



## **AGENDA**

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, October 8, 2019 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“THAT the October 8, 2019 Village of Chase Regular Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

#### **3.1 Minutes of the Regular meeting of Council held September 10, 2019 Pages 1-8**

Resolution:

**“THAT the minutes of the Regular meeting of September 10, 2019 be adopted as presented.”**

#### **3.1 Minutes of the Special meeting of Council held September 16, 2019 Pages 9-10**

Resolution:

**“THAT the minutes of the Special meeting of September 16, 2019 be adopted as presented.”**

### **4. PUBLIC HEARINGS**

None

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on items on this Agenda

### **6. DELEGATIONS**

#### **6.1 Hazel Christie, Registered Professional Planner – Explanation regarding Importance of having a current OCP**

#### **6.2 Karen Bassett, Chase Lions Club - Mill Park RV Park**

### **7. REPORTS**

a) Mayor and Council Reports

b) Staff Reports

Pages 11-15

## 8. UNFINISHED BUSINESS

8.1 2020 1-Year Permissive Tax Exemption Bylaw No. 876-2019 Pages 16-17

The bylaw has received first and second reading and has been statutorily advertised. Council may give the bylaw a third reading. Alternatively, Council may want to amend the recipient list by rescinding second reading, making a change, reading the bylaw a second time, and advertise for 2 more weeks. Regardless, the bylaw requires at least one day between third reading and adoption.

Council direction is requested.

8.2 2020 4-Year Permissive Tax Exemption Bylaw No. 877-2019 Page 18

The bylaw has received first and second reading and has been statutorily advertised. Council may give the bylaw a third reading. Alternatively, Council may want to amend the recipient list by rescinding second reading, making a change, reading the bylaw a second time, and advertise for 2 more weeks. Regardless, the bylaw requires at least one day between third reading and adoption.

Council direction is requested.

8.3 Clean Air Bylaw 881-2019; and ADM-25, No Smoking Policy Pages 19-25  
Memorandum from the Corporate Officer

Recommendations:

**“THAT Clean Air Bylaw 881-2019 be given First Reading.”**

**“THAT Clean Air Bylaw 881-2019 be given Second Reading.”**

**“THAT Clean Air Bylaw 881-2019 be given Third Reading.”**

Recommendations:

**“THAT ADM-25, No Smoking Policy be adopted as revised.”**

8.4 Community Hall Rates Update and Bylaw Pages 26-29  
Report from the Corporate Officer and Bylaw

Recommendations:

**“THAT Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 878-2019 be given First Reading.”**

**“THAT Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 878-2019 be given Second Reading.”**

**“THAT Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 878-2019 be given Third Reading.”**

8.5 Rainbow Crosswalk – Letter from John Angus Page 30

Recommendation:

**“THAT the letter from John Angus regarding a rainbow crosswalk be received as information.”**

- 8.6 Mill Park RV Park – Letter from James Mintz Page 31  
Recommendation:  
**“THAT the letter from James Mintz regarding the Mill Park RV Park be received as information.”**

## 9. NEW BUSINESS

- 9.1 Inter-Community Business Licences Pages 32-40  
Report from the Corporate Officer

Recommendation:  
**“THAT Administration be directed to draft an ICBL Bylaw; AND,  
  
THAT the Village of Chase participate in the 2-year ICBL pilot project.”**

- 9.2 Variance of Zoning Regulations – 303 Pine Street Pages 41-46  
Report from the Corporate Officer

Recommendation:  
**“THAT Council accepts the application and direct staff to complete the referral process.”**

- 9.3 Damage and Trespassing by Cats at Large Pages 47-54  
Letter from Carolyn Parks-Mintz and James E. Mintz

Recommendation:  
**“THAT the letter form Carolyn Parks-Mintz and James E. Mintz regarding damage and trespassing by Cats at Large be received as information.”**

- 9.4 Chase Citizens on Patrol – Summer Activity Report Pages 55-56

Recommendation:  
**“THAT the Report of Summer Activity for 2019 from the Chase Citizens on Patrol be received for information and a letter be written to the Chase COP thanking them for their dedicated and continued service to our community.”**

- 9.5 Chase Citizens on Patrol – Request for Improved Signage and Bylaws Pages 57-58  
to restrict animals and smoking during community events at Memorial Park

Please refer to Item 9.6

- 9.6 Chase & District Festival Society, Summary - Lakeside Music Series Pages 59-60

Recommendation:  
**“THAT the Lakeside Music Series 2019 Summary from the Chase & District Festival Society be received as information and a letter of thanks be written to the Festival Society for continuing to provide these programs on behalf of the Village of Chase.”**

Recommendation:

**“THAT Administration work with both Chase Citizens on Patrol and the Chase & District Festival Society regarding their concerns for signage, smoking, and animals during special events.**

- 9.7 October proclaimed by Province as Foster Family Month in BC Page 61  
Letter from the Honourable Katrine Conroy, Minister of Children and Family Development reporting that she has proclaimed October as Foster Family Month in British Columbia

Recommendation:

**“THAT the letter from the Honourable Katrine Conroy, Minister of Children and Family Development regarding October proclaimed as Foster Family Month in BC be received as information.”**

## **10. RELEASE OF IN CAMERA ITEMS**

### **Mill Park RV Park**

Council unanimously passed the following resolution at a meeting held on September 16, 2019:

**“THAT the Chase Lions Club be awarded a 2-year extension to their existing lease with the Village to operate the Mill Park RV Park, expiring December 31, 2021; AND,**

**THAT the lease renewal agreement require that the Chase Lions present an income statement to Council annually at the second Regular meeting in October; AND,**

**THAT the Chase Lions present a detailed account of expenditures for community benefits; AND,**

**THAT Administration be directed to publicly issue a *Request for Proposals* by November 30, 2020.”**

## **11. IN CAMERA**

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the *Community Charter*, paragraph (c) labour relations or other employee relations.**

## **12. ADJOURNMENT**

Resolution:

**“THAT the October 8, 2019 Village of Chase Regular Council meeting be adjourned.”**





Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, September 10, 2019, at 4:00 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Ali Maki  
Councillor Steve Scott  
Councillor Fred Torbohm

**In Attendance:** Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial  
Clinton Wright, Manager of Public Works Officer  
Brian Lauzon, Fire Chief

**Public Gallery:** ~30

**1. CALL TO ORDER**

Mayor Crowe called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the September 10, 2019 Village of Chase Regular Council agenda be adopted as presented."**

**CARRIED**

**#2019/09/10\_001**

**3. ADOPTION OF MINUTES**

**3.1 Special Meeting of Council held August 19, 2019**

Moved by Councillor Maki

Seconded by Councillor Torbohm

**"THAT the minutes of the Special meeting of Council held August 19, 2019 be adopted as presented."**

**CARRIED**

**#2019/09/10\_002**

**3.2 Regular Meeting of Council held August 20, 2019**

Moved by Councillor Torbohm

Seconded by Mayor Crowe

**"THAT the minutes of the Regular meeting of August 20, 2019 be adopted as presented."**

**CARRIED**

**#2019/09/10\_003**

**3.3 Public Hearing held August 20, 2019**

Moved by Councillor Lauzon

Seconded by Councillor Scott

**"THAT the minutes of the Public Hearing held on August 20, 2019 be adopted as presented."**

**CARRIED**

**#2019/09/10\_004**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Trish Fernese, of 829 Okanagan Avenue, regarding item 8.8, recognized the Chase Lions' 53-year history in Chase and expressed shock that the Lions aren't being renewed. She stated that the process is not transparent and wanted to know which Councillors voted for the Request for Proposals process.

Carolyn Parks-Mintz, of 813 Okanagan Avenue, regarding item 8.2, said she agreed with 2 of the election recommendations, disagreed with 2 others. She supports using the provincial voters list which was 94.4% accurate at the last election. She is strongly against those who falsify their address. She is supportive of spending more money on the election process to improve accuracy. She supports prohibiting election signs on public property.

Virginia Barkman, of 1166 Okanagan Avenue, regarding item 8.8, said that the Lions provide a valuable service in the community and directly assisted her and her husband during her husband's illness.

Beverley Iglesias, of 621 3<sup>rd</sup> Avenue, regarding item 8.2, suggested that elections be staffed with those who know the community and the people.

Don Macdonald, of 229A Brooke Drive, regarding item 8.8, suggested the Lions deserve to operate the RV Park.

Shelley Van Dusen, regarding item 8.8, suggested the Lions run the RV Park professionally, and they want nothing back for it. Council's choice has to be about doing the right thing.

**6. DELEGATIONS**

**6.1 Karen Bassett, Chase Lions Club**

Ms. Basset, along with President Kevin Watt, member Jim Bryson, and member Jeannie Talbot presented to Council a snapshot of the history of the Lions including their numerous contributions to the community. Their request to Council was to retract the Request for Proposals process, or defer the matter pending more thorough consideration.

**8.8 Mill Park RV Park – Request for Proposals**

Moved by Mayor Crowe

Seconded by Councillor Scott

**"THAT item 8.8, Mill Park RV Park – Request for Proposals, be deferred to the next meeting of Council."**

**CARRIED**

**#2019/09/10\_005**

**6.2 Jeff Conners, Tobacco Reduction Coordinator, Interior Health Authority**

Mr. Conners presented to Council the benefits of adopting a bylaw prohibiting smoking, vaping, including cannabis use, in parks and upon civic properties.

Moved by Councillor Maki

Seconded by Mayor Crowe

**"THAT Administration draft a smoke/cannabis/vape-free bylaw for Council's consideration."**

**CARRIED**

**#2019/09/10\_006**

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Crowe

- August 22 – Met with Chase RCMP Staff Sargent Barry Kennedy and CAO Heinrich
- September 4 – Met with CAO Heinrich and Dr. Don Patterson, a representative for federal election candidate Cindy Derkatz
- September 4 – Attended the Special Chamber of Commerce meeting to discuss the future of the Chamber
- September 9 – Attended a Common Objectives meeting at Quaaout Lodge with CAO Heinrich regarding the future of rural health care
- September 9 - Attended a meeting with the Chase and District Health Services Foundation Board and CAO Heinrich regarding the Shuswap Better at Home Program for Seniors and those with disabilities
- September 10 - Attended the Chase and District Health Services Foundation Board meeting

#### Councillor Lauzon

- August 26 – Met with Chase Lions Club Secretary Karen Bassett to discuss the proposed Request for Proposals for the Mill Park RV Park, and to discuss a donation that was made by the Lions to the Village for a proposed off leash dog park
- September 3 – Met with CAO Heinrich to discuss a municipal matter
- September 4 - Attended the Special Chamber of Commerce meeting to discuss the future of the Chamber
- September 6 – Met with CAO Joni Heinrich & Corporate Officer Sean O'Flaherty

#### Councillor Maki

- September 4 – Attended the Special Chamber of Commerce meeting to discuss the future of the Chamber

#### Councillor Scott

- September 4 – Attended the Special Chamber of Commerce meeting to discuss the future of the Chamber

#### Councillor Torbohm

- September 3 – Attended Music on the Lake
- September 4 – Attended the Special Chamber of Commerce meeting to discuss the future of the Chamber

### b) Staff Reports

#### Fire Chief:

- Fire call outs: 7 (2 false alarms, 1 burning complaint, 1 public service call, 1 emergency lift assist, 1 carbon monoxide call, 1 structure fire)
- Rescue call outs: 4 (stood down on 2 calls, drivers vacated on 2 other calls)
- 276 Burning Permits have been issued to date
- There are 22 members and 4 junior fire fighters in the department; 1 member on leave
- Working on the Fire Department's 2020 budget
- Flew flag at half-mast to recognize Fallen Fire Fighters Memorial Day. Almost 90 fire fighters died last year in Canada while on active duty.
- Annual Terry Fox run is on Sunday September 15 at 9:00 a.m.

Reports from the CAO, Corporate Officer, CFO, and Manager of Public Works were included in the agenda package.

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the reports from Council members and staff be received for information."**

**CARRIED**

**#2019/09/10\_007**

**8. UNFINISHED BUSINESS**

**8.1 Streets and Parking Bylaw Amendment for Highway Closures – Delegation of Authority**

Moved by Councillor Maki

Seconded by Mayor Crowe

**"THAT Village of Chase Streets and Parking Bylaw Amendment No. 875-2019 be adopted."**

**CARRIED**

**#2019/09/10\_008**

**8.2 Election 2018 – Various Reports**

Moved by Councillor Torbohm

Seconded by Mayor Crowe

**"THAT Election Bylaw 848-2018 be amended to incorporate the use of the provincial voters list as supplied by Elections BC."**

**CARRIED**

**#2019/09/10\_009**

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

**"THAT more intensive, advanced and ongoing advertising and promotion regarding voter eligibility requirements occur for future elections."**

**CARRIED**

**#2019/09/10\_010**

Moved by Councillor Maki

Seconded by Councillor Scott

**"THAT the report regarding identification requirements for voter registration, be received for information."**

**CARRIED**

**#2019/09/10\_011**

Moved by Councillor Torbohm

Seconded by Councillor Scott

**"THAT the report regarding the processing same-day voter registrants; separating voting areas (municipal, school district, regional district); knowledge base of Election Officials; and election resources for verifying a voter's residence be received for information."**

**CARRIED**

**#2019/09/10\_012**

Moved by Councillor Maki

Seconded by Mayor Crowe

**"THAT Sign Bylaw 49-1992 be amended to emphasize the prohibition of election signage on all public property; AND,**

**THAT any mayoral candidate be restricted to placing no more than 30 display signs visible from public property; AND,**

**THAT any councillor candidate be restricted to placing no more than 20 display signs visible from public property.”**  
**CARRIED**  
**#2019/09/10\_013**

8.3 Variance of Zoning Regulations – 316 MacPherson Street

Moved by Councillor Scott

Seconded by Councillor Maki

**“THAT Council approves Development Variance Permit #2-2019.”**  
**CARRIED**  
**#2019/09/10\_014**

8.4 Emergency Operations Centre

Moved by Mayor Crowe

Seconded by Councillor Scott

**“THAT Council support the Emergency Operation Centre being located in the Public Works Building at 1067 Paquette Road.”**  
**CARRIED**  
**#2019/09/10\_015**

8.5 Asset Management Planning Program Grant

Moved by Councillor Scott

Seconded by Councillor Maki

**“THAT the letter from the UBCM Local Government Program Services regarding the payment for the Village’s Asset Management Grant be received as information.”**  
**CARRIED**  
**#2019/09/10\_016**

8.6 Rainbow Crosswalk

Moved by Councillor Maki

Seconded by Councillor Scott

**“THAT the information pertaining to rainbow crosswalks included in the August 20, 2019 Regular agenda, be received for information.”**  
**CARRIED**  
**#2019/09/10\_017**

8.7 Whistle Cessation at Pine Street in Chase

Moved by Councillor Torbohm

Seconded by Councillor Maki

**“THAT Administration conduct a community survey to attain feedback from residents as to their level of support for:  
Train whistle cessation only at the Pine Street CP Rail crossing; OR,  
Train whistle cessation only at the Aylmer Road CP Rail crossing; OR,  
Train whistle cessation at both the Pine Street and the Aylmer Road CP Rail crossings; AND,  
THAT the survey results be brought back to Council for consideration”**

**CARRIED**  
**#2019/09/10\_018**

8.8 Mill Park RV Park – Request for Proposals

Item was moved to 6.1

**9. NEW BUSINESS**

9.1 2020 4-Year Permissive Tax Exemption Bylaw No. 877-2019

Moved by Councillor Maki

Seconded by Mayor Crowe

**“THAT the 2020 Permissive Tax Exemption Bylaw No. 877-2019 be given first reading.”**  
**CARRIED**  
**#2019/09/10\_019**

Moved by Councillor Lauzon  
Seconded by Councillor Maki

**"THAT the 2020 Permissive Tax Exemption Bylaw No. 877-2019 be given second reading."**

**CARRIED**  
**#2019/09/10\_020**

9.2 2020 1-Year Permissive Tax Exemption Bylaw No. 876-2019

Moved by Councillor Scott  
Seconded by Councillor Maki

**"THAT the 2020 Permissive Tax Exemption Bylaw No. 876-2019 be given first reading."**

**CARRIED**  
**#2019/09/10\_021**

Moved by Mayor Crowe  
Seconded by Councillor Maki

**"THAT the 2020 Permissive Tax Exemption Bylaw No. 876-2019 be given second reading."**

**CARRIED**  
**#2019/09/10\_022**

Moved by Councillor Scott  
Seconded by Councillor Lauzon

**"THAT the Chase Legion food service business, and the Sunshore Golf Course food service business be included in the 2020 Permissive Tax Exemption Bylaw No. 876-2019."**

**CARRIED**  
**CROWE and MAKI OPPOSED**  
**#2019/09/10\_023**

9.3 UBCM – Municipal Insurance Authority

Moved by Mayor Crowe  
Seconded by Councillor Lauzon

**"THAT Councillor Fred Torbohm be appointed as the Village's delegate for the Municipal Insurance Association AGM being held during the 2019 UBCM convention."**

**CARRIED**  
**#2019/09/10\_024**

9.4 Raise-a-Reader 2019 Fundraising and Awareness Campaign

Moved by Councillor Lauzon  
Seconded by Mayor Crowe

**"THAT the Raise-a-Reader 2019 Fundraising and Awareness Campaign be awarded a \$500 grant in aid."**

**CARRIED**  
**#2019/09/10\_025**

9.5 Commemoration of the 75<sup>th</sup> Anniversary of the Holland Liberation

Moved by Councillor Lauzon  
Seconded by Councillor Torbohm

**"THAT the Village purchase the remaining tulip bulbs from the Chase Legion and establish a flower bed in Commemoration of the 75th Anniversary of the Holland/Belgium Liberation."**

**CARRIED**  
**#2019/09/10\_026**

9.6 Notice of Intent – Medical Cannabis Facility at 987 Chase-Falkland Rd.

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the Notice of Intent from Tumbleweed Farms advising the Village of Chase of their application to Health Canada to become a Licensed Producer at 987 Chase-Falkland Road, be received for information.”**

**CARRIED**

**#2019/09/10\_027**

9.7 Green Communities Committee

Moved by Councillor Maki

Seconded by Councillor Scott

**“THAT the letter from Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs and Housing, congratulating Council in their continued efforts in reducing greenhouse gas emissions, be received for information.”**

**CARRIED**

**#2019/09/10\_028**

**10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Don Macdonald, of 229A Brooke Drive, asked if there were any grants available to pay for road replacement.

Mayor Crowe responded that grants for road improvements were rare.

Carolyn Parks-Mintz, of 813 Okanagan Avenue, asked for a status update on the 3-hour parking limit signs on Thompson Avenue.

The Manager of Public Works replied that he is engaging with business owners prior to sign installation to ensure safe locations of the signs.

Beverley Iglesias, of 621 3<sup>rd</sup> Avenue, mentioned to Council that the 2015 5-year agreement between the Village and the Lions was not an ‘automatic renewal’ as it took a year to sort out, and the funds generated from most of that agreement term went into the Splash Pad construction project.

Dave Smith, of 423 Larch Street, commended Council on going smoke-free. He asked if IHA was paying for the improved smoke-free signage as it will cost for the signage improvements.

James Mintz, of 813 Okanagan Avenue, thanked Council for making changes to the election procedures.

Mr. Mintz also asked Council to consider a cat bylaw.

**11. RELEASE OF IN-CAMERA ITEMS**

None

**12. IN CAMERA**

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the *Community Charter*, paragraph (k), negotiations and related discussions respecting the proposed provision of a municipal service."**

**CARRIED**

**#2019/09/10\_029**

**13. ADJOURNMENT**

Moved by Councillor Maki

Seconded by Councillor Scott

**"THAT the September 10, 2019 Village of Chase Regular Council meeting be adjourned."**

**CARRIED**

**#2019/09/10\_030**

The meeting concluded at 6:23 p.m.

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Rod Crowe, Mayor

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Sean O'Flaherty, Corporate Officer





Minutes of the Special Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Monday, September 16, 2019 at 4:45 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Ali Maki  
Councillor Steve Scott  
Councillor Fred Torbohm

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer

Public Gallery: 0

**1. CALL TO ORDER**

Mayor Crowe called the meeting to order at 4:45 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT the September 16, 2019 Village of Chase Special Council meeting agenda be adopted as presented."**

**CARRIED**

**#2019/09/16\_001**

**3. ADOPTION OF MINUTES**

**4. PUBLIC HEARINGS**

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

**6. DELEGATIONS**

**7. REPORTS**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

**10. RELEASE OF IN-CAMERA ITEMS**

**11. IN CAMERA**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (I), discussions with municipal officers respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report."**

**CARRIED**

**#2019/09/16\_02**

**12. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the September 16, 2019 Village of Chase Special Council meeting be  
adjourned."**

**CARRIED  
#2019/09/16\_03**

The meeting concluded at 6:28 p.m.

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Rod Crowe, Mayor

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Sean O'Flaherty, Corporate Officer



## VILLAGE OF CHASE

### Memorandum

**Date:** October 3, 2019  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Report of Tasks from September 9 to October 3, 2019

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#### Council Support/Meetings

- Attended a meeting with Mayor Crowe organized by a local region rural health advocacy group concerned about Urgent and Primary Care Centres and their affects on rural medical funding
- Attended a meeting with Mayor Crowe regarding the proposed expansion of Better at Home services in Chase
- Prepared documentation for Council members attending the 2019 Annual UBCM Convention
- Prepared briefing notes and background information for the three Minister meetings at UBCM
- Oversaw October 8 Council agenda preparation including reviewing Administrative reports to Council
- Met with Mayor Crowe and Bill Ony of EBus to discuss proposed photo op for first trip of EBus through Chase October 7, 2019
- Participated in several radio interviews (CBC Radio, Radio NL) to discuss various Council matters including the EBus service, the Mill Park RV park lease, and improvements to Highway 1 along the Chase corridor
- Attended UBCM along with Mayor Crowe and Councillors Lauzon and Torbohm – participated in several educational sessions, Minister meetings and resolution sessions
- Provided information to the local media regarding Council meeting matters and other municipal activities

#### Regular Duties

- Provided support and advice to management team and staff relating to various matters
- Discussed various staffing matters
- Received all incoming mail and email enquiries and delegated items to appropriate staff members for response
- Met with various members of the public regarding requests for information
- Authorized, with the Mayor, payroll and accounts payable transactions

#### Other

- With the Corporate Officer, participated in negotiations with Union representative regarding the collective agreement between the Village and the unionized staff of the Village

Respectfully submitted,



## VILLAGE OF CHASE

### Memorandum

**Date:** 4 October 2019

**To:** Mayor and Council

**From:** Sean O'Flaherty, Corporate Officer

**RE:** Activities undertaken from September 7 to October 4, 2019

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#### Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert.

#### Other Duties/Activities During the Reporting Period:

- Processed and approved 4 Building Permits
- Finalized and submitted the Housing Needs Report Grant application
- Updated the Audio-Video equipment in the Council Chamber
- Launched the Train Whistle Cessation Survey and initiated analytics and collation
- Worked with Public Works on sorting out some municipal statutory rights-of-way
- Collective bargaining with the local bargaining unit and national representative
- Preparing for the spring grand-opening ceremony of the Rocky Road Trail

#### 3<sup>rd</sup> Quarter Statistics:

- Dog licences: **250** (248 for 2018). This represents a 1% increase
- Business licences: **214** (221 for 2018) This represents a 3% decrease for the quarter
- Building Permits were not updated at the TNRD at time of report

#### Bylaw Enforcement

- Bylaw Enforcement activity is minimal, primarily unsightly premises

#### Dog Control

- Dog control matters are normal

Respectfully submitted,

Approved for Council Consideration by CAO



## VILLAGE OF CHASE

### Memorandum

**Date:** October 1, 2019  
**To:** Council  
**From:** CFO  
**RE:** September 2019 Report

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#### Regular Duties

- Dealt with customer property taxes and utility issues as required.
- Upload BC Assessment updates.
- Review Accounts Payable and Payroll Batches.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Participated in Management meetings.
- Preparation of reports to Council.

#### Budget, Property Taxes & Financial Reporting

- Balanced Home Owner Grant, Reporting and Payment Submission.
- Submit quarterly payment for Employers Health Tax
- Continued Tax Sale notifications and newspaper advertising. No Tax Sale required
- Reconcile tax deferment payments and applications received to date.
- Issued invoice to Matthey Bros for 2019 fire protection.

#### Grant Applications, Implementation and Reporting

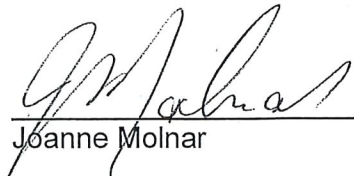
- Sent Permissive Tax Exemption bylaw for advertising as per Council Resolution
- Emergency Operation Centre sourcing and purchasing supplies.
- Finalized and submitted Trees Canada Grant final report
- Submit 2020 BC Hydro Grant-in-Lieu information

#### Other

- Fleet insurance updates, renewals, inspections to complete renewal process.
- Sent Request for Proposals out for fire truck purchase.
- Attended Thompson Okanagan Local Government Management Association (TOLGMA) Conference in Salmon Arm
- Coordinated Extended Health benefits package presentation by Jon Corrigan, Corrigan Financial Group Inc. to review benefits available to staff and members of the fire department.
- Continued updating of Utility account information in preparation for rate review process.

Respectfully submitted,

Approved for Council Consideration by CAO

  
Joanne Molnar

  
Joni Heinrich



# VILLAGE OF CHASE

## Memorandum

**Date:** October 03, 2019  
**To:** Mayor and Council  
**From:** Public Works Manager  
**RE:** Public Works Operations Update

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### Utilities

Sanitary Sewer – EMPS Pumps has completed its annual inspection of Sewer lift station pumps. One pump out of our lagoon lift station has been removed and will undergo refurbishing. The remaining pumps were in excellent condition.

Water Distribution – A minor leak on a 50mm (2") water service for 333 Shuswap Ave was investigated and repaired. There was no interruption in service as the repair was made while the water main was left charged.

### Parks and Recreation

Village crews have initiated the investigation into issues discovered at the Splash Park this past Spring. The Splash Park Constructor will resume the investigation mid-October and make the necessary repairs to ensure the Park is in full operation for next Spring.

All Public Washrooms will be closed the morning of Tuesday, October 15<sup>th</sup> for the season.

Crews will begin irrigation and washroom blow-outs Tuesday, October 15<sup>th</sup>

### Roads and Drainage

Village staff have been making progress in addressing drainage issues throughout the Village. Ditches that were not being maintained are being re-established and are now functioning properly. Some drainage basins that were covered after years of neglect are being cleared and cleaned. More areas will be addressed before winter weather arrives.

Shoulder gravel has been placed on boulevards stripped of berm, these efforts have been introduced to help disperse rainfall from pooling on the road edge causing pedestrian safety and traffic safety concerns. Due to the amount of berm that has built up over the years this will be a long process before it is completed, however as part of our new regular annual maintenance program, we will begin to see the results come to fruition as early as this coming winter's melt off.

### Solid Waste and Recycling

Progress is being made concerning the switch over to RECYCLE BC as our recycling handler. Recycle BC has strict rules on the types of materials allowed at its depots and the

contamination levels of the material dropped off. Prior to and during the transition period the Village will be re-educating the Public on exactly what is accepted and what is not accepted in our single stream collection bins.

#### **General Duties**

Village crews have been working hard this year to repaint and refresh many of the community's assets giving them new life and an added pop on sunny days. I would like to thank all members of the Public for slowing down and respecting Village Crews while they work on our roadways.

Respectfully submitted,

Clinton Wright

Approved for Council Consideration by CAO

Jon Heinrich

## **VILLAGE OF CHASE**

### **Bylaw No. 876-2019**

A Bylaw to provide for Permissive Tax Exemptions for the year 2020

---

**WHEREAS**, under the authority of the Community Charter, a Council may by bylaw exempt land or improvements, or both, from taxation;

**NOW THEREFORE**, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. The following assessments shall be exempt from taxation for the taxation year 2020:
  - a) Chase and District Curling Club  
District Lot 517, Plan KAP19733, KDYD  
PID 012-870-285  
Exempt all land and improvements utilized for the purposes of the Club.
  - b) Chase Creekside Seniors Organization, Lease/Permit/License #343509,  
Block A, District Lot 517, Plan KAP514, KDYD  
PID 012-290-246  
Exempt all land and improvements utilized for the purposes of the Organization.
  - c) Chase and District Museum and Archives Society  
Lot 6, District Lot 517, Plan KAP1467, KDYD  
PID 004-971-531  
Exempt all lands and improvements utilized for the purposes of the society.
  - d) Chase & District Lions Community Club  
Portion of Lot 1, District Lot 517, Plan 43085 and Portion of Plan B264 except Plan A 18415 and Plan A 1315 (the lands identified in Schedule A of the lease dated 14 April 2015)  
Exempt all land utilized for the purposes of the Club.
  - e) Chase and District Chamber of Commerce  
located on Village of Chase Right-of-Way between Shuswap Avenue and Canadian Pacific Rail Line, West of Aylmer Road  
Exempt all lands and improvements utilized for the purposes of the organization.
  - f) Chase & District Recreation Centre Society (Arena)  
Lot 1, District Lot 517, K.D.Y.D., Plan 20201, Except Plan KAP49449,  
all leased to the Chase & District Recreation Society; except that portion leased to Chase Canyon Eco-Adventures for the operation of a Zip-Line business.



- g) Chase & District Recreation Centre Society  
Lot A, District Lot 517, Plan KAP82245  
PID 026-854-449  
Exempt Class 8 (Recreational) Land Only utilized for the purpose of the Golf Course
  - h) Royal Canadian Legion Branch 107  
Lot A, District Lot 517, Plan 37207, KDYD  
PID 004-896-955  
Exempt all Class 8 (Recreational) Land Only utilized for the purposes of the Legion.
2. This bylaw may be cited as "The Village of Chase 2020 Permissive Tax Exemption Bylaw No. 876-2019".

READ A FIRST TIME THIS 10<sup>th</sup> DAY OF **SEPTEMBER** 2019

READ A SECOND TIME THIS 10<sup>th</sup> DAY OF **SEPTEMBER** 2019

READ A THIRD TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019

\_\_\_\_\_  
Rod Crowe, Mayor

\_\_\_\_\_  
Sean O'Flaherty, Corporate Officer

**VILLAGE OF CHASE**

**Bylaw No. 877-2019**

A Bylaw to provide for Permissive Tax Exemptions for the year 2020, 2021, 2022 and 2023

---

**WHEREAS**, under the authority of the Community Charter, a Council may by bylaw exempt land or improvements, or both, from taxation;

**NOW THEREFORE**, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. The following assessments shall be exempt from taxation for the taxation years of 2020, 2021, 2022 and 2023:
  - a) Chase Evangelical Free Church  
Lot A, District Lot 517, Plan KAP41858, KDYD  
PID 014-902-486  
Exempt all lands utilized for the purposes of the Church.
  - b) Jehovah's Witness Congregation  
Lots 17-20, Block P, District Lot 517, Plan KAP514, KDYD  
PID 012-295-965, PID 012-295-981, PID 012-295-990, and PID 012-296-015  
Exempt all lands utilized for the purposes of the Church.
  - c) Roman Catholic Bishop of Kamloops  
Lot B, District Lot 517, Plan KAP36502, KDYD  
PID 003-648-168  
Exempt all lands and auxiliary improvements utilized for the purposes of the Church.
2. This bylaw may be cited as "The Village of Chase 2020 Permissive Tax Exemption Bylaw No. 877-2019".

READ A FIRST TIME THIS 10<sup>th</sup> DAY OF **SEPTEMBER** 2019

READ A SECOND TIME THIS 10<sup>th</sup> DAY OF **SEPTEMBER** 2019

READ A THIRD TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019

\_\_\_\_\_  
Rod Crowe, Mayor

\_\_\_\_\_  
Sean O'Flaherty, Corporate Officer



## VILLAGE OF CHASE

### Memorandum

**Date:** 4 October 2019

**To:** Mayor and Council

**From:** Corporate Officer

**RE:** Clean Air Bylaw 881-2019; and revised No Smoking Policy

---

Council has directed staff to draft a Clean Air Bylaw. The timing is also appropriate to update the No Smoking policy at this time:

The proposed Clean Air bylaw addresses the latest societal concerns surrounding vaping, along with longstanding and ongoing health concerns related to smoking. These concerns were highlighted by Jeff Conners, Tobacco Reduction Coordinator for Interior Health's Healthy Communities - Population Health department, when he appeared at the September 10, 2019 Regular meeting. Some of Mr. Conner's' emphasis pertained to:

- Impacts of secondhand smoke on children
- Impacts to park users
- Impacts of tobacco litter which accounts for 3 times all other litter matter
- Economic impacts to health care

Smoking bans in public places are one of the most effective ways to reduce tobacco use in our communities and to reduce exposure to second-hand smoke, especially among children and youth. Smoke-free outdoor spaces ensures there are healthy public outdoor spaces for all.

The clean air bylaw will be initially deployed only in an educational manner. There is currently no corresponding ticketing/fine violation in our Municipal Ticket Information Bylaw. Administration will report back to Council in 2020 with observations from the field related to the clean air bylaw.

With respect to the No-Smoking Policy (ADM-25), a few updates that reflect the latest standards have been proposed for Council's consideration.

Respectfully submitted,

Approved for Council Consideration by CAO

## VILLAGE OF CHASE

### BYLAW No. 881

---

#### A Bylaw for the purpose of Promoting Clean Air in the Village of Chase

---

**WHEREAS** under the provisions of Section 8 of the *Community Charter*, Council may regulate, prohibit and impose requirements in relation to public health;

**AND WHEREAS** Council considers it expedient and desirable for the health, safety and welfare of the residents to regulate smoking in the Village of Chase;

**NOW THEREFORE**, the Municipal Council of the Village of Chase, Province of British Columbia, in open meeting assembled **ENACTS AS FOLLOWS:**

#### **CITATION**

1. This *Bylaw* shall be cited for all purposes as the "*Clean Air Bylaw No. 881*".

#### **DEFINITIONS**

2. In this *Bylaw* unless the context otherwise requires:

"*Activated e-cigarette*" means an *e-cigarette* in which an *e-substance* is being vapourized.

"*Bylaw*" means the Clean Air Bylaw No. 881, as amended from time-to-time.

"*Bylaw Officer*" means a person hired as a Bylaw Enforcement Officer or a *Bylaw Compliance Officer* for the purpose of administering and enforcing the provisions of this *Bylaw*.

"*Cannabis*" means a cannabis plant, and anything referred to in Schedule 1 of Bill C-45, the *Cannabis Act*;

"*Community Facility*" means a building, recreation facility or other land improvement, including, but not limited to, community halls, wading pools, arenas, and other recreation facilities located in a *Park* which the *Village* owns or controls.

"*E-cigarette*" means the following:

- a) a product or device, whether or not it resembles a cigarette, containing an electronic or battery-powered heating element capable of vapourizing an *e-substance* for inhalation or release into the air;

- 
- b) a prescribed product or device similar in nature or use to a product or device described in clause a).

*"E-substance"* means a solid, liquid or gas that, on being heated, produces a vapour for use in an *e-cigarette*, regardless of whether the solid, liquid or gas contains nicotine.

*"Posted Notice"* means a sign, map or written notice which has been posted or affixed to a wall, a post, or at the entrance to a *Park*.

*"Smoke"* or *"Smoking"* means to inhale, burn or carry:

- a) a lighted cigarette, cigar, pipe, hookah pipe or other lighted *smoking* equipment that burns tobacco, *Cannabis* or any other weed or substance; or
- b) an *activated e-cigarette*.

*"Special Event"* means any event or activity conducted within a *Park* which attracts or is intended to attract participants or spectators and, without limiting that definition, includes any festival, sports event, competition or tournament, group picnic, wedding or other event approved by the *Corporate Officer* by way of issuance of a permit.

*"Park"* means any real property owned, held, leased, licensed, operated, vested in, managed, controlled or administered by the *Village* for the purpose of pleasure, recreation or community uses of the public, including *parks*, playgrounds, paths, trails, ball diamonds, sport fields, wharves, swimming areas under the care, management and jurisdiction of the *Village*; but does not include the travelled portion of a highway, street, lane, road, boulevard, or sidewalk.

*"Village"* means the Village of Chase.

### **PROHIBITION – Community Facilities and Parks**

3. No person shall *Smoke*:
- a) inside a *Community Facility* – including within 8 meters of an entranceway, air intake vent or window;
  - b) in a *Park*;
  - c) in a Cemetery, owned or managed by the *Village*, including the public road within;
  - d) inside a motor vehicle or equipment owned or leased by the *Village*;
  - e) during a *Special Event* located in a *Park* as permitted by the *Corporate Officer*, unless designated *smoking* areas are allowed as outlined in the permit;
  - f) on a beach.

---

Exception to Prohibitions Specified

4. This *Bylaw* does not apply to:
  - a. ceremonial use of tobacco in relation to a traditional Aboriginal cultural activity;
  - b. the campground area of a *Park*.

**POSTED NOTICE**

5. A no-*smoking* sign shall state:
  - a) the phrase “No *Smoking* or Vaping”, or
  - b) a graphic symbol that may include the words, “Clean Air Bylaw No. 881”.
6. The *Corporate Officer* must display a *Posted Notice* to this effect.
7. No person shall remove, alter, conceal, deface, write upon or destroy any *Posted Notice* pursuant to this *Bylaw*.

**OFFENCE AND PENALTY**

8. A person commits an offence and is subject to the penalties imposed in the Municipal Ticket Information System Bylaw, as amended from time-to-time and the *Offence Act* if that person contravenes a provision of this *Bylaw*, consents to or allows or permits anything to be done contrary to this *Bylaw*, or neglects or refrains to do anything required by this *Bylaw*.
9. Each day that a contravention of a provision of this *Bylaw* continues is a separate offence.
10. This *Bylaw* is designated under the provisions of Section 264 of the *Community Charter* as a *Bylaw* that may be enforced by means of a ticket in the form prescribed.

**ENFORCEMENT**

11. Upon request by a *Bylaw Officer*, a person in contravention of any provision of this *Bylaw* shall stop and provide the *Bylaw Officer* with proof of or identification giving his or her full name, current address and birth date.
12. A *Bylaw Officer* is hereby authorized to issue orders in writing to every person who is in contravention of this *Bylaw* and said person shall be responsible for the carrying out of every requirement of every such order.

- 
13. No person shall obstruct or interfere with a *Bylaw Officer* in the lawful exercise of his or her duties under this *Bylaw*.

**SEVERABILITY**

14. Each section of this *Bylaw* shall be severable and if any portion of this *Bylaw* is held to be illegal or invalid by a Court of competent jurisdiction, the provision may be severed, and the illegality or invalidity shall not affect the validity of the remainder of this *Bylaw*.

**READ A FIRST TIME THIS \_\_ DAY OF \_\_, 2019**

**READ A SECOND TIME THIS \_\_ DAY OF \_\_, 2019**

**READ A THIRD TIME THIS \_\_ DAY OF \_\_, 2019**

**ADOPTED THIS \_\_ DAY OF \_\_, 2019**

---

Rod Crowe, Mayor

---

Corporate Officer





## Village of Chase Policy Manual

**Title:** ADM – 25 No Smoking Policy

**Date Adopted:** July 13, 2015

**Revised:** 2019

**DRAFT**

**Date Effective:** July 13, 2015

**Reviewed:**

**Special Notes / Cross Reference:** WorkSafe BC Occupational Health and Safety Regulation Section 48.1

**POLICY:** The Village of Chase wants its workplace to be a healthy and safe environment. Part of this is to control the exposure of workers at the workplace to environmental tobacco smoke by prohibiting smoking in the workplace and prohibiting smoking in Village of Chase vehicles.

This policy statement applies to all individuals working on behalf of the Village including permanent, temporary, casual, student and contract workers, volunteers and members of Council. It also includes any member of the public visiting or utilizing Village-run facilities.

**PURPOSE:** To meet the requirements of WorkSafe BC and provide a Smoke-free atmosphere in the workplace for all workers.

### DEFINITIONS:

- **Cannabis** means a substance included in Schedule II of the *Controlled Drug and Substances Act* of Canada, 1996 chapter 19, as amended from time to time;
- **Electronic cigarette** means vapour or e-cigarettes;
- **Smoking** means inhalation of any of *cannabis, e-cigarettes, or tobacco*;
- **Tobacco** means the use of any tobacco product including smokeless (chewing);
- **Village-run facilities** means the Village's Municipal Hall, Fire Hall, Community Hall and the Public Works offices, buildings and yard, utility buildings;
- **Workers** means all individuals working on behalf of the Village including permanent, temporary, casual, student and contract workers, volunteers and members of Council;
- **Workplace** means any place where a worker is or is likely to be engaged in any work and also includes any vessel, vehicle or mobile equipment used by a worker in fulfilling their duties.

### PROCEDURES:

1. Smoking is not allowed upon any property with Village-run facilities;
2. Smoking is not allowed in any vehicle owned and operated by the Village;
3. Smoking is not allowed in any park;
4. Smoking is not allowed within 6 metres of a doorway, window, or air intake of any indoor workplace;
5. In the Public Works yard, smoking is only permitted immediately adjacent to the salt storage;
6. Smoking is prohibited within 10 metres from fuel tanks or stored flammable liquids;
7. Supervisors will discuss the issue of smoking and smoking breaks with their staff to develop an effective solution that will not interfere with the productivity of staff but allow for the wishes of employees to be met;
8. Absence of "No Smoking" signs is no excuse for smoking;
9. Violations to this policy will be handled through standard disciplinary procedures;
10. Smokers are expected to bear in mind the health of non-smokers and to assist in maintaining a smoke-free atmosphere.





# EXISTING

## Village of Chase Policy Manual

**Title:** ADM – 25 No Smoking Policy

**Date Adopted:** July 13, 2015

**Revised:**

**Date Effective:** July 13, 2015

**Reviewed:**

**Special Notes / Cross Reference:** WorkSafe BC Occupational Health and Safety Regulation Section 48.1

**POLICY:** The Village of Chase wants its workplace to be a healthy and safe environment. Part of this is to control the exposure of workers at the workplace to environmental tobacco smoke by prohibiting smoking in the workplace and prohibiting smoking in Village of Chase vehicles.

This policy statement applies to all individuals working on behalf of the Village including permanent, temporary, casual, student and contract workers, volunteers and members of Council. It also includes any member of the public visiting or utilizing Village-run facilities.

**PURPOSE:** To meet the requirements of WorkSafe BC and provide a Smoke-free atmosphere in the workplace for all workers.

### DEFINITIONS:

- **Electronic cigarette** means vapour or e-cigarettes;
- **Tobacco** means the use of any tobacco product including smokeless (chewing);
- **Village-run facilities** means the Village office, Fire Hall, Community Hall and the Public Works offices, buildings and yard;
- **Workers** means all individuals working on behalf of the Village including permanent, temporary, casual, student and contract workers, volunteers and members of Council;
- **Workplace** means any place where a worker is or is likely to be engaged in any work and also includes any vessel, vehicle or mobile equipment used by a worker in fulfilling their duties.

### PROCEDURES:

1. Smoking is not allowed within any enclosed areas in Village-run facilities at any time;
2. Smoking is not allowed in Village vehicles at any time;
3. Smoking must be a minimum of 3 metres away from a doorway, window, or air intake of an indoor workplace;
4. In the Public Works yard the only place where smoking is allowed is adjacent to the salt storage area;
5. Smoking is prohibited where fuel tanks or flammable liquids are stored;
6. Supervisors will discuss the issue of smoking and smoking breaks with their staff to develop an effective solution that will not interfere with the productivity of staff but allow for the wishes of employees to be met;
7. Absence of "No Smoking" signs is no excuse for smoking;
8. Violations to this policy will be handled through standard disciplinary procedures;
9. Smokers are expected to bear in mind the health of non-smokers and to assist in maintaining a smoke-free atmosphere.



## VILLAGE OF CHASE

### Memorandum

**Date:** 19 September 2019

**To:** Mayor and Council

**From:** Corporate Officer

**RE:** A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016  
COMMUNITY HALL RATES

---

Council has directed staff to update the Fees and Charges Bylaw 820-2016 with respect to:

#### Schedule "H" – Community Hall Rates

The proposed bylaw amendment addresses the concerns raised by the Chase Lions Club, a regular, long-term user of the hall, and a separate concern from Council.

The concern from the Chase Lions Club centered on the configuration of the rental periods, and how the timing allotment does not reflect the typical rental pattern, thus resulting in higher costs to the client. The letter from Karen Bassett, dated March 20, 2019, specifically requests a 12-hour rental period. A new 12-hour rental period has replaced the former 8-hour rental period to address this concern and reduce costs for clients.

The concern from Council centered on accommodating special fundraising events in the rental fee structure to encourage and support fundraising efforts amongst caring citizens. However, due the wide-ranging variety of fundraising events and the subjective nature of determining what qualifies, the decision to relax fees should still rest with Council.

A few other minor fee adjustments have been made. Events that include liquor will pay more to cover the additional time and costs to clean alcohol spills and associated cigarette litter. Also, a 15% administration fee will now be applied to events requiring insurance to compensate for the time staff need to make all the insurance arrangements for clients.

Respectfully submitted,

Approved for Council Consideration by CAO

**VILLAGE OF CHASE**  
**Bylaw No. 878-2019**

A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016

**WHEREAS** the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 820-2016;

**AND WHEREAS** The Council of the Village of Chase deems it necessary to amend Bylaw No. 820-2016;

**NOW THEREFORE**, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Fees and Charges Amendment Bylaw No. 878-2019".
2. The following schedules are hereby replaced in entirety:

Schedule "H" – Community Hall Rates.

READ A FIRST TIME THIS \_\_ DAY OF , 2019.

READ A SECOND TIME THIS \_\_ DAY OF , 2019.

READ A THIRD TIME THIS \_\_ DAY OF , 2019.

ADOPTED THIS THIS \_\_ DAY OF \_\_\_\_\_, 2019

\_\_\_\_\_  
Rod Crowe, Mayor

\_\_\_\_\_  
Sean O'Flaherty, Corporate Officer

**Schedule "H" to  
Village of Chase Fees and Charges Bylaw No. 820 - 2016  
GENERAL PUBLIC**

**RENTAL FEES:**

Upper Hall – Hourly	\$60.00 per hour
Upper Hall – 8 hours	\$250.00 (works out to \$31.25/hr.)
Upper Hall – 12 hours	\$350.00 (works out to \$29.17/hr.)
Upper Hall – Hourly (liquor permitted – includes bar)	\$80.00 per hour
Upper Hall – 8 hours (liquor permitted – includes bar)	\$350.00 (works out to \$29.17/hr.)
Upper Hall – 12 hours (liquor permitted – includes bar)	\$450.00 (works out to \$37.50/hr.)
Upper Hall – Weekend Event (48 hours 5:00 p.m. Friday to 5:00 p.m. Sunday)	\$500.00 (works out to \$10.42/hr.)
Upper Hall – Weekend Event (48 hours 5:00 p.m. Friday to 5:00 p.m. Sunday (liquor permitted – includes bar)	\$650.00 (works out to \$13.54/hr.)
Upper Hall - Commemorative Service up to 5 hours	\$100.00 per event (works out to \$20.00/hr.)
Upper Hall - Commemorative Service up to 5 hours (liquor permitted – includes bar)	\$150.00 per event (works out to \$30.00/hr.)
Room A – Hourly	\$30.00 per hour
Room A – 4 hours	\$100.00 (works out to \$25.00/hr.)
Room A – 12 hours	\$150.00 (works out to \$12.50/hr.)
Room B - Hourly	\$30.00 per hour
Room B – 4 hours	\$85.00 (works out to \$21.25/hr.)
Room B – 12 hours	\$120.00 (works out to \$10.00/hr.)
Room C - Hourly	\$20.00 per hour
Room C – 4 hours	\$85.00 (works out to \$21.25/hr.)
Room C – 12 hours	\$120.00 (works out to \$10.00/hr.)
Full Kitchen (downstairs)	\$80.00 per event
Kitchen (dishes only)	\$50.00 per event
PA/Audio-Video System	\$40.00 per event

Note: Unless specified, all rentals prohibit liquor on the premises

**ADDITIONAL FEES:**

Events Requiring Insurance (purchased through the Village)	15% administration fee on the insurance amount
Damage and Key Deposits	\$250.00 per event. Failure to return key will result in \$100 charge
Cleaning Charges	\$60.00 per hour plus 15% administration fee in the event users do not fulfil their cleaning responsibilities

**CANCELLATION FEES:**

More than 14 days before event	10% of total rate
Less than 15 days before event	50% of total rate

The 10% rental deposit must be made at least 15 days prior to the event, or full rental amounts at the time of booking if less than 15 days.

**NOT FOR PROFIT USERS**  
**Schedule "H" to**  
**Village of Chase Fees and Charges Bylaw No. 820 – 2016**

**RENTAL FEES:**

Upper Hall – Hourly	\$20.00 per hour
Upper Hall – 8 hours	\$125.00 (works out to \$15.63/hr.)
Upper Hall – 12 hours	\$175.00 (works out to \$14.58/hr.)
Upper Hall – Hourly (liquor permitted – includes bar)	\$35.00 per hour
Upper Hall – 8 hours (liquor permitted – includes bar)	\$150.00 (works out to \$18.75/hr.)
Upper Hall – 12 hours (liquor permitted – includes bar)	\$200.00 (works out to \$16.67/hr.)
Upper Hall – Weekend Event (48 hours 5:00 p.m. Friday to 5:00 p.m. Sunday)	\$400.00 (works out to \$8.33/hr.)
Upper Hall – Weekend Event (48 hours 5:00 p.m. Friday to 5:00 p.m. Sunday (liquor permitted – includes bar)	\$500.00 (works out to \$10.42/hr.)
Upper Hall - Commemorative Service up to 5 hours	\$50.00 per event (works out to \$10.00/hr.)
Upper Hall - Commemorative Service up to 5 hours (liquor permitted – includes bar)	\$100.00 per event (works out to \$20.00/hr.)
Room A – Hourly	\$15.00 per hour
Room A – 4 hours	\$50.00 (works out to \$12.50/hr.)
Room A – 12 hours	\$75.00 (works out to \$6.25/hr.)
Room B - Hourly	\$10.00 per hour
Room B – 4 hours	\$45.00 (works out to \$11.25/hr.)
Room B – 12 hours	\$60.00 (works out to \$5.00/hr.)
Room C - Hourly	\$10.00 per hour
Room C – 4 hours	\$45.00 (works out to \$11.25/hr.)
Room C – 12 hours	\$60.00 (works out to \$5.00/hr.)
Full Kitchen (downstairs)	\$40.00 per event
Kitchen (dishes only)	\$25.00 per event
PA/Audio-Video System	No Charge

**Note:** Unless specified, all rentals prohibit liquor on the premises

Events open to the public at no charge for the sole benefit of all residents of Chase will not be required to pay rental fees. Damage deposits and any incurred cleaning charges will still apply.

Events for fundraising purposes will require a Council decision in relaxing rental fees. Events with liquor may be considered differently than events without liquor. Damage deposits and incurred cleaning charges will still apply.

**ADDITIONAL FEES:**

Events Requiring Insurance (purchased through the Village)	15% administration fee on the insurance amount
Damage Deposit – Rental without liquor	\$100
Damage Deposit – Rental with liquor	\$200
Key deposit	\$50.00 per event, and for long-term users
Cleaning Charges	\$60.00 per hour plus 15% administration fee in the event users do not fulfil their cleaning responsibilities

**CANCELLATION FEES:**

More than 14 days before event	No Charge
Less than 15 days before event	10% of total charge

RECEIVED  
Village of Chase

SEP 20 2019

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

20 September 2019

Chase Mayor & Council

I have read in Chase Sunflower Sept 13th that you have encouraged the LGBTQ community to come forward with a request to consider installing a rainbow crosswalk. Would you also consider installing a crosswalk with the British colours Red / White and Blue, to acknowledge the British Home Children.

Let me explain briefly about the BHC. Many people are not aware that, between the mid 1800s and the mid 1900s over 100,000 children from Britain between the ages of 4 to 14 were sent to Canada as indentured farm labourers and domestics until the age of 18 years. Some were fortunate to have good homes, however, many were beaten and abused. All suffered from loneliness and were not accepted by the communities they were sent to.

Tens of thousands enlisted into the Canadian forces. In both WW1 & WW2. In my opinion I think you will be opening a door. I personally am objecting to changing the colours of our crosswalks. Where will it stop!!!!.

*John H Angus*

John Angus



September 20, 2019

Mayor Rod Crowe and Chase Village Council

Village of Chase

Box 440

Chase, BC, V0E 1M0

**Re Lions' RV Park**

RECEIVED  
Village of Chase

SEP 20 2019

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

Dear Mayor and Council:

I want to preface my remarks by declaring that I have no particular interest in this matter other than to see that the interests of the Village are safeguarded, and that the organization best able to operate the park be able to do so.

The Lions' Club is a wonderful organization, both locally and nationally. They do very good things for their communities all across this country. In this village in particular, they have, in the past, contributed to many worthwhile projects, such as the Diagnostic Treatment centre, renovating the Community Hall, building the Mill Park Ball Diamond and the Splash Pad, and many other similar activities. In particular they are to be lauded for the way they have supported less fortunate people in the community.

It is likely that without the Lions' Club, the Mill Park RV park would not exist today.

It is my opinion that, all things being equal, and barring surprises, the Lions' Club is particularly qualified to run the park. However, this is the opinion of just one person, unfamiliar with all of the facts.

Therefore, I am in favour of the village proceeding with a Request for Proposals from interested parties. We elect our Council to look out for the best interests of the village. The park is a significant asset that contributes a great deal to the economy of the village, and is a significant source of funds for the operator. It is therefore incumbent upon Council to make sure that the asset is managed in the best possible way.

It should not be considered a slight to be asked to submit such a proposal. It is the only way to assure all citizens that the contract is awarded fairly, assuring equal opportunity for all. This is a common practice in government, and quite frankly, I think it should be a requirement. It allows for a review of past and present practices, and sets parameters for future management.

As well, I believe that an Adjudicating Committee permits citizen involvement in the selection process.

Thank you for allowing me this opportunity to express my opinion.



James Mintz



## **VILLAGE OF CHASE Administrative Report**

**TO:** Mayor and Council  
**FROM:** Corporate Officer  
**DATE:** September 27, 2019  
**RE:** Inter-Municipal Business Licences (ICBL)

---

### **ISSUE/PURPOSE**

To consider partnering with other TNRD local governments in establishing an inter-municipal business license (ICBL) program.

### **HISTORY/BACKGROUND**

The Village of Chase collected just over \$21,000 in Business License revenues in 2018. Of the 210 licenses purchase, 21 of them were mobile businesses from Kamloops representing approximately \$2,600 in revenues. The ICBL program will benefit those Chase mobile businesses interested in working in other TNRD communities, and similarly benefit mobile businesses from all over the TNRD who want to work in Chase by reducing the number of business licences needed by the mobile businesses.

### **DISCUSSION**

On an August 15, 2019 teleconference chaired by the Small Business Branch of the Ministry of Jobs, Trade and Technology, representatives from Thompson Nicola communities agreed to bring forward to councils the opportunity to establish a Thompson Nicola ICBL program.

Created in partnership with local governments, the Union of British Columbia Municipalities and the Province of British Columbia (Province), ICBL partnerships streamline and simplify the licensing process, making it easier to do business in participating communities. ICBLs allow mobile businesses (e.g. contractors, caterers, and other service providers) to operate across the Participating Government jurisdictions, without having to apply for multiple business licenses.

ICBL partnerships continue to show success and growth. British Columbia now benefits from 15 intercommunity business license partnerships with 91 different participating communities.

### **Strategic Plan**

Establishing a Thompson Nicola ICBL partnership will support small businesses, reduce administration time in processing non-Chase ICBLs, increase compliance,



foster positive intercommunity partnerships between municipalities and First Nations, and display business friendliness.

The Province carried out analysis of Thompson Nicola communities' 2017 business license data that suggests extensive lack of business licensing compliance. The analysis identified 3,233 mobile businesses operating between Thompson Nicola communities who purchased 3,458 business licenses. Only 221 or 6% of mobile businesses purchased a business license in at least two Thompson Nicola communities. The simplicity of applying for one ICBL business license will increase compliance and encourage businesses to fulfill other licensing requirements. Higher compliance will result in less bylaw enforcement measures which creates a more positive working environment. Currently, Chase Bylaw enforcement spends approximately 20% of their time ensuring businesses are in-compliance with licensing requirements. If Chase subscribes to the ICBL program, the Bylaw Enforcement Officer will continue to monitor mobile businesses to ensure ICBL licensing compliance.

Provincial analysis indicated that the Thompson Nicola ICBL would reduce unnecessary paperwork burdens on businesses holding multiple licenses by 53%.

A business will apply for an ICBL from the Participating Government in which the business has a fixed location. Under the ICBL partnership, an eligible non-resident business or a business that does not have a business location in any of the Participating Governments may obtain a standard business license from any one of the Participating Governments and then may apply for an ICBL. If a mobile business had store-fronts in multiple communities, they would need to purchase a municipal business license in each of those Participating Governments.

Any intercommunity business license holder will be made aware that they must meet the business licensing requirements of the Participating Governments in which it is working. Any business found to be operating without a valid non-resident business license could be subject to bylaw violation notices and any corresponding fines.

The Province maintains a central database of ICBL program information ([www.mobilebusinessregistry.ca](http://www.mobilebusinessregistry.ca)). This shared database allows government staff to carry out license compliance checks. The Province provides this service without cost to the Participating Governments.

### **Sustainability Guiding Principles**

Establishing a Thompson Nicola ICBL partnership fosters a more open, robust and prosperous community and region. Affordability for example is one of the most pressing issues facing the sustainability of communities in BC and one of the best ways to improve affordability is grow the local economy and ensure that the broader region and communities are places where businesses can thrive.

## **FINANCIAL IMPLICATIONS**

At a May 14, 2019 teleconference, communities considered the Province's presentation of a range of optional fees and revenue sharing models. Thompson Nicola communities decided that a \$75 Thompson Nicola ICBL fee best supports relative revenue neutrality between communities. The Province's analysis indicates that any revenue loss from the partnership is unsubstantial at worst.

This also matches our internal analysis. The Province posits that there will be increased compliance and reduced administration costs which contribute to relative revenue neutrality overall between pre and post implementation of an ICBL program.

Administration agrees with the Province in theory, however the benefits from increased compliance and overall business participation only benefits mobile businesses originating in Kamloops. Administration anticipates a revenue loss of approximately \$2,000 in the first year of the partnership representing a 10% drop. In 2018 there were 21 businesses from Kamloops representing over \$2,600 in revenues. This revenue would all but disappear. However, there would be increased revenues from Chase-based businesses purchasing an ICBL who take their services to other TNRD municipalities. Another consideration is having non-Chase companies having easier access to Chase which may reduce the geographical competitive advantage for our local businesses who provide important services here.

Administration has proposed the idea of revenue sharing with the Province where the revenues from all the ICBL purchased are distributed equitably, but unfortunately revenue sharing terms did not form part of the proposed agreement. This idea could be re-visited after the 2-year pilot project.

## **POLICY IMPLICATIONS**

Council may, pursuant to Section 8(6) of the Community Charter regulate in relation to business.

Section 15 (1) states that Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a license, permit or approval and specify the nature of the terms and condition and who may impose them.

Section 14 of the Community Charter states that two or more municipalities may, by bylaw adopt by the Council of each participating municipality, establish an Inter-Community scheme in relation to one or more matters.

Once Council has given notice of its intention to adopt the ICBL Bylaw by publishing notice in two consecutive issues of a newspaper, the last publication appearing not less than three (3) and not more than ten (10) days before the hearing and has provided an opportunity for persons who consider they are affected by the bylaw to make representations to Council at a hearing pursuant to Section 59 of the Community Charter.

Every ICBL will be issued on a standard form and will include the nature of the business, mailing address, contact information, number of persons engaged or occupied in the business, number of goods sold or offered for sale, and other information regarding the business that may be needed. Each Participating Municipality will provide standardized information to all Participating Municipalities regarding the ICBLs they have issued through the Mobile Business Registry hosted by the Province.

The bylaw would be targeted to come into full force and effect on the first day of January 1, 2020 and operate as a pilot program until December 31, 2021. Any government who wishes to opt-out of the partnership can do so by following the procedure outlined in the bylaw itself. In fact, on August 20, 2019, Sun Peaks resolved to "not participate" in the ICBL program. Their reason was "*Sun Peaks currently has over 100 non-resident business licences with the majority of those located in Kamloops. With the requirement that businesses must purchase their ICBL in the community in which they have a business location and all revenues being kept by that community, Sun Peaks would be taking a large revenue loss. It is calculated to be approximately 15 – 20% of the business licence revenues*".

The process for dropping out of an ICBL partnership once entered is not difficult and, out of the 15 existing ICBL partnerships in British Columbia, none of the 91 communities have done so. Clearly, participating communities are seeing the value of the ICBL programs. If Chase decides to participate, and the pilot is successful, Chase can explore a similar arrangement with communities east of us (Okanagan-Similkameen ICBL).

### OPTIONS

1. Status Quo. Do not participate in the ICBL program
2. Direct Administration to draft an ICBL Bylaw and participate in a 2-year pilot project

### RECOMMENDATION

"THAT Administration be directed to draft an ICBL Bylaw; AND,

THAT Chase participate in the 2-year ICBL pilot project."

Respectfully submitted,

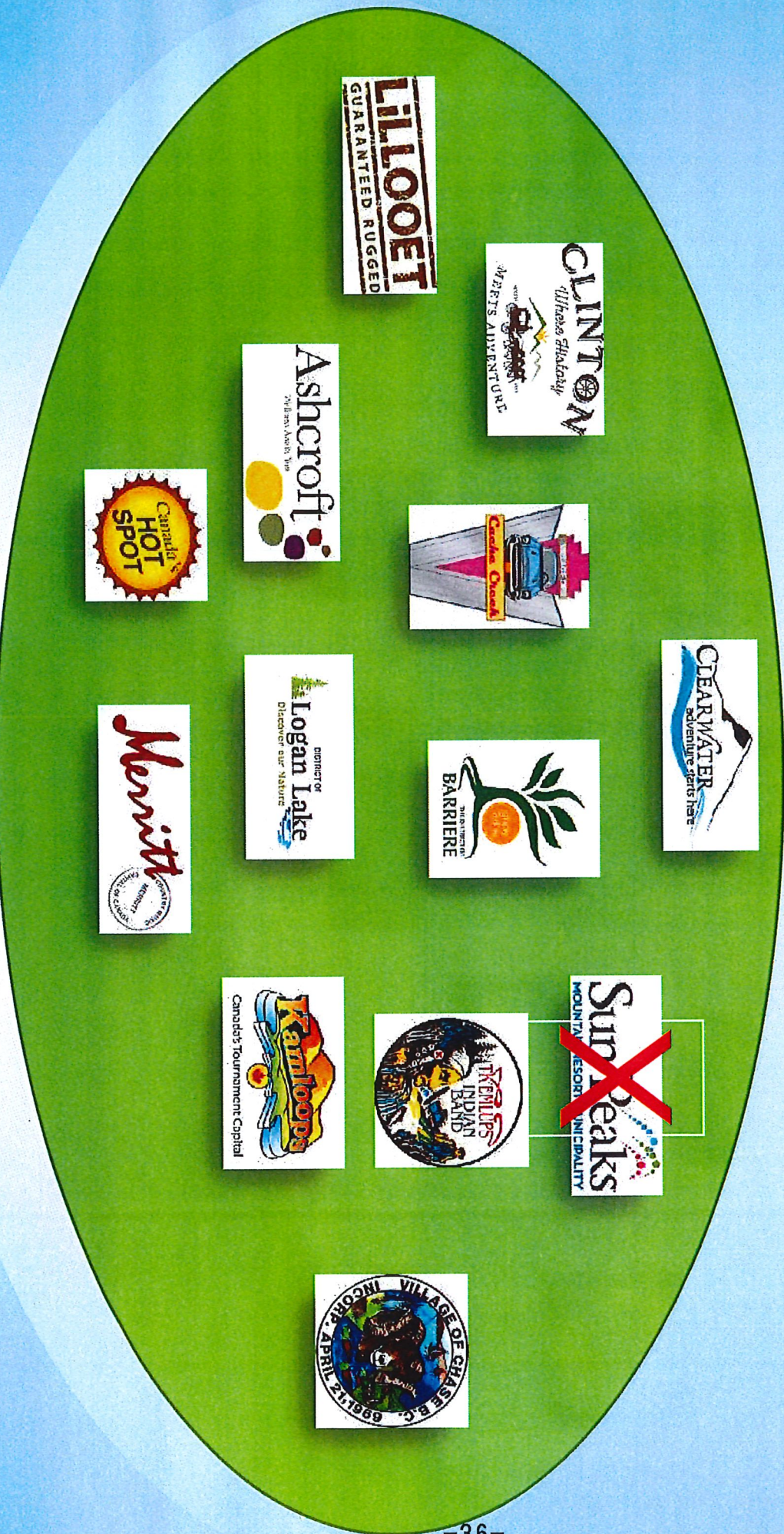


Approved for Council Consideration by CAO





# What is the partnership opportunity?





# Why Should We Do this?

## Benefits for communities:

- increases licensing compliance: simplicity of applying for one business licence encourages clients to fulfill other licencing requirements;
- reduces business licence application processing (43% reduction);
- improves information flow and ability to monitor compliance between communities (e.g. Mobile Business Registry);
- strengthens communities through collaboration; and
- demonstrates business friendliness.

## Benefits for Residents:

- increases choice in service providers.

## Benefits for Business For Businesses:

- saves time and money by purchasing one ICBL instead of multiple licences;
- reduces administrative burden; and
- allows businesses to operate where their services are needed.



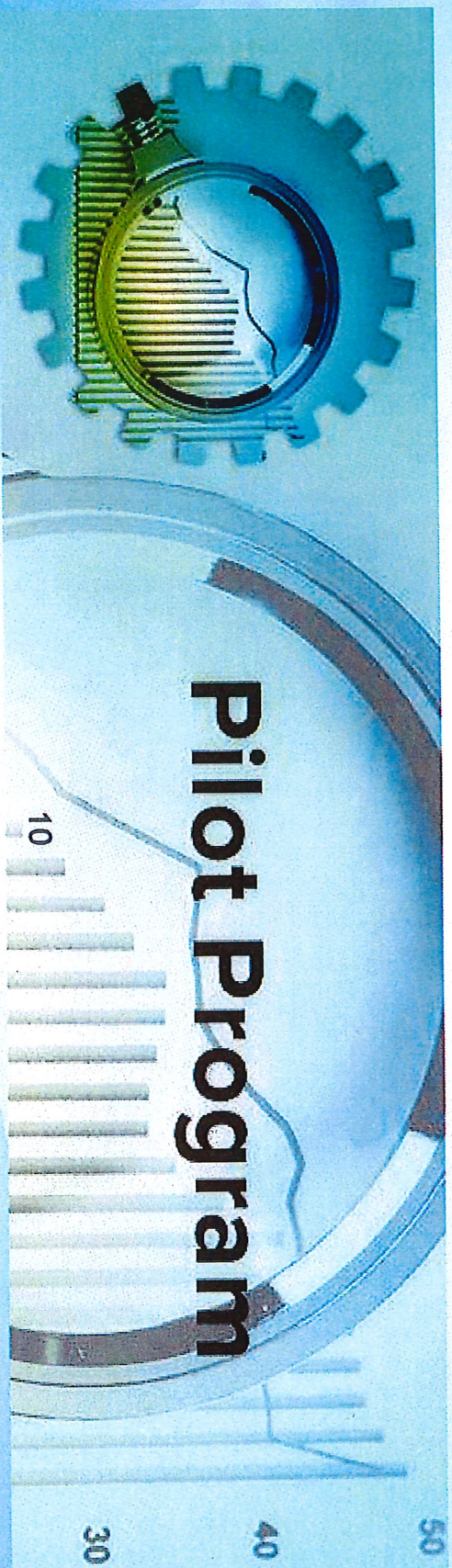


# Other Options

- Businesses from non-participating communities are eligible, which encourages broader compliance (e.g. regional district).



- Two year pilot program, January 2019 - December 2020 or ongoing?





# Main Takeaways

- Strengthen through Collaboration
- Reduce Unnecessary Administrative Burden (43% Reduction)
- Increase Compliance (10%-30%)
- Provide More Choices for Businesses and Residents
- Demonstrate Business Friendliness

- 39 -



**Reducing Red Tape for British Columbians**



Municipality	Council/Senior Staff Date for approval to proceed in principle with bylaw development for readings	Council/Senior Staff Decision	Council Dates (for bylaw readings)	Bylaw adopted
Ashcroft	asap			
Barriere	Late June	That Council have expressed their support of the ICBL and will consider the formal bylaw at their next Council meetings.		
Cadotte Creek				
Chase	Indicated will take forward asap on May 14 teleconference			
Clearwater				
Clinton				
Kamloops	2019-06-25 for Department committee	July 11th - Received support from the Development and Sustainability Committee to proceed with the program and to continue to coordinate with the Province and the neighbouring Thompson Nicola communities and the TIES to develop the ICBL program. To bring the necessary Business License bylaw changes to City Council with the goal of implementing the ICBL program in the 2020 business licensing cycle.		
Lillooet	In the strategic planning process and will provide an update asap.			
Logan Lake	Indicated will take forward asap on May 14 teleconference			
Lytton	Province to support Meeting of the Whole session to support consideration (date to be determined)			
Merritt	Indicated will take forward asap on May 14 teleconference	Council in favour	23-Jul-19	13-Aug-19
Tik'emlups	June 11; Follow up on July 23rd Agenda	Chief and Council approved moving forward with the program on July 31; will send the RFD and bylaw to CAO & COO to draft for legal counsel review.	First reading on August 19th, 2019; Second reading on Sept. 16th, 2019;	14-Oct-19
Sun Peaks	Engage CAO in June	will be recommending to not move forward with this initiative due to the significant negative impact it would have to revenues.	20-Aug-19	THAT Council support the staff recommendation to not participate in the Inter-Community Business Licence program. Motion carried.





## VILLAGE OF CHASE Administrative Report

TO: Mayor and Council  
FROM: Corporate Officer  
DATE: 26 September, 2019  
RE: Application to Vary Regulations of Village of Chase Zoning Bylaw 683-2006  
303 Pine Street

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### ISSUE/PURPOSE

To obtain Council's authorization to proceed with the referral process for a development variance of required setback distances from parcel lines.

### OPTIONS

1. **Accept the application and authorize Administration to proceed with the required referral process and prepare a draft Development Variance Permit that would vary setback requirements.**
2. **Do not accept the application.**

### BACKGROUND

The owner of 303 Pine Street has applied to vary 1) the exterior parcel setback distance from 3.0m to 0.15m (2.85m reduction) to allow for a carport. It is important to note that the owner has partially constructed a carport in 2019 until it was discovered as being built on 3<sup>rd</sup> Avenue, public property. The owner has cooperated with Administration regarding her error, by commissioning a legal survey to confirm the encroachment, and agreeing to relocating the carport fully on her private property, albeit within the setback requirement. She has applied here for a Development Variance Permit for siting of her carport within the exterior side setback because she is unable to site the structure further back into the property.

### DISCUSSION

Attached to this report are:

- Application
- Property Report
- Maps and survey
- Picture of existing situation

## REFERRALS

If the application proceeds, notifications will be sent out to property owners within 50 metres of the subject property. Section 499 of The Local Government Act requires notice be provided to affected property owners and tenants.

## FINANCIAL IMPLICATIONS

None

## POLICY IMPLICATIONS

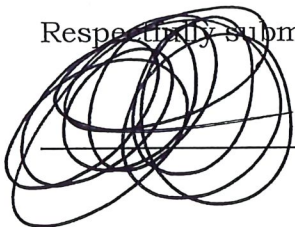
Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.

A variance application can come forward at any time to vary a regulation pertaining to construction and development. Council needs to consider whether it is in the best interests of the neighbouring residents to allow the variance. The best way to hear from neighbouring residents is to allow the application to proceed and initiate the referral process.

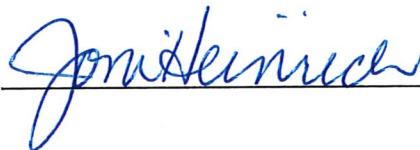
## RECOMMENDATION

**"THAT Council accepts the application and direct staff to complete the referral process."**

Respectfully submitted,

  
\_\_\_\_\_

Approved for Council Consideration by CAO

  
\_\_\_\_\_

## VILLAGE OF CHASE

### Application for Permit

- ☐ Development Permit  
☒ Development Variance Permit  
☐ Temporary Commercial and Industrial Permit

1. Registered property owner's name, address and telephone number

Marion McCormick 303 Pine St  
250679 2435

2. Authorized agent's name, address and telephone number (If agent is handling application, please supply written authorization from owner)

004-210-875

3. Legal description and Property Identification Number of subject property

Plan RAP 4202 PL 517 Land Dist 25

4. Approximate area of subject property

5. Existing use of subject property

R-1

6. Existing use of adjacent property

R-1

7. Description of project or situation necessitating your application

Carport construction Requesting  
a 6 inch setback  
from exterior  
side parcel line

I hereby declare that the information contained herein is, to the best of my knowledge, factual and correct.

M. McCormick

Signature of Owner or Agent

Sept 20, 2019

Date

*Note: Please see attached sheet for additional information to be included with application*

pd #500.00  
Debit





## Property Information Report

Report Generated On: September 24, 2019 10:30:27 PM

Thompson-Nicola Regional District  
300 - 465 Victoria St  
Kamloops, BC V2C 2A9  
T (250) 377-8673  
F (250) 372-5048  
E [gisinfo@tnrd.ca](mailto:gisinfo@tnrd.ca)

307 Pine St  
303 Pine St

### Parcel Description & Location

[More Details](#)

#### Legal Description:

PCL Z PL KAP4202 DFK47075 DL 517

#### District Lot:

517

#### Land District:

KDYD

#### Lot Size(Calculated)(+/-5%):

Square Meter:

973.59

Acre:

0.241

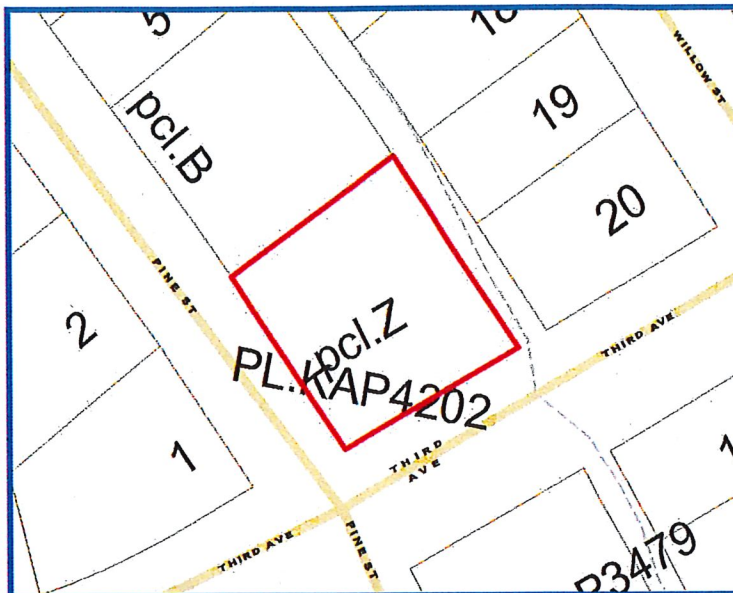
Hectare:

0.097

Community: Chase

Local Authority: Village of Chase

School District: Kamloops/Thompson



### TNRD Services

(Contact the Local Authority for services provided by other jurisdictions)

[More Details](#)

Water Service: N/A

Sewer Service: N/A

Fire Protection: N/A

### Future Debt (Loan Authorization)

(For enquiries, contact the Local Authority)

[More Details](#)

Future Debt: Unknown - contact Village of Chase for any future debt.

### Planning & Zoning

(For enquiries, contact the Local Authority)

[More Details](#)

Zoning Bylaw: 683

Zoning: R-1

Lakeshore Development Guidelines (Intersect): Yes

Lake Name: Little Shuswap Lake

Lake Classification: Development Lake, Special Case Lake

Fringe Area: N/A

Floodplain Information: Not applicable

Site Specific Zoning: Not Applicable

Development Permit Area: N/A

Official Community Plan Name: CONTACT LOCAL AUTHORITY

OCF Designation: CONTACT LOCAL AUTHORITY

Agriculture Land Reserve (Intersect): No

Riparian Area (Source: TRIM)(Intersect): No

Post-Wildfire Geohazard Risk Restrictions: Unknown

### Development Applications & Permits

- from July 2009 to Present (For enquiries, contact the Local Authority)

[More Details](#)

Folio:	Development Application Number:	Development Application Type:	Status:
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Folio:	File Number:	Application Date:	Issued Date:	Completion Date:	Status:
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Type of Construction:

### BC Assessment

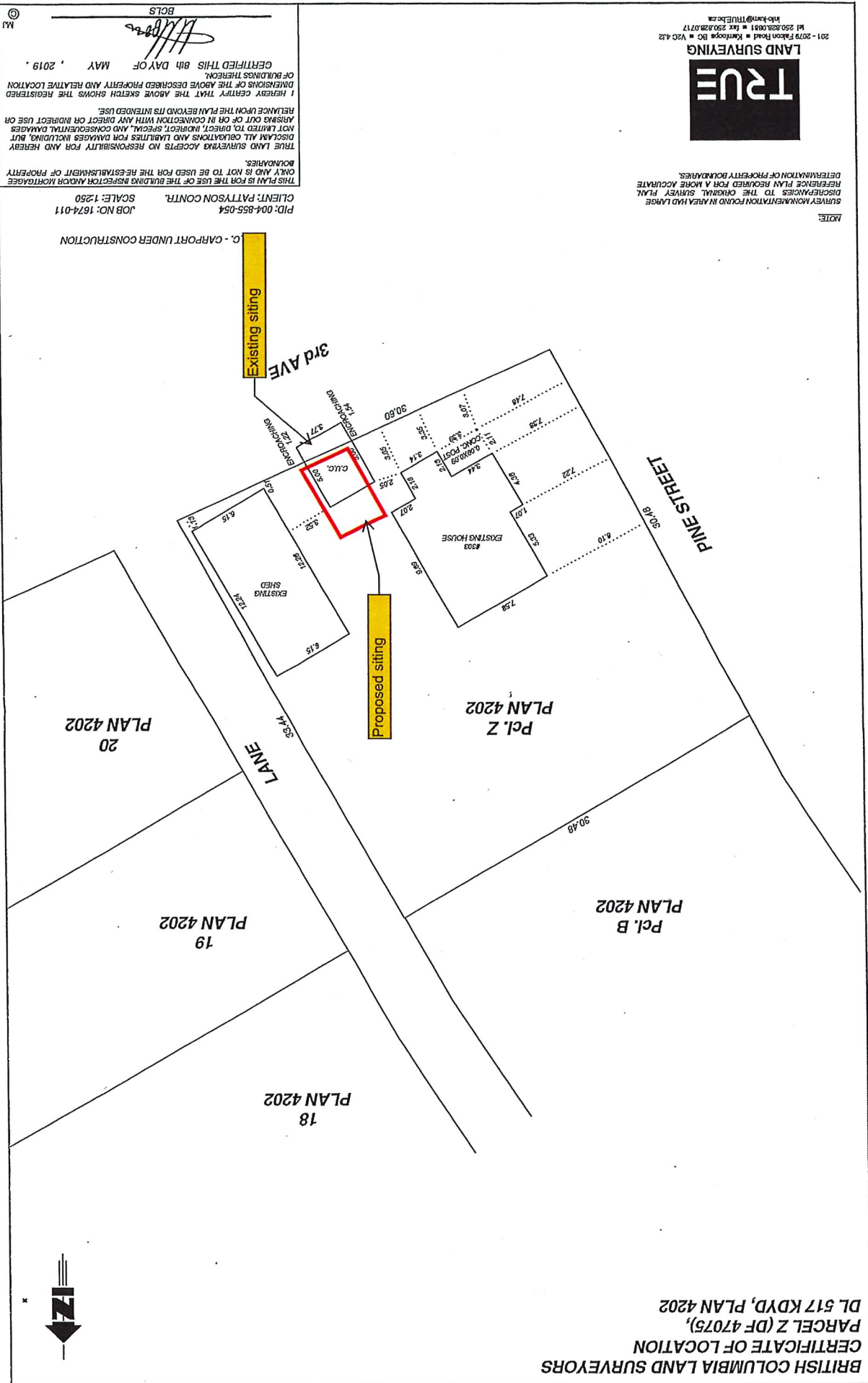
(For enquiries, contact BC Assessment Authority)

[More Details](#)

Folio:	Land Title PID:	Assess Year:	Land:	Improvement:	Property Class:
512.00433.000	004-210-875	2019	\$111,000.00	\$111,000.00	1-Res
512.00433.000	004-210-875	2018	\$107,000.00	\$108,000.00	1-Res

Folio:	Actual Use:
512.00433.000	SINGLE FAMILY DWELLING

Manual class:
1 STY SFD-AFTER 1930-FAIR



NOTE:  
 SURVEY MONUMENTATION FOUND IN AREA HAD LARGE  
 DISCREPANCIES TO THE ORIGINAL SURVEY PLAN.  
 REFERENCE PLAN REQUIRED FOR A MORE ACCURATE  
 DETERMINATION OF PROPERTY BOUNDARIES.

**TRUE**  
 LAND SURVEYING

201 - 2075 Fabson Road • Kamloops BC • V2C 4J2  
 Tel: 250.228.0881 • Fax: 250.228.0717  
 info@truebc.ca

THIS PLAN IS FOR THE USE OF THE BUILDING INSPECTOR AND/OR MORTGAGEE  
 ONLY AND IS NOT TO BE USED FOR THE RE-ESTABLISHMENT OF PROPERTY  
 BOUNDARIES.  
 TRUE LAND SURVEYING ACCEPTS NO RESPONSIBILITY FOR AND HEREBY  
 DISCLAIMS ALL OBLIGATIONS AND WARRANTIES FOR DAMAGES INCLUDING, BUT  
 NOT LIMITED TO, DIRECT, INDIRECT, SPECIAL, AND CONSEQUENTIAL DAMAGES  
 ARISING OUT OF OR IN CONNECTION WITH ANY DIRECT OR INDIRECT USE ON  
 RELIANCE UPON THE PLAN BEYOND ITS INTENDED USE.  
 I HEREBY CERTIFY THAT THE ABOVE SKETCH SHOWS THE REGISTERED  
 DIMENSIONS OF THE ABOVE DESCRIBED PROPERTY AND RELATIVE LOCATION  
 OF BUILDINGS THEREON.  
 CERTIFIED THIS 8th DAY OF MAY, 2019.

PID: 004-855-054  
 CLIENT: PATTISON CONTR.  
 JOB NO: 1674-011  
 SCALE: 1:250







RECEIVED  
Village of Chase

SEP 23 2019

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

813 Okanagan Avenue  
PO Box 986  
Chase, BC V0E 1M0

September 21, 2019

Council and Administration  
Village of Chase, B.C.

Re: Damage and Trespassing by Cats at Large

Let us preface this letter with the fact that we have owned and loved both dogs and cats. The feline members of our family were happy indoor pets and included, at one time, a Siamese cat who would willingly walk on a harness and leash when we were RV camping.

When we moved into our Chase home in the summer of 2016, there were two cats who were regularly on our property, doing what cats do. In the last year, this number has increased to five. These prowling felines have cost us over \$350 in attempts to cat-proof our yard, replace a broken bird feeder, and protect vegetable and flower gardens from defecation and damage. All this has been stressful. Speaking politely to an owner of two of the cats produced nothing but acrimony. It seems as though we have no rights either as landowners or individuals.

All this begs the question "why are dog owners and canines discriminated against through by-law control and licensing, while the unlicensed pets of irresponsible cat owners are allowed to rove wherever they wish?" In addition to creating neighbourhood annoyance, free-roaming cats often lead short, traumatic and painful lives, kill birds and other wildlife, can spread disease to other cats, wildlife and humans, and unneutered cats contribute to cat overpopulation.

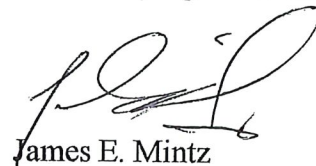
Of BC's 25 largest municipalities and 18 additional municipalities with BCSPCA Branches, 37% have either cat registration, licensing or mandatory ID and/or a 'may not roam at large' by-law. While Chase's tax base is not large, cat licensing fees and fines could offset by-law enforcement costs. And although the Village does not have impounding facilities, we understand that Kamloops and Salmon Arm provide this service.

Enclosed are relevant documents which address this issue, including the fact that dogs are apparently considerably more valued than unneutered cats—72% of stray dogs being reclaimed versus 14% of stray cats.. And although cat regulation will undoubtedly be unpopular with cat owners, negligence and irresponsibility should be addressed. It would be interesting what results a survey might generate in light of the proliferation of complaints on social media this past spring about cat problems.

Thank you in advance for considering our suggestions with regard to an annoying situation.



Carolyn Parks Mintz



James E. Mintz

Att.

**Model Animal Responsibility Bylaw**  
**The Foundation of a Safe, Humane Community**

**BC SPCA Speaking for Animals**

Prepared by: Geoff Urton, BSc, MSc  
Amy Morris, BA, MPP  
BC SPCA

In Consultation with:  
J Kristin Bryson, BA, MA, LLB  
Criminal Prosecutor  
Kirby Leigh Smith, LLB

1245 East 7th Avenue Vancouver BC V5T 1R1  
Email: [bylaws@spca.bc.ca](mailto:bylaws@spca.bc.ca)  
Tel: 604.681.7271 Fax: 604.681.7022  
Web: [www.spca.bc.ca](http://www.spca.bc.ca)

Animal Control Regulations and Prohibitions 1,2,3,6 45.

- (a) No Responsible Person shall permit or allow a dog or cat to: (a) howl or bark excessively where such howling or barking causes or tends to cause annoyance to persons in the neighbourhood or vicinity;
- (b) be At Large in the Municipality;
- (c) be in a Public Place unless the dog or cat is in a carrier or kept on a leash, chain or tether not exceeding 183 centimetres (six feet) in length and the dog is under the immediate care and control of a Responsible Person and unless the area is designated as an off-leash area by the Municipality;
- (d) be tethered, tied, attached or otherwise fastened by any means to any traffic control device or support thereof, any fire hydrant or fire protection equipment, handrails, or any other object, in such a way as to obstruct the public or create a nuisance;
- (e) bite, aggressively harass, or chase other animals, bicycles, automobile or vehicles;
- (f) chase or otherwise threaten a person, whether on the property of the Responsible Person or not, unless the person chased, or threatened is a trespasser on the property of the Responsible Person;
- (g) bite a person or other animal, whether on the property of the Responsible Person or not; or
- (h) attack a person or other animal, whether on the property of the Responsible Person or not, causing severe injury or death.



46. Every Responsible Person for an intact female dog or cat shall, at all times when the dog or cat is in heat, keep the dog or cat securely confined within a building or enclosure capable of preventing the escape of the dog or cat and the entry of other dogs or cats.

47. Every Responsible Person shall, at all times when his or her dog or cat is off the premises of the Responsible Person, immediately remove or cause to be removed any feces deposited by the dog or cat, and dispose of the feces in a sanitary manner.

#### Animal Control: Dogs vs. Cats

Research on the human relationship with animals has revealed that dogs are more highly valued in society than cats. In British Columbia, the amount of cats that enter our BC SPCA shelters is almost always higher than the amount of dogs. In one community, our shelters took in 6 times the number of cats as dogs in 2011. Across our entire shelter system, we receive 1.6 times as many cats as dogs.

Across B.C. in 2014, approximately 72% of stray dogs are reclaimed by owners from the BC SPCA. On the contrary, approximately 14% of stray cats are reclaimed by their owners. This is evidence of both cat overpopulation and the low value of cats in our society. Many cat owners do not have identification for their cats because they stay indoors and owners do not think it is possible for their cat to get lost.

However, a study in 2007 found that 41 per cent of people looking for their lost cats considered them to be "indoor only" pets. The same study also found that lost neutered cats were significantly more likely to be recovered than were lost sexually intact cats. This means that lost, sexually intact cats are contributing to cat overpopulation.

Municipal bylaws have the power to change these figures. Enforced mandatory cat identification, one time registration, and annual licensing, have all been shown to increase the reclaim rates of cats. Enforced mandatory spay/neuter with a low-cost spay/neuter fund, when paired with bylaws that prohibit the roaming of unsterilized cats, has led to a demonstrated decrease in cat overpopulation in many communities.

Providing cats with breakaway collars and a visible ID tag has also been successful in reuniting cats with their homes. Municipalities must take responsibility for cat overpopulation or the problem will become even worse. The costs of coping with cat overpopulation are much higher than initiating programs to have all pets spayed or neutered. In New Hampshire, it is estimated that the state's program to end pet overpopulation has resulted in savings to taxpayers of \$3.23 for every dollar spent on the subsidized sterilization program.

# B.C.'s MUNICIPAL ANIMAL BYLAWS

## ANIMAL CONTROL: DOGS VS. CATS

BCSPCA

43

31% ne cl

The table below lists bylaws in existence in B.C.'s 25 largest municipalities, plus an additional 18 municipalities with BCSPCA Branches. Each bylaw imposes various restrictions on the ownership of dogs and cats.

### BYLAW NUMBERS BY MUNICIPALITY (e.g. # 0000)

Municipality	Dog Licensing <sup>A</sup>	Cat Registration, Licensing, or Mandatory ID	Dog May Not Roam at Large	Cat May Not Roam at Large	Unsterilized Cat May Not Roam At Large <sup>B</sup>
100 Mile House	1131	-	1131	1131	-
Abbotsford	268	-	1132	1132	-
Burnaby	9609	-	9609	-	-
Campbell River	3261	-	3261	-	-
Chilliwack	3400	-	3400	-	-
Comox	1322	-	1322	-	-
Coquitlam	4240	4240	4240	-	4240
Courtenay	1897	-	1897	-	-
Cranbrook	3555	-	3555	-	-
Dawson Creek	4122	-	4122	-	-
Delta	6893	6893	6893	-	6893
Fort St. John	1437	-	1437	-	-
Grand Forks	-	-	-	-	-
Kamloops	3442	3411	3442	-	-
Kelowna <sup>C</sup>	366	-	366	-	-
City of Langley	2622	-	2622	-	-
Maple Ridge	4524	5756	4524	-	5756
Mission	1782	1782	1782	-	1782
Nanaimo	4923	-	4923	-	-
Nelson	2333	-	2333	2333	-
New Westminster	7037	7037	7037	7037	7037
North Cowichan	2856	-	2856	-	-
North Vancouver	8113	7105	8113	-	7105
Parksville	1284	-	1284	-	-
Penticton	4	-	4	-	-
Port Alberni	4593	-	4593	-	4593
Port Coquitlam	3670	-	3670	-	-
Port Moody	2677	2677	2677	-	2677
Powell River	1979	-	1979	-	-
Prince George	7771	-	7771	7771	-
Prince Rupert	3250	-	3250	3250	-
Quesnel	1700	-	1700	-	-
Richmond	7932	7932	7932	-	7932
Saanich	8556	-	8556	-	-
Salmon Arm	2398	-	2398	-	-
Squamish	2124	-	2124	-	-
Surrey	13880	13548	1669	1669	13548
Trail	2436	-	2436	-	-

Vancouver	9150	-	9150	-	-
Vernon <sup>D</sup>	2466	-	2466	-	-
Victoria	11044	-	11044	11044	-
West Vancouver	4545	-	4545	-	-
Williams Lake	2102	-	2102	-	-

<sup>A</sup> All but 4 of the listed municipalities offer discounted licences for dogs that have been spayed or neutered. The municipalities that do not are Alberni-Clayoquot, Nanaimo, North Cowichan, and Powell River.

<sup>B</sup> These bylaws prohibit owner/guardians from allowing non-sterilized cats to run at large, and require (with the exception of the District of Mission) that non-sterilized cats be licensed as breeding animals.

<sup>C</sup> Regional District of Central Okanagan

<sup>D</sup> Regional District of North Okanagan

## Animal Control: Dogs vs. Cats

Research on the human relationship with animals has revealed that dogs are more highly valued in society than cats. In British Columbia, the amount of cats that enter our BC SPCA shelters is almost always higher than the amount of dogs. In one community, our shelters took in 6 times the number of cats as dogs in 2011. Across our entire shelter system, we receive 1.6 times as many cats as dogs.

Across B.C. in 2013, approximately 76% of stray dogs are reclaimed by owners from the BC SPCA. On the contrary, approximately 12.5% of stray cats are reclaimed by their owners. This is evidence of both cat overpopulation and the low value of cats in our society. Many cat owners do not have identification for their cats because they stay indoors and owners do not think it is possible for their cat to get lost. However, a study in 2007 found that 41 per cent of people looking for their lost cats considered them to be "indoor only" pets. The same study also found that lost neutered cats were significantly more likely to be recovered than were lost sexually intact cats.<sup>2</sup> This means that lost, sexually intact cats are contributing to cat overpopulation.

Municipal bylaws have the power to change these figures. Enforced mandatory cat identification, one time registration, and annual licensing, have all been shown to increase the reclaim rates of cats. Enforced mandatory spay/neuter with a low-cost spay/neuter fund, when paired with bylaws that prohibit the roaming of unsterilized cats, has led to a demonstrated decrease in cat overpopulation in many communities. Providing cats with breakaway collars and a visible ID tag has also been successful in reuniting cats with their homes.

Municipalities must take responsibility for cat overpopulation or the problem will become even worse. The costs of coping with cat overpopulation are much higher than initiating programs to have all pets spayed or neutered. In New Hampshire, it is estimated that the state's program to end pet overpopulation has resulted in savings to taxpayers of \$3.23 for every dollar spent on the subsidized sterilization program.<sup>3</sup>

<sup>2</sup> Lord, L.K.; Wittum, T.E.; Ferketich, A.K.; Funk, J.A.; Rajala-Schultz, P. 2007. Search and identification methods that owners use to find a lost cat. *J. Am. Vet. Med. Assoc.* 230, 217-220.

<sup>3</sup> Secovich, S.J. 2003, August. *Case Study: Companion Animal Over-Population Programs in New Jersey, New Hampshire and Maine and A New Program for Maine.*



September 27, 2019

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Village of Chase

SEP 27 2019

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Hi, Joni

Further to our recent letter, the attached Maclean's Magazine article reports yet another hazard experienced by free-range cats - either through the actions of wildlife or (sub)humans.

Please share with Council.

Many thanks,

*Carol Lynn  
in  
James*



Forensic veterinarian Margaret Doyle (right) works with Const. Dennis Smithson as part of a unit that investigates the abuse of animals

## CRIME

# The dead cat riddle

The mutilated bodies suggested psychopaths, but a new branch of forensics pointed elsewhere

**BY ALANNA MITCHELL** The mystery started with dead, mutilated cats left on front porches and lawns or in schoolyards in Edmonton and nearby St. Albert. Some of the bodies trailed intestines, as if they had been posed. Others had been severed in two and were missing one half or the other. The corpses had scalpel-like cuts.

At first, it was a cluster of 34 dead cats in 2007. But in 2016, the total for the two Alberta cities reached 53. Most showed up in the weeks surrounding the start of the school year.

Pet-lovers were appalled. Was a psychopath slowly stalking Alberta's beloved felines? Was a cat-killing cult on the loose?

The case also raised alarm bells with a unique group of veterinarians and police officers. They are part of an emerging specialty that is a particularly troubling sign of the times: forensic veterinarian science. It's like pet CSI—crime scene investigation. And Alberta is a trendsetter.

The vets assess injuries to animals the way a forensic pathologist does with humans,

right down to blood spatter, genetic matching, angle of blow and degree of force. Exactly how were the injuries to the animals inflicted? How much pain did they cause? If the animal survived, what are the long-term effects?

Apart from concern for criminal acts against animals, the issue is that when someone intentionally injures pets, that person may also be harming humans. "There is a very clear link between animal abuse and child abuse, elder abuse and domestic abuse," says Nick Nation, a veterinary pathologist in Edmonton. "If [authorities] find one of these, there's usually another crime being committed."

In the case of the dismembered cats, police and animal protection staff had set up a task force but failed to find a culprit. So, several months ago, Nation decided to get to the bottom of the enigma. He took a close look at all 53 cadavers.

Right away, his examination revealed that some of the cats had fallen prey to coyotes.

Edmonton and St. Albert, which is to the northwest of the provincial capital, are set on an extensive, undeveloped, wooded river valley. Together, the cities are home to perhaps 1,000 coyotes.

Some of the dead cats' claws were cracked, and some cracks contained tufts of light grey fur, similar to the undercoat of a coyote. Some cats showed signs of puncture wounds in the neck that matched canine teeth. Others seemed to have been killed in motor vehicle accidents and then scavenged by coyotes.

The finding reminded Nation of the notorious Croydon cat killer in England. Hundreds of cats in the south of London and nearby counties were found without heads or tails, some seeming to have been lopped off with knives. Horrified citizens were dubbing it the work of a Jack the Ripper of cats. Scotland Yard investigated for three years before determining last year that foxes were to blame.

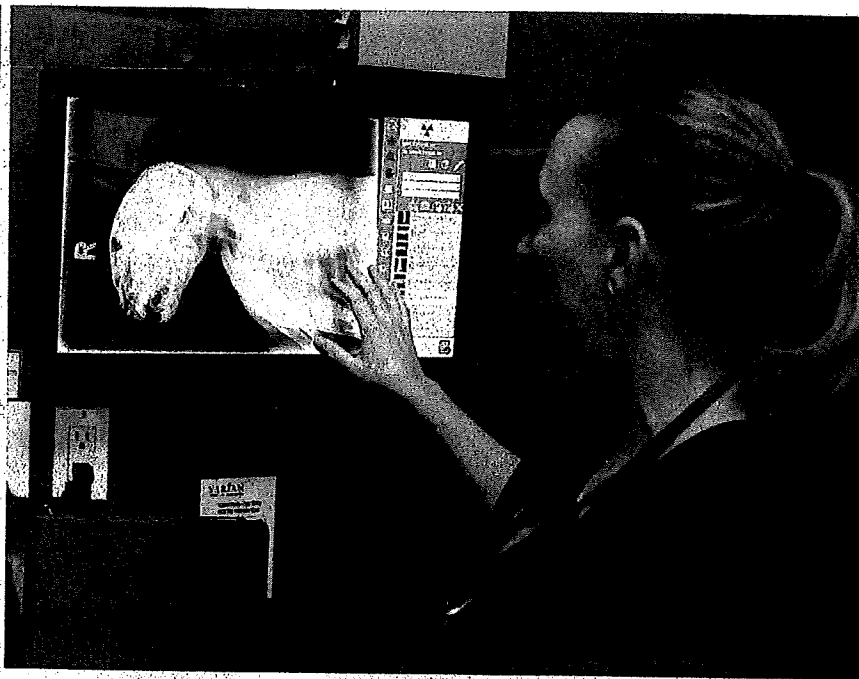
But the coyote explanation didn't seem to fit all the severed bodies among Nation's cats. All but one half-cat was missing the matching half. That's when he presented his evidence to Colleen Cassidy St. Clair, an animal behaviourist and conservation scientist at the University of Alberta who is an expert in coyote behaviour. Ten years ago, she set up the Edmonton urban coyote project which, among other things, tracks citizen sightings of the predators.

Could coyotes be responsible for the half-cat corpses, too?

St. Clair believed so. Coyotes could easily fight over a cat—or even play with it as a pair—tearing it neatly in two. Even a good shake could cause some of the dismemberment Nation saw in the cat cadavers. "I think some coyotes absolutely target cats and they learn to do it and they go looking for them," St. Clair says.

Nation and St. Clair's conclusion, published in May in the journal *Veterinary Pathology*, was that coyotes either killed or scavenged most of the 53 cats, if not all of them. "We considered whether cults and psychopaths—or that type of person—were involved in this and we concluded that they're not," Nation says. The work serves as a guideline to other vets who are called on to assess mutilated cats.

Forensic vets breathed a sigh of relief that humans weren't involved. "The reason that case was important to investigate was because the cats looked like they had been mutilated," says Margaret Doyle, a forensic veterinarian at the VCA Canada Riverbend Animal Hos-



Assessing a cat's X-ray; vets also use genetic matching, angle of blow and blood spatter analysis

pital in Calgary. "A lot of people will practise, typically on cats, things they later intend to do to people."

She pointed to Luka Magnotta, who was under investigation for killing kittens and posting the videos online before he killed and dismembered Chinese engineering student Jun Lin in Montreal in 2012. Magnotta was found guilty of Lin's death in 2014.

The field of vet forensics is still small in Canada. Doyle graduated with a Master's in the specialty in 2015 from the University of

Florida, the only school in North America to offer it. In all, only a handful of forensic vets are practising in Canada, Nation says.

And in Calgary, Doyle is working with the police service in an informal unit dedicated to animal abuse—also a rarity

in Canada. The team includes not just Doyle but also members of the Calgary Humane Society and four Crown prosecutors, notes Const. Dennis Smithson, who is one of the team's members.

There's growing evidence of just how powerful such a unit's work can be. In 2014, the FBI started compiling a database of people who intentionally harm animals, on the grounds that they may be contemplating other highly violent acts, says Smithson. He now trains front line Calgary police officers to look for links between animal abuse and other crimes.

"Historically, some of these things have been dismissed and passed over," he observes, adding that in his 12 years of policing before the animal abuse work, he had not recognized how prevalent the link is between animal and human abuse. "It's an emerging trend for us."

Today, Smithson, Doyle and their team are cataloguing the complex ways power and control within an abusive relationship can extend to pets. They recently got a two-year federal conviction for a man who took a blowtorch to a cat and then killed a kitten by smashing it into a wall in order to intimidate his female partner. The man said all the injuries were accidental. Doyle could prove—in detail—that they weren't.

Not only did the team members protect the surviving adult cat from further injuries, but they were also able to separate the woman from a partner who terrorized her, Smithson points out. "It's just another tool we have to protect victims."

One reason this new discipline of vet forensics is taking hold stems from another modern trend: the appetite for television shows that parse every gory detail of crime scenes. "It's only just recently that we have the demand from the courts to do this, because everybody's seen an episode of *CSI*," Doyle says. "If you have a jury and a judge, they just have this expectation now. And if you don't present this evidence, there's almost this idea that you didn't investigate it as well as you could have." \*

PHOTOGRAPH BY JEFF MCINTOSH

**The FBI suspects people who intentionally harm animals may be contemplating other highly violent acts**



**CHASE CITIZENS ON PATROL**  
**Box 1756**  
**CHASE, BC**  
**VOE 1M0**

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Village of Chase

SEP 16 2019

September 11, 2019.

Mayor and Council  
Village of Chase  
Box 440  
Chase, BC  
VOE 1M0

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Report of Summer Activity

Mayor Crowe, Councillors Lauzon, Maki, Scott, and Torbohm:

Chase Citizens on Patrol are proud to report that in spite of a severe shortage of members, we have been able to continue to serve the community in a variety of ways. Following are our statistics for the months May – August 2019.

Service	Number of Volunteers	Volunteer Hours
Vehicle Patrols	11	184
Speed & Cell Watches	4	34.5
Security (Parades, Events)	13	221
Crime Prevention (Foot Pat.)	2	6
Recruitment/Promotion	5	30
Fund Raising	6	84
Meetings/Upgrading	13	60
Office/Filing Reports	4	45
Total		664.5

Each of our members contributes a minimum of 4 hours per month for patrols, crime prevention, office duties and traffic watches. Several of our members devote upwards of 40 hours a month to these community services. In addition, all members are required to attend regular meetings and training

upgrades. Although many of our members are retired, some of our most active volunteers are still engaged in full-time employment so for them, these hours represent a good portion of their free time.

As an organization, we greatly appreciate the tremendous efforts of our members and wish to acknowledge their contribution to keeping Chase safe. We also wish to acknowledge the contribution of the Village in supporting us through a Grant-in-Aid which helps us to compensate our members for their fuel expenses while on patrol.

We wish too, to recognize the Festival Society and The Helping Hand for making significant donations to the Chase COP in recognition of the hours our members donate as the extra "eyes and ears" of the RCMP during community events. Without their help, we would have to spend many more of our volunteer hours to raise the necessary money to fund our community services.

Lastly, we wish to thank Sergeant Kennedy, Corporal Linklater, and Constables Gien and Ford for their on-going support, training and encouragement. Our members really appreciate the opportunity to work with all of the exceptionally fine officers and staff members of the Chase RCMP Detachment.

Chase Citizens on Patrol looks forward to many years of continued service in the community.

Yours truly,

A handwritten signature in black ink, appearing to read "Joan H. Anderson". The signature is fluid and cursive, with the first name "Joan" being the most prominent.

Joan H. Anderson  
President  
Chase Citizens on Patrol

Cc     Sergeant Barry Kennedy  
         Constable Kevin Gien (Liaison Officer)  
         Councillor Steven Scott (Village Liaison)





**CHASE CITIZENS ON PATROL**  
**Box 1756**  
**CHASE, BC**  
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September 22, 2019.

Mayor and Council  
Village of Chase  
Box 440  
Chase, BC  
VOE 1M0

Request for improved signage and/or bylaws for community events at Memorial Park

Mayor Crowe, Councillors Lauzon, Maki, Scott, and Torbohm:

Following every year's busy summer event schedule, Chase Citizens on Patrol review our notes and experiences to confirm what went well and to look for solutions to problems or potential problems for future events. Earlier this month, we sent Village Administration and Council members a copy of our report to the Festival Society. This letter is, therefore, just a formal request that council give consideration to our suggestions.

Most of our concerns can be addressed with better signage and perhaps amendments to existing bylaws or the creation of new bylaws. Our Village Liaison Steve Scott has informed us that these things are already under consideration, which we greatly appreciate. In summary we have concerns with the following:

- Smoking
  - Prohibition of smoking in the park or at least the installation of secure ashtrays in selected locations
    - Concern of fire during dry seasons
    - Public health issues
    - Littering
  - Advanced advertising of changes to the regulations to help with enforcement
- Animals
  - Prohibition of animals in the park or at least restriction to the area behind the stage during public events (we recognize that total prohibition makes it difficult for visitors travelling with pets to attend park events)
    - Significant number of noisy, troublesome interactions between dogs
    - Animal feces throughout the park

- Animals not under control of responsible adults (often small children are left holding leashes and running about the park with dogs)
  - Advanced advertising of changes to the regulations to help with enforcement
- Parking
  - Signage needed to keep the handicapped access ramps open during events (often vehicles completely block these spots making it difficult for those with mobility issues from accessing the park)
  - Specified locations needed for handicapped parking during events
- Boat Ramp
  - Advance signage of Memorial Park boat ramp closure for special events and/or low water (Canada Day – fireworks)
  - Secure and effective blockage of the boat ramp during low water
- Parade Routes
  - More advance signage indication road closure for parade events
    - Several potentially serious violations occurred during the Canada Day Parade this year which put our members and the parade participants at risk despite our having set up all the available signs at critical intersections
    - We suggest a consultation between the Village, the RCMP and COP regarding parade signage in the next few weeks in order to prevent these issues during the Chase Country Christmas parade
    - ***We wish to thank Clint Wright for all his efforts to help us to make these events safer and more enjoyable for everyone. He continues to go above and beyond to work with us in a cooperative and positive manner. He is much appreciated!***

Thank you very much for giving consideration to our concerns and our suggested possible solutions.

Yours truly,



Joan H. Anderson  
President  
Chase Citizens on Patrol

# Village of Chase Lakeside Music Series

## 2019 Summary Prepared for the Village of Chase

September 26, 2019

Dear Mayor & Council;

The Chase & District Festival Society was once again proud to host the Village of Chase Lakeside Music Series with ten days of entertainment scheduled between July and August. The cumulative attendance was even higher than previous years, which is a strong indicator of community support for this initiative. The \$19,000 in financial aid received from the Village to host Canada Day and Music on the Lake on its behalf, was used towards hiring professional sound technicians and equipment, securing outstanding local and traveling performers, and other event costs like Canada Day fireworks, marketing materials, insurance, and supplies. As in previous years, the remaining expenses (\$4,993.96) were covered by donations from the business community, a grant from the Government of Canada, and profits generated from the beer garden. A summary of expenses for all ten events is captured below:

Advertising	\$ 596.33	Security (COP)	\$ 600.00
C-Day Cake	384.99	SOCAN	404.25
Fireworks	3,920.00	Sound	7,263.98
Green Rooms	369.62	Talent	9,988.37
Insurance	250.00	Volunteers	16.42
Parade	200.00	<b>TOTAL</b>	<b>\$23,993.96</b>

The Festival Society would like to highlight the number of volunteer hours that were contributed to the event by Society and community members. It is estimated that a total of **725 hours** were provided before, during, and after the events. At minimum wage, this would equal a contribution of \$10,041.25, which, when combined with the funds donated from the beer garden is an important factor when considering what the Festival Society offers as a host of the Lakeside Music Series.





Village  
of Chase  
**Lakeside**  
Music Series

A debrief meeting has already occurred to review the summer's programming and look ahead to 2020's events. Overall, the Society was pleased with the attendance, quality of performers, and support from Village Administration and Public Works for the events. There continues to be increased interest from musicians to have the opportunity to play here in Chase, at one of the most beautiful venues in BC, which does help in securing acts. However, there always seems to be difficulty in finding the appropriate budget to properly recognize the value of these acts and the Society is currently seeking other grant opportunities and may request support from the Village to help secure additional funds. There are also a few items that the Society would appreciate the opportunity to speak with Village Administration about to help improve efficiencies and safety at future events, these items include upgrades to the bandshell, smoking, parking, dogs, parade logistics, and insurance matters.

Once again, thank you for trusting the Festival Society to organize the Lakeside Music Series and for investing in vibrant community programming.

Sincerely,

**Chase & District**  
**FESTIVAL SOCIETY**





**Jóni Heinrich**

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**Subject:** FW: Letter from the Honourable Katrine Conroy, Minister of Children and Family Development

**From:** MCF Info MCF:EX <[MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca)>

**Sent:** Wednesday, October 02, 2019 11:45 AM

**To:** ChaseBC <[chase@chasebc.ca](mailto:chase@chasebc.ca)>

**Subject:** Letter from the Honourable Katrine Conroy, Minister of Children and Family Development

October 3, 2019

**VIA E-MAIL**

Ref: 244644

His Worship Mayor Rod Crowe and Council  
Village of Chase  
E-mail: [chase@chasebc.ca](mailto:chase@chasebc.ca)

Dear Mayor Crowe and Council:

It is my pleasure to once again proclaim October as Foster Family Month in British Columbia. As Minister of Children and Family Development, I am honoured to recognize some of our province's most dedicated people. October presents an opportunity to express our gratitude for the selfless work of a foster parent, who provides not only food and shelter but also, more importantly, positively nurtures and guides the lives of British Columbia's most vulnerable children and youth.

Government relies on foster caregivers to provide day-to-day stability, care and support to these young people; without them our system would be inoperable, and we would fail to support those who need it most. It brings me great joy to report that, as part of government's commitment to supporting foster caregivers in their important work, the BC Government announced an increase to the Family Care Rate (also called the maintenance rate) in February 2019. This increase took effect in April 2019 and marks the first maintenance rate increase since 2009. Although alleviating some financial pressures is a step in the right direction, our province continues to owe foster caregivers a huge debt of gratitude.

This month, I invite you to show the people in your community how important these everyday heroes are to our province. I want to encourage you to get involved in celebrating these amazing individuals and their families for working day and night to provide support to children and youth in care. It is my hope that you take the time to acknowledge, host, celebrate, and participate in Foster Family Month appreciation events in your community.

On behalf of the Government of British Columbia, thank you for your continued support in recognizing the foster caregivers in your community.

Sincerely,

**ORIGINAL SIGNED BY**

Katrine Conroy  
Minister