



## MINUTES

of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber at the Village office at 826 Okanagan Avenue, and via Zoom  
on Tuesday, November 28, 2023 at 4:00 p.m.

**PRESENT:** Mayor David Lepsoe  
Councillor Colin Connett  
Councillor Jane Herman  
Councillor Fred Torbohm

**In Attendance:** Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Director of Corporate Operations  
Deb Lovin, Chief Financial Officer  
Mike Baker, Manager of Public Works

Public Participants: 12 in person, 3 via zoom

### 1. CALL TO ORDER

Mayor Lepsoe called the meeting to order at 4:00 p.m.  
The CAO introduced Mike Baker as the new Public Works Manager for the Village of Chase.

### 2. ADOPTION OF AGENDA

Moved by Councillor Torbohm  
Seconded by Councillor Herman

**“THAT the agenda of the November 28, 2023 Regular Meeting be adopted as presented.”**

**CARRIED**  
**#2023/11/28\_001**

### 3. ADOPTION OF MINUTES

#### 3.1 Minutes of the November 7, 2023 Special Meeting

Moved by Councillor Connett  
Seconded by Councillor Herman

**“THAT the minutes of the November 7, 2023 special meeting be adopted as presented.”**

**CARRIED**  
**#2023/11/28\_002**

#### 3.2 Minutes of the November 14, 2023 Regular Meeting

Moved by Councillor Herman  
Seconded by Councillor Torbohm

**“THAT the minutes of the November 14, 2023 Regular Meeting be adopted as presented.”**

**CARRIED**  
**#2023/11/28\_003**

### 4. PUBLIC HEARINGS

None

## 5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Angie McLaren, 462 Maple Place, advocated for the anti-idling education program as it is a project that is a 'low hanging fruit' and idling may have negative impacts to our health.

Don Erno, 326 Lakeshore Drive, advocated for the roof replacement at the curling rink, and thanked Council for considering this project.

## 6. DELEGATIONS

### 6.1 Chase RCMP Report

Sargeant Barry Kennedy introduced Staff Sargeant Begg, advisory NCO from Kelowna and gave an overview to Council of the crime statistics for the past few years. He noted that the majority of calls to the Chase detachment are property crime related and more recently mental health calls are being received. In the summer months they receive additional funds to help with RCMP presence at local events. He added that Chase Citizens on Patrol are extremely helpful to the local RCMP efforts, as are the local guards and the police based victim services.

### 6.2 Shuswap Trail Alliance – 2024-2027 Operational Agreement

Jen Bellhouse, Executive Director of the Shuswap Trail Alliance provided information to Council regarding the make-up of the alliance, its purposes and functions, and what accomplishments have been made this past year. She requested of Council to continue to financially support the work of the STA and the Regional Trails Roundtable.

6.3 Mr. Stevens was unable to attend the meeting to deliver a FireSmart presentation.

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Lepsoe

November 16 - Grand opening of the Swelaps Market in Kamloops

November 17 – SILGA Budget 101 seminar

November 22 – Downtown Improvement plan workshop

November 23 – Regular TNRD meeting. Kamloops search and rescue are looking for a new larger base location.

November 24 – 5 community meeting (3 local Indigenous communities, Salmon Arm and Chase) – main topic was coordination of health services amongst communities.

November 28 – Council strategic planning session

#### Councillor Herman

November 14 - Regular Council meeting

November 15 – Choose Chase meeting

November 17 – SILGA local government budgeting 101 seminar

November 20 – Climate Action committee meeting

November 22 – Downtown Improvement Plan workshop

November 24 – 5 community meeting at Neskonlith Health Centre in Salmon Arm

November 24-26 – Volunteered at Regional Intercluc Figure Skating Championships hosted by our local figure skating club – Shuswap Skating Club

November 28 – Council strategic planning session

Councillor Connett

November 14 – Regular Council meeting  
November 17 – SILGA Budgeting 101 seminar  
November 22 – Downtowm Improvement Plan workshop  
November 28 – Strategic planning workshop

Councillor Torbohm

November 14 – Regular Council meeting  
November 22 – Downtowm Improvement Plan workshop  
November 24 – 5 community meeting at Neskonlith Health Centre in Salmon Arm  
November 28 – Strategic planning workshop

Moved by Councillor Torbohm  
Seconded by Councillor Herman

**“THAT the reports from Council members be received for information.”**

**CARRIED**  
**#2023/11/28\_004**

**8. UNFINISHED BUSINESS**

**8.1 Chase Rotary Club – Proposed Playground equipment - Centennial Park**

Moved by Councillor Herman  
Seconded by Councillor Torbohm

**“THAT Council accept the proposed Centennial Park playground equipment donation in principle from the Chase Rotary Club, and direct staff to send a letter of gratitude, complete with a commitment to maintain the equipment as needed in perpetuity.”**

**CARRIED**  
**#2023/11/28\_005**

**8.2 Oncore Senior Services Society – Thank You Letter and OCP Excerpts**

Moved by Councillor Torbohm  
Seconded by Councillor Connett

**“THAT the letter from Oncore Seniors Society thanking the Village of Chase for its support regarding a proposed low cost seniors housing facility in Chase, and accompanying Chase Official Community Plan excerpts relating to housing, be received for information.”**

**CARRIED**  
**#2023/11/28\_006**

**8.3 Chase and Area Family Services Society – 2023 Post Event Summary 2023 Grant in Aid Program**

Moved by Councillor Connett  
Seconded by Councillor Torbohm

**“THAT the report from the Chase and Area Family Services Society regarding their activities in 2023 that were supported by a grant-in-aid from the Village of Chase be received for information.”**

**CARRIED**  
**#2023/11/28\_007**

**8.4 Trombia Street Sweeper Update**

Moved by Councillor Herman  
Seconded by Councillor Torbohm

**“THAT Council receive the update on the street sweeper as information.”**

**CARRIED**  
**#2023/11/28\_008**

8.5 Curling Rink Roof

Moved by Councillor Torbohm

Seconded by Councillor Herman

**“THAT Council authorize a budget amendment by increasing the “Capital Building Maintenance” for the Curling rink by \$110,000 and authorize the use of the Canada Community Building Fund (Gas Tax Fund) to fund the project; AND,**

**THAT Council award the Curling rink roof replacement project to Olympic Roofing Ltd. in the amount of \$103,224.27 + taxes.”**

**CARRIED**

**#2023/11/28\_009**

**9. NEW BUSINESS**

9.1 Zoning Amendment – 607 3<sup>rd</sup> Avenue

Moved by Councillor Herman

Seconded by Councillor Torbohm

**“THAT Administration be directed to proceed with a zoning amendment for 607 3rd Avenue, and draft a zoning amendment bylaw.”**

**CARRIED**

**#2023/11/28\_010**

9.2 Development Variance Permit DVP #4-2023, 515 Pine Street

Moved by Councillor Connett

Seconded by Councillor Torbohm

**“THAT Council accept the application and direct Administration to draft a Development Variance Permit, and initiate the referral process.”**

**CARRIED**

**#2023/11/28\_011**

9.3 Development Variance Permit DVP #5-2023, 607 3<sup>rd</sup> Avenue

Moved by Councillor Torbohm

Seconded by Councillor Herman

**“THAT Council accept the application and direct Administration to draft a Development Variance Permit, and initiate the referral process.”**

**CARRIED**

**#2023/11/28\_012**

9.4 Chase Lions RV Park Financial Summary January 1 - October 31, 2023

Moved by Councillor Torbohm

Seconded by Councillor Herman

**“THAT the Chase Lions RV Park detailed income statement showing revenues and expenses as well as expended net revenues for community benefit for 2023 be received.”**

**CARRIED**

**#2023/11/28\_013**

9.5 Climate Action Committee Update and Proposed Anti-Idling Education Program

Moved by Councillor Herman

Seconded by Councillor Torbohm

**“THAT Council supports an Anti-Idling educational campaign in Chase being led by the Climate Action Committee; AND,**

**That the Village provide signage (funded through Public Works roads budget) to support the campaign with signs installed on existing poles in various locations in Chase.”**

**CARRIED**

**#2023/11/28\_014**

**Councillor Connett OPPOSED**

9.6 FireSmart Coordinator Funding Application

Moved by Councillor Herman

Seconded by Councillor Connett

**“THAT Council supports the application for funding for a FireSmart Coordinator; AND,**

**THAT the Village will provide overall grant management for the program.”**

**CARRIED**

**#2023/11/28\_015**

9.7 2024 Council Remuneration

Moved by Councillor Herman

Seconded by Mayor Lepsoe

**“THAT That Council approve the 2024 Council Remuneration with an increase of 2% over current remuneration.”**

**DEFEATED**

**#2023/11/28\_016**

**Mayor Lepsoe in FAVOUR**

9.8 2023 Christmas Holiday Office Closure

Moved by Councillor Herman

Seconded by Councillor Torbohm

**“THAT Council approves the closure of the Municipal Hall to the public effective Monday, December 25, 2023 reopening Tuesday, January 2, 2023; AND;**

**THAT Council direct staff to develop a Holiday Closure Policy”.**

**CARRIED**

**#2023/11/28\_017**

9.9 2024 Local Government Leadership Academy Education Forum

Moved by Councillor Connett

Seconded by Councillor Torbohm

**“THAT Council approve the attendance of any member of Council wishing to attend the 2024 LGLA Forum with costs paid for by the Village of Chase.”**

**CARRIED**

**#2023/11/28\_018**

**10. NOTICE OF MOTION**

None

**11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Rick Berrigan of 1233 Bay Drive welcomed Mike Baker as the new Public Works Manager, and gave 'kudos' to Council for not giving themselves a raise.

Blaine Covington of 420 Juniper Street thanked Council on behalf of the Curling Club for providing the funds to fix the roof of the Curling Rink.

Len McLean of 371 Juniper spoke about the recent structure fire at Parkside and asked why the Village denied the use of the Community Hall for the evacuated residents.

The CAO stated the following:

- The Village did not deny use of the Community Hall in fact the Village public works staff set up tables and chairs for the evacuees
- A member of the Village staff asked a Legion member if the Legion could be used primarily because it had tables and chairs set up, coffee and other beverages were readily available and lunch and snacks could be easily provided
- The TNRD emergency coordinator obtained a task number and mobilized Emergency Support Services in Kamloops as the Village staff were told that approximately 35 people would need to be housed for several days if not longer
- Staff members of Interior Health at some point became involved and did not want the residents going to the hotel that had been procured in Kamloops and ultimately made other arrangements for the residents

She added that the Village staff will be speaking with Interior Health about Parkside so that in future events there is no confusion as to who is responsible for the residents that are not under Interior Health's care at Parkside.

Angie McLaren of 462 Maple Place thanked Council for supporting the anti-idling education project.

**12. IN CAMERA**

None

**13. RELEASE OF IN CAMERA ITEMS**

None

**14. ADJOURNMENT**

Moved by Councillor Connett

Seconded by Councillor Torbohm

**"THAT the November 28, 2023 Regular Meeting be adjourned."**

**CARRIED  
#2023/11/28\_019**

The meeting concluded at 5:19 p.m.

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David Lepsoe, Mayor

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Sean O'Flaherty, Corporate Officer