

AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, November 28, 2017 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the November 28, 2017 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

 Regular Meeting held November 14, 2017
 Pa

 Resolution:
 **

 "That the minutes of the November 14, 2017 Regular Meeting of Council be adopted as presented."
 **

Pages 1-4

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

Jeff Conners, Tobacco Reduction Coordinator, Interior Health Authority

• Tobacco Reduction and Becoming Smoke-Free

7. REPORTS

Mayor and Council Reports

8. UNFINISHED BUSINESS

- 8.1 <u>Development Variance Permit DVP2-2017 (775 Cedar Avenue)</u> Pages 5-14 A report from the Corporate Officer Resolution:
 "That Development Variance Permit 2-2017 be approved."
- 8.2 <u>Annual Shuswap Trails Roundtable Event 2017</u> Page 15 A letter from the Shuswap Trail Alliance requesting a grant in aid from the Village Council can receive the letter as information, or consider a grant in aid towards the 2017 event this year being hosted in Chase.
- 8.3 <u>Royal Canadian Legion Chase Remembrance Day Ceremony</u> A letter of gratitude for Council's grant in aid covering the \$472.50 in Community Hall rental fees and for Public Works support by blocking traffic for the parade during the 2017 Remembrance Day Ceremony.

9. NEW BUSINESS

 9.1 <u>Community Hall Lease to Chase Christmas Hamper Society</u> Report from the Corporate Officer A resolution of Council is needed to enter into this agreement Recommendation:
 "THAT Council ratifies the Lease Agreement between the Village of Chase, and the Chase Christmas Hamper Society effective January 1, 2018; and,

THAT Council authorize the Mayor, and Corporate Officer to execute the Lease Agreement."

9.2 <u>Budget Review for 2018</u> Report from the Director of Financial Services Pages 28-40

9.3 Chase Country Christmas Parade and Street Closures

A Council resolution is required to close Shuswap Avenue between Chase Street and Haldane Street on Friday December 1, 2017 from 4:30 p.m. to 8:00 p.m. for the Chase Country Christmas Parade and activities. Resolution:

"That Shuswap Avenue be closed to traffic between Chase Street and Haldane Street on Friday December 1, 2017 between 4:30 p.m. and 8:00 p.m. for the Chase Country Christmas Parade activities; and,

That Brooke Drive and Shuswap Avenue be closed to traffic between 5:30 p.m. and 6:30 p.m. for the Chase Country Christmas Parade; and,

That the Chase Country Christmas Parade be covered under the Village's liability insurance."

9.4 <u>Nesklonlith Elder's Dinner</u> A request for a grant in aid to sponsor the Neskonlith Elder's Christmas dinner.

10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

- 11. RELEASE OF IN CAMERA ITEMS None
- 12. IN CAMERA

"That Council recess to an In-Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) labour relations or other employee relations."

13. ADJOURNMENT

Resolution:

"That the November 28, 2017 Village of Chase Regular Council meeting be adjourned."



Minutes of the Regular Meeting of Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, November 14, 2017 at 4:00 p.m.

PRESENT:	Mayor Rick Berrigan Councilor David Lepsoe Councilor Nancy Egely Councilor Ali Maki Councilor Steve Scott
Also in Attendance:	Joni Heinrich, Chief Administrative Officer Leif Pedersen, Director of Financial Services Sean O'Flaherty, Corporate Officer Tim Perepolkin, Public Works Manager Brian Lauzon, Fire Chief

Public Gallery:

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

10

2. ADOPTION OF THE AGENDA

Moved by Councilor Scott Seconded by Councilor Egely

"That the November 14, 2017 Village of Chase Regular Council agenda be adopted as amended by adding 9.6, Trans-Canada Highway #1, Chase Falkland Road to Chase West, and Chase West to Jade Mountain Improvements, and 9.7, RCMP Perspective on Trans-Canada Highway #1 Proposed Improvements." CARRIED

#2017/11/14 001

3. ADOPTION OF MINUTES

<u>Minutes of the October 24, 2017 Regular Meeting of Council</u> Moved by Councilor Egely Seconded by Councilor Maki **"That the minutes of the October 24, 2017 Regular Meeting of Council be adopted as** presented." CARRIED

#2017/11/14 002

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Bev Iglesias of 621 Third Avenue acknowledged the Youth Action Committee Strategic Plan report and supported that the plan be implemented

Bruce Nelson of 216 Ash Drive also acknowledged the Youth Action Committee Strategic Plan report and suggested that one of the difficulties in achieving youth cohesion is that 50% of the youth are bused in from outlying areas

Rolly Mockford of 504 Pine Street also acknowledged the Youth Action Committee Strategic Plan report and stressed that the community must continue supporting youth

6. DELEGATIONS None

7. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- October 25 Attended a Shuswap Water Council meeting in Salmon Arm
- October 27 Participated in the poppy pinning ceremony of the Mayor
- October 30 Attended a meeting with the Corporate Officer and the Chase Christmas
 Hamper Society
- November 1 Attended a solid waste management meeting at the TNRD
- November 2 Attended a Committee of the Whole meeting at the TNRD
- November 7 Attended a meeting with Mike Lorimer of MOTI, and senior staff to discuss the upcoming public open house hosted by MOTI
- November 8 Met with the proposed replacement for Sergeant Heebner of the Chase RCMP detachment
- November 9 Attended a Regular TNRD Board Meeting
- November 11 Attended the Remembrance Day Parade and Ceremony and laid wreaths on behalf of MLA Todd Stone and the Village of Chase

Councilor Egely

• November 1 – Attended a solid waste management meeting at the TNRD

Councilor Lepsoe

- November 1,2 Attended a Thompson-Okanagan Tourism Association meeting
- November 11 Attended the Remembrance Day Parade and Ceremony

Councilor Maki

- October 25 Chaired the Youth Action Committee meeting
- November 1 Attended a Chase Country Christmas meeting

Councilor Scott

- November 1 Attended a solid waste management meeting at the TNRD
- November 11 Attended the Remembrance Day Parade and Ceremony

b) Staff Reports

Fire Chief reported:

- Attended seven fire calls and two rescue calls
- Campfire ban has been lifted. Open burning is permitted as of October 1
- 215 Burning Permits issued to date
- The department attended the Remembrance Day Parade and Ceremony

The Manager of Public Works reported:

- Reported cost savings for 2017 winter road salt
- Sewer Upgrade project substantially complete including staff training
- Aylmer Road work deficiency list to be completed by contractor
- Membrane filter repair training for staff at the water treatment plant is complete

The Dirtector of Financial Services reported:

- Preparing his 'last' budget report for Council
- Preparing transition documents for his successor

Council also considered the written reports from the CAO and the Corporate Officer that were included in the agenda package.

Moved by Councilor Scott Seconded by Councilor Maki "That the reports from Council members and Staff be received for information." CARRIED

#2017/11/14_003

8. UNFINISHED BUSINESS None

9. NEW BUSINESS

- 9.1 Quarterly Financial Report to 30 September 2017 Moved by Councilor Egely Seconded by Councilor Lepsoe "That the Quarterly Financial Report to 30 September 2017 be received as information." CARRIED #2017/11/14 004
- 9.2 Development Variance Permit 775 Cedar Avenue Moved by Councilor Scott Seconded by Councilor Egely "That Council authorize Administration to proceed with the required notification process, and prepare a draft Development Variance Permit that would vary the required front yard setback from 7.0m to 5.2m." CARRIED #2017/11/14 005
- 9.3 <u>Youth Action Committee Strategic Plan Report</u> Moved by Councilor Egely Seconded by Councilor Scott "That the Youth Action Committee Strategic Plan be adopted by Council." CARRIED

#2017/11/14_006

- 9.4 <u>Shuswap Tourism Marketing Strategy Experience Workshop</u> Moved by Councilor Maki Seconded by Councilor Scott "That costs associated with Councilor Lepsoe's attendance at the November 16, 2017 Shuswap Trails Roundtable Workshop be covered as per Council's ADM-21, Expense Policy." CARRIED #2017/11/14_007
- 9.5 <u>2017 Festival of Trees Quaaout Lodge & Spa at Talking Rock</u> Moved by Councilor Egely Seconded by Councilor Maki "That Council sponsor a tree at the Quaaout Lodge 2017 Festival of Trees for \$100."

9.6 <u>Trans-Canada Highway #1, Chase Creek to Jade Mountain Improvements</u> Moved by Councilor Scott Seconded by Councilor Egely "That the invitation from the Ministry of Transportation and Infrastructure to attend an open house regarding Trans-Canada Highway #1 improvements on November 22, 2017 be received as information." CARRIED

#2017/11/14_009

- 9.7 <u>RCMP Perspective on Trans-Canada Highway #1 Proposed Improvements</u> Moved by Councilor Maki Seconded by Councilor Egely "That the letter from Sgt. Gary Heebner of the Chase RCMP detachment expressing safety concerns related to the reduction of access and egress to and from Chase for emergency service as it relates to the Trans-Canada Highway #1 proposed Improvements be received as information." CARRIED #2017/11/14 010
- 11. RELEASE OF IN-CAMERA ITEMS None
- 12. IN CAMERA None
- 13. ADJOURNMENT Moved by Councilor Egely Seconded by Councilor Maki "That the November 14, 2017 Village of Chase Regular Council meeting be adjourned."

CARRIED #2017/11/14_011

The meeting concluded at 4:39 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer



Village Of Chase Administrative Report

то:	Mayor and Council
FROM:	Corporate Officer
DATE:	24 November 2017
RE:	Development Variance Permit – 775 Cedar Avenue

ISSUE/PURPOSE

For Council to consider approval of Development Variance Permit 2-2017

OPTIONS

- 1. Grant the Development Variance Permit that will vary the front parcel setback from 7.0m to 5.2m.
- 2. Deny the Development Variance Permit, requiring the property owner to adhere to the setback requirements of the zoning bylaw.

BACKGROUND

On May 18, 2017 the Village received an application from the owner of 775 Cedar Avenue to vary the front yard setback. The application was incomplete because the variance distance was not provided by the applicant. The applicant was informed that his application was incomplete, and then reminded a few months later to provide the variance distance so the application could be processed. On October 26 the contractor, on behalf of the applicant, provided a completed application containing the variance distance.

The owner wishes to complete an addition onto his single family dwelling for purposes of having an attached carport building. The required setback from the front parcel line to the carport addition must be 7m. according to the zoning bylaw. The application requests a 1.8m. reduction to the required setback. Therefore the variance would permit the carport addition to be built 5.2m. from the front parcel line.

If the variance is granted, the owner will be able to apply for a building permit and finish construction of the carport addition. If the variance is not granted, the owner will be ordered to demolish the partially completed addition.

DISCUSSION

Included in this Report to Council is:

- Development Variance Permit 2-2017
- 50 metre referral map
- drawing indicating variance request distance
- picture or non-complying carport
- letters from neighbours

REFERRALS

All statutory notifications were sent out to property owners within 50 metres of the subject property. Section 499 of The Local Government Act requires notice be provided to affected property owners and tenants. As of the date of this report, no responses have been received from any affected property owner.

The Manager of Public Works was asked to comment on the variance application. He has indicated that the interests of the department are not affected by this application.

The Fire Chief was also asked to comment on the variance application. He has indicated that the interests of the department are not affected by this application.

POLICY IMPLICATIONS

Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.

A variance application can come forward at any time to vary a regulation pertaining to construction and development. Council needs to consider whether it is in the best interests of the neighbouring residents to allow the variance. The best way to hear from neighbouring residents is to allow the application to proceed and initiate the referral process.

RECOMMENDATION

"That Development Variance Permit 2-2017 be approved."

Respectfully submitted,



VILLAGE OF CHASE

Development Variance Permit No. 2-2017

Authorizing resolution of the Council of the Village of Chase passed at its Regular Meeting on the ____ Day of ___, **2017**.

1.0 LEGAL DESCRIPTION L 6 PL KAP62348 DL 517 PID 024-204-935

> CIVIC ADDRESS 775 Cedar Avenue Chase, BC

- 2.0 HOLDER & ADDRESS Ken Hynes 775 Cedar Avenue Chase, BC V0E 1M1
- 3.0 CONDITIONS TO BE VARIED OR SUPPLEMENTED:
 - 3.1 Village of Chase Zoning Bylaw No. 683 2006 and amendments thereto states:

6.38(a) Regulations

On a parcel located in an area zoned as R-1, no building or structure shall be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in the table below in which column I sets out the matter to be regulated and column II sets out the regulations.

Front parcel line 7.0 m

Variance to Regulations

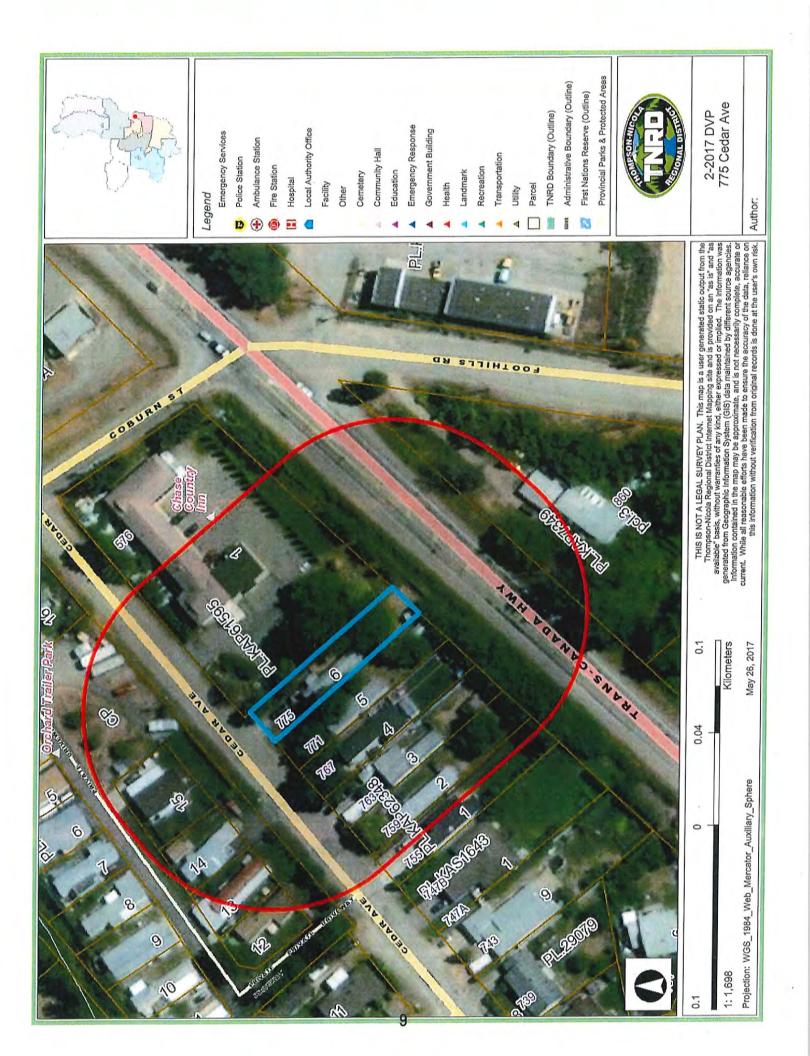
Section 6.38(a) is hereby varied by way of development variance permit to allow the reduction of the minimum front parcel line setback from 7.0m. to 5.2m.

- 4.0 SECURITY REQUIRED: _____YES ___X_NO
- 5.0 GENERAL NOTES:
 - 5.1 This Development Variance Permit is issued subject to all of the Bylaws of the Village of Chase applicable thereto, except as specifically varied or supplemented by this Permit.

- 5.2 This Permit applies to and only to those lands within the Village of Chase described in 1.0 above.
- 5.3 This Permit is not a Building Permit.
- 6.0 APPROVAL REQUIRED BY MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE:

_____ YES ___X_ NO

Approved by Village of Chase Council on the ___ Day of ___, **2017**.



	SET BACKS	
ROAD TEDAK	ON IT	
TYDAY LEVAN		
P als	A $\sqrt{5.2m}$ le requested setback distance 3.7.23 2.7.0 2.7.0	f ,
ERTY P.NS		Pholos
N K	n 2.2n	
5	3.2m is the requested setback distribution is the bylaw setback distant.	1
17 100-		
1		
	2 I I C	11 - A - A -
5'-1	T with 10'	3'
- U		
	3	
	\$ 	
Π	51 11	1
		1
DECK		J
it vee		
F DECK		4
	,	1 -
	17'-	. 1
MOBILE		
		1



CHASE COUNTRY INN PO Box 1031, 576 Coburn St. CHASE, BC VOE 1M0 1-250-679-3333

To whom it may concern:

Subject: Carport Construction at 775 Cedar Ave, Chase, BC

As the owner of the Chase Country Inn Motel which is located at 576 Coburn Street and next to the captioned property, we have no objection to the construction of this carport as presently setback of five meters.

Our view is not obstructed in anyway. We believe there is no foreseeable impact on our business operation and customers' satisfaction, nor any material benefits for us to force compliance with the seven meters setback rule.

We support the administrative authority to approve the application of setback of five meters.

Sincerely yours,

Eric Tse Yuki Cheung Owners of the Chase Country Inn Motel 576 Coburn Street Chase, BC. Darrell Bellerive 771 Cedar Ave PO Box 1648 Chase BC VOE 1M0

October 4, 2016

To whom it may concern:

Subject: Carport Construction at 775 Cedar Ave, Chase, BC.

As the owner and occupant of the adjacent property, I have reviewed the documents presented by the owner and contractor of the above property and inspected the present state of the carport.

I have no objections to the construction of this carport as planned at the present setback of five metres.

Changing the carport to meet the seven metre setback requirement of bylaw 574 would not make any significant difference to me. The view would not be significantly different, as the view in that direction is hindered by many other nearby objects anyways.

The carport design is athletically pleasing, appears to be well constructed, and will serve a very useful purpose.

I see no reason why the application for variance should not be approved, and the carport construction completed at the present setback of 5 metres.

Sincerely,

D. R. Mi

Darrell Bellerive Owner and Occupant of 771 Cedar Ave, Chase, BC

24 September 2016

Village of Chase

To: Chase Village Members of Council

RE: Carport Variance

I am requesting your permission for the carport variance at 775 Cedar Avenue.

During the renovations, our contractor has been aware of our need to have good access to our cars and motor home, and has worked with us to make our lives easier. The motor home fits perfectly beneath the carport as it is presently, and that solves what would be a very challenging issue for me. I have been living with rheumatoid arthritis for several years, and my mobility is slowly decreasing.

We have spoken to the owners of the Chase Country Inn and the closest neighbor at 771 Cedar regarding the carport, and have been assured that they have no objection to the structure.

I would be pleased to discuss this request , should you wish.

Linda MacNeill Lunda R. MacNeill



The Shuswap Trail Alliance PO Box 1531, Salmon Arm, BC V1E 4P6 Phone: 250-832-0102 Email: <u>info@shuswaptrails.com</u> www.shuswaptrailalliance.com

November 15, 2017

Attn: Mayor and Council Village of Chase PO Box 440, Chase, BC VOE 1M0

Dear Mayor Berrigan and Councilors:

RE: Annual Shuswap Trails Roundtable Event 2017

As you are aware, the Shuswap Regional Trails Roundtable meets annually to hear from the Strategic Working Group and others about the various activities and projects throughout the region that have been done over the year and what plans are in the works for the following year. It is an opportunity for all partners to share information and learn from each other.

This year the Event will be held in Chase, at the Village's Community Hall on Wednesday November 29, 2017 from 9 a.m. to 4 p.m. It is anticipated that between 80 and 100 people will be in attendance. Lunch will be provided as will coffee and other beverages, and there will be various presentations and sharing of information.

The organizers will be showcasing Chase and its amenities to participants of the forum – it is our way of saying thank you to Chase for allowing the roundtable to take place in the Village's Community Hall.

Our costs to host this event are in the range of \$6000 – this includes cost of the venue, printing, catering, and advertising. Interior Health has indicated its ability to contribute to the event, the Shuswap Trail Alliance will be supporting content and facilitation costs, and the Sexqéltkemc te Secwepemc Lakes Division will be covering the rental fee for the venue.

We respectfully request the Village of Chase consider providing a grant-in-aid to our group of which Chase is a member to help support this worthwhile event.

As well, we would also like to invite Mayor Berrigan to welcome the participants to the event.

We thank you for your consideration of our requests and look forward to your reply.

Sincerely,

Phil McIntyre-Paul, for the Shuswap Trail Alliance, Phone: 250-804-1964 /email: phil@shuswaptrails.com



ROYAL CANADIAN LEGION CHASE BRANCH # 107 515 Shuswap Ave,. Box 122 Chase B.C. PHONE # 250-679-3536 email piperangus@hotmail.com

17th November 2017

Chase Village Council

I would like to take this opportunity to thank you for wavering the cost of the Community Hall & blocking off the streets for our 2017 Remembrance Day Ceremony.

Yours in comradeship

John H angen

John H. Angus Poppy / Remembrance Day Chairman

RECEIVED

NOV 17 2017



Village Of Chase Administrative Report

TO:	Mayor and Council
FROM:	Corporate Officer
DATE:	20 November 2017
RE:	Chase Christmas Hamper Society Lease Agreement

ISSUE/PURPOSE

To ratify the lease space agreement at the Community Hall facility between the Village of Chase and the Chase Christmas Hamper Society.

HISTORY/BACKGROUND

The Chase Christmas Hamper Society have been occupying a room in the lower south-west corner of the Community Hall building since 2002. The society has exclusive use of this room and operates a food bank. The room is used primarily for food storage however there is also an administration area with a computer desk, and a wash basin.

In order to normalize 3rd party use of a civic building, to account for liability coverage, and to set the terms of use, an agreement has been prepared for Council consideration and ratification.

Attached is a lease and operating agreement that has been reviewed by the Hamper Society. Highlights of the Lease and Operating Agreement include:

- Initial term of 1 year with 2-year renewals thereafter upon agreement of both parties
- The lease rate is \$600.00 per year
- The Hamper to pay all costs associated with the maintenance and minor repairs and all items needed to operate as a food bank
- The Hamper will ensure walkways and ramps specific to their entrance remain free of snow and ice The Village to continue snow removal in the fire lanes
- The Hamper to provide liability insurance with Village as additional insured in the amount of \$3,000,000 minimum per occurrence
- The Village will pay for property insurance
- The Hamper pays all costs associated with the operation of the Premises including but not limited to telephone, cable, internet service, cleaning supplies, replacement of light bulbs, office equipment, advertising,

signage, upgrades to landscaping (flowers, bulbs, supplies) specific to their entrance, and contents insurance

- The Hamper will be responsible for all janitorial and cleaning services
- The Village pays for utilities including water, sewer and solid waste collection, heating, electricity, and pest control
- Ensure all ramps, walkways, pathways and entrances are kept free of snow and ice
- Report to the Village in a timely manner any damage to the building
- Take out and maintain comprehensive general liability insurance in the amount of not less than \$5,000,000 including the Village as an additional insured

FINANCIAL IMPLICATIONS

This lease agreement has provisions for annual rent which will contribute to

OPTIONS

Option #1. That the Village enter into a lease agreement with the Chase Christmas Hamper Society.

Option #2. That the Village NOT enter into a lease agreement with the Chase Christmas Hamper Society.

RECOMMENDATION

THAT Council ratifies the Lease Agreement between the Village of Chase, and the Chase Christmas Hamper Society effective January 1, 2018; and,

THAT Council authorize the Mayor, and Corporate Officer to execute the Lease Agreement.

Respectfully submitted. orporate Officer

LEASE AGREEMENT

This Agreement dated the 1st day of November, 2017 is

Between:

VILLAGE OF CHASE having an office at 826 Okanagan Avenue, Chase, BC and a mailing address of PO Box 440, Chase, BC, V0E 1M0

(the "Village")

And:

CHASE CHRISTMAS HAMPER SOCIETY, 887640662RR0001, having a not for profit organization operating in Chase, BC, and having a mailing address of PO Box 137, Chase, BC, V0E 1M0

(the "Hamper")

Whereas:

- A. The Village is the registered owner in fee simple of that parcel of land legally described as PID: 010-846-778, Parcel 7 District Lot 517 Kamloops Division Yale District Plan 3532 (the "Land") and improvements located thereon as a portion as outlined on Appendix A (together, the Land and improvements located thereon are referred to herein as the "Premises"); and
- B. The Village and the Hamper wish to enter into an agreement to lease the Premises to the Hamper, subject to and in accordance with the terms, covenants and conditions contained within this Agreement.

Now therefore, in consideration of the mutual covenants and agreements contained within this Agreement, other goods and valuable consideration, and the sum of One dollar (\$1.00) for which receipt and sufficiency is hereby acknowledged by the Village, the parties covenant and agree as follows:

1. Grant of Lease

- 1.1 The Village hereby grants to the Hamper the exclusive use of the Premises for the purposes of operating a Food Bank, hours for access and on terms and conditions of use being determined by the Hamper.
- 1.2 Save and except for as specifically provided for within this Agreement, the Hamper will not assign or otherwise transfer this Agreement or any of the rights and privileges contained herein, nor sub-lease or share possession of the Premises in each case in whole or in part, without first obtaining the prior written consent of the Village in each and every case, which consent may be withheld in the Village's sole discretion.

2. <u>Term of Lease</u>

- 2.1 The term of this Agreement shall be for a period of one (1) year (the "Term"), commencing on January 1, 2018 (the "Effective Date") and expiring on December 31, 2018, subject to any renewal or extension thereof, unless terminated earlier in writing by either party.
- 2.2 Subsequent renewals of two (2) years may be agreed to in writing by both parties.
- 2.3 This Agreement shall remain in full force and effect from the Effective Date until the earlier of the termination (as contemplated within this Agreement) or the expiration of the Term.
- 2.4 Notwithstanding any provisions contained herein, this Agreement may be terminated by either party on not less than six (6) months written notice to the other party, provided that such termination shall not in any way relieve the parties from their performance of their respective obligations owing up to the termination date, together with those obligations that, by their nature, shall be performed after the date of terminations, nor limit the recourse to any remedies available to either party at law.

3. <u>Hamper Obligations</u>

- 3.1 The Hamper will use the Premises for the purpose of operating the food bank as a facility open to their clients. The Hamper will act diligently and use all proper and reasonable efforts consistent with good business practice at all times in its operation of the Food Bank.
- 3.2 The Hamper will pay to the Village annual rent for the Term in the amount of \$600.00, payable on January 1st of each year. The Hamper will also pay to the Village all goods and services taxes which may be payable in respect of this Agreement.
- 3.3 The Hamper will use the Premises only in accordance with the terms and provisions of this Agreement.
- 3.4 The Hamper will maintain the Premises in a clean and tidy manner, ensuring no accumulation of waste of any kind in or out of the buildings on the Lands.
- 3.5 The Hamper will not to do, suffer or permit any act or neglect that may in any manner directly or indirectly cause injury to the Lands, the Premises, or any part thereof.
- 3.6 The Hamper will not to do, suffer, or permit any thing that may be or become a nuisance or annoyance in, on or from the Premises to the owners, occupiers or users of adjoining lands or to the public, including the accumulation of rubbish or unused personal property of any kind.

- 3.7 The Hamper will be responsible for:
 - (a) paying all costs associated with the operation of the Premises including but not limited to telephone, cable, internet service, cleaning supplies, replacement of light bulbs, office equipment, advertising, signage, contents insurance, repairs and maintenance;
 - (b) providing all equipment, furnishings, and supplies that may be required to use the Premises for the purposes of this Agreement;
 - (c) performing and paying for all janitorial and cleaning services as required;
 - (d) ensuring all ramps, stairs, walkways, pathways and entrances specific to their entrance are kept free of snow and ice;
 - (e) taking all reasonable precautions to ensure the safety of persons using the Premises; and
 - (f) maintaining all aspects of the Premises in good repair; and
 - (g) ensuring its employees, agents, and clients abide by the parking regulations on the property.
- 3.9 The Hamper will, during the Term of this Agreement and any renewal term, take out, and maintain, at the Hamper's sole expense, comprehensive general liability insurance including coverage of liability for bodily injury, death and property damage occurring in or about the Premises in the amount of not less than Three Million Dollars (\$3,000,000) inclusive, for any one occurrence, and will include the Village and its elected officials, officers, employees, agents and others as additional insureds on said policy. On the Effective Date and at other times upon demand by the Village, the Hamper shall deliver to the Village certified copies of the policies of insurance required to be maintained by the Hamper under this Agreement. The Hamper shall ensure that all policies of insurance pursuant to this Agreement are placed with insurers licensed in British Columbia and are endorsed to provide the Village with at least thirty (30) days advance notice in writing of any cancellation or material change.
- 3.10 The Hamper will promptly discharge any builders' lien which may be filed against the title to the Land relating to any improvements, work or construction that the Hamper undertakes on the Premises and will comply at all times with the *Builders Lien Act* in respect of any improvements, work or construction undertaken on the Premises. The Hamper acknowledges and agrees that, throughout the Term, the Village is entitled to file a Notice of Interest pursuant to Section 3(2) of the *Builders Lien Act* in the appropriate Land Title Office against title to the Land.
- 3.11 The Hamper will carry on and conduct its activities on the Premises in compliance with any and all laws, statutes, enactments, bylaws, regulations and orders from time to time in force and to obtain all required approvals and permits thereunder and not to do or omit to do anything in, on or from the Premises in contravention thereof.

3.12 The Hamper will perform all of its obligations, covenants and agreements under this Agreement solely at its own cost.

4. Village Obligations

- 4.1 The Village will be responsible for providing for property insurance for the Premises at all times throughout the Term.
- 4.2 The Village will continue to provide snow removal for vehicle access in the alley on the Premises.

5. Alterations and Improvements

- 5.1 The Hamper shall not, without first obtaining written approval from the Village, which approval may be withheld in the Village's sole discretion:
 - (a) make or cause to be made any alterations, additions or improvements or erect or cause to be erected any partitions or install or cause to install any trade fixtures, exterior signs, floor coverings, interior or exterior lighting, plumbing fixtures, shades, awnings, exterior decorations or make any changes to the Premises, provided however that temporary improvements such as equipment and other items may be installed in support of any event taking place at the Premises so long as such improvement or the removal thereof does not damage the Premises or any part thereof;
 - (b) injure the surfaces of any walls, ceilings, floors, doors or windows by or through the installation of any fixture, hanging, art works, or other property of any kind; and
 - (c) install in or for the Premises any special locks, safes, or apparatus for air conditioning, heating, illumination, refrigeration or ventilation equipment or systems.
- 5.2 Any construction or alteration contemplated by the Hamper must first be approved in writing by the Village, and such construction or alteration must have plans depicting the alterations or improvements in accordance with all applicable legislation, together with an estimate of the costs of the alterations and improvements. The Village may withhold approval of such alterations and improvements at its discretion.

6. Access by Village

- 6.1 The Village may enter the Premises at all times and in a manner which does not unreasonably prevent the Hamper from complying with its obligations under this Agreement.
- 6.2 The Village may enter the Premises at any reasonable time during business hours for any purpose and at any time during an emergency as determined by the Village.

7. Indemnification

- 7.1 The Hamper shall at all times and without limitation indemnify and save harmless the Village, its elected or appointed officials, officers, employees, contractors and agents to and from and against all liabilities, losses, costs, damages, legal fees, disbursements, fines, penalties, expenses, all manner of actions, causes of action, claims, demands and proceedings, all of whatever nature and kind, with respect to:
 - (a) any act or failure to act, as the case may be, of the Hamper and/or any of those persons for whom the Hamper is responsible at law (including without limitation any of the Hamper's employees, agents, contractors, invitees, attendees or volunteers);
 - (b) any breach, violation or non-performance of any representation, warranty, obligations, covenant, condition or agreement contained in this Agreement to be fulfilled, kept, reserved or performed, as the case may be, by the Hamper;
 - (c) personal injury or death or damage to any property, relating directly or indirectly to the Hamper's use or occupation of the Premises or to any part thereof;
 - (d) the alteration, postponement, interruption, cancellations or termination of any proposed or actual use of all or any part of the Premises by the Hamper or any other person or otherwise arising.
- 7.2 Notwithstanding anything in this Agreement to the contrary, neither the Village nor any of its servants, agents and employees, representatives or officers, as the case may be, shall, except as directly caused by the negligence of the Village, in any way whatsoever be liable or responsible for:
 - (a) any loss or damage of any nature whatsoever, howsoever caused, to any property belonging to the Hamper or to any other person while such property is in or about the Premises;
 - (b) any injury or death, howsoever caused, to any person while in or about the Premises;
 - (c) any special, incidental or consequential damages for loss of materials, goods or supplies, for loss of goodwill, for loss of use, for loss of savings or revenue, costs of capital, or the claims of third parties arising in any way whatsoever (including, without limitation, arising by virtue of the fact that any or all utilities are not being supplied to the Premises or due to any existing or intended event not occurring at the Premises).
- 7.3 Further, the Hamper hereby waives and releases, on behalf of itself and those for whom it is responsible at law, any and all claims against the Village for any

matter, cause or event as described in this section and the Hamper shall be forever estopped from advancing any such claims against the Village.

7.4 The Hamper accepts the Premises "as is" and acknowledges that it has had the opportunity to undertake such inspections, tests and surveys of the Premises as it considers necessary and that the Village has made no representations or warranties respecting the Premises, and that by entering into this Agreement, it is satisfied that the Premises are suitable for its purposes.

8. Default, Remedies, Termination

- 8.1 If and whenever:
 - (a) the Hamper shall become insolvent or commit an act of bankruptcy or become bankrupt or take the benefit of any statute that may be in force for bankrupt or insolvent debtors or become involved in voluntary or involuntary winding up, dissolution or liquidation proceedings, or if a receiver or receiver and manager shall be appointed for the affairs, business, property or revenues of the Hamper; or
 - (b) the Hamper is dissolved, is subject to an application to wind up, or otherwise fails to remain in good standing under the applicable legislation pursuant to which it is incorporated, organized or otherwise created; or
 - (c) the Hamper neglects or fails to observe, perform or comply with each and every of its covenants or obligations under this Agreement and persists in such neglect or failure after ten (10) days following written notice from the Village requiring that the Hamper cure such neglect or failure or, in the case of any such neglect or failure which would reasonably require more than ten (10) days to cure, such longer time as may be commercially reasonable; or
 - (d) the Hamper vacates or abandons the Premises or uses or permits or suffers the use of the Premises for any purpose other than the purpose permitted by this Agreement, and such default persists for five (5) days after written notice by the Village,

the Village may, at its option terminate this Agreement and the Term shall then become immediately forfeited and void and the Hamper must immediately cease all use and occupation of the Premises and must vacate and deliver up possession of the Premises and the Village may without notice or any form of legal process and without any adherence to public law duties or procedural fairness or the principles of natural justice, forthwith re-enter the Premises and repossess and enjoy the same.

8.2 The Village's remedies in this Agreement are cumulative and are in addition to any remedies of the Village at law or in equity. No remedy conferred upon or reserved to the Village is exclusive of any other remedy herein or provided by law, but all such remedies shall be cumulative and may be exercised in any order or concurrently.

9. Obligations of the Hamper on Termination or Expiry

- 9.1 Upon expiry of the Term of this Agreement or earlier termination of this Agreement, and in addition to the other obligations of the Hamper as set forth herein, the Hamper shall, at its sole cost:
 - (a) vacate and leave the Premises and all equipment located therein (the "Equipment"), if any, and all fixtures in the same state and condition as they were in as at the Effective Date subject to only reasonable wear and tear, provided however that if any part of the Premises or the Equipment, if any, is replaced, upgraded, or constructed upon after the Effective Date, then such part shall be left in the same state and condition as it was in immediately after such replacement, upgrade or construction, as the case may be, subject only to reasonable wear and tear thereafter; and
 - (b) immediately surrender all keys to the Premises to the Village and shall inform the Village of all combinations to locks, safes and vaults, if any, in the Premises.

10. Registration

Notwithstanding anything herein contained to the contrary, the provisions of this Agreement do not in any way whatsoever constitute or create an interest in all or any portion of Village owned property in favour of the Hamper. Neither the Hamper nor anyone on the Hamper's behalf or claiming under the Hamper shall register this Agreement or any instrument relating to this Agreement.

11. Notices

Except as otherwise described herein, any notice to be given by any party to the other party shall be delivered or mailed by pre-paid registered mail to the address of the party to whom it is intended as hereinafter set forth:

(a) If to the Village:

Village of Chase 826 Okanagan Avenue, PO Box 440 Chase, BC V0E 1M0 Phone 250-679-3238 Fax 250-679-3070 Email: <u>cao@chasebc.ca</u> Attention: CAO

(b) If to the Hamper:

Chase Christmas Hamper Society Box 137, Chase, BC, V0E 1M0 Email: Maureen McDonald, President <u>chasehampers@telus.net</u> or to such other address as a party may from time to time direct in writing. Any notice delivered as aforesaid shall be deemed to have been received on the date of delivery and any notice mailed as aforesaid shall be deemed to have been received four (4) days after the date it is postmarked. If normal mail service is interrupted by strike, slow-down, force majeure or other cause after the notice has been sent the notice will not be deemed to be received until actually received. In the event normal mail service is impaired at the time of sending the notice, then personal delivery only shall be effective.

- 12. <u>Survival</u>
 - 12.1 The provisions of this Agreement, which, by their context are meant to survive the expiry or earlier termination of this Agreement shall survive the expiry or earlier termination of this Agreement, as the case may be, and shall not be merged therein or therewith and further, shall bind the parties accordingly.
 - 12.2 This Agreement shall enure to the benefit of and be binding upon the parties hereto, their respective successors, the assigns of the Village and the respective successors and permitted assigns of the Hamper.

In Witness, the parties hereto have executed this Agreement as of the date first above written:

VILLAGE OF CHASE, by its authorized signatories:

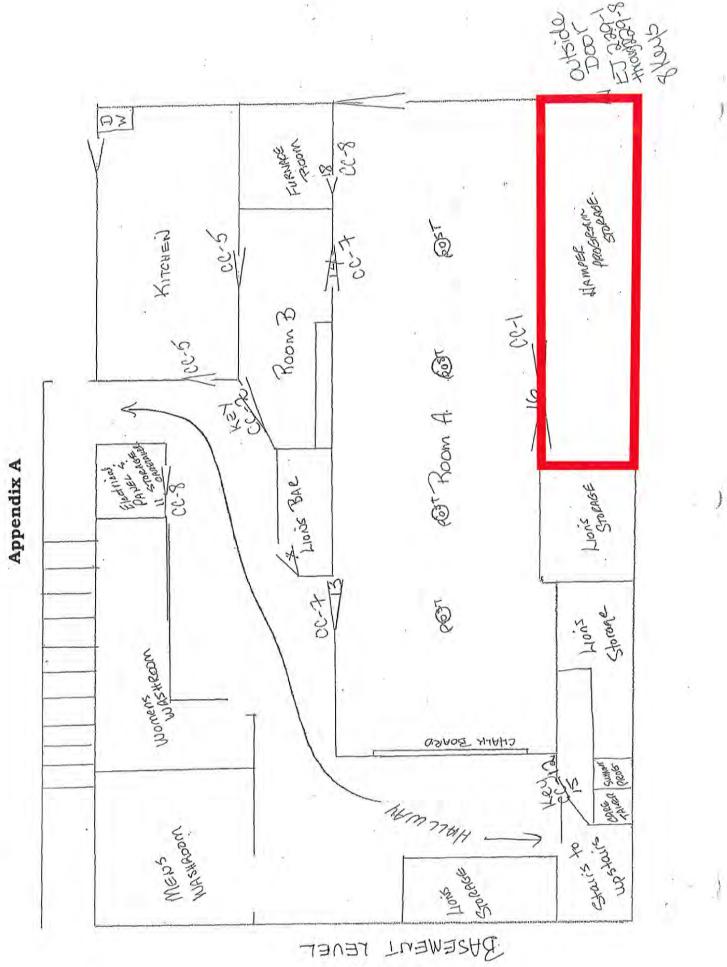
Mayor

Corporate Officer

CHASE CHRISTMAS HAMPER SOCIETY, by its authorized signatories:

Authorized Signatory

Authorized Signatory





Village Of Chase

Administrative Report

TO:	Mayor and Council
FROM:	Director Financial Services
DATE:	22 November 2017
DE	2018 Budget Review

ISSUE/PURPOSE

To provide a preliminary budget summary for consideration by council and administration.

BACKGROUND

The preliminary annual budget is prepared based upon the prior year's budget for general operations with a 1% increment for normal operating expenses and a 2% annual increment for tax revenues from 2018 to 2022. Garbage fees are based upon a 2% annual increment for 2018 to 2022, Sewage rates are anticipated at a 1% annual increment for 2018 to 2022, and Water Rates are based upon a 10% annual increment for 2018 to 2022. Salaries and benefits are based upon an annual increment of 2%.

The following items are being submitted for council consideration in the annual budget:

General Fund

Taxes- Tax revenues include \$54,500 in municipal taxes and \$34,200 in other taxes granted as permissive tax exemptions. Of these amounts, \$23,500 municipal and \$11,700 other have been exempted until 2019. Council has discussed various options to change tax exemptions – as an example, a 1% reduction in exemption will provide \$310 revenues to council and cost taxpayers \$530.

Grants – Grant expenditures which offset the permissive tax exemptions above are included. To maintain the present level of grants to users of the community hall, a \$3,000 increase in budget should be considered.

Legislative (Council) – Several training opportunities arose in 2017 for Mayor and Councilors that had not been anticipated when the 2017 budget was prepared. An increase of \$5,000 is recommended for this area in 2018. **Administration** – Election budget included at an estimated total of \$14,600 for 2018.

Grants for Canada Day provided for as \$12,000 per year.

The cost of wages will exceed the administration budget for 2017, but keep in mind that the total expenditure for wages (all departments) is expected to be within budget for the year. We cannot predict the detailed allocation of wages in advance as staff react to situations requiring their attention.

Capital budget provides for School Annex Study in 2018 for \$10,000. Council is asked to consider during budget discussions whether this is a project that should proceed in 2018 if at all.

Fire Department – Call-out costs for 2017 will exceed budget, due to an increase in the number of firefighters joining the department in 2017 and the increase in the amount of practices undertaken recently. The 2018 budget may need to be increased by approximately \$10,000 to accommodate the additional members' call-out costs for 2018.

Training and conferences budget for 2017 \$17,200 of which \$7000 has yet to be expended, while the travel budget of \$7000 has had \$5000 expended. A review of the training costs is currently underway for 2018.

The contract services area will be over budget in 2017 due to the hiring of the Interim Director of Fire Services. It is recommended that this budget area be increased by approximately \$7500 to accommodate this contract in 2018.

Building maintenance budget has been exceeded with some adjustments to the ventilation system and a few interior upgrades. A review of this budget area is being conducted for 2018.

The Capital budget for Fire Hydrants replacements was not utilized in 2017. It is recommended that the 2018 budget be kept at \$15,000.

Capital budget for Air compressor upgrade in 2018 for \$48,000 is being reviewed to ensure it is required in 2018.

Rescue Services – This budget area is under review by the Interim Director of Fire Services.

Emergency Services – The budget will be reviewed to determine the level of involvement in regional emergency planning for the Village.

By law Enforcement – Activities in 2017 have driven the legal and contract services costs above budget. If by-law enforcement will be maintaining the higher level of enforcement, the impact upon budget should be reviewed.

Building Inspection – contracted service with TNRD, is not expected to change significantly.

Solid Waste Management – Budgeted for 2% annual fees increase. Present level of operations provides sufficient surplus to replace truck every seven years.

Planning and Development – Addition of Active Transportation Grant of \$30,000 with costs of \$34,000 for 2018 to provide for assessment of inventories and determine needs for the Village.

Infrastructure Planning grant which has been approved will be utilized in 2018 in conjunction with the Active Transportation Grant for the development of an Active Transportation Master Plan. Grant revenues will be \$7,500 and expenditures \$10,000.

Subdivision and Development Bylaw Revisions work is in progress but will not be completed until next year. Unexpended funds will be placed in committed reserve to be utilized in 2018, expenditure will be added to 2018 budget.

Regular budget is within limits (Wages adjustment will be required).

Economic Development – Music on the Lake grant in aid in the amount of \$12,000 added for 2018. If council anticipates continuing the activity for the future, it should be budgeted for each year.

The car charging project is operating, and revenues have begun to come in. The cost of power is much higher than expected, and the fees recovered are estimated at one third the cost of power consumed.

The Healthy Communities grant for Youth Action Committee unexpended funds will be deferred for future use.

Rural Dividend program – Economic Development Strategy funding not utilized in 2017 - will be deferred for future use.

Common Services (Public Works) – Detailed equipment maintenance budgets should be reviewed to ensure they are reasonable. If any major repairs are anticipated, they should be considered. The overall budget should accommodate fluctuations between the various pieces of equipment.

Capital provides for Plow truck in 2018 for \$90,000.

Roads – Roads maintenance budget will be reviewed by the Manager of Public Works to provide for a prioritization of necessary road works. If anticipated works are to be increased or decreased, changes to the budget should be made for specific works. The overall budget has been reallocated between cost centres and accounts with a net reduction of \$27,000 caused by the reduction in Amortization.

Capital for roads budget carry forward for 2018 of \$38,000

The Manager of Public Works is recommending that funds budgeted in Capital for "Cul de Sac" improvements be reallocated for potential paving of Thompson Avenue at Village Green MHP, and sidewalk works on Chase Street at Thompson Avenue. These projects will be brought to Council for review and discussion at budget meetings in 2018.

Capital provides for Hillside water main project in 2018 of \$89,600. (\$56,000 additional provided in water capital budget)

Drainage – If anticipated works will be increased, changes to the budget will be recommended for specific works.

Parks – The entire budget has been reclassified, partly by utilizing the cost centres tracking various items, and reclassification of costs based on actual spending. A decrease in amortization of \$7,000 reduces the budget and an additional \$12,000 has dropped from the budget (\$6,000 reduction in supplies and balance from purchased maintenance and contract services).

\$25,000 in the capital budget for Memorial Park Playground Equipment is being recommended for removal in the 2018 budget.

Proposed West Shuswap Avenue improvements budgeted at \$20,000 is being recommended for removal from the Capital budget.

Capital provides for grant funded Trails Master Plan in 2018 for \$10,000. Council will be requested to reallocated these funds to the Active Transportation Plan project.

Recreation Facilities

Arena – Increased grant budget \$2,500 for inflationary increment. Interest charges reduced by \$2,400.

Capital provides for a double payment on the loan to pay it out in 2018, at an additional cost of \$87,500.

Museum – No change

Curling Rink – Increase in Insurance costs of \$4,300 and increase in Amortization of \$12,600.

Community Hall – Council have budgeted for \$25,000 annually from operating and an additional \$25,000 from capital for renovations and upgrades to the community hall. In 2017 only \$3,750 was utilized. These budgeted costs will be reviewed by Administration and recommendations brought forward to Council. Capital provides for the drainage issue in 2017 which was not utilized. Research into the project is continuing. \$25,000 can be reserved for future use.

Other Facilities

Wharf - No change

Dyke – Small increase in budget to cover annual review of infrastructure.

Rental Property – minor change to budget to reflect rental increments and reduction of costs.

Cemetery – Additional annual funding for Irrigation upgrades and annual stone and surface remediation, 2018 – \$4,500, 2019 - \$5,000, 2020 - \$5,500, 2021 - \$6,000 and 2022 - \$6,500.

Administration has been discussing the prospect of a Columbarium – costs range from \$15,000 to \$30,000 depending on size and design, with cost recovery from fees charged.

Water Fund

Administration – Consumption revenue for the year is far above the estimated budget by \$25,000. Annual rate increases of 10% for water were projected. The basis for the split between flat rate and consumption was 50/50 for revenue generation. For the next two years it is recommended that the consumption rate be raised by 5% each year until the relationship between the two areas equalizes.

A review of the costs for Travel and subsistence is being done by Administration.

Water Distribution – Administration reviewing this budget proposed for training, travel and subsistence.

The overall budget has been reallocated between cost centres. Budget reduced by \$19,000 of amortization and interest with \$12,000 increase in supplies and contract services.

Capital provides for Water Chlorination Module in 2018 for \$10,000.

Water Treatment - Review will be done for training, travel and subsistence.

The overall budget has been reallocated between cost centres. Budget is reduced by \$11,000 from insurance and utilities.

Waste Water Treatment

Administration - Review being done for training, travel and subsistence.

Waste Water Collection – Review being done for training, travel and subsistence.

The overall budget has been reallocated between cost centres. Budget is reduced by \$12,000 from purchased maintenance.

Capital provides for Mill Park Lift Station pump replacement in 2018 for \$30,000 and \$10,000 in 2019. All funds have been transferred to 2018.

The VLA sewer extension is proposed at a cost of \$184,000 in 2018 and approximately \$15,000 in design and engineering work was completed in 2017. If the ratepayers choose to proceed with the upgrades, it should be added to the budget at that time.

Waste Water Treatment – A review is being done regarding the budgets for training, travel and subsistence.

The overall budget has been reallocated between cost centres. Budget is reduced by \$21,000 from amortization.

DISCUSSION

When you review the revenue expenditure summary it highlights the changes in revenues and spending by type. The actuals reflect the balances to the end of October, but can be misleading. For example, tax revenues are almost final for the year, while utilities are often two months behind. The summary by category net totals shows the net impact of each department (surplus or deficit). They provide a sense of where the budget is heading. The General Fund operations budget indicates a gradual reduction in the annual deficit, 2018 is \$ 310,900 deficit. The General Fund amortization offset of \$576,700 removes the none cash items from the operating deficit, it indicates how much of the capital assets are being used each year and will need to be replaced in the future. The General Fund capital indicates a deficit of \$598,900 which pays off debts and purchases new capital items to replace those wearing out. When the three items are totaled, the General Fund has a net cash deficit budgeted for 2018 of \$333,100.

The Water Fund operations budget indicates a steady reduction in the annual deficit, 2018 deficit is \$300,300. This is primarily produced by a large annual increment in the water utility rates. Water Fund amortization offset is \$350,300. Water Fund capital deficit is \$114,400. The Water Fund total net cash deficit in 2018 is \$64,400.

The Waste Water Fund operations budget indicates a regular annual surplus, \$95,800 in 2018, which is gradually rising. Waste Water Fund amortization offset in 2018 is \$143,800. Waste Water Fund capital expenditure is for debt repayment in 2018 for \$14,900. The Waste Water Fund total cash surplus for 2018 is \$224,700.

FINANCIAL IMPLICATIONS

The operations budget for the general fund at its current costs and revenues yields an annual deficit of \$200,000. The process of generating more fees will have some impact, but the primary revenue source is taxes. Consideration must be given to an annual increment above the 2% projection for the foreseeable future. Each 1% increment generates approximately \$17,000. At these levels, it will take 12 years to bring the fund into balance.

The operations budget for the Water Fund yields an annual deficit that is steadily being reduced. With the annual 10% increment that has been utilized for this budget, the deficit will be down to \$148,000 in 2022. At this annual increment rate, it will take until 2025 to bring the annual account to balance.

The operations budget for the Waste Water Fund yields an annual surplus exceeding \$100,000 rising to \$142,300 in 2022.

I emphasize the operations budget deficit situation because it determines the financial health of the organization. The final budget includes capital transactions which can be manipulated in the short term by delaying equipment purchases or borrowing money. The operations budget includes the amortization of your equipment and infrastructure over the life of the assets. When the asset management system is in place, the targets for replacement will be known. If the operations portion of the budget is budgeted to break even, the organization will generate funds equal to the original purchase price of the assets, less the loans used to finance the purchase. Because of inflation this will not provide sufficient funds to replace the depleted assets.

The Fund Summary by Category Support provides the following information:

Summary of General Fund operations	Page 1
Summary of General Fund capital and surplus	Page 2
Summary of Water Fund operation, capital and surplus	Page 3
Summary of Waste Water Fund operation, capital, surplus	Page 4
Summary of Total Cash Surplus	Page 5

The initial budget I am providing will generate an operating deficit of \$1,034,800 over the next five years. The capital transactions provide funding in excess of capital expenditures. With the borrowing of \$383,800 there will be a cash surplus of \$820,000 over the five year term.

Although this looks good, when it becomes necessary to complete major infrastructure modernization the funds will not be available. The capital budget does not have reliable information at this time, many of the cost estimates are unchanged since originally submitted years ago. As we learned from the Sewer Treatment project, costs have escalated considerably in the last five years.

POLICY IMPLICATIONS

The Village Asset Management policy must be implemented in the near future.

RECOMMENDATION

That staff and council review the budget in depth for the purpose of establishing priorities and that the Village considers developing policy guidelines for capital and project funding to assist in planning and budgeting.

Respectfully submitted,

Leif Pedersen, Director Financial Services

Village of Chase Fund Summary by Category Net Totals 2018

	2017	2017	2018	-				Five Year
	Actual	Budget	Budget	2019	2020	2021	2022	Total
General Fund Operations								
Net Property Tax	1,813,806	1,812,000	1,836,000	1,871,700	1,907,600	1,944,600	1,982,600	9,542,500
Grants	295,679	279,600	300,900	304,100	306,400	308,700	310,900	1,531,000
Legislative	(71,975)	(76,400)	(81,600)	(83,000)	(84,300)	(85,800)	(87,300)	(422,000)
General Administration	(408,565)	(521,500)	(514,900)	(522,500)	(532,400)	(541,900)	(563,900)	(2,675,600)
Fire Service	(245,274)	(245,600)	(219,000)	(215,400)	(213,900)	(216,000)	(218,200)	(1,082,500)
Rescue Service	(16,421)	(22,700)	(27,000)	(27,300)	(27,400)	(27,700)	(27,700)	(137,100)
Emergency Services	(972)	(5,100)	(5,200)	(5,400)	(5,500)	(5,600)	(5,700)	(27,400)
Bylaw Services	(44,170)	(40,200)	(40,200)	(40,700)	(40,800)	(41,200)	(41,400)	(204,300)
Building Inspection	(10,655)	(11, 400)	(11,400)	(11,400)	(11,400)	(11,400)	(11,400)	(57,000)
Waste Management	58,936	36,900	35,400	34,700	42,300	50,000	49,800	212,200
Planning & Development	(42,173)	(60,900)	(30,800)	(26,500)	(26,800)	(27,200)	(27,600)	(138,900)
Economic Development	(59,324)	(77,300)	(81,200)	(69,700)	(70,000)	(70,400)	(006'02)	(362,200)
Common services	(231,270)	(337,800)	(362,600)	(351,900)	(342,300)	(340,000)	(344,100)	(1,740,900)
Transportation	(232,051)	(386,100)	(358,000)	(67,600)	(374,200)	(378,900)	(383,300)	(1,562,000)
Drainage	(21,657)	(27,500)	(27,600)	(27,600)	(27,700)	(27,700)	(27,800)	(138,400)
Parks	(162,460)	(251,100)	(242,900)	(245,500)	(248,700)	(251,500)	(255,200)	(1, 243, 800)
Arena	(222,912)	(287,400)	(286,100)	(286,500)	(289,300)	(291,800)	(294,300)	(1,448,000)
Community Hall	(57,099)	(112,800)	(121,000)	(122,000)	(123,800)	(125,300)	(126,600)	(618,700)
Museum	(4,587)	(5,000)	(5,300)	(5,400)	(5,400)	(5,400)	(5,400)	(26,900)
Curling Club	(30,231)	(19,000)	(35,900)	(35,900)	(36,000)	(36,000)	(36,100)	(179,900)
Other Facilities	(22,517)	(23,300)	(23,900)	(23,800)	(23,800)	(23,700)	(23,700)	(118,900)
Cemetery	(2,260)	(3,700)	(8,600)	(9,100)	(0,800)	(10,300)	(10,900)	(48,700)
Operations Surplus (Deficit)	281,847	(386,300)	(310,900)	33,300	(237.200)	(214.500)	(218.200)	(947.500)
						(and) and	(antine)	(paper a)

11/20/2017

-

Village of Chase Fund Summary by Category Net Totals 2018

		pudget	Budget	2019	2020	2021	2022	Total
e E	498,567	603,400	576,700	561,800	538,900	522,800	521,400	2,721,600
Statitoty Reserve Transfers	(153,650)	83,000	(19,700)	(28,800)	(35,000)	(45,000)	(45,000)	(173,500)
	0 (94,026)	0 (94,100)	0 (175,000)	123,800 (4,200)	0 (4,200)	0 (4.200)	0 0 (4.200)	0 123,800 (191.800)
Disposal of assets 354 Acquisition of assets (313	354,175 (313,654)	12,000 (185,800)	0 (404,200)	0 (605,400)	0 (739,200)	(156,500)	(41,800)	0 (1,947,100)
Net Capital Transactions (207	(207,156)	(184,900)	(598,900)	(514,600)	(778,400)	(205,700)	(000,19)	(91,000) (2,188,600)
с Net General Fund Surplus (Deficit) 573	573,258	32,200	(333,100)	80,500	(476,700)	102,600	212,200	(414,500)
Opening Balance (955	(955,205)	(955,205)	(923,005)	(923,005) (1,256,105)	(1,175,605)	(1,652,305)	(1,549,705)	(923,005)
Surplus (Deficit) -End of Year	(381,947)	(923,005)	(923,005) (1,256,105) (1,175,605) (1,652,305) (1,549,705) (1,337,505) (1,337,505)	(1,175,605)	(1,652,305)	(1,549,705)	(1,337,505)	(1,337,505)

11/20/2017

0

Fund Summary by Category Net Totals Village of Chase 2018

	2017	2017	2018					Fire Vee-
	Actual	Budget	Budget	2019	2020	2021	2022	Total
Water Fund Operations Surplus (Deficit)	(175,236)	(371,800)	(300,300)	240,500	(242,000)	(197,400)	(148,000)	(647,200)
Water Fund Capital Water Fund Amortization Offset	291,492	356,400	350,300	350,300	349,800	349,400	348,000	1,747,800
Reserve Transfers	0	0	0	0	C	C	C	
Statutory Reserve Transfers	0	0	0	0	0 0	0 0		
Debt Funding	0	0	0	260,000	0	0	0	260,000
Debt Payments	(48,024)	(56,200)	(58,400)	(69,500)	(006,17)	(74,300)	(76,700)	(350,800)
Acquisition of assets	(116,859)	(70,000)	(56,000)	(841,000)	0	0	0	0 (897,000)
Net Capital Transactions	(164,883)	(126,200)	(114,400)	(650,500)	(006,12)	(74.300)	(76.700)	1008.7.800
Fund Surplus (Deficit)	(48,627)	(141,600)	(64,400)	(59,700)	35,900	77,700	123,300	112,800
Opening Balance	(407,522)	(407,522)	(549,122)	(613,522)	(673,222)	(637.322)	(559.622)	(549,122)
Accumulated Water Fund Surplus (Deficit) -End of Year	(456,148)	(549,122)	(613,522)	(673,222)	(637,322)	(559,622)	(436,322)	(436,322)
Wastewater Fund Operations Surplus								

11/20/2017

3

559,900

142,300

121,900

101,400

98,500

95,800

1,437,100

1,432,789

(Deficit)

(

Village of Chase Fund Summary by Category Net Totals 2018

	2017 Actual	2017 Budget	2018 Budget	2019	2020	2021	2002	
Waste Water Fund Capital		D	50	1101	0404	1202	404	V
Waste Water Fund Amortization Offset	119,803	164,600	143,800	142,500	140,900	122,200	104,100	100
Reserve Transfers	(199,000)	15,000	0	0	0	0		C
Statutory Reserve Transfers	124,455	227,000	0	0	0	0		0
Debt Funding	0	0	0	0	0	0		0
Debt Payments	(11,526)	(14,600)	(14,900)	(15,800)	(16,400)	(17,000)	(17,600)	00)
Disposal of assets Acquisition of assets	(1,578,660)	(1,730,000)	0	(10,000)	0	0		0
Net Capital Transactions	(1,664,730) (1,502,	(1,502,600)	(14,900)	(25,800)	(16,400)	(17.000)	(17.600)	100
 Fund Surplus (Deficit)	(112,139)	99,100	224,700	215,200	225,900	227,100	228,800	8
Opening Balance	2,608,930	2,608,930	2,708,030	2,932,730	3,147,930	3,373,830	3,600,930	30
Accum Waste Water Surplus (Deficit) - end of year	2,496,791	2,708,030	2,932,730	3,147,930	3,373,830	3,600,930	3,829,730	30
Total Annual Cash Surplus/Deficit	412,493	(10,300)	(172,800)	236,000	(214,900)	407,400	564,300	0
TOTAL CASH SURPLUS Opening Balance	1,246,203	1,246,203	1,235,903	1,063,103	1,299,103	1,084,203	1,491,603	33
2100/00/11								1.1

11/20/2017

4

Village of Chase Fund Summary by Category Net Totals 2018 ŀ

ŀ

ŀ

-

.

	2017	2017	2018					Five Year
Actual	lal	Budget	Budget	2019	2020	2021	2022	Total
1,539,400	400	679,000	(515,400)	372,300	(377,800)	(290,000)	(223,900)	(1,034,800)
909,862	862	1,124,400	1,070,800	1,054,600	1,029,600	994,400	973,500	5,122,900
(153,576)	576)	(164,900)	(248,300)	(89,500)	(92,500)	(95,500)	(98,500)	(624,300)
2,295,686	86	1,638,500	307,100	1,337,400	559,300	608,900	651,100	3,463,800
(228,195)	95)	325,000	(19,700)	(28,800)	(35,000)	(45,000)	(45,000)	(173,500)
	0	0	0	383,800	0	0	0	383.800
354,175	5	12,000	0	0	0	0	0	0
(2,009,173)	(8)	(1,985,800)	(460,200)	(460,200) (1,456,400)	(739,200)	(156,500)	(41,800)	(41,800) (2,854,100)
(1,883,19	93)	(1,883,193) (1,648,800)	(479,900)	(479,900) (1,101,400)	(774,200)	(201,500)	(86,800)	(2,643,800)
412,493	3	(10,300)	(172,800)	236,000	(214,900)	407,400	564,300	820,000
1,658,69	96	1,235,903	1,658,696 1,235,903 1,063,103 1,299,103		1,084,203	1,491,603	1,491,603 2,055,903	2,055,903

11/20/2017

S

Neskonlith Indian Band Elders Program & Services

То:	Village of Chase
From:	Donna L. Jules, Elders Coordinator
cc:	Richard Manuel, Director of Economic Development
Date:	November 22, 2017
Re:	Neskonlith Elders Christmas 2017

MERRY CHRISTMAS!

The Neskonlith Indian Band has 101 Elders under age of 60. We are seeking grant in aid do to assist our Elders in having a good Christmas as for some it the only meal they will enjoy.

We are planning a Christmas turkey dinner with all trimming and cost is \$25.00 PER plate and at this point have 79 elders confirming they would attend.

Your contribution to purchase one plate or more would be greatly appreciated.

The Neskonlith Indian Band shall inform the communities of your generosity and contribution toward our Elders program. A written report shall be posted in our newsletter under Elders Program report which is done monthly.

Please contact:

Donna L. Jules, Elders Coordinator Neskonlith Indian Band, PO Box 318, Chase, BC V0E 1M0 Or 250-679-2710 office number 250-679-3295 – main office number Or Cell 250-318-4954