

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, December 10, 2013 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Gallery	14
	Press	2
	Delegations	none

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor

**"That the agenda be amended by adding item 8.12 RBC Bank Agreement, item 8.13 School District #73 Board of Education and that the agenda be adopted as amended."**

CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of November 26, 2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Lepsoe

**"That the minutes of the November 26, 2013 Regular meeting of Council be adopted as presented."**

CARRIED

## 4. REPORTS

### 4.1 Staff Departmental Reports

#### 4.1.1 Public Works Supervisor's Report

- The Supervisor provided a brief update on the Water Treatment Plant project and reported that the project is proceeding on time and on budget.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the Supervisor of Public Works' report be received."**

*CARRIED*

#### 4.1.2 Chief Administrative Officer's Report

- Had several meetings with community members regarding a variety of matters;
- Met with representatives from the Curling Club;
- Held a staff meeting;
- Attended an Adams Lake Indian Band Council meeting with Councillor Lepsoe.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the Chief Administrative Officer's report be received."**

*CARRIED*

#### 4.1.3 Director of Financial Services Report

- Working on the Five Year Financial Plan and anticipate holding the first budget meetings in February.

#### 4.1.4 Bylaw Enforcement Officer's Report

- Several vehicle parking issues successfully resolved

#### 4.1.5 Land Use Planning Report

- No report.

#### 4.1.6 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, reports, contracts, etc.;
- Organized and Chaired an ESS meeting.

#### 4.2 Mayor and Council Liaison Portfolio and Official Village Business Reports

##### Mayor Anderson

- Attended the final Shuswap Lake Integrated Planning Process (SLIPP) meeting – the group will officially be dissolved as of March 31, 2014. A new organization will take its place;
- Attended a Doctor recruitment meeting last week;
- Participated in the Chase Country Christmas parade.

##### Councillor Berrigan

- Participated in the Chase Country Christmas parade;
- Participated in the Kamloops Christmas parade as a driver for the Chase Queens float.

##### Councillor Crowe

- December 5<sup>th</sup> – attended a Board of Directors Meeting of the Adams River Salmon Society. The meeting was regarding the changes to Roderick Haig-Brown Park and the planning for the 2014 Salute to the Sockeye Event in the park;
- December 6<sup>th</sup> - attended a luncheon at the Adams Lake Indian Band Recreation Centre.

##### Councillor Lepsoe

- November 27<sup>th</sup> attended the NAAAW follow up meeting;
- November 28<sup>th</sup> attended the Shuswap Tourism meeting in Salmon Arm;
- November 29<sup>th</sup> and 30<sup>th</sup> participated in Chase Country Christmas;
- December 3<sup>rd</sup> attended an Adams Lake Indian Band Council meeting with the Chief Administrative Officer.

##### Councillor Scott

- Participated in the Chase Country Christmas parade;
- Reminder that the Chamber of Commerce dinner is happening this Saturday and there are still tickets available.

#### **5. DELEGATIONS**

None.

#### **6. COMMITTEE OF THE WHOLE**

The December 3, 2013 Committee of the Whole meeting was cancelled.

## 7. UNFINISHED BUSINESS

### 7.1 CP Holiday Train Reminder – Saturday, Dec. 14<sup>th</sup> at 3:00 p.m.

Acting Mayor David Lepsoe will attend as Council representative in place of the Mayor Anderson who will not be available this date. The annual CP Holiday Train is scheduled to be in Chase on Saturday, December 14<sup>th</sup> at 3:00 p.m. This is the 15th year for this annual rolling fundraiser. Since 1999, the Holiday Train program has raised about \$7.4 million and about 3 million pounds of food for North American food banks.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the 2013 CP Holiday Train information reminder be received for information."**

*CARRIED*

## 8. NEW BUSINESS

### 8.1 2014 Council Meeting Schedule

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That no Committee of the Whole meeting be scheduled for July 1, 2014, no Regular Council meeting be scheduled for December 23, 2014 and that Council approve the 2014 Chase Council Meeting Schedule as presented at the December 10, 2013 Regular Council meeting."**

*CARRIED*

### 8.2 Obtain MFA Lease to Replace Royal Bank Mortgage for Arena

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the Mayor and Director of Financial Services be authorized to enter into a five year lease with the Municipal Finance Authority for the amount of \$525,000 for the purpose of paying out the Chase and District Recreation Centre Society Mortgage with the Royal Bank of Canada in January, 2014."**

*CARRIED*

8.3 District of Logan Lake – Dr. Sarao Hospital Privileges

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the letter from the District of Logan Lake regarding hospital privileges for Dr. Sarao be received for information."**

CARRIED

8.4 Chase Creekside Seniors – Sound System Request

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the older, small Public Address system consisting of an amplifier and two speakers that has not been used for several years and which is being stored in the Community Hall basement be given to the Chase Creekside Seniors."**

CARRIED

8.5 C2C Workshop at Adams Lake Indian Band

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That Council per diems and expenses for participation in the December 11, 2013 C2C Workshop with the Adams Lake Indian Band organized by the Federation of Canadian Municipalities be paid in accordance with Policy ADM – 21 Expense Policy."**

CARRIED

8.6 Local Government Leadership Academy Training Opportunity

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That Council per diems and expenses for those Council members wishing to participate in the 2014 LGLA Leadership Forum in Richmond, BC February 5-7, 2014 be paid in accordance with Policy ADM-21 Expense Policy."**

CARRIED

8.7 Liability Insurance for Village of Chase User Groups

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the Village of Chase renew its \$2000.00 insurance policy for 2014 with SBC Insurance Agencies to allow groups or individuals wishing to use Village parks and facilities for public or private events, to access affordable liability insurance through a nominal fee paid directly to the Village of Chase."**

CARRIED

8.8 Forgiveness of Fees and Charges by Council

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the Finance Department begin the practice of recording forgiven charges and fees in the records of the Village as Grants-in-Aid and the related revenue effective January 1, 2014."**

CARRIED

8.9 Facilities Rental Waiver Request – Chase Archers/Fish and Game Club

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the Chase Archers and Chase & District Fish & Game Club be granted a 50% reduction in the rental fee for use of the Community Hall on Wednesday nights beginning in January, 2014 to provide archery training for children."**

CARRIED

8.10 Dimestore Fishermen Proposal

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Dimestore Fishermen program matter be placed on the first Committee of the Whole agenda in January, 2014."**

CARRIED

8.11 Doctor Recruitment Expense Funding

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That \$5000.00 be allocated to a new budget line in the Five Year Financial Plan that is dedicated to expenses associated with Doctor recruitment in Chase."**

CARRIED

8.12 RBC Bank Agreement

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**"That Administration be authorized to enter into the banking arrangement with the Royal Bank of Canada as presented at the December 10, 2013 Regular Council meeting."**

CARRIED

8.13 Denise Harper, Chair and Kathleen Karpuk, Vice Chair  
Board of Education – School District #73

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That Council write a letter of congratulations to Ms. Harper and Ms. Karpuk for their renewed terms as Chair and Vice Chair of School District #73 Board of Education."**

CARRIED

8.14 Opportunity for Council Members to Introduce New Information

Councillor Berrigan stated that he would like to provide his 2013 annual \$500.00 discretionary grant funds to the Chase Hamper Society.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That Councillor Berrigan's annual 2013 \$500.00 discretionary grant funds be provided to the Chase Hamper Society."**

CARRIED

**9. IN CAMERA**

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) regarding potential property acquisition."**

CARRIED

Mayor Anderson adjourned the Regular meeting at 4:45 p.m.

Mayor Anderson reconvened the Regular meeting at 5:31 p.m.

**10. ADJOURNMENT**

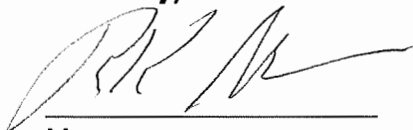
Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That the regular meeting of Council be adjourned."**

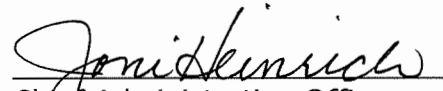
CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 4:15 p.m.

**These minutes were adopted by a resolution of Council this 14<sup>th</sup> day of January, 2014.**



Mayor,  
R. Anderson



Chief Administrative Officer  
J. Heinrich