

Minutes of the Regular Meeting of the Council of the Village of Chase held  
at the Community Hall located at 547 Shuswap Avenue  
on Tuesday, September 10, 2013 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Corporate Officer	L. Randle
	Gallery	100+
	Press	2
	Delegations	2

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the agenda be adopted as amended."**

CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of August 13, 2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the minutes of the August 13, 2013 Regular meeting of Council be adopted as presented."**

CARRIED

## 4. REPORTS

### 4.1.1 Public Works Supervisor's Report

- Phase 1 of the Water Treatment Plant Project is complete;
- Phase 2 of the Water Treatment Plant will soon be underway – this will include construction of the building and the mechanical system;
- Work is presently underway at the Chamber of Commerce for a disabled persons access ramp;
- Routine maintenance continues.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the August, 2013 Supervisor of Public Works report be received for information."**

CARRIED

### 4.1.2 Chief Administrative Officer's Report

The Chief Administrative Officer reported:

- Working on staffing issues;
- Working on Fire Department matters.
- Worked on various aspects of the water treatment plant project;
- Met with the Manager of the Chase Chamber to discuss some tourism and economic development ideas.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the August, 2013 Chief Administrative Officer's report be received for information."**

CARRIED

### 4.1.3 Director of Financial Services Report

The Director of Financial Services reported:

- Completed preparations for the annual Property Tax sale which is scheduled for September 30<sup>th</sup> at 10:00 in Council chambers;
- Preparing the annual Property Tax Exemption Bylaw.

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the August, 2013 Director of Financial Services report be received for information."**

CARRIED

#### 4.1.4 Bylaw Enforcement Officer's Report

- Bylaw matters have slowed somewhat as the summer season draws to a close.

#### 4.1.5 Land Use Planning Report

- No new applications received.

#### 4.1.6 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.
- Organized and attended all day Council Planning Session;
- Organized and Chaired an ESS meeting;
- Processed 6 property status letters.

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Lepsoe

**"That the August, 2013 Corporate Officer's report be received for information."**

CARRIED

#### 4.2 Mayor and Council Reports

##### Mayor Anderson

- No report.

##### Councillor Berrigan

- August 17th judged at museum Chilli cook off;
- August 20th Museum Directors meeting;
- August 24th Grand Opening for Chase Bowling Lanes;
- August 27<sup>th</sup> participated in the Village staff/Council Workshop.

##### Councillor Crowe

- August 15<sup>th</sup> attended the NAAAW meeting at the Health Center Board Room on the Adams Lake Reserve;
- August 15<sup>th</sup> attended the Adams River Salmon Society Board of Directors Meeting. A new sign will be placed near the Little River Bridge in preparation for the 2014 Sockeye Salmon Run;
- August 23-25<sup>th</sup> attended the Elders Pow Wow at the Neskonith Reserve;
- August 27<sup>th</sup> participated in the Village staff/Council Workshop;

- September 6<sup>th</sup> was invited by the residents of the Chabelos RV Park to attend the Chabelos Cares for Kids giving of \$2,600.00 worth of toys to the Chase Hamper Society.

#### Councillor Lepsoe

- August 15<sup>th</sup> attended the NAAAW meeting at the Health Center Board Room on the Adams Lake Reserve;
- August 20<sup>th</sup> attended the Adams Lake Indian Band meeting;
- August 23-25<sup>th</sup> represented the Village in Grand Entries at the Elders Pow Wow at the Neskonith Reserve;
- August 27<sup>th</sup> participated in the Village staff/Council Workshop;
- September 3<sup>rd</sup> attended the Adams Lake Indian Band meeting with the Museum Manager and the Chief Administrative Officer.

#### Councillor Scott

- August 27<sup>th</sup> participated in the Village staff/Council Workshop;
- August 28<sup>th</sup> attended the Chamber of Commerce Executive meeting.

## **5. DELEGATIONS**

### **5.1 Sgt. Gary Heebner, Chase RCMP**

Sgt. Heebner provided some crime statistics for the Village of Chase. He explained that RCMP boat patrols show encouraging statistics and results compared to last year. The RCMP were involved in the recent Pulling Together Canoe Journey and Sue Olson from Public Safety would like to attend a Youth Action Committee meeting. There is one new local RCMP member on staff.

### **5.2 Pinnacle Renewable Energy Inc.**

Leroy Reitsma, President and Chief Operating Officer presented an overview of plans on the Proposed Wood Pellet Manufacturing Facility in Chase. The information presented included:

- locations where other facilities in the province are located;
- the company began in 1988 in Quesnel;
- rail and shipping are the primary means of getting product to market;
- a \$55m shipping facility is currently under construction in Prince Rupert;
- Most customers are in Europe, Asia and North America and have supply contracts for 5-10 years;
- There is presently 1.2m metric tonnes of production from six facilities;
- A graphic showed the proposed location of the new facility along Aylmer Road.

## 6. COMMITTEE OF THE WHOLE

Recommendations from the September 3, 2013 Committee of the Whole meeting:

### 6.1 Chase Creekside Senior Center

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Scott

**"That the Village of Chase provide a \$500.00 grant in aid to the Chase Creekside Senior's organization to help offset the cost of a bronze plaque that will mark the 100<sup>th</sup> anniversary of their building."**

CARRIED

### 6.2 Mr. Lyle Patterson – Village Purchasing Policy Concerns

Resolution: Moved by Councillor Crowe

Seconded by Councillor Berrigan

**"That Village Administration meet with Mr. Lyle Patterson to discuss the Village's Purchasing Policy."**

CARRIED

### 6.3 Quarterly Financial Report for Six Months ending June 30, 2013

Resolution: Moved by Councillor Scott

Seconded by Councillor Lepsoe

**"That Council accepts the Quarterly Financial report for the six months ended June 30, 2013."**

CARRIED

### 6.4 Paddle with Inspire Health - Request for Pledge

Resolution: Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"That Council pledges \$100.00 to the Paddle with Inspire Health cancer fundraising event for Beverly and Janelle Iglesias to participate in on September 7, 2013."**

CARRIED

6.5 Facilities Rental Waiver Request

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Chase Public Health be granted free use of the Community Hall on September 4, 2013 to host the annual Kindergarten Fair."**

CARRIED

6.6 2013 SILGA Meetings with Provincial Ministers

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the August 21, 2013 email from SILGA regarding 2013 SILGA meetings with provincial ministers at the UBCM conference be received for information."**

CARRIED

6.7 Village Office 2013 Christmas Holiday Schedule

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the Village office be closed for the entire week of December 23, 2013 for the Christmas Holiday Season."**

CARRIED

6.8 September 10, 2013 Council Meeting at the Community Hall

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the location of the September 10, 2013 Regular Council meeting be changed from the Village office to the Community Hall."**

CARRIED

6.9 Water Treatment Plant Building – Award of Contract

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the Contract for the Water Treatment Plant Building Component (Structural, Architectural, Process Mechanical, Building Mechanical, Electrical and Instrumentation and**

**Disinfection Equipment (UV) be awarded to HRC Construction (2012) Inc. in the amount of \$3,498,000 excluding taxes."**

CARRIED

6.10 "Chase a Shuswap Experience" Standard Banner

Village staff requires more time to research this matter and therefore, the following new resolution is recommended:

Resolution: Moved by Councillor Scott

Seconded by Councillor Crowe

**"That the decision whether to sell a surplus 'Chase a Shuswap Experience' banner to a local resident for \$150.00 be deferred to a future Regular Council meeting in order to give staff time to properly review the implications of the matter."**

CARRIED

6.11 Railway Safety Concerns – Letter from Mr. R. F. Behn

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Scott

**"That Mr. R.F. Behn be sent a copy of the Village's Emergency Response and Evacuation Plan and an explanation that an evacuation route across the CPR tracks would be possible if the need should ever arise."**

CARRIED

6.12 Fire Department – Administrative Review

Resolution: Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"That the Village proceed with an Administrative Review of the Village's Fire Department at a cost of \$5,000 excluding applicable taxes, utilizing the services of Mr. Robert Hickey of F.P.I. Consulting Services."**

CARRIED

6.13 Region Wide C2C Initiated by CSRD and Shuswap Tourism for October 24, 2013

Resolution: Moved by Councillor Crowe

Seconded by Councillor Berrigan

**"That the resolution passed on June 25, 2013 stating, 'That a representative from the Village of Chase be authorized to attend the October 24, 2013 C2C Forum being organized by the CSRD and Shuswap Tourism' be rescinded."**

CARRIED

**7. UNFINISHED BUSINESS**

7.1 Chase & District Recreation Society Loan Agreement – Arena Operations Funding

At Council's August 13<sup>th</sup> meeting it was resolved that once advertising requirements were met that this matter would be brought back to Council for final consideration.

Resolution: Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"That the Loan Agreement with the Chase & District Recreation Centre Society Loan Agreement – Arena Operations Funding be approved."**

CARRIED

7.2 Temporary Use Permit Application

Resolution: Moved by Councillor Scott

Seconded by Councillor Berrigan

**"That Council approves the application for Temporary Use Permit No. 2 - 2013 to proceed to the advertising stage of the process."**

CARRIED

7.3 Legion Liquor License Change Application

Resolution: Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"WHEREAS, the Chase Legion has submitted an application to the Liquor Control and Licensing Branch (LCLB) for a change to change their current hours of liquor sale."**

**WHEREAS, as part of the Legion's application, the Local Government is given the opportunity to provide input including a decision on whether the local government supports the application.**

**NOW THEREFORE, the Council of the Village of Chase, in the Province of British Columbia, hereby resolves that:**

**There is very little potential for increased noise if the application is approved and it is not expected that if there is any increase in noise that it will be unreasonable, intolerable nor violate the Village of Chase Noise Control Bylaw; and**

**It is not anticipated that there will be an overall negative impact on the community if the application is approved and in fact there may be a net positive impact insofar as the change may help generate more revenue for the Legion; and**

**As the amendment to the Legion's Liquor Licence may affect nearby residents, the views of the nearby residents were gathered and include:**

- **"I hereby accept the new liquor hours of the Legion – we have no objections."**

**Residents in the vicinity were hand-delivered or mailed a notice 20 days in advance of the September 10, 2013 meeting at which Council considered the matter, and were invited to provide written comments on the application by that date; and**

**Council appreciates the comments it received from residents on the application and believes that the comments expressed warrant Council's support of the application; and**

**That Council therefore recommends to the Liquor Control and Licensing Branch that the Liquor Licence Amendment Application from the Chase Royal Canadian Legion Branch #107 located at 515 Shuswap Avenue, Chase, BC asking that liquor sales begin one hour later in the day (11:00 a.m.) and continue one hour later at night (1:00 a.m.) Monday through Thursday inclusive, be approved."**

**CARRIED**

7.4 Sept 29<sup>th</sup> Volunteer Appreciation Event

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Council hosts a Volunteer Appreciation Event on Sunday, September 29<sup>th</sup> at 2:00 p.m. in Memorial Park."**

CARRIED

**8. NEW BUSINESS**

8.1 Correspondence Items

8.1.1 Thank you Letter from Clean Clothes by Kookaburra

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the Thank you letter from Clean Clothes by Kookaburra be received."**

CARRIED

8.1.2 Chase Excellence Program

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the request from the Chase Excellence Program for a free or discounted rate for photocopying be deferred to the 2014 budget deliberations."**

CARRIED

8.1.3 E-mail and attachment from Brittney Parks re: Genetically Engineered Crops

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That the e-mail from Brittney Parks regarding Genetically Engineered Crops be received for information."**

CARRIED

8.1.4 Facilities Rental Waiver Request – Chase Public Health

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Scott

**"That Chase Public Health be granted free use of the Community Hall on November 7<sup>th</sup> and 8<sup>th</sup> for the annual Flu shot clinic."**

CARRIED

8.2 Action Items

8.2.1 OCP Amendment Bylaw 789 and Zoning Amendment Bylaw 790

Resolution: Moved by Councillor Crowe

Seconded by Councillor Berrigan

**"That Village of Chase Official Community Plan Bylaw No. 635-2002, Amendment Bylaw No. 789-2013 be read a first and second time and referred to a Public Hearing."**

CARRIED

Resolution: Moved by Councillor Scott

Seconded by Councillor Lepsoe

**"That Village of Chase Zoning Bylaw No. 683, 2006, Amendment Bylaw No. 790 – 2013 be read a first and second time and referred to a Public Hearing."**

CARRIED

8.2.2 October 1, 2013 Committee of the Whole meeting

Resolution: Moved by Councillor Lepsoe

Seconded by Councillor Crowe

**"That the regularly scheduled October 1, 2013 Committee of the Whole meeting location be changed from the Village office to the Community Hall."**

CARRIED

8.2.3 Development Variance Permit Application – DVP 2013-68

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That Council approve the application for Development Variance Permit No. 2013 DVP 68 in principle and authorize Administration to give notification of Council's pending decision whether to issue the Permit."**

CARRIED

8.2.4 Development Variance Permit Application – DVP 2013-69

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That Council approve the application for Development Variance Permit No. 2013 DVP 69 in principle and authorize Administration to give notification of Council's pending decision whether to issue the Permit."**

CARRIED

8.2.5 Security Matters in the Village of Chase

No resolution was passed regarding the Report from the Corporate Officer on security matters in Chase.

8.2.6 Photocopier Lease for the Next Five Years

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Village enters into the five year lease agreement with Ricoh for the Aficio MP C4503."**

CARRIED

8.2.7 Fire Department – "Unit 1" Truck Purchase

The Chief Administrative Officer explained that a few months ago Council gave authorization for purchase of a new "Unit 1" Fire Chief truck. A new truck has been purchased but the present Fire Department view is that the new truck is not

needed and they would like to consider other options that would save money.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the recently acquired new Unit 1 Fire Department truck be sold and the former, older Unit 1 Fire Department truck also be disposed of."**

CARRIED

**9. IN CAMERA**

**10. ADJOURNMENT**

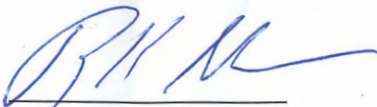
Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the regular meeting of Council be adjourned."**

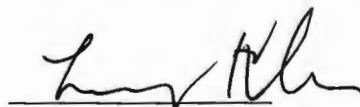
CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 5:01 p.m.

These minutes were adopted by a resolution of Council this 24<sup>th</sup> day of SEPTEMBER, 2013.



Mayor,  
R. Anderson



Corporate Officer  
L. Randle