



AGENDA

Regular Meeting of the Council of the Village of Chase
to be held in the Council Chamber at the Village Office, 826 Okanagan Avenue, and via Zoom
on August 15, 2023 at 4:00 p.m.

Join the meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/86515608742?pwd=aG43NVc5TUhSVmx4WHVIM25yNGtiZz09>

Or join the meeting using your phone:

Dial: 1-778-907-2071

Meeting ID: 865 1560 8742

Passcode: 446674

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the agenda of the August 15, 2023 Regular Meeting be adopted as presented.”

3. ADOPTION OF MINUTES

3.1 Minutes of the July 18, 2023 Regular Meeting

Pages 1-7

Resolution:

“THAT the minutes of the July 18, 2023 Regular Meeting be adopted as presented.”

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 8-12

8. UNFINISHED BUSINESS

8.1 Street Sweeper Purchase

Pages 13-21

Report from the Director of Corporate Operations

Recommendation:

“THAT Administration be authorized to purchase a new Trombia Airknife T220 sweeper from CUBEX Equipment for an amount of \$112,095.20.”

8.2 Fees and Charges Bylaw – Water and Sewer Fee Increases Pages 22-25

Memorandum from the Chief Financial Officer

Fees and Charges Amendment Bylaw

Recommendation:

“THAT the Village of Chase Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 930-2023 be given First, Second and Third readings.”

8.3 Sewer Extension Request – Owner of 845 Thompson Avenue Pages 26-27

Report from the Director of Corporate Operations

“THAT Council defer the decision regarding sewer main extension for connection by the property owner of 845 Thompson Avenue until staff has obtained more information about the past servicing of adjacent properties.”

9. NEW BUSINESS

9.1 Request for Donation – Chase Literacy Page 28

Letter from Barbara Maher, Literacy Outreach Coordinator, Chase Literacy

The Village has donated the following amounts to Chase Literacy in past years:

2019 \$500, 2020 \$450, 2021 No donation, 2022 No donation

Currently there is \$1160.00 available in Council's grant-in-aid budget.

Recommendation:

“THAT the Village of Chase grant \$500 to the Chase Literacy program for 2023.”

9.2 Policy creation to compensate Exempt Staff for Overtime worked in an Emergency Operations Centre Pages 29-31

Report from the Chief Financial Officer

Recommendation:

“THAT ADM-35 (2023) Exempt Staff Overtime Compensation Policy be adopted.”

9.3 Mutual Aid Agreement – Village of Chase and Adams Lake Indian Band – Fire Suppression Services Pages 32-33

Report from the CAO

Recommendation:

“THAT the Village of Chase enter into a mutual aid agreement with the Adams Lake Indian Band for fire suppression services.”

9.4 Accessible BC – Province of BC Requirement for Local Governments Pages 34-35

Report from the CAO

Recommendation:

1. That staff develop an accessibility committee for the Village of Chase.
2. That staff begin the process of developing an accessibility plan to be reviewed by the accessibility committee and brought forward to Council for adoption.
3. That staff create a feedback mechanism to provide for input from the public regarding any barriers to accessibility within the community.

9.5 Thank You from Ronald McDonald House

Page 36

July 10, 2023 was Gratitude Day in the Village's Summer Recreation Program. Nakia Hill, the program lead, arranged with support from Village staff, to donate the revenues from the registrations for Gratitude Day to Ronald McDonald House. She utilized the theme day to educate the children about *giving back*.

Recommendation:

"THAT the letter from Ronald McDonald House thanking the Village for its donation from the Chase Day Camp 'Gratitude Day' be received for information; AND

That Council extend its thank you to the Program Lead, Nakia Hill for providing such a positive teaching opportunity for the children of the Summer Recreation Program."

9.6 Every Child Matters Crosswalk

At meetings with Village of Chase elected officials and leadership of the three local Indigenous communities, an Every Child Matters crosswalk placed somewhere in Chase was proposed, with funding of the project to be shared equally amongst the four communities.

Recommendation:

"THAT staff be directed to work with the three local Indigenous communities to determine a location for an Every Child Matters crosswalk in Chase and associated costs and bring a report back to Council."

9.7 Car Show – Road Closure Request – Cars for Cancer

Pages 37-38

Report from the CAO

Recommendation:

"THAT Shuswap Avenue between Pine Street and Chase Street be closed to traffic between 8:00 a.m. and 3:00 p.m. Sunday, September 17, 2023; AND

That Haldane Street between First Avenue and Sicamous Avenue be closed to traffic between 8:00 a.m. and 3:00 p.m. Sunday, September 17, 2023 both closures facilitating a classic car show."

10. NOTICE OF MOTION

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

This opportunity is for members of the gallery to provide input on any municipal matter.

12. IN CAMERA

Recommendation:

"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (e), the acquisition, disposition or expropriation of land or improvements."

13. RELEASE OF IN CAMERA ITEMS

14. ADJOURNMENT

Resolution:

“THAT the August 15, 2023 Regular Meeting be adjourned.”



MINUTES

of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber at the Village office at 826 Okanagan Avenue, and via Zoom
on Tuesday, July 18, 2023 at 4:00 p.m.

PRESENT: Mayor David Lepsoe
Councillor Colin Connett
Councillor Ron Harder (virtual)
Councillor Jane Herman
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Debi Lovin, Chief Financial Officer
Mike McLean, Deputy Corporate Officer (virtual)

Regrets: Sean O'Flaherty, Director of Corporate Operations

Public Participants: 24 in person, 2 via Zoom (including Councillor Harder)

1. CALL TO ORDER

Mayor Lepsoe called the meeting to order at 4:01 p.m.

Mayor Lepsoe marked the passing of Richard Waugh, the Village's bylaw enforcement officer. He noted that Richard was a very kind person, was very dedicated to his family and the community, and that he will be missed. He added that a service for Richard is being held on July 24, 2023 at 3:00 p.m. at the Adams Lake Indian Band gymnasium.

2. ADOPTION OF AGENDA

Moved by Councillor Herman

Seconded by Councillor Torbohm

"THAT the agenda of the July 18, 2023 Regular Meeting be adopted as presented."

CARRIED

#2023/07/18_001

3. ADOPTION OF MINUTES

3.1 Minutes of the June 27, 2023 Regular Meeting

Moved by Councillor Torbohm

Seconded by Councillor Harder

"THAT the minutes of the June 27, 2023 Regular Meeting be adopted as presented."

CARRIED

#2023/07/18_002

3.1 Minutes of the May 9, 2023 Public Hearing

Moved by Councillor Herman

Seconded by Councillor Torbohm

"THAT the minutes of the May 9, 2023 Public Hearing be adopted as presented."

CARRIED

#2023/07/18_003

4. PUBLIC HEARINGS

None.

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Kim Behrns of 845 Thompson Avenue spoke regarding his request for the Village to install a sewer main to his property, and noted his disappointment with the staff report. He referred to various sections of the Village's Building regulations bylaw and noted that the bylaw states that in order to get a building permit he would be required to connect to sewer. He was in past granted a building permit to do renovations to the building but did not have sewer connection and believes the Village is negligent in granting him a building permit and should therefore be required to provide the sewer service to his property. He added that the quote provided to Village staff for the sewer extension is approximately \$60,000 and as recently as today Mr. Behrns received a quote that was between \$8,000 and \$10,000 for the works.

Joan Anderson of 641 Hysop Road spoke in favour of the Visitor Information Centre remaining at its current location for various reasons including internal space already available for visitors, ample parking, electric vehicle charging stations are nearby and the main entrance to Chase via Brooke Drive once the highway improvements are completed will provide direct access to the Visitor Information Centre. She also added that Councillor Torbohm should recuse himself from the meeting when the item about the location is being considered as his wife is the president of the Museum Society.

Kelly Esslinger of 806 Hysop Road stated that there should be no changes made to the Hysop Road lake access – recently there have been issues relating to the boat moorage associated with 724 Hysop, but people moved into the area knowing that the lake access and associated activities existed.

Christina Lutterman of 44-1250 Hillside Avenue spoke in favour of the Visitor Information Services remaining at its current location and asked that Councillor Torbohm recuse himself from the meeting where that item will be discussed as his wife is the president of the Museum society.

Sandra Welton, of 6377 VLA Road stated that she agrees with both Christina Lutterman and Joan Anderson in their points relating to the Visitor Information Services location and that the discussion about moving the location has been a complete waste of time.

Bill MacPherson of 802 Hysop Road raised a point of order relating to the Hysop Road Lake Access stating that the Council in 2022 passed resolutions to restrict vehicle boat launching and parking on most of the public area and that Council is bound by those resolutions.

Al Pombert of 7200 Little Shuswap Road stated that he hopes the boat moorage at 724 Hysop remains as he only has boat access to his property on the north side of Little Shuswap Lake and until the Village of Chase opens a marina, the service at 724 Hysop is the only place to moor a boat.

Patty Jantzi of 7200 Little Shuswap Road also supported the boat moorage at 724 Hysop because of her boat in only property on the north side of Little Shuswap Lake. She stated she and other property owners are able to support the community (groceries etc) because of the moorage available.

6. DELEGATIONS

Dave Underwood, P. Eng. TRUE Consulting

South Thompson/Little Shuswap Lake Flood Plain Mapping Report

Dave Underwood provide an overview of the project and how the South Thompson/Little Shuswap flood mapping has been integrated with the Chase Creek flood mapping to provide a comprehensive document for the Village which shows what critical infrastructure will be at risk during high flood situations.

7. REPORTS

a) Mayor and Council Reports

Mayor Lepsoe

June 28 – Festival Society meeting

June 29 – Attended the Rotary installation of officers

June 30 – Spoke on behalf of the Village at the Neskonlith Powwow

July 1 – Helped Kukpi7 Irvin Wai (Chief) of Neskonlith Indian Band cook breakfast at the Neskonlith Powwow

July 1 – Pariticipate in the Canada Day parade

July 1 – Spoke at the opening ceremony at the Canada Day fesitivites

July 7 – CAO and me attended a meeting at Skwalx

July 10 – Met the new Manager of the Health Centre

July 13 – Regular TNRD Board meeting – we had a presentation by BC Wildfire

Service – topics included initial attack which is a priority, protecting crticl infrastructure, 175 pieces of equipment signed up, contact the Fire Centre, there is a mobil app – it uploads photos and has a GIS reference as well

Councillor Connett

July 11 – Pariticipated in a Climate Action committee meeting.

Councillor Herman

June 27 – Attended regular meeting of Council

June 28 – Attended the meet and greet of the newly formed Sunshine Club at WorkBC

June 28 – Attended the Festival Society meeting

June 29 – Attended the Chase Rotary installation of officers at the Royal Canadian Legion

June 30 – Took part in Arena facility contractor interviews

July 1 – Assisted with the Canada Day parade and festivities at Memorial Park

July 4 – Arena Contractor interview

July 4 – Attended music on the Lake

July 11 – Attended a Village Climate Action committee meeting

July 12 – Attneded a Choose Chase (economic development) committee meeting

Councillor Harder

June 27 – Participated in the Council meeting via Zoom.

Councillor Torbohm

No report

Staff reports were also considered and the CAO provided a verbal report on her activities since the last Council meeting.

Moved by Councillor Herman
Seconded by Councillor Connett

“THAT the reports from Council members and staff be received for information.”

CARRIED
#2023/07/18_004

8. UNFINISHED BUSINESS

8.1 Hysop Lake Access

Moved by Councillor Connett
Seconded by Councillor Harder

“THAT Council direct staff to reconnect with the Ministry of Forests regarding the illegal moorage of boats at 724 Hysop Road in an effort to have enforcement on the illegal activity.”

CARRIED
#2023/07/18_005

Moved by Councillor Torbohm
Seconded by Councillor Herman

“THAT Administration send letters to the residents along Hysop Road explaining no-posts will be installed on the right of way access as a temporary measure.”

Councillor Torbohm stated that this issue has come up a number of times and it is time that Council make a decision to deal with the situation – the property owners on either side of the access should not be permitted to access their back yards from the public access – they should access their back yards from their front yards like everyone else does.

Councillor Herman stated that contacting the Province to enforce the moorage situation is a first step – we are starting over and taking one step at a time.

The vote was called on the motion and it was

DEFEATED
Councillor Torbohm IN FAVOUR
#2023/07/18_006

8.2 Forest Garden

Moved by Councillor Connett
Seconded by Councillor Torbohm

“THAT Council approve the use of 123’ x 38’ of space at Willson Park located between the existing community garden and Wilson Street for the Chase and Area Young Learners Society’s ‘Forest Garden’.”

CARRIED
#2023/07/18_006

Moved by Councillor Torbohm
Seconded by Councillor Harder

“THAT Council defer funding the “Installation of Water service to Willson Park” project until the spring of 2024, when the estimated cost can be attributed.”

CARRIED
#2023/07/18_007

8.3 845 Thompson – Request of Village to pay for sewer main extension

Moved by Councillor Connett

Seconded by Councillor Harder

“THAT Council defer the decision regarding the property owner’s request for the Village to pay for the sewer main extension to 845 Thompson Avenue until the next Regular Meeting to obtain further information.”

**CARRIED
#2023/07/18_008**

8.4 Visitor Information Services – Location

Moved by Councillor Harder

Seconded by Councillor Herman

“THAT the provision of Visitor Information Services for the Village of Chase remains at its current location at 400 Shuswap Avenue.”

<Councillor Torbohm left the meeting at 5:22 p.m. so as not to be present for the vote on the matter.>

**CARRIED
Councillor Connett OPPOSED
#2023/07/18_009**

<Councillor Torbohm returned to the meeting at 5:23>

8.5 Climate Action Committee – Terms of Reference

Moved by Councillor Herman

Seconded by Councillor Connett

“THAT the Terms of Reference for the Village of Chase’s Climate Action Committee be adopted.”

**CARRIED
#2023/07/18_010**

8.6 Water and Sewer Rates – Defer increases to allow for public notification

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT in order to provide for public notification, the Fees and Charges bylaw be amended to include the following modifications effective October 1, 2023:

- **Water fixed charge increase by a minimum of 8%**
- **Water consumption rate increase to \$0.98 per m³ with a minimum usage charge of 60m³/quarter, and**
- **Sewer consumption rate stays at \$0.875 per m³ and add a minimum charge of \$61.26/quarter.”**

**CARRIED
#2023/07/18_011**

9. NEW BUSINESS

9.1 2022 Annual Report

Moved by Councillor Torbohm

Seconded by Councillor Harder

“THAT Council receive the 2022 Annual Report for information.” **CARRIED
#2023/07/18_012**

9.2 Letter of Support for Shuswap Economic Development Society

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Village of Chase provide a letter of support for the Shuswap Economic Development Society’s application to the Connecting Communities Grant.”

CARRIED
#2023/07/18_013

9.3 Interfor - Adams Lake Division – Proposed Fire Protection

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT the Village’s Fire Department provide fire protection to Interfor – Adams Lake Division as long as a duty crew and fire apparatus is available with the main Village boundaries with costs being reimbursed on a standard rate basis.”

CARRIED
#2023/07/18_014

10. NOTICE OF MOTION

None

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Bill MacPherson of 802 Hysop Road stated that the activite of the moorage at 724 Hysop is illegal and the Village had jurisdiction to stop the activity as it is occurring on a residentially zoned lot. He added that the propoal to restrict morotized boat launching at the public water access is to ensure the area is safe for famililes. He also stated that the resolutions passed by the Council in late 2022 are binding and need to be upheld.

Carolyn Parks-Mintz of 813 Okanagan Avenue stated that working with the Provincial government requires perserverence and getting assistance from the MLA is helpful.

Jack Esslinger of 340 Juniper Street noted that both boat launches in Chase are inadequate – Memorial Park is usually closed early in the summer due to low water and the Mill Park launch is unsafe due to the river current and debris at bottom of the lake/river area near the launch. Hysop Road lake access area is safe and easy for motorized boats to be launched. The Village needs a better launching area to solve the problem of the usage of the Hysop Road lake access.

Chris Jackson of 718 Hysop Road stated that the boat moorage and motorized boat launching at the Hysop Road lake access is unsafe for children who have every right ot swim in the lake at the access area. She has observed three boats hitting the dock at different times and one was observed getting stuck – not a safe environment for swimmers especially children.

Kelly Esslinger of 806 Hysop Road sees good and bad activities at the lake access area and is of the opinion that the dock/moorage issue needs to be addressed to reduce the negative activity at the access area.

12. IN CAMERA

None

13. RELEASE OF IN CAMERA ITEMS

None

14. ADJOURNMENT

Moved by Councillor Harder

Seconded by Councillor Connett

“THAT the July 18, 2023 Regular Meeting be adjourned.”

CARRIED
#2023/07/18_015

The meeting concluded at 5:43 p.m.

David Lepsoe, Mayor

Sean O’Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: August 10, 2023
To: Mayor and Council
From: CAO
RE: Activities Report July 19 through August 10, 2023

Council Support

- Attended Council meeting in July
- Participated in four communities meeting (3 bands and Village) on July 28, 2023
- Attended a Fire Smart webinar to learn more about the program and funding available
- Regular meetings with Mayor, various meetings with members of Council
- Regular meetings with Senior managers to discuss council directives, delegate tasks
- Prepared reports for Council agendas
- Reviewed Administrative reports for Council agendas
- Reviewed Council meeting agendas with Mayor
- Provide support to members of Council on various matters
- Participated in a Choose Chase meeting hearing from Executive Director of South Shuswap Chamber of Commerce regarding their initiatives

Management and Staff Support

- Met with consultant regarding Downtown improvements survey and next steps
- Provided assistance on various public inquires
- Worked with Senior Managers to problem solve various issues
- Authorized payroll with Mayor

Respectfully submitted,





VILLAGE OF CHASE

Memorandum

Date: August 11, 2023

To: Mayor and Council

From: Sean O'Flaherty, Director of Corporate Operations

RE: Activities undertaken from July 11, 2023 to August 10, 2023

Regular Duties:

- Attend Council's meetings (Regular, Special, In Camera) and workshops
- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responsible for confidential matters, information and privacy, and legislative affairs
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use inquiries
- Ongoing human resource management
- Liaising with the Building Inspector on zoning confirmation matters
- Discuss operations with Team Lead Hand daily
- Monday meetings with Mayor
- Weekly staff meetings
- Coordinate Village communications through social media, the Village's website, and the Sunflower newsletter insert

Other Duties/Activities During the Reporting Period:

- Processed 2 Comfort Letters
- Processed 1 Building Permits
- Approved 3 new Business Licenses
- Continue to add businesses that comply with water cross-connection requirements
- Attended project status meeting with MoTI Operations Supervisor
- Managing vacancy in Public Works
- Managing a vacancy in Bylaw Enforcement
- Hired Karen Whitney as Parks Operator
- Attended Richard Waugh's celebration of his life
- Met Mill Park Boat Launch consultant Queensboro Marine on a preliminary design project
- Attended property cleanup at 229B Brooke
- Working on sale of Whitfield Landing lands
- Continue to deal with trespass of auto wrecker fence on Village's property
- There was a temporary disruption to recycling because of a TNRD issue
- There was temporary disruption to recycling due to a truck malfunction
- Attended final inspection of storm sewer works between Brooke Drive and Veteran's Bridge
- Opened level 1 EOC due to Adams Lake/Bush Creek wildfires
- Working on resumption of multi-family project at 116 MacPherson

Bylaw Enforcement

- Bylaw Enforcement activity appears to be picking up in absence of an Officer. RCMP have been assisting on some files

Dog Control

- Dog control matters are normal. Animal Control Officer is helping with some bylaw enforcement

Respectfully submitted,

A handwritten signature, possibly reading "Joni Heinrich", written in dark ink. The signature is stylized with a large, looped initial 'J' and a cursive 'Heinrich'. It is positioned above a horizontal line.

Approved for Council Consideration by CAO

A handwritten signature, possibly reading "Joni Heinrich", written in dark ink. The signature is stylized with a large, looped initial 'J' and a cursive 'Heinrich'. It is positioned above a horizontal line.



VILLAGE OF CHASE

Memorandum

Date: Aug 2, 2023

To: Council

From: Deb Lovin, Chief Financial Officer

RE: July 2023 Report

Regular Duties

Attend Council's meetings (Regular, Special, In Camera) and workshops.

Weekly meetings with Mayor

Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.

Dealt with property taxes and utility billing issues as required.

Monthly Bank Reconciliation.

Weekly staff meetings

Preparation of reports to Council.

Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.

Respond to email and telephone inquiries.

Upload BC Assessment roll updates.

Budget, Property Taxes & Financial Reporting

1st Tax Sale letters sent out

All things taxes including mortgage company requests and payments, deferrals, homeowner grants, ownership issues, HOG downloads, online payments.

Balance, reconcile, and post property tax penalties.

Complete Province of BC property tax deferment information requests.

Complete tax requisitions for MFA, BCAA, TNRD and Hospital authorities

Download and process HOG information when approved by the Province of BC

Process Grant in Lieu Fortis, BC Hydro and Mascon

Review and prepare Amendment for Water & Sewer fees in the Fees and Charges bylaw

Grant Applications, Implementation and Reporting

Permissive Tax packages prepared, notification to Sunflower and packages forwarded to all previous applicants, closes July 31, 2021.

Prepared Final Budget Forecast and Periodic Progress Report for Village Facilities & Community Hall Roof Project.

Prepare annual LGCAP reporting and survey.

Other

Work with Insurance agent to insure new tractor.

Participated in GFOA taxation webinar.

Respectfully submitted,

Approved for Council Consideration by CAO

D Lovin

Deb Lovin

Joni Henrich

Joni Henrich



VILLAGE OF CHASE

Memorandum

Date: August 4, 2023
To: Mayor and Council
From: Deputy Corporate Officer
RE: Activities Report – July 7, 2023 to August 4, 2023

Legislative Services/Council Support

- Attended Council meeting
- Agenda preparation and minutes
- Preparation of bylaws and minutes for archival purposes
- Maintenance of bylaw and resolution indexes
- Bylaw consolidation
- Ongoing digitization of minutes

Operational Support

- Updated social media pages and performed routine website maintenance
- Ongoing IT support, installation of new equipment
- Coordination with Community Hall users
- Preparation of forms and digital documents
- Records management support
- Ongoing indexing of agreements and leases
- IT equipment replacement
- Support for cemetery management software

Respectfully submitted,

Approved for Council Consideration by CAO

M. McLean

Jon Heinrich



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Director of Corporate Operations
DATE: August 8, 2023
RE: Street Sweeper – Capital Equipment Purchase

ISSUE/PURPOSE

To seek purchase approval from Council to purchase a street sweeper.

OPTIONS

- Purchase a new Trombia street sweeper
- Status Quo

HISTORY/BACKGROUND

At its Regular meeting of April 11, 2023, Council passed the following resolution:

“THAT Administration be directed to investigate options and costs for a Village owned street sweeper and bring the information back to Council.”

Research has been conducted since May of this year and included discussions with no fewer than 9 other similar sized municipalities. Here are a few salient notes:

Merritt:

Have now purchased a used Elgin sweeper due to the to the rising costs and demands of contracted sweeping services.

Summerland:

Have used Elgin sweepers for more than 15 years and have just replaced a 2007 model with new. They contract out an additional \$15,000 of sweeping annually.

Clinton:

Has a contract agreement with Ashcroft as Ashcroft has purchased a street sweeper recently. It costs Clinton approximately \$8-\$10,000 per year.

Enderby:

Contracts out with Atlas Power Sweeping of Kelowna, similar to Chase. Interestingly, as they are located closer to Kelowna, are serviced en masse with 10 sweepers and completed in 1 day.

100 Mile House:

Have their own standard vehicle street sweeper.

Clearwater:

Contracts out with Borrow Enterprises for \$40,000 per year.

Barriere:

Contracts out with Atlas Power Sweeping of Kelowna, similar to Chase.

Here is an interesting perspective from a supplier of street sweepers:

Virma Equipment:

Burke Tucker, of Virma Equipment has sold a lot of street sweepers throughout BC. He said he would not recommend for the Village to purchase a standard vehicle street sweeper unless it would be used year-round for multiple things within the community, such as hydro excavating etc. There would be a lot of cost to consider such as maintenance, staffing the sweeper etc. He said a new vacuum street sweeper would cost approximately \$450,000 and a used we be approximately \$150,000.

DISCUSSION

The Trombia Airknife is an attachment to the Village's wheel loader, a Komatsu WA200. As a piece of equipment as opposed to a vehicle, there is no additional vehicle licensing and insurance required, and no mechanical repairs related to vehicles. Furthermore, the Trombia is easy to store eliminating the need to build additional truck bays and can easily be connected to the loader as it comes equipped with a custom coupler for attaching.

The Trombia is versatile and can be used for spot sweeping any time of year, but most importantly will be available in early spring season in favourable conditions to advance our annual sweeping operations. The Village will not be at the whim of contractors who frequently reschedule based on the demands of their largest clients, and mechanical breakdowns, both which are very common and experienced every year.

There are also significant cost savings with the Trombia. A new Elgin 'Crosswind' typical street sweeper costs approximately \$490,000.

FINANCIAL IMPLICATIONS

The 2023 capital budget has allocated \$300,000 for fleet improvements. In 2023 so far we have purchased and received a Kubota tractor for \$113,523. The cost of the Trombia sweeper is \$112,095.20.

POLICY IMPLICATIONS

Significant capital purchases are covered in Council's policy *ADM-11, Purchasing*. The purchasing policy requires additional quotes however there are no options to this Scandinavian-built Trombia sweeper.

RECOMMENDATION

"THAT Administration be authorized to purchase a new Trombia Airknife T220 sweeper from CUBEX Equipment for an amount of \$112,095.20."

Respectfully submitted,



Approved for Council Consideration by CAO



TROMBIA

S W E E P I N G R E B O R N



Turn your wheel loader into a
year-round city and industrial
sweeper unit



TROMBIA

TROMBIA

SWEEPING REBORN

Trombia is a revolutionary sweeping attachment developed to turn your wheel loader into a year-round area and street sweeper unit. Trombia provides superior cleaning result, PM10 certified cyclone-based dust control system, exceptional operating speed and easy serviceability. A global-wide patent is pending for the unique Trombia sweeping technology.

In addition to the exceptional sweeping performance Trombia is a step to the modern world. The device is equipped with modern Smart Trombia automation system, that takes care of the optimal sweeping position and height, and provides the operator with crucial data on the operations.

Investment costs for Trombia products are marginal compared to the likes of self propelled vacuum sweepers or large road sweeping trucks, but the cleaning efficiency is superior. Trombia – a must-have to any loader contractor, industrial contractor or a city vehicle park with excessive numbers of idle-loitering loaders.

SUPERIOR CLEANING RESULT

Trombia combines the best functionalities of mechanical sweeping attachments and self propelled vacuum-sweepers and vacuum-sweeping trucks – but with waterless cleaning!

Patented innovation of collaboration between vacuum, closed air circulation, air knife and a sweeper roller ensures a cleaning result superior to any technology in the market. When cleaning is carried out dry, the technology avoids hard-to-vacuum street dust sludge – again guaranteeing the cleanest surfaces.

INDUSTRY-DISRUPTIVE COST EFFICIENCY

The cleaning efficiency of Trombia allows cities, maintenance contractors and industrial companies to use wheel loaders year-round for street, urban and industrial area maintenance, while traditionally loaders are in daily use only for snow maintenance work. Trombia investment is marginal compared to large street sweepers and self propelled vacuum sweepers, but delivers unrivalled cleaning efficiency and working speed.

	TROMBIA	COMMON SWEEPER UNITS IN THE MARKET
Sweeping width (min)	7.20ft	6.5ft - 8.2ft
Sweeping width (max)	8.20ft	7.21ft - 9.00ft
Operating speed max	10-12 mph	5 - 10 mph
Efficient sweeping speed	1.0 - 10 mph	1 - 1.8mph
Hopper capacity	2.35 ^{yd3}	1.3 ^{yd3} - 9 ^{yd3}
Water tank	18.5 gal	58 gal - 150 gal
Water consumption	0 - 26gal / h	100 gal - 260 gal / h
Main dust suppression	Waterless Trombia Cyclone	Water sprinkling
Dust control below zero degrees	YES	NO
Dust suppression, extreme conditions	Trombia Extra Dust Control	Water sprinkling
PM2,5/10 Eunitet Rating	4 stars	Zero - 4 stars

- Fine **PM10 and Silica** removal width - 7,20ft - **with one pass!**
- Mechanical sweeping width of 8,20 ft

TROMBIA PRODUCTS

Organic vacuum created by the Trombia Airknife fan and the rotational airflow of the main broom takes care of the dust movement towards the Trombia Cyclone and the dust hopper.

Trombia Cyclone takes care of the air separation before the clean air is blasted back to the Trombia Airknife.

Trombia Airknife dust removal technology operates on dry surfaces and blasts the harmful PM10 and PM2,5 dust off the ground to the sweeping process to deliver the finest sweeping result in the market.

Main broom inside the chamber with rotational speed up to 400rpm ensures that Trombia can sweep also the heavier and larger debris. With Trombia you'll sweep from the finest dust to larger stones, leaves, wood and cultural waste.



The combination of the patented Trombia® sweeping technology with modern Smart Trombia automation is designed to enable:

- Superior sweeping result
- Exceptional working speed
- Waterless street sweeping*
- Easy-to-drive functionality
- Dust control up to the highest European Union standards (Eunited PM2,5/PM10)

Smart Trombia TOUCHSCREEN



- 1 Optimal sweeping height indicator
- 2 Trombia Extra Dust Control function
- 3 Main broom and Airknife RPM indicator
- 4 Tilt and floating indicator
- 5 Activate/deactivate sidebroom
- 6 Sidebroom speed control
- 7 Sideshifting function
- 8 Open/close dust hopper
- 9 Right-side sidecurb camera view

USE YOUR TROMBIA FOR MULTIPLE DEMANDING MISSIONS....



Road and street sweeping



Industrial areas, recycling centers, millings sites



Military bases, harbors and airports and tunnels

...THROUGHOUT THE YEAR



Spring time sand and dust cleaning after winter



Summer-time cleaning and city festival waste



Leaves sweeping and collection in the autumn



Sweeping in sub-zero temperatures. Trombia uses no water that can freeze the ground!

SMART TROMBIA - EASY TO USE

All functions of Trombia are steered from the touch screen inside the cabin. Rotation speed, side-shifting and opening and closing the dust bin are only one touch away behind the 7 inches touch screen!

SMART TROMBIA – AUTOMATION

Every Trombia product is equipped with ground height sensors, which allows Smart Trombia automation to adjust the device height from the ground depending on the changes in the surface. The driver shall only set Trombia down at the beginning of the work day and the automation takes care of the rest! Enjoy.

WATERLESS CLEANING

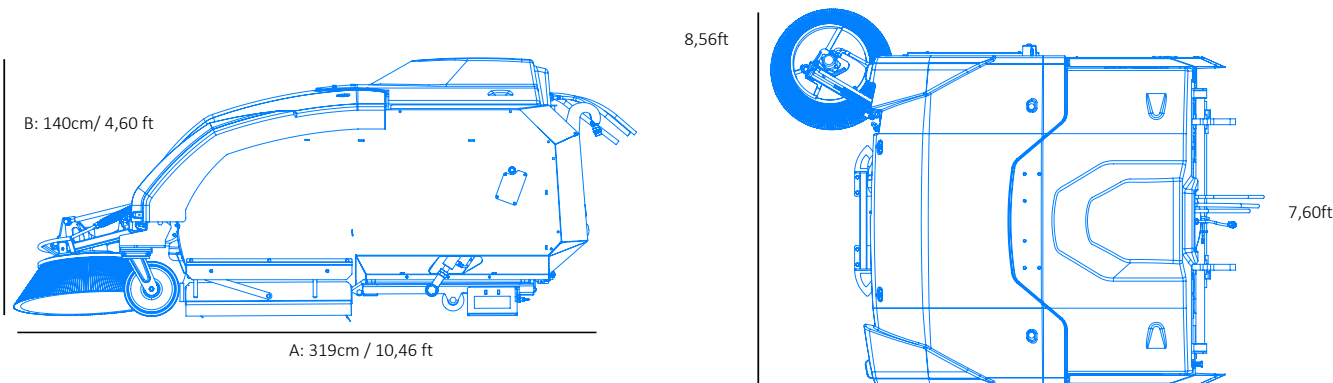
Patent-protected Trombia method allows cleaning to be carried out fully dry without watering the streets. Dry cleaning ensures the optimal cleaning result as the air-knife, vacuum and mechanical brushes operate on a dry surface. The ecological water-saving Trombia method will soon be a must-have everywhere!



EASY TO MAINTAIN

- NO SEPARATE FILTERS THAT REQUIRE CONSTANT WASHING AND REPLACEMENT
- NO AUXILIARY ENGINES TO MAINTAIN
- NO EASILY BREAKING SUCTION NOZZLES, ELEVATORS OR CONVEYOR BELTS
- FAN LIFETIME 5+ YEARS (BLOWERS OPERATE CLEAN AIR)
- BRISTLE LIFETIME FROM 100 UP TO 200 HOURS

TECHNICAL SPECIFICATIONS



TECHNICAL SPECIFICATIONS

MODEL: TROMBIA 220

A (ft)	10,46ft
B (ft)	4,60 ft
C (ft)	7,60 ft
Theoretical hopper capacity	2,35 yd ³
Efficient hopper capacity	1,5 yd ³
Empty weight	3090 lbs
Hydraulic flow required (min-max)	20 gal/min - 28 gal/min
Hydraulics working pressure (min-max)	2600psi - 3335psi
Machine recommendation, operating weight	19 500 lbs - 55 000 lbs

Hydraulic setting requirements: 1 extra hydraulic pair for attachments (3rd valve, pressure-return), 1 free return line to loader hydraulic reservoir tank (case drain line). Constant 3rd valve functionality (hold-function, detent-function).

Quick coupler options: Volvo/Zettelmeyer, JRB 416, ACS Pro Series, CAT Fusion, CAT IT. Contact your dealer for other coupler options.



Trombia sweepers are the frontrunners in street dust and silica dust sweeping (PM10 & PM2,5)

In May 2018 **Trombia sweepers** were granted 4 -stars out of 4, in the globally recognised high end street sweeper test the EUnited PM Test. Trombia is the world's only sweeper attachment focused on waterless cleaning that meets the highest standard of requirements alongside with the premium caliber suction and regenerative sweepers and city street scrubbers!

The EUnited PM test has been the unquestionable European reference for the assessment of the fine particulate behaviour of road sweepers for several years. With the publication of DIN EN 15429-3 in May 2015, the EUnited PM Assessment became a recognized standard in Europe.

Fine particles have become a serious threat to the residents in many cities. Through the European Air Quality Directive 2008/50 / EC, cities and municipalities must ensure that emission limit values for fine particles are only exceeded on a limited number of days per year. Improving air quality has become a daily challenge for the local authorities and the use of sweepers to curb the amount of dust in public areas is common practice.

Waterless cleaning is the most efficient way to remove harmful dust emissions from the paved areas, streets and roads.

In extreme conditions Trombia Cyclone can be assisted with additional Trombia Extra Dust Control function.

To support the cyclone operations Trombia devices are equipped with an extra dust control functionality that can be activated from the touch screen when entering an extreme fine dust area, such as a construction site, or roads associated with construction dust. Extra dust control is based on tailor-made fine mist sprinkler system inside the dust hopper to manage excessive dust flow inside the cyclone, while the sweeping and airknife operations are kept waterless to deliver the superior cleaning result.

Expand your knowledge on PM10 and PM2,5 street dust sweeping literature under PM10 Knowledge base:

www.trombiaglobal.com



Trombia Cyclone separates the finest PM10 and PM2,5 dust at the bottom of the dust hopper.





VILLAGE OF CHASE

Memorandum

Date: August 8, 2023
To: Mayor and Council
From: Chief Financial Officer
RE: Fees and Charges – Water and Sewer

At Council's Regular meeting of March 28, 2023, the following resolution was passed:

"THAT the Fees and Charges bylaw be amended to include the following modifications effective July 1, 2023:

- 1. Water fixed charge increase by a minimum of 8%*
- 2. Water consumption rate increase to \$0.98 per m³ with a minimum usage charge of 60m³/quarter, and*
- 3. Sewer consumption rate stays at \$0.875 per m³ and add a minimum charge of \$61.26/quarter."*

Subsequently, to provide more time to allow for public notification, the following resolution was passed at Council's July 18, 2023 meeting:

"THAT in order to provide for public notification, the Fees and Charges bylaw be amended to include the following modifications effective October 1, 2023:

- 1. Water fixed charge increase by a minimum of 8%*
- 2. Water consumption rate increase to \$0.98 per m³ with a minimum usage charge of 60m³/quarter, and*
- 3. Sewer consumption rate stays at \$0.875 per m³ and add a minimum charge of \$61.26/quarter."*

The bylaw has been prepared and is presented to Council for consideration of First, Second and Third readings. Staff will prepare notifications to the public regarding the proposed increases effective October 1, 2023 and will ensure they are presented in various forms of media between August 16, 2023 and September 25, 2023.

RECOMMENDATION

"THAT the Village of Chase Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 930-2023 be given First reading."

RECOMMENDATION:

"That the Village of Chase Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 930-2023 be given Second reading."

RECOMMENDATION:

"THAT the Village of Chase Fees and Charges Bylaw No. 820-2016 Amendment Bylaw No. 930-2023 be given THIRD reading."

Respectfully submitted,

Deb Lovin

Approved for Council Consideration by CAO

Joni Heinrich

VILLAGE OF CHASE
Bylaw No. 930-2023

A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 820-2016;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 820-2016;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Village of Chase Fees and Charges Bylaw No. 820-2016, Amendment Bylaw No. 930-2023”.
2. The following schedules are hereby replaced in their entirety:

Schedule “D” – Water Service Rates

Schedule “E” – Sewer Service Rates

READ A FIRST TIME THIS ____ DAY OF _____, **2023**

READ A SECOND TIME THIS ____ DAY OF _____, **2023**

READ A THIRD TIME THIS ____ DAY OF _____, **2023**

ADOPTED THIS THIS ____ DAY OF _____, **2023**

David Lepsoe, Mayor

Sean O'Flaherty, Corporate Officer

**Schedule “D” to
Village of Chase Fees and Charges Bylaw No. 930-2023**

WATER SERVICE RATES

Residential Water Service Charges*	Annual Charge
Fixed Rate charge per single family dwelling property (up to and including September 30, 2023)	\$ 240.00
Fixed Rate charge per single family dwelling property (effective October 1, 2023)	\$ 260.00
Fixed Rate charge per additional residential unit other than a single family dwelling property (up to and including September 30, 2023)	\$ 210.00
Fixed Rate charge per additional residential unit other than a single family dwelling property (effective October 1, 2023)	\$ 230.00

(Fixed rate charges are applied for each unit whether occupied or not)

Non Residential Water Service Charges*	Annual Charge
Meter Size 5/8 inch (up to and including September 30, 2023)	\$ 240.00
Meter Size 5/8 inch (effective October 1, 2023)	\$ 260.00
Meter Size 3/4 inch (up to and including September 30, 2023)	\$ 350.00
Meter Size 3/4 inch (effective October 1, 2023)	\$ 380.00
Meter Size 1.00 inch (up to and including September 30, 2023)	\$ 420.00
Meter Size 1.00 inch (effective October 1, 2023)	\$ 450.00
Meter Size 1.50 inch and larger (up to and including September 30, 2023)	\$ 960.00
Meter Size 1.50 inch and larger (effective October 1, 2023)	\$ 1,040.00
Fixed Rate charge per additional business unit or occupancy on property (up to and including September 30, 2023)	\$ 210.00
Fixed Rate charge per additional business unit or occupancy on property (effective October 1, 2023)	\$ 230.00

(Fixed rate charges are applied for each unit whether occupied or not)

Water Consumption Rate - per unit **	Volume Charge
Minimum consumption per quarter per cubic meter (effective October 1, 2023)	60 m3
Minimum consumption charge per year (effective October 1, 2023)	\$ 235.20
Metered water consumption per cubic meter (effective October 1, 2023)	\$ 0.98/m3
All units will be charged for usage in excess of 60m3/ quarter	

(In the event that a water meter starts to fail or fails, the Village reserves the right to estimate usage based on prior readings.)

* The water service fee is an annual charge renewing on the first day of every calendar year, and billed in 4 equal instalments January 1, April 1, July 1, and October 1

** Unit refers to residential units or # of business units

**Schedule “E” to
Village of Chase Fees and Charges Bylaw No. 820 – 2016**

SEWER SERVICE RATES

Residential Sewer Service Charges*	Annual Charge
Fixed Rate charge per single family dwelling property	\$ 155.40
Fixed Rate charge per single family dwelling property with Secondary Suite	\$ 213.70
Fixed Rate charge per residential unit other than a single family dwelling property	\$ 116.60

(Fixed rate charges are applied for each unit whether occupied or not.)

Non Residential Sewer Service Charges*	Annual Charge
Meter Size 5/8 inch	\$ 155.40
Meter Size 3/4 inch	\$ 223.80
Meter Size 1.00 inch	\$ 397.80
Meter Size 1.50 inch and larger	\$ 895.20
Fixed Rate charge per additional business or occupancy on property	\$ 116.60

(Fixed rate charges are applied for each unit whether occupied or not.)

Sewer Consumption Rate - per unit ***	Volume Charge
Minimum sewer consumption charge (effective October 1, 2023)**	\$ 245.04
Commercial effluent discharge based on metered water consumption per cubic meter **	\$ 0.875/m3

*The sewer service fee is a recurring annual charge renewing on the first day of every calendar year, and billed in 4 equal instalments January 1, April 1, July 1, and October 1.

** **CHANGES** effective October 1, 2023 - minimum charge will be a flat rate of \$61.26/quarter. All commercial sewer consumption shall be based on the metered water consumption during the period January to March of the current year, with a minimum charge of \$61.26 per quarter.

** **PRIOR** to October 1, 2023 all sewer consumption shall be based on the metered water consumption during the period January to March of the current year, with a minimum volume charge of 5.0 cubic meters per quarter.

*** Unit refers to residential units or # of business units



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Director of Corporate Operations
DATE: August 9, 2023
RE: Municipal Sewer Main Extension – 845 Thompson Avenue

ISSUE/PURPOSE

To provide Council with additional information related to a property owner's request to have the Village install 65m (213 ft) of municipal sanitary sewer main works in order that a private residence can connect to the municipal sewer service and abandon their septic sewer system; and to request Council provide staff additional time to obtain more information.

DISCUSSION

As reported previously, the Village's *Sanitary Sewer Regulations Bylaw No. 750-2010* applies to this situation and obliges any owner/developer for installation and related costs of any required *offsite* sanitary infrastructure.

The Village has received legal advice on the matter from its solicitor. As for the owner's assertion that the requirement to connect to sewer during the building permit process was an omission to now be rectified by the Village, the case law is clear that a local government will not be liable for servicing infrastructure that should be borne by a property owner/developer regardless of whether permits were granted.

There is no duty on a municipality to make infrastructure improvements and pay for them if the original owner of the land, or any subsequent owner, had a requirement to make those improvements, and for any reason did not make them.

The sewer bylaw also does not impose the obligation for the Village to complete any requested or required infrastructure improvements anywhere or anytime. Not only is there no explicit obligation, there is similarly no other express obligation to do so despite any permits or approvals that may have been granted.

So finally, even if a building permit was previously issued for the property, it does not legitimize the works approved under the building permit or preclude future enforcement of the servicing standards under the sewer bylaw.

In summary, the Village is not legally obligated to extend the sewer main to allow a property owner to connect to its sanitary sewer system. The Village actually has the authority to require the Owner, at their expense, to install the additional infrastructure to enable the connection to the sewer system.

Staff has yet to uncover the historical infrastructure information that Council is seeking. Therefore, Administration would still require more time to manually search any and all archives that may or may not be available.

Staff is also interested in acquiring the stated quote from the landowner that landed in the \$8-10,000 range. It is important to verify that any infrastructure work proposed and priced accordingly is engineered under MMCD standards, as the Village will ultimately own, repair, and replace said infrastructure.

FINANCIAL IMPLICATIONS

The estimate of costs for the MMCD infrastructure works is \$59,966. There is an additional \$325 sewer connection charge as per the *Village's Fees & Charges Bylaw*.

A 2023 capital budget amendment is necessary if this project is borne by taxpayers.

RECOMMENDATION

“THAT Council defer the decision regarding sewer main extension for connection by the property owner of 845 Thompson Avenue until staff has obtained more information about the past servicing of adjacent properties.”

Respectfully submitted,



Approved for Council Consideration by CAO



Chase's annual Raise-a-Reader campaign

Week of September 24th - September 30th, 2022

September is Literacy Month and Raise a Reader time!

Thanks to your generous donation last September 2022 we were able to continue most of our programs and add a few new projects.

Programs that are supported by this fundraising are:

- ❖ Books provided FREE to: Reading with Santa, Family Literacy Week, Red Bookshelf, Chase Christmas Hampers (volunteers work at each event)
- ❖ Our Free Mini Libraries have been installed at the Pocket Park and the Museum. We are receiving a very positive response from the community.
- ❖ We continue to support One to One reading and Come Read with Me programs at Haldane with volunteer training and supplies.
- ❖ We provided training for Mother Goose program coordinators.
- ❖ We participated in Chase Country Christmas again. We were able to do the Santa photos and reading with Mrs. Claus. *DID YOU NOTICE OUR MASCOT 'SMARTIE' HE WAS ON THE FLOAT WITH SANTA AND MRS. CLAUS*
- ❖ Family Literacy Week we rented the Art Holding Arena and had a free family skate, we rented the Chase Bowling Alley for free family bowling, we partnered with Chase Library for a scavenger hunt. We coordinated a senior's colouring contest that was judged by Grade 5/6 class from Haldane.
- ❖ We improved our website and 'Smartie' is now animated with voice over information.
- ❖ Again, we partnered with Chase and Area Young Learners and Chase Environmental Action Group for Earth Day activities: book purchases and birdhouse kits.
- ❖ We worked with CAYLS and offered summer art program and phase 2 of Pocket Park mural
- ❖ We partnered with local groups on the Go by Bike - This partnership led to the Bike Club Program.
- ❖ NEW this summer is our Bike Club. Starting early July until end of August. The Program is designed to increase Health Literacy (kiddies will be moving) and Eco Literacy, each week the kiddies will be introduced to and learning about ecological issues and having pride in our community.
- ❖ Coming soon- Chase StoryWalk
- ❖ And more....

At all our events and on our website **your logo** has been displayed.

Thank you for your support! If you would like more information or would like to donate or volunteer I may be reached at literacyinchase@gmail.com or leaving a message at 250-320-5051

Yours truly,
Barbara Maher Chase Literacy Outreach Coordinator





VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: Deb Lovin, Chief Financial Officer
DATE: August 3, 2023
RE: Policy creation to compensate Exempt Staff for Overtime worked in an EOC

ISSUE/PURPOSE

That Mayor and Council adopt a policy that enables the compensation of exempt staff when they work in an Emergency Operations Centre (EOC). By implementing this policy, the Village can seek reimbursements of this compensation by submitting a claim to Ministry of Emergency Management and Climate Readiness.

OPTIONS

1. Adopt the ADM-35 (2020) Exempt Staff Overtime Compensation Policy
2. Do not adopt the ADM-35 (2020) Exempt Staff Overtime Compensation Policy
3. Other options as Council wishes.

HISTORY/BACKGROUND

During emergencies within the Village of Chase, the responsibility of establishing and managing an Emergency Operations Centre (EOC) falls to the staff. The EOC's responsibilities range from basic communication to facilitating evacuations and assisting residents.

Exempt staff members are required to contribute to EOC activities under the Chief Administrative Officer's discretion, and their compensation consists of their standard hourly wage. Union staff members also participate based on the Chief Administrative Officer's discretion, with overtime pay as stipulated in the CUPE Collective agreement.

Once the Village of Chase obtains a task number from the Province, all costs associated with operating an EOC (including overtime pay) can be recovered by submitting a claim to Ministry of Emergency Management and Climate Readiness.

DISCUSSION

It is recommended that Council consider adding the current policy to compensate exempt staff when they have to work overtime in an EOC. This approach mirrors the CUPE collective agreement which states that Overtime shall be paid at time and one-half (1½x) for the first three (3) hours and double (2x) time thereafter. All time worked on a statutory holiday shall be paid on the basis of double (2x) the standard rate of pay for every hour worked.

Exempt staff members are often placed in leadership roles during emergencies and are responsible for making critical and strategic decisions.

Implementing this policy would align the Village of Chase with neighboring local governments.

FINANCIAL IMPLICATIONS

This policy would come at no additional cost to the Village as all the EOC costs including additional staff compensation are fully recoverable through the Emergency Management program.

RECOMMENDATION

“THAT ADM-35 (2023) Exempt Staff Overtime Compensation Policy be adopted.”

Respectfully submitted,

Deb Lovin

Approved for Agenda by CAO

Jamie Heinicke



Village of Chase Policy Manual

Title: **ADM-35 (2023) Exempt Staff Overtime Compensation**

Date Adopted:

Date Effective:

Reviewed:

Special Notes / Cross Reference:

POLICY

This policy applies to exempt staff who have worked hours in an Emergency Operations Centre.

Exempt staff will be compensated for overtime hours worked in the Village of Chase Emergency Operations Centre, upon activation of the Emergency Operations Centre, at the same rate as outlined in the CUPE collective agreement. The CUPE Collective agreement states that Overtime shall be paid at time and one-half (1½x) for the first three (3) hours and double (2x) time thereafter. All time worked on a statutory holiday shall be paid on the basis of double (2x) the standard rate of pay for every hour worked.

PROCEDURES

Overtime worked in an Emergency Operations Centre will be paid in accordance with the Village of Chase CUPE Collective Agreement.



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CAO
DATE: August 8, 2023
RE: Adams Lake Indian Band and Village of Chase – Mutual Aid for Fire Suppression Services

ISSUE/PURPOSE

To obtain support from Council to enter into a mutual aid agreement with Adams Lake Indian Band for fire suppression services.

OPTIONS

1. Enter into a mutual aid agreement.
2. Do not enter into a mutual aid agreement.

HISTORY/BACKGROUND

For several years, there has been discussion about the Village of Chase and the Adams Lake Indian Band entering into a mutual aid agreement relating to fire suppression. Both communities are close to one another, and having assistance from another fire department when required can make a difference to the saving or losing of structures and potentially life.

Until recently, the standards of both departments were not similar, and therefore providing or receiving assistance would have raised liability issues for both communities. While Adams Lake assisted Chase on occasion and vice versa, this was always in a 'non-official' capacity.

DISCUSSION

Now that both departments have similar training levels, operational procedures and equipment a mutual aid agreement can be entered into with little risk of liability for each government – the time to enter into a mutual aid agreement is favourable.

FINANCIAL IMPLICATIONS

The mutual aid agreement will include standard cost recovery rates similar to those included in the agreement with Interfor for fire suppression at Adams Lake Lumber.

POLICY IMPLICATIONS

Entering into an agreement with Adams Lake Indian Band is a good example of community to community collaboration, helping each other when needed, and providing for good governance.

As with all other fire suppression agreements, the Village of Chase Fire Department will ensure a fire department duty crew and apparatus is available within the main boundaries of Chase in order to provide assistance to Adams Lake Fire Department.

RECOMMENDATION

THAT the Village of Chase enter into a mutual aid agreement with the Adams Lake Indian Band for fire suppression services.

Respectfully submitted,

A handwritten signature in black ink, reading "Jami Heinrich", is written over a horizontal line.



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council
FROM: CAO
DATE: August 8, 2023
RE: Accessible BC – Province of BC Requirement for Local Governments

ISSUE/PURPOSE

To provide information to Council regarding the Province's requirements to comply with new Accessibility legislation.

OPTIONS

The Village of Chase, as with all other local governments in BC, must adhere to the Accessibility BC Regulation.

HISTORY/BACKGROUND

The Province of BC adopted the Accessible BC Act in 2021 which sets out various requirements of the Province of BC to promote recognize, promote and evaluate accessibility actions in BC. In late, 2022, the Province adopted the Accessible BC Regulation which applies to a wide variety of Crown Corporations, other non-governmental agencies including First Nations Health Authority, ICBC, Universities as well as Local Governments in BC.

DISCUSSION

Requirements for Local Governments under the Accessible BC Regulation include:

- The establishment of an accessibility committee
- The development of an accessibility plan
- The creation of a tool to receive feedback on accessibility

The accessibility committee can initially consist of staff members, and ultimately members of the public, particularly those with disabilities. Accessibility plans are to be developed by the local government with feedback from the accessibility committee. A feedback mechanism is to be implemented to allow for members of the community and the public in general to provide information to the local government regarding any barriers to accessibility. These barriers then must be addressed.

FINANCIAL IMPLICATIONS

Currently there is no funding available for the creation of accessible committees or the development of an accessibility plan. There are funds available for the implementation of projects that are identified in the plan that will enhance accessibility in the community.

POLICY IMPLICATIONS

Work necessary to implement an accessibility plan may mean that other local initiatives will have to be re-prioritized. Staff will endeavour to invite members of the former Active Transportation committee to participate on the Accessibility Committee.

RECOMMENDATIONS

1. That staff develop an accessibility committee for the Village of Chase.
2. That staff begin the process of developing an accessibility plan to be reviewed by the accessibility committee and brought forward to Council for adoption.
3. That staff create a feedback mechanism to provide for input from the public regarding any barriers to accessibility within the community.

Respectfully submitted,



THANK YOU FOR KEEPING FAMILIES CLOSE.



BUSINESS RECEIPT

August 2, 2023

Village of Chase BC
Attn: Debi Read
826 Okanagan Ave
P.O. Box 440
Chase, BC VoE 1M0

RECEIVED
Village of Chase
AUG - 9 2023

Dear Debi and friends at Village of Chase BC,

We are pleased to confirm receipt of your donation of \$280.00 from your Chase Day Camp! It is donations like these that helps keep families together, like the Groves family from Victoria, during the most challenging time of their lives.

When baby Henry was diagnosed with kidney failure and needed to stay close to the hospital, his parents Lisa and Steven didn't know what to expect. They stayed in Vancouver for 252 nights while Henry received dialysis treatments, and having a home away from home at RMH BC helped them to keep up with life and work during this stressful time. At the House, they also found a community of support from other families who were also far from home facing similar situations, and who could help them cope each day.

Thanks to your support, families like the Groves can have a comfortable place to stay near the hospital as long as they need it. On behalf of the Groves family, and the hundreds more like them who find a home at RMH BC, thank you!

Sincerely,

Richard Pass
Chief Executive Officer

Description	Amount	Date Received
2023 Third Party Events	\$280.00	2023-07-25
Proceeds from Chase Day Camp Registrants		

P.S. If you have any questions about your donation or want to learn more, please contact Kyla Slusar at kslusar@rmhbc.ca or 604-736-2957 Ext. 3140

Thank you for your generous support!

Ronald McDonald House BC and Yukon
4567 Heather Street, Vancouver BC, V5Z 0C9
Canadian Charity Registration #19222404 RR0001
604-736-2975 | info@rmhbc.ca | rmhbc.ca





VILLAGE OF CHASE

Memorandum

Date: August 8, 2023
To: Mayor and Council
From: CAO
RE: Car Show – Road Closure Request – Cars for Cancer

The owner of Wild Scoopz Bistro has requested downtown road closures to facilitate a classic car show on Sunday, September 17, 2023 from 8:00 a.m. to 3:00 p.m. The show is being organized by the owner of the local business in conjunction with Kamloops KIA.

The car show revenues will be donated towards the new oncology ward at Royal Inland Hospital.

Attached is the map showing the closure for the times noted above. As this request has not been put forward before, the matter is being put before Council.

RECOMMENDATION

“THAT Shuswap Avenue between Pine Street and Chase Street be closed to traffic between 8:00 a.m. and 3:00 p.m. Sunday, September 17, 2023; AND

THAT Haldane Street between First Avenue and Sicamous Avenue be closed to traffic between 8:00 a.m. and 3:00 p.m. Sunday, September 17, 2023 both closures facilitating a classic car show.”

Respectfully submitted,



Jami Heinrich

