



Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, November 10, 2015 at 4:00 p.m.

**PRESENT:** R. Berrigan  
N. Egely  
D. Lepsoe  
A. Maki  
S. Scott

**FINAL**

**In Attendance:** J. Heinrich, Chief Administrative Officer  
B. Lauzon, Fire Chief

**Public Gallery:** 17  
**Press:** 1

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the November 10, 2015 Village of Chase Regular Council meeting agenda and extra agenda be adopted as presented.”**

**CARRIED**

**#2015/11/10\_001**

**3. ADOPTION OF THE MINUTES**

Moved by Councillor Maki

Seconded by Councillor Egely

**“That the minutes of the October 27, 2015 Regular meeting of Council be adopted as presented.”**

**CARRIED**

**#2015/11/10\_002**

Moved by Councillor Scott

Seconded by Councillor Maki

**“That the minutes of the Public Hearing held November 3, 2015 be adopted as presented.”**

**CARRIED**

**#2015/11/10\_003**

Moved by Councillor Egely

Seconded by Councillor Maki

**“That the minutes of the November 3, 2015 Special meeting of Council be adopted as presented.”**

**CARRIED**

**#2015/11/10\_004**

**4. PUBLIC HEARINGS**

None

**5. REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- Legion pinning first poppy on Mayor
- Hosted tour of Water Treatment Plant with Ashcroft Mayor and Council
- Public Hearing
- Committee of the Whole meeting
- Special meeting of Council
- TNRD Emergency Management and Protective Services meeting
- TNRD Board meeting
- Pre-budget meeting with Fire Department

Councillor Egely:

- Tour of Water Treatment Plant with Ashcroft Mayor and Council
- Pre-budget meeting with Fire Department
- Public Hearing
- Committee of the Whole meeting
- Special meeting of Council

Councillor Lepsoe:

- Two Chase Country Christmas meetings
- Tour of Water Treatment Plant with Ashcroft Mayor and Council
- Skamana Annual General Meeting
- Meeting with ALIB Chief and Council
- Trail Alliance Steward meeting
- Pre-budget meeting with Fire Department
- Public Hearing
- Committee of the Whole meeting
- Special meeting of Council

Councillor Maki

- SILGA Finance Workshop
- Staff Appreciation Day
- Special meeting of Council
- Chamber of Commerce dinner meeting
- BC Economic Development Course
- Chamber of Commerce meeting
- Festival Society meeting
- Public Hearing
- Committee of the Whole meeting
- Special meeting of Council
- Youth Action Committee meeting
- Pre-budget meeting with Fire Department

Moved by Councillor Maki

Seconded by Councillor Egely

**“That Village of Chase Council proclaim November 28, 2015 Shop the Neighbourhood Day to encourage residents to shop locally to support small businesses.”**

**CARRIED**  
**#2015/11/10\_005**

Councillor Scott:

- Tour of Water Treatment Plant with Ashcroft Mayor and Council
- Adams Lake Salmon Society meeting
- Public Hearing
- Committee of the Whole meeting
- Special meeting of Council
- Pre-budget meeting with Fire Department

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**“That Administration send a letter to the Adams Lake Salmon Society congratulating them on their recent recognition.”**

**CARRIED**  
**#2015/11/10\_006**

Fire Chief Lauzon:

- Three fire callouts in October
- Four fire callouts in November
- One rescue callout in November
- Two meetings with Public Works

The CAO reported on behalf of Public Works that they continue to prepare for winter by winterizing equipment and vehicles. A speed sign (50km/h) was recently installed just at the end of the playground speed area near Centennial Park to remind people of the speed limit on Pine Street. Friday November 13, 2015 is the last day of scheduled work in 2015 for the two seasonal employees in Public Works.

CAO:

In addition to handling various enquiries, providing direction to staff, overseeing the preparation of Council agendas and minutes, and responding to the average 25 emails received daily, the following tasks were undertaken in the above noted period:

#### Budget

- Several meetings with Fire Chief and Deputy Fire Chief regarding 2016 Budget planning
- Several meetings with Public Works Supervisor regarding 2016 Public Works budget planning
- Met with Director of Finance prior to his vacation to discuss 2016 budget matters

#### Land Development

- Several meetings with developers of Whitfield East proposed development on Aylmer Road – discussing servicing requirements, Development Cost Charges payable, preparing preliminary subdivision approval and servicing agreement documents
- Met with local property owner and Public Works Supervisor regarding road alignment matters
- Reviewed several building permit applications to ensure compliance with Village zoning regulations
- Prepared various reports for Council agendas relating to development variance permits, zoning amendment applications ensuring any outside agencies consulted (e.g. ALC)

Fire Department Administration/Serviceing

- Attended Recreation Society AGM
- Attended workshop with Council and Fire Department regarding service levels and training requirements in relation to Fire Commissioner's playbook
- Met with Public Works Supervisor and Fire Chief in relation to fire hydrant maintenance and other maintenance matters (e.g. snowplowing)

First Nations Relationships

- Attended Adams Lake Indian Band Chief and Council meeting with Mayor Berrigan and Councillor Lepsoe – discussed working together on an Aboriginal Day celebration in 2016 and local trail initiatives

Labour Relations

- Met with Public Works Supervisor and staff to resolve a labour relations matter

Workload Management

- Met with Deputy Corporate Officer to discuss list of tasks to be completed
- Attended TNRD CAO's annual meeting – discussed matters including OH&S and new requirements from Worksafe BC pertaining to municipal governments, discussed emergency preparedness, shared experiences relating to relationship with local Indian Bands
- Prepared reports and the Agenda for the November 10, 2015 council meeting

Events/Activities in Village

- Met with Festival Society members and Village's Community Liaison to move forward with more coordination in relation to events and other activities for Chase

Moved by Councillor Scott

Seconded by Councillor Maki

**"That Village of Chase Mayor, Council and Staff reports be received as presented."**

**CARRIED  
#2015/10/27\_007**

**6. DELEGATIONS**

None

**7. UNFINISHED BUSINESS**

7.1 Reconsideration of Pine Street Stop Sign Placement

Mayor Berrigan proposed that only one stop sign be put up at the corner of Pine Street and 5<sup>th</sup> Avenue.

Moved by Mayor Berrigan

Seconded by Councillor Scott

**"That Motion #2015/10/27\_006 regarding installing stop signs at the corners of Pine Street and 3<sup>rd</sup> Avenue and Pine Street and 5<sup>th</sup> Avenue be rescinded."**

**CARRIED  
#2015/11/10\_008**

Moved by Mayor Berrigan  
Seconded by Councillor Scott

**“That stop signs with “New” be installed on Pine Street in both directions at the corner of Pine Street and 5<sup>th</sup> Avenue, that these signs be temporary pending ongoing monitoring of speeds along Pine Street.”**

**CARRIED**  
**#2015/11/10\_009**

7.2 Village of Chase Zoning Bylaw No. 683-2006, Amendment Bylaw No. 812-2015

Moved by Councillor Scott  
Seconded by Councillor Maki

**“That Bylaw No. 683-2006, Amendment Bylaw No. 812-2015 be given third reading.”**

**CARRIED; Opposed by Councillors Egely and Lepsoe**  
**#2015/11/10\_010**

7.3 Development Variance Permit Application No. 79-2015 – 110 455 VLA Road

Moved by Councillor Scott  
Seconded by Councillor Maki

**“That Development Variance Permit Application No. 79-2015 – 100 VLA Road be approved.”**

**CARRIED**  
**#2015/11/10\_011**

7.4 Request for Additional Variance #12 – 161 Shuswap Avenue

Moved by Councillor Egely  
Seconded by Councillor Scott

**“That the request for an additional variance at #12 – 161 Shuswap Avenue be denied.”**

**CARRIED**  
**#2015/11/10\_012**

7.5 Operational Guidelines for Fire Department

Moved by Councillor Maki  
Seconded by Councillor Egely

**“That the Operational Guidelines for the Village of Chase Fire Department be adopted as presented.”**

**CARRIED**  
**#2015/11/10\_013**

**8. NEW BUSINESS**

8.1 Committee of the Whole Recommendations – November 3, 2015

8.1.1 2016 Council Meeting Schedule

Moved by Councillor Scott  
Seconded by Councillor Egely

**“That the 2016 Village of Chase Council meeting schedule be adopted as presented.”**

**CARRIED**  
**#2015/11/10\_014**

8.1.2 Strategic Wildfire Prevention Initiative – FireSmart Program

Moved by Councillor Maki  
Seconded by Councillor Scott

**“That Administration applies for funding under the Strategic Wildfire Prevention Initiative to help the Village of Chase identify and take action to reduce wildfire risks on private land in the local area.”**

**CARRIED**  
**#2015/11/10\_015**

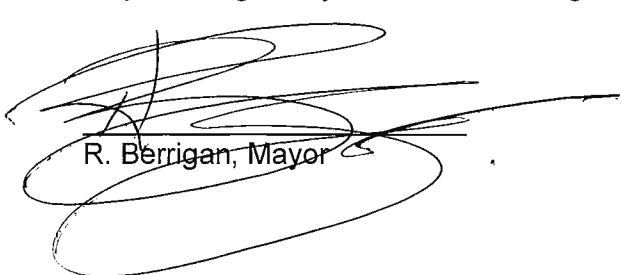
- 8.2 Local Government Leadership Academy  
Moved by Councillor Maki  
Seconded by Councillor Lepsoe  
**“That the Village of Chase covers costs for Mayor Berrigan and CAO Heinrich to attend the Local Government Leadership Academy February 3 – 5, 2015 in Vancouver.”**  
CARRIED  
#2015/11/10\_016
- 8.3 Shuswap Trails – Regional Strategy  
Moved by Councillor Maki  
Seconded by Councillor Scott  
**“That Village of Chase Council endorses the Letter of Understanding that forms part of the Shuswap Regional Trails Strategy, committing the Village of Chase to work collaboratively with all parties regarding the management of trails and recreational access throughout the Shuswap and that Mayor Berrigan sign the LOU on behalf of the Village of Chase at the Regional Trails roundtable meeting on December 2, 2015.”**  
CARRIED  
#2015/11/10\_017
- 8.4 Invitation for Mayor and Council to attend Shuswap Tourism Event  
Moved by Councillor Scott  
Seconded by Councillor Maki  
**“That the Village of Chase Regular Council meeting scheduled for November 24, 2015 be moved to November 23, 2015 at the same time and place.”**  
CARRIED  
#2015/11/10\_018
- Moved by Councillor Scott  
Seconded by Councillor Maki  
**“That the Village of Chase covers costs for Mayor, Council and the CAO to attend the Shuswap Tourism Event November 24, 2015.”**  
CARRIED  
#2015/11/10\_019
- 8.5 Ambulance Paramedics of BC – First Responders Services  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the letter from the Ambulance Paramedics of BC be received as information.”**  
CARRIED  
#2015/11/10\_020
- 8.6 Thompson-Nicola Regional District – Regional Growth Strategy Monitoring Report  
Moved by Councillor Maki  
Seconded by Councillor Scott  
**“That the first Regional Growth Strategy Monitoring Report be received as information.”**  
CARRIED  
#2015/11/10\_021

- 8.7 1<sup>st</sup> Step Mobile Treatment Program – Axis Family Resources  
Moved by Councillor Egely  
Seconded by Councillor Maki  
**“That the 1<sup>st</sup> Step Mobile Treatment Program be granted a reduction of \$35.00 for the cost to use the Community Hall on December 7, 2015.”** CARRIED  
#2015/11/10\_022
- 8.8 New Auditor General for Local Government – Introduction and Overview  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the introduction and overview information on the new Auditor General for Local Government be received as information.”** CARRIED  
#2015/11/10\_023
- 8.9 Summer Recreation Program Grant for 2016  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That Council grants approval for the submission of a grant application for the 2016 Chase Summer Recreation program.”** CARRIED  
#2015/11/10\_024
- 8.10 Community Hall Rental Waiver Request – Hamper Society Fundraiser  
Moved by Councillor Egely  
Seconded by Councillor Scott  
**“That Council grants a full waiver to the Chase Hamper Society to host a Christmas Music Night fundraiser at the Community Hall December 12, 2015.”** CARRIED  
#2015/11/10\_025
- 8.11 Chase Minor Hockey – Public Skating Schedule at Chase Arena  
Moved by Mayor Berrigan  
Seconded by Councillor Maki  
**“That Administration work with the Recreation Society regarding the request from Chase Minor Hockey to accommodate their practices.”** CARRIED  
#2015/11/10\_026

**8. ADJOURNMENT**

Moved by Councillor Maki  
Seconded by Mayor Scott  
**“That the November 10, 2015 Village of Chase regular meeting of Council be adjourned.”** CARRIED  
#2014/11/10\_027

Mayor Berrigan adjourned the meeting at 4:43 p.m.



R. Berrigan, Mayor



J. Heinrich, CAO