



AGENDA

Regular Meeting of the Council of the Village of Chase
to be held at the Community Hall at 547 Shuswap Avenue, and via Zoom
on Tuesday, December 13, 2022 at 4:00 p.m.

Join the meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/82925310267?pwd=djRKRFV5aWdPV0g0SFNHQ1BrM01YQT09>

Or join the meeting using your phone:

Dial: 1-778-907-2071

Meeting ID: 829 2531 0267

Passcode: 223251

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the agenda of the December 13, 2022 Regular Meeting be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the November 22, 2022 Special Meeting

Pages 1-2

Resolution:

“THAT the minutes of the November 22, 2022 Special Meeting be adopted as presented.”

3.2 Minutes of the November 22, 2022 Regular Meeting

Pages 3-8

Resolution:

“THAT the minutes of the November 22, 2022 Regular Meeting be adopted as presented.”

4. PUBLIC HEARINGS

Refer to Public Hearing Agenda

Zoning Amendment Bylaw No. 923-2022 – 822 Hysop Road

(Bylaw No. 923-2022 was given first and second reading at Council's November 22, 2022 Regular Meeting.)

Zoning Amendment Bylaw No. 924-2022 – 622 3rd Avenue

(Bylaw No. 924-2022 was given first and second reading at Council's November 22, 2022 Regular Meeting.)

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

6.1 United Way – Social Issues and Solutions in our Community

Page 9

Signy Madden and Jeanne Legua presenting via Zoom

6.2 Chase and Area Young Learners Society (CAYLA) – Summer Program for School Aged Children

Ashton Sweetnam presenting in-person.

6.3 Citizens on Patrol

6.4 Beverley Iglesias and other 3rd Avenue Residents regarding Truck Route for Chase

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 10-13

Resolution:

“THAT the reports from Council and Staff members be received for information.”

8. UNFINISHED BUSINESS

8.1 Zoning Amendment Bylaw No. 923-2022 – 822 Hysop Road

Pages 14-15

The bylaw has received first and second reading, and a Public Hearing has been held. Council may give the bylaw a third reading and then adopt the bylaw.

Recommendation:

“THAT the Village of Chase Zoning Amendment Bylaw No. 923-2022 be read a third time.”

Recommendation:

“THAT the Village of Chase Zoning Amendment Bylaw No. 923-2022 be adopted.”

8.2 Zoning Amendment Bylaw No. 924-2022 – 622 3rd Avenue

Pages 16-17

The bylaw has received first and second reading, and a Public Hearing has been held. Council may give the bylaw a third reading and then adopt the bylaw.

Recommendation:

“THAT the Village of Chase Zoning Amendment Bylaw No. 924-2022 be read a third time.”

Recommendation:

“THAT the Village of Chase Zoning Amendment Bylaw No. 924-2022 be adopted.”

8.3 Health and Welfare Benefits for Council Members

The CAO will provide costs.

9. NEW BUSINESS

9.1 Council Procedure Bylaw - Acting Mayor and Agenda Deadlines Pages 18-19

Memorandum from the CAO

Recommendation:

“THAT the current procedures for Acting Mayor be used to appoint the Acting Mayor on a quarterly roster basis with remuneration of \$100 per month.”

Recommendation:

“THAT the procedure bylaw be amended to provide for more time for agenda preparation and distribution to Council and the public by setting 4:00 p.m. on the second Friday before any meeting as the deadline for submissions and 4:00 p.m. on the first Friday before any meeting as the deadline for which agendas will be distributed to Council and the public.”

9.2 2023 Council Meeting Schedule Pages 20-22

Memo from the Corporate Officer

Recommendation:

“THAT Council adopt the 2023 Council meeting schedule as presented.”

9.3 Council Meeting Location – January 10, 2023

Council members have had an opportunity to view the set-up in the original Council Chamber at the Village office.

Council direction is being sought to either continue holding meetings in the Community Hall, or to hold them in the original Council Chamber at the Village Office.

9.4 Council Remuneration Page 23

Report from the Chief Financial Officer

Resolution:

“THAT Council approve the 2023 Council Remuneration as presented.”

9.5 Letter of Introduction from Shuswap Trail Alliance Page 24

Recommendation:

“THAT the Executive Director of the Shuswap Trail Alliance be invited to attend a Council meeting in January, 2023 to further explain the structure and activities of the Shuswap Trail Alliance and the Shuswap Regional Trails Strategy.”

9.6 Letter of Introduction from BC SPCA Page 25-26

Recommendation:

“THAT the letter from the BC SPCA be received for information.”

10. NOTICE OF MOTION

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

This opportunity is for members of the gallery to provide input on any municipal matter.

12. IN CAMERA

Recommendation:

“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (e), the acquisition, disposition or expropriation of land and improvements and Section 90 (1) (g) litigation or potential litigation affecting the municipality.

13. RELEASE OF IN CAMERA ITEMS

14. ADJOURNMENT

Resolution:

“THAT the December 13, 2022 Village of Chase Regular Council meeting be adjourned.”



MINUTES

of the Special Meeting of the Council of the Village of Chase
held in Room A at the Community Hall at 547 Shuswap Avenue on
Tuesday, November 22, 2022 at 2:30 p.m.

PRESENT: Mayor David Lepsoe
Councillor Colin Connett
Councillor Ron Harder
Councillor Jane Herman
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Director of Corporate Operations

1. CALL TO ORDER

Mayor Lepsoe called the meeting to order at 2:30 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Harder

Seconded by Councillor Herman

**"THAT the agenda for the November 22, 2022 Special Meeting of Council be
adopted as presented."**

CARRIED

#2022/11/22_001SP

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

None

7. REPORTS

None

8. UNFINISHED BUSINESS

9. NEW BUSINESS

None

10. NOTICE OF MOTION

None

11. IN CAMERA

Moved by Councillor Torbohm
Seconded by Councillor Connett

“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (d) the security of the property of the municipality.”

**CARRIED
#2022/11/22_002SP**

Mayor Lepsoe reconvened the regular meeting at 5:53 p.m.

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Moved by Councillor Herman
Seconded by Councillor Harder

“THAT the November 22, 2022 Village of Chase Special Council meeting be adjourned.”

**CARRIED
#2022/11/22_003SP**

The meeting concluded at 3:30 p.m.

David Lepsoe, Mayor

Sean O’Flaherty, Corporate Officer



MINUTES

of the Regular Meeting of the Council of the Village of Chase
held at the Community Hall at 547 Shuswap Avenue, and via Zoom
on Tuesday, November 22, 2022 at 4:00 p.m.

PRESENT: Mayor David Lepsoe
Councillor Colin Connett
Councillor Ron Harder
Councillor Jane Herman
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Director of Corporate Operations
Pat Sibilleau, Interim Chief Financial Officer
Brian Lauzon, Fire Chief
Mike McLean, Deputy Corporate Officer

Public Participants: 9 in-person, 1 via Zoom

1. CALL TO ORDER – 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Herman

Seconded by Councillor Harder

“THAT the agenda of the November 22, 2022 Regular Meeting be adopted as amended.”

CARRIED
#2022/11/22_001

3. ADOPTION OF MINUTES

3.1 Minutes of the November 1, 2022 Inaugural Meeting

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the minutes of the November 1, 2022 Inaugural Meeting be adopted as presented.”

CARRIED
#2022/11/22_002

3.2 Minutes of the November 8, 2022 Regular Meeting

Moved by Councillor Herman

Seconded by Councillor Harder

“THAT the minutes of the November 8, 2022 Regular Meeting be adopted as presented.”

CARRIED
#2022/11/22_003

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Carolyn Parks-Mintz of 813 Okanagan Avenue spoke about Item 8.6 and the potential sources of climate change grant funding.

Angie McLaren of 462 Maple Place spoke about Item 8.6 and the significance of small-scale actions by municipalities to address climate change.

6. DELEGATIONS

6.1 Ryan Oliver and Erik Kok, Interfor - Adams Lake Division

Presentation was postponed.

6.2 Dave Underwood, TRUE Consulting – Asset Management and Capital Planning

Dave Underwood of TRUE Consulting provided an overview of capital planning and current investment plans for various infrastructure in the Village of Chase.

7. REPORTS

a) Mayor and Council Reports

Mayor Lepsoe

Nov. 10 – Attended Remembrance Day ceremony at Chase Secondary School

Nov. 10 – Opened Community Hall along with CAO during power outage

Nov. 11 – Attended the Remembrance Day parade and laid Village wreath

Nov. 15 – Council Roles and Responsibilities Workshop

Nov. 16 – Met with Sunshine Group regarding programs for special needs adults

Nov. 17 – Attended TNRD Inaugural Meeting in Kamloops

Councillor Harder

Nov. 15 – Council Roles and Responsibilities Workshop

Councillor Herman

Nov. 10-12 – Attended and volunteered at Chase Minor Hockey U18 Tournament

Nov. 11 – Attended Remembrance Day parade and ceremony

Nov. 15 – Council Roles and Responsibilities Workshop

Nov. 16 – Met with Sunshine Group regarding programs for special needs adults

Councillor Torbohm

Nov. 11 – Attended Remembrance Day ceremony

Nov. 15 – Council Roles and Responsibilities Workshop

Nov. 22 – Special Meeting of Council, met with representatives from the Ministry of Transportation and Infrastructure to discuss highway construction

Moved by Councillor Torbohm

Seconded by Councillor Harder

“THAT the reports from Council members be received for information.”

CARRIED
#2022/11/22_004

8. UNFINISHED BUSINESS

8.1 Municipal Ticket Information Amendment Bylaw No. 918-2022

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Municipal Ticket Information Amendment Bylaw No. 918-2022 be adopted.”

**CARRIED
#2022/11/22_005**

8.2 Fees and Charges Amendment Bylaw No. 919-2022

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Fees and Charges Amendment Bylaw No. 919-2022 be adopted.”

**CARRIED
OPPOSED: Councillor Connett
#2022/11/22_006**

8.3 Fire Department Establishment and Regulation Amendment Bylaw

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Fire Department Establishment and Regulation Amendment Bylaw No. 921-2022 be adopted.”

**CARRIED
OPPOSED: Councillor Connett
#2022/11/22_007**

8.4 Zoning Amendment Bylaw No. 923-2022 – 822 Hysop Road

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Zoning Amendment Bylaw No. 923-2022 be read a first time.”

**CARRIED
#2022/11/22_008**

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Zoning Amendment Bylaw No. 923-2022 be read a second time.”

**CARRIED
#2022/11/22_009**

Moved by Councillor Harder

Seconded by Councillor Connett

“THAT the Zoning Amendment Bylaw No. 923-2022 be submitted to a Public Hearing.”

**CARRIED
#2022/11/22_010**

8.5 Zoning Amendment Bylaw No. 924-2022 – 622 3rd Avenue

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Zoning Amendment Bylaw No. 924-2022 be read a first time.”

CARRIED
#2022/11/22_011

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the Zoning Amendment Bylaw No. 924-2022 be read a second time.”

CARRIED
#2022/11/22_012

Moved by Councillor Connett

Seconded by Councillor Harder

“THAT the Zoning Amendment Bylaw No. 924-2022 be submitted to a Public Hearing.”

CARRIED
#2022/11/22_013

8.6 Letter – Climate Change Funding Opportunities

Moved by Councillor Torbohm

Seconded by Councillor Harder

“THAT Council receive for information the letter from Carolyn Parks-Mintz and James E. Mintz regarding climate change funding from senior levels of government;

AND THAT Council discuss climate change strategies and funding opportunities that would be appropriate for the Village of Chase early in 2023.”

CARRIED
#2022/11/22_014

9. NEW BUSINESS

9.1 Appointment of Chief Financial Officer

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT Debbie Lovin be appointed as the permanent Chief Financial Officer for the Village of Chase effective November 28, 2022; AND

THAT Pat Sibilleau be retained for an overlap period once Ms. Lovin starts her employment to ensure a smooth transition for the new CFO.”

CARRIED
#2022/11/22_015

9.2 Council Liaison and Appointments for 2022/2023

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the Council Liaison and Appointments be adopted as presented.”

CARRIED
#2022/11/22_016

9.3 Chase Country Christmas Committee – Hall Usage and Liability Insurance

Moved by Councillor Herman

Seconded by Councillor Torbohm

"THAT Council authorizes no-cost use of the Community Hall (upper Main) for the Chase Country Christmas Craft Fair on December 3, 2022; AND

THAT the Chase Country Christmas Committee be added to the Village's Municipal Insurance Association liability insurance as an associate member, with the Committee being responsible for the cost of that annual fee which is currently \$250."

**CARRIED
#2022/11/22_017**

9.4 Chase Lions RV Park Lands Lease Agreement and Annual Financial Report

Moved by Councillor Harder

Seconded by Councillor Connett

"THAT Council receive for information the Lions RV Park Annual Financial Report."

**CARRIED
#2022/11/22_018**

9.5 Holiday Office Closure

Moved by Councillor Harder

Seconded by Councillor Herman

"THAT Council approve the closure of the Municipal Hall to the public effective noon, Friday, December 23, 2022 and re-opening Tuesday, January 3, 2023; AND

THAT the deadline for payment of 2022 utility bills as outlined in Council's Fees and Charges Bylaw No. 820-2016 and amendments be extended from December 31, 2022 to January 6, 2023, extending the transfer of unpaid water sewer and solid waste charges to property tax accounts to January 7, 2023."

**CARRIED
#2022/11/22_019**

10. NOTICE OF MOTION

None

11. RELEASE OF IN CAMERA ITEMS

None

12. PUBLIC QUESTIONS

Carolyn Parks-Mintz of 813 Okanagan Avenue asked about the use of TRUE Consulting and the Corporate Officer outlined the services that the firm provides the Village.

Blaine Covington of 420 Juniper Street spoke about attending a meeting regarding the Village's evacuation plan and asked about the hiring of an emergency coordinator. The

CAO responded that while the evacuation plan cites a coordinator position, Council did not commit funding in the 2022 budget to hire an emergency coordinator. The CAO also noted that funding decisions for the position would need to be addressed by Council in future budgets.

Len McLean of 371 Juniper Street spoke about the need for an emergency plan and requirements for coordination with the Thompson-Nicola Regional District.

Rick Berrigan of 1233 Bay Drive spoke about the expenses associated with expanding the scope of fire department training and the payment of staff during the holiday closure of the Village office. The Corporate Officer responded that staff members are paid for statutory holidays and unless they have accumulated holiday time, do not receive paid time off during the closure.

13. IN CAMERA

None

14. ADJOURNMENT

Moved by Councillor Torbohm

Seconded by Councillor Harder

“THAT the November 22, 2022 Village of Chase Regular Council meeting be adjourned.”

CARRIED
#2022/11/22_020

The meeting concluded at 4:58 p.m.

David Lepsoe, Mayor

Sean O’Flaherty, Corporate Officer

Memo

October 24, 2022



United Way
British Columbia

Working with communities in BC's
Interior, Lower Mainland, Central
& Northern Vancouver Island

TO: Mayor David Lepsoe and Councillors in the Village of Chase
FROM: Michael McKnight, President and CEO of United Way British Columbia
RE: Request to Present on Social Issues & Solutions in Your Community and United Way British Columbia Impact
CC: Kahir Lalji, Provincial Director Government Relations and Programs (KahirL@uwbc.ca), Signy Madden, Director Government Relations (SignyM@uwbc.ca)

Congratulations on your recent election. We thank you for heeding the call of public service, and we look forward to working together to tackle critical social issues to support a healthy, caring, inclusive community.

We would appreciate an opportunity to come and present to the new Council to give an up-date on social issues and share information about United Way investments, solutions and effective partnerships.

United Way is privileged to work with many partners including municipalities and local donors to address the key social issues our citizens and neighbourhoods are facing. In this work, United Way is fortunate to count the support of our many corporate, labour and individual donors to United Way helping us to test solutions and to then invest in effective "on the ground" programs. In addition to local donors, United Way has established key partnerships with provincial and federal ministries to develop and manage practical, effective and heart-warming solutions. When we come to present to your Council, we will share examples of *practical, local solutions* happening in the communities we serve.

UWBC - Provincial in scale and local in focus. Supported by our many champions, six United Ways across the province successfully joined on July 1st, 2021, to form one, stronger entity; United Way British Columbia – working with communities in BC's Interior, Lower Mainland and Central & Northern Vancouver Island. Our unified organization serves over four million British Columbians, including residents in your municipality. A year and a half later, we are still learning from local investments and sharing and evolving solutions to serve other communities. We show up in community in support of the social service sector, and by convening and/or participating in various socio-economic engagement tables. To review a snapshot of our ongoing work across the province, we invite you to review our [2021/22 annual report](#) found at uwbc.ca.

While there are accomplishments to be celebrated, we know our work is not yet done. Emerging and ongoing needs for the citizens of our province and the neighbourhoods we both serve encourages us to press on and continue our work in community.

Your Local United Way Working on Practical, Local Solutions



Emergent Response

Utilizing our extensive network of volunteers, partners, donors, and supporting agencies, we organized strategic, rapid responses for the substantial challenges that affected our communities.



Children and Youth

We help kids and youth succeed by supporting local and provincial programs and initiatives in early childhood development, out-of-school time activities, and youth leadership.



Seniors

We administer grants and manage programs that provide exceptional quality-of-life benefits to seniors, helping them stay active, connected and engaged.



Poverty Reduction

We support people at the neighbourhood and community levels to help them move from poverty to possibility.



Food Security

Ensuring British Columbians have access to nourishing, healthy, and culturally appropriate food is vital to the overall health and well-being of our communities.



Capacity Building

We help businesses and non-profits discover their capacity to influence and create social good by connecting leaders with the resources they need to excel at what they do.



BC211

211 is a free and confidential service that connects people to helpful and vital resources in their community.



VILLAGE OF CHASE

Memorandum

Date: December 9, 2022
To: Mayor and Council
From: CAO
RE: Activities Report November 23 to December 8, 2022

Council Support

- Met with Mayor and Council members on various municipal matters
- Met with Senior managers to discuss council directives, delegate tasks
- Prepared reports for Council agendas
- Reviewed Administrative reports for Council agendas
- Attended all Regular and In Camera Council meetings
- Reviewed Council meeting agendas with Mayor
- Reviewed budget variance report for all departments and met with new CFO to discuss
- Met with consultant regarding the Downtown Improvement Plan project
- Met with consultant and Fire Smart representative regarding Fire Smart funding opportunities
- Participated in meeting with Council and MLA
- Worked through Asset management reporting document with CFO, financial consultant and Corporate Officer to ensure reporting complete for receipt of Gas Tax Funds
- Met with Mayor, CFO and Corporate Officer to finalize workshop agenda for Council regarding procedures and budget process

Management and Staff Support

- Met with MoTI project staff regarding matters relating to highway project and affects on Village infrastructure
- Met with Fire Chief to discuss various Fire Department matters including budget, personnel and equipment matters
- Worked with Senior Managers to problem solve various issues
- Authorized payroll and accounts payable

Other

- Assisted in decorating Council's Chase Country Christmas float
- Rode on float with Council members and staff

Respectfully submitted,



VILLAGE OF CHASE

Memorandum

Date: 8 December 2022

To: Mayor and Council

From: Sean O'Flaherty, Director of Corporate Operations

RE: Activities undertaken from November 7, 2022 to December 8, 2022

Regular Duties:

- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Coordinate Village communications through social media, the Village's website, and the Sunflower newsletter insert

Other Duties/Activities During the Reporting Period:

- Processed 6 Comfort Letters
- Approved 1 Building Permit
- Approved 3 new Business Licenses
- Discuss operations with Team Lead Hand
- Continue to work on Stone Orchard cemetery system implementation
- Working with VADIM on having Tax Certificates being available for clients online
- Unreadable and defective water meters continue to be replaced
- Met with CIF to discuss winter shut-down period
- Troubleshooting the TCOL (tax certificates online) portal
- Organized test pit digging at RIB 5 & 6
- Attended a legal seminar hosted by our solicitor Young Anderson
- Reported a small untreated sewage spill (power outage) to the authorities
- Met with cemetery consultant regarding memorial wall and scatter garden location
- Met with owner of 1106 Beach regarding zoning amendment application
- Attended a meeting at Chase Creek Falls – regarding Secwepemc Landmarks
- Attended meeting with MLA
- Participated in a Council workshop
- Participated in an asset management workshop
- Bylaw Enforcement activities are normal
- Animal Control activities are normal

Respectfully submitted,

Approved for Council Consideration by CAO



VILLAGE OF CHASE

Memorandum

Date: December 9, 2022
To: Mayor and Council
From: Deputy Corporate Officer
RE: Activities Report – November 7, 2022 to December 9, 2022

Legislative Services/Council Support

- Attended Council meetings
- Assisted with agenda preparation and minutes
- Prepared and distributed Council Highlights
- Completed digitization of Village bylaws
 - Over 830 bylaws scanned and formatted
 - Identified documents that require attention to maintain preservation
 - Began preparation of documents for long-term storage
- Added Council Highlights webpage
- Prepared initial draft of 2023 Council calendar
- Consolidation of bylaws and updated bylaw information on webpage
- Performed information search for FOI request
- Prepared bylaws and minutes for archival purposes
- Maintenance of bylaw and resolution indexes

Operational Support

- Updated social media pages and performed routine website maintenance
- Assisted with setup of A/V system for Community Hall events
- Ongoing IT support, installation of new equipment
- Coordination with Community Hall users
- Collection and sorting of A/V equipment at Community Hall

Respectfully submitted,

Approved for Council Consideration by CAO



VILLAGE OF CHASE

Memorandum

Date: December 13, 2022
To: Village of Chase
From: Chase Fire Department
RE: Fire Chief's report

Fire Calls for November

4 calls: 2 Vehicle Fires, 1 Fire burning complaint, 1 Garbage bin fire

Rescue Calls for November

0 calls

First Responder calls for November

3 calls: 1 Chest Pain, 1 Stroke, 1 Vehicle incident/Motor Vehicle Incident (MVI) with injured occupants

Burning Permits to Date

Campfire burning permits: 239 Open Burning permits: 4

Membership

Chase Fire Rescue now has 22 members including, 2 Juniors and 15 with their Exterior Operation Certification.

Fire fighter training is going well, with the focus this month on New Truck and equipment orientation, Interior search techniques and Self-contained Breathing Apparatus (SCBA) use.

Rescue is functioning well with a good turn-out on training days.

Year End statistics to November 30, 2022 – Total Department Calls 115

<u>Fire Calls – 46</u>	
Vehicle fires/incidents – 7	BC Emergency Health Services (Ambulance) lift assists - 7
Structure Fires – 2	False Alarms due to cooking - 12
Gas line/hazardous materials – 6	Landscape/burning complaints - 12

First Responder calls – 57

Heart Attacks - 8	Bleed/laceration – 2	Chest Pain - 7	Shortness of Breath - 16
Trauma/Vehicle Incidents-5	Head Injury - 3	Stroke - 2	Unresponsive - 6
Tachycardic - 1	Overdose - 3	Seizure – 3	Diabetic Shock -1

Rescue Calls – 12

Extrication Required – 5
Stood down on scene - 7

Respectfully submitted,

Fire Chief, B. Lauzon

Approved for Council Consideration by CAO

**VILLAGE OF CHASE
BYLAW NO. 923 - 2022**

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

AND WHEREAS the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 896-2021 as amended from time to time;

AND WHEREAS the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as “Village of Chase Zoning Amendment Bylaw No. 923- 2022”.
2. That the Village of Chase Zoning Bylaw No. 683-2006 is hereby amended by changing the zoning designation on LOT 3 DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT PLAN 16742 (822 Hysop Road) from “*R-1, Low Density Residential* to *R-1SS with Secondary Suite*.”

READ A FIRST TIME THIS 22nd DAY OF NOVEMBER, 2022

READ A SECOND TIME THIS 22nd DAY OF NOVEMBER, 2022

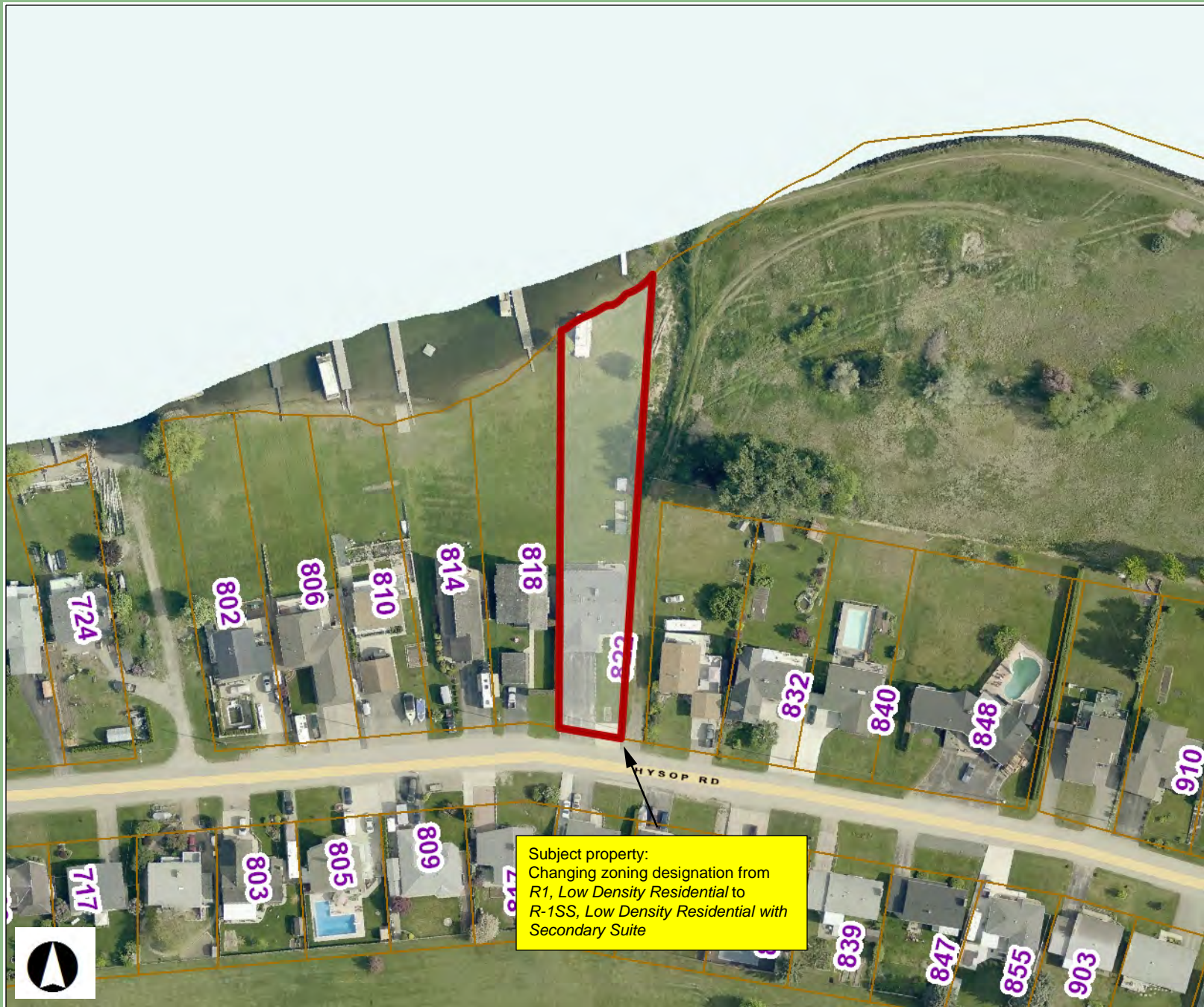
PUBLIC HEARING HELD THIS ____ DAY OF _____

READ A THIRD TIME THIS ____ DAY OF _____

ADOPTED THIS ____ DAY OF _____

David Lepsoe, Mayor

Sean O'Flaherty, Corporate Officer



Legend

Library Services

- Library
- Mobile Library

Waste Disposal and Recycling

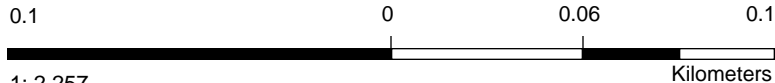
- Eco-Depot
- Recycle Depot
- Product Stewardship Depot
- Landfill
- Transfer Station
- Septage Pit

Emergency Services

- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility

- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building



Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

November 18, 2022

THIS IS NOT A LEGAL SURVEY PLAN. This map is a user generated static output from the Thompson-Nicola Regional District Internet Mapping site and is provided on an "as is" and "as available" basis, without warranties of any kind, either expressed or implied. The information was generated from Geographic Information System (GIS) data maintained by different source agencies. Information contained in the map may be approximate, and is not necessarily complete, accurate or current. While all reasonable efforts have been made to ensure the accuracy of the data, reliance on this information without verification from original records is done at the user's own risk.

Author:

**VILLAGE OF CHASE
BYLAW NO. 924 - 2022**

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

AND WHEREAS the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 896-2021 as amended from time to time;

AND WHEREAS the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

1. This Bylaw shall be cited for all purposes as “Village of Chase Zoning Amendment Bylaw No. 924- 2022”.
2. That the Village of Chase Zoning Bylaw No. 683-2006 is hereby amended by changing the zoning designation on LOT A DISTRICT LOT 517 DIVISION KAMLOOPS DIVISION YALE DISTRICT PLAN 28697 (622 3rd Avenue) from “*R-1, Low Density Residential* to *R-1SS with Secondary Suite*.”

READ A FIRST TIME THIS 22nd DAY OF NOVEMBER, 2022

READ A SECOND TIME THIS 22nd DAY OF NOVEMBER, 2022

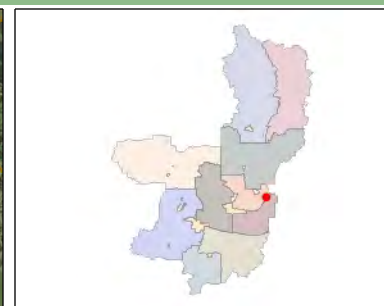
PUBLIC HEARING HELD THIS ____ DAY OF _____

READ A THIRD TIME THIS ____ DAY OF _____

ADOPTED THIS ____ DAY OF _____

David Lepsoe, Mayor

Sean O'Flaherty, Corporate Officer



Legend

Library Services

- Library
- Mobile Library

Waste Disposal and Recycling

- Eco-Depot
- Recycle Depot
- Product Stewardship Depot
- Landfill
- Transfer Station
- Septage Pit

Emergency Services

- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility

- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building



Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

November 18, 2022

THIS IS NOT A LEGAL SURVEY PLAN. This map is a user generated static output from the Thompson-Nicola Regional District Internet Mapping site and is provided on an "as is" and "as available" basis, without warranties of any kind, either expressed or implied. The information was generated from Geographic Information System (GIS) data maintained by different source agencies. Information contained in the map may be approximate, and is not necessarily complete, accurate or current. While all reasonable efforts have been made to ensure the accuracy of the data, reliance on this information without verification from original records is done at the user's own risk.

Author:



VILLAGE OF CHASE

Memorandum

Date: December 9, 2022
To: Mayor and Council
From: CAO
RE: Council Procedures – Acting Mayor and Deadlines for Agendas

Acting Mayor

The Council Procedures bylaw currently requires that the Acting Mayor be appointed on a rotational basis:

“...that the Mayor appoint a roster of all Council members to serve as Acting Mayor in the absence, illness or disability of the Mayor, rotated annually so that no councillor will serve as Acting Mayor for the same quarterly period more than once during a term.”

Council members who are appointed as Acting Mayor also receive based on Council's remuneration policy, \$100 per month for taking on the role of Mayor in the Mayor's absence.

Council members may wish to continue with the current requirements outlined in the Procedures bylaw or may wish to consider other options including:

1. Appoint an Acting Mayor for one year, allowing for each Councillor to be Acting Mayor for a full year in the 4 year term of this Council.
2. Appoint an Acting Mayor in the event of Mayor's absence due to unforeseen circumstances (rare) and appoint as needed an Acting Mayor for events and meetings the Mayor cannot attend due to other commitments.
3. Appoint an Acting Mayor as needed for events and meetings the Mayor cannot attend due to other commitments.
4. Maintain the status quo as per the current Procedures bylaw.

Deadlines for Agendas

It is recommended that the Procedure bylaw be amended to provide more time for Administration to prepare agendas by changing the deadline for public and other submissions of letters, requests and delegations, and that the agendas be provided to Council and the public at the same time.

The recommendation is to set the deadline for public and other submissions for an agenda at 4:00 p.m. on the Friday before the agenda is published and distributed. It is further recommended that the agendas will be published and distributed to both Mayor and Council by 4:00 p.m. on the Friday immediately following the meeting.

RECOMMENDATIONS

1. That the current procedures for Acting Mayor be used to appoint the Acting Mayor on a quarterly roster basis with remuneration of \$100 per month.
2. That the procedure bylaw be amended to provide for more time for agenda preparation and distribution to Council and the public by setting 4:00 p.m. on the second Friday before any meeting as the deadline for submissions and 4:00 p.m. on the first Friday before any meeting as the deadline for which agendas will be distributed to Council and the public.

Respectfully submitted,



VILLAGE OF CHASE

Administrative Report

TO: Mayor and Council
FROM: Corporate Officer
DATE: December 13, 2022
RE: 2023 Council Meeting Schedule

ISSUE/PURPOSE

To establish the 2023 Council meeting schedule.

OPTIONS

1. Adopt the 2023 Council meeting schedule as presented.
2. Amend and adopt the 2023 Council meeting schedule.

HISTORY/BACKGROUND

Provincial enabling legislation for municipalities places several requirements on local governments in British Columbia. One such requirement is that municipalities must annually provide a schedule of its meetings, post the schedule and publish a notice indicating the schedule is available.

Meetings of Council generally take place on the second and fourth Tuesdays of each month in the Chase Community Hall at 547 Shuswap Avenue, Chase, B.C. and begin at 4:00 p.m. The attached is a schedule of meetings required by the *Community Charter* and by Village of Chase Council Procedures Bylaw No. 783-2012. Upon approval, public notice will be provided pursuant to Section 94 of the *Community Charter*.

The Council Procedures Bylaw No. 783-2012 states that Regular meetings occur on the second and fourth Tuesdays of each month except: "when a Regular meeting conflicts with the annual UBCM Convention"; "during the months of July and August when a Regular meeting will be scheduled on the second Tuesday of the month only"; and "when the fourth Tuesday falls between Christmas and New Year's".

The Union of British Columbia Municipalities (UBCM) 2023 Conference runs from September 19 to 22, 2023, which does not fall on a second or fourth Tuesday. However, the Southern Interior Local Government Association (SILGA) 2023 Conference runs from April 24 to 28, 2023, which includes the fourth Tuesday of the month. As the SILGA Conference is typically attended by Council members, Council may consider removing the April 25, 2023 Regular Meeting.

DISCUSSION

The Council Procedures Bylaw 783-2012 allows Council to hold Special meetings in circumstances when the posted schedule cannot accommodate a timely decision.

FINANCIAL IMPLICATIONS

None

POLICY IMPLICATIONS

Section 127 (1) of the Community Charter requires Council to establish and make available a schedule of its meetings and to give notice that this schedule is available.

Council has adopted the Council Procedures Bylaw 783-2012. Council has until January 15, 2023 to adopt the 2023 meeting schedule.

RECOMMENDATION

“THAT Council adopt the 2023 Council meeting schedule as presented.”

Respectfully submitted,



Village of Chase

PO Box 440, 826 Okanagan Ave.
Chase, British Columbia V0E 1M0
Office: **250.679-3238**
Fax: 250.679-3070
www.chasebc.ca

VILLAGE OF CHASE 2023 COUNCIL MEETING SCHEDULE

January

10 Regular Meeting
24 Regular Meeting

February

14 Regular Meeting
28 Regular Meeting

March

14 Regular Meeting
28 Regular Meeting

April

11 Regular Meeting
No Meeting April 25
SILGA April 25 - 28

May

9 Regular Meeting
23 Regular Meeting

June

13 Regular Meeting
27 Regular Meeting

July

18 Regular Meeting

August

15 Regular Meeting

September

12 Regular Meeting
26 Regular Meeting
(UBCM September 18 through 22)

October

10 Regular Meeting
24 Regular Meeting

November

14 Regular Meeting
28 Regular Meeting

December

12 Regular Meeting
No Meeting - Christmas

Meetings begin at 4:00 p.m. unless otherwise advertised
Meeting are held in the upper Main Room at the Village's Community Hall
at 547 Shuswap Avenue, Chase, B.C unless otherwise determined by Council.

The public will be able to speak on current Agenda business items at the
beginning of all Regular Council meetings.

The opportunity to speak on any municipal matter will be provided at the end of the second
Council meeting of the month, except when there is only one meeting in a month in which case
an opportunity to speak on any municipal matter will be provided at that meeting.

If required Special meetings will be convened with appropriate notice as per the *Community
Charter* and Council policy.



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CFO
DATE: December 7, 2022
RE: Council Remuneration

ISSUE/PURPOSE

To update Council remunerations effective December 1, 2022.

HISTORY/BACKGROUND

Council remunerations are set in the Village of Chase Policy Manual ADM-19 Council Remuneration. The policy was last updated on February 1, 2016.

The current annual remuneration for the Mayor	\$14,324.35
The current annual remuneration for Councillors	\$ 9,459.77

DISCUSSION

Council last review of remunerations, as set out in ADM-19 Council Remuneration, was completed in November 2021. At that time Council maintained ADM-19 Council Remuneration policy, which allocates a 2% increase per year effect December 1st.

FINANCIAL IMPLICATIONS

2% increase effective December 1, 2022 will increase remunerations to:

Mayor:	\$14,610.84	\$286.49 increase
Councillors:	\$ 9,648.97	\$189.20 increase

Total annual budget increase \$1,043.29

POLICY IMPLICATIONS

As per Village of Chase Policy ADM-19

RECOMMENDATION

That Council approve the 2023 Council Remuneration as presented.

Respectfully submitted,

Approved for Council Consideration by CAO

DLovin

Deb Lovin

Joni Heinrich

The Shuswap TRAIL ALLIANCE

The Shuswap Trail Alliance
PO Box 1531, Salmon Arm, BC V1E 4P6
Phone: 250-832-0102
Email: info@shuswaptrails.com
www.shuswaptrailalliance.com

November 24, 2022

Attn: Chase Mayor and Council

Dear Mayor David Lepsoe and Council,

The Village of Chase is a signed participating government in the Shuswap Regional Trails Strategy and Roundtable leadership, and an operational partner with the Shuswap Trail Alliance.

As your new Boards and Councils gather to begin the next four year term, we would welcome an opportunity to meet with you and report on the Shuswap Trails Strategy, Roundtable, and Alliance.

Secwepemc, municipal, regional, and provincial leadership are working together with stewardship organizations, industry partners, businesses, and other sector agencies to better manage how we live together and move within our communities and the wider landscape. Currently over 70 projects are underway throughout the wider region addressing issues of community active transportation, recreational trail access, First Nations presence, values and rights, and environmental stewardship. Many are precedent setting, and several are legacy scale initiatives.

Thank you for your commitment of leadership and time in service of our communities and region. We look forward to working with you over the next four years. Please let us know when we might schedule a time to present.

Sincerely,



Jen Bellhouse
Executive Director, The Shuswap Trail Alliance
And on behalf of the wider Shuswap Regional Trails Roundtable
250-804-3530
jen@shuswaptrails.com

PROVINCIAL OFFICE

1245 East 7th Avenue, Vancouver, British Columbia, V5T 1R1
P 604.681.7271 • F 604.661.7022 • 1.800.665.1868 • spca.bc.ca
Charitable Registration # BN 11881 9036 RR0001

Village of Chase
chase@chasebc.ca; soflaherty@chasebc.ca

November 30, 2022

Dear Mayor and members of Council,

On behalf of the British Columbia Society for the Prevention of Cruelty to Animals (BC SPCA), I'd like to congratulate you on your recent election success. As **two-thirds of British Columbians are pet owners**, and many more are animal and wildlife lovers, your constituents are keen to know how you will work to create more humane communities.

As you may know, the BC SPCA has been committed to protecting and enhancing the quality of life for domestic, farm and wild animals in British Columbia for over 125 years. We operate **42 facilities and provide a range of important community services** across the province, including emergency response for pets displaced by natural disasters, compassionate pet boarding for victims of interpersonal violence, curriculum-based education programs for youth, pet food banks and low cost spay/neuter and other veterinary services. To learn more about what we accomplished last year, please see our [2021 Annual Report](#).

Are you also aware of the evidence-based advocacy, policy and legislative work done by BC SPCA animal welfare experts? Our teams have contributed to recent provincial changes in rodenticide use and mink farming, reforms to national standards for animals used in research and farm animals, and advancing bills to end cetacean captivity and animal fighting. At the local government level, we have helped dozens of local and First Nation governments adopt **humane animal bylaws**.

We greatly value local government's important role in animal welfare and have support and resources to help your Council adopt enhanced animal-related bylaws for your community. Our [new bylaw search tool](#) provides examples of **progressive, BC SPCA-recommended bylaws** from communities across B.C., and we are happy to answer bylaw questions from your Council and staff.

In anticipation of this year's local government election, we surveyed BC SPCA supporters and members of the public to determine their priorities for local government action on six key animal welfare issues that you can act on or influence. We heard loud and clear that advocating to the province for pet-friendly housing was their top priority: **out of the 13,865 unique survey responses that we received from B.C. residents, an incredible 9,921 people ranked increasing the availability and affordability of pet-friendly housing as a number one priority**.

The inability to find pet-friendly housing is the primary reason that adult animals are surrendered to the BC SPCA, and accounts for almost 25 per cent of cat and dog surrenders every year. Over the past eight

years, we have taken in **more than 11,000 animals whose families could not find pet-friendly housing** (and this doesn't include the animals surrendered to other organizations or rehomed privately)! This doesn't just affect the BC SPCA or the animals who are surrendered. Research has shown that **pets improve our mental, physical and psychological health** and that their unconditional love, comfort and friendship is a lifeline for many people – particularly the most vulnerable.

The pandemic and the current housing crisis have intensified the importance of pets as members of many families, and heightened the heartbreaking decisions that must be made when pet-friendly housing cannot be found. Through our outreach and compassionate boarding programs, we know that many people choose to stay in inappropriate housing, go without housing or stay in abusive situations in order to keep their pets with them.

The other animal welfare issues included in the survey also received strong public support province-wide and are key to making our communities and province a more humane place for all of us:

Animal Welfare Issue	# of Top Priority Responses*
Advocating to the province for more pet-friendly housing	9,921
Creating bylaws to keep exotic animals in the wild	4,421
Restricting private use of fireworks to protect people and animals	3,825
Providing safe, accessible public parks and trails for dogs	3,812
Reducing human/wildlife conflicts with wildlife feeding bylaws	3,737
Humanely controlling rodents by ending the use of all poisons on local government property	3,282

*Respondents could select more than one issue as a top priority

In light of this information, we hope you'll talk to your constituents about their priorities for animal welfare and take action to make your policies and bylaws more humane. To help you get started, I've included background information on the six key issues from our survey. In addition to this email and attachments, I have mailed you a package of our latest AnimalSense magazine and Science & Policy newsletter. You can also find more ways to take action for animals by [signing up for Action Alerts](#) on our website.

Please let me know if you have any questions or would like to schedule a presentation from a BC SPCA representative. We are eager to work with you to make your community and our province a safer, more caring place for animals and people.

Sincerely,



Sarah Herring
BC SPCA Government Relations Officer