

Minutes of the Regular Meeting of the Council of the Village of Chase held  
at the Community Hall located at 547 Shuswap Avenue  
on Tuesday, November 12, 2013 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
Chief Administrative Officer		J. Heinrich
Director of Financial Services		L. Pedersen
Supervisor of Public Works		P. Regush
Corporate Officer		L. Randle
Gallery		35 approximately
Press		2
Delegations		n/a

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the staff report on the Statement of Financial Information for the Year Ended December 31, 2012 be added as item 8.6 (a) and that the agenda be adopted as amended."**

CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of October 22, 2013

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the minutes of the October 22, 2013 Regular meeting of Council be adopted as presented."**

CARRIED

### 3.2 Special Meeting of October 29, 2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the minutes of the October 29, 2013 Special meeting of Council be adopted as presented."**

CARRIED

## 4. REPORTS

### 4.1.1 Public Works Supervisor's Report

- The Chamber of Commerce building and property on Shuswap Avenue recently received paving upgrades around the building. Additional landscaping modifications on the grounds were also completed.;
- The contractor who was hired to install the brickwork for the Water Treatment Plant has completed the task ahead of schedule. Roof trusses were installed today and steel decking should be finished by the end of the week. The electrical contractor for the project has begun work. The contractor that will be installing the underground piping has begun their work also and hopes to have Phase 1 completed by mid-November;
- Routine maintenance and winter preparation continues.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the October, 2013 Supervisor of Public Works report be received for information."**

CARRIED

### 4.1.2 Chief Administrative Officer's Report

- Assisted with the Village of Chase's component of the TNRD investment ready web portal;
- Worked with the Corporate Officer regarding various aspects of the proposed Aylmer Road land use change process;
- Met with interim Fire Chief regarding various issues with the Fire Department;
- Met with the Manager of the Info Centre regarding tourism promotion ideas;
- Staffing issues;

- Attended a Shuswap region C2C meeting Mayor and Council regarding tourism, economic development and emergency preparedness and sharing of resources;
- Met with Council and Minister of Transportation and Infrastructure, Todd Stone and Assistant;
- Arranged for Project Comeback delegation;
- Met with Curling Club representatives;
- Attended the November 1<sup>st</sup> CAO meeting at the TNRD – discussed issues of interest to various TNRD member communities;
- Met with Urban Systems regarding potential grant opportunities for infrastructure planning.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the October, 2013 Chief Administrative Officer report be received for information."**

CARRIED

#### 4.1.3 Director of Financial Services Report

- The annual Statement of Financial Information (SOFI) report is now complete;
- Work on the annual budgeting process continues and year-end financial reports and procedures are well underway.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the October, 2013 Director of Financial Services report be received for information."**

CARRIED

#### 4.1.4 Bylaw Enforcement Officer's Report

- Dog matters, property maintenance matters and parking of vehicles on boulevards are the matters addressed by bylaw enforcement services over the past month.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the October, 2013 Bylaw Enforcement Services report be received for information."**

CARRIED

#### 4.1.5 Land Use Planning Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.;
- Assisted with regular office procedures while staff were away.

No Resolution

#### 4.1.6 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.;
- Assisted with organization and advertising of Volunteer Appreciation BBQ event.

Resolution: Moved by Councillor Crowe

Seconded by Councillor Berrigan

**"That the October, 2013 Corporate Officer's report be received for information."**

CARRIED

#### 4.2 Mayor and Council Liaison Portfolio and Official Village Business Reports

##### Mayor Anderson

- Attended the November 11, 2013 Remembrance Day Ceremonies.

##### Councillor Berrigan

- Attended the October 30<sup>th</sup> Local Government Accounting 101 Seminar in Kamloops;
- November 1<sup>st</sup> travelled to Williams Lake to observe the Pinnacle Pellet Plant operation and the surrounding area to gain information of possible negatives in the community for an operation like this;
- November 8<sup>th</sup> attended the Chase Concerned Citizens Forum at the Community Hall regarding the proposed Pellet Plant;
- Attended the November 11, 2013 Remembrance Day Ceremonies.

##### Councillor Crowe

- October 24<sup>th</sup> attended the C2C meeting at Quaauiot Lodge;
- October 25<sup>th</sup> attended meeting and lunch with MLA – Minister of Transportation and Infrastructure Todd Stone;
- October 29<sup>th</sup> attended a Special Council meeting;
- October 30<sup>th</sup> attended SILGA accounting course for elected officials;

- November 7<sup>th</sup> attended the Board of Directors meeting of the Adams River Salmon Society;
- November 8<sup>th</sup> attended a presentation at the Chase Community Hall by a group of concerned citizens regarding the proposed OCP Bylaw 789 and Zoning Bylaw 790 affecting property on Aylmer Road.

#### Councillor Lepsoe

- October 24<sup>th</sup> attended the C2C meeting at Quaauiot Lodge;
- November 1<sup>st</sup> toured Pellet Plan in Williams Lake;
- November 5<sup>th</sup> attended regular monthly meeting at the Adams Lake Indian Band along with the CAO.

#### Councillor Scott

- October 23<sup>rd</sup> attended Chamber of Commerce Executive meeting;
- October 24<sup>th</sup> attended the C2C meeting at Quaauiot Lodge;
- November 1<sup>st</sup> toured Pellet Plan in Williams Lake;
- November 8<sup>th</sup> attended a presentation at the Chase Community Hall by a group of concerned citizens regarding the proposed OCP Bylaw 789 and Zoning Bylaw 790 affecting property on Aylmer Road.

## **5. DELEGATIONS**

### **5.1 Project Comeback – Overview and Update**

Natalya Melnychuk was in attendance to explain that the program attempts to address the needs of rural communities. What is needed to keep youth and to bring them back? This is a priority in BC and this project is sponsored by the Provincial and Federal governments. Five communities in BC are part of this pilot project and Chase is one of them.

The Chase project will focus on youth age 17-25 and what will draw them and keep them in Chase. Over the next two months there will be a survey on the matter. Results will be delivered in a free workshop in February and intends to identify action items.

## 6. COMMITTEE OF THE WHOLE

Recommendations from the November 5, 2013 Committee of the Whole meeting:

### 6.1 Correspondence from Old Orchard Park Strata

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the request from the Old Orchard Park residents be referred back to Administration for a response explaining the Village of Chase's role in their request and including information regarding who to contact at the Provincial Government for assistance."**

CARRIED

### 6.2 Chase Farmer's Market – Request for Use of Village-owned Portion of the Curling Rink Parking Lot

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That Council approves the request from the Chase Farmer's Market for use of the Village-owned portion of the Curling Rink parking lot for the 2014 Farmer's Markets from May until early October 2014."**

CARRIED

### 6.3 Chase Hamper Society – Request for Free Use of the Community Hall

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That Council approves the request from the Chase Hamper Society for Free Use of the Community Hall on December 7, 2013 for a Christmas Music Night to raise funds and non-perishable food donations for the Society's Christmas Hampers."**

CARRIED

### 6.3 a. Request from Dr. Cornel Barnard for a Village Council Liaison to the Newly formed Physician Recruitment Committee

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Mayor Anderson be appointed to sit as Council's liaison to the newly formed Physician Recruitment Committee."**

CARRIED

## 7. UNFINISHED BUSINESS

- 7.1 Financial and Waste Plan Considerations Respecting Proposed Village of Chase Official Community Plan Bylaw No. 635-2002, Amendment Bylaw No. 789-2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Council has considered the staff report regarding Village of Chase Official Community Plan Bylaw No. 635-2002, Amendment Bylaw No. 789-2013 in conjunction the Village's Five Year Financial Plan, the TNRD Solid Waste Management Plan and the Village's Liquid Waste Management Plan and concluded that no changes are required to the Official Community Plan as a result of these Plans."**

CARRIED

- 7.2 Proposed OCP Bylaw No. 789-2013 Consultation Responses Report

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the Village of Chase Official Community Plan Bylaw No. 635-2002, Amendment Bylaw No. 789-2013 Consultation Responses Report presented at the November 12, 2013 Regular Council Meeting be considered by Council and received for information."**

CARRIED

## 8. NEW BUSINESS

- 8.1 Annual Financial Report of the Chase and District Recreation Centre Society

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Lepsoe

**"That the Chase and District Recreation Centre Society Annual Financial Statements for the Year Ended 28 February 2013 be received for information."**

CARRIED

8.2 Correspondence from Summer Magic Square Dance Weekend

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Pat Meyer and Don Moger representing the Summer Magic Square Dance Group be granted permission to use the Village-owned portion of the Curling Club parking lot for dry RV parking on September 5 and 6, 2014 for the square dance weekend."**

CARRIED

8.3 Correspondence from Charles W. McKenzie Regarding Backyard Chickens

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the correspondence received from Charles W. McKenzie opposing allowing backyard chickens be received for information."**

CARRIED

8.4 Facilities Rental Waiver Request – Kamloops Community Band

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the Community Hall rental fee for the Kamloops Community Band Christmas Hamper Society concert scheduled for December 1<sup>st</sup> be waived."**

CARRIED

8.5 Letter from Don Heskett – Sewer Line Flushing

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the correspondence dated November 1, 2013 regarding sewer line flushing concerns be referred back to Administration to meet with Mr. Heskett before any decisions are made."**

CARRIED



8.6 Invitation to Council to attend National Aboriginal Addictions Awareness Week Ceremonies

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the correspondence dated November 8, 2013 from the NAAAW Committee to Council inviting all of Council to the opening and closing ceremonies and other NAAAW activities be received for information as all Council members are aware of the dates and times of the week's events."**

CARRIED

8.6 (a) Statement of Financial Information for the Year Ended December 31, 2012

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the 2012 Statement of Financial Information be approved and that Councillor Scott is authorized to sign the approval on behalf of Council."**

CARRIED

8.7 Opportunity for Council Members to Introduce New Information

Mayor Anderson asked if any Council members had any new information to introduce. No new matters were presented.

**9. IN CAMERA**

**10. ADJOURNMENT**

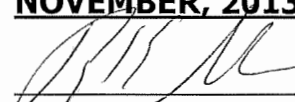
Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the regular meeting of Council be adjourned."**

CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 4:29 p.m.

These minutes were adopted by a resolution of Council this 26<sup>th</sup> day of **NOVEMBER, 2013.**

  
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Mayor,  
R. Anderson

  
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Corporate Officer  
L. Randle