



## **AGENDA**

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, December 12, 2017 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**"That the December 12, 2017 Village of Chase Regular Council agenda be adopted as presented."**

### **3. ADOPTION OF MINUTES**

Regular Meeting held November 28, 2017

Pages 1-5

Resolution:

**"That the minutes of the November 28, 2017 Regular Meeting of Council be adopted as presented."**

### **4. PUBLIC HEARING**

None

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on items on this Agenda

### **6. DELEGATIONS**

None

### **7. REPORTS**

a) Mayor and Council Reports

b) Staff Reports

Pages 6-7

### **8. NEW BUSINESS**

#### **8.1 Unpaid Tax Write-Off, Roll Number 512-73000.170**

Page 8

Report from the Director of Financial Services.

Recommendation:

**"THAT the Inspector of Municipalities be requested to approve the write off of the unpaid taxes in the amount of \$659.58 and related penalty and interest charges for the years 2013 to 2017 on Property Tax Roll number 512-71025.280."**

#### **8.2 Unpaid Tax Write-Off, Roll Number 512-71025.280**

Page 9

Report from the Director of Financial Services.

Recommendation:

**"THAT the Inspector of Municipalities be requested to approve the write off of the unpaid taxes in the amount of \$659.58 and related penalty and interest charges for the years 2013 to 2017 on Property Tax Roll number 512-71025.280."**

8.3 2018 Council Liaison Appointments Page 10

The 2017 Council Liaison Appointments are provided for reference.

Annually, and before January 15 of each year, Council Liaison Appointments are considered and either reconfirmed from the previous year or changes are made. Once appointments are made, Administration sends confirmation to each organization of the liaison appointments.

A Council resolution to adopt appointments is required.

8.4 2018 Council Meeting Schedule Pages 11-13

Memo from the Corporate Officer.

Recommendation:

**“THAT Council adopt the 2018 Council meeting schedule as presented.”**

8.5 Request for Use of Village Property – September 2018 Page 14

Permission is once again requested for the Summer Magic Square Dance participants to use the Village owned Curling Club parking lot.

8.6 Prevention of Quagga and Zebra Mussels Pages 15-16

The Village has been copied on a letter from Mayor Terry Rysz, District of Sicamous, to Honourable George Heyman, Minister of Environment and Climate Change Strategy, expressing concern regarding the threat of Quagga and Zebra mussels in BC Lakes.

Recommendation:

**“THAT Council show support for the District of Sicamous by submitting a letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy, requesting more funding from the province to increase awareness and education for the threat of Quagga and Zebra mussels in BC Lakes.”**

8.8 Kamloops Community Band Concert Page 17

Letter of request from the Kamloops Community Band for a grant in aid to cover the costs of renting the Community Hall Sunday December 10, 2017 between 12:30 p.m. and 4:00 p.m. for a community concert with all donations to benefit the Chase Hamper Society. This request has a grant-in-aid value of \$165.

8.9 Shuswap Trail Alliance - BC Rural Dividend Grant Fund 2018 Page 18

The Shuswap Trail Alliance is requesting a letter of support for their BC Rural Dividend Grant Fund applications. One of the identified projects is the Scatchard Mountain Rocky Road Trail.

Recommendation:

**“THAT Council support the Shuswap Trail Alliance - BC Rural Dividend Grant Fund 2018 application by providing a letter of support”**

8.10 Chase Secondary School Fourth Annual Appreciation Meal Page 19

Mayor and Council are invited to participate in serving the students a Christmas meal on December 19, 2017. A financial contribution is also welcomed. Council contributed \$100 to the event in 2014 and again in 2015. No request for a contribution was made to the Village in 2016.

8.11 Citizens on Patrol – 2018 Coffee Houses Letter  
Memorandum from the Corporate Officer

Pages 20-22

**9. RELEASE OF IN CAMERA ITEMS**

Resolution #2017/07/08\_IC004 is released from In-Camera regarding CPR properties on Aylmer Road.

Resolution #2017/11/28\_IC004 is released from In-Camera regarding Lion's Splash Park wastewater disposal.

**10. IN CAMERA**

None

**11. ADJOURNMENT**

Resolution:

**"That the December 12, 2017 Village of Chase Regular Council meeting be adjourned."**



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, November 28, 2017 at 4:00 p.m.

**PRESENT:** Acting Mayor Steve Scott  
Mayor Rick Berrigan  
Councilor Nancy Egely  
Councilor Ali Maki

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Leif Pedersen, Director of Financial Services  
Tim Perepolkin, Public Works Manager

Regrets: Councilor David Lepsoe

Public Gallery: 10

Before the meeting was called to order, Acting Mayor Scott acknowledged Ms. Joanne Cleary and invited her to approach Council. Ms. Cleary presented Mayor Berrigan with an oil painting as gratitude for supporting her in achieving improved health.

**1. CALL TO ORDER**

Acting Mayor Scott called the meeting to order at 4:01 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Mayor Berrigan

Seconded by Councilor Egely

**"That the November 28, 2017 Village of Chase Regular Council agenda be adopted as presented."**

**CARRIED**

**#2017/11/28\_001**

**3. ADOPTION OF MINUTES**

Minutes of the November 14, 2017 Regular Meeting of Council

Moved by Councilor Egely

Seconded by Councilor Maki

**"That the minutes of the November 14, 2017 Regular Meeting of Council be adopted as presented."**

**CARRIED**

**#2017/11/28\_002**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Beverley Iglesias of 621 3<sup>rd</sup> Avenue regarding item 8.2. questioned whether costs to attend the Shuswap Trails Alliance meeting was budgeted.

Mayor Berrigan responded that there is a budget for attendance at meetings and conferences.

Ms. Iglesias, regarding 9.1, asked if Appendix A of the Chase Christmas Hamper Society lease agreement was updated to reflect the correct room dimensions.

Mayor Berrigan responded that the drawing had been updated to reflect the correct room dimensions.

Ms. Iglesias, regarding 9.4, questioned the per dinner cost for the Neskonlith elders Christmas dinner, queried whether Council has a budget area earmarked for local First Nations community requests, and how Council serves the seniors of the Village.

Mayor Berrigan responded by saying that each grant in aid request is treated individually on its own merit. The seniors in the Village are well served by Council through other grants in aid, and facilities such as the Creekside Seniors Centre.

Bruce Nelson of 217 Ash Drive asked if the grant in aid budget was a line item.

The Director of Financial Services responded that there is a set line item amount for grants in aid and so far in 2017 approximately 30% has been expended.

## 6. DELEGATIONS

Jeff Conners, Tobacco Reduction Coordinator, Interior Health Authority - *Tobacco Reduction and Becoming Smoke-Free*

- Mr. Conners shared a PowerPoint presentation on the advantages of adopting smoke-free policies in Chase, and the risks for not adopting the same
- Tobacco use rate in BC's interior is 20%
- Outdoor smoking bylaws work
- Encouraged Council to pass a motion for staff to develop a report recommending a smoke-free bylaw for Chase

Mr. Conners left the meeting at 4:31 p.m.

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Berrigan

- November 17 – Met with Mayors from Sicamous and Salmon Arm over Trans-Canada Highway changes and in dealings with the Ministry of Transportation and Infrastructure staff
- November 21 – Attended a Chase & District Health Services Foundation meeting
- November 22 - Attended the Ministry of Transportation and Infrastructure's Open House at the Community Hall
- November 23 – Attended a Community to Community meeting at the Quaaout Lodge with the CSRD, ALIB, NIB, LSLIB, and other members of Council
- November 23 – Attended the TNRD's 50<sup>th</sup> anniversary recognition event
- November 24 – Attended a Thompson-Nicola Regional Hospital meeting
- November 23 – Attended the TNRD Regular Board Meeting and the board voted unanimously to send a letter to the Ministry of Transportation and Infrastructure requesting their support for adequate transportation connections for the Village
- November 28 – Attended an Interior Health meeting

#### Councilor Egely

- November 15 – Attended a Chase Museum meeting as Council's liaison
- November 22 - Attended the Ministry of Transportation and Infrastructure's Open House at the Community Hall
- November 23 – Attended a Community to Community meeting at the Quaaout Lodge with the CSRD, ALIB, NIB, LSLIB, and other members of Council

Councilor Maki

- November 22 - Attended the Ministry of Transportation and Infrastructure's Open House at the Community Hall

Councilor Scott

- November 19 – Attended a Citizens on Patrol meeting
- November 22 - Attended the Ministry of Transportation and Infrastructure's Open House at the Community Hall
- November 28 – Attended an Interior Health meeting

Moved by Councilor Maki

Seconded by Councilor Egely

**"That the reports from Council members be received."**

**CARRIED**  
**#2017/11/28\_003**

**8. UNFINISHED BUSINESS**

**8.1 Development Variance Permit DVP2-2017 (775 Cedar Avenue)**

Moved by Mayor Berrigan

Seconded by Councilor Egely

**"That Development Variance Permit 2-2017 be approved."**

**CARRIED**  
**#2017/11/28\_004**

**8.2 Annual Shuswap Trails Roundtable Event 2017**

Moved by Mayor Berrigan

Seconded by Councilor Maki

**"That a \$200 grant in aid be awarded to the Shuswap Trail Alliance to assist in covering the costs associated with the Annual Shuswap Roundtable Event to be held in Chase on November 29, 2017."**

**CARRIED**  
**#2017/11/28\_005**

**8.3 Royal Canadian Legion – Chase Remembrance Day Ceremony**

Moved by Councilor Egely

Seconded by Mayor Berrigan

**"That letter of gratitude from John Angus, Poppy/Remembrance Day Chairman, regarding the use of the Community Hall and assistance from Village Public Works staff during the Remembrance Day parade, be received for information."**

**CARRIED**  
**#2017/11/28\_006**

**9. NEW BUSINESS**

**9.1 Community Hall Lease to Chase Christmas Hamper Society**

Moved by Councilor Egely

Seconded by Mayor Berrigan

**"THAT Council ratifies the Lease Agreement between the Village of Chase, and the Chase Christmas Hamper Society effective January 1, 2018; and,**

**THAT Council authorize the Mayor, and Corporate Officer to execute the Lease Agreement."**

**CARRIED**  
**#2017/11/28\_007**

9.2 Budget Review for 2018

Mayor Berrigan recognized Leif Pedersen, Director of Financial Services, for his time and efforts during his tenure at the Village and wished Mr. Pedersen well in his upcoming retirement.

Moved by Mayor Berrigan

Seconded by Councilor Egely

**"That the Budget Review 2018 report prepared by the Director of Financial Services be received for information."**

**CARRIED**

**#2017/11/28\_008**

9.3 Chase Country Christmas Parade and Street Closures

Moved by Mayor Berrigan

Seconded by Councilor Egely

**"That Shuswap Avenue be closed to traffic between Chase Street and Haldane Street on Friday December 1, 2017 between 4:30 p.m. and 8:00 p.m. for the Chase Country Christmas Parade activities; and,**

**That Brooke Drive and Shuswap Avenue be closed to traffic between 5:30 p.m. and 6:30 p.m. for the Chase Country Christmas Parade; and,**

**That the Chase Country Christmas Parade be covered under the Village's liability insurance."**

**CARRIED**

**#2017/11/28\_009**

9.4 Nesklonlith Elder's Dinner

Moved by Councilor Egely

Seconded by Councilor Maki

**"That Council award a grant-in-aid in the amount of \$200 towards Nesklonlith Elder's Christmas dinner."**

**CARRIED**

**#2017/11/28\_010**

**10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Rachael Anderson of 622 3<sup>rd</sup> Avenue asked about delays to the garbage pick up and if the garbage truck repairs are under warranty.

The Public Works Manager responded that the 2016 truck is under warranty and being repaired at IRL Repairs in Kamloops.

Ms. Anderson then asked if the zipline is maintained or insured by the Village.

Mayor Berrigan responded that all maintenance and insurance for Treetop Flyers are independent of the Village and must adhere to the BC Safety Authority rules.

Bruce Nelson of 216 Ash Drive made a comment about budgeting for UBCM and SILGA and reporting back on these conferences to the public. He requested that information from those conferences be shared with the public.

Beverley Iglesias of 621 3<sup>rd</sup> Avenue commented on the opening/closing of public washrooms and if it is more cost effective to simply leave them open as is done in other communities.

**11. RELEASE OF IN-CAMERA ITEMS**

None

**12. IN CAMERA**

Moved by Mayor Berrigan  
Seconded by Councilor Egely

**"That Council recess to an In-Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) labour relations or other employee relations."**

**CARRIED  
#2017/11/28\_011**

**13. ADJOURNMENT**

Moved by Councilor Egely.  
Seconded by Councilor Maki

**"That the November 28, 2017 Village of Chase Regular Council meeting be adjourned."**

**CARRIED  
#2017/11/28\_012**

The meeting concluded at 5:53 p.m.

Steve Scott, Acting Mayor

Sean O'Flaherty, Corporate Officer



# VILLAGE OF CHASE

## Memorandum

**Date:** 2017 December 8  
**To:** Mayor and Council  
**From:** Sean O'Flaherty, Corporate Officer  
**RE:** Activities undertaken from November 11 to December 8, 2017

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### Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepared the Sunflower newsletter insert containing public service announcements and other general coming events

### Other Duties During the Reporting Period:

- Worked on 2018 budget preparations
- Sent out sewer connection letters to property owners on Aylmer and Paquette
- Awarded Active Transportation project to Alta Design
- Awarded the Village's subdivision bylaw update to True Consulting
- Continued research on short term rental policy
- Attended a MOTI Open House at the Community Hall
- Attended Young Anderson legal seminar
- Bid farewell to the Director of Financial Services

### Projects:

- Participated in Director of Financial Services replacement recruitment process
- Published on-line survey for TCH #1 changes

### Bylaw Enforcement

- There was one Order to Comply for unsightly premises issued. Bylaw priorities are preparing boulevards for ease of winter snow plowing, assisting animal control, and regular patrols

### Dog Control

- Animal Control has had 4 dogs in the pound. Also working on a file with a reluctant resident with two dogs and no license

Respectfully submitted, Sean O'Flaherty



# VILLAGE OF CHASE

## Memorandum

**Date:** December 7, 2017  
**To:** Mayor and Council  
**From:** Public Works Manager  
**RE:** Public Work Update

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### Miscellaneous:

- Winter sand and salt have been delivered, plow equipment all serviced and checked.
- Street sign order arrived, all street name tabs on Shuswap were included in this order and are being replaced among other sign repairs and replacement through the Village.
- Staff are currently back in the parks mulching the leaves.

### Sewer Upgrade:

- Filter Project is complete and fully operational, first set of effluent samples after the new filter were collected Tuesday Nov 28, 2017. Will provide additional information once we have a few months test results to provide a comparison to pre-upgrade effluent quality.
- Refurbished Rapid Infiltration basin #3 has been put back into service. We will monitor and document it's performance and schedule to refurbish RI#1 in 2018 and RI#2 at some future date. Our goal is to put these basins back into a rotation operation/maintenance program as per the original design concept. Rotating the three basins would allow them to drain completely, have time to rest and scarify before putting back into service.

### Alymer Road Upgrade:

- Project engineer working with Hydro & Telus to have the two poles between Shuswap and the rail tracks relocated. These two poles required to be relocated to accommodate the recent widening and sidewalk installation.
- Street lights are now installed and ready for hydro connection, expect this to occur soon as hydro has confirmed it is in the work schedule but could not specify a definite date.
- Currently working with the developers engineer to address any outstanding deficiencies, it is likely that they will not be completed until spring, engineer has confirmed holdback funds are in place to ensure they get completed.

Respectfully submitted,

Tim Perepolkin



# ***Village Of Chase***

## ***Administrative Report***

**TO: Mayor and Council**

**FROM: Director Financial Services**

**DATE: 24 November 2017**

**RE: Write off Roll Number 512-73000.170 Unpaid taxes**

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### **ISSUE/PURPOSE**

The Mobile Home located at 17 – Pine Street Mobile Home Park was removed and replaced with a new Mobile Home in 2017. The previous occupant did not pay their property taxes since 2015. Therefore we request council to request the Inspector of Municipalities to approve the write off of \$659.58 in property taxes for the years 2015 to 2017 and all accumulated interest..

### **FINANCIAL IMPLICATIONS**

There is no possibility of the unpaid account being collected.

### **RECOMMENDATION**

**That the Inspector of Municipalities be requested to approve the write off of the unpaid taxes in the amount of \$659.58 and related interest charges for the years 2015 to 2017 on Property Tax Roll number 512-73000.170**

Respectfully submitted,

Leif Pedersen,  
Director Financial Services



## VILLAGE OF CHASE Administrative Report

**TO:** Mayor and Council  
**FROM:** Director of Financial Services  
**DATE:** November 26, 2017  
**RE:** Write off of Unpaid Taxes – Roll Number 512-71025.280

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### ISSUE/PURPOSE

The mobile home located at 28-1214 Okanagan Avenue (Whispering Pines Trailer Park) was removed from the park several years ago and payments on the taxes ceased in 2013. Unfortunately no notification was received by the Village of Chase and taxes continued to be assessed on that particular trailer.

Council is being asked to approve a request to the Inspector of Municipalities to write off the outstanding taxes in the amount of \$1058.15.

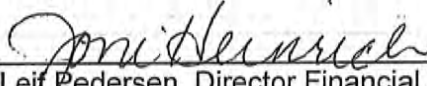
### FINANCIAL IMPLICATIONS

There is not possibility of collecting the unpaid taxes.

### RECOMMENDATION

That the Inspector of Municipalities be requested to approve the write-off of the unpaid taxes in the amount of \$1058.15 and related penalty and interest charges for the years 2013 to 2017 on property tax roll number 512-71025.280.

Respectfully submitted,

  
Leif Pedersen, Director Financial Services

for

## VILLAGE OF CHASE 2017 Council Appointment Positions

### Acting Mayor

January to March:	Councillor Ali Maki
April to June:	Councillor Nancy Egely
July to September:	Councillor David Lepsoe
October to December:	Councillor Steve Scott

### Liaison Appointments

Adams River Salmon Society	Councilor David Lepsoe
Chamber of Commerce	Mayor Rick Berrigan
Chase and District Museum and Archives Society	Councilor Nancy Egely
Chase and District Festival Society	Councilor Ali Maki
Chase Physician Recruitment Committee (if required)	Mayor Rick Berrigan
Citizens on Patrol	Councilor Steve Scott
Fire Department	Councilor Nancy Egely
First Nations:	
• Adams Lake Indian Band	Mayor Rick Berrigan and Councilor David Lepsoe
• Neskonlith Indian Band	Mayor Rick Berrigan and Councilor David Lepsoe
• Little Shuswap Lake Indian Band	Mayor Rick Berrigan and Councilor David Lepsoe
Shuswap Regional Trails Strategy	Councilor David Lepsoe
Shuswap Tourism Advisory Committee	Councilor David Lepsoe

### Standing Committees

Youth Action Committee	Councilor Ali Maki and Councilor Steve Scott Citizens to be appointed – up to 7
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### Municipal Insurance Association

Delegate:	Councilor Steve Scott
Alternate:	Councilor Nancy Egely

### Recreation Board of Management

Mayor Rick Berrigan  
Councilor David Lepsoe  
CAO

### Signing Authorities

Council Signatories:	Mayor Rick Berrigan Councillor Steve Scott
Staff Signatories:	Chief Administrative Officer, Joni Heinrich Director of Financial Services, Leif Pedersen Corporate Officer, Sean O'Flaherty

### Thompson-Nicola Regional District Director and Alternate Director

Director:	Mayor Rick Berrigan
Alternate Director:	Councillor Steve Scott



# **Village Of Chase**

## **Administrative Report**

**TO: Mayor and Council**

**FROM: Corporate Officer**

**DATE: 8 December 2017**

**RE: 2018 Council Meeting Schedule**

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### **ISSUE/PURPOSE**

To establish the 2018 Council meeting schedule and acting Mayor appointments.

### **OPTIONS**

1. Adopt the 2018 Council meeting schedule as presented
2. Amend and then adopt the 2018 Council meeting schedule

### **HISTORY/BACKGROUND**

Provincial enabling legislation for municipalities places a number of requirements on local governments in B.C. Each Council must provide a schedule of its meetings and publish notice that the schedule is available. As well, each Council must provide which and when alternative members of Council are acting for the Mayor.

Meetings of Council generally take place on the second and fourth Tuesdays of each month in the Council Chambers at Village office, 826 Okanagan Avenue, Chase, B.C., and begin at 4:00p.m. The attached is a schedule of meetings required by the Community Charter and by Village of Chase Council Procedures Bylaw No. 783-2012. Upon approval, public notice will be provided pursuant to Section 94 of the Community Charter.

The Council Procedures Bylaw 783-2012 states that Regular meetings occur on the second and fourth Tuesdays of each month except: "when a Regular meeting conflicts with the annual UBCM Convention"; "during the months of July and August when a Regular meeting will be scheduled on the second Tuesday of the month only"; and, "when the fourth Tuesday falls between Christmas and New Year's". The UBCM 2018 Conference is September 10-14, 2018, and the second meeting in December falls on Christmas Day. Further, Section 130 of the Community Charter and Section 4(b) of the Council Procedures Bylaw 783-2012 require that a member of Council be designated to serve on a 3-month rotating basis as the member responsible for acting in place of the Mayor.

## **DISCUSSION**

Municipal elections are held in 2018 with General Voting day October 20. The Council Procedures Bylaw 783-2012 states that the Inaugural Meeting shall be held on the first Tuesday following the general local election.

## **FINANCIAL IMPLICATIONS**

None

## **POLICY IMPLICATIONS**

Section 127 (1) of the Community Charter requires Council to establish and make available a schedule of its meetings and to give notice that this schedule is available.

Council has adopted the Council Procedures Bylaw 783-2012. Council has until January 15, 2018 to adopt the 2018 meeting schedule.

## **RECOMMENDATION**

**THAT Council adopt the 2018 Council meeting schedule as presented.**

Respectfully submitted,



\_\_\_\_\_  
Sean O'Flaherty,  
Corporate Officer



# Village of Chase

PO Box 440, 826 Okanagan Ave.  
Chase, British Columbia V0E 1M0  
Office: 250.679-3238  
Fax: 250.679-3070  
[www.chasebc.ca](http://www.chasebc.ca)

## VILLAGE OF CHASE 2018 COUNCIL MEETING SCHEDULE

### January

9 Regular Meeting  
23 Regular Meeting

### February

13 Regular Meeting  
27 Regular Meeting

### March

13 Regular Meeting  
27 Regular Meeting

### April

10 Regular Meeting  
**24 No Meeting (April 24 – 27  
SILGA Convention)**

### May

8 Regular Meeting  
22 Regular Meeting

### June

12 Regular Meeting  
26 Regular Meeting

### July

10 Regular Meeting

### August

7 Regular Meeting

### September

**11 No Meeting (Sept. 10-14 UBCM)**  
25 Regular Meeting

### October

9 Regular Meeting  
**20 Local Government Elections**

### November

**6 Inaugural Meeting**  
13 Regular Meeting  
27 Regular Meeting

### December

11 Regular Meeting  
**25 No Meeting (Christmas Day)**

Meetings begin at 4:00 p.m. unless otherwise advertised

The public will be able to speak on current Agenda items at the beginning of all Regular Council meetings. The opportunity to speak on any municipal matter will be provided at the end of the second Council meeting of the month.

The Acting Mayor may chair the Council meeting on the first Council meeting of the month.

If required Special meetings will be convened with appropriate notice as per the *Community Charter* and Council policy

RECEIVED  
Village of Chase

NOV 02 2017

25364 40<sup>th</sup> Ave.  
Aldergrove, B.C.  
V4W 1Z4  
604-308-2204  
e-mail ~ patmeyer.meyer20@gmail.com

Original  
File  
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Agenda

October 26<sup>th</sup>, 2017  
Village of Chase  
Box 440  
Chase, B.C.  
VOE 1M0

To Whom It May Concern:

As usual I am writing on behalf of Mr. Don Moger. Again he is asking for permission to use the Chase Curling Club parking lot for dry RV camping on Sept. 13, 14, 15, 2018 for the annual Summer Magic Square Dance Weekend held in the Chase Community Hall.

The money collected from the campers will be handed over to the Lions Club as usual.

Respectfully yours

*Pat Meyer*

Pat Meyer for Don Moger

Cc:  
Chase Lions Club

**District of Sicamous**

446 Main Street  
PO Box 219  
Sicamous, BC  
V0E 2V0

T: 250 836 2477  
F: 250 836 4314  
E: info@sicamous.ca  
sicamous.ca



November 29, 2017

Honourable George Heyman  
Minister of Environment and Climate Change Strategy  
Via E-mail: ENV.Minister@gov.bc.ca  
PO Box 9047 Stn Prov Govt  
Rm 112, Parliament Buildings  
Victoria, BC V8W9E2

**Re: Prevention of Quagga and Zebra Mussels**

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Dear Honourable Heyman,

On behalf of the District of Sicamous we write to express our concern about the threat of Quagga and Zebra mussels. Sicamous submitted a resolution at UBCM that was endorsed requesting more funding from the Provincial Government to increase awareness and Education for the threat of Quagga and Zebra mussels into BC Lakes.

The effects to ALL BC Lakes would be devastating:

- Zebra and quagga mussels filter water to the point where food sources such as plankton are removed, altering food webs. This also causes clearer water, allowing sunlight to penetrate deeper, increasing growth of aquatic vegetation. One mussel can produce one million mussels per year.
- Impact fish and wildlife by increasing toxic algal blooms.
- Large colonies affect spawning areas, impacting the survival of fish eggs.
- Affects recreational activities by cutting swimmers feet as a result of their sharp shell
- Non-reversible once infested with mussels, all BC Lakes will be contaminated and there is currently no solution to destroy them.
- Cost to British Columbia will be Billions, to government, taxpayers and businesses if mussels manage to get into our eco-system
- Eco-system compromised, water intakes plugged, fish destroyed, beaches destroyed
- No long-term research provided on drinking water quality
- Negative tourism impact

**Solutions:**

- Guard the borders - cost British Columbia Millions to guard the borders 24/7 365 days per year to prevent infestation or Boat border crossing hours, that work.
- Train border patrols - this is a serious issue, they must collect the correct information from boaters (of all kinds such as zodiacs, blow up paddle boards)

DATE, YEAR

Honourable George Heyman  
Minister of Environment and Climate Change Strategy  
Via E-mail: ENV.Minister@gov.bc.ca  
PO Box 9047 Stn Prov Govt  
Rm 112, Parliament Buildings  
Victoria, BC V8W9E2

Re: Prevention of Quagga and Zebra Mussels

Dear Honourable Heyman,

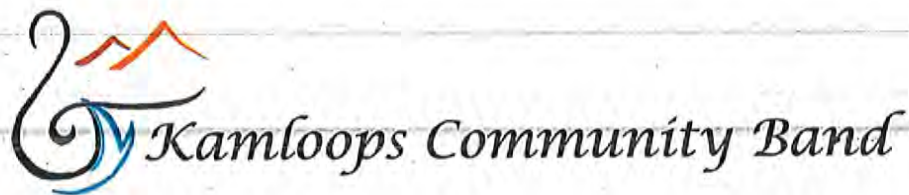
On behalf of YOUR MUNICIPALITY we write to express our concern about the threat of Quagga and Zebra mussels. Sicamous submitted a resolution at UBCM that was endorsed requesting more funding from the Provincial Government to increase awareness and Education for the threat of Quagga and Zebra mussels into BC Lakes.

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Kamloops, BC V2E 2T2

25 November 2017

Mayor and Council  
Village of Chase  
826 Okanagan Avenue  
Chase, BC V0E 1M0

Councillors:

I apologise for the lateness of this request. I prepared this letter in August, then held it pending confirmation from Mr. Bakker at Chase Secondary. I just now discovered that I did not send this letter after receiving that confirmation. I sincerely hope it is not too late to get permission to use the Community Hall.

For more than ten years, the Kamloops Community Band has performed a benefit concert in Chase on the first Sunday in December, in aid of the Chase Christmas Hamper Fund. Admission to the concert is by donation to the fund.

This year, prior commitments prevent us from performing on the first Sunday in December. Instead, we request the use of the Chase Community Hall on Sunday, December 10th, from 12:30 to 4:00 pm. We propose to start setting up the hall and unloading equipment at 12:30, followed by a warmup period for the band at 1:00. At 1:30 the doors would be opened to the public, with the concert to commence at 2:00 pm. The performance should end about 4:00 pm.

We will be joined by the Chase Secondary School Band. Their parents group will hold a bake sale in conjunction with the concert, with proceeds earmarked for the school band's participation in a music festival in Whistler, BC.

As in previous years, we would request that the rent for this event be waived.

The Community Band will provide a certificate of insurance to cover liability for the performance.

Thank you for your consideration of this matter.

Yours truly,

**Sean O'Flaherty**

---

**From:** ChaseBC  
**Sent:** Wednesday, December 06, 2017 3:24 PM  
**To:** Joni Heinrich; Sean O'Flaherty  
**Subject:** FW: Letter of Support Request - BC Rural Dividend 2018

Dear friends,

The Shuswap Trail Alliance is again submitting two applications to the BC Rural Dividend Program's "Destination Trail Projects" Grant stream in support of joint trail planning and construction priorities in 2018.

The window for application is once again very tight with a deadline of next Friday, Dec. 15th, so this is a time sensitive request.

As a partner in the regional Shuswap Trails initiative, would you consider providing a a LETTER OF SUPPORT for our application to the 2018 BCRDP Grant cycle?

Targeted projects ready to build and sign in 2018 include:

- completion and signage of the Balmoral trail reroutes and additions in the South Shuswap,
- the Scatchard Mountain Rocky Road trail next to Chase,
- the Gayle Creek west connector and Syphon Falls repairs in Salmon Arm,
- and new additions to the South Canoe Trail System.

And new trail planning opportunities have been identified at Evelyn Falls and Scotch Creek/Hlina (North Shuswap), the Kela7scen/Mt Ida planning, Rubberhead, Larch Hills Traverse, the East Shuswap Alpine, and along the Enderby-Mabel Lake Road.

We hope leveraged additional BCRDP grant funding might help us support these initiatives.

Sincerely,  
Lori Schneider Wood  
(for the Shuswap Trail Alliance)

RECEIVED  
Village of Chase

DEC 07 2017



Original \_\_\_\_\_  
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Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

Chase Secondary School  
Box 319 - 420 Cottonwood St.  
Chase BC V0E 1M0  
250-679-3218

November 30th, 2017

To Whom it May Concern,

This year, Chase Secondary would like continue the tradition of providing the students with a celebration and meal prior to the Christmas break. This will be our Fourth Annual Chase Secondary Appreciation Meal and it will be held on December 19<sup>th</sup> in our school gym. This has become an annual tradition that continues to help foster a better relationship between staff, students, and community. The vision is that we have a casual meal the week prior to students going on their holiday break where teachers, students, and members of the community and business community can interact outside of the classroom. Teachers and community volunteers serve the students a delicious turkey dinner then share a few laughs, smiles, and stories before the Christmas break. I am writing to invite you to attend this event, starting 12:00 noon.

Our school feels it is of great importance to bridge our community together by sharing time with each other during the holiday season. In addition to your participation, if there is someone from your organization who can contribute in any way, please contact me at the school. Although appreciated but not necessary, CSS values any donation of time or support you are able to give. Chase Secondary values your continued support at this meal and we would love to see you attend.

If you have any questions, please do not hesitate to ask.

Sincerely,

Nancy Hassler  
Secretary, Chase Secondary  
250 679 3218  
nhassler@sd73.bc.ca



## ***Village Of Chase***

### ***Memorandum***

**TO: Mayor and Council**

**FROM: Corporate Officer**

**DATE: 8 December 2017**

**RE: Citizens on Patrol Coffee Houses**


Attached is a letter has been received December 5, 2017 from Citizens on Patrol (COP) that states they will no longer be holding 'coffee houses' at the Community Hall in 2018. There is also an article in this week's Sunflower.

Earlier this autumn, COP applied for a waiver of Community Hall rental fees to host their 2018 'coffee houses'. In keeping with Council's new approach to such requests to be fair to all users of the Community Hall, COP was informed of the not-for-profit rates for the Community Hall, and urged to apply for a regular grant-in-aid that they could use towards their overall expenses, and specifically to this request, could be used to cover Community Hall rental fees. It was explained that Community Hall rental fees would still need to be paid.

Staff did speak directly with the COP president (Rolly Mockford) to explain how the bylaw rates are now being with a reminder that a Council grant-in-aid could be applied for. An offer was also extended to assist COP with other fundraising strategies.

COP did not approach the Village for a grant-in-aid after receiving the explanation from Administration regarding the process for such situations. Grant-in-aid intakes are available at any time.

Respectfully submitted,



Sean O'Flaherty,  
Corporate Officer

CHASE CITIZENS ON PATROL

Box 1756, Chase, BC V0E 1M0

Original  
File  
Copy  
Agency

DEC 05 2017

RECEIVED  
Village of Chase

November 30, 2017.

Mayor and Council  
Village of Chase  
Box 440  
Chase BC  
V0E 1M0

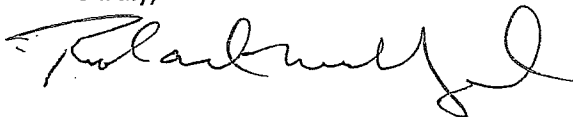
Dear Mayor Berrigan and Councillors:

Our Chase Citizens on Patrol organization has reluctantly made the decision to cancel our monthly coffee houses for the winter of 2018. After careful consideration of income and expenses, we have determined that it is no financially viable for us to continue to operate these events. We therefore ask that you cancel our reservations of the hall for January through May 2018.

For many years, Chase Citizens on Patrol have held the coffee houses during the winter months in order to raise the funds needed for us to conduct our community service programs throughout the spring, summer and fall seasons. Our members have volunteered countless hours of their time and donated the snack items needed to make these events successful fund-raisers, and for several years they have provided us with a portion of the operational which funds we require. However, the costs associated with the use of the hall reduce our profit to the extent that we do not feel that continuing these events would be a wise use of our fund-raising time and effort.

We know that many of the older members of the community look forward to these monthly winter outings, so we do hope that some other organization will step in and take over the operation of the coffee houses.

Yours truly,



Roland Mockford  
President  
Chase Citizens on Patrol

RM/ja

Cc Village Staff



# Village of Chase

PO Box 440, 826 Okanagan Ave,  
Chase, British Columbia V0E 1M0  
Office: 250.679-3238  
Fax: 250.679-3070  
[www.chasebc.ca](http://www.chasebc.ca)

October 24, 2017

Rolly Mockford  
Citizens on Patrol  
Chase, BC  
V0E 1M0

Dear Mr. Mockford,

**RE: Grant-in-aid Award Towards Community Hall Rental Fees in 2018**

You have requested a 2018 Community Hall grant-in-aid based on 5 events using the main hall for 6 hours and room C for 4 hours. The **value** of your grant-in-aid request is **\$1425.00**.

In previous years, not-for-profits such as Citizens on Patrol had to approach Council for a reduced rate or a full waiver of Community Hall rental fees. For instance, COP applied for a full waiver in 2017 and were granted a \$1200 waiver. In 2016, COP did not apply for a waiver until after receiving an invoice. In 2016, COP's grant was valued \$825.

Then in 2016, Council established a special fee schedule in the *Fees and Charges Bylaw* specifically for not-for-profit groups such as COP to provide a consistent and fair approach to fee reductions and waivers for all. As such, COP now qualifies for a discounted rate for renting the Community Hall. Your reduced rate as a not-for-profit group to rent the Community Hall for your 2018 coffee house events is **\$712.50**.

If your event did not charge a cover, and the event is open to the entire community then it would qualify for a full waiver of fees.

You do have the option to apply to Council for a regular grant-in-aid (as opposed to a Community Hall grant-in-aid). Council would deliberate over your request during the budget period. If this option interests you please contact the undersigned for more information.

The Village supports your ongoing success in providing an extra measure of safety and security within the Village!

Regards,

  
Sean O'Flaherty,  
Corporate Officer

cc: Client Services  
Director of Financial Services