



Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, October 13, 2015

**PRESENT:**

Mayor: R. Berrigan  
Councillors: N. Egely  
D. Lepsoe  
A. Maki  
S. Scott

**FINAL**

In Attendance: J. Heinrich, Chief Administrative Officer  
L. Pederson, Director Financial Services  
T. Pretty, Deputy Corporate Officer

Public Gallery: 10

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:04 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Scott  
Seconded by Councillor Maki

**“That the October 13, 2015 Village of Chase Regular Council meeting agenda be adopted as amended.”**

**CARRIED**

**#2015/10/13\_001**

**3. ADOPTION OF MINUTES**

Moved by Councillor Maki  
Seconded by Councillor Lepsoe

**“That the minutes of the September 8, 2015 Regular meeting of Council be adopted as presented.”**

**CARRIED**

**#2015/10/13\_002**

Moved by Councillor Scott  
Seconded by Councillor Maki

**“That the minutes of the September 15, 2015 Special (Budget) meeting of Council be adopted as presented.”**

**CARRIED**

**#2015/10/13\_003**

**4. PUBLIC HEARINGS**

None

**5. REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- Special meeting of Council to discuss budget;
- Two TNRD Board meetings;
- Lions Installation of Officers
- Residential Care Steering Committee meeting.

Councillor Egely:

- Special meeting of Council to discuss budget;
- Raise a Reader fundraiser – raised \$375;
- In role as Acting Mayor assisted teachers in their scavenger hunt which provided an opportunity to encourage participation in civic politics;
- Chase Museum meeting where they requested more information signage educating people of the Museum's existence;
- In role as Acting mayor participated in the Little Shuswap Lake Indian Band's Breast Cancer Awareness Walk and dinner.

Councillor Lepsoe:

- Chaired Shuswap Tourism meeting in Salmon Arm;
- Pictograph meeting at Little Shuswap Lake Indian Band offices;
- Special meeting of Council to discuss budget;
- Chamber of Commerce workshop on structure for committees;
- Raise a Reader fundraiser;
- Chase Country Christmas planning meeting;
- Chase Fire & Rescue geocache event and provided historical tour;
- Trail's meeting in Salmon Arm;
- Adams River pictograph hike;
- Little Shuswap Lake Indian Band's Breast Cancer Awareness Walk and dinner.

Councillor Maki:

- Chamber of Commerce Meeting -Lots of compliments at Visitor Centre on flowers and parks in Chase;
- Met with Community Liason, DCO to discuss second half of contract;
- Special meeting of Council to discuss budget;
- Residential Care Steering Committee;
- Governance Workshop put on by the Chamber of Commerce;
- UBCM Conference;
- Chamber Meeting – discussed Small Business Month, Cultural Days 2016 & Tradeshow in May 2016;
- Meeting with Festival Society, Community Liason, CAO and DCO to discuss working together;
- Met with Community Liason to discuss NAAAW and the VoC involvement;
- Little Shuswap Lake Indian Band's Breast Cancer Awareness Walk and dinner;
- Met with Chamber President Carmen Miller and Treasurer Linda Kynoch along with CAO and DCO to discuss Chamber Delegation from July and the Chambers outlook for working with the VoC regarding Business Licenses

Councillor Scott:

- Special meeting of Council to discuss budget;
- Two Adams Lake Salmon Society meetings;
- UBCM Conference – successful in having a resolution passed that Fortis BC provide lower electricity service rates for recreational facilities in small rural communities;
- Flag raising ceremony for Little Shuswap Lake Indian Band at Broderick-Haig Provincial Park.

b) Staff Reports

The CAO reported Public Works is preparing the parks for winter and undertaking work required to get gardens ready for spring. Seasonal layoffs will be happening very soon.

Deputy Corporate Officer contractor reports:

Animal Control

- Impounded and released 2 dogs
- Conducted patrols of Village and Parks
- Dealt with a few barking dog complaints

Bylaw Enforcement

- Patrolled parks
- Dealt with several complaints (several unsightly premises, inappropriate burning, parking issues, Aylmer Road)

Community Liaison

- Assisted in planning with Skatepark Committee, NAAAW, Men's Health Committee, and Festival Society;
- Coordinated final Music in the Park for the season
- Researched charity status and insurance for Skatepark Committee
- Submitted two articles to area papers

Deputy Corporate Officer:

- Compiled feedback from survey for business owners regarding TLO;
- Compiled feedback regarding the speed limit along Aylmer Road;
- Attended Policy Writing Course;
- Publicized Public Hearing;
- Monitored Twitter and composed tweets;
- Working on planning Community Appreciation event;
- Met with Festival Society to discuss ways to work together;
- Met with Chamber of Commerce board members to discuss business licencing;
- Dealt with a number of complaints;
- Created newsletter for Sunflower this Friday;
- Preparation and follow up for meetings.

Director of Financial Services:

- The next test billing will be going out in the next few days;
- Four properties were sold in the tax sale, however, the previous owners have a year in which to clear the outstanding taxes;
- Working with Public Works to get true costs regarding the Water Treatment Plant;
- Preparing 2016 budget.

Chief Administrative Officer:

- Prepared for meetings with Provincial Ministers at UBCM Conference;
- UBCM Conference;
- TOLGMA Conference;
- Dealing with several development variance and zoning requests;
- Working with Fire Department on policy;
- Meeting with Festival Society.

Moved by Councillor Scott  
Seconded by Councillor Egely  
**"That Village of Chase Mayor, Council and Administration reports be received as information."**  
**CARRIED**  
**#2015/10/13\_004**

## 6. DELEGATIONS

Mayor Berrigan handed the floor to David Pearson.

Mr. Pearson has discussed the concerns regarding fire guards and access with an engineer and was assured that measures could be undertaken to alleviate these.

Moved by Mayor Berrigan  
Seconded by Councillor Maki  
**"That the application to vary the provisions of Village of Chase Mobile Home Park Bylaw DVP #77-2015 be referred back to Administration and the Fire Chief to do further inspections and bring back the results to a future meeting of Council."**  
**CARRIED**  
**#2015/10/13\_005**

## 7. UNFINISHED BUSINESS

7.1 Zoning Bylaw No. 683-2006 Amendment Bylaw No. 811-2015  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**"That Village of Chase Council gives third reading to Zoning Bylaw No. 683-2006 Amendment Bylaw No. 811-2015."**  
**CARRIED**  
**#2015/10/13\_006**

7.2 Permissive Tax Exemptions  
Moved by Councillor Scott  
Seconded by Councillor Lepsoe  
**"That option one be selected for guidance of council and that a percentage of budgeted Village of Chase Municipal Taxes be applied to the value of the taxes being exempted."**  
**CARRIED**  
**#2015/10/13\_007**

Moved by Councillor Scott  
Seconded by Councillor Egely  
**"That Village of Chase Bylaw No. 809-2015 to provide for Permissive Tax Exemptions for the year 2016 be given first, second and third reading."**  
**CARRIED**  
**#2015/10/13\_008**

7.3 Amendment to Waterworks Bylaw No. 718-2010  
Moved by Councillor Egely  
Seconded by Councillor Maki  
**"That Amendment No. 810-2015 to Village of Chase Waterworks Bylaw No. 718-2010 be adopted."**  
**UNANIMOUSLY DEFEATED**  
**#2015/10/13\_009**

Moved by Councillor Egely  
Seconded by Councillor Maki

**"That third reading of Amendment No. 810-2015 to Village of Chase Waterworks Bylaw No. 718-2010 be rescinded.**

**CARRIED  
#2015/10/13\_010**

Moved by Councillor Egely  
Seconded by Councillor Scott

**"That Amendment No. 810-2015 to Village of Chase Waterworks Bylaw No. 718-2010 be referred back to Administration for further amendments."**

**CARRIED  
#2015/10/13\_011**

7.4 Residential Care Service in Chase

Moved by Mayor Berrigan  
Seconded by Councillor Scott

**"That Administration writes a letter to Interior Health asking that based on a documented need, that Interior Health seriously consider financially supporting the provision of residential care service in the Village of Chase."**

**CARRIED  
#2015/10/13\_012**

**8. NEW BUSINESS**

8.1 Committee of the Whole Recommendations – October 6, 2015

8.1.1 Private Business Advertising on LED Sign

Moved by Councillor Maki  
Seconded by Councillor Egely

**"That the matter of Private Advertising on the Village Owned LED sign be referred to Administration for incorporation into the Administration task list as a medium term priority (deadline for completion May 2016) and that the Administration task list be brought forward for a future meeting of Council for review and adjustments as necessary."**

**CARRIED  
#2015/10/13\_013**

8.1.2 Community Recognition

Moved by Councillor Scott  
Seconded by Councillor Maki

**"That Administration organizes a Village of Chase community recognition event in 2015 with an anticipated budget of \$500."**

**CARRIED  
#2015/10/13\_014**

8.1.3 Request for Assistance – Chase Curling Club

This matter was resolved without the need for a formal Resolution.

- 8.1.4 Waiver Request – Chase Excellence  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That the entire cost (including GST) for the Chase Excellence Program to use room C of the Community Hall 2 days per week from October 13, 2015 to April 28, 2016 be waived.”** CARRIED  
#2015/10/13\_015
- 8.1.5 Waiver Request – Lions Club  
Moved by Councillor Scott  
Seconded by Mayor Berrigan  
**“That the entire cost (including GST) for the Lions Club World Senior Service Day supper to use the Community Hall kitchen, room B and main hall on October 16 and 17, 2015 be waived.”** CARRIED  
#2015/10/13\_016
- 8.1.6 Waiver Request – Lions Club  
Moved by Councillor Maki  
Seconded by Mayor Egely  
**“That the entire cost (including GST) for the Lions Club to hold both a children’s and adults event in the Community Hall for the weekend of October 30, 2015 be waived.”** CARRIED  
#2015/10/13\_017
- 8.1.7 Bandshell Awning  
Moved by Councillor Maki  
Seconded by Councillor Scott  
**“That the matter of installation of a Bandshell Awning at the Village of Chase Memorial park be referred to Administration to determine costs and feasibility.”** CARRIED  
#2015/10/13\_018
- 8.2 Quarterly Financial Report  
Moved by Councillor Egely  
Seconded by Councillor Scott  
**“That the Village of Chase Quarterly Financial Report be received for information.”** CARRIED  
#2015/10/13/019
- 8.3 Zoning Bylaw No. 683-2006 Amendment Bylaw No. 812-2015  
Moved by Councillor Maki  
Seconded by Councillor Scott  
**“That Council gives Zoning Bylaw No. 683-2006, Amendment Bylaw No. 812-2015, first and second readings and refers the bylaw to public hearing.”** CARRIED  
#2015/10/13\_020

- 8.4 Development Application #79-2015 – 110-455 VLA Road  
Moved by Councillor Scott  
Seconded by Councillor Maki  
**“That Administration proceeds with sending out notifications to adjacent property owners in relation to the application to vary provisions of the Village of Chase Zoning Bylaw in relation to 110-455 VLA Road.”** CARRIED  
#2015/10/13\_021
- 8.5 Aylmer Road Speed Limit  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That the speed limit signs along Aylmer Road stating the speed is 30 km/h be removed and be replaced with 50 km/h signage.”** CARRIED  
#2015/10/13\_022
- 8.6 Temporary Licence of Occupation Survey  
<Councillor Maki excused herself at 5:14 p.m.>  
  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That Administration brings the draft Temporary Licence of Occupation policy forward to Council at a future meeting, incorporating feedback received in the survey.”** CARRIED  
#2015/10/13\_023  
  
<Councillor Maki returned at at 5:21 p.m.>
- 8.7 Christmas Closure of Village Office  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That the Village of Chase offices close on December 24, 2015, reopening on December 28, 2015 and close at 2:00 p.m. on December 31, 2015.”** CARRIED  
#2015/10/13\_024
- 8.8 Men’s Health Fair Request for Retroactive Grant-in-Aid  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the retroactive request for grant-in-aid for the Men’s Health Fair held October 1, 2015 be denied.”** CARRIED  
#2015/10/13\_025
- 8.9 NAAAW Request for Support  
Moved by Councillor Lepsoe  
Seconded by Councillor Maki  
**“That the following contributions are given to NAAAW Community events:**  
  - The entire cost (including GST) to use the Community Hall main hall and kitchen for November 15, 2015 is waived;
  - The entire cost (including GST) to use the Community Hall rooms A, B and the kitchen from November 16 – 18, 2015 from 1:00 p.m. to 10:00 p.m. be waived;

- a grant-in-aid of \$1,500 be provided towards the hosting of a Village of Chase day and to support this collaboration.” **CARRIED**  
**Mayor Berrigan Opposed**  
**#2015/10/13\_026**

8.10 UBCM Appointment to Real Estate Foundation

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the correspondence regarding UBCM seeking to appoint a local elected official to the Board of Governors of the Real Estate Foundation of British Columbia be received as information.”**

**CARRIED**  
**#2015/10/13\_027**

8.11 CP Holiday Train

Moved by Councillor Maki

Seconded by Councillor Scott

**“That the correspondence from CP Rail noting the CP Holiday Train is coming to Chase December 17, 2015 be received as information.”** **CARRIED**

**#2015/10/13\_028**

8.12 Small Business Saturday – October 24<sup>th</sup>

Moved by Councillor Maki

Seconded by Councillor Lepsoe

**“That the correspondence from the Canadian Federation of Independent Business be received as information.”**

**CARRIED**  
**#2015/10/13\_029**

8.13 Invitation to Remembrance Day Celebration

Moved by Mayor Berrigan

Seconded by Councillor Scott

**“That a letter be forwarded to the Royal Canadian Legion Branch #107 to confirm attendance of members of Council at the 2015 Remembrance Day celebration.”**

**CARRIED**  
**#2015/10/13\_030**

8.14 Request for waiver – Remembrance Day Celebration

Moved by Councillor Scott

Seconded by Councillor Maki

**“That the entire cost (including GST) associated with the Royal Canadian Legion Branch #107 to use the Community Hall for their annual Remembrance Day services be waived.”**

**CARRIED**  
**#2015/10/13\_031**

8.15 Request for waiver – Chase Country Christmas

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“That the following contributions are given to Chase Country Christmas Committee events:**

- **Fifty percent (excluding GST) of costs to use the Community Hall December 4 – 6, 2015 are waived;**

- the event be covered under the Village's insurance policy;
- Shuswap Avenue between Chase and Haldane Streets are closed from 4:30 – 8:00 p.m.;
- Permission is granted to use the Pocket Park for a bonfire;
- Public Works will set up barriers in the parking spots in front of Chase Auto & Window Glass, Chase & District Employment Centre and Chum N' Luba's from 4:30 – 8:00 p.m."

**CARRIED**  
#2015/10/13\_032

8.16 Request from Chase Excellence

Moved by Mayor Berrigan

Seconded by Councillor Scott

**"That Acting Mayor Egely drives the Village of Chase truck escorting Chase Excellence Royalty in the Kamloops Santa Claus Parade November 28, 2015."**

**CARRIED**  
#2015/10/13\_033

8.17 Request for Grant-in-Aid for Chase Excellence

Moved by Councillor Scott

Seconded by Councillor Maki

**"That grant-in-aid of \$2,500 be provided to the Chase Excellence Program in 2016 to support their roles as Village of Chase Ambassadors."**

**CARRIED**  
#2015/10/13\_034

8.18 Request for Reduced Rate – Chase Excellence

Moved by Councillor Scott

Seconded by Councillor Maki

**"That fifty percent (excluding GST) of costs for Chase Excellence to use the Community Hall for a "bring and buy" event October 24, 2015 be waived."**

**CARRIED**  
#2015/10/13\_035

8.19 Shuswap Lake Security Services

Moved by Mayor Berrigan

Seconded by Councillor Maki

**"That the proposal received from Shuswap Lake Security Services be forwarded to the Chamber of Commerce."**

**CARRIED**  
#2015/10/13\_036

8.20 Chamber of Commerce October General Meeting and Dinner

Moved by Councillor Maki

Seconded by Councillor Scott

**"That the Village of Chase pay the ticket (\$15.00 each) of any member of Council or Senior Management wishing to attend the Chamber of Commerce General Meeting and Dinner on October 21, 2015 at the Creekside Seniors Centre starting at 5:30 p.m."**

**CARRIED**  
#2015/10/13\_037

8.21 Chase Museum – Request for Assistance

Moved by Mayor Berrigan

Seconded by Councillor Scott

**“That grant-in-aid in be provided to the Chase & District Museum by way of assistance from Public Works staff to install string lighting.”** **CARRIED**

**#2015/10/13\_038**

**9. IN CAMERA**

None.

**RELEASE OF IN CAMERA ITEMS**

None.

**10. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the October 13, 2015 Village of Chase Council regular meeting be adjourned.”**

**CARRIED**

**#2015/10/13\_039**

The meeting was adjourned at 6:14 p.m.



R. Berrigan, Mayor



T. Pretty, Deputy Corporate Officer