



## **AGENDA**

Special Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, December 17, 2019 at 4:45 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“THAT the December 17, 2019 Village of Chase Special Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

### **4. PUBLIC HEARINGS**

### **5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

### **6. DELEGATIONS**

### **7. REPORTS**

### **8. UNFINISHED BUSINESS**

- 8.1 Fees and Charges Amendment Bylaw - Water and Sewer Rates Pages 1-3  
The bylaw has received first second and third reading. Council may now adopt the bylaw.

Recommendation:

**“THAT Village of Chase Fees and Charges Bylaw Amendment Bylaw No. 884-2019 be adopted.”**

- 8.2 Application for Funding for Infrastructure Planning Grant Pages 4-6  
Memo from CAO requesting Council rescind earlier motion to apply for funding for Transportation Master Plan feasibility study.

Resolution:

**“THAT Resolution #2019/06/25\_017, to approve the submission of a grant application under the 2019 Local Government Infrastructure Planning Grant Program for a master Transportation Plan Feasibility Study be rescinded.”**

- 8.3 NDIT Grant Funding Opportunity for Broadband Page 7  
Report from the CFO

Recommendation:

**“THAT Council approves the submission of a grant application under the Connecting British Columbia Program Phase Two-Intake Two-Connectivity Infrastructure Strategy program for the development of a Community Connectivity Plan for the Village of Chase.”**

## 9. NEW BUSINESS

- 9.1 Fee for Services Agreement for Visitor Information Services Pages 8-12  
Memo from the CAO regarding the Agreement for 2020

Recommendation:

**“THAT Council approve the 2020 Fees for Services Agreement with the Chase and District Chamber of Commerce for Visitor Information Services.”**

Note: If Council approves this agreement the funds will be shown in the 2020 Budget and may be reviewed during the 2020 Budget discussions.

- 9.2 BC Hydro delays in Servicing Future Residential Development Property Pages 13-14  
Draft letter to Minister of Energy, Mines and Petroleum Resources

Recommendation:

**“THAT Council approve of sending a letter to Minister Mungall to reflect the concerns of the municipality regarding BC Hydro.”**

- 9.3 Shuswap Trail Alliance Annual Fundraiser/Dance  
The Shuswap Trail Alliance is holding its annual Fundraising Dance and Auction on Friday, February 7, 2020 from 6:30 p.m. to 1:00 a.m. at the SASCU Community Centre in Salmon Arm, BC.  
In 2019, tickets were \$40 each (2020 ticket prices not announced yet). As in past years, auction items are collected, and a silent auction raises funds for the work the Alliance does in the Shuswap Region.

- 9.4 Chase & District Festival Society regarding funding of 2020 Events Page 15

Recommendation:

**“THAT Council approves a \$19,000 contribution to the Chase & District Festival Society to manage the 2020 Canada Day celebrations and the 2020 Music on the Lake programming.”**

Note: If Council approves this contribution the funds will be shown in the 2020 Budget and may be reviewed during the 2020 Budget discussions.

- 9.5 17<sup>th</sup> Annual BC Natural Resources Forum Invitation Page 16  
Letter from Dan M. Jepsen, RPF, Director & Co-Founder, C3 Alliance Corp.

## 10. NOTICE OF MOTION

## 11. RELEASE OF IN CAMERA ITEMS

## 12. IN CAMERA

Resolution:

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the *Community Charter*, paragraph (c) labour relations or other employee relations.”**

## 13. ADJOURNMENT

Resolution:

**“THAT the December 17, 2019 Village of Chase Special Council meeting be adjourned.”**

**VILLAGE OF CHASE**  
**Bylaw No. 884-2019**

A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016

**WHEREAS** the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 820-2016;

**AND WHEREAS** The Council of the Village of Chase deems it necessary to amend Bylaw No. 820-2016;

**NOW THEREFORE**, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Fees and Charges Amendment Bylaw No. 884-2019".
2. The following schedules are hereby replaced in entirety:

Schedule "D" – Water Service Rates.

Schedule "E" – Sewer Service Rates

READ A FIRST TIME THIS **10<sup>th</sup> DAY OF DECEMBER, 2019**

READ A SECOND TIME THIS **10<sup>th</sup> DAY OF DECEMBER, 2019**

READ A THIRD TIME THIS **10<sup>th</sup> DAY OF DECEMBER, 2019**

ADOPTED THIS THIS \_\_ DAY OF \_\_, 2019

\_\_\_\_\_  
Rod Crowe, Mayor

\_\_\_\_\_  
Sean O'Flaherty, Corporate Officer

**Schedule "D" to  
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

**WATER SERVICE RATES**

<b>Residential Water Service Charges</b>	<b>Annual Charge</b>
Fixed Rate charge per single family dwelling property (Effective April 1, 2020 to December 31, 2021)	\$131.00
(Effective January 1, 2022)	\$200.00
	\$240.00
Fixed Rate charge per residential unit other than a single family dwelling property (Effective April 1, 2020 to December 31, 2021)	\$98.00
(Effective January 1, 2022)	\$175.00
	\$210.00

\*Fixed rate charges are applied for each unit whether occupied or not.

<b>Non Residential Water Service Charges</b>	<b>Annual Charge</b>
Meter Size 5/8 inch (Effective April 1, 2020 to December 31, 2021)	\$131.00
(Effective January 1, 2022)	\$200.00
	\$240.00
Meter Size 3/4 inch (Effective April 1, 2020 to December 31, 2021)	\$188.60
(Effective January 1, 2022)	\$250.00
	\$350.00
Meter Size 1.00 inch (Effective April 1, 2020 to December 31, 2021)	\$335.40
(Effective January 1, 2022)	\$350.00
	\$420.00
Meter Size 1.50 inch and larger (Effective April 1, 2020 to December 31, 2021)	\$754.60
(Effective January 1, 2022)	\$800.00
	\$960.00
Fixed Rate charge per additional business or occupancy on property (Effective April 1, 2020 to December 31, 2021)	\$98.00
(Effective January 1, 2022)	\$175.00
	\$210.00

\*Fixed rate charges are applied for each unit whether occupied or not.

<b>Water Consumption Rate</b>	<b>Volume Charge</b>
Metered water consumption per cubic meter	\$0.500
(Effective October 1, 2020)	\$0.700

Schedule "E" to  
Village of Chase Fees and Charges Bylaw No. 820 – 2016

**SEWER SERVICE RATES**

Effective January 1<sup>st</sup>, 2020

<b>Residential Sewer Service Charges</b>	<b>Annual Charge</b>
Fixed Rate charge per single family dwelling property	\$155.40
Fixed Rate charge per single family dwelling property with Secondary Suite	\$213.70
Fixed Rate charge per residential unit other than a single family dwelling property	\$116.60

<b>Non Residential Sewer Service Charges</b>	<b>Annual Charge</b>
Meter Size 5/8 inch	\$155.40
Meter Size 3/4 inch	\$223.80
Meter Size 1.00 inch	\$397.80
Meter Size 1.50 inch and larger	\$895.20
Fixed Rate charge per additional business or occupancy on property	\$116.60

<b>Sewer Consumption Rate</b>	<b>Volume Charge</b>
Effluent discharge based on metered water consumption per cubic meter	\$0.875

\*All sewer consumption shall be based on the metered water consumption during the period January to March of the current year, with a minimum volume charge of 5.0 cubic meters per quarter.



## VILLAGE OF CHASE

### Memorandum

**Date:** December 13, 2019  
**To:** Mayor and Council  
**From:** CAO  
**RE:** 2019 Local Government Infrastructure Planning Grant Application

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At its June 25, 2019 meeting, Council passed a resolution to approve the submission of a grant application under the 2019 Local Government Infrastructure Planning Grant Program for a Master Transportation Plan Feasibility Study. The intention of this was to allow the Village to assess impacts of the planned Highway Improvements to the Village's road network, intersections and traffic flows; and to work towards developing a full community Transportation Master Plan.

A master plan would provide information to the Village regarding appropriate routes for large trucks, detoured traffic routes during highway closures, improve safety for motorists, cyclists and pedestrians, and ensure value for public investment. A master plan would dove-tail with the Village's Active Transportation plan and would assist the Village in determining the impacts of the Highways improvements on the Village's roadway network.

Administration has since learned that this particular funding program will not support a transportation master plan feasibility study or any study relating to impacts of highways improvements on the Village's road network.

Other funding opportunities for this work may be available in 2020 at which time Administration will bring forward a recommendation to apply for funding to conduct this necessary evaluation.

In the meantime, Administration is asking that Council rescind its June 25, 2019 resolution to remove it from the 'books' as a housekeeping item.

#### **RECOMMENDATION**

**"THAT Resolution #2019/06/25\_017, to approve the submission of a grant application under the 2019 Local Government Infrastructure Planning Grant Program for a master Transportation Plan Feasibility Study be rescinded."**

Respectfully submitted,

8.4 2018 Municipal Elections

Moved by Councillor Scott

Seconded by Councillor Torbohm

**"THAT Administration respond to Ms. Anderson that a comprehensive response to the election concerns is forthcoming."**

**CARRIED**

**#2019/06/25\_011**

9. **NEW BUSINESS**

9.1 Development Variance Application DVP1-2019 – 220 Shepherd Road

Moved by Councillor Scott

Seconded by Mayor Crowe

**"THAT Council accept the application for a Development Variance Permit at 220 Shepherd Road, and direct staff to complete the referral process."**

**CARRIED**

**#2019/06/25\_012**

9.2 Official Community Plan Amendment Bylaw 874-2019

Moved by Councillor Lauzon

Seconded by Mayor Crowe

**"THAT the OCP amendment application for 130 Aylmer Road be accepted; AND,**

**THAT Council consider consultation with persons, organizations and authorities as per section 475 of the Local Government Act as being satisfied."**

**CARRIED**

**#2019/06/25\_013**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the Village of Chase OCP Amendment Bylaw 874-2019 be read a first time."**

**CARRIED**

**#2019/06/25\_014**

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

**"THAT the Village of Chase OCP Amendment Bylaw 874-2019 be read a second time."**

**CARRIED**

**#2019/06/25\_015**

Moved by Mayor Crowe

Seconded by Councillor Lauzon

**"THAT the Village of Chase OCP Amendment Bylaw 874-2019 be submitted to a Public Hearing."**

**CARRIED**

**#2019/06/25\_016**

9.3 2019 Local Government Infrastructure Planning Grant Application

Moved by Councillor Scott

Seconded by Mayor Crowe

**"THAT Council approves the submission of a grant application under the 2019 Local Government Infrastructure Planning Grant Program for a Master Transportation Plan Feasibility Study."**

**CARRIED**

**#2019/06/25\_017**





## VILLAGE OF CHASE Administrative Report

TO: Mayor and Council  
FROM: CFO  
DATE: June 19, 2019  
RE: 2019 Local Government Infrastructure Planning Grant Application

### ISSUE/PURPOSE

To seek Council approval to submit a grant application to the 2019 Local Government Infrastructure Planning Grant Program for a feasibility study to assist in the development of a long-term comprehensive Transportation Master Plan strategy

### OPTIONS

1. Endorse the submission of the grant application
2. Do not endorse the submission of the grant application

### HISTORY/BACKGROUND

The Infrastructure Planning Grant Program assists local governments in developing sustainable infrastructure that will provide economic, social and environmental benefits. The funding formula is based on the first \$5,000 is 100% funded, the next \$10,000 or less is 50% funded. The program has year round open intake with two application review deadlines. The next deadline for the 2019/2020 Program is July 10<sup>th</sup>, 2019.

### DISCUSSION

The highway improvement project and future developments within the Village boundaries will have a direct impact on traffic volumes, routes and future development of the Village's transportation network. The Infrastructure Planning Grant Program would enable the Village to offset the cost of a feasibility study that would assist in the development of a long-term Transportation Master Plan strategy.

### FINANCIAL IMPLICATIONS

The total project is anticipated to be \$15,000; the first \$5,000 being 100% funded and the remaining \$10,000 being funded at 50%. The total cost to the Village would be \$5000 and would be accounted for in the 2020 budget.

### POLICY IMPLICATIONS None

### RECOMMENDATION

"That Council approves the submission of a grant application under the 2019 Local Government Infrastructure Planning Grant Program for a Master Transportation Plan feasibility study."

Respectfully submitted,

Approved for Council Consideration by CAO





## VILLAGE OF CHASE Administrative Report

**TO:** Mayor and Council  
**FROM:** CFO  
**DATE:** December 12, 2019  
**RE:** Connecting British Columbia Program Phase 2  
Intake Two-Connectivity Infrastructure Strategy

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### ISSUE/PURPOSE

To seek Council approval to submit a grant application to Northern Development Initiative Trust for the Connecting British Columbia Program Phase Two Intake 2-Connectivity Infrastructure Strategy program.

### OPTIONS

1. Endorse the submission of the grant application
2. Do not endorse the submission of the grant application

### HISTORY/BACKGROUND

The Connecting British Columbia program is a province wide program administered by Northern Development Initiative Trust and funded by the Province of BC. The purpose of the funding is to provide funding to support the development of regional connectivity infrastructure strategies.

### DISCUSSION

The program will fund consulting services and associated cost related development of a connectivity infrastructure strategy. The current program application deadline is February 15, 2020 and applications are reviewed and assed on a "first-come-first-served basis."

The funding would be utilized to develop a Community Connectivity Plan which would identify the actual requirements of the community by taking into consideration residents, education, healthcare, government, and business input. The final report would reflect market conditions and needs, geographical and topographical considerations, technical opportunity and methodology, budgetary construction costs, target levels of service and business model options.

### FINANCIAL IMPLICATIONS

The total project is anticipated to be \$20,000. Grant funding for eligible project costs are to a maximum of 75% of eligible project costs, to a maximum of \$15,000. The necessary funding allocations would be included in the 2020 budget expenditures.

### RECOMMENDATION

"That Council approves the submission of a grant application under the Connecting British Columbia Program Phase Two-Intake Two-Connectivity Infrastructure Strategy program for the development of a Community Connectivity Plan for the Village of Chase."

Respectfully submitted,

Approved for Council Consideration by CAO



## VILLAGE OF CHASE

### Memorandum

**Date:** December 13, 2019  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Fee for Services Agreement – Visitor Information Services

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The Village entered into a Fee for Services Agreement with the Chase and District Chamber of Commerce earlier in 2019 for Visitor Information Services to be delivered from the Chamber Office. Hours, service levels, premises maintenance and reporting to the municipality were included in that agreement.

The agreement expires December 31, 2019. The CAO and Corporate Officer met with Brock Endean of the Chamber Board recently to discuss the service agreement for 2020. The following provisions have been agreed to in the draft agreement being presented to Council:

- No change in the funding level from 2019
- One year term from January 1, 2020 to December 31, 2020
- Provision of trained staff, promotion of Chase and region amenities, sales of tourism related products, provision of community information, creation of tourism and community related materials
- Collect and share with the Village statistics relating to the services provided and services requested
- Three joint evaluation meetings, one preceding the first payment of March 15, one preceding the second payment August 15 and a year-in-review evaluation meeting no later than October 31, 2020 to discuss the agreement, the services provided, service and staffing levels and other necessary components of the service
- Set hours of operation will be:  
February to June 2020 4 days per week, 4 hours each day  
July and August 2020, 5 days a week, 6 hours a day  
September to December, 2020, 4 days a week, 4 hours each day  
Closed Statutory Holidays and December 23, 2020 through January 4, 2021

The Chamber will apply for additional employment assistance to help increase the hours for the summer operational period.

### **RECOMMENDATION**

**“THAT Council approve the 2020 Fees for Services Agreement with the Chase and District Chamber of Commerce for Visitor Information Services.”**

Respectfully submitted,

## **FEE FOR SERVICES AGREEMENT**

### **Visitor Information Centre**

This agreement dated for reference this 1<sup>st</sup> day of January 2020.

Between:

**Village of Chase**

having an office at 826 Okanagan Avenue, Chase, BC  
and a mailing address of PO Box 440, Chase, BC, V0E 1M0  
(the "Village")

And:

**Chase and District Chamber of Commerce**

located at 400 Shuswap Avenue, Chase, BC  
and having a mailing address of PO Box 592, Chase, BC, V0E 1M0  
(the "Chamber")

WHEREAS The Village wishes to provide visitor information services;

AND WHEREAS The Chamber is willing to provide visitor information services;

NOW THEREFORE in consideration of the mutual covenants and other recited considerations the parties agree as follows:

### **SERVICE**

1. The Chamber will provide Chase Visitor Information Services (the "services") to the public in the Chamber offices at 400 Shuswap Avenue or from other locations from which the Chamber needs to operate from time to time.
2. The services will include, but not be limited to:
  - Ensuring that all personnel providing services are trained according to the standards and requirements established by Destination BC for centers operating as part of Destination BC's Visitor Information Centre Network
  - Provide at least one familiarization tour (FAM TOUR) of local attractions for personnel providing services
  - Prepare and distribute tourism or resident attraction materials
  - Provide other regional Information Centers with a sufficient number of copies of Chase promotional materials as appropriate
  - Promoting tourism, selling tourism related products, providing community information, promoting good citizenship, providing opportunities for visitors and residents to connect to the community and receive information about needed services.

## **HOURS**

The Chase Visitor Information Centre (the “VIC”) shall maintain flexible hours based on an analysis of visitor traffic patterns over the previous seasons and the Ebus schedule. The hours will be confirmed and posted at the beginning of each season. The proposed minimum hours under this contract are:

- February to June, 2020, 4 days a week, 4 hours each day
- July and August, 2020, 5 days a week, 6 hours each day
- September to December, 2020, 4 days a week, 4 hours each day
- Closed Statutory Holidays and Dec. 23, 2020 through January 4, 2021

**Note: The Chamber will apply for additional employment assistance grants such as the Service Canada Summer Student Grants to help increase the hours for the summer operations.**

## **DESTINATION BC MEMBERSHIP**

The Chamber will maintain its membership with Destination BC and ensure that the VIC meets the network terms, conditions and criteria of a full status VIC.

## **STAFFING**

The Chamber will employ, train and support qualified staff and volunteers in accordance with Destination BC standards to provide information regarding services in the community. The information shall be current, relevant and focused on Chase and the surrounding area. All business inquiries shall be dealt with under the auspices of the Chamber of Commerce.

## **WEBSITE**

The Chamber shall maintain an up-to-date website that will include postings of local events, a link to the Village’s website and other suitable sites, such as Shuswap Tourism, and Thompson Okanagan Tourism.

## **PREMISES, EQUIPMENT AND MAINTENANCE**

The Chamber will provide a premise for the purposes of a VIC and will supply furniture, display racks and other required equipment to operate the VIC to its full potential. The Chamber will maintain the interior of the premises in good order, suitable and inviting to all those entering into the premises.

The Chamber will maintain the exterior of the premises in good order, and maintain landscaping, sidewalks, handicap ramps, exterior stairs, parking areas, and other components of the premises in safe and inviting manner for all those entering the property.

The Village will continue to mow the lawn and provide irrigation.

**STATISTICAL REPORTS**

The Chamber will provide to the Village on a semi-annual basis a record of activities of the VIC, which will include the number of visitors and groups entering the VIC and the nature of their inquiries. The Chamber will also provide annual financial statements as prepared by our bookkeeper (H&R Block) within 180 days of our fiscal year end. Should the Village require audited statements, the cost of the audit will be borne by the Village.

**FEE FOR SERVICE**

A fee of \$20,000.00 will be paid to the Chamber by the Village for 2020, in two equal installments, one not later than March 15, and the other not later than August 15.

**JOINT EVALUATIONS**

The Chamber and the Village will meet three times in the calendar year, preceding each installment and once no later than October 31, 2010 to discuss services, service levels and other aspects of the fee for service agreement.

**ONGOING IMPROVEMENT**

The Village and the Chamber agree that the provisions of this agreement will be given such reasonable interpretation as will facilitate a full and proper handling of visitors and general information services for all residents and visitors to Chase. Both parties agree to communicate openly with each other to continually improve upon the services provided.

**TERM**

This agreement will be in effect from January 1m 2020 for a 1 year term ending December 31, 2020.

This agreement may be terminated by either party by serving 90 days written Notice.

IN WITNESS WHEREOF the parties have executed this Agreement on the day and year first written above.

Village of Chase authorized signatories:

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Chase and District Chamber of Commerce authorized signatories:

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December 18, 2019

Honourable Michell Mungall, Nelson-Creston  
Minister of Energy, Mines and Petroleum Resources  
Room 301 Parliament Buildings  
Victoria, BC  
V8V 1X4

455 Josephine Street  
Nelson, BC  
V1L 1W4

Dear Minister Mungall:

**RE: BC Hydro - Significant Delays in Servicing of Lands in Chase, BC**

Please accept this letter that outlines a significant problem for the Village of Chase as a result of significant, continued delays in electrical servicing of developable lands within the Village's boundaries.

By way of explanation, the Village of Chase has been facilitating a development for lower cost housing options on a large portion of vacant land in Chase. This land has been the subject of numerous enquiries over the years, and now, with the housing markets in Kamloops growing in value, and with improvements to the Trans Canada Highway between Kamloops and Chase, there is growing interest in residential development for Chase. The current landowner has proceeded with all necessary components to begin providing residential housing in Chase – designs and subdivision plans have been submitted, underground servicing (water and sewer) has been completed, and marketing is underway.

Unfortunately, a significant delay on the part of BC Hydro is threatening this development and the future economic growth of the municipality. The land owner submitted an application to BC Hydro for electrical servicing in February 2019. To date, more than 9 months later, no electrical servicing has been done on the property. The impacts to the developer are significant, however we are writing to you because of the significant negative and long term detrimental impacts to the municipality of Chase:

- Housing options: The Village is supportive through higher level policies in the Official Community Plan for lower costs housing, in this case, a bareland strata park model manufactured home park with 76 potential units – there is interest from local and non-local individuals and families wishing to purchase such housing, however the longer the delays by BC Hydro, the less likely current interest levels in the housing options will be maintained

- Depreciating assets: Large scale developments require proportional municipal infrastructure. The Village is now faced with depreciating assets including sewer, water, road, draining infrastructure that similarly impacts our annual budget in the form of amortization  
Continued delays on the part of BC Hydro are imposing undue costs onto the taxpayers of the Village of Chase – this is completely unacceptable and can lead to financial hardship for the most vulnerable of our population.
- Taxation on the improvements can only occur upon Final Occupancy of the housing units  
Again, as you can appreciate being a representative of small communities in BC, the Village of Chase is not flush with funds – every tax dollar that can be collected helps us to invest into our community's future – there are significant lost opportunity costs being imposed on the municipality due to BC Hydro's continued delays.
- Development Cost Charges are imposed upon final subdivision approval and cannot be collected until all lots of fully which includes BC Hydro services. DCCs for this particular development (\$175,000 for the first 26 lots) are significant in relation to the Village's current tax base
- Economic Development is impacted in many ways. Developers get frustrated if there is a perception that rural communities are neglected by BC Hydro and will choose to develop in areas that are served better by the electric utility. At least 12 potential homeowners that had expected to be residents in the new park may now reconsider living in our community, and we know of at least one family that has relocated elsewhere.

We are asking you for your assistance in this matter, Minister Mungall. We are hoping you are able to secure some assistance from your cabinet colleagues to urge BC Hydro to complete the works to provide electrical servicing for the local 76 lot development in Chase to ensure our community's economic sustainability will not be jeopardized any longer.

Sincerely,  
**VILLAGE OF CHASE**

Mayor Rod Crowe and Council

Cc: Todd Stone, MLA, Kamloops South Thompson



Box 554, Chase BC, V0E 1M0  
info@chasefestival.ca

Village of Chase Council  
PO Box 440, Chase, BC  
V0E 1M0

November 28, 2019

Dear Mayor and Councillors;

RE: Budget for 2020 Village of Chase Lakeside Summer Music Series

The Chase & District Festival Society (CDFS) is once again seeking a budget of \$19,000 from the Village of Chase to manage the Canada Day celebrations and Music on the Lake programming for 2020. As noted in the 2019 report submitted last month, CDFS raised approximately \$5,000 to cover the remaining expenses and it is our intention to do the same for 2020 through business sponsorship, grants, beer gardens, and 50/50 draws. Similar to previous years, the Village of Chase will be acknowledged as the title supporter for the 2020 Village of Chase Lakeside Music Series, and in addition to print, social media, and on-site recognition, the CDFS is very open to exploring other ways to ensure the Village is properly acknowledged.

CDFS is currently engaging potential performers for the 2020 season, and will submit a budget in early 2020 to reflect specifically how the \$19,000 from the Village will be allocated. However, at the time of this writing, we can guarantee that funding will be used towards securing bands and sound technicians. Also, in early 2020, as we advance our planning, we will provide more detailed event requests (road closures, in-kind staff support, formal invitations, etc.). Additionally, in early 2020, we would like to arrange for a time to meet with members of staff and council to discuss ways to improve efficiencies and safety at future events, as referred to in our 2019 Summary Report.

If you have any questions about our request, please let us know.

Thanks,

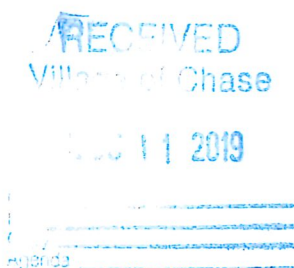
A handwritten signature in blue ink, appearing to be "Bd".

Brock Endean  
Secretary, CDFS



December 6, 2019

Mayor and Council  
Village of Chase  
Box 440  
826 Okanagan Avenue  
Chase, BC V0E 1M0



Dear Mayor and Council,

**Re: 17<sup>th</sup> Annual BC Natural Resources Forum – Invitation – January 28<sup>th</sup> to 30<sup>th</sup>, 2020**

We are pleased to invite you to attend the 17<sup>th</sup> Annual *BC Natural Resources Forum* January 28<sup>th</sup> – 30<sup>th</sup>, 2020. The annual event is hosted at the Prince George Conference and Civic Centre. The *Forum* is the largest natural resource conference in Western Canada attracting over 1,000 delegates representing almost 500 different organizations.

The 2020 *Forum* includes many high caliber speakers including Chief Councillor Crystal Smith, Haisla Nation; Peter Zebedee, CEO, LNG Canada; James Thompson, Vice President, Western Region, CN; Alan Dunlop, Vice President, Asset Development Chevron Canada; Michael Crothers, President & Country Chair, Shell Canada; Affonso Bizon, General Manager, Rio Tinto BC Works as well as a keynote address from Premier John Horgan. We are also pleased to be hosting five of British Columbia's resource sector Ministers at the popular and always sold-out Ministers' Breakfast.

A key contributor of the *Forum's* huge success as the largest natural resources forum in Western Canada is the unprecedented participation of a large contingent of Indigenous leaders, all levels of Government and the broad cross section of the resource sectors. There is no other gathering that provides this diversity of speakers, delegates, exhibitors and leaders under one roof to explore issues, challenges and opportunities facing BC's and Western Canada's dynamic resource sectors. The *Forum* is recognized for its ability to foster respectful discussion about the vital importance of the Northern economy. It sets the stage for new relationships and facilitates productive dialogue about new business and community opportunities. The high caliber speakers, sold-out trade show and sold-out keynote dinner, lunches and breakfast, reflect the relevance of this event.

We hope you will consider attending the 2020 *Forum* for the opportunity to be part of the discussion on cross-sector solutions and help shape the future of the Province's resource economy. For more information on the BC Natural Resources Forum and to register, please visit <https://bcnaturalresourcesforum.com/>.

Sincerely,

Dan M. Jepsen, RPF  
Director & Co-Founder, C3 Alliance Corp.