



AGENDA

Regular Meeting of the Council of the Village of Chase
To be held at the Chase Community Hall, 547 Shuswap Avenue
Tuesday, July 13, 2021 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the July 13, 2021 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held June 22, 2021

Pages 1-7

Resolution:

“THAT the minutes of the Regular meeting of June 22, 2021 be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda.

6. DELEGATIONS

6.1 Shuswap Trail Alliance

Pages 8-33

Jen Bellhouse, Executive Director of the Shuswap Trail Alliance, presenting the 2021 Shuswap Trail Alliance Annual General Meeting Report and the 2020 Financial Statements.

6.2 Chase & District Chamber of Commerce – Quarterly Meeting

Pages 34-36

Quarterly check-in between Council and the Chamber of Commerce. Some proposed discussion items include:

- Emergency preparedness and communications
- Can the Information Centre provide support if there is a wildfire in the area?
- Updating the downtown revitalization strategy
- Break down of the COVID funding the Village has administered, to share with the business community (report attached from the CFO)

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 37-41

8. UNFINISHED BUSINESS

8.1 Pesticide Use Control Bylaw 907-2021

Pages 42-44

Recommendation:

“THAT the Village of Chase Pesticide Use Control Bylaw No. 907-2021 be adopted.”

8.2 Municipal Ticket Information Bylaw Amendment – Pesticide Use 908-2021 Pages 45-48

Recommendation:

“THAT the Village of Chase Municipal Ticket Information Amendment Bylaw No. 908-2021 be adopted.”

8.3 Flag Policy Pages 49-50

In this proposed flag policy, reference to the “Mayor” includes “Acting Mayor” in the Mayor’s absence, as established in Council’s Procedure Bylaw.

Recommendation:

“THAT Council approve Policy No. ADM 32 – Flags to Half-Mast.”

8.4 Chase Christmas Hamper Society – Amended Lease Pages 51-79

At the April 13, 2021 Council Meeting, Administration was directed to modify the Village’s lease with the Chase Christmas Hamper Society (Hamper) to reflect the following amendments:

- Food Bank – Hamper has exclusive use of Room A at the Community Hall with the days and hours for access being determined by the Hamper
- Soup Kitchen and Senior Meal Program – Hamper has exclusive use of Rooms A, B and the kitchen at the Community Hall on each Tuesday and Wednesday of every week
- Seasonal Christmas Hamper – Hamper has exclusive use of Room C and the kitchen at the Community Hall for Christmas Hamper client registration, a Christmas Toy Shop, and Christmas Hamper setup and distribution

Recommendation:

“THAT the Village of Chase enter into an amended lease with the Chase Christmas Hamper Society, AND

THAT the Mayor and Corporate Officer be authorized to execute the lease on behalf of the Village of Chase.”

8.5 COVID-19 Restart Community Funding Applications Pages 80-82

Report from the Chief Financial Officer

Recommendation:

“THAT Council supports the Chase Heat Junior Hockey request of \$25,000 for player equipment from the COVID-19 Restart funding.”

8.6 Chase Creekside Senior Centre – Cooling Centre

Recommendation:

“THAT Council consider an offering of gratitude for the Chase Creekside Senior Centre for providing their facility as a cooling centre during the recent regional heat warning.”

8.7 Notice of Motion – Rogers Communication Tower

As per a Notice of Motion put forward by Mayor Crowe at the June 22, 2021 Regular Council meeting. That Council pass a motion that the Village of Chase will NOT be in concurrence with a Rogers telecommunications tower being installed at 119 Chase Street when Rogers comes before Council.

9. NEW BUSINESS

9.1 Annual Municipal Report

Local governments are required to prepare an Annual Report which states their goals and objectives for the coming year and demonstrates what progress has been made toward the preceding years' goals and objectives. The Report also includes the previous years' audited annual financial statements, list of the 2020 and 2021 permissive tax exemptions, and the Village's statements of financial information.

Appendix is attached with the 2019 and 2020 Consolidated Annual Report.

Recommendation:

"THAT the 2019 and 2020 Consolidated Annual Report be accepted."

9.2 Strategic Plan – Quarterly Update

Pages 83-87

Report from the Corporate Officer

Recommendation:

"THAT the Quarterly Report on Council's 2021 and 2022 Strategic Plan be received for information."

9.3 Active Transportation Infrastructure Grant Program

Pages 88-89

Report from the Chief Financial Officer

Recommendation:

"THAT Council approves the submission of a grant application to the BC Active Transportation Infrastructure Grants Program to fund 70% of the implementation of pedestrian safety improvements at the intersection of Thompson Avenue/Chase Street and the Village to fund 30% of the project up to a maximum of \$51,000, AND,

THAT the Village of Chase will provide overall grant management for the project."

10. NOTICE OF MOTION

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

This opportunity is for members of the gallery to provide input on any municipal matter.

12. IN CAMERA

"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations."

13. RELEASE OF IN CAMERA ITEMS

None

14. ADJOURNMENT

Resolution:

“THAT the July 13, 2021 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held virtually on
Tuesday, June 22, 2021 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Participants: 27

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Torbohm

"THAT the June 22, 2021 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2021/06/22_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held June 8, 2021

Moved by Councillor Torbohm

Seconded by Councillor Maki

"THAT the minutes of the June 8, 2021 Regular Meeting of Council be adopted as presented."

CARRIED

#2021/06/22_002

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Angie McLaren, of 562 Maple Place, regarding item 9.1, advised that the Chase Environmental Action Group met with Administration over the past year to draft the Pesticide Use Control Bylaw. The Group is very excited to be able to promote and educate residents to manage alternative methods of weed control. They will be providing educational material for the Village to post on its website, and will be participating in farmers markets, etc.

Ian Dewing, of 1082 Hillside Avenue, regarding item 8.2, does not support the cell tower location, he is concerned with the health effect on humans and the eco-system.

Ellen Blackburn, of 435 Pine Street, regarding item 8.2, confirmed cell phone connectivity needs to be improved, but does not approve of the proposed location as she believes the close proximity to residences will damage immune systems. Her proposal would be for the

tower to be located a safe distance from the Village and recommended that the Village hire a private consultant to propose an alternate site.

Jillian Folk, of 1029 First Avenue, regarding item 8.2, lives within 500 meters of the proposed Rogers cell phone tower in the downtown area. She does not support cell towers within 500 meters of any residences until long term studies provide assurance there are no ill effects.

Jenny Armitage, of 825 Okanagan Avenue, regarding item 8.2, requested Council consider the consequences of the health risks and effects of cell towers located within 500 meters from where anyone works or lives.

Moved by Councillor Scott

Seconded by Councillor Maki

“THAT the time limit of 15 minutes for the Public Input on Current Agenda Items be extended for the public to have the opportunity to participate in the input.”

CARRIED

#2021/06/22_003

Stefan Schielke, of 1274 Dempster Road, Lee Creek, regarding item 8.2, doesn't believe that a cell tower should be sited in the middle of town, in the bottom of a valley.

Dan Stevens, of 1016 Second Avenue, regarding item 8.2, is not against a cell tower, just doesn't like the proposed location.

6. DELEGATIONS

6.1 Community Futures Thompson Country

Julie Kimmel, Rural Business Recovery Coordinator with Community Futures Thompson Country, presented the economic development/business planning services that are available for the community of Chase:

- Business loans
- Business programming and workshops
- Self-employment program
- Community capacity building
- Business advice

6.2 Proposed Telecommunications Cellular Tower – 530 Aylmer Road

Brian Gregg, SitePath Consulting Ltd. (for Telus) gave a brief overview on their report entitled *“Public Consultation Summary & Land Use Concurrence Request”*, requesting land use concurrence from the Village of Chase in the form of a resolution or a letter addressing that the:

- Village is satisfied with the Telus' consultation process,
- Proposed tower is a permitted use,
- Proposed design and location is acceptable,
- Village of Chase concurs with the tower location.

Mr. Gregg responded to numerous questions from Council and did concur that Telus may look at an alternate location for the proposed cell tower if that was the wish of Council. He could not, however, commit to a new timeline.

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- June 9 - Attended the Shuswap Watershed meeting
- June 10 - Attended the Thompson Region Division Healthcare Symposium on community wellness
- June 13 – Attended the Adams Lake Indian Band Walking our spirits home event that saw participants walk from the Kamloops Residential School to the ALIB gymnasium over 3 days in honor of the 215 children that never made it home, and to all residential school survivors and their relatives and communities
- June 17 – Gave a speech to the Chase Secondary grade 12 graduates congratulating them on behalf of our community and wished them well in their future endeavors
- June 17 – Attended the TNRD Board of Directors meeting
- June 18 – Attended the TNRD Committee of the Whole meeting
- June 21- Attended Little Shuswap Lake Indian Band Aboriginal Day event

Councillor Lauzon

- June 21 – Assisted the Chase Hamper Society with the set up the newly renovated kitchen at the community hall. Discussed with the Executive Director having an official unveiling in the future.
- Responded to numerous calls and emails regarding the proposed cell tower.

Councillor Maki

- Emails with the Festival Society regarding Canada Day celebrations. The Society has confirmed that the Heritage Canada federal grant can be utilized up to the end of August, so the Society is requesting that the Village of Chase does not host any Canada Day events on July 1st as the Society would like to engage later this summer with the Neskonlith, Little Shuswap, and Adams Lake Indian Bands in hosting a celebration a little different than the usual Canada Day.

Moved by Councillor Maki

Seconded by Councillor Scott

“THAT the Village of Chase not host any activities on July 1, 2021.”

CARRIED
#2021/06/22_004

Councillor Scott

- Spent the last two weeks researching the cell tower issue, including a site visit

Councillor Torbohm

- June 18 – Attended the Shuswap Trail Alliance Meeting
- June 19 – Walked by the area of the proposed cell tower location and the hydro substation in that same area
- Reviewed the area of the Development Variance Permit application on this agenda, at 116 Macpherson Street
- Reviewed emails regarding the proposed cell phone tower
- Responded to questions from the public
- Consulted with staff when required

8. **UNFINISHED BUSINESS**

8.1 Telecommunications Infrastructure Survey

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT Council receive for information the memorandum from Urban Systems with results analysis of the Village of Chase Telecommunications Infrastructure Survey."

CARRIED

#2021/06/22_005

8.2 Telus Telecommunication Tower Application

Moved by Mayor Crowe

Seconded by Councillor Lauzon

"THAT Council provide non-concurrence to Telus' application for installing a 48.1 m telecommunications tower at 530 Aylmer Road."

CARRIED

#2021/06/22_006

8.3 Facilities Re-Openings

Moved by Councillor Lauzon

Seconded by Councillor Scott

"THAT the Chase Community Hall, and the Chase Creekside Senior Centre be reopened according to BC's Public Health Officer's Order on Gatherings and Events dated June 15, 2021, and that future parameters be followed as regulated by the Public Health Orders."

CARRIED

#2021/06/22_007

Moved by Councillor Lauzon

Seconded by Councillor Scott

"THAT spectators be allowed to attend the Art Holding Memorial Arena according to BC's Public Health Officer's Order on Gatherings and Events dated June 15, 2021, and that future parameters be followed as regulated by the Public Health Orders."

CARRIED

#2021/06/22_008

8.4 Council Meetings to be Held in the Chase Community Hall

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT effective July 13, 2021, Council Meetings will resume at the Chase Community Hall with the public allowed to attend in accordance with BC's Public Health Officer's Order on Gatherings and Events dated June 15, 2021, and that future parameters be followed as regulated by the Public Health Orders."

CARRIED

#2021/06/22_009

8.5 Recycle BC – Village of Chase Onboarding

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

"THAT the Village of Chase submit a Transition and Implementation Plan to Recycle BC; AND,

THAT the Village of Chase enter into a Services Agreement with Recycle BC; AND,

THAT the Mayor and Corporate Officer be authorized to execute the agreement on behalf of the Village."

CARRIED

#2021/06/22_010

- 8.6 Development Variance Permit #1-2021 – Chase Equipment & Supply Ltd.
Moved by Councillor Torbohm
Seconded by Councillor Scott
“THAT Development Variance Permit #1-2021 NOT be issued subject to a restrictive covenant for parking being registered on an adjacent property owned by Chase Equipment and Supply Ltd.”
DEFEATED
CROWE, LAUZON, MAKI, SCOTT OPPOSED
#2021/06/22_011
- Moved by Mayor Crowe
Seconded by Councillor Scott
“THAT Development Variance Permit #1-2021 be amended to reflect a decrease to the parking space requirement from 64 to 31 total parking spaces; AND,
THAT the Permit not be issued until a restrictive covenant for development of a parking lot be registered on an adjacent property title owned by Chase Equipment and Supply Ltd.”
CARRIED
Councillor Torbohm OPPOSED
#2021/06/22_012
- 8.7 Underwood Hotel – Request to Remove Section 57 Building Contraventions
Moved by Councillor Lauzon
Seconded by Councillor Maki
“THAT 718 Shuswap Avenue (Lot 19, Block C, District Lot 517, Kamloops-Yale District Plan 514), is hereby declared as meeting the requirements of the BC Building Code, and the Village of Chase Building Bylaw 803-2014 and that the Notice on Title registered against the property’s title pursuant to section 57 of the Community Charter (SBC 2003) be rescinded; AND,
That Administration be directed to remove the Notice on Title.”
CARRIED
#2021/06/22_013
- 8.8 Notice of Motion – Municipal Flags Lowered to Half-Mast
Moved by Mayor Crowe
Seconded by Councillor Lauzon
“THAT Administration develop a policy for the Mayor to have the authority to have the municipal flags lowered to half mast in special, time sensitive circumstances.”
CARRIED
#2021/06/22_014
- 8.9 Notice of Motion – Chase Museum Flag Pole
Moved by Mayor Crowe
Seconded by Councillor Scott
“THAT Administration report back to Council with a cost estimate to replace the three flag poles at the Chase Museum.”
CARRIED
#2021/06/22_015
9. **NEW BUSINESS**
- 9.1 Pesticide Use Control Bylaw 907-2021
Moved by Councillor Lauzon
Seconded by Councillor Scott
“THAT the Village of Chase Pesticide Use Control Bylaw No. 907-2021 be given first three readings.”
CARRIED
#2021/06/22_016

9.2 Municipal Ticket Information Bylaw Amendment – Pesticide Use 908-2021

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

“THAT the Village of Chase Municipal Ticket Information Amendment Bylaw No. 908-2021 be given first three readings.”

CARRIED

#2021/06/22_017

9.3 Working Together Pow-wow Society – 9th Annual Pow-wow

< Councillor Lauzon left the meeting at 6:24 pm after declaring a conflict of interest as she is employed by the Neskonlith Indian Band. >

Moved by Councillor Torbohm

Seconded by Councillor Maki

“THAT Council authorize \$250 as an Extraordinary Grant-in-Aid to the “Working Together Pow-wow Society” as a contribution towards their 9th annual traditional pow-wow on June 25 to 27, 2021 on Neskonlith IR#2.”

CARRIED

#2021/06/22_018

< Councillor Lauzon returned to the meeting at 6:25 pm. >

10. NOTICE OF MOTION

Mayor Crowe provided the following Notice of Motion:

- That the Village of Chase Council will NOT be in concurrence with a Rogers telecommunications tower being installed at 119 Chase Street when Rogers comes before Council.

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Ali Ferguson, of 514 Aylmer Road, thanked Council for listening to the residents' concerns and hopes that a better location is found for a cell tower.

Selina Knorr, of 420 VLA Road, thanked Council for listening.

Beverley Iglesias, of 621 – 3rd Avenue, commended Council doing due diligence with regards to the cell tower. She also enquired regarding item 9.3, the Mayor confirmed that extraordinary grant-in-aids are a one time only grant.

Beverly also enquired who determines when and who overtime compensation is paid for management as the In-Camera motion brought forward April 27, 2021.

The Chief Financial Officer confirmed that if the Corporate Officer takes annual vacation owed him during the week and then works on the weekend, he would be paid overtime for the weekend time worked.

Ken Huxham, of 514 Aylmer Road, thanked Council for supporting the residents' opposition to the cell phone tower installation. He recommends that Council investigate and write a policy to avoid cell phone tower installation requests in the future.

Jillian Folk, of 1029 First Avenue, thanked Council for listening.

Talitha, address unknown, thanked Council for not supporting the cell tower installation. She stated that in her opinion the Secwepemc Nation needs to be consulted before cell towers are installed.

12. **IN CAMERA**
None

13. **RELEASE OF IN CAMERA ITEMS**
None

14. **ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT the June 22, 2021 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2021/06/22_018

The meeting concluded at 6:43 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



2021 Shuswap Trail Alliance AGM Report: Executive/Associate Director

Prepared by: Jen Bellhouse

Updated: May 14, 2021

Weytkp – you are in Secwepemc Territory. The Shuswap Trail Alliance is the organizational body, formed in 2005, through which local and regional leadership – First Nations, Provincial, Regional, and Municipal, stewardship, industry, business, and community leadership – work together to establish the Shuswap as a united destination trail centre known for its active lifestyle, vibrant culture, natural beauty, and commitment to a sustainable environment. Each year, leadership partners throughout the region work together on diverse projects toward this vision leaning on the Shuswap Trail Alliance for support. It is a vision driven by values at the core of which is the idea of weaving it green (our communities and land) for generations to come in a spirit of respect, cooperation, and stewardship – often referred to as the Shuswap Trail Protocol. This protocol is based on the Secwepemc concept of Y'icwetsutce – taking care of the land – that forms the guiding foundation of the Shuswap Regional Trails Strategy.

Although last year was different than most years, and came with its own set of challenges due primarily to the Global Pandemic, 2020 was still a very successful season for the Shuswap Trail Alliance; trails were completed, new relationships were formed, and old ones nurtured.

Many projects were completed in 2020 thanks to the ongoing commitment of more than 50 partner organizations, including all orders of government (Secwepemc, Provincial, Regional, Municipal), sector organizations (health, education, environment), community leadership, funding agencies, and many volunteers (although volunteering looked a little different in 2020). These projects were diverse including maintenance of old trails, development of new trails, wayfinding signage, invasive weed mechanical treatments, small plans for short greenway connectors and comprehensive plans for entire sub-regions, strategic planning for improved pedestrian and cycling within our communities and complex recreational access plans for the backcountry.

Planning Highlights 2020: The Shuswap Trail Alliance was successful with a grant application to the BC Rural Dividend Program to support planning projects including Scatchard Mountain, the East Shuswap, Enderby/Mabel Lake area, and the District of Sicamous. This work will span into 2022.

Huge steps have been made for the West Bay Trail, and the City of Salmon Arm was successful in obtaining a \$100,000 grant from BC Rural Dividend Fund Program to start the official planning process. And we were pleased to be supporting the Salmon Arm Active Transportation Task Force.

New trails built in 2020 included the completion of additions to the South Canoe Trail System including Sweet Tears, Coffee Time and Upper Triangle, the Upper Slopes of the Shuswap Memorial Cemetery Park, and the North Fork Wild Historic Pack Trail Lower Loop extension. We were also delighted to

support local trail efforts including the Armstrong-Spallumcheen Trail Society's work on a new trail at the Thomas Hayes Conservation Park.

In addition to our local support, the Heritage Branch of the Ministry of Forests Lands and Natural Resource Operations and Rural Development, through Sun Country Community Futures, reached out to the STA for our expertise to assist with the creation of a trail system at the McAbee Fossil Beds near Cache Creek. This adds to the ongoing collaboration and consultation that we have been invited to be a part of in the province and the wider field.

Environmental Stewardship: The Shuswap Trail Alliance also worked on a couple of large projects last year mechanically removing Yellow Flag Iris at White Lake and along the Turner Creek Trail, in partnership with the Columbia Shuswap Invasive Species Society (CSISS), and digging up burdock at Peter Jannink Park. Funding sponsors included the City of Salmon Arm, BC Rural Dividend Fund Program, TD Friends of the Environment, RBC Tech Nature, Salmon Arm Naturalists, and CSISS.

Rail Trail Progress: Thanks to leverage funding from the District of Sicamous and CSRD Area E, support through the BC Rural Dividend Program was awarded in 2019 to complete the development plan for the Rail Trail between Sicamous and Armstrong. The Shuswap Trail Alliance was invited by the Rail Trail owners (Splatins, CSRD, and RDNO) to support their Rail Trail Governance and Technical Committees coordinating the development planning phase. This has included consultations with the public, adjacent property owners, agricultural operators and the Agricultural Land Commission, businesses and industry, and the Splatins, regional, township, and municipal communities along the rail corridor. It has also included working with a team of 12 technical sub-consultants over the last 2 years. The Development Plan is now ready, and the capital fund raising campaign was launched this December with a \$20,000 matching donation from Askew's selling winter greeting cards in all of their stores. The recent announcement of successful funding support through the Thompson Okanagan Tourism Association and Ministry of Tourism to support construction of a pilot test section in the Enderby-Splatins communities, and signing of an agreement between the Rail Trail owners and the Shuswap Community Foundation and Community Foundation of North Okanagan to receive and hold donations will provide a much needed boost to the campaign. The fund investment campaign is being led by a committee of regional leaders. For more information, visit the website at www.shuswapnorthokanaganrailtrail.com.

Secwepemc Landmarks and Trailhead Project: The Shuswap Trail Alliance continued to support the development of the Secwepemc Landmarks and Trailhead Signage project. The Secwepemc Landmarks project has made great strides forward, despite the pandemic, and the art installations are nearing completion. Agreements with both the City of Salmon Arm and the Village of Chase are in place for the installment of the main landmarks, which will be located at the Marine Peace Park in Salmon Arm and the Chase Memorial Park. Stay tuned, the art pieces are scheduled to be installed this summer. The project which is supported by funding from the Adams Lake, Neskonlith, Splatins, BC Rural Dividend Program, the Heritage Branch, City of Salmon Arm, and the STA, received more welcome news this spring of successful Phase 2 funding from the BC Community Economic Recovery Infrastructure Program (CERIP) and the TOTA/Ministry of Tourism StrongerBC program. A very special word of gratitude to the project coordinating team of Adams Lake Councillor Shelley Witzky, Project Coordinator Libby Chisholm, Technical advisor Sutra Brett, and the Knowledge Keepers circle of elders from the four Secwepemc lakes communities.

Fundraising: This year, despite the pandemic, the Fundraiser went online and again thanks to the extraordinary and adaptive volunteer planning committee successfully raised another \$50,000 to support 2021/22 projects. Thank you to the whole team! Funds were leveraged to secure a \$166,665 grant through the Forest Employment Program to restore the historic Mara Lookout Trail, and a \$19,950 Canada Summer Jobs grant hiring four people who support planning, maintenance, signage, promotional, and volunteer trail projects.

Along with the project partners who resourced projects in 2020, the Shuswap Trail Alliance receives annual operational grants from the Columbia Shuswap Regional District Areas C, D, E, and F, the City of Salmon Arm, the District of Sicamous, the Regional District of North Okanagan Area F, and the City of Enderby. All of the afore mentioned communities signed on for another 4 years, providing contribution agreements until 2023, and the Village of Chase came aboard in 2020. These grants create an operational foundation for the Shuswap Trail Alliance ensuring stability for the organization.

Sponsors: In an unprecedented show of support, in early-2020 Ian Gray's Salmon Arm GM generously donated the use of two new trucks for a year. The trucks can be seen around the Shuswap, and at the trail heads, displaying the STA's and GM's logos, along with SASCU who have contributed to the maintenance of the trucks. The trucks have been monumental in the ability to even have a field season in 2020 as COVID-19 created many restrictions, including the number of staff that we can have in one truck. We are humbled by this generous donation that kept the STA operating with a near-normal field crew.

The Barley Station Brewpub continues to blow us away with their support of the STA with the Shuswap Trail Ale IPA. And of course all of the other sponsors that ensure we are able to operate – we could not do this without you!

(See "At a glance" and Sponsors pages below for a full acknowledgement of all our funding partners.)

Promotion of trails throughout the year included the design of new maps, the update of guides, trail reports, communications on closures and openings, Facebook and e-bulletin posts, news releases, and of course, the strategic efforts of Shuswap Tourism.

Trail promotion in 2020 included ongoing updates to the Shuswap Trails website as well as supporting apps like TrailForks, and new geo-referenced pdf maps generated through the CSRD GIC department,

Recreational Access Management: 2020 provided opportunities to continue to work on the management of recreational activities within the landscape. For the Joss-Tsuius-Mabel Mountain Alpine Recreational Access Planning process we have been working with Splatsin, Provincial, Motorized, Non-Motorized, and Industry. Discussion regarding winter management of the Gorge took place in 2020 (and continue in 2021) along with discussions regarding the East Shuswap Recreational Management as a whole. In 2020 Rec Sites and Trails BC contracted the STA to facilitate a series of roundtables to guide an adaptive management plan for the Eagle Pass Lookout. An Engagement Summary Review was provided to Rec Sites and Trails BC, and all future outcomes will be determined by the Province. The STA and Shuswap Trail Strategy continues to advocate a collaborative, structured adaptive decision-making approach that includes use of Cumulative Effects Assessment. For more background, please visit our website at www.shuswaptrailalliance.com.

Shuswap Regional Trails Roundtable: In the face of these emerging challenges, the Shuswap Regional Trails Roundtable working group and annual gathering continued to experience strong leadership commitment and attendance. A four-year commitment of funding by Secwepemc, Provincial, and Regional/Municipal partners, matching in-kind support from all the other participating organizations and leadership, and consistent facilitation support through the Fraser Basin Council, has allowed the Roundtable to continue as a forum for leadership to meet regularly in 2020 via Zoom for respectful, thoughtful, and values-based dialogue and sharing.

The Shuswap Trail Alliance Board has worked hard to keep the organization's governance and structure current and responsive to the needs of our regional partners. Highlights of the board's work over the past year includes a continued review of the business plan and strategic consideration of the upcoming 4-year period with a specific eye on how best to structure the organization to support legacy projects like the Sicamous-to-Armstrong Rail-Trail. This included creating, and recruiting for, the Associate Director position. The Associate Director has been brought on board to assist with the day-to-day management of the organization, as well as assist with creating sustainability for future years, as the Executive Director continues to focus the majority of his time and energy moving the Rail Trail forward. As well, policy considerations, improved regional representation, growth of the Legacy Fund, new opportunities for long-term financial stability, capital equipment replacements, and HR support for the management team and annual trail crews continue to drive the monthly board agenda and working sub-committees.

2021 priorities for the Shuswap Trail Alliance include completion of 5 new trails throughout the region in Chase, Larch Hills, and East Shuswap thanks to BC Rural Dividend Program and Forest Employment Grants; continuation of the Sicamous-to-Armstrong Rail-Trail capital development; support for the Secwepemc Landmarks and Trailhead Sign project; community consultations, Secwepemc direction, and finalization of drafts for the South Shuswap Destination Trail plan; further work toward an East Shuswap Alpine Recreational Access Management plan; support for the West Bay Trail Corridor consultations and planning; support for a renewed comprehensive management plan for the Kela7scen (Mt Ida) area with Secwepemc leadership and the Province; continued partnership with CSISS for the mechanical treatment of invasive species in the Shuswap; and referral for approval of new trail plans at Glenemma and Lee Creek. Plus of course, support for ongoing trail maintenance and care throughout the region!

Watch for the Shuswap Blueways Paddle Trail Supplement in summer of 2021. The summer team will also support ongoing environmental stewardship efforts through our partnership with the Columbia Shuswap Invasive Species Society, SABNES, and the Shuswap Regional Trails Roundtable. Trail screening and adaptive planning will continue as a formative part of our trail planning process, and we will persist with advocacy for a more collaborative structured decision-making approach to land management that includes Cumulative Effects Assessments.

We are very excited to be working on a complete rebuild of the Shuswap Trails website with regional partners thanks to funding from the City of Salmon Arm leveraged with additional support from the Shuswap Community Foundation. Stay tuned for the relaunch later this year.

And of course, 2021 marks a pivotal year as our long-time co-founder, coordinator, and Executive Director, Phil McIntyre-Paul passes on the ED reins to assume a new role with the STA as Senior Consultant on June 1st. This has been the culmination of an eight-year process he and the STA board

have been working on to establish the organization as a sustainable resource to all the communities of the Shuswap. I am personally excited and challenged to be stepping into the new role as ED, and look forward to continuing to work with the board, staff, regional partners, stewards, and community members.

Acknowledgements: Please join in a very big expression of gratitude to the Shuswap Trail Alliance management team who thread the needle with all the partners and projects on the day-to-day level, – Adrian Bostock (Project Operations Manager and Stewardship), James Eagan (Bookkeeper), Sutra Brett (Technical Trail Specialist, Planning and Projects), Libby Chisholm (Secwepemc Landmarks and Trailhead Sign Project Coordinator), Mary Scheidegger (Rail Trail Project Assistant) Phil McIntyre-Paul (Executive Director) and myself (Jen Bellhouse, Associate Director). We were joined by a determined and field-smart trail project crew, and also welcomed Alex de Chantal as the Rail Trail Fundraising Trail Strategy Coordinator, and Hanka Mosher as the Business Coordinator.

As well, we were blessed with contract support for various projects from talented professionals including Sylvia McMahon, Erica Lahoda, and Jeremy Ayotte, and a host of local vendors, contractors, consultants, and businesses. Sylvia McMahon also provided volunteer assistance in the office on membership and volunteer tracking. And three other volunteers of note – D’Arcy MacLeod (Facebook Manager) Alex de Chantal (Trail Report Manager), who has since passed on the torch to Hanka Mosher – help to keep the information flowing in and out. And of course, there’s the board, the sub-committees, and the annual fundraising team who contribute their time, talents, and wisdom! Together, the management team, trail crew, board, sub-committees, contractors, vendors, and volunteers support and complement the work of all the community leadership, volunteers and partners tirelessly making Shuswap trails happen.

Sincere acknowledgement also needs to go to the lead jurisdictional partners, land managers, and staff who form the wider circle of leadership that drives the Shuswap Trail story forward – Secwepemc band departments, Recreation Sites and Trails BC, BC Parks, CSRD Areas C/D/E/F (including Parks, Tourism, and GIS), RDNO Area F, Salmon Arm, Sicamous, Enderby, Chase, and - we’re excited to be growing the relationship to include - Armstrong, Spallumcheen, and the wider RDNO/North Okanagan governments as we work together to realize the Sicamous-to-Armstrong Rail-Trail.

And finally – to the trail stewards – the organizations and volunteers and community leaders who walk, ride, paddle, roll, and slide their way through the landscape caring for the trails and pathways that allow us to be present in the land, move through our communities, and connect with each other – this story of collaboration is a team effort and only as good as the remarkable commitment each of you make every day. While we know there’s much more journey ahead, please celebrate the distance we have come.

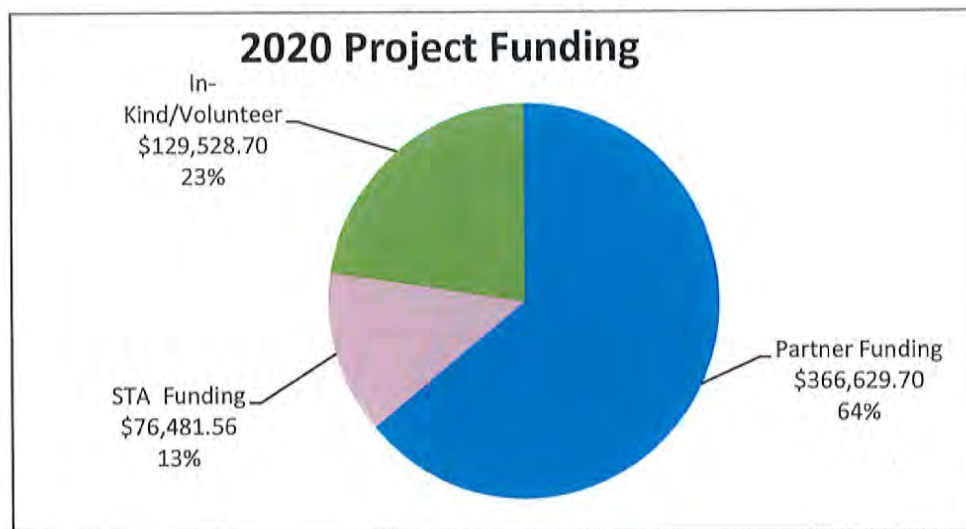
Thank you to everyone who is working so hard to make the Shuswap a healthier, more connected, more just place to live. **Kukstemc (thank you).**

2020 At-a-Glance. . .

Leveraged Project Funding and Resource Partners in 2020. . .

- ✓ BC Rural Dividend Program (MFLNRO)
- ✓ BC Timber Sales
- ✓ Backcountry Horsemen of BC – Shuswap & North Ok.
- ✓ Canada Summer Jobs
- ✓ Community Fundraising
- ✓ CSRD Parks Area C, D, E, F
- ✓ City of Salmon Arm
- ✓ City of Enderby/RDNO Area F Parks
- ✓ Columbia Shuswap Invasive Species Soc.
- ✓ District of Sicamous
- ✓ EQ Trails Association
- ✓ Horse Council of BC
- ✓ North Shuswap Lions Club
- ✓ Recreation Sites and Trails BC
- ✓ Salmon Arm MRDT Funding (Hotel Tax)
- ✓ Shuswap Bike Club
- ✓ Shuswap Community Foundation
- ✓ Shuswap Naturalist Club
- ✓ Shuswap Lady Striders
- ✓ Shuswap Tourism
- ✓ Village of Chase
- ✓ Community Fundraising
- ✓ Volunteers & In-kind

Total Leveraged Value in 2020: \$572,639.96



The 2020 Number At-a-Glance. . .

| | | |
|---|--------------------|-----------|
| Number of Projects | 72 | |
| Number of Partners | 48 | |
| New Trails | 5 | |
| New km | 3800 | metres |
| Repaired km | 2300 | metres |
| Maintained km | 393280 | metres |
| New boardwalks | | |
| New bridges | 3 | |
| Fences | 2 | locations |
| New stairs | 1 | sets |
| Retaining walls, 1/2 gabions, drainage rock recapping, etc. | 0 | locations |
| New signs | 53 | |
| Planned km | 8140 | metres |
| Individual Trail Plans | 11 | |
| Conservation/Access Management Projects | 8 | |
| Strategic Plans | 1 | |
| | | |
| From 2020 Volunteer Log: | | |
| Total Individual Volunteers | 215 | |
| Total Volunteer Days | 40 | |
| Total Hours | 2970 | |
| Total Value | \$50,499.13 | |
| Additional Professional Volunteer Hours | 1115 | |
| Additional Professional Volunteer Value | \$35,789.57 | |
| | | |
| Total In-Kind Volunteer Hours | 4085 | |
| Total In-Kind Volunteer Value | \$86,288.70 | |
| | | |

Since 2006, regional partners working through the Shuswap Trail Alliance have completed. . .

- ✓ Over 400 greenway trail projects together (plans, projects, repair, promotion, programs)
- ✓ 11 signature trail systems, over 137 regional trails, in all seven sub-regional areas
- ✓ 148 km of new trails valued over \$3 million
- ✓ Over 1875 trail signs, 6200 blazes, 26 trailhead kiosks, 1 trail report hotline
- ✓ Emerging four-season trail based marketing (trail guide, website, Facebook, maps. . .)
- ✓ \$6,000,000+ in leveraged cash/in-kind investment

2020 – 2023 Strategic Priorities:

- **2021 Priorities.** . .currently 75 active projects with targets in all sub-regions of the Shuswap:
 - Advance Regional Trail Strategy, Roundtable, and Access Management Priorities
 - Facilitate inter-jurisdictional development of the Sicamous – Armstrong Rail Trail
 - Support the Secwepemc Landmarks and Trailhead Sign project
 - Complete the 2020 Shuswap Trail Infrastructure Projects (3 new trails)
 - Complete the South Shuswap Destination Trail Concept Plan

- Complete new blueways paddle trail supplement
- Implement the Mara Lookout Trail Restoration Project
- Maintain annual trail maintenance schedule & trail reporting system
- Support volunteer trail stewardship, engagement, and training
- Continue ongoing trail planning & capital project targets with regional partners

- **2020 – 2023 Strategic Priorities:**

- *Facilitate Regional Trails Roundtable* – includes motorized and non-motorized reps
- *Protect Secwepemc Values*
- *Take Care of the land (Y'icwetsutce)*
- *Expand Structured Adaptive Planning*
- *Implement Access Management Priorities*
- *Maintain and build Community Trails*
- *Grow the Volunteer Trail Stewardship Program and Local Trail Advisories*
- *Support Active Transportation Plans*
- *Advance Community-to-Community Trail Connectors (West Bay, Rail Trail)*
- *Support Secwepemc Landmarks*

Again, thank you – to everyone working together to grow the Shuswap Trails vision and legacy and make our communities healthier places to live, work, and play. To support the ongoing Shuswap Trails efforts consider making a donation, contributing to the legacy endowment, or coming out to a volunteer trail day. For more visit www.shuswaptrails.com.

(See: 2020 Project Worksheet Master, 2021 Priorities, and 2020 Auction Sponsors – following. . .)

And for further background, visit the following website pages:

Shuswap Trails – the online trail guide for Shuswap Trails and our primary website for public and promotional purposes. (Note: both the STA and Shuswap Trails websites are two halves of a whole, and accessible from each.)

Shuswap Trail Alliance – the administrative site for the Shuswap Trail Alliance

Shuswap Regional Trails Strategy & Roundtable

Shuswap Trail Standards & Resources – includes the regionally developed Shuswap Trail Design, Signage, Environmental Trail Screening, Volunteer Trail Stewardship, and Guided Trail Program standards, guidelines, resources, and forms. (Note: all design and sign standards are based on Provincial standards and best-practices guidelines.)

Shuswap Trails Project WORKSHEET 2020 MASTER

Updated: May 12, 2021 (JB)



| Project # | Projects (Completed): 2020 | Partner Funding | STA Funded | In-Kind | Status | New m | Fix m | Maintain m | Plan m | Signs # | |
|-----------|--|-----------------|-------------|--------------|----------------------|---|-------|------------|--------|---------|----|
| 2083 | Administrative Support - General 2020 | | \$891.11 | | finished | STA | | | | | |
| 1954 | Armstrong - Thomas Hayes Ecological Park Trail Bld Workshop | \$809.71 | \$242.73 | \$428.20 | finished | ASTS/STA | | | | | |
| 1931 | Balmoral Signs 2019 | \$896.34 | | | finished | CSRD Parks PO#9555 | | | | 12 | |
| 2042 | BC Parks: Planning (General) | | \$999.98 | \$454.12 | ongoing | BC Parks/STA/Stewards/Sequoia Lakes Div | | | | | |
| 2044 | Canada Summer Jobs | \$14,308.00 | | | finished | CS/STA | | | | | |
| 2017c | CSRD Area C - Spring Maintenance 2020 | \$9,220.60 | | \$2,868.23 | finished | CSRD | | 67690 | | | |
| 2053C | CSRD Area C - Fall Maintenance 2020 | \$984.91 | | | finished | CSRD | | | | | |
| 2017e | CSRD Area E - Spring Maintenance 2020 | \$1,063.94 | | \$425.85 | finished | CSRD | | | | | |
| 2053E | CSRD Area E - Fall Maintenance 2020 | \$725.86 | | | finished | CSRD | | | | | |
| 2017d | CSRD Area D - Spring Maintenance 2020 | \$0.00 | | | finished | CSRD | | | | | |
| 2053D | CSRD Area D - Fall Maintenance 2020 | \$1,587.40 | | | finished | CSRD | | | | | |
| 2017f | CSRD Area F - Spring Maintenance 2020 | \$108.05 | | \$2,413.15 | finished | CSRD | | | | | |
| 2053F | CSRD Area F - Fall Maintenance 2020 | \$755.68 | | | finished | CSRD | | | | | |
| 2011 | CSRD Trail Planning: General 2020 | | \$912.19 | \$415.53 | finished | CSRD Parks | | | | | |
| 2040 | Eagle Pass Mountain - General | | \$332.63 | \$176.65 | in progress | STA/Rec Sites Trails | | 4000 | | | |
| 2032 | Earthbound Miscellaneous STA Projects (Sutra) | | \$626.54 | \$345.21 | in progress | | | | | | |
| 2045 | East Shuswap Recreation Access & Trail Planning | | \$4,766.18 | \$1,832.99 | in progress | SCF Grant | | 11000 | | | |
| 1909 | Enderby Cliff Trail Upgrades 2019 | | \$31.24 | \$917.06 | finished | BC Parks/Splains/Enderby/RDNO-F/Stewards | | | | | |
| 2043 | Enderby/RDNO Area F Planning: General | | | \$165.60 | ongoing | Enderby/INRD-F/Grindred Park | | | | | |
| 2005 | Experience Development: Tourism | | \$601.30 | \$154.22 | finished | Shuswap Tourism/Various | | | | | |
| 2047 | Glenenna Trail Plan 2020 | | | \$1,084.76 | in progress | CSRD/RSTBC/BC/BC/SOR/ATV | | | | | |
| 2055 | John Evdokimoff Gate Installation | \$2,001.68 | | | finished | | | | | | |
| 2039 | LHT - General (July) 2020 | | \$5,530.93 | \$11,721.16 | in progress | various | | 129000 | | | |
| 1946a | LHT - Southern Approach (Ida View) | see BCRDF | | | in progress | STA/Rec Sites Trails/CitySA/CanceFP | | 40000 | 4000 | | |
| 1959 | Lotus Lake Trail Planning | \$1,633.95 | | | in progress | CSRD PO#10592 | | | 1000 | | |
| 2001 | Marketing & Promotion - General 2020 | | \$416.91 | \$100.05 | finished | various | | | | | |
| 2059 | McAbee Trail Development Phase 1 - Planning Cost Estimate | \$1,728.10 | | \$0.78 | finished | | | | | | |
| 2061 | McAbee Trail Build - Phase 1 | \$30,271.89 | | | finished | SCCF | | | | | |
| 2004 | MRDT - Trail Guide & Website update 2020 | | \$3,881.39 | \$1,354.61 | finished | MRDT | | | | | |
| 2054 | NFW Bridge Repair 2020 | \$545.44 | | | finished | | | | | | |
| 1946b | North Fork Wild - Historic Pack Trail - Extension | See BCRDP | | | in progress | Rec Sites/CSRD | 800 | 1100 | | 6 | |
| 2041 | Owlhead - General 2020 | | \$91.10 | \$699.60 | in progress | RSTBC/BC Parks | | | | | |
| 2025 | Patagonia - Torres del Paine Collaboration | | \$134.33 | \$32.23 | finished | AMA Torres del Paine/CONAF/IRU | | | | | |
| 2057 | Peter Jannink Burdock Removal (Shuswap Naturalist Club) | \$1,239.70 | | | in progress | | | | | | |
| 1926 | Rail Trail - Project Management 2019-2020 | \$42,974.27 | | | See #2026 | Splains/CSRD/RDNO + municipal & community | | | | | |
| 2026 | Rail Trail - Project Management 2020-2021 | \$84,758.33 | | | in progress | Splains/CSRD/RDNO + municipal & community | | | | | |
| 2026a | Rail Trail - Gate-Barrier Install Phase 1 | \$4,986.31 | | \$91.85 | in progress | CSRD/RDNO | | | | | |
| 2026b | Rail Trail - Fundraising Strategy Coordinator | \$4,416.00 | | | in progress | Splains/CSRD/RDNO + municipal & community | | | | | |
| 2027 | Regional Collaboration - General 2020 | | \$8,328.09 | \$1,995.67 | finished | Various partners | | | | | |
| 2021 | Rubberhead - General 2020 | | \$1,049.31 | \$2,397.34 | finished | SBC/STA/RSTBC/CFP | | 50000 | 1900 | | |
| 2021a | Rubberhead - SCC Trail Building | \$4,000.00 | | \$559.55 | finished | SCC | | | | | |
| 2085 | Salmon Arm - Active Transportation Task Force | | | \$1,128.96 | in progress | City SA | | | | | |
| 1958 | Salmon Arm - Brautigan Subdivision Signage | \$812.77 | | | finished | Mike Brautigan | | | | 9 | |
| 2094 | Salmon Arm - Fall Maintenance 2020 | \$2,201.86 | | | finished | City SA | | | | | |
| 2037 | Salmon Arm - Foreshore (Raven) Trail - Monitoring 2020 | \$2,003.11 | | \$16.51 | finished | City SA/Advisory/Nature Trust/MFLNRO/SABNES | | | | | |
| 1858 | Salmon Arm - Hillcrest Subdivision Greenways 2018 | \$2,618.30 | | | in progress | City SA PO#46439 | | | 800 | | |
| 2007 | Salmon Arm - Planning (General) 2020 | | \$3,379.70 | \$1,916.46 | finished | City SA | | | | | |
| 2008 | Salmon Arm - Spring Maintenance 2020 | \$12,182.00 | | \$1,854.28 | finished | City SA | | 43490 | | 10 | |
| 2038 | Salmon Arm - West Bay | | | \$371.04 | finished | ALIBNBL/SLB/CSA/H/CP/CSRD/WM/LA/STA/SCS | | | | | |
| 1946c | Scatchard Min Trail - Rocky Road Trail | See BCRDP | | | in progress | David Lepsoe/Village of Chase/ALIBNBL | | | | | |
| 2010 | Sicamous Creek Falls - 2020 | \$5,292.19 | | | finished | CSRD PO# | | 2300 | | | |
| 1846 | Secwepemc Landmarks Concept | \$53,964.47 | | \$18,594.35 | in progress | STS Lakes Division/CSA/SArts/CST | | | | | |
| 2051 | Secwepemc Landmarks Support (Libby) | | \$3,652.50 | \$711.70 | ongoing | STA | | | | | |
| 2006 | Skimikin Signage | \$2,893.34 | | | in progress | BQ4/BC | | | | | |
| 2048c | Shuswap Memorial Cemetery Park Trails - Mt Bike Loop (BCRDF) | \$ 20,394.55 | | \$ 12,925.24 | finished | | 2000 | | | 4 | |
| 2020 | Shuswap Regional Trail Strategy Roundtable 2020 | \$6,559.83 | \$2,871.29 | \$1,034.46 | finished | See full partner list (60 plus organizations) | | | | | |
| 1946-00 | Shuswap Trail Infrastructure 2018-19 - Combined | \$17,771.71 | \$13,248.31 | \$25,533.68 | in progress | BCRD/Rec Sites/STA/Regional Partners | | | | | |
| 2066 | Sicamous Planning - General 2020 | | | \$86.24 | ongoing | District of Sicamous/STA | | | | | |
| 2052 | Sorrento Blind Bay Fence | \$3,822.31 | | | finished | | | | | | |
| 2002 | South Canoe - Trailhead Parking Support - 2020 | \$2,000.00 | | \$427.30 | finished | CitySA/Rec Sites/SC Advisory partners | | | | | |
| 2016 | South Canoe Upgrades/Planning/Vol - General 2020 | \$9,097.21 | | \$14,073.98 | in progress | CitySA/Rec Sites/SC Advisory partners | 1000 | | 47000 | | |
| 1800 | South Shuswap Destination Trail Plan | See 2019 | 369.74 | \$1,581.46 | in progress | CSRD Parks/STA/TrailStewards PO#3116 | | | | | |
| 2028 | Stewardship Program - General 2020 | | \$2,443.27 | \$2,079.98 | ongoing | STA/Stewards | | | | | |
| 2031 | Switzmalph Interpretive Sign Installation | \$1,011.89 | | | in progress | CSRD | | | | 12 | |
| 2048 | TD & RBC - 2020 Shuswap Trails Yellow Flag Iris Mitigation | \$10,000.00 | | \$2,468.55 | finished | | | | | | |
| 2013 | Trail Crew - General 2020 & Trail Crew (tools, inventory, temp signs, R&M) | | \$16,415.75 | \$2,878.76 | finished | STA subsidized | | | | | |
| 2003 | Trail Planning - General (non-funded) 2020 | | \$1,136.80 | \$433.07 | finished | STA subsidized/Volunteer/in-kind | | | | | |
| 2012 | Trail Signs - General (non-funded) 2020 | | \$4,102.19 | \$2,145.60 | finished | STA/Stewards | | | | | |
| 2014 | Volunteer Other - General 2020 (YE Dump) | | | \$7,204.05 | ongoing | STA subsidized/Volunteer/in-kind | | | | | |
| 2015 | Volunteer Days (Additional) - 2020- not already captured in the above | | \$50.05 | \$1,114.24 | ongoing | STA subsidized/Volunteer/in-kind | | | | | |
| 1946g | White Lake - Bike Park Climb Trail (Cedar Cr) | see BCRDP | | | in progress | CSRD | | | 440 | | |
| 2062 | Yellow Flag Iris Removal (CSISS) | \$5,000.00 | | \$534.40 | finished | CSISS | | | | | |
| Sub-Total | | \$366,629.70 | \$76,481.66 | \$129,528.70 | *doesn't include GST | | 3800 | 2300 | 393280 | 8140 | 53 |



Strategic Priorities 2020–2023...



Linda Franklin and Neskonlith Councillor Louis Thomas, Kela7scen (Mt Ida) (Photo: Jim Hoskin)

- ✓ **Facilitate the Regional Trails Roundtable**
- ✓ **Protect Secwepemc Values/Interests**
- ✓ **Take Care of the Land (Y'icwetsutce)**
- ✓ **Expand Structured Adaptive Planning**
- ✓ **Implement Access Mgt. Priorities**
- ✓ **Maintain & Build Community Trails**
- ✓ **Grow Volunteer Trail Stewardship**
- ✓ **Support Active Transportation Plans**
- ✓ **Advance Community-to-Community Trail Connectors
(Rail Trail, West Bay)**
- ✓ **Support Secwepemc Landmarks**

Please join us:

www.shuswaptrails.com



The Shuswap
TRAIL ALLIANCE

Platinum



Kintec
SALMON ARM



Barb McKinnon
Reg Walters
Isabel Reinertson
Phil Wright
Pina Valley Logging
Lorraine Beaudoin



Gold



PaintingsbyJanet.ca



John & Leslie
Wilson



Sandra Tan Den Ham



Silver



ShuswapPhotoCraft



Gabriele
Klein



Joop
Langelaar



Bronze



Chris Black Realtor

**Belle
Meadow
Farm**



**Christine
Crosby**



**Blaine Carson &
Judy Murray**



Steve Lewis Realtor



Rob Hart



Root



**Pauline
Hickson**

**Hanka
Mosher**



Honourable Mention

Larch Hills Winery
Run Like A Girl Adventures Inc.
Sunnybrae Vineyards & Winery
Fieldstone Organics

Laura's Pies
Sapori Olive Oils & Vinegars
RJ Haney Heritage Village & Museum
Donna Wright

**Shuswap Hut and Trail Alliance
Society
Client Information Package
For the Year Ended December 31, 2020**

Contact Information

Angie Spencer, CPA, CA
BDO Canada LLP
Chartered Professional Accountants
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aspencer@bdo.ca

Shuswap Hut and Trail Alliance Society
Financial Statements
For the Year Ended December 31, 2020
(Unaudited)

Contents

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Independent Practitioner's Review Engagement Report

To the members of
Shuswap Hut and Trail Alliance Society

We have reviewed the accompanying financial statements of Shuswap Hut and Trail Alliance Society that comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, Shuswap Hut and Trail Alliance Society derives revenue from cash and in-kind donations and fundraising activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of Shuswap Hut and Trail Alliance Society. Therefore, we were not able to determine whether any adjustments might be necessary to donations, in-kind donations, deferred revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2020 and 2019, current assets as at December 31, 2020 and 2019, and net assets as at January 1 and December 31 for both the 2020 and 2019 years. Our review conclusion on the financial statements for the year ended December 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.



Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Shuswap Hut and Trail Alliance Society as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

BDO Canada LLP

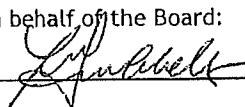
Chartered Professional Accountants

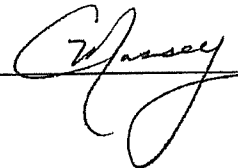
Salmon Arm, British Columbia
April 20, 2021

Shuswap Hut and Trail Alliance Society
Statement of Financial Position
(Unaudited)

| As at December 31 | 2020 | 2019 |
|---|-------------------|-------------------|
| Assets | | |
| Current | | |
| Cash (Note 2) | \$ 282,234 | \$ 129,260 |
| Accounts receivable (Note 3) | 20,576 | 41,724 |
| Prepaid expenses | 11,171 | 13,007 |
| | <u>313,981</u> | <u>183,991</u> |
| Equipment (Note 4) | 30,736 | 31,632 |
| | <u>\$ 344,717</u> | <u>\$ 215,623</u> |
| Liabilities and Net Assets | | |
| Current | | |
| Accounts payable and accrued liabilities (Note 5) | \$ 22,069 | \$ 21,694 |
| Deferred revenue (Note 6) | 17,180 | 13,286 |
| | <u>39,249</u> | <u>34,980</u> |
| Net Assets | | |
| Invested in capital assets | 30,736 | 31,632 |
| Available | 274,732 | 149,011 |
| | <u>305,468</u> | <u>180,643</u> |
| | <u>\$ 344,717</u> | <u>\$ 215,623</u> |

On behalf of the Board:

 Director

 Director

The accompanying notes are an integral part of these financial statements.

Shuswap Hut and Trail Alliance Society
Statement of Changes in Net Assets
(Unaudited)

| For the year ended December 31 | Invested in Capital Assets | Available | 2020 Total | 2019 Total |
|----------------------------------|----------------------------------|------------|---------------|---------------|
| Balance, beginning of the year | \$ 31,632 | \$ 149,011 | \$ 180,643 | \$ 144,063 |
| Excess of revenues over expenses | (8,441) | 133,266 | 124,825 | 36,580 |
| Purchase of capital assets | 7,545 | (7,545) | - | - |
| Balance, end of the year | \$ 30,736 | \$ 274,732 | \$ 305,468 | \$ 180,643 |

Shuswap Hut and Trail Alliance Society
Statement of Operations
(Unaudited)

| For the year ended December 31 | 2020 | 2019 |
|--|-------------------|------------------|
| Revenue | | |
| Local grant and subsidy | \$ 339,796 | \$ 340,690 |
| Donations - In-kind contributions (Note 7) | 85,991 | 103,689 |
| - Cash donations | 60,691 | 33,291 |
| Fundraising | 53,257 | 60,410 |
| Grants | 149,006 | 132,831 |
| Government subsidy | 7,535 | - |
| Interest | 299 | 2,822 |
| Membership dues and fees | 6,161 | 4,890 |
| Other trail services | 43,891 | - |
| Gain on disposal | 3,000 | 718 |
| | <u>749,627</u> | <u>679,341</u> |
| Expenses | | |
| Amortization | 8,441 | 6,347 |
| Community consultations | 18,041 | 16,841 |
| Coordination and management | 121,803 | 123,344 |
| Insurance | 14,113 | 13,254 |
| Marketing | 3,003 | 2,214 |
| Office | 9,456 | 8,534 |
| Professional development | 513 | 5,948 |
| Professional fees | 15,919 | 5,915 |
| Project costs (Note 7) | 384,659 | 414,498 |
| Rent and utilities | 14,400 | 11,743 |
| Repairs and maintenance | 7,420 | 6,244 |
| Sponsorship and fundraising | 18,417 | 20,900 |
| Supplies | 2,550 | 2,211 |
| Telephone | 3,997 | 3,299 |
| Website design | 2,070 | 1,469 |
| | <u>624,802</u> | <u>642,761</u> |
| Excess of revenues over expenses | <u>\$ 124,825</u> | <u>\$ 36,580</u> |

The accompanying notes are an integral part of these financial statements.

Shuswap Hut and Trail Alliance Society
Statement of Cash Flows
(Unaudited)

| <u>For the year ended December 31</u> | <u>2020</u> | <u>2019</u> |
|---|-------------------|-------------------|
| Cash flows from operating activities | | |
| Cash receipts from grants, donations, fundraising and memberships | \$ 325,670 | \$ 231,171 |
| Cash receipts from municipal and regional funding | 360,008 | 333,828 |
| Cash paid to suppliers and employees | (528,159) | (543,301) |
| | <u>157,519</u> | <u>21,698</u> |
| Cash flows from investing activities | | |
| Purchase of equipment | (7,545) | (20,491) |
| Proceeds on disposal of equipment | 3,000 | 1,150 |
| | <u>152,974</u> | <u>2,357</u> |
| Net increase in cash | <u>152,974</u> | <u>2,357</u> |
| Cash, beginning of the year | <u>129,260</u> | <u>126,903</u> |
| Cash, end of the year | <u>\$ 282,234</u> | <u>\$ 129,260</u> |

The accompanying notes are an integral part of these financial statements.

Shuswap Hut and Trail Alliance Society
Notes to Financial Statements
(Unaudited)

December 31, 2020

1. Significant Accounting Policies

| | |
|---|--|
| Nature and Purpose of Organization | <p>Shuswap Hut and Trail Alliance Society (the "Society") is a not-for-profit organization. The purpose of the Society is to develop, operate, maintain, and promote a network of non-motorized trails, waterway and hut-to-hut routes throughout the Shuswap watershed region in the Province of British Columbia for educational, recreational, economic, and environmental benefit to the public, and to do so collaboratively through community partnerships.</p> <p>The Society is a registered charity under the Income Tax Act and, as such, is exempt from income tax and may issue income tax receipts to donors.</p> |
| Basis of Accounting | <p>The financial statements have been prepared by management using Canadian accounting standards for not-for-profit organizations.</p> |
| Revenue Recognition | <p>The Society follows the deferral method of accounting for contributions.</p> <p>Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.</p> |
| Cash | <p>Cash consists of cash on hand and bank balances.</p> |

Shuswap Hut and Trail Alliance Society
Notes to Financial Statements
(Unaudited)

December 31, 2020

1. Significant Accounting Policies (continued)

Capital Assets

Purchased tangible capital assets are stated at cost less accumulated amortization. Contributed tangible capital assets are recorded at fair value at the date of contribution and are amortized, unless fair value is not determinable in which case contributed tangible capital assets are recorded at nominal value at the date of contribution. Expenditures for repairs and maintenance are expensed as incurred. Betterments that extend the useful life of the tangible capital asset are capitalized.

Amortization based on the estimated useful life of the asset is calculated as follows:

| | Method | Rate |
|---------------------------|-------------------|------|
| Furniture | Declining balance | 20% |
| Small tools and equipment | Declining balance | 20% |
| Vehicles | Declining balance | 30% |

When a tangible capital asset no longer has any long-term service potential to the Society, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Any unamortized deferred contribution amount related to the tangible capital asset is recognized in revenue in the statement of operations, provided that all restrictions have been complied with.

When a tangible capital asset is disposed of, the difference between the net proceeds on disposition and the net carrying amount is recognized in the statement of operations. Any unamortized deferred contribution amount related to the tangible capital asset disposed of is recognized in revenue in the statement of operations, provided that all restrictions have been complied with.

In-Kind Contributions

Contributed assets, materials and services which are used in the normal course of the society's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

Shuswap Hut and Trail Alliance Society
Notes to Financial Statements
(Unaudited)

December 31, 2020

1. Significant Accounting Policies (continued)

Financial Instruments Financial instruments are recorded at fair value at initial recognition.

In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any change in fair value reported in income. All other financial instruments are reported at cost or amortized cost less impairment. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items measured at fair value and charged to the financial instrument for those measured at amortized cost.

Financial assets are tested for impairment when indicators of impairment exist. When a significant change in the expected timing or amount of the future cash flows of the financial asset is identified, the carrying amount of the financial asset is reduced and the amount of the write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously, and the amount of the reversal is recognized in net income.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant estimates include valuation of accounts receivable, amortization of capital assets and completeness of accounts payable and accrued liabilities.

Shuswap Hut and Trail Alliance Society
Notes to Financial Statements
(Unaudited)

December 31, 2020

2. Cash

The Society has available a line of credit of \$50,000 bearing interest at 5.45% as at December 31, 2020. As of year-end, there was no amount withdrawn from the line of credit.

3. Accounts Receivable

| | 2020 | 2019 |
|-----------------------------|------------------|------------------|
| Grant and subsidy | \$ 19,990 | \$ 40,202 |
| Other government receivable | 586 | 1,522 |
| | <u>\$ 20,576</u> | <u>\$ 41,724</u> |

4. Equipment

| | 2020 | | 2019 | |
|---------------------------|------------------|-----------------------------|------------------|-----------------------------|
| | Cost | Accumulated Amortization | Cost | Accumulated Amortization |
| Small tools and equipment | \$ 50,218 | \$ 29,902 | \$ 43,673 | \$ 25,641 |
| Vehicles | 16,000 | 6,480 | 16,000 | 2,400 |
| Furniture | 1,000 | 100 | - | - |
| | <u>\$ 67,218</u> | <u>\$ 36,482</u> | <u>\$ 59,673</u> | <u>\$ 28,041</u> |
| Net book value | | <u>\$ 30,736</u> | | <u>\$ 31,632</u> |

5. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are government remittances payable of \$10,250 (2019 - \$13,880).

Shuswap Hut and Trail Alliance Society
Notes to Financial Statements
(Unaudited)

December 31, 2020

6. Deferred Revenue

Deferred revenue represent unspent resources externally restricted in the current period that are related to expenses of a subsequent period. Deferred revenue balances are as follows:

| | <u>2020</u> | <u>2019</u> |
|--------------------------------|------------------|------------------|
| Opening balance | \$ 13,286 | \$ 16,100 |
| Contributions received: | | |
| Membership | 4,170 | 4,680 |
| Other deferred revenue - Event | 5,690 | 11,085 |
| Rail trail donations | 9,080 | - |
| | <u>18,940</u> | <u>15,765</u> |
| Total contributions received | 18,940 | 15,765 |
| Contributions recognized: | | |
| Membership | (3,961) | (4,069) |
| Other deferred revenue - Event | (11,085) | (14,510) |
| | <u>(15,046)</u> | <u>(18,579)</u> |
| Total contributions recognized | (15,046) | (18,579) |
| Total deferred revenue | <u>\$ 17,180</u> | <u>\$ 13,286</u> |

7. In-Kind Contributions and Expenses

The work of the Society is significantly dependent upon the voluntary services of members and on the donations of materials and services of supporters. Management has determined the value of contributions in-kind to be \$ 85,991 (2019 - \$ 103,689). This amount has been recorded as revenue and is included in project cost expenses in these financial statements.

8. Commitments

The Society has entered into a lease for office space. The minimum annual payments are \$ 10,947 (2019 - \$ 600), expiring January 2024.

Shuswap Hut and Trail Alliance Society
Notes to Financial Statements
(Unaudited)

December 31, 2020

9. Economic Dependence

Approximately 69% (2019 - 81%) of the Society's cash revenue comes from government agencies.

10. Financial Instruments

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society's financial instruments that are exposed to concentrations of credit risk relate primarily to its accounts receivable. The majority of the Society's receivables are from government sources.

Liquidity risk

Liquidity risk is the risk that the Society will encounter difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth; or may be unable to settle or recover a financial asset. The Society is exposed to this risk mainly in respect of its accounts payable.

The Society's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient cash flows to fund its operations and to meet its liabilities when due, under both normal and stressed conditions. The Society maintains a portion of its invested assets in liquid securities.



Chase & District Chamber of Commerce

Box 592, Chase, BC, V0E 1M0 ~ 400 Shuswap Ave

Phone: (250) 679-8432

chasechamber.com admin@chasechamber.com

Quarterly Update for Village of Chase

Prepared July 7, 2021

- The Chamber was successful in its collaborative application with the Armstrong Spallumcheen, Enderby, Sicamous, North & South Chambers to hire two part time Business Advisors. Robyn Cyn and Janet Doyle have been hired and are beginning to visit businesses in each of the communities to introduce themselves and let owners know about the free services and support they are offering. The funding is being provided by the Economic Trust of the Southern Interior (ETSI-BC) and covers the wages of the advisors. For most of the consortium, their respective municipalities are also providing financial support to help offset other costs associated with the project (mileage, printing, marketing, professional services for businesses etc.) while the Chase Chamber is using its own funds to cover support for Chase businesses.
- The Village provided a letter of support for a grant that the Chamber submitted with the North & South Shuswap Chambers to ETSI-BC to establish a joint tourism services strategy. Unfortunately, the grant was not accepted so the strategy development has been put on hold but the three Chambers are moving forward with designing a 32 page tourism brochure and matching landing page, focused on tourism experiences in the western portion of the Shuswap. The North and South Shuswap Chambers have received financial support from the CSRD for their portion of the brochure design and printing, and the Chase Chamber is using its own funds to cover its third of expenses.
- The biennial tear-off map that the Chamber produces will not be printed this year as it was decided it would be best to wait until the new HWY 1 access points can be updated on the map. This is also holding up the production of a new map on the town-map board downtown across from Pharmachoice.
- The Chamber received funding and approval to hire three summer students, and currently two of the positions have been filled. Calvin Nepoose Buffalo and Logan Markin have been hired as Visitor Information Counsellors for the summer. We are still trying to hire a youth for the new Marketing Coordinator position and will be asking Service Canada for an extension on the employment contract as the original start date has passed.
- The Visitor Centre began opening on weekends at the end of May, and for the months of July and August will be open seven days a week from 9am to 7pm before returning to reduced hours in September.

- The Chamber has received a number of inquiries from real estate developers and entrepreneurs regarding commercial properties for sale and lease. Unfortunately, the limited inventory available is either not suitable for some of the proposed businesses or the current owners are not entertaining leasing/selling opportunities. This is starting to cause some frustrations and perceptions that Chase isn't open for growth, and the Chamber would like to propose establishing a working group to look at the challenges and opportunities as it relates to business growth and retention in the community. This could also include a review and update of the beautification strategy to ensure it reflects the current landscape and needed amenities.
- The Chamber is continuing to identify and enhance visitor services beyond the Visitor Centre and would like to propose that the two Service Club signs located at the east and west entrances to town be relocated (one at the falls rest area and the other at Memorial Park) and the inserts be updated to match the content that the Chamber is using to produce the new visitor guide (ex. background on Chase and a list of attractions). At the moment most, if not all, of the information on the service club signs is out of date, and the Chamber can instead create a new service club sign to display on the town-map board and at the Visitor Centre where it would be easier to read and keep current.
- The Chamber participated in a visioning/planning process for the Indigenous Entrepreneur Hub and has also started to explore the possibility of developing a youth entrepreneurship program in partnership with the Literacy Program to develop a social enterprise focused on filling a gap in the current retail sector while teaching business and employability skills to students. Chamber members have expressed difficulty in hiring locally for many front line jobs and there also remains very little opportunity for youth to learn about entrepreneurship or participate in mentoring relationships and it is believed a program like this could help address those challenges.
- The Chamber postponed plans to do additional clean-up/enhancement work at the Chase Falls Rest Area due to the extreme heat. A new date will be decided soon and the community will be invited to help with activities such as staining the benches, trimming shrubbery, litter pick up, and potentially adding some signage. The Chamber would like to thank the Village for implementing its suggestions of installing garbage cans and dog waste stations at the Falls Rest Area and Scatchard Trail Head, these efforts help improve the visitor experience to the community.
- The Chamber continues to participate in regular meetings with Destination BC, other Chamber and Visitor Centres, and elected officials, to discuss and learn about the ever changing efforts around Covid, economic recovery, and tourism services.
- Staff at the Visitor Centre have begun to receive inquiries specific to local wildfire activity and safety. The Chamber would like to ensure that the Visitor Centre is provided with the Village's most current strategies and information as it relates to evacuation plans, help centres, communication etc. as it does serve as a main information hub for local and visitors.



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: July 6, 2021
RE: COVID 19 Restart Community Funding Summary

“THAT the January 26, 2021 list of funding allocations for the Covid-19 restart grant funds be approved.”

CARRIED
#2021/01/26_004

| | |
|-----------------------------|------------------|
| Fleet Replacement | \$235,000 |
| Fire Department/Road Rescue | \$ 75,000 |
| Community Group Support | \$ 88,000 |
| Hall Roof/Recreation | \$150,000 |
| Paving | \$300,000 |
| Contingency | \$ 31,000 |
| Total | \$879,000 |

On January 26th, 2021, Council allocated \$88,000 of COVID 19 Restart funding for Community Support Groups.

To date Council has allocated \$75,100 to the following groups:

| | |
|--|-----------------|
| • Chase Fire Fighters Association | \$ 3,100 |
| • Royal Canadian Legion Branch 107 | \$11,500 |
| • Adams River Salmon Society | \$ 5,000 |
| • Chase Lions Club | \$ 8,500 |
| • Chase and District Museum and Archives Society | \$ 6,500 |
| • Team Chase | \$ 500 |
| • Chase Rotary Club | \$ 4,000 |
| • Legion Ladies Auxiliary | \$ 1,000 |
| • Chase Curling Club up to | \$15,000 |
| • Chase Creekside Seniors Centre up to | <u>\$20,000</u> |

Total Funds Allocated **\$75,100**

The following application remains outstanding awaiting eligibility clarification:

Chase Heat Junior Hockey



VILLAGE OF CHASE

Memorandum

Date: 8 July 2021

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from June 11, 2021 to July 8, 2021

Regular Duties:

- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert
- Coordinate resolution to IT issues

Other Duties/Activities During the Reporting Period:

- Occasional discussions with MOTI regarding Trans-Canada Highway
- Processed 7 comfort letters
- Fielded many calls on residential and commercial real estate
- Completed the Boscher land acquisition project
- Discuss operations with Acting Lead Hand as needed
- Worked with IHA and EOCP to retain compliance for operation of our water system
- Co-coordinating Community Hall restoration and repairs
- Submitted to Recycle BC, our Recycle BC transition Plan
- Approved 8 Building Permits
- Collaborated with MoTI on encroachments onto Hwy #1 ROW
- Conducted interviews for Public Works Manager position
- Worked on lease agreement for the Chase Lions for the Mill Park RV Park
- Assessment of rapid infiltration basins in-progress
- Utilizing our Road Condition Assessment (pavement) to identify capital paving in 2021
- Implemented cross-connection control program with MTS
- Met with Chase Lions regarding their COVID-19 restart funding request
- Arranged for all 5 bridges in Chase to be inspected by an engineer
- Worked on the Recreation Society partnering agreement
- instructed Public Works to remove all Village signage at Matthey's Hill except fire danger
- Worked on the Chase Hamper agreement
- Switched Village office security from Securtek to Telus to match other facilities

- Coordinated vaccine clinic to use the Curling Rink parking lot
- Attended the annual Planning Institute of BC planning conference
- Co-coordinated UBCM Minister meetings
- Hired Temporary On-Call Casual
- Cross-connection Control system call with MTS
- Ordered RV Parking signage and identified sign locations
- Coordinated Community Hall Fire Inspection deficiencies
- 2021 line painting is complete
- 1015 Paquette RAR violation
- Met with Mayor and Mr. Park regarding some security matters
- Met with Keith Holman at Inside Out regarding a Development Permit
- Participated in introductory call with CIF, lead contractor on Chase East highway project
- Contributed and reviewed 2019/2020 Annual Report
- Working on a WorkSafe BC infraction
- Attended an Algae Bloom agency coordination meeting
- Coordinated opening of cooling centre at Creekside Seniors during heat warning period
- Updated our webpage for how to recycle in Chase
- Removed Notice from Title on the Underwood Hotel
- Migrated our Operations Covid Safety Plan into a Communicable Disease Plan
- Met with the Mayor and Telus regarding support during an emergency
- Reviewed our Emergency Plan. Connected with Kevin Skrepnek at the TNRD
- Closed the Scatchard trail system due to fire danger
- Met with Stone Orchard, proprietor of cemetery software to further our procurement
- Reviewing our Fire Protection agreements
- Met with the Chase Heat regarding their application for Covid restart funding

2nd Quarter Statistics:

- Dog licences: **230** (200 for 2020). This represents a 13% increase for the year
- Business licences: **215** (214 for 2020) This represents a 1% increase for the year
- Building Permits totalled **\$1.2** million, \$200,000 more than the same period in 2020

Respectfully submitted,



THOMPSON-NICOLA REGIONAL DISTRICT
BUILDING INSPECTION SERVICES
Jun-21

| LOCATIONS | PERMIT VALUE | | | | | | | | | | % CHANGE YTD | |
|-------------------------------------|--------------|------------|-----------|------------|----------|------------|----------|------------|--------|----------|--------------|----------|
| | 2021-June | | 2020-June | | 2021 YTD | | 2020 YTD | | | | # | \$ Value |
| | # | \$ Value | # | \$ Value | # | \$ Value | # | \$ Value | # | \$ Value | | |
| Ashcroft | 1 | 0 | 1 | 3,000 | 4 | 85,000 | 7 | 2,912,465 | 42.9 | -97.08 | | |
| Cache Creek | 0 | 0 | 1 | 0 | 3 | 29,000 | 4 | 270,000 | -25.0 | -89.26 | | |
| Clinton | 2 | 370,000 | 0 | 0 | 5 | 950,000 | 3 | 93,000 | 66.7 | 921.51 | | |
| Lytton | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 4,581,950 | -100.0 | -100.00 | | |
| E - Bonaparte Plateau | 3 | 1,250,000 | 8 | 464,725 | 21 | 3,984,380 | 16 | 1,618,525 | 31.3 | 146.17 | | |
| I - Blue Sky Country | 4 | 626,688 | 2 | 157,000 | 11 | 1,296,688 | 10 | 1,468,054 | 10.0 | -11.67 | | |
| Chase | 10 | 1,180,000 | 5 | 230,000 | 22 | 3,765,640 | 10 | 1,000,000 | 120.0 | 276.56 | | |
| Logan Lake | 3 | 475,000 | 1 | 250,000 | 11 | 2,526,700 | 6 | 1,685,000 | 83.3 | 49.95 | | |
| J - Copper Desert Country | 17 | 6,328,700 | 9 | 3,142,685 | 54 | 16,571,551 | 22 | 5,979,988 | 145.5 | 177.12 | | |
| L - Grasslands | 7 | 898,520 | 7 | 1,916,000 | 16 | 2,908,520 | 20 | 4,069,230 | -20.0 | -28.52 | | |
| P - Rivers and the Peaks | 8 | 2,554,364 | 6 | 1,420,000 | 44 | 10,225,058 | 24 | 4,142,165 | 83.3 | 146.85 | | |
| M - Beautiful Nicola Valley - North | 2 | 130,000 | 2 | 1,500,000 | 16 | 3,278,000 | 12 | 3,594,800 | 33.3 | -8.81 | | |
| N - Beautiful Nicola Valley - South | 8 | 1,048,198 | 4 | 327,500 | 34 | 10,184,198 | 9 | 1,397,500 | 277.8 | 628.74 | | |
| Clearwater | 5 | 1,222,500 | 4 | 68,000 | 14 | 4,490,500 | 9 | 367,000 | 55.6 | 1123.57 | | |
| A - Wells Gray Country | 1 | 207,000 | 0 | 0 | 5 | 592,000 | 6 | 460,000 | -16.7 | 28.70 | | |
| B - Thompson Headwaters | 0 | 0 | 2 | 85,000 | 3 | 340,000 | 12 | 910,000 | -75.0 | -62.64 | | |
| O - Lower North Thompson | 2 | 188,000 | 3 | 679,710 | 9 | 1,308,000 | 7 | 979,710 | 28.6 | 33.51 | | |
| TOTAL | 73 | 16,478,970 | 55 | 10,243,620 | 272 | 62,535,235 | 178 | 35,529,387 | 52.8 | 76.01 | | |



VILLAGE OF CHASE

Memorandum

Date: July 6, 2021
To: Council
From: CFO
RE: June 2021 Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Review daily cash receipting transactions and bank deposits.
- Upload BC Assessment roll updates.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.
- Payroll reconciliations for benefits and retroactive payments as required.
- Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.
- Submit quarterly reporting for GST, WCB, and Employer Health Tax.

Budget, Property Taxes & Financial Reporting

2021 Property taxes collected, for all authorities, by July 2, 2021 = 92.12%

| Taxes Outstanding | July 2, 2021 | July 2, 2020 | July 2, 2019 |
|-------------------|------------------|--------------------|------------------|
| Current | \$302,436 | \$1,598,497 | \$184,340 |
| Arrears | \$ 66,595 | \$ 153,641 | \$103,518 |
| Delinquent | \$ 26,448 | \$ 31,222 | \$ 27,773 |
| Total | \$395,479 | \$1,783,360 | \$315,631 |

- Complete Province of BC property tax deferment information requests.
- Invoice Matthey Bros for 2021 fire protection services.
- All things taxes including mortgage company requests and payments, deferrals, homeowner grants, ownership issues, HOG downloads, online payments.
- Follow up on 2019 property tax write off request.

Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project.
- Facilitate and attend kick off meeting for the EMBC Flood Evacuation Route Planning grant funded project.
- Submit application for Asset Management presentation for Councils and Boards to FCM
- Complete and submit TNRD 2020 final grant reports for Fire Department and Cemetery funding.
- Complete Rural Dividend project final report.

Other

- Complete new truck purchases F150 and F450 and insure.
- Research paving projects opportunities under the COVID 19 Restart funding
- Liaison with COVID 19 Restart community group applicants.
- Transfer Gas Tax funding received to investment accounts.
- Banking service contract review and renewal
- Zamboni research and information collection
- Researched road marking and signage for railway crossings
- Arrange work practicum for Audrey Wagner, Okanagan College administrative assistant student.
- Continue to work with restoration company at the Community Hall.
- Follow up on Tax Certificate Online (TCOL) services and attend training webinar.
- Code Public Works accounts payable invoices.
- Completed and participated in staffing related functions.

Respectfully submitted,



Joanne Molnar

Approved for Council Consideration by CO



Sean O'Flaherty

VILLAGE OF CHASE
Bylaw No. 907-2021

A Bylaw to Regulate the Use of Pesticides

WHEREAS environmental protection has emerged as a fundamental value in Canadian society;

AND WHEREAS under the provisions of Section 8 (3)(j) of the *Community Charter*, Council may, by bylaw, regulate the non-essential and cosmetic application of pesticides for the protection of the natural environment;

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled,
ENACTS AS FOLLOWS:

1. This bylaw may be cited for all purposes as "Village of Chase Pesticide Use Control Bylaw No. 907-2021."

DEFINITIONS

- 2.1 In this bylaw:

"Cosmetic Purposes" means for the purpose of maintaining outdoor trees, shrubs, flowers, ornamental plants, or turf on a parcel or part of a parcel if the parcel or part is used for residential purposes, or on land vested in the Village.

"Permitted Pesticide" means a Pesticide as listed in Schedules 2 and 5 of the *Integrated Pest Management Regulation*, B.C. Reg. 234/2015, as amended from time to time.

"Person" means any individual, firm, company, association, society, corporate group, or municipality.

"Pest" means an injurious, noxious or troublesome living organism, but does not include a virus, bacteria, fungus or internal parasite that exists on or in humans or animals.

"Pesticide" means a micro-organism or material that is represented, sold, used or intended to be used to prevent, destroy, repel, or mitigate a Pest and includes, but is not limited to:

- a) a plant growth regulator, plant defoliator or plant desiccant;
- b) a control product as defined in the *Pest Control Products Act* (Canada); and
- c) a substance that is classified as a pesticide by the *Integrated Pest Management Act* (British Columbia).

"Private Residential Land" means a parcel or part of a parcel if the parcel or part is used for residential purposes in the Village.

"Public Land" means all property held entirely or in part by the Village of Chase.

"Village" means the Village of Chase.

REGULATION

- 3.1 No Person shall apply or cause or permit, express or implied, the application or use of a Pesticide, other than a Permitted Pesticide, on Private Residential Land or Public Land within the Village.

EXEMPTIONS

- 4.1 Section 3 does not apply to a Pesticide that is applied:
- a) for the management of pests that transmit human diseases or impact agriculture or forestry,
 - b) on the residential areas of farms,
 - c) to buildings or inside buildings,
 - d) on land used for agriculture, forestry, transportation, public utilities or pipelines unless the public utility or pipeline is vested in the Village, or
 - e) to control weeds that are designated as a noxious weed under *the Weed Control Act* (British Columbia).

OFFENCES AND PENALTIES

- 5.1 No person shall do any act or suffer or permit any act or thing to be done in contravention of this bylaw.
- 5.2. Every person who violates any provision of this bylaw, or who permits any act or thing to be done in contravention of this bylaw, or who fails to do any act or thing required by this bylaw, shall be deemed to have committed an offence against this bylaw and:
- a) shall be liable to a fine set out in the *Village of Chase Municipal Ticket Information Bylaw*; or
 - b) shall be liable, upon summary conviction, to the penalties provided under the *Offence Act*; or
- any combination of the above.
- 5.3 Each day that an offence against this bylaw continues shall be deemed a separate and distinct offence.

- 5.4 Any penalty imposed pursuant to this bylaw shall be in addition to, and not in substitution for, any other penalty or remedy imposed pursuant to any other applicable statute, law, or legislation.

SEVERABILITY

- 6.1 If any provision of this bylaw is held to be invalid by a court of competent jurisdiction, the provision may be severed from the bylaw and such invalidity shall not affect the validity of the remaining portions of this bylaw.

READ A FIRST TIME THIS 22nd DAY OF JUNE, 2021

READ A SECOND TIME THIS 22nd DAY OF JUNE, 2021

READ A THIRD TIME THIS 22nd DAY OF JUNE, 2021

ADOPTED THIS ___ DAY OF _____, 2021

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE
Bylaw No. 908-2021

A Bylaw to Amend the Village of Chase Municipal Ticket Information Bylaw No. 736-2010

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Municipal Ticket Information Bylaw No. 736-2010 being a bylaw which may be enforced by means of a municipal ticketing system; which offences are subject to municipal ticketing; who can issue municipal tickets and what fines may be imposed for each offence;

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 736-2010, Schedule "A", to include infractions for applying or using a pesticide that is not permitted as per Village of Chase Pesticide Use Control Bylaw No. 907, 2014;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase MUNICIPAL TICKET INFORMATION Amendment Bylaw No. 908-2021".
2. Schedule "A" is hereby replaced with "Schedule "A"" as attached.
3. Appendix 14 is hereby added as attached.
4. SEVERANCE

If any portion of this bylaw is declared ultra vires by a Court of competent jurisdiction or found to be illegal or unenforceable, that part or section shall be considered to be separate and severable from the bylaw to the intent that the remainder of the bylaw shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

READ A FIRST TIME THIS 22nd DAY OF JUNE, 2021.

READ A SECOND TIME 22nd DAY OF JUNE, 2021.

READ A THIRD TIME THIS 22nd DAY OF JUNE, 2021.

ADOPTED THIS ____ DAY OF _____, 2021

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

SCHEDULE A

Column 1

DESIGNATED BYLAWS

1. Noise Control Bylaw No. 728, 2010
2. Dog Control Bylaw No. 729, 2010
3. Outdoor Burning Bylaw No. 730, 2010
4. Property Maintenance Bylaw No. 731, 2010
5. Sanitary Sewer Regulations Bylaw No. 750,
2010
6. Open Liquor Prohibition Bylaw No. 752, 2010
7. Waterworks Bylaw No. 718, 2010
8. Business Licence Bylaw No. 735, 2011
(Amending bylaw 830, 2016)
9. Fireworks and Firecracker Regulation
Bylaw No. 742, 2010
10. Zoning Bylaw No. 683, 2006

Column 2

DESIGNATED BYLAW ENFORCEMENT OFFICERS

Bylaw Enforcement Officer
Chief Administrative Officer
RCMP Officer

Animal Control Officer
Bylaw Enforcement Officer
Chief Administrative Officer
RCMP Officer

Fire Chief
Deputy Fire Chief
Bylaw Enforcement Officer
Chief Administrative Officer
RCMP Officer

Bylaw Enforcement Officer
Chief Administrative Officer

Bylaw Enforcement Officer
Chief Administrative Officer
Supervisor of Public Works

Bylaw Enforcement Officer
RCMP Officer

Bylaw Enforcement Officer
Chief Administrative Officer
Supervisor of Public Works

Bylaw Enforcement Officer
Chief Administrative Officer

Fire Chief
Deputy Fire Chief
Bylaw Enforcement Officer
Chief Administrative Officer
RCMP Officer

Bylaw Enforcement Officer
Chief Administrative Officer

SCHEDULE A

Column 1

DESIGNATED BYLAWS

11. Building Regulation Bylaw No. 678, 2006
12. Streets and Parking Bylaw No. 732, 2011
(Amending bylaw 830, 2016)
13. Volunteer Fire Department Establishment and
Regulation Bylaw No. 795, 2014
14. Pesticide Use Control Bylaw No. 907, 2021

Column 2

DESIGNATED BYLAW ENFORCEMENT OFFICERS

Bylaw Enforcement Officer
Building Inspector

Bylaw Enforcement Officer
Chief Administrative Officer

Fire Chief
Deputy Fire Chief
Bylaw Enforcement Officer
Chief Administrative Officer

Bylaw Enforcement Officer
Chief Administrative Officer

APPENDIX 14

Pesticide Use Control Bylaw No. 907, 2021

| <u>Column 1</u> <u>Offence</u> | <u>Column 2</u> <u>Section</u> | <u>Column 3</u> <u>Fine</u> |
|---|---|--|
| Applying or using a pesticide that is not permitted | 3.1 | \$500.00 |



Village of Chase Policy Manual

Title: ADM 32 – Flags to Half-Mast

Date Adopted:

Revised:

Date Effective:

To Be Reviewed:

Special Notes/Cross Reference:

Policy:

This policy is to establish a process for when Village flags are to be lowered to half-mast. The Village has flag poles at the Municipal Office, Memorial Park, the Museum, and the Fire Hall.

Purpose:

The purpose of this policy is to provide a guideline for Council and staff when it is appropriate to lower Village flags to half-mast.

Procedures:

1. When there are three flags flown at one location (Museum), the Canadian flag should be in the centre.
2. Flags are to be flown at half-mast as a sign of official mourning, commemoration or a tragic event.
3. To honour official mourning, the Mayor will authorize the half-masting of flags and seek a Council resolution at the next regular Council Meeting. The flags will be flown at half-mast between the day of the death until the day following the funeral.
4. In the case of a tragic event, the Mayor will authorize the half-masting of flags (including the date of raising the flags again) and seek a Council resolution at the next regular Council Meeting.
5. Flags will be displayed at half-mast for Remembrance Day (November 11) from 11 am to sunset.
6. In the event of multiple flags being flown together (Museum), all will be flown at half-mast.
7. Chase Fire Department reserves the right to fly the Fire Hall flag at half-mast in tribute to their fallen comrades as a sign of their professional respect.



Village of Chase Policy Manual

8. Chase Fire Department shall be responsible for raising and lowering the flag at the Fire Hall.
9. When the Mayor authorizes half-masting, the Municipal Office flag may, in emergent cases, be lowered by a member of Council, the Chief Administrative Officer or the Corporate Officer.
10. Public Works staff are responsible for raising and lowering flags at the Municipal Office, Memorial Park, and the Museum. Whenever possible, half-masting duration may be adjusted so that the lowering or raising the flag transpires during regular business hours, to avoid overtime.
11. When half-masting has been authorized, the Corporate Officer or designate will notify Public Works and the Chase Fire Department by email.

LEASE AMENDMENT

THIS LEASE AMENDMENT dated the 13 day of July, 2021

Between:

VILLAGE OF CHASE having an office at 826 Okanagan Avenue, Chase, BC and a mailing address of PO Box 440, Chase, BC, V0E 1M0

(the "Village")

And:

CHASE CHRISTMAS HAMPER SOCIETY, 887640662RR0001, having a not for profit organization operating in Chase, BC, and having a mailing address of PO Box 137, Chase, BC, V0E 1M0

(the "Hamper")

WHEREAS:

- A. By a lease (the "Lease") dated June 30, 2019, between the Village and the Hamper, a true copy of which is attached as Schedule "A", the Hamper leased a portion of the premises on lands legally described as:

PID: 010-846-778,
Parcel 7 District Lot 517 Kamloops Division Yale District Plan 3532

(the "Lands").

- B. Under the Lease, the Hamper is granted the right to use portions of the building located on the Lands as outlined on Appendix A of the Lease (the "Premises").
- C. The Village and the Hamper have agreed to modify the Lease to clarify the Term (herein defined), to include a revised Appendix to further identify the rooms in the Premises that are used, to reduce the annual rent and to grant additional rights to use portions of the Premises for the purpose of operating a community soup kitchen and senior meal program on the terms and conditions set forth in this Lease Amendment.

Now therefore, in consideration of the mutual covenants and agreements contained within this Agreement, other goods and valuable consideration, and the sum of One dollar (\$1.00) for which receipt and sufficiency is hereby acknowledged by the Village, the parties covenant and agree as follows:

1. APPENDIX

Appendix A to the Lease is hereby deleted in its entirety and replaced with Appendix A (Revised) attached to this Lease Amendment.

2. GRANT OF LEASE

Clause 1 of the Lease is hereby deleted in its entirety and replaced with the following:

"1. Grant of Lease

- 1.1 Food Bank. The Village hereby grants to the Hamper exclusive continuous use of the Hamper's "Primary Operating Area" and Room A within the Premises, as shown in Appendix A, during the Term for the purposes of operating the Hamper's food bank, with the days and hours for access for food bank purposes being determined by the Hamper.
- 1.2 Soup Kitchen and Senior Meal Program. The Village hereby grants the Hamper exclusive use of Rooms A, B and the community hall kitchen within the Premises, as shown in Appendix A, on each Tuesday and Wednesday of every week during the Term for the purposes of operating a community soup kitchen and senior meal program.
- 1.3 Seasonal Christmas Hamper. The Village hereby grants the Hamper exclusive use of Room C and the community hall kitchen in the Premises, as shown in Appendix A, for the purpose of Christmas Hamper client registration, a Christmas Toy Shop, and Christmas Hamper setup and distribution, for those dates as shown in Appendix B (with reference to specific rooms on specific dates), subject to scheduling requirements in accordance with clause 3.7 below.
- 1.4 Save and except for as specifically provided for within this Agreement, the Hamper will not assign or otherwise transfer this Agreement or any of the rights and privileges contained herein, nor sub-lease or share possession of the Premises in each case in whole or in part, without first obtaining the prior written consent of the Village in each and every case, which consent may be withheld in the Village's sole discretion."

3. TERM

Clause 2.1 of the Lease is hereby deleted in its entirety, and replaced with the following:

"The term of this Agreement shall be for a period of five (5) years (the "Term"), commencing on June 30, 2019 (the "Effective Date") and expiring on June 30, 2024, subject to any renewal or extension thereof, unless terminated earlier in writing by either party."

4. HAMPER OBLIGATIONS

Clause 3.1 of the Lease is hereby deleted in its entirety and replaced with the following:

"The Hamper will use the Premises for the purpose of operating the food bank, community soup kitchen, senior meal program and Christmas hamper program as a facility open to their clients. The Hamper will act diligently and use all proper and reasonable efforts consistent with good business practice at all times in its operation of the food bank,

community soup kitchen, senior meal program and Christmas hamper program.”

Clause 3.7 of the Lease is hereby delated in its entirety and replaced with the following:

“The Hamper will confirm the dates for Room C and the community hall kitchen for its Christmas hamper program on or before October 1 of each year using proper booking procedures, excluding those dates required for the purpose of operating the community soup kitchen and senior meal program on Tuesdays and Wednesdays.”

5. RENT

Clause 3.2 of the Lease is hereby deleted in its entirety, and replaced with the following:

“The Hamper will pay to the Village annual rent for the Term in the amount of \$1.00, payable on January 1st of each year. The Hamper will also pay to the Village all goods and services taxes which may be payable in respect of the Lease.”

6. CONTINUING EFFECT

This Lease Amendment as and from the date hereof will be read and construed along with the Lease, and treated as a part thereof. Furthermore, the Lease, is hereby modified, and will continue to be of full force and effect; and the Village and Hamper confirm and ratify the Lease as hereby modified.

7. ENUREMENT

This Lease Amendment will enure to the benefit of and be binding upon each of the Village and the Hamper and their respective successors and permitted assigns.

8. COUNTERPART AND ELECTRONIC TRANSMISSION

This Lease Amendment may be executed and delivered in counterparts and by electronic transmission, and each such execution and delivery shall be deemed lawfully binding on the Village and the Hamper.

In Witness, the parties hereto have executed this Lease Amendment as of the date first above written:

VILLAGE OF CHASE, by its authorized signatories:

Mayor

Corporate Officer

CHASE CHRISTMAS HAMPER SOCIETY, by
its authorized signatories:

Authorized Signatory

Authorized Signatory

SCHEDULE "A"
Lease Agreement

LEASE AGREEMENT

This Agreement dated the 30th day of June, 2019 is

Between:

VILLAGE OF CHASE having an office at 826 Okanagan Avenue, Chase, BC
and a mailing address of PO Box 440, Chase, BC, V0E 1M0

(the "Village")

And:

CHASE CHRISTMAS HAMPER SOCIETY, 887640662RR0001, having a not for
profit organization operating in Chase, BC, and having a mailing address of PO
Box 137, Chase, BC, V0E 1M0

(the "Hamper")

Whereas:

- A. The Village is the registered owner in fee simple of that parcel of land legally described as PID: 010-846-778, Parcel 7 District Lot 517 Kamloops Division Yale District Plan 3532 (the "Land") and improvements located thereon as a portion as outlined on Appendix A (together, the Land and improvements located thereon are referred to herein as the "Premises"); and
- B. The Village and the Hamper wish to enter into an agreement to lease the Premises and to the Hamper, subject to and in accordance with the terms, covenants and conditions contained within this Agreement.

Now therefore, in consideration of the mutual covenants and agreements contained within this Agreement, other goods and valuable consideration, and the sum of One dollar (\$1.00) for which receipt and sufficiency is hereby acknowledged by the Village, the parties covenant and agree as follows:

1. Grant of Lease

- 1.1 The Village hereby grants to the Hamper the exclusive use of the Premises for the purposes of operating a Food Bank, hours for access and on terms and conditions of use being determined by the Hamper.
- 1.2 The Village hereby grants to the Hamper the exclusive use of rooms in the Community Hall for the purposes of Christmas Hamper client registration, a Christmas Toy Shop, and Christmas Hamper setup and distribution, as shown in Appendix B.
- 1.3 Save and except for as specifically provided for within this Agreement, the Hamper will not assign or otherwise transfer this Agreement or any of the rights and privileges contained herein, nor sub-lease or share possession of the Premises in each case in whole or in part, without first obtaining the prior written consent of the Village in each and every case, which consent may be withheld in the Village's sole discretion.

2. Term of Lease

- 2.1 The term of this Agreement shall be for a period of six (6) years (the "Term"), commencing on January 1, 2019 (the "Effective Date") and expiring on December 31, 2024, subject to any renewal or extension thereof, unless terminated earlier in writing by either party.
- 2.2 Subsequent renewals of two (2) years may be agreed to in writing by both parties.
- 2.3 This Agreement shall remain in full force and effect from the Effective Date until the earlier of the termination (as contemplated within this Agreement) or the expiration of the Term.
- 2.4 Notwithstanding any provisions contained herein, this Agreement may be terminated by either party on not less than six (6) months written notice to the other party, provided that such termination shall not in any way relieve the parties from their performance of their respective obligations owing up to the termination date, together with those obligations that, by their nature, shall be performed after the date of terminations, nor limit the recourse to any remedies available to either party at law.

3. Hamper Obligations

- 3.1 The Hamper will use the Premises for the purpose of operating the food bank as a facility open to their clients. The Hamper will act diligently and use all proper and reasonable efforts consistent with good business practice at all times in its operation of the Food Bank.
- 3.2 The Hamper will pay to the Village annual rent for the Term in the amount of \$750.00, payable on January 1st of each year. The Hamper will also pay to the Village all goods and services taxes which may be payable in respect of this Agreement.
- 3.3 The Hamper will use the Premises only in accordance with the terms and provisions of this Agreement.
- 3.4 The Hamper will maintain the Premises in a clean and tidy manner, ensuring no accumulation of waste of any kind in or out of the buildings on the Lands.
- 3.5 The Hamper will not to do, suffer or permit any act or neglect that may in any manner directly or indirectly cause injury to the Lands, the Premises or any part thereof.
- 3.6 The Hamper will not to do, suffer, or permit any thing that may be or become a nuisance or annoyance in, on or from the Premises to the owners, occupiers or users of adjoining lands or to the public, including the accumulation of rubbish or unused personal property of any kind.
- 3.7 The Hamper will confirm the dates for rooms A, B, and the kitchen on or before October 1 of each year using proper booking procedures.

3.8 The Hamper will be responsible for:

- (a) paying all costs associated with the operation of the Premises including but not limited to telephone, cable, internet service, cleaning supplies, replacement of light bulbs, office equipment, advertising, signage, contents insurance, repairs and maintenance;
- (b) providing all equipment, furnishings, and supplies that may be required to use the Premises for the purposes of this Agreement;
- (c) performing and paying for all janitorial and cleaning services as required;
- (d) ensuring all ramps, stairs, walkways, pathways and entrances specific to their entrance are kept free of snow and ice;
- (e) taking all reasonable precautions to ensure the safety of persons using the Premises; and
- (f) maintaining all aspects of the Premises in good repair; and
- (g) ensuring its employees, agents, and clients abide by the parking regulations on the property.

3.9 The Hamper will, during the Term of this Agreement and any renewal term, take out, and maintain, at the Hamper's sole expense, comprehensive general liability insurance including coverage of liability for bodily injury, death and property damage occurring in or about the Premises in the amount of not less than Three Million Dollars (\$3,000,000) inclusive, for any one occurrence, and will include the Village and its elected officials, officers, employees, agents and others as additional insureds on said policy. On the Effective Date and at other times upon demand by the Village, the Hamper shall deliver to the Village certified copies of the policies of insurance required to be maintained by the Hamper under this Agreement. The Hamper shall ensure that all policies of insurance pursuant to this Agreement are placed with insurers licensed in British Columbia and are endorsed to provide the Village with at least thirty (30) days advance notice in writing of any cancellation or material change.

3.10 The Hamper will promptly discharge any builders' lien which may be filed against the title to the Land relating to any improvements, work or construction that the Hamper undertakes on the Premises and will comply at all times with the *Builders Lien Act* in respect of any improvements, work or construction undertaken on the Premises. The Hamper acknowledges and agrees that, throughout the Term, the Village is entitled to file a Notice of Interest pursuant to Section 3(2) of the *Builders Lien Act* in the appropriate Land Title Office against title to the Land.

3.11 The Hamper will carry on and conduct its activities on the Premises in compliance with any and all laws, statutes, enactments, bylaws, regulations and orders from time to time in force and to obtain all required approvals and permits thereunder and not to do or omit to do anything in, on or from the Premises in contravention thereof.

- 3.12 The Hamper will perform all of its obligations, covenants and agreements under this Agreement solely at its own cost.

4. Village Obligations

- 4.1 The Village will be responsible for providing for property insurance for the Premises at all times throughout the Term.
- 4.2 The Village will continue to provide snow removal for vehicle access in the alley on the Premises.

5. Alterations and Improvements

- 5.1 The Hamper shall not, without first obtaining written approval from the Village, which approval may be withheld in the Village's sole discretion:
- (a) make or cause to be made any alterations, additions or improvements or erect or cause to be erected any partitions or install or cause to install any trade fixtures, exterior signs, floor coverings, interior or exterior lighting, plumbing fixtures, shades, awnings, exterior decorations or make any changes to the Premises, provided however that temporary improvements such as equipment and other items may be installed in support of any event taking place at the Premises so long as such improvement or the removal thereof does not damage the Premises or any part thereof;
 - (b) injure the surfaces of any walls, ceilings, floors, doors or windows by or through the installation of any fixture, hanging, art works, or other property of any kind; and
 - (c) install in or for the Premises any special locks, safes, or apparatus for air conditioning, heating, illumination, refrigeration or ventilation equipment or systems.
- 5.2 Any construction or alteration contemplated by the Hamper must first be approved in writing by the Village, and such construction or alteration must have plans depicting the alterations or improvements in accordance with all applicable legislation, together with an estimate of the costs of the alterations and improvements. The Village may withhold approval of such alterations and improvements at its discretion.

6. Access by Village

- 6.1 The Village may enter the Premises at all times and in a manner which does not unreasonably prevent the Hamper from complying with its obligations under this Agreement.
- 6.2 The Village may enter the Premises at any reasonable time during business hours for any purpose and at any time during an emergency as determined by the Village.

7. Indemnification

- 7.1 The Hamper shall at all times and without limitation indemnify and save harmless the Village, its elected or appointed officials, officers, employees, contractors and agents to and from and against all liabilities, losses, costs, damages, legal fees, disbursements, fines, penalties, expenses, all manner of actions, causes of action, claims, demands and proceedings, all of whatever nature and kind, with respect to:
- (a) any act or failure to act, as the case may be, of the Hamper and/or any of those persons for whom the Hamper is responsible at law (including without limitation any of the Hamper's employees, agents, contractors, invitees, attendees or volunteers);
 - (b) any breach, violation or non-performance of any representation, warranty, obligations, covenant, condition or agreement contained in this Agreement to be fulfilled, kept, reserved or performed, as the case may be, by the Hamper;
 - (c) personal injury or death or damage to any property, relating directly or indirectly to the Hamper's use or occupation of the Premises or to any part thereof;
 - (d) the alteration, postponement, interruption, cancellations or termination of any proposed or actual use of all or any part of the Premises by the Hamper or any other person or otherwise arising.
- 7.2 Notwithstanding anything in this Agreement to the contrary, neither the Village nor any of its servants, agents and employees, representatives or officers, as the case may be, shall, except as directly caused by the negligence of the Village, in any way whatsoever be liable or responsible for:
- (a) any loss or damage of any nature whatsoever, howsoever caused, to any property belonging to the Hamper or to any other person while such property is in or about the Premises;
 - (b) any injury or death, howsoever caused, to any person while in or about the Premises;
 - (c) any special, incidental or consequential damages for loss of materials, goods or supplies, for loss of goodwill, for loss of use, for loss of savings or revenue, costs of capital, or the claims of third parties arising in any way whatsoever (including, without limitation, arising by virtue of the fact that any or all utilities are not being supplied to the Premises or due to any existing or intended event not occurring at the Premises).
- 7.3 Further, the Hamper hereby waives and releases, on behalf of itself and those for whom it is responsible at law, any and all claims against the Village for any matter, cause or event as described in this section and the Hamper shall be forever estopped from advancing any such claims against the Village.

- 7.4 The Hamper accepts the Premises “as is” and acknowledges that it has had the opportunity to undertake such inspections, tests and surveys of the Premises as it considers necessary and that the Village has made no representations or warranties respecting the Premises, and that by entering into this Agreement, it is satisfied that the Premises are suitable for its purposes.

8. Default, Remedies, Termination

8.1 If and whenever:

- (a) the Hamper shall become insolvent or commit an act of bankruptcy or become bankrupt or take the benefit of any statute that may be in force for bankrupt or insolvent debtors or become involved in voluntary or involuntary winding up, dissolution or liquidation proceedings, or if a receiver or receiver and manager shall be appointed for the affairs, business, property or revenues of the Hamper; or
- (b) the Hamper is dissolved, is subject to an application to wind up, or otherwise fails to remain in good standing under the applicable legislation pursuant to which it is incorporated, organized or otherwise created; or
- (c) the Hamper neglects or fails to observe, perform or comply with each and every of its covenants or obligations under this Agreement and persists in such neglect or failure after ten (10) days following written notice from the Village requiring that the Hamper cure such neglect or failure or, in the case of any such neglect or failure which would reasonably require more than ten (10) days to cure, such longer time as may be commercially reasonable; or
- (d) the Hamper vacates or abandons the Premises or uses or permits or suffers the use of the Premises for any purpose other than the purpose permitted by this Agreement, and such default persists for five (5) days after written notice by the Village,

the Village may, at its option terminate this Agreement and the Term shall then become immediately forfeited and void and the Hamper must immediately cease all use and occupation of the Premises and must vacate and deliver up possession of the Premises and the Village may without notice or any form of legal process and without any adherence to public law duties or procedural fairness or the principles of natural justice, forthwith re-enter the Premises and repossess and enjoy the same.

- 8.2 The Village’s remedies in this Agreement are cumulative and are in addition to any remedies of the Village at law or in equity. No remedy conferred upon or reserved to the Village is exclusive of any other remedy herein or provided by law, but all such remedies shall be cumulative and may be exercised in any order or concurrently.

9. Obligations of the Hamper on Termination or Expiry

9.1 Upon expiry of the Term of this Agreement or earlier termination of this Agreement, and in addition to the other obligations of the Hamper as set forth herein, the Hamper shall, at its sole cost:

- (a) vacate and leave the Premises and all equipment located therein (the "Equipment"), if any, and all fixtures in the same state and condition as they were in as at the Effective Date subject to only reasonable wear and tear, provided however that if any part of the Premises or the Equipment, if any, is replaced, upgraded, or constructed upon after the Effective Date, then such part shall be left in the same state and condition as it was in immediately after such replacement, upgrade or construction, as the case may be, subject only to reasonable wear and tear thereafter; and
- (b) immediately surrender all keys to the Premises to the Village and shall inform the Village of all combinations to locks, safes and vaults, if any, in the Premises.

10. Registration

Notwithstanding anything herein contained to the contrary, the provisions of this Agreement do not in any way whatsoever constitute or create an interest in all or any portion of Village owned property in favour of the Hamper. Neither the Hamper nor anyone on the Hamper's behalf or claiming under the Hamper shall register this Agreement or any instrument relating to this Agreement.

11. Notices

Except as otherwise described herein, any notice to be given by any party to the other party shall be delivered or mailed by pre-paid registered mail to the address of the party to whom it is intended as hereinafter set forth:

- (a) If to the Village:

Village of Chase
826 Okanagan Avenue, PO Box 440
Chase, BC V0E 1M0
Phone 250-679-3238
Fax 250-679-3070
Email: cao@chasebc.ca
Attention: CAO

- (b) If to the Hamper:

Chase Christmas Hamper Society
PO Box 137,
Chase, BC, V0E 1M0
Email: chasehampers@telus.net
Attention: Maureen McDonald, President

or to such other address as a party may from time to time direct in writing. Any notice delivered as aforesaid shall be deemed to have been received on the date of delivery and any notice mailed as aforesaid shall be deemed to have been received four (4) days after the date it is postmarked. If normal mail service is interrupted by strike, slow-down, force majeure or other cause after the notice has been sent the notice will not be deemed to be received until actually received. In the event normal mail service is impaired at the time of sending the notice, then personal delivery only shall be effective.

12. Survival

12.1 The provisions of this Agreement, which, by their context are meant to survive the expiry or earlier termination of this Agreement shall survive the expiry or earlier termination of this Agreement, as the case may be, and shall not be merged therein or therewith and further, shall bind the parties accordingly.

12.2 This Agreement shall enure to the benefit of and be binding upon the parties hereto, their respective successors, the assigns of the Village and the respective successors and permitted assigns of the Hamper.

In Witness, the parties hereto have executed this Agreement as of the date first above written:

VILLAGE OF CHASE, by its authorized signatories:

Mayor

Corporate Officer

CHASE CHRISTMAS HAMPER SOCIETY, by
its authorized signatories:

Authorized Signatory

Authorized Signatory

[illegible]

Appendix B

Christmas Hamper Dates: 2019

Community Toy Shop:

Set Up -- Saturday November 23rd @ 10:00 a.m.

Toy Shop Dates -- November 24th -- December 18th

RM C

RM C

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 25th 1:00 -- 3:00 p.m. Main Rm, Community Hall

Monday, December 2nd, 5:00 -- 7:00 p.m. Main Rm, Community Hall

Monday, December 9th, 1:00 -- 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers -- Rm A, B & kitchen - Sunday December 15th @ 9:00 a.m.

Christmas Hamper Fill Day -- Rm A, B & kitchen - Monday December 16th @ 9:00 a.m.

Extra Fill Day -- Rm A, B & kitchen - Tuesday December 17th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery -- Rm B - Wednesday, December 18th @ 8:00 a.m.

Christmas Hamper Dates: 2020

Community Toy Shop:

Set Up – Saturday November 14th @ 10:00 a.m.

Toy Shop Dates – November 15th - December 23rd

Rm C
Rm C.

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 16th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 30th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 14th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 20th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 21st @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 22nd @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 23rd @ 8:00 a.m.

Christmas Hamper Dates: 2021

Community Toy Shop:

Set Up – Rm C, Saturday November 13th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 20th - December 22nd

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 15th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 29th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 13th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 19th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 20th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 21st @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 22nd @ 8:00 a.m.

Christmas Hamper Dates: 2022

Community Toy Shop:

Set Up -- Rm C, Saturday November 12th @ 10:00 a.m.

Toy Shop Dates -- Rm C, November 13th - December 21st

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 14th, 1:00 -- 3:00 p.m. Main Rm, Community Hall

Monday, November 28th, 5:00 -- 7:00 p.m. Main Rm, Community Hall

Monday, December 12th, 1:00 -- 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers -- Rm A, B & kitchen - Sunday December 18th @ 9:00 a.m.

Christmas Hamper Fill Day -- Rm A, B & kitchen - Monday December 19th @ 9:00 a.m.

Extra Fill Day -- Rm A, B & kitchen - Tuesday December 20th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery -- Rm A, B & kitchen - Wednesday, December 21st @ 8:00 a.m.

Christmas Hamper Dates: 2023

Community Toy Shop:

Set Up – Rm C, Sunday November 12th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 13th - December 20th

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 13th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 27th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 11th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 17th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 18th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 19th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 20th @ 8:00 a.m.

Christmas Hamper Dates: 2024

Community Toy Shop:

Set Up – Rm C, Saturday November 16th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 17th - December 18th

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 18th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 25th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 9th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 15th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 16th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 17th @ 9:00 a.m.

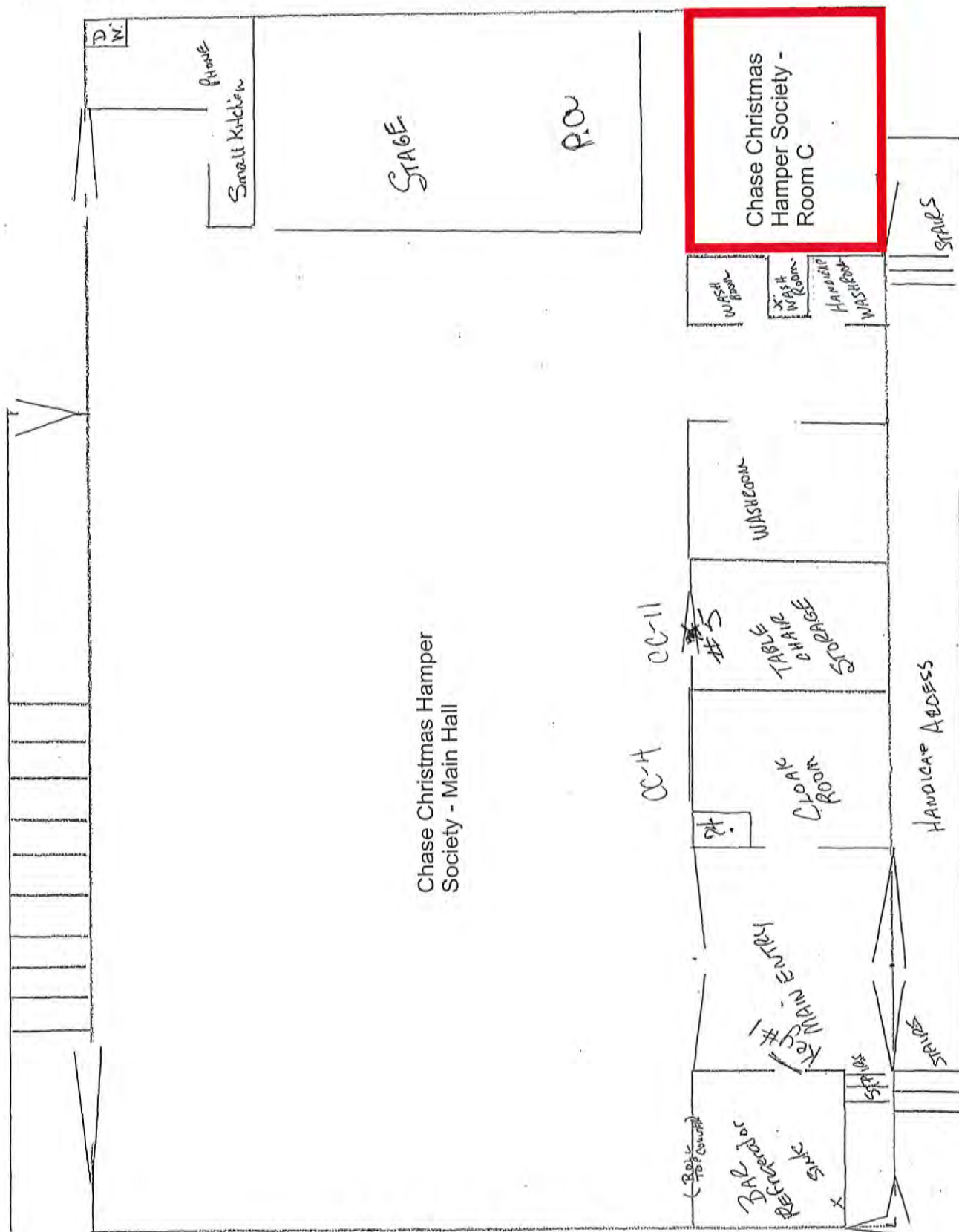
Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 18th @ 8:00 a.m.

Appendix A (Revised)

BASEMENT LEVEL



MAIN FLOOR LEVEL



Christmas Hamper Dates: 2019

Community Toy Shop:

Set Up – Saturday November 23rd @ 10:00 a.m.

Toy Shop Dates – November 24th – December 18th

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 25th 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, December 2nd, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 9th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 15th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 16th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 17th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm B - Wednesday, December 18th @ 8:00 a.m.

Christmas Hamper Dates: 2020

Community Toy Shop:

Set Up – Saturday November 14th @ 10:00 a.m.

Toy Shop Dates – November 15th - December 23rd

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 16th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 30th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 14th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen- Sunday December 20th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 21st @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 22nd @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen- Wednesday, December 23rd @ 8:00 a.m.

Christmas Hamper Dates: 2021

Community Toy Shop:

Set Up – Rm C, Saturday November 13th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 20th - December 22nd

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 15th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 29th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 13th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 19th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 20th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 21st @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 22nd @ 8:00 a.m.

Christmas Hamper Dates: 2022

Community Toy Shop:

Set Up – Rm C, Saturday November 12th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 13th - December 21st

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 14th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 28th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 12th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 18th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 19th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 20th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 21st @ 8:00 a.m.

Christmas Hamper Dates: 2023

Community Toy Shop:

Set Up – Rm C, Sunday November 12th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 13th - December 20th

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 13th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 27th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 11th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 17th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 18th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 19th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 20th @ 8:00 a.m.

Christmas Hamper Dates: 2024

Community Toy Shop:

Set Up – Rm C, Saturday November 16th @ 10:00 a.m.

Toy Shop Dates – Rm C, November 17th - December 18th

Christmas Hamper Dates:

Christmas Hamper Registration:

Monday, November 18th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Monday, November 25th, 5:00 – 7:00 p.m. Main Rm, Community Hall

Monday, December 9th, 1:00 – 3:00 p.m. Main Rm, Community Hall

Set Up Christmas Hampers – Rm A, B & kitchen - Sunday December 15th @ 9:00 a.m.

Christmas Hamper Fill Day – Rm A, B & kitchen - Monday December 16th @ 9:00 a.m.

Extra Fill Day – Rm A, B & kitchen - Tuesday December 17th @ 9:00 a.m.

Christmas Hamper Pick Up/Delivery – Rm A, B & kitchen - Wednesday, December 18th @ 8:00 a.m.



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: July 8, 2021
RE: COVID 19 Restart Community Funding Applications

ISSUE/PURPOSE

To seek Council direction on how to proceed with the remaining COVID 19 Community Group funding allocation.

OPTIONS

- 1.) That Council approve the Chase Heat Junior Hockey COVID 19 funding request in the amount of \$25,000.
- 2.) That Council does not approve the Chase Heat Junior Hockey COVID 19 funding request in the amount of \$25,000.
- 3.) That Council approves the Chase Heat Junior Hockey COVID 19 funding request for an amount different than the amount requested.

HISTORY/BACKGROUND

On January 26th, 2021, Council allocated \$88,000 of COVID 19 Restart funding to support Community Groups.

To date Council has allocated \$75,100 to the following groups:

| | |
|--|-----------------|
| • Chase Fire Fighters Association | \$ 3,100 |
| • Royal Canadian Legion Branch 107 | \$11,500 |
| • Adams River Salmon Society | \$ 5,000 |
| • Chase Lions Club | \$ 8,500 |
| • Chase and District Museum and Archives Society | \$ 6,500 |
| • Team Chase | \$ 500 |
| • Chase Rotary Club | \$ 4,000 |
| • Legion Ladies Auxiliary | \$ 1,000 |
| • Chase Curling Club up to | \$15,000 |
| • Chase Creekside Seniors Centre up to | <u>\$20,000</u> |

The only outstanding application remaining is the for the Chase Heat Junior Hockey

DISCUSSION

As Council is aware the Province of BC has provided broad guidelines for the eligible use of the COVID 19 Restart funding, however, do require local governments to report annually on how grant funding was spent. The Province of BC has been very clear that funds may be allocated to charitable, non-profit, and philanthropic organizations.

To date no local government has supported Junior Hockey organizations, however the Chase Heat Junior Hockey players contribute significantly to the community. Their efforts align with the core principles of the COVID 19 Restart funding. The players are engaging with community youth, encouraging active healthy lifestyles, and nurturing lifelong participation in sport. The players are supporting seniors and vulnerable populations within the community. The Chase Heat ice time rental fees support the ongoing operations of the Art Holding Arena. The members of the Chase Heat organization and the players continue to collaborate, support and partner with groups within the community. The Chase Heat request is specifically for equipment costs to ensure the player are equipped and adequately outfitted for the 2021-2022 season.

FINANCIAL IMPLICATIONS


Although the remaining unallocated COVID 19 Restart community group funding is \$16,500; there is \$31,000 of contingency funds allocated by Council in the COVID 19 Restart funding.

POLICY IMPLICATIONS

RECOMMENDATION

THAT Council supports the Chase Heat Junior Hockey request of \$25,000 for player equipment from the COVID 19 Restart funds.

Respectfully submitted, CFO



Approved for Council Consideration by CO





Chase Junior Hockey

Box 502, Chase, B.C. V0E 1M0

Phone: 250-679-2525

Fax: 250-679-2526

www.chaseheat.com

Dear Mayor and Council,

We are writing to you in hope of applying for some of the funds from the Covid-19 Relief Fund. Since our inception in 2010, we have always been successful at self funding ourselves, but we, like everyone else, never imagined that Covid-19 would be with us as long as it has been. We are forced to ask for financial help because of Covid. We desperately need your help, we face a \$25000.00 short fall right now, and this is needed to get us through until we can have fans in the stands with some semblance of "new normal" operations, hopefully in October, and then we can once again financially sustain ourselves as we always have been able to.

The Chase Heat hockey players: some local, some from far away, are an integral part of this community during their time here from August through to March. Chase, and their billet homes become their home away from home. The Chase Heat players play an integral part of this community. They mentor, coach and work one on one with younger local minor hockey kids, improving their skills and their confidence. They do one on one reading with primary school students at Haldane. They sell newspapers on the street corners every year, raising money for the "Raise a Reader" program. They shovel snow for seniors at Sun Valley all winter, and some are even assigned local seniors or needy people in the community and attend to their snow removal on snowy days. Many of the annual Players volunteer at the food bank every year, and as young strong guys, they are often called upon to pack boxes, furniture etc to help people move. All these things the Chase Heat hockey players do, is all volunteer, just them giving back to the community that they live in.

Our biggest hurdle this year is the skyrocketing costs of equipment. Such things include jerseys, hockey socks, shorts, helmets, gloves, face shields, sticks etc. This equipment is supplied to the players by the Chase Heat and Covid has drastically increased the costs of equipment by 100%. Anticipated expenditures of \$33- \$36000.00 on equipment alone. Last year, our ice bill significantly increased due to covid as well, and may again this year. We paid 1.5 hrs of ice time for every one hour on the ice. The other .5 hr went to sanitization cost.

The Heat are an integral part of supporting this community, we hope you can support us at this time, so that we can continue to do what we do.

We thank you in advance, for your consideration of our needs.

President

Darryl Adamson

250-682-0237

Treasurer

Karen Bassett

250-318-4527



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: July 6, 2021
RE: Strategic Plan – Quarterly Report (2nd Quarter)

ISSUE/PURPOSE

This report is provide an update to the status of the individual action items in Council's 2021/2022 Strategic Plan for Q2.

OPTIONS

This report is for information

HISTORY/BACKGROUND

At the February 23, 2021 Regular Council meeting, Council adopted their 2021-2022 Strategic Plan. Council requested quarterly updates from Administration on the Plan.

DISCUSSION

Administration and Finance:

Herbicide/pesticide bylaw research & development

Update: This Pesticide Use Bylaw 908-2021 has received 3 readings

Early Childhood Education Assistant Training-

Update: Training completed in February with final grant report and wrap completed in April. Awaiting future appropriate grant opportunity

Cemetery Software Research & Acquisition

Update: The software that has been selected is compatible with our existing financial software.

CP Rail Whistle Cessation & Crossing Regulation Adherence Review

Update: We have submitted to CP Rail our analysis of the crossing. Our rationale supports a crossing-arm-less, whistle-less crossing that meets all of Transport Canada's requirements. CP Rail, however, must concur with our study and authorize the whistle cessation, otherwise we must present a challenge through Transport Canada. We have been waiting for a decision from CP Rail since May 25, 2021. In the interim, we have also completed the new line painting at the Aylmer Road crossing, and have ordered the new signage for that crossing to comply with the Transport Canada Grade Crossing Regulations.

Continue with ongoing communications to the public

Update: Ongoing

Increase contributions to reserves for roads

Update: Ongoing

Clock Tower Repair

Update: Not Started

Community Planning and Development

Finalizing OCP Renewal

Update: In Progress. Bylaw is before Council

Oncore Senior Development Proposal negotiations, configuration, land

Update: On Hold. Oncore will consider re-submitting an application to BC Housing in 2022.

Various subdivisions of parcels within the municipality

Update: Ongoing

Design work for Active Transportation projects

Update: Ongoing

Soil removal & deposit bylaw research & development

Update: Ongoing

DCC Bylaw review and renewal

Update: Ongoing

Public Works and Infrastructure

Transition recycling collection service to Recycle BC

Update: Completed

Fleet Replacement Plan

Update: Completed. 3 New vehicles added to fleet, F550, F150 and F450. The F450 currently having the manlift transfer onto it. Fleet replacement plan will be reviewed and updated when new Public Works Manager is in place.

Acquisition of Shoring equipment

Update: On Hold. Delayed until 2022 due to budget demands

Conditional Road Assessments – next phases

Update: In Progress. FCM grant funding successful, municipality received \$50,000 to complete conditional road assessments. Data collection was completed at the end of June. Deliverables are expected in the fall.

Adams Lake Sewer Servicing Project

Update: Not Started

Utilities computer for data capture

Update: Completed

Cross connection program

Update: In Progress. Completion target by July 31

Refurbish Community Hall Message Kiosk

Update: In Progress. Completion target by July 31

Complete perimeter Chain link security fencing for public works yard

Update: On Hold. Delayed until 2022 due to budget demands.

Install line to emergency rapid infiltration basin

Update: Acquiring quotes

Flood mitigation Assessment and Mapping – Chase Creek

Update: In Progress.

Parks and Recreation

Secwepemc Landmark & trailhead signposts

Update: On Hold. Delayed by archaeology work

Willson Park Footbridge

Update: In Progress. Completion target by August 30

Community Hall Roof replacement

Update: Awaiting grant application response

Bandshell refurbishment

Update: Not Started

Boat launch improvements – Memorial Park

Update: Completed in February 2021

Wading pool improvements

Update: In Progress. All parts have now arrived, awaiting installation and testing

2nd Avenue bike lanes concept plan

Update: Awaiting approval from CP Rail

Arena operations assessment mechanical review

Update Delayed until 2022 due to budget demands

Economic Development

Connectivity Infrastructure Strategy (broad band-needs assessment)

Update: No funding available; encourage community participation in NDIT/UBCM/BC internet speed testing being conducted by TANEX Engineering to validate federal internet data speed assumptions.

Discussions with Chamber regarding Shuswap Economic Development Society

Update: Completed

Work with private communications company regarding potential upgrades to Chase and area internet services

Update: Ongoing

Fire and Rescue Department

Emergency Operations Center equipment procurement and EOC generator installation

Update: Completed

Community Wildfire Protection Plan

Update: Completed

Fire Smart Fuel Management project – Adams Lake Lumber Mill

Update: Completed

Other 2021 Items:

Firetruck Replacement Firetruck has been ordered expected deliver Spring 2022

Firesmart and flooding education and elevator conversion are fire department projects

Evacuation Route Planning Kick off meeting held with consultant and initial information forwarded.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

None

STRATEGIC PLAN REFERENCE

This is the Q2 quarterly report on Council's Strategic Plan

RECOMMENDATION

THAT the Quarterly Report on Council's 2021 and 2022 Strategic Plan be received for information

Respectfully submitted,



Approved for Council Consideration by CAO



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: July 6, 2021
RE: Active Transportation Infrastructure Grant Program

ISSUE/PURPOSE

To seek Council approval to submit a grant application to the Active Transportation Infrastructure Grant Program

OPTIONS

1. Endorse the submission of the grant application.
2. Do not endorse the submission of the grant application.

HISTORY/BACKGROUND

In February 2020, Council approved the submission of a grant application to the 2020/21 Active Transportation Infrastructure Grant Program for the Thompson Ave/Chase Street project. Based on the following information:

- Improvements at this intersection have been identified in the Village of Chase's Active Transportation Plan as a short term, high priority project.
- The proximity to the Chase Medical Clinic, and the Chase Primary Health Care Clinic
- The aging demographics of Chase and the increased in demand for medical services
- The existing deficiency in safe passage (no sidewalk) along Chase Street that pushes all pedestrians into the vehicle travel portion of the street, creating an unsafe thoroughfare.
- A sidewalk extension fronting the Jehovah Witness' property has been discussed and a full legal survey has now been completed.

Unfortunately, this application was not successful.

DISCUSSION

The current 2021/22 BC Active Transportation Infrastructure Grant Program recently announced will accept applications until July 30, 2021. This intake will allow applications from the 2020/21 intake to be reconsidered. Staff will update the previous 2020/21 application, include any additional information or documentation, and resubmit the Thompson Avenue/Chase Street grant project.

FINANCIAL IMPLICATIONS

The total project costs are estimated at \$170,000. The cost sharing grant program provides funding for infrastructure/implementation up to 70%, for communities with population less than 15,000, to a maximum of \$500,000. Therefore, the Village of Chase would require funding of \$51,000 in the 2022 budget, if the grant is successful.

POLICY IMPLICATIONS

This project aligns with the Village of Chase Active Transportation Plan.

RECOMMENDATION

"THAT Council approves the submission of a grant application to the B.C. Active Transportation Infrastructure Grants Program to fund 70% of the implementation of pedestrian safety improvements at the intersection of Thompson Avenue/Chase Street and the Village to fund 30% of the project up to a maximum of \$51,000, AND,

THAT the Village of Chase will provide overall grant management for the project."

Respectfully submitted,



Joanne Molnar

Approved for Council Consideration by CO



Sean O'Flaherty