



MINUTES

of the Regular Meeting of the Council of the Village of Chase
held at the Community Hall at 547 Shuswap Avenue, and via Zoom
on Tuesday, November 22, 2022 at 4:00 p.m.

PRESENT: Mayor David Lepsoe
Councillor Colin Connett
Councillor Ron Harder
Councillor Jane Herman
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O’Flaherty, Director of Corporate Operations
Pat Sibilleau, Interim Chief Financial Officer
Brian Lauzon, Fire Chief
Mike McLean, Deputy Corporate Officer

Public Participants: 9 in-person, 1 via Zoom

1. **CALL TO ORDER** – 4:00 p.m.

2. **ADOPTION OF AGENDA**

Moved by Councillor Herman

Seconded by Councillor Harder

“THAT the agenda of the November 22, 2022 Regular Meeting be adopted as amended.”

CARRIED
#2022/11/22_001

3. **ADOPTION OF MINUTES**

3.1 Minutes of the November 1, 2022 Inaugural Meeting

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the minutes of the November 1, 2022 Inaugural Meeting be adopted as presented.”

CARRIED
#2022/11/22_002

3.2 Minutes of the November 8, 2022 Regular Meeting

Moved by Councillor Herman

Seconded by Councillor Harder

“THAT the minutes of the November 8, 2022 Regular Meeting be adopted as presented.”

CARRIED
#2022/11/22_003

4. **PUBLIC HEARINGS**

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Carolyn Parks-Mintz of 813 Okanagan Avenue spoke about Item 8.6 and the potential sources of climate change grant funding.

Angie McLaren of 462 Maple Place spoke about Item 8.6 and the significance of small-scale actions by municipalities to address climate change.

6. DELEGATIONS

6.1 Dave Underwood, TRUE Consulting – Asset Management and Capital Planning

Dave Underwood of TRUE Consulting provided an overview of capital planning and current investment plans for various infrastructure in the Village of Chase.

7. REPORTS

a) Mayor and Council Reports

Mayor Lepsoe

Nov. 10 – Attended Remembrance Day ceremony at Chase Secondary School

Nov. 10 – Opened Community Hall along with CAO during power outage

Nov. 11 – Attended the Remembrance Day parade and laid Village wreath

Nov. 15 – Council Roles and Responsibilities Workshop

Nov. 16 – Met with Sunshine Group regarding programs for special needs adults

Nov. 17 – Attended TNRD Inaugural Meeting in Kamloops

Councillor Harder

Nov. 15 – Council Roles and Responsibilities Workshop

Councillor Herman

Nov. 10-12 – Attended and volunteered at Chase Minor Hockey U18 Tournament

Nov. 11 – Attended Remembrance Day parade and ceremony

Nov. 15 – Council Roles and Responsibilities Workshop

Nov. 16 – Met with Sunshine Group regarding programs for special needs adults

Councillor Torbohm

Nov. 11 – Attended Remembrance Day ceremony

Nov. 15 – Council Roles and Responsibilities Workshop

Nov. 22 – Special Meeting of Council, met with representatives from the Ministry of Transportation and Infrastructure to discuss highway construction

Moved by Councillor Torbohm

Seconded by Councillor Harder

“THAT the reports from Council members be received for information.”

CARRIED
#2022/11/22_004

8. UNFINISHED BUSINESS

8.1 Municipal Ticket Information Amendment Bylaw No. 918-2022

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Municipal Ticket Information Amendment Bylaw No. 918-2022 be adopted.”

**CARRIED
#2022/11/22_005**

8.2 Fees and Charges Amendment Bylaw No. 919-2022

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Fees and Charges Amendment Bylaw No. 919-2022 be adopted.”

**CARRIED
OPPOSED: Councillor Connett
#2022/11/22_006**

8.3 Fire Department Establishment and Regulation Amendment Bylaw

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Fire Department Establishment and Regulation Amendment Bylaw No. 921-2022 be adopted.”

**CARRIED
OPPOSED: Councillor Connett
#2022/11/22_007**

8.4 Zoning Amendment Bylaw No. 923-2022 – 822 Hysop Road

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Zoning Amendment Bylaw No. 923-2022 be read a first time.”

**CARRIED
#2022/11/22_008**

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Zoning Amendment Bylaw No. 923-2022 be read a second time.”

**CARRIED
#2022/11/22_009**

Moved by Councillor Harder

Seconded by Councillor Connett

“THAT the Zoning Amendment Bylaw No. 923-2022 be submitted to a Public Hearing.”

**CARRIED
#2022/11/22_010**

8.5 Zoning Amendment Bylaw No. 924-2022 – 622 3rd Avenue

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Zoning Amendment Bylaw No. 924-2022 be read a first time.”

CARRIED

#2022/11/22_011

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the Zoning Amendment Bylaw No. 924-2022 be read a second time.”

CARRIED

#2022/11/22_012

Moved by Councillor Connett

Seconded by Councillor Harder

“THAT the Zoning Amendment Bylaw No. 924-2022 be submitted to a Public Hearing.”

CARRIED

#2022/11/22_013

8.6 Letter – Climate Change Funding Opportunities

Moved by Councillor Torbohm

Seconded by Councillor Harder

“THAT Council receive for information the letter from Carolyn Parks-Mintz and James E. Mintz regarding climate change funding from senior levels of government;

AND THAT Council discuss climate change strategies and funding opportunities that would be appropriate for the Village of Chase early in 2023.”

CARRIED

#2022/11/22_014

9. NEW BUSINESS

9.1 Appointment of Chief Financial Officer

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT Debbie Lovin be appointed as the permanent Chief Financial Officer for the Village of Chase effective November 28, 2022; AND

THAT Pat Sibilleau be retained for an overlap period once Ms. Lovin starts her employment to ensure a smooth transition for the new CFO.”

CARRIED

#2022/11/22_015

9.2 Council Liaison and Appointments for 2022/2023

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the Council Liaison and Appointments be adopted as presented.”

CARRIED

#2022/11/22_016

9.3 Chase Country Christmas Committee – Hall Usage and Liability Insurance

Moved by Councillor Herman

Seconded by Councillor Torbohm

"THAT Council authorizes no-cost use of the Community Hall (upper Main) for the Chase Country Christmas Craft Fair on December 3, 2022; AND

THAT the Chase Country Christmas Committee be added to the Village's Municipal Insurance Association liability insurance as an associate member, with the Committee being responsible for the cost of that annual fee which is currently \$250."

**CARRIED
#2022/11/22_017**

9.4 Chase Lions RV Park Lands Lease Agreement and Annual Financial Report

Moved by Councillor Harder

Seconded by Councillor Connett

"THAT Council receive for information the Lions RV Park Annual Financial Report."

**CARRIED
#2022/11/22_018**

9.5 Holiday Office Closure

Moved by Councillor Harder

Seconded by Councillor Herman

"THAT Council approve the closure of the Municipal Hall to the public effective noon, Friday, December 23, 2022 and re-opening Tuesday, January 3, 2023; AND

THAT the deadline for payment of 2022 utility bills as outlined in Council's Fees and Charges Bylaw No. 820-2016 and amendments be extended from December 31, 2022 to January 6, 2023, extending the transfer of unpaid water sewer and solid waste charges to property tax accounts to January 7, 2023."

**CARRIED
#2022/11/22_019**

10. NOTICE OF MOTION

None

11. RELEASE OF IN CAMERA ITEMS

None

12. PUBLIC QUESTIONS

Carolyn Parks-Mintz of 813 Okanagan Avenue asked about the use of TRUE Consulting and the Corporate Officer outlined the services that the firm provides the Village.

Blaine Covington of 420 Juniper Street spoke about attending a meeting regarding the Village's evacuation plan and asked about the hiring of an emergency coordinator. The

CAO responded that while the evacuation plan cites a coordinator position, Council did not commit funding in the 2022 budget to hire an emergency coordinator. The CAO also noted that funding decisions for the position would need to be addressed by Council in future budgets.

Len McLean of 371 Juniper Street spoke about the need for an emergency plan and requirements for coordination with the Thompson-Nicola Regional District.

Rick Berrigan of 1233 Bay Drive spoke about the expenses associated with expanding the scope of fire department training and the payment of staff during the holiday closure of the Village office. The Corporate Officer responded that staff members are paid for statutory holidays and unless they have accumulated holiday time, do not receive paid time off during the closure.

13. IN CAMERA

None

14. ADJOURNMENT


Moved by Councillor Torbohm

Seconded by Councillor Harder

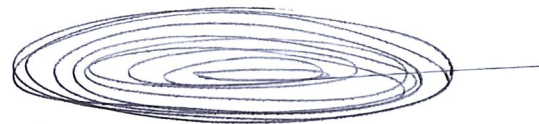
“THAT the November 22, 2022 Village of Chase Regular Council meeting be adjourned.”

CARRIED
#2022/11/22_020

The meeting concluded at 4:58 p.m.



David Lepsoe, Mayor



Sean O'Flaherty, Corporate Officer