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at Cannabis.Licensing@gov.bc.ca.

Revised
September
2018