



MINUTES

of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber at the Village office at 826 Okanagan Avenue, and via Zoom
on Tuesday, November 14, 2023 at 4:00 p.m.

PRESENT: Mayor David Lepsoe
Councillor Colin Connett
Councillor Jane Herman
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Director of Corporate Operations
Deb Lovin, Chief Financial Officer

Public Participants: 7 in-person, 2 via Zoom

1. CALL TO ORDER

Mayor Lepsoe called the meeting to order at 4:01 p.m.

Mayor Lepsoe announced that he proclaimed November 2023 as Adoption Awareness Week in the Village of Chase.

2. ADOPTION OF AGENDA

Moved by Councillor Herman
Seconded by Councillor Torbohm

“THAT the agenda of the November 14, 2023 Regular Meeting be adopted as presented.”

CARRIED
#2023/11/14_001

3. ADOPTION OF MINUTES

3.1 Minutes of the October 24, 2023 Regular Meeting

Moved by Councillor Herman
Seconded by Councillor Connett

“THAT the minutes of the October 24, 2023 Regular Meeting be adopted as presented.”

CARRIED
#2023/11/14_002

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

6.1 Patrick Herba – Past President, Chase Rotary

Mr. Herba presented a proposal to Council for playground equipment at Centennial Park. He noted that Chase Rotary wishes to apply for funding and in future would like to install a second gazebo in the park to create a more family friendly environment. He stated that the club would need a letter of agreement from the Village and also a memorandum of understanding confirming the Village would look

after the equipment in perpetuity. The item will come back to Council at its next meeting to consider a decision.

7. REPORTS

a) Mayor and Council Reports

Mayor Lepsoe

October 27 four communities meeting

November 1 Community groups meeting

November 7 strategic planning workshop

November 8 TNRD Committee of the Whole – looking at increasing FireSmart coordinator from 1 to 3 positions there is a \$700,000 grant available – landfills are 30 percent paid for by user fees and the rest by taxation

November 9 – Thompson Nicola Hospital District meeting

November 10 – Chase Secondary Remembrance Day ceremonies

November 11 – Chase Remembrance Day ceremonies

Councillor Connett

October 24 - Council meeting

October 27 - Four communities meeting

November 1 - Community groups meeting

November 7 - Strategic planning workshop

November 11 - Chase Remembrance Day ceremonies

Councillor Herman

October 24 - Council meeting

October 25 - Visitor Services meeting in Summerland with Chase Chamber manager Christina Lutterman-very informative

October 27 - Four communities meeting hosted by Adams Lake Indian Band

October 30 - Met at Centennial park with Chase Rotary members regarding proposal for new playground equipment

November 1 - Co-hosted a Community groups meeting at Community Hall

November 7 - Strategic planning workshop

November 7 - Presented the role of a Village Councillor to the students of Haldane and Chase Secondary for the career class at the job fair

November 11 - Remembrance Day parade and ceremony

Councillor Torbohm

October 24 – Council meeting

October 27 – Four Communities meeting

November 1 – Community groups meeting

November 7 – Strategic planning workshop

November 11 – Remembrance day parade and ceremony

Staff reports are included in the agenda package.

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT the reports from Council members and staff be received.”

CARRIED
#2023/11/14_003

8. UNFINISHED BUSINESS

8.1 2023 Third (3rd) Quarter Financial Reporting - September

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT Council receive the September 2023 Third (3rd) Quarter Financial Reporting as information”.

CARRIED

#2023/11/14_004

8.2 Development Variance Permit DVP #2-2023, 316 MacPherson Street

Moved by Councillor Torbohm

Seconded by Councillor Connett

“THAT Development Variance Permit DVP #2-2023 be issued.”

CARRIED

#2023/11/14_005

8.3 Development Variance Permit DVP #3-2023, 1182 Currie Avenue

Moved by Councillor Herman

Seconded by Councillor Connett

“THAT Development Variance Permit DVP #3-2023 be issued.”

CARRIED

#2023/11/14_006

9. NEW BUSINESS

9.1 Appoint Chief Election Officer and set dates for By-election

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT Joni Heinrich be appointed as the Chief Election Officer for the by-election held due to the resignation of Ron Harder, and that Sean O’Flaherty be appointed as the Deputy Chief Election Officer for the by-election.”

CARRIED

#2023/11/14_007

9.2 Request for Immediate Action to Prevent Invasive Mussel

Introduction to BC – Okanagan Basin Water Board

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Village of Chase provide its support to the Okanagan Basin Water Board by writing to several Federal Ministers, (Water, Land and Resource Stewardship, Environment and Climate Change Strategy, Public Safety Democratic Institutions and Intergovernmental Affairs and Fisheries, Oceans and the Canadian Coast Guard) urging them to act immediately to prevent the introduction of very dangerous and expensive invasive mussels into BC.”

CARRIED

#2023/11/14_008

9.3 Chase Country Christmas Liability Insurance

Moved by Councillor Herman

Seconded by Councillor Torbohm

“THAT the Chase Country Christmas committee be required to obtain private liability insurance for their activities with the Village of Chase added as an insured; AND,

THAT the Village provide the committee a grant-in-aid to cover the cost of the private insurance.”

**CARRIED
#2023/11/14_009**

Nakia Hill, member of the Chase Country Christmas committee asked about the request to waive the rental cost at the Community Hall for the Craft Fair.

The Director of Corporate Operations stated that the request was weighed against Council’s policy for Community Hall rentals and does not fit the criteria for hall rental cost waiver.

9.4 Council attendance at SILGA Workshops and Reimbursement Policy

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT any Council members wishing to attend the SILGA Local Government Budgeting 101 Workshop in November 2023 be permitted to attend with the costs associated paid for by the Village of Chase.”

**CARRIED
#2023/11/14_010**

Moved by Councillor Torbohm

Seconded by Councillor Herman

“THAT Council’s Expense Reimbursement policy be reviewed and updated as necessary including streamlining the process for Council’s participation in various events and workshops that enhance their skills and knowledge in their roles as Council members.”

**CARRIED
#2023/11/14_011**

10. NOTICE OF MOTION

None

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

None

12. IN CAMERA

None

13. RELEASE OF IN CAMERA ITEMS

Potential Flag Poles for the Museum

“THAT staff connect with the owner of the building at 721 First Avenue to determine if they are interested in donating the 2 unused flagpoles fronting the building to the Chase & District Museum Society.”

Village owned property 607 Third Avenue - Sale

“THAT staff prepare this Village-owned property at 607 Third Avenue for future sale on the open market by installing a water and sewer connection and initiating the Development Variance Permit process to reduce the front parcel line setback from 6.0m to 4.0m.”

Development Cost Charge Bylaw

“THAT the cost to update the Village’s 2010 Development Cost Charge Bylaw be determined by staff and presented during the 2024 budget deliberations.”

Cell Tower – Service Providers to meet with Council

“THAT staff invite past proponents of cellular towers in the Chase area to appear as respective delegations before Council.”

Broadband Performance Test

“THAT staff proceed with the Broadband Performance Test through the Shuswap Economic Development Society, with the \$15,000 cost to be paid from the “Gas Tax” fund.”

14. ADJOURNMENT

Moved by Councillor Connett

Seconded by Councillor Herman

“THAT the November 14, 2023 Regular Meeting be adjourned.”

**CARRIED
#2023/11/14_012**

The meeting concluded at 4:53 p.m.

David Lepsoe, Mayor

Sean O’Flaherty, Corporate Officer