



AGENDA

Regular Meeting of the Council of the Village of Chase
To be held at the Chase Community Hall, 547 Shuswap Avenue and Via Zoom
Tuesday, October 12, 2021 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the October 12, 2021 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held September 28, 2021

Pages 1-7

Resolution:

“THAT the minutes of the Regular meeting of September 28, 2021 be adopted as presented.”

3.2 Public hearing held September 28, 2021

Pages 8-9

Resolution:

“THAT the minutes of the September 28, 2021 Public Hearing be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda.

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 10-13

Recommendation:

“THAT the reports from Council members and staff be received for information.”

8. UNFINISHED BUSINESS

8.1 2022/2023 Permissive Tax Exemption Bylaw No. 910-2021 Pages 14-16

The bylaw has received first and second reading and has been statutorily advertised. Council may give the bylaw a third reading. Alternatively, Council may want to amend the recipient list by rescinding second reading, making a change, reading the bylaw a second time, and advertise for 2 more weeks. Regardless, the bylaw requires at least one day between third reading and adoption.

Recommendation:

“THAT the 2022/23 Permissive Tax Exemption Bylaw No. 910-2021 be given third reading.”

8.2 BC Provincial Nominee Program
Memorandum from the CAO

Page 17

Recommendation:

“THAT the Village of Chase apply to participate in the BC Provincial Nominee Program Entrepreneur Immigration Regional Pilot program for 2022.”

8.3 Strategic Plan – Quarterly Review (3rd Quarter)
Report from the CAO

Pages 18-21

Recommendation:

“THAT the Third Quarter Report on Council’s 2021 and 2022 Strategic Plan be received for information.”

8.4 Whistle Cessation Project Update
Report from the Corporate Officer

Pages 22-23

Recommendation:

“THAT the Whistle Cessation report from the Corporate Officer be received for information.”

8.5 Notice of Motion - Liability Insurance for Chase Country Christmas Parade

As per a Notice of Motion put forward by Councillor Lauzon at the September 28, 2021 Regular Council meeting. The Chase Country Christmas Committee has been meeting to organize events for 2021. Councillors Lauzon and Maki participate in planning discussions and intend to be fully engaged in the events that will take place providing Village oversight.

The municipality may extend its liability insurance coverage to an event or events occurring in the community if there is municipal staff or elected official oversight of such event(s). As occurred in 2020, Council is being asked to pass a resolution that will enable the Village’s liability insurance to extend to the event(s).

Recommendation:

“THAT the Village of Chase take on overall responsibility for the 2021 Chase Country Christmas events and extend liability coverage to the participants.”

9. NEW BUSINESS

- 9.1 Childcare BC New Spaces Fund 2021/2022 Pages 24-25
Report from the CAO

Recommendation:

“THAT the Village of Chase not pursue the 2021/2022 Child Care Spaces Grant opportunity.”

- 9.2 Christmas Closures Pages 26-27
Report from the Corporate Officer

Recommendation:

“THAT Council approve the closure of Municipal Hall to the public effective noon, Friday December 24, 2021 reopening Tuesday January 4, 2022.”

10. NOTICE OF MOTION

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

This opportunity is for members of the gallery to provide input on any municipal matter.

12. IN CAMERA

13. RELEASE OF IN CAMERA ITEMS

The following resolution have been released from in-camera:

Resolution #2021/09/28_IC005, that Council meetings now be held at the Village’s Community Hall at 547 Shuswap Avenue, Chase, BC until further notice.

14. ADJOURNMENT

Resolution:

“THAT the October 12, 2021 Village of Chase Regular Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held at the Chase Community Hall, 547 Shuswap Avenue on
Tuesday, September 28, 2021 at 4:00 p.m.

PRESENT: Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Participants: 3

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

Mayor Crowe proclaimed October 2021 as ***Foster Family Month***.

Mayor Crowe proclaimed September 20-26, 2021 as ***Rail Safety Week***.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Maki

"THAT the September 28, 2021 Village of Chase Regular Council meeting agenda be adopted as presented."

CARRIED

#2021/09/28_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held August 10, 2021

Moved by Councillor Maki

Seconded by Councillor Torbohm

"THAT the minutes of the August 10, 2021 Regular Meeting of Council be adopted as presented."

CARRIED

#2021/09/28_002

4. PUBLIC HEARING

There are separate Public Hearing minutes

< Regular meeting reconvened at 4:21 p.m. following the Public Hearing >

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

6.1 Entrepreneur Immigration Pilot Programs

Amit Goel, Director, Goel's Solutions Ltd.

Kevin Kruger, Krueger Consulting Ltd.,

Debbie Anderson, RN

Mr. Goel appealed to Council to consider Village of Chase's enrolment with the BC Provincial Nominee Program (Entrepreneur Immigration) and the Rural and Northern Immigration Pilot Program to enhance economic activities in the Village of Chase and the Region.

7. REPORTS

a) Mayor and Council Reports

Mayor Crowe

- August 11 – EMBC & BC Wildfire mtg.
- August 12 – 2 - EMBC & BC Wildfire mtgs.
- August 12 – mtg. with CAO Heinrich, Chase and District Health Foundation members and Health Center manager for Interior Health.
- August 13 – 2 EMBC & BC Wildfire mtgs.
- August 14 – 2 EMBC & BC Wildfire mtgs.
- August 15 – 2 EMBC & BC Wildfire mtgs.
- August 16 – 2 EMBC & BC Wildfire mtgs.
- August 17 – 3 EMBC & BC Wildfire mtgs.
- August 18 – 2 EMBC & BC Wildfire mtgs.
- August 18 – Mtg. with CAO Heinrich and Mr. Amit Goel
- August 19 – EMBC & BC Wildfire mtg.
- August 20 – EMBC & BC Wildfire mtg.
- August 21 – EMBC & BC Wildfire mtg.
- August 22 - EMBC & BC Wildfire mtg.
- August 23 – EMBC & BC Wildfire mtg.
- August 24 – EMBC & BC Wildfire mtg.
- August 25 - EMBC & BC Wildfire mtg.
- August 26 – EMBC & BC Wildfire mtg.
- August 29 – EMBC & BC Wildfire mtg.
- August 31 – Doug Copeland retirement and seeing our new Zamboni for the ice arena
- September 1 – TNRD Board mtg. in Kamloops
- September 2 – Special TNRD Closed Board mtg. in Kamloops
- September 8 – Shuswap Watershed Council mtg.
- September 13 – attended a UBCM mtg. with Councillor Alison Lauzon and Councillor Torbohm and CAO Heinrich with Parliamentary Secretary Rice regarding the Fire Underwriters setting an aging out of fire trucks. We asked the Province to call for a mtg. of all small BC municipalities, the Provincial Government and the Fire Underwriters to discuss extending the life of firetrucks in small municipalities and regional districts subject to maintenance and condition.
- September 14 – Attended the UBCM Pathways to truth and Reconciliation plenary session with the Honourable Murray Sinclair.
- September 14 – attended the UBCM concurrent workshop on Ensuring Local Government Financial Resiliency.
- September 14 – Chase and District Health Center mtg.
- September 15- Attended the UBCM resolution voting session.
- September 15 – Attended UBCM Concurrent workshop – Meeting the need: Shared Regional District Services and a workshop on Tourism recovery through collaboration.
- September 16 – UBCM Resolution Voting session.
- Attended the UBCM Keynote address speaker meeting. The speaker was Rick Mercer.

- Attended the UBCM Concurrent Workshop – Modernizing Forest Policy in BC.
- September 16 – Attended a TNRD Special Closed Board of Directors meeting.
- September 17 – Attended the UBCM Concurrent Cabinet Town Hall meeting on Supporting Resilient Communities.
- September 17 – Attended the UBCM address by BC Premier John Horgan.
- September 23 – Mayors Vaccine Roundtable meeting
- September 23 – TNRD Regular Board of Directors meeting.
- September 23 – TNRD Confidential Closed Board meeting.
- September 28 - attended photo op and grand opening of the footbridge at Willson Park

Councillor Lauzon

- August 17 – spoke with both the Lions Club & the Hamper Society regarding the impending Hamper Society Lease Agreement with the Village
- August 23 – spoke again the Chase Lions regarding concerns involving the Hamper Society lease. Reached out to Cao Joni Heinrich, to see how the Lease Agreement was coming along.
- August 24 – followed up with the Chase Lions
- August 31 – once again spoke with the Chase Lions regarding the Hamper Society Lease
- Attended the Farewell Gathering to recognize Doug Copeland, retiring Arena Manager, and to meet Chris Koch, who has taken over the role as Arena Mgr. Unveiled the new to us Zamboni that evening.
- September 9 – met with CAO Joni Heinrich to prepare briefing note for upcoming UBCM Ministers meeting
- September 13 – Partook in the Provincial Cabinet Ministers mtg with other members of Council & Parliamentary Secretary Jennifer Rice, to discuss the Underwriters current policy of aging out Fire Apparatus. The Village would like to see this timeframe extended to assist small communities across BC.
- September 13-18 – attended the Virtual Union of BC Municipalities Conference
- The first day gave us an opportunity to navigate around the conference, and the UBCM kick-off networking night. Sept 14th – Official convention opening, the Annual Meeting & Address by Minister of Municipal Affairs & FCM President., and Community Excellence awards
- One of the honourable mention awards really caught my attention – Maple Ridge's Emergency Preparedness for Seniors. Videos & Pamphlets specific to Seniors to educate and address emergency preparedness. Evacuation, what to do.. etc. As a majority of Chase's population are seniors, I'd really like us to pursue this, and perhaps use Maple Ridge as a template for us.
- Through the week, in addition to partaking & voting during the Resolutions, many breakout information sessions were available. Throughout the week I sat in on a number of these sessions:
 - -the Shared Regional District Service- there was discussion of communities sharing resources with RD's – Gateway Signage, Fibre optic..
 - - Global Warning – Lessons from the 2021 Heat Wave – mostly the elderly & the isolated were impacted. During the Minister's address, she indicated that 1,011 people passed away due to the Heat Wave. Focus needs to be put on Protective Programs, and a way to reach out to those vulnerable & isolated, and increasing urban greenspace.
 - - Modernizing the Forestry policy in BC – some of the topics:
 - Revising Area based Tenure Pricing

- Minimizing Slash Burning
 - Strengthening Compliance & Enforcement
 - Re-Integration of Prescribed & Cultural Burns
 - Municipalities are encouraged to submit ideas & thoughts.
- While exploring the Virtual Exhibitor Showcase, I reached out to the BC Fire Chiefs Association to discuss recruitment & retention. There is a national initiative "Answer the Call", and canvassing CRA for large tax breaks for paid on call firefighters. Since then, the Executive Director of the BC Fire Chiefs Assoc. has been in contact with our local chief, to provide material & resources.
- Reached out to Telus to inquire once again about Fibre optic service in Chase. We discussed Connectivity & Funding. The Telus rep indicated a reading of 10/10 to qualify, says that Chase is 50/10. Not sure what that means, but apparently we don't qualify.
- In light of the Pandemic, and Wildfires, it was announced that there is new funding opportunity – the Province's Strengthening Communities Fund. I'd like to see us look further into this opportunity.
- September 21 – Followed up again regarding the Hamper Society Lease
- Inquired the status of the repairs to the Clocktower, provided Administration with contact info for the company the Clock was purchased from.
- September 22 – attended the Chase Country Christmas Committee mtg. Plans are underway to facilitate events that will adhere to the Public Health orders.
- September 23 – spoke to Terri Mindel, of the Creating Childcare Spaces committee, of an recently announced Provincial Funding Opportunity.
- September 28 - attended photo op and grand opening of the footbridge at Willson Park

Councillor Maki

- August 27 - communications with Brock Endean with the Chamber and Tourism Chase regarding the Visitor Centre
- September 28 - had a follow up with Brock Endean regarding the visitor centre
- September 28 - attended photo op and grand opening of the footbridge at Willson Park

Councillor Scott

- Participated in virtual UBCM September 13-16 including as voting delegate for Municipal Insurance Association AGM
- The Adams River Salmon Society September 20
- September 28 - attended photo op and grand opening of the footbridge at Willson Park

Moved by Councillor Scott

Seconded by Councillor Lauzon

"THAT a letter of support be provided to the Adams River Salmon Society for their grant application to the Fairs, Festivals and Events Recovery Fund." **CARRIED**
#2021/09/28_003

Councillor Torbohm

- September 7 – attended Municipal Hall to get an update on ongoing projects, paving, Hamper Society, Chase Lions, UBCM schedule
- September 13 – Start of UBCM, attended conference with Minister Jennifer Rice, and attended Municipal Insurance Association meeting with Minister Josie Osborne
- September 14 – 17 – Attended UBCM
- September 21 - met with RCMP to discuss our Animal Control service and Covid-19 enforcement efforts. The detachment is at full strength

- September 23 – Attended virtual Shuswap Trail Alliance meeting to discuss the plans for Scatchard Mountain
- September 27 – Met with the land owner to get a clear picture of the variance application at 350 Lakeshore Drive
- September 28 - attended photo op and grand opening of the footbridge at Willson Park

b) Staff Reports

Reports from the CAO, Corporate Officer, Chief Financial Officer, and Fire Chief were included in the agenda package.

Moved by Councillor Scott
Seconded by Councillor Lauzon

“THAT the reports from Council members and staff be received for information.”

CARRIED

#2021/09/28_004

8. **UNFINISHED BUSINESS**

8.1 Municipal Ticket Information Bylaw Amendment Bylaw No. 909-2021 – Solid Waste and Recyclables Bylaw

Moved by Councillor Scott
Seconded by Councillor Lauzon

“THAT the Village of Chase Municipal Ticket Information Bylaw Amendment Bylaw No. 909-2021 be adopted.”

CARRIED

#2021/09/28_005

8.2 BC Provincial Nominee Program (Entrepreneur Immigration)

Moved by Councillor Maki
Seconded by Councillor Scott

“THAT consideration of the PNP and EIRP programs be deferred to the October 12, 2021 Regular meeting.”

CARRIED

#2021/09/28_006

Moved by Councillor Maki
Seconded by Councillor Lauzon

“THAT the Village of Chase petition the Province of BC to join the Vernon and Area Rural and Northern Immigration Pilot boundary.”

CARRIED

TORBOHM OPPOSED

#2021/09/28_007

8.3 Lions RV Park Lease

Moved by Councillor Lauzon
Seconded by Councillor Torbohm

“THAT the Lease between the Village of Chase and the Lions Club for the Mill Park RV Lands be ratified with effective dates of January 1, 2022 to December 31, 2026.”

CARRIED

#2021/09/28_008

9. **NEW BUSINESS**

9.1 Permissive Tax Exemption Bylaw 910-2021

Moved by Councillor Maki
Seconded by Councillor Scott

“THAT the Village of Permissive Tax Exemption Bylaw 910-2021 be given first two readings.”

CARRIED

#2021/09/28_009

- 9.2 Development Variance Permit – 350 Lakeshore Drive
Moved by Councillor Torbohm
Seconded by Councillor Lauzon
“THAT Council accept the application, and direct Administration to distribute the referrals, and draft a Permit for 350 Lakeshore Drive.”
CARRIED
#2021/09/28_010
- 9.3 Development Variance Permit – 25-235 Aylmer Road
Moved by Mayor Crowe
Seconded by Councillor Maki
“THAT Council accept the application, and direct Administration to distribute the referrals, and draft a Permit for 25-235 Aylmer Road.”
CARRIED
#2021/09/28_011
- 9.4 Congratulations to MP Mel Arnold
Moved by Councillor Scott
Seconded by Councillor Torbohm
“THAT a letter be sent to Member of Parliament, Mel Arnold congratulating him on his re-election as the MP for North Okanagan-Shuswap.”
CARRIED
#2021/09/28_012
- 9.5 Chase Literacy Program – Neighbourhood Library Boxes
Moved by Councillor Maki
Seconded by Councillor Lauzon
“THAT the Chase Literacy Program’s request for the placement of Outdoor Bookshelves in appropriate locations in Village of Chase parks be approved.”
CARRIED
#2021/09/28_013
- 9.6 Correspondence from Chase Community Services Society regarding a plan for evacuations of residents in Chase in event of a wildfire or other emergency event
Moved by Mayor Crowe
Seconded by Councillor Lauzon
“THAT the Village of Chase host a Wildfire Preparation Workshop in January, 2022 specifically to discuss evacuation planning for vulnerable individuals in Chase, and invite community partners.”
CARRIED
#2021/09/28_014
- 9.7 Correspondence from Joey Nash of 710 Sicamous Avenue regarding Logan Lake Building Sprinkler System
Moved by Councillor Scott
Seconded by Councillor Maki
“THAT building sprinkler systems be reviewed and considered in coordination with Chase’s Community Wildfire Protection Plan.”
CARRIED
#2021/09/28_015

9.8 Correspondence from Joey Nash of 710 Sicamous Avenue requesting action regarding rats in Chase

Moved by Councillor Torbohm

Seconded by Councillor Scott

"THAT the correspondence from Joey Nash regarding rats in Chase be received for information."

CARRIED

#2021/09/28_016

9.9 Letter from Carolyn Parks Mintz regarding Advertorials

Moved by Councillor Maki

Seconded by Councillor Lauzon

"THAT the Village of Chase participate in an extension of Advertorials including the financial sponsorship of local area Indigenous operated businesses under the existing funding formula."

CARRIED

#2021/09/28_017

10. NOTICE OF MOTION

Councillor Lauzon provided Notice of Motion for the issue of Village Liability Insurance Coverage for the Chase Country Christmas Events.

Councillor Maki provided Notice of Motion for the issue of a Memorial Wall at the Cemetery.

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Blaine Covington, of 420 Juniper Avenue, expressed gratitude to Council for acknowledging his letter asking for assistance for vulnerable people in Chase in the event of a community wide evacuation event.

Amit Goel, of 830 Thompson Avenue, expressed gratitude to Council for considering participation in the PNP, EIRP, and RNIP programs.

12. IN CAMERA

Moved by Mayor Crowe

Seconded by Councillor Lauzon

"THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations."

CARRIED

#2021/09/28/018

13. RELEASE OF IN CAMERA ITEMS

None

14. ADJOURNMENT

Moved by Councillor Maki

Seconded by Councillor Scott

"THAT the September 28, 2021 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2021/09/28_019

The meeting concluded at 8:07 p.m.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE MINUTES OF PUBLIC HEARING

**Held on September 28, 2021 in the Chase Village
Community Hall, 547 Shuswap Avenue, Chase, BC**

PRESENT: Mayor Rod Crowe
Councillor Alison Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Joanne Molnar, Chief Financial Officer

Public Gallery: 3

I. Call to Order

Chair Crowe called to order the Public Hearing regarding "Official Community Plan Bylaw No. 896-2021" at 4:02 p.m.

II. Opening Statement on Official Community Plan Bylaw No. 896-2021

Chair Crowe read the opening statement for the Public Hearing noting that all persons present who believe their interest in property is affected shall be given an opportunity to be heard or present written submissions.

III. Introduction

Chair Crowe asked the Corporate Officer to provide the background.

The Corporate Officer introduced the bylaw and presented by PowerPoint.
Some of the key features of the new Official Community Plan (OCP) include:

- Highest order document for a municipality. Council must refer to the OCP when making decisions on land use and all other municipal policies and bylaws must be consistent with the OCP
- Informs and guides how the community will grow and evolve over the next 20+ years
- Previous Chase OCP was adopted in 2002
- New OCP will enable the Village to access more funding opportunities – infrastructure grants, housing grants, DCCs

What was heard during the community consultation was that:

- The community wants more housing options
- Protection of our source drinking water is important
- Improvements to waterfront access should be a priority
- Active Transportation implementation should be accelerated
- There is a significant need for high-speed internet

IV. Public Input

The Corporate Officer confirmed that all statutory public notifications occurred and that there was one written submission received.

Chair Crowe called a first time for public input.

Anne Grube, of 5848 VLA Road, and on behalf of the Chase Environmental Action Group, indicated she identified a few typographical errors and would send a follow-up email to the Corporate Officer. Ms. Grube also stated that some of the statements of intent should be more action oriented; that she is in support of a linear park; that she appreciates the food production and sovereignty references; and that she would like to see more incentives for building practices that lower greenhouse gas emissions.

Chair Crowe called a second time for public input. None was forthcoming.

Chair Crowe called a third and final time for public input.

Linda Fleck, of 743 Okanagan Avenue, via email, stated she does not support any lands being removed from parks for other uses.

Hearing no further input, Chair Crowe called for a motion to close the input opportunity and adjourn the Public Hearing.

V. Adjournment

Moved by Mayor Crowe

Seconded by Councillor Scott

"THAT the input opportunity to hear from affected persons regarding Official Community Plan Bylaw No. 896-2021 be closed; AND,

THAT the Public Hearing be adjourned."

CARRIED

The Public Hearing was concluded at 4:26 p.m.

These minutes were adopted by a resolution of Council this ___ day of October, 2021.

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: October 8, 2021
To: Mayor and Council
From: CAO
RE: Activities Report

Council Support

- Met with Council and Senior Administration to update Council on various projects relating to staff morale and improvements within Administration, Finance and Public Works departments for better customer service
- Provided Council with various communications relating to issues occurring in the community
- Ensured highlights of September 28, 2021 Council meeting was shared with the public through the Chase Sunflower
- Organized a small Grand Opening for Council in relation to the new Willson Park Bridge
- Provided an article to the local Sunflower regarding the Willson Park Bridge project, its connection to the Active Transportation Plan and recognizing the funding partners (Government of Canada, Province of BC, Village of Chase)
- Met with Senior managers to discuss Council directives from Council's September 28, 2021 meeting and any outstanding directives – ensured directives delegated to appropriate manager
- Produced several letters and other correspondence as follow-up to Council directives from September 28, 2021 meeting
- Continue to monitor and disseminate information from Public Health Officer relating to Covid-19 orders and requirements
- Met with parties relating to the use of Room A in the Community Hall
- Prepared reports for Council agenda for October 12, 2021

Management and Staff Support

- Communications with the Fire Chief on various Fire and Rescue matters
- Assist Senior Manager's in providing information and direction to staff members
- Organized and participated in all-staff meeting on October 5, 2021
- Met with Executive Director of newly formed Shuswap Economic Development Society to discuss initiatives underway in Chase and to learn more about the Society's activities

Respectfully submitted,



VILLAGE OF CHASE

Memorandum

Date: 7 October 2021

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from September 27, 2021 to October 8, 2021

Regular Duties:

- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert
- Coordinate resolution to IT issues

Other Duties/Activities During the Reporting Period:

- Occasional discussions with MOTI regarding Trans-Canada Highway
- Processed 4 Comfort Letters
- Fielded many calls on residential and commercial real estate
- Discuss operations with Acting Lead Hand as needed
- Recycle BC transition ready for October 19
- Coordinated procurement of Stone Orchard cemetery software
- Wharf repairs now complete
- Approved 5 Building Permits
- Bookings at Community Hall have surged for all user types
- No Parking signs are currently being installed along Shuswap
- Bandshell refurbishing is complete minus a couple touch-ups
- Building Permits totalled \$4.2 million, a 42% increase over the same period in 2020

Respectfully submitted,

**THOMPSON-NICOLA REGIONAL DISTRICT
BUILDING INSPECTION SERVICES
Sep-21**

LOCATIONS	PERMIT VALUE									
	2021-September	2020-September	2021-YTD	2020-YTD	%CHANGE-YTD					
	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value
Ashcroft	0	0	0	0	5	118,500	8	2,914,465	-37.5	-95.93
Cache Creek	1	1,500,000	2	445,000	5	1,739,000	8	720,100	-37.5	141.49
Clinton	2	30,000	1	5,000,000	7	980,000	5	5,143,000	40.0	-80.94
Lytton	0	0	1	0	0	0	2	4,581,950	-100.0	-100.00
E - Bonaparte Plateau	4	270,000	7	274,150	31	5,408,187	30	2,973,622	3.3	81.87
I - Blue Sky Country	2	425,000	3	915,000	14	2,031,688	20	3,136,904	-30.0	-35.23
Chase	0	0	4	281,000	27	4,193,390	19	2,298,000	42.1	82.48
Logan Lake	0	0	5	1,020,000	11	2,526,700	14	2,798,000	-21.4	-9.70
J - Copper Desert Country	5	3,075,000	7	1,528,000	79	27,451,551	42	11,551,988	88.1	137.63
L - Grasslands	4	605,150	4	135,000	26	4,031,670	34	9,944,230	-23.5	-59.46
P - Rivers and the Peaks	3	600,000	5	2,637,629	58	12,756,908	40	7,878,040	45.0	61.93
M - Beautiful Nicola Valley - North	2	3,207,209	4	605,090	29	10,793,002	22	4,619,390	31.8	133.65
N - Beautiful Nicola Valley - South	0	0	0	0	42	12,329,198	11	1,777,500	281.8	593.63
Clearwater	12	6,385,000	2	332,000	32	11,750,500	32	2,375,000	0.0	394.76
A - Wells Gray Country	1	120,000	2	103,000	17	2,134,480	10	633,000	70.0	237.20
B - Thompson Headwaters	0	0	0	0	11	1,007,604	12	910,000	-8.3	10.73
O - Lower North Thompson	0	0	2	520,000	14	1,797,402	9	1,829,710	55.6	-1.77
TOTAL	36	16,217,359	49	13,795,869	408	101,049,780	318	66,084,899	28.3	52.91



VILLAGE OF CHASE

Memorandum

Date: October 7, 2021
To: Council
From: CFO
RE: September 24th – October 6th Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Review daily cash receipting transactions and bank deposits.
- Upload BC Assessment roll updates.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.
- Payroll reconciliations for benefits and retroactive payments as required.
- Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.
- Submit quarterly reporting for GST, WCB, and Employer Health Tax.
- Attend Council meetings and workshops
- Respond to email and telephone inquiries

Budget, Property Taxes & Financial Reporting

- Complete Province of BC property tax deferment information requests.
- Download and process HOG information when approved by the Province of BC
- Completed 2021 Tax Sale process
- Remove mobile liens as required.

Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project.
- Prepared Budget Forecast and Periodic Progress Report for Community Hall Roof Project.
- Attend virtual meeting regarding Emergency Evacuation Route Planning project

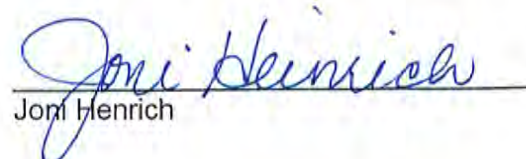
Other

- Attended Chase & District Recreational Society AGM
- Attended staff luncheon
- Office cleaning and reorganization
- Completed fleet insure renewal for 2021 and 2022
- Updated Business Licenses for 2021 and prepare for 2022 licensing
- Attended information sharing meeting with John Reed, Shuswap Economic Development Executive Director.

Respectfully submitted,

Approved for Council Consideration by CAO


Joanne Molnar


Joni Heinrich



VILLAGE OF CHASE

Memorandum

Date: October 12, 2021

To: Village of Chase

From: Chase Fire Department

RE: Fire Chief's report

Fire Chief's Report for September 2021

Fire Calls for September:

2 calls, 1 MVI, 1 False Alarm.

Rescue Calls for September:

2 Calls; Both stood down on Scene.

To date, Campfire burning permits: 247 - Open Burning permits 21.

We have 22 members including 3 juniors, 18 with their Exterior Operation Certification.

Fire fighting training is going well, with the focus this month on Emergency Vehicle Driver training. Rescue training had Provincial Fire and Safety Training instruct a NFPA certified course on Auto extrication, rope rescue/over the bank rope rescue with extrication course. This course has been funded by a grant from the FCABC. The final evaluation for this course will be October 9, 2021.

Respectfully submitted,

Fire Chief, B. Lauzon

Approved for Council Consideration by CAO

Joni Heinrich

VILLAGE OF CHASE

Bylaw No. 910-2021

A Bylaw to provide for Permissive Tax Exemptions for the years 2022 and 2023

WHEREAS, under the authority of the Community Charter, a Council may by bylaw exempt land or improvements, or both, from taxation;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. The following assessments shall be exempt from taxation for the taxation year 2022 and 2023:
 - a) Chase and District Curling Club
District Lot 517, Plan KAP19733, KDYD
PID 012-870-285
Exempt all land and improvements utilized for the purposes of the Club.
 - b) Chase Creekside Seniors Organization, Lease/Permit/License #343509,
Block A, District Lot 517, Plan KAP514, KDYD
PID 012-290-246
Exempt all land and improvements utilized for the purposes of the Organization.
 - c) Chase and District Museum and Archives Society
Lot 6, District Lot 517, Plan KAP1467, KDYD
PID 004-971-531
Exempt all lands and improvements utilized for the purposes of the society.
 - d) Chase & District Lions Community Club
Portion of Lot 1, District Lot 517, Plan 43085 and Portion of Plan B264 except Plan A 18415 and Plan A 1315 (the lands identified in Schedule A of the lease dated 14 April 2015)
Exempt all land and improvements utilized for the purposes of the Club.
 - e) Chase and District Chamber of Commerce
located on Village of Chase Right-of-Way between Shuswap Avenue and Canadian Pacific Rail Line, West of Aylmer Road
Exempt all lands and improvements utilized for the purposes of the organization.
 - f) Chase & District Recreation Centre Society (Arena)
Lot 1, District Lot 517, K.D.Y.D., Plan 20201, Except Plan KAP49449,
all leased to the Chase & District Recreation Society; except that portion leased to Chase Canyon Eco-Adventures for the operation of a Zip-Line business.
Exempt all lands and improvements utilized for the purposes of the organization.

- g) Chase & District Recreation Centre Society-Sunshore Golf Course
Lot A, District Lot 517, Plan KAP82245
PID 026-854-449
Exempt all Class 6 & 8, lands and improvements utilized for the purposes of the Golf Course.
- h) Royal Canadian Legion Branch 107
Lot A, District Lot 517, Plan 37207, KDYD
PID 004-896-955
Exempt all lands and improvements utilized for the purposes of the Legion.
2. This bylaw may be cited as "The Village of Chase 2021 Permissive Tax Exemption Bylaw No. 910-2021".

READ A FIRST TIME THIS 28th DAY OF **SEPTEMBER, 2021**

READ A SECOND TIME THIS 28th DAY OF **SEPTEMBER, 2021**

READ A THIRD TIME THIS ____ DAY OF _____, 2021

ADOPTED THIS ____ DAY OF _____, 2021

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: October 8, 2021
To: Mayor and Council
From: CAO
RE: British Columbia Provincial Nominee Program

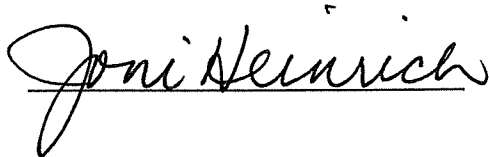
Recap of Previous Discussions:

- August 10, 2021 Amit Goel, Director, Goel's Solutions Ltd., Kevin Kruger, Kruger Consulting Ltd., and Arjun Kadaleevanam, General Manager trainee, Goel's Solutions Ltd. provided information to Council regarding the BC Regional Pilot Program and Rural and Northern Immigration Pilot Program
- Programs require local governments to apply for and manage applicants from other countries who wish to relocate to a community in BC to start a new business and become residents of the community
- Council considered an Administration report at its September 28, 2021 meeting regarding the programs
- ***Council passed a resolution on September 28, 2021 to petition the Provincial Government to become part of the Vernon and area Rural and Northern Immigration Pilot***

RECOMMENDATION

"THAT the Village of Chase apply to participate in the BC Provincial Nominee Program Entrepreneur Immigration Regional Pilot program for 2022."

Respectfully submitted,



Joni Heinrich



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CAO
DATE: October 6, 2021
RE: Strategic Plan – Quarterly Report (3rd Quarter)

ISSUE/PURPOSE

To provide an update regarding the status of the action items in Council's 2021/2022 Strategic Plan.

OPTIONS

For Information.

HISTORY/BACKGROUND

At the February 23, 2021 Regular Council meeting, Council adopted their 2021-2022 Strategic Plan. Council requested quarterly updates from Administration. Council received the second quarter update at the July 13, 2021 meeting.

DISCUSSION

Administration and Finance

Herbicide/Pesticide Bylaw

- *Completed*

ECE Assistant Training

- *Completed*
- *Other possible opportunities are being monitored*

Cemetery Software Research and Acquisition

- *Software has been selected that is compatible with Village's existing financial software*
- *Implementation in progress*

CP Rail Whistle Cessation and Regulation Adherence Review

- *Determinations and analyses in progress*
- *Administrative Report provided to Council October 12, 2021*

Communications to the Public

- *Bi-weekly Sunflower articles are submitted*
- *Inserts are provided in Utility Bills*
- *Regular Newsletters will resume in November 2021*
- *Website and Facebook pages updated regularly with new information*
- *Ads submitted to Sunflower for various upcoming events and notices*

Increase contributions to reserves for roads

- *Ongoing as grant funds are received for other infrastructure projects*

Clock Tower Repair

- *Pictures and other pertinent information being gathered for repair company*

Community Planning and Development

Finalizing OCP Renewal

- *Council held Public Hearing September 28, 2021*

Oncore Seniors Development Proposal negotiations, configuration, land

- *Proposal is on hold pending re-submission of BC Housing application in 2022*

Various subdivisions of parcels within the municipality

- *A number of lots have been purchased in the first phase of the Whitfield Landing Mobile Home Park development*
- *Several townhomes near Art Holding Memorial Arena have been purchased*
- *Applications for re-zonings continue to be submitted for various small development projects*

Design work for Active Transportation projects outlined in the Active Transportation Plan

- *Design work for Willson Park bridge completed*
- *Design work for Thompson Avenue/Chase Street Improvements completed*
- *Design work for 2nd Avenue multi-use pathway ongoing*

Soil Removal & Deposit Bylaw research and development

- *Research has been conducted*

DCC Bylaw review and renewal

- *Contact has occurred with consultant to discuss options for renewal*

Public Works and Infrastructure

Transition recycling collection service to Recycle BC

- *Completed*

2021 Fleet Replacement Plan

- *Completed*

Acquisition of Shoring Equipment

- *On hold – delayed until 2022 due to budget demands*

Conditional Road Assessments – Next phases

- *Data collection completed end of June – deliverables are expected fall 2021*

Adams Lake Sewer Servicing Project

- *Information on existing agreements and obligations being collected*

Utilities computer for data capture

- *Completed*

Cross Connection Program

- *Fully implemented*

Refurbish Community Hall Message Kiosk

- *Completed September 2021*

Complete perimeter Chain link security fencing for public works yard

- *On Hold – delayed until 2022 due to budget demands*

Install line to emergency rapid infiltration basin

- *Acquiring quotes*

Flood Mitigation Assessment and Mapping – Chase Creek

- *Underway*

Flood Risk Assessment, Mapping and Mitigation Planning – Little Shuswap Lake and South Thompson River

- *Works to begin early 2022*

Parks and Recreation

Secwepemc Landmark & Trailhead Signposts

- *Waiting final approval from local Indigenous leaders for Trailhead signposts*

Willson Park Footbridge

- *Bridge Construction Completed*
- *Approaches being altered for better ease of access*
- *Pathway paving scheduled Spring 2022*

Community Hall Roof Replacement

- *Grant funding received, Tender documents being prepared*

Bandshell Refurbishment

- *Completed*

Boat Launch Improvements – Memorial Park

- *Completed February 2021*

Wading pool improvements

- *Installation of parts and testing to be conducted Spring 2022 – weather dependent project*

Arena operations assessment mechanical review

- *Delayed until 2022 due to budget demands*

Economic Development

Connectivity Infrastructure Strategy (Broadband needs assessment)

- *Currently no funding available*

Discussions with Chamber regarding Shuswap Economic Development Society participation

- *Completed*

Work with private communications company regarding potential upgrades to Chase and area internet services

- *Ongoing*

2021/2022

Implement Economic & Tourism Strategy Items

- *Attract New Store Front Businesses – PNP Program will facilitate*
- *Establish Information Kiosks and Historical Site Recognition – being implemented through Secwepemc Landmark Project and Trailhead Signposts recognizing Indigenous culture – Rocky Road Trail recognizes historical site*
- *Undertaken Willson Park Redevelopment Plan – Willson Park Bridge and approaches are part of enhancement of Willson park – Thompson Avenue and Chase Street Active Transportation Improvements will extend into the Westerly node of Willson Park*

Fire and Rescue Department

Firetruck Replacement

- *Truck Ordered – expect delivery Spring 2022*

Fire Smart Education for Property Owners

- *To be developed with Fire Department in 2022*

Flooding Education for Property Owners

- *To be developed in 2022*

Evacuation Route Planning

- *Consultant developing plan*

Fire Hall Elevator Conversion to Hose Drying Rack

- *Currently underway*

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

None

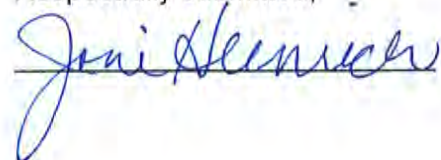
STRATEGIC PLAN REFERENCE

This is the Q3 quarterly report on Council's Strategic Plan

RECOMMENDATION

“THAT the Third Quarter report on Council’s 2021 and 2022 Strategic Plan be received for information.”

Respectfully submitted,





VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: October 8, 2021
RE: Whistle Cessation Project Update

ISSUE/PURPOSE

To provide an update regarding whistle cessation at the Aylmer Road and Pine Street rail crossings.

OPTIONS

For Information.

HISTORY/BACKGROUND

At Council's March 26, 2019 regular meeting, Council heard from Reg Greenfield of 218 Aspen Drive, who appealed to Council to consider the possibility of supporting the cessation of train whistles at the Pine Street crossing.

Council passed the following resolution after hearing from Mr. Greenfield:

"THAT investigating the possibility of cessation of train whistles at the Pine Street crossing be referred to Administration to provide Council with more detailed information including potential cost implications to the municipality."

Administration then created and distributed an online and paper survey. There were 422 respondents. Of those, 69.67% indicated they have an opinion on train whistle noise in Chase, 78.10% indicated that train whistles impact them at both the Aylmer and Pine Street crossings, and 75.78% of respondents stated that they would like the Village to spend funds to install gates at Aylmer Road in order that whistles can be stopped at both crossings.

Some of the anecdotal responses included:

- Whistles disturb sleep for adults and children
- Whistles reduce property values in Chase
- Some people either move away or choose not to move to Chase at all because of the whistles
- Village should not have to pay – those wanting the whistles stopped should fundraise for the money needed to install arms at Aylmer in order that whistles can be stopped
- Whistles should be maintained for safety reasons
- A few people said they like the whistles
- Restricting whistles would be a good investment for the future prosperity of the Village of Chase
- Village should consider spending this money on other things
- Most vulnerable (particularly children) could be negatively impacted if train whistle does not blow

Council passed the following resolution at the November 12, 2019 Regular meeting:

"THAT Administration be directed to consult with CP Rail regarding the Pine Street and Aylmer Road crossings to determine if either must be upgraded to allow for train whistle cessation, and at what cost to the municipality, and bring back a report to Council."

DISCUSSION

(Covid-19 in 2020 delayed some Village projects including the Whistle Cessation research and consultations.)

The Village hired engineers at TRUE Consultants Ltd. as our agent in liaising with CP Rail on this matter. The following is a summary of their recent interactions:

- TRUE Consulting began Rail Crossing Safety Assessments in late 2020, and completed these assessment on Feb 3, 2021 referring them to CPR for review and comment;
- CPR provided comments / revisions on April 8, 2021 but utilized incorrect railway information with respect to train speed. TRUE requested clarification and a meeting to discuss the project on April 8th;
- CPR provided an update to comments on May 13, 2021, but still utilized the incorrect railway information with respect to train speed. No meeting confirmed;
- TRUE Consulting responded to CPR with additional information on May 20, 2021 requesting further clarification on comments, additional justification for whistle cessation, and meeting to discuss project;
- TRUE Consulting continued to follow up with CPR through Summer 2021 in order to meet Rail Safety Improvement Program (RSIP) Funding application deadline in August. No reply received from CPR.
- CPR provides an update on Sept 17, 2021, replying that they have not looked at the comments and are assigning new personnel to the file. No meeting set;
- True Consulting responds to CPR (new personnel) sending previous documentation and an on-site meeting is set for Oct 1, 2021;
- TRUE Consulting, Chase and CPR meet Oct 1, 2021 to discuss rail crossings. The following items were discussed:
 - Pine Street Crossing Review
 - Alymer Street Crossing Review
 - 2nd Ave Trespass Issues (near Memorial Park)
- From these discussions, it was determined that:
 - CPR incorrectly identified the train speed along the corridor in this location;
 - Alymer Rd / Pine St crossings meet Whistle Cessation requirements (some minor adjustments identified);
 - CPR would like fencing installed along 2nd Ave if multi-use pathway is implemented

At this time, TRUE Consulting is working with CPR to determine the next steps, and it is estimated to have these discussions completed in early spring 2022. In addition, the Village has installed signage and road markings as per CP Rail's design requirements.

FINANCIAL IMPLICATIONS

To be determined

POLICY IMPLICATIONS

None

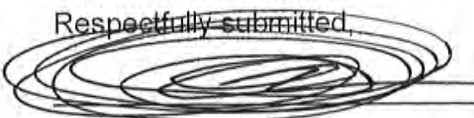
STRATEGIC PLAN REFERENCE

This is on Council's Strategic Plan

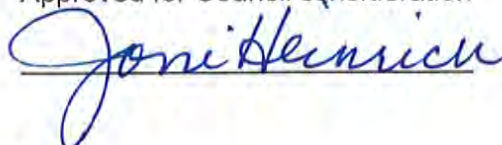
RECOMMENDATION

THAT this report be received for information.

Respectfully submitted,



Approved for Council consideration





VILLAGE OF CHASE

Memorandum

Date: October 8, 2021
To: Mayor and Council
From: CAO
RE: Childcare BC New Spaces Fund 2021/2022

A new grant program has been announced by the Ministry of Child and Family Development which is part of the child care spaces program.

In 2019, Child Care New Spaces Fund extended a grant opportunity for local governments in BC to conduct assessments of child care needs, and the Village was awarded funding for doing this project. From that grant, a Child care Spaces Strategic Plan was created.

Following the development of that plan, the Village was awarded in partnership with Okanagan College, funds to train 12 individuals to be certified Early Childhood Education Assistants. Those funds were part of another program known as the Community Workforce Response Grant.

In March 2021, Ms. Terri Mindel provided information to Council regarding another funding opportunity for Early Childhood Education (ECE) Assistant training under the Community Workforce Response Grant. Council passed a resolution directing Administration to apply for the funding.

In April 2021, Council was informed that the funding program considered at the March meeting was not appropriate for the particular training. The following resolution was adopted by Council:

"THAT Council rescind resolution #2021/03/23_004 that directs Administration to apply for the next funding intake for the Early Childhood Education Assistant Program; AND

THAT Administration be directed to look for multi-year grant programs for Early Childhood Education Assistants."

Another opportunity under the Childcare BC New Spaces Fund was recently announced. The funding does not provide for training opportunities for ECE assistants or ECEs. The funding is *capital* in nature and provides for the building of or acquiring a building for childcare, primarily for infants and toddlers.

A requirement of this funding is that the applicant *must commit* to operating the facility for 15 years.

The project would be large in scale. It would require the provision or acquisition of a site for a building, the actual design and construction of a facility, and a commitment from the Village of Chase to ensure the operation of the facility for 15 years.


The Child Care Strategic Plan (2019-2020) that was developed does include language around *researching the potential* for providing child care facilities potentially at the old school site (Annex), however, the project is not in line with the most recent Council directive, nor is there any room for it on Council's current strategic plan. Additionally, a commitment of 15 years for the operation of a childcare facility may be onerous on a small municipality, particularly if there are not enough certified childcare educators or willing not-for-profits to ensure the continued operation of such a facility. Being a small community with a large senior population will make it difficult to sustainably operate a childcare facility focused on infants and toddlers.

Having said the above, the deadline for applying for the funding is November 16, 2021 which allows for time to consider whether the Village wishes to apply for funding and embark on a project to secure or provide a location, engineer and design a facility, and ensure a long term operation of an infant/toddler daycare.

RECOMMENDATION

"THAT the Village of Chase not pursue the 2021/2022 Child Care Spaces Grant opportunity."

Respectfully submitted,

A handwritten signature in blue ink, reading "Joni Heinrich", written over a horizontal line.



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Corporate Officer

DATE: 8 October 2021

RE: Christmas – 2021 Municipal Hall closure

ISSUE/PURPOSE

The purpose of this report is to obtain a resolution of Council for Municipal Hall closures during Christmas 2021.

OPTIONS

1. Approve the Municipal Hall closure beginning noon Friday, December 24 2021, and re-opening Tuesday, January 4, 2022. The Staff Leave Policy ADM-01 would apply to any staff requesting leave other than statutory holidays during this period.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19	20	21	22	23	24- partial	25
26	27- STAT	28- STAT	29- Closed	30- Closed	31- Closed	1

2. Approve some other schedule for closing Municipal Hall over the Christmas period

HISTORY/BACKGROUND

In some years, Municipal Hall was closed on only the statutory holidays or the customary days in lieu between Christmas and New Year's Day. In other years Municipal Hall was closed the entire week of Christmas. Neither type of closure scenario appears to have inconvenienced the public, as no complaints have been received in this regard.

In the past when the Village office remained open for the week of Christmas, public traffic attending the office is very light. In 2018, the office was closed for seven (7) straight days from noon Monday December 24, until Wednesday January 2. We did not receive any negative feedback from the public for this closure. And in 2019, there were only 1.5 non-statutory closure days due to a favourable arrangement of the calendar.

DISCUSSION

In accordance with Article 14(a) of the Collective Agreement, Staff are entitled to three Statutory Holidays during the Christmas holiday season (Christmas Day, Boxing Day and New Year's Day). During the upcoming Christmas period these three statutory vacation days fall on Monday December 27, Tuesday December 28 (both observed), and Monday, January 3 respectively.

If the Village office is closed and an employee does not have sufficient banked vacation time, or does not wish to take the additional days off, they will be permitted to work in the office for these days and their supervisor will assign specific projects to the employee to be worked on during those days. The office would still be advertised as closed.

Given that the demands on municipal staff are lighter during the holiday season, Administration is confident that the closure of municipal operations during the three (3) non-statutory holiday days (December 29-31) will not significantly impact the residents of Chase. Additionally, most other local governmental offices, and First Nation's offices are closed between Christmas and New Year's.

FINANCIAL IMPLICATIONS

There are no financial implications.

POLICY IMPLICATIONS

There is no policy on Christmas Municipal Hall closures. Regardless of which days Municipal Hall is closed during the holiday season, public notice of the holiday hours will be posted on the Village's website, Notice Board at the Village office and in the Chase Sunflower.

RECOMMENDATION

"THAT Council approve the closure of Municipal Hall to the public effective noon, Friday December 24, 2021 reopening Tuesday January 4, 2022."

Respectfully submitted,



Approved for Council Consideration by CAO

