



## AGENDA

Regular Meeting of the Council of the Village of Chase  
to be held in the Council Chamber at the Village Office, 826 Okanagan Avenue, and via Zoom  
on May 14, 2024 at 4:00 p.m.

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**Join the meeting from your computer, tablet or smartphone:**

<https://us02web.zoom.us/j/88994913448>

**Or join the meeting using your phone:**

Dial: 1-778-907-2071

Meeting ID: 889 9491 3448

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### 1. CALL TO ORDER

### 2. ADOPTION OF AGENDA

Resolution:

**“THAT the agenda of the May 14, 2024 Regular Meeting be adopted as presented.”**

### 3. ADOPTION OF MINUTES

#### 3.1 Minutes of the April 23, 2024 Regular Meeting

Pages 1-5

Resolution:

**“THAT the minutes of the April 23, 2024 Regular Meeting be adopted as presented.”**

### 4. PUBLIC HEARINGS

### 5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

### 6. DELEGATIONS

#### 6.1 Village of Chase 2023 Audited Financial Statements

Brent Ashby, Partner, KPMG

### 7. REPORTS

a) Mayor and Council Reports

b) Staff Reports

Pages 6-10

### 8. UNFINISHED BUSINESS

#### 8.1 2023 Village of Chase Financial Statements

Pages 11-47

Recommendation:

**“THAT the 2023 Village of Chase Financial Statements presented by KPMG at the May 14, 2023 meeting be adopted as presented.”**

#### 8.2 Road Closure Bylaw No. 936-2024

Pages 48-50

Recommendation:

**“THAT Road Closure Bylaw No. 936-2024 be adopted.”**

8.3 2024-2028 Financial Plan Bylaw No. 938-2024 Pages 51-57  
Recommendation:  
**“THAT 2024-2028 Financial Plan Bylaw No. 938-2024 be adopted.”**

8.4 2024 Tax Rates Bylaw No. 939-2024 Pages 58-59  
Recommendation:  
**“THAT 2024 Tax Rates Bylaw No. 939-2024 be adopted.”**

8.5 Councillor Stevens – Structure Protection Unit Page 60  
At the April 23, 2024 Council meeting, Councillor Stevens provided notice that he intended to bring forward a motion at this meeting regarding the Village researching the purchase of a structure protection unit.

## 9. NEW BUSINESS

9.1 Water Meter Replacement/Repair Acceleration Program Pages 61-69  
Report from the Public Works Manager  
Recommendation:  
**“THAT Council approves the carry forward from the 2023 surplus in the amount of \$57,000 in unused public works wages to be allocated to the 2024 Capital and Operating Budget to assist in funding the accelerated water meter repair/replacement program; AND**

**THAT Council authorize Administration to purchase of One Hundred (100) Mach 10 water meters from Flow Systems, at a cost of \$61,500 excluding GST, to be funded from the 2024 Capital and Operating Budget.”**

9.2 Lease Renewal – Water Lot – Mill Park Boat Launch Page 70  
Memo from the Deputy Corporate Officer  
Recommendation:  
**“THAT Council agrees to acquire the Licence for the term of 10 years from the Province of BC over the land, all that un-surveyed Crown foreshore being part of the bed of the South Thompson River and fronting District Lot 517, Kamloops Division Yale District, Plan B264, and containing 1.50 hectares, more or less, for the purposes of a public boat ramp at Mill Park.”**

9.3 Request from Creekside Seniors’ – Pickleball Court Pages 71-79  
Memo from the CAO and accompanying documentation from Creekside Seniors  
Recommendation:  
**“THAT the Village of Chase approve the Creekside Seniors’ request to install a pickleball court on the property to the East of the existing building.”**

9.4 Wildfire Coexistence in BC – Solutions Symposium  
The organizers of the Wildfire Coexistence in BC: Solutions Symposium have invited many groups including the members of the Southern Interior Local Government Association (SILGA) to attend the event June 3 to 5, 2025 at UBC Okanagan in Kelowna. The symposium is intended to help participants develop a transformative vision and implementation strategy for wildfires before it is too late.

This event has been organized in collaboration between wildfire research institutions across the province and is intended to be of value to communities, land managers, planners, First Nations, conservation groups and other interested parties.

Council expense policy ADM 21 states, “All claims related to this policy will be paid when:

- a) pre-authorization for attendance is given by resolution of Council, with the exception of the Annual UBCM Convention and the Annual SILGA Convention
- b) the claim is in accordance with available budget funds...”

Councillor Stevens has expressed interest in attending this event.

Recommendation:

**“THAT expenses (travel, accommodation and meals) be paid for by the Village of Chase for any member of Council wishing to attend the Wildfire Coexistence in BC Solutions Symposium June 3 to 5, 2024 at UBC Okanagan in Kelowna.”**

9.4 Letter from Peter van Hoof regarding planting of Wildflowers Page 80

Recommendation:

**“THAT the letter dated April 30, 2024 from Peter van Hoof regarding planting of wildflowers be received as information.”**

9.5 District of Logan Lake – Bill 34 Page 81

Recommendation:

**“THAT Council send a letter to the Premier of the Province of BC supporting the letter from the District of Logan Lake and their agreement to Bill 34 that will restrict open consumption of illegal substances in public places.”**

## 10. NOTICE OF MOTION

### 11. IN CAMERA

None

### 12. RELEASE OF IN CAMERA ITEMS

None

### 13. ADJOURNMENT

Resolution:

**“THAT the May 14, 2024 Regular Meeting be adjourned.”**



**MINUTES**

of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber at the Village office at 826 Okanagan Avenue  
on Tuesday, April 23, 2024 at 4:00 p.m.

**PRESENT:** Mayor David Lepsoe  
Councillor Colin Connett  
Councillor Jane Herman  
Councillor Dan Stevens (virtual)  
Councillor Fred Torbohm

**In Attendance:** Joni Heinrich, Chief Administrative Officer  
Sean O’Flaherty, Director of Corporate Operations  
Deb Lovin, Chief Financial Officer  
Mike Baker, Manager of Public Works  
Mike McLean, Deputy Corporate Officer  
Brian Lauzon, Fire Chief

Public Participants: 10 in-person, 6 virtual

**1. CALL TO ORDER**

Mayor Lepsoe called the meeting to order at 4:00 pm.

**2. ADOPTION OF AGENDA**

Moved by Councillor Herman

Seconded by Councillor Torbohm

**“THAT the agenda of the April 23, 2024 Regular Meeting be adopted as presented.”**

**CARRIED  
#2024/04/23\_001**

**3. ADOPTION OF MINUTES**

3.1 Minutes of the April 9, 2024 Regular Meeting

Moved by Councillor Connett

Seconded by Councillor Herman

**“THAT the minutes of the April 9, 2024 Regular Meeting be adopted as presented.”**

**CARRIED  
#2024/04/23\_002**

**4. PUBLIC HEARINGS**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

None

**6. DELEGATIONS**

6.1 Tom Mataseje – Mountain View Mobile Home Park - Highway Noise

Tom Matajese addressed Council regarding his repeated requests for noise mitigation. Mr. Mataseje has expressed that noise from Highway 1 increased following the raising of the speed limit from 60 to 80 km/h, the noise remains excessive without construction due to traffic, and the excavated cliff is intensifying

the problem by reflecting sounds. He asked that the Village consider paying for materials for him to create a sound reduction barrier on the inside of his fence.

## 6.2 Sun Valley Housing Society

Members of the Sun Valley Housing Society addressed Council regarding water rates and the minimum consumption charge of 60 m<sup>3</sup>, expressing that the change will cause considerable hardship for its residents due to the magnitude of the increase. Members also expressed concerns that because of the minimum consumption charge, efforts to reduce water consumption are no longer incentivized and costs are being unfairly passed on to seniors and low-use households.

## 7. **REPORTS**

### Mayor Lepsoe

April 8 – 8 pm attended Chase Irrigation District AGM, discussed issues of mutual interest and passed information on to staff

April 9 – Attended Regular Council meeting

April 10 – 5 pm attended swearing-in of Adams Lake Indian Band new chief and council

April 11 – Met, along with CAO, Eric Kok, Woodland Manager for Interfor

April 16 – Citizens on Patrol AGM, as Mayor, swore in new presidents or directors and thanked them for their valuable service to the community

April 17 – Met, along with CAO, temporary acting sergeant of the RCMP in Chase

April 17 – CAO and myself met with BC Ambulance Service representatives

April 18 – Attended TNRD meeting

April 19 – Attended TNRD Committee of the Whole meeting, presentation for Knutsford Community Response Society, presentation from the Kamloops Fire Centre members

Jeff Dunn and Nicole Bonnette, Communications and Engagement Specialist, the TNRD Emergency preparedness staff are planning to hold exercises in various locations in the TNRD including with local Secwepemc emergency personnel and the Village of Chase.

April 22 – CAO and myself Eric Kok, Woodland Manager for Interfor, discussed possibility of harvesting wood on Scatchard Mountain

### Councillor Connett

April 9 – Attended Regular Council meeting

Talked with people in the community and answered questions when he could

### Councillor Herman

April 9 – Attended Regular Council meeting

April 9 – Attended Health Services Foundation Meeting

Discussion Items:

- Emergency planning Packages to be distributed to 48 seniors/vulnerable persons.
- An update on the “Together Chase” Collaboration Program which will be holding a Succession Planning Workshop on April 29<sup>th</sup> at the Chase Curling Rink

April 15 – Climate Action Meeting

- Discussed signage for anti-idling initiative
- Follow up to composting survey discussion
- Arranged final plans for Earth Day Event April 19 in the Pocket Park
- Discussed upcoming GoByBike Week June 3 to 9
- CEAS will be holding a community Clean Up April 25 from 1-3 (Check FB page for more details)

- The committee will invite SenseNet Fire Detector program to present via Zoom at the VOC Council meeting May 28, 2024

April 18 – Attended a meeting with Dan Levitt, newly appointed Seniors Advocate for the province. Mr. Levitt is a travelling throughout the province hearing from communities regarding concerns relating to seniors. The discussion was related to health care and community supports and barriers that are available/not available in our area.

April 19 – Attended the Earth Day Event organized the Chase Environmental Action Society. Don Price and I were specifically presenting info on the VOC Golf Cart Program. Several people took a ride in a cart and enquired about purchasing, insuring, and converting carts to be road ready.

April 22 – Took part in an initial info meeting regarding the Communities In Bloom program that a group of volunteers are undertaking in Chase this Spring and Summer.

#### Councillor Stevens

April 9 – Attended Regular Council meeting

Regular contact with locals RE: Crime, Water Rates, Tax increases, Encore Housing Project, and the budget.

Regular contact with Council and Administration

- Sourcing costs of a structure protection unit for the Village of Chase.

April 16 – Citizens on Patrol Annual General Meeting

Reviewed the brand-new Emergency Response Plan that was released in March.

Reviewed the April 23, 2024, agenda and made notes for consideration.

Contacted numerous fire depts. Re: bush truck

Undertook a personal investigation on sound along Brooke Drive.

Findings included decibels from backyards (apple watch). CDC notes prolonged exposure to 70 dB may lead to hearing loss.

Dirt and rocks being projected onto private property.

Increased dust from construction

Spoke with residents about what kind of sound barrier/ safety they would like to see.

#### Councillor Torbohm

April 9 – Attended Regular Council meeting

Reviewed agenda, emails, took enquiries from the public, met with staff as needed, continue to work on reviewing water rates.

The Chase Falls trail project is moving ahead – it is anticipated that the trail and Secwepemc Landmark will be installed and completed by sometime in June.

Moved by Councillor Connett

Seconded by Councillor Stevens

**“THAT the reports from Council members be received for information.”**

**CARRIED**  
**#2024/04/23\_003**

### **8. UNFINISHED BUSINESS**

#### **8.1 Road Closure Bylaw No. 936-2024**

Moved by Councillor Torbohm

Seconded by Councillor Connett

**“THAT Road Closure Bylaw No. 936-2024 be given the first 3 readings.”**

**CARRIED**  
**#2024/04/23\_004**

8.2 Snow Pusher – Councillor Connett

Moved by Councillor Connett

Seconded by Councillor Stevens

**“THAT Administration look into the purchase of a snow pusher.” CARRIED**

**OPPOSED: Mayor Lepsoe**

**#2024/04/23\_005**

8.3 Pocket Park/Washroom Downtown – Councillor Connett

Moved by Councillor Connett

Seconded by Councillor Torbohm

**“THAT staff be directed to obtain permission from the owner of the Pocket Park to place temporary toilet facilities there in 2024; AND,**

**THAT staff be directed to obtain cost information for temporary toilet facilities (a porta potty) to be placed in the Pocket Park May through September 2024 if the owner permits the placement, at a cost to a maximum of \$3,000; AND,**

**THAT staff ask the owner of the Pocket Park if they would be willing to sell the land to the Village of Chase and what would they expect for payment; AND**

**THAT all this information come back to Council for consideration.” CARRIED**

**#2024/04/23\_006**

8.4 Rationale for Fire Department Request for \$40,000 from Growing Communities Fund for ‘Bush Truck’ Purchase

Moved by Councillor Herman

Seconded by Councillor Torbohm

**“THAT Council approves the purchase of a used Type 6 Wildland Truck from the Growing Communities Fund allocation not to exceed \$40,000 once the 2024 budget is approved.”**

**CARRIED**

**#2024/04/23\_007**

8.5 Lagoon Headworks Improvement Grant – Design Award

Moved by Councillor Herman

Seconded by Councillor Torbohm

**“THAT Council award the contract for the design of the Lagoon Headworks Improvements to TRUE Consulting in the amount of \$278,085.00, excluding GST.”**

**CARRIED**

**OPPOSED: Councillor Connett**

**#2024/04/23\_008**

**9. NEW BUSINESS**

9.1 2024-2028 Financial Plan Bylaw No. 938-2024

Moved by Councillor Torbohm

Seconded by Councillor Stevens

**“THAT the 2024-2028 Financial Plan Bylaw No. 938-2024 be given the first 3 readings.”**

**CARRIED**

**#2024/04/23\_009**

9.2 2024 Tax Rates Bylaw No. 939-2024

Moved by Councillor Torbohm  
Seconded by Councillor Herman

**“THAT the 2024 Tax Rates Bylaw No. 939-2024 be given the first 3 readings.”**

**CARRIED  
#2024/04/23\_010**

**10. NOTICE OF MOTION**

Councillor Stevens provided Notice to Council that he intends to bring forward a motion at the next meeting for Administration to research the purchase of a Structure Protection Unit for the Village of Chase Fire Department.

**11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Jean Holt of 235 Willow Street spoke to what she has paid for water over the past 10 years and would like to know where all the money that has been collected over the years has gone. She also stated that she did not think it appropriate for Council to vote on the water rates issue when there was one council member absent from the meeting.

Brenda Murray of 14-312 Arbutus spoke about washrooms in the downtown and does not understand why Council has not accepted the Lions' offer to provide washrooms.

Adria Matheson of 28 Beach Crescent spoke to the motion that Councillor Torbohm made to reduce the minimum water consumption from 60 to 30 cubic meters. She wanted to know if any meters have been repaired or replaced and is there a plan using some of the Village's employees to make this happen.

Carmen Hinkson of 132 Haldane provided a written submission to Council regarding her opinion that the minimum consumption charge is disproportionate and not fair to all users.

Jean Holt of 235 Willow Street spoke about taxes increasing and that the Village seniors cannot afford to have their taxes increase.

**12. IN CAMERA**

None

**13. RELEASE OF IN CAMERA ITEMS**

None

**14. ADJOURNMENT**

Moved by Councillor Stevens  
Seconded by Councillor Torbohm

**“THAT the April 23, 2024 Regular Meeting be adjourned.”**

**CARRIED  
#2024/04/23\_011**

The meeting concluded at 5:38 p.m.

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David Lepsoe, Mayor

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Sean O'Flaherty, Corporate Officer





## VILLAGE OF CHASE

### Memorandum

**Date:** May 6, 2024  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Activities Report April 3 to May 3, 2024

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#### **Council Support**

- Regular Council meetings April 9 and 24
- Climate Action Committee meeting
- April 15
- Participated in preliminary meeting regarding Communities in Bloom initiative
- Attended Earth Day events at Pocket Park on April 19
- Attended Neskonlith Indian Band Chief and Council meeting April 30 with Mayor
- Reviewed and prepared reports for Council meeting agendas
- Reviewed Council meeting minutes and communications to the public
- Regular meetings with Mayor, various meetings with members of Council
- Regular meetings with Senior managers to discuss council directives, delegate tasks

#### **Management and Staff Support**

- Provided Commissioner services to members of the public
- Participated in bi-annual Interior Municipal Employers meeting
- Participated in Local Government Climate Action program webinar on corporate reporting and updates to the program
- Participated in GIS meeting with TNRD GIS staff member regarding services provided to the Village of Chase
- Participated in several meetings with new IT service provider regarding security, new processes
- Discussed several labour issues with Management team
- Met with Fire Chief to discuss various operational issues
- Participated in ongoing update meetings with Internet Performance Test consulting firm
- Reviewed and authorized a variety of invoices for services and supplies
- Discussions with senior staff regarding human resource matters and resourcing needs
- Responded to email and telephone inquiries

#### **Emergency Preparedness**

- Participated in Lake Division Emergency preparedness meetings April 3, May 1
- Attended Emergency Management Preparedness annual workshop in Kamloops and learned of new supports and contacts
- Participated in BC Climate Hazard Landscape webinar April 3
- Met with Mayor and Corporal Wiedenman who is new to the Chase RCMP detachment
- Met with Mayor and BCEHS representatives regarding ambulance services in Chase

- Met with new Chase Emergency Support Services group regarding access to the Community Hall and other preparation matters
- Met with Mayor and Interfor representative regarding Scatchard Mountain and potential fuel mitigation
- Participated in webinar meeting with Minister of Emergency Management regarding updates to Provincial government supports to local governments

Respectfully submitted,

*Joni Heinrich*

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## VILLAGE OF CHASE

### Memorandum

**Date:** May 6, 2024

**To:** Council

**From:** Deb Lovin, Chief Financial Officer

**RE: April 2024 Report**

#### **Regular Duties**

Attend Council's meetings (Regular, Special, In Camera) and workshops.  
Dealt with property taxes and utility billing issues as required.  
Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.  
Preparation of reports to Council.  
Respond to email and telephone inquiries.  
Review daily cash receipting transactions and bank deposits.  
Upload BC Assessment roll updates.  
Weekly staff meetings  
Assist with quarterly utility newsletter content.  
Receptionist interviews  
Monthly account reconciliations, incl. Bank, Utilities, Property tax & Accounts Receivable ledgers

#### **Budget, Property Taxes & Financial Reporting**

Update 2024 Property Tax Notice template.  
Calculate tax rate options for 2024  
Download and process HOG information when approved by the Province of BC  
Calculate TNRD and Hospital tax rates based on requisitions.  
Attend Province of BC ETax Grant in Lieu reporting webinar  
Download and balance revised assessment roll  
Preliminary budget presentation  
Prepare 2024-2028 Five Year Financial Plan Bylaw  
Prepare Tax Rate Bylaw  
Receive and input BCAA, MFA, School Tax and Police Tax rates  
Update mortgage holder's interest for property taxes.  
Work with auditors to provide information and support.

#### **Grant Applications, Implementation and Reporting**

Review Firesmart grant

#### **Other**

Participate in interviews of Casual on-call candidates  
Participated in GFOA taxation webinar.  
Meeting & working with new IT support

Respectfully submitted,

Approved for Council Consideration by CAO

*D Lovin*

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Deb Lovin

*Joni Henrich*

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Joni Henrich



## VILLAGE OF CHASE

### Memorandum

**Date:** May 14, 2024

**To:** Council

**From:** Mike Baker, Manager of Public Works

**RE: April 2024 Report**

#### **Regular Duties**

Attend Council's meetings (Regular, Special, In Camera) and workshops.

Invoice processing

Processing and completing service requests.

Review of development proposals and variances.

Review of Bylaws for proposed revisions.

Preparation of reports to Council.

Respond to email and telephone inquiries.

#### **Utilities**

Managing consultant for design of the confirmed grant for lagoon improvements.

Overseeing the changing out non-functioning water meters.

Implementing changes to process for changing out meters including possible Bylaw amendments.

Developing a water meter replacement program to deal with an increased volume of meter malfunctions.

#### **Parks and Recreation**

Community Hall rentals

Preparing parks and facilities for summer season

Mill Park ball diamond improvements

Community Garden in Willson Park

Cemetery services

Cemetery Maintenance

#### **Roads and Drainage.**

Sidewalk and street sweeping complete

Scheduling line painters

Coburn Multi-Use Pathway substantially complete

#### **Solid Waste and Recycling**

Continuing with recycling audits

Respectfully submitted,

Approved for Council Consideration by CAO

*M. Baker*

*Joni Heinrich*

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Mike Baker

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Joni Heinrich



## VILLAGE OF CHASE

### Memorandum

**Date:** April 2, 2024  
**To:** Mayor and Council  
**From:** Deputy Corporate Officer  
**RE:** Activities Report – April 1, 2024 to May 3, 2024

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#### **Legislative Services/Council Support**

- Agenda preparation and minutes
- Preparation of bylaws and minutes for archival purposes
- Maintenance of bylaw and resolution indexes
- Bylaw consolidation

#### **Operational Support**

- Updated social media pages and performed routine website maintenance
- Ongoing IT support, installation of new equipment
- Coordination with Community Hall users
- Preparation of forms and digital documents
- Records management support
- Ongoing indexing of agreements and leases
- IT service provider transition
- Lease indexing and administration
- Support for cemetery management software

Respectfully submitted,

Approved for Council Consideration by CAO

M. McLean

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Jon Heinrich

Financial Statements of

**THE VILLAGE OF CHASE**

Year ended December 31, 2023

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# THE VILLAGE OF CHASE

Financial Statements

Year ended December 31, 2023

## Financial Statements

Management's Responsibility for the Financial Statements

Independent Auditor's Report

Statement of Financial Position

Statement of Operations

Statement of Changes in Net Financial Assets

Statement of Cash Flows

Notes to Financial Statements

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## **MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS**

The accompanying financial statements of The Village of Chase (the "Village") are the responsibility of management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Village's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to the approval of the financial statements by Council.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by the Village. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Village's financial statements.

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*Chief Administrative Officer*

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*Director of Financial Services*





KPMG LLP  
560 Victoria Street  
Kamloops BC V2C 2B2  
Canada  
Tel 250 372 5581  
Fax 250 828 2928

## INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of the Village of Chase

### **Opinion**

We have audited the financial statements of The Village of Chase (the "Village"), which comprise:

- the statement of financial position as at December 31, 2023
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies and other explanatory information (Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2023, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditor's Responsibilities for the Audit of the Financial Statements**" section of our auditor's report.

We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Can't Show national KPMG LLP signature.B

Chartered Professional Accountants

Kamloops, Canada  
May 14, 2024

# THE VILLAGE OF CHASE

## Statement of Financial Position

December 31, 2023

	2023	2022 (Adjusted - note 18)
<b>Financial assets:</b>		
Cash and cash equivalents (note 3)	\$ 9,335,264	\$ 6,849,755
Accounts receivable:		
Taxes receivable	168,724	137,185
Utilities receivable	486,966	380,594
Other	237,789	331,290
	10,228,743	7,698,824
<b>Financial liabilities:</b>		
Accounts payable and accrued liabilities (note 4)	390,731	453,961
Accrued payroll expenses	135,448	124,127
Deferred revenue (note 5)	507,372	407,148
Term debt (note 6)	1,815,991	1,950,865
Asset retirement obligations (note 17)	262,164	-
	3,111,706	2,936,101
Net financial assets	7,117,037	4,762,723
<b>Non-financial assets:</b>		
Tangible capital assets (note 9)	30,839,582	30,942,495
Prepaid expenses	66,323	134,099
	30,905,905	31,076,594
Commitments and contingencies (note 14)		
Credit facility (note 7)		
Subsequent event (note 14)		
<b>Accumulated surplus</b> (note 10)	<b>\$ 38,022,942</b>	<b>\$ 35,839,317</b>

The accompanying notes are an integral part of these financial statements

\_\_\_\_\_  
Director of Financial Services

# THE VILLAGE OF CHASE

## Statement of Operations

Year ended December 31, 2023

	Budget	2023	2022 (Adjusted - note 18)
	(note 16)		
<b>Revenues:</b>			
Taxation (note 11)	\$ 2,383,421	\$ 2,400,323	\$ 2,283,445
User charges	1,535,605	1,517,287	1,295,187
Government transfers			
Provincial (note 12)	3,042,695	2,229,833	1,004,134
Federal (note 12)	-	233,332	158,491
Regional District (note 12)	-	19,000	19,000
Investment income	100,000	493,083	187,523
Gain on sale of tangible capital assets	-	20,322	-
Other income	50,000	17,000	-
<b>Total revenues</b>	<b>7,111,721</b>	<b>6,930,180</b>	<b>4,947,780</b>
<b>Expenses:</b>			
General government	1,097,382	1,007,415	1,028,458
Protective services	408,805	524,137	376,002
Transportation	920,400	844,624	821,581
Parks and recreation	658,700	752,420	660,935
Solid waste	290,500	263,547	242,072
Water utility	806,400	823,829	736,512
Sewer utility	479,115	414,299	380,727
Other	21,900	17,214	10,576
Development services	102,450	99,070	92,768
<b>Total expenses</b>	<b>4,785,652</b>	<b>4,746,555</b>	<b>4,349,631</b>
Annual surplus	2,326,069	2,183,625	598,149
Accumulated surplus, beginning of year	35,839,317	35,839,317	35,241,168
<b>Accumulated surplus, end of year</b>	<b>\$ 38,165,386</b>	<b>\$ 38,022,942</b>	<b>\$ 35,839,317</b>

The accompanying notes are an integral part of these financial statements

# THE VILLAGE OF CHASE

## Statement of Changes in Net Financial Assets

Year ended December 31, 2023

	Budget	2023	2022 (Adjusted - note 18)
	(note 16)		
Annual surplus	\$ 2,326,069	\$ 2,183,625	\$ 598,149
Acquisition of tangible capital assets	(2,458,267)	(968,921)	(1,347,782)
Increase in tangible capital assets due to asset retirement obligations	-	(250,610)	-
Amortization of tangible capital assets	1,106,500	1,233,265	1,182,468
Gain on sale of tangible capital assets	-	(20,322)	-
Proceeds on sale of tangible capital assets	130,000	109,501	-
	1,104,302	2,286,538	432,835
Acquisition of prepaid expenses	-	(66,323)	(134,099)
Use of prepaid expenses	-	134,099	150,953
	-	67,776	16,854
Change in net financial assets	1,104,302	2,354,314	449,689
Net financial assets, beginning of year	4,762,723	4,762,723	4,313,034
Net financial assets, end of year	\$ 5,867,025	\$ 7,117,037	\$ 4,762,723

The accompanying notes are an integral part of these financial statements

# THE VILLAGE OF CHASE

## Statement of Cash Flows

Year ended December 31, 2023

	2023	2022 (Adjusted - note 18)
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus	\$ 2,183,625	\$ 598,149
Items not involving cash:		
Amortization of tangible capital assets	1,233,265	1,182,468
Gain on sale of tangible capital assets	(20,322)	-
Accretion and other adjustments for asset retirement obligations	11,554	-
Actuarial gain	(28,333)	(26,117)
Change in non-cash operating assets and liabilities:		
Accounts receivable	(44,410)	(98,401)
Accounts payable and accrued liabilities	(63,230)	270,183
Accrued payroll expenses	11,321	5,118
Deferred revenue	100,224	(58,227)
Prepaid expenses	67,776	16,856
Net change in cash from operating activities	3,451,470	1,890,029
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(968,921)	(1,347,782)
Proceeds on sale of tangible capital assets	109,501	-
Net change in cash from capital activities	(859,420)	(1,347,782)
<b>Financing activities:</b>		
Proceeds from issuance of term debt	-	250,000
Principal payment on term debt	(106,541)	(74,711)
Net change in cash from financing activities	(106,541)	175,289
Net change in cash and short-term investments	2,485,509	717,536
Cash and cash equivalents, beginning of year	6,849,755	6,132,219
Cash and cash equivalents, end of year	\$ 9,335,264	\$ 6,849,755
Supplemental cash flow information:		
Cash received from interest	\$ 434,087	\$ 161,406
Cash paid for interest	85,719	54,958

The accompanying notes are an integral part of these financial statements

# THE VILLAGE OF CHASE

Notes to Financial Statements

Year ended December 31, 2023

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The Village of Chase (the "Village") was incorporated on April 21, 1969 under statute of the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia.

The Village provides municipal services to residents of the incorporated area. These include fire protection, transportation and roads maintenance, solid waste collection and disposal, parks and recreation and maintenance of green spaces, water utility, sewer utility and other general government services.

## 1. Significant accounting policies:

The financial statements of the Municipality are prepared by management in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada ("CPA"). Significant accounting policies adopted by the Municipality are as follows:

### (a) Basis of accounting:

The Municipality follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned, can be measured, and there is reasonable assurance that they will be collected. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

### (b) Reporting entity:

#### (i) Funds of the Village

The financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all funds of the Village, segregated into general, water utility and sewer utility funds.

The Village has not identified any external entities that are owned or whose boards are controlled by the Village and that are accountable to the Village for the administration of their financial affairs and resources; however it is the policy of the Village that any such entities would also form part of the reporting entity.

Inter-departmental and interfund transactions and balances between these funds have been eliminated in the financial statements.



# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

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## 1. Significant accounting policies (continued):

### (b) Reporting entity (continued):

#### (ii) Accounting for other government organizations and School Board transactions

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of other government entities and the School Boards with which the Village interacts are not reflected in these financial statements. Funds collected by the Village on behalf of these other entities and transmitted to them are summarized in note 11. Funds received by the Village as transfers or grants from other government entities are summarized in note 12.

#### (iii) Trust funds

Trust funds and their related operations administered by the Village are not included in these financial statements.

### (c) Revenue recognition:

Property taxes, parcel taxes, frontage taxes and special assessments are recognized as revenue in the year in which they are assessable. Water and sewer user rates, connection fees, sale of services, interest and penalties are recognized as revenue in the year the related service is provided, and when the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers received or receivable are recognized in the financial statements as revenue in the year that the event giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Investment income is reported as revenue in the year earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

### (d) Deferred revenue:

Contributions for capital and other are recognized as the expenditures are incurred. Government transfers are recognized as revenue once stipulations are met.

The Village collects development cost charges ("DCC's) in accordance with Council-approved bylaws to finance growth-related projects. DCC's are recognized as revenue as Council approved expenditures are incurred.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

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## 1. Significant accounting policies (continued):

### (e) Cash and cash equivalents:

Cash and cash equivalents include cash and highly liquid investments with a term maturity of 90 days or less at acquisition and that are readily convertible to cash.

### (f) Asset retirement obligations:

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and,
- A reasonable estimate of the amount can be made.

The estimate of the asset retirement obligation includes costs directly attributable to the asset retirement activities.

If the tangible capital asset is in productive use, the estimated obligation is recorded as a liability and increase to the related tangible capital asset. The increase to the tangible capital asset is amortized in accordance with the amortization accounting policy outlined in note 1(k)(i). The carrying value of the liability is reviewed at each financial reporting date with changes to the timing or amount of the original estimate of cash flows recorded as an adjustment to the asset retirement obligations liability and related tangible capital asset.

If the tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed. The carrying value of the liability is reviewed at each financial reporting date with changes to the timing or amount of the original estimate of cash flows recorded as an adjustment to the asset retirement obligations liability and expense.

### (g) Reserves:

Reserves for operating and capital purposes represent amounts within accumulated surplus reserved either internally or by statute for specific future purposes.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

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## 1. Significant accounting policies (continued):

(h) Term debt:

Term debt is recorded net of accumulated principal repayments and actuarial adjustments to debt. Debt interest charges are charged against current revenue in the fiscal year in which they are accrued.

(i) Employee future benefits:

(i) The Village provides certain employee benefits which will require funding in future periods. These benefits include sick leave and banked overtime provided to all its unionized employees. The costs of sick leave and banked overtime arising from past service and expected to be paid out in a future period have been accrued as a liability and have been determined using management's best estimate of salary and utilization rates. Non-vesting sick leave benefit entitlements in excess of these amounts are not accrued, as they are unlikely to be utilized prior to retirement.

(ii) The Village and its employees participate in the Municipal Pension Plan. The Municipal Pension Plan is a multi-employer contributory defined benefit pension plan. Payments in the year are expensed.

(j) Financial instruments:

Financial instruments include cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, accrued payroll expenses and term debt.

Financial instruments are recorded at fair value on initial recognition. Equity instruments and derivatives that are quoted in an active market are subsequently recorded at fair value as at the reporting date. All other financial instruments are subsequently recorded at cost or amortized cost unless management elects to carry the instruments at fair value. The Village has not elected to carry any other financial instruments at fair value. All of the Village's financial instruments are subsequently recorded at amortized cost.

Unrealized changes in fair value are recognized on the statement of remeasurement gains and losses. They are recorded in the statement of operations when they are realized. There are no unrealized changes in fair value as at December 31, 2023 and December 31, 2022. As a result, the Village does not have a statement of remeasurement gains and losses.

Transaction costs incurred on the acquisition of financial instruments subsequently measured at fair value are expensed as incurred.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 1. Significant accounting policies (continued):

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the statement of operations.

### (k) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

### (i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land improvements	15-50
Buildings and building improvements	15-75
Vehicles, machinery and equipment	3-50
Roads, bridges and drainage	10-80
Water and waste water infrastructure	10-80

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

### (ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

### (iii) Leased tangible capital assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

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## 1. Significant accounting policies (continued):

### (iv) Works of art and cultural and historic assets

The Village manages and controls various works of art and non-operational historical cultural assets including paintings and sculptures located at Village sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

### (i) Non-financial assets (continued):

#### (v) Interest capitalization

The Village does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

### (l) Use of estimates:

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions based on current conditions and laws that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

Management reviews these estimates on a periodic basis and, where necessary, makes adjustments prospectively.

### (m) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- i) An environmental standard exists
- ii) Contamination exceeds the environmental standard
- iii) The organization is directly responsible or accepts responsibility for liability
- iv) Future economic benefits will be given up, and
- v) A reasonable estimate of the liability can be made

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

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## 1. Significant accounting policies (continued):

### (n) Future accounting standards:

#### PS 3400 Revenue

PS 3400 Revenue (PS 3400), establishes overall guidance on how to account for and report revenue. The standard makes a distinction between transactions that include performance obligations (exchange transactions) and those that do not include a performance obligation (non-exchange transactions).

PS 3400 is effective for annual reporting periods beginning on or after April 1, 2023. The Village is assessing the impact this new standard will have on the financial statements.

## 2. Adoption of new accounting standards:

### (a) PS 3280 Asset Retirement Obligations:

On January 1, 2023, the Village adopted Canadian public sector accounting standard PS 3280 Asset Retirement Obligations. The new accounting standard addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets. The standard was adopted on the prospective basis at the date of adoption.

### (b) PS 3450 Financial Instruments and related standards:

On January 1, 2023, the Village adopted Canadian public sector accounting standard PS 3450 Financial Instruments, PS 2601 Foreign Currency Translation, PS 1201 Financial Statement Presentation and PS 3041 Portfolio Investments. Under PS 3450 Financial Instruments, all financial instruments are included on the statement of financial position and are measured at either fair value or amortized cost based on the characteristics of the instrument and the Village's accounting policy choices (see note 1(j)). The adoption of these standards did not have any impact on the amounts presented in these financial statements.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

### 3. Cash and cash equivalents:

Cash and cash equivalents reported on the statement of financial position have a cost that approximates market value. Short-term investments are held in Municipal Finance Authority ("MFA") pooled money market funds with an annual rate of return of approximately 5.07% (2022 - 1.93%).

	2023	2022
Cash	\$ 1,361,122	\$ 5,536,595
Short-term investments	7,974,142	1,313,160
	\$ 9,335,264	\$ 6,849,755

Restrictions around use of cash and cash equivalents are as follows:

	2023	2022
Restricted:		
Reserves	\$ 3,907,593	\$ 2,339,008
Development cost charges	373,586	284,007
MFA debt reserve fund	33,963	32,940
	4,315,142	2,655,955
Unrestricted	5,020,122	4,193,800
	\$ 9,335,264	\$ 6,849,755

### 4. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are refundable deposits of \$7,946 (2022 - \$7,946).

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 5. Deferred revenue:

Deferred revenue is comprised of funds from the following sources:

Source:	Deferred balance 2022	Contributions received	Revenues recognized	Deferred balance 2023
Development cost charges	\$ 284,007	\$ 89,579	\$ -	\$ 373,586
Cash in lieu of parkland	20,300	-	-	20,300
BC Economic Trust of the Southern Interior	12,740	-	(7,965)	4,775
Flood Risk Assessment Grant	475	-	-	475
Community Works Fund Gas Tax	-	165,798	(165,798)	-
Coburn Street Pedestrian Upgrades	-	29,926	-	29,926
Next Generation 911 Funding Program Grant	-	22,500	-	22,500
Taxes and permits paid in advance	89,626	55,810	(89,626)	55,810
	<b>\$ 407,148</b>	<b>\$ 363,613</b>	<b>\$ (263,389)</b>	<b>\$ 507,372</b>

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Municipality and the Union of British Columbia Municipalities ("UBCM"). Gas tax funds may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements. Gas tax revenues are recognized as the funds are expended for the intended purposes and thus earned by the Municipality.

Development cost charges ("DCCs") are amounts received from developers to be used by the Village for specific infrastructure upgrades, improvements and projects. The above amounts have been deferred and are to be recognized as revenue in the year the related project expenditures are incurred.



# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 6. Term debt:

The Village issues debt instruments through the MFA of British Columbia, pursuant to term capital borrowing, loan authorization and security issuing bylaws under authority of Sections 178, 179 and 181 of the Community Charter, to finance certain capital expenditures.

The balance of term debt reported on the statement of financial position is made up of the following:

	2023	2022
Municipal Finance Authority ("MFA") water treatment plant construction loan (#124) is repayable in semi-annual instalments, the first in the amount of \$49,394, including interest of 4.52% per annum, and the second semi-annual instalment being interest only. The debt is amortized over 25 years, due April 2038 with the interest rate being reset in April 2033.	\$ 704,349	\$ 738,451
Municipal Finance Authority ("MFA") water treatment plant construction loan (#117) is repayable in semi-annual instalments, the first in the amount of \$34,144, including interest of 1.47% per annum, and the second semi-annual instalment being interest only. The debt is amortized over 25 years, due October 2036 with the interest rate being reset in October 2026.	633,870	672,331
Municipal Finance Authority ("MFA") sewer lift station construction loan (#110) is repayable in semi-annual instalments, the first in the amount of \$15,933, including interest of 1.28% per annum, and the second semi-annual instalment being interest only. The debt is amortized over 25 years, due April 2035 with the interest rate being reset in April 2025.	281,689	301,127
Municipal Finance Authority, demand equipment financing loan, repayable in blended monthly repayments of \$4,530, including annual interest at the Municipal Finance Authority's floating rate (December 31, 2023 - 5.63%), due September 2027	196,083	238,956
<b>Term debt, end of year</b>	<b>\$ 1,815,991</b>	<b>\$ 1,950,865</b>

Total interest on term debt reported in the statement of operations amounted to \$85,719 (2022 - \$54,958).

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 6. Term debt (continued):

Principal repayments due within the next five years and thereafter are approximately as follows:

2024	\$	140,539
2025		146,488
2026		152,663
2027		161,133
2028		110,191
Thereafter		1,104,977
	\$	1,815,991

## 7. Credit facility:

The Village has a line of credit with the Royal Bank of Canada ("RBC") which bears interest at the bank's prime commercial lending rate (December 31, 2023 - 7.20%). The line of credit is available to a maximum of \$2,000,000. As at December 31, 2023, the line of credit balance totaled \$nil (December 31, 2022 - \$nil).

## 8. MFA debt reserve:

As a condition of the MFA borrowings made by the Village, and as required by legislation, a debt reserve fund is maintained in the amount of one-half the average annual instalment of principal and interest as set out in the agreements entered into. The reserve is funded in part by cash, being the withholding of 1% of the total issue proceeds, and the remainder being funded by a demand note whereby the Village may be required to loan certain amounts to the MFA. Details of the cash deposits and demand notes on hand at year end are as follows:

	2023	2022
Cash deposits	\$ 33,963	\$ 32,940
Demand notes	47,775	47,775
Debt reserve fund balance	\$ 81,738	\$ 80,715

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 9. Tangible capital assets:

2023	Land	Land improvements	Land	Buildings and building improvements	Vehicles, machinery and equipment	Roads, bridges and drainage	Water infrastructure	Waste water infrastructure	Assets under construction	Total
<b>Cost:</b>										
Balance, beginning of year	\$ 7,006,106	\$ 1,951,893	\$ 1,951,893	\$ 15,885,705	\$ 6,989,445	\$ 9,016,095	\$ 4,614,405	\$ 4,024,325	\$ 31,844	\$ 49,519,818
Additions	150,508	-	-	81,865	292,481	53,665	130,177	132,722	127,503	968,921
Disposals	(14,459)	-	-	-	(274,603)	-	-	-	-	(289,062)
Transfer of construction costs for completed projects	-	-	-	-	8,489	-	-	-	(8,489)	-
Asset retirement obligation additions	-	-	-	250,610	-	-	-	-	-	250,610
Balance, end of year	7,142,155	1,951,893	1,951,893	16,218,180	7,015,812	9,069,760	4,744,582	4,157,047	150,858	50,450,287
<b>Accumulated amortization:</b>										
Balance, beginning of year	-	1,116,276	1,116,276	4,944,746	3,778,416	4,508,875	1,711,898	2,517,112	-	18,577,323
Disposals	-	-	-	-	(199,883)	-	-	-	-	(199,883)
Amortization expense	-	81,522	81,522	512,822	342,014	186,228	63,743	46,936	-	1,233,265
Balance, end of year	-	1,197,798	1,197,798	5,457,568	3,920,547	4,695,103	1,775,641	2,564,048	-	19,610,705
Net book value, end of year	\$ 7,142,155	\$ 754,095	\$ 754,095	\$ 10,760,612	\$ 3,095,265	\$ 4,374,657	\$ 2,968,941	\$ 1,592,999	\$ 150,858	\$ 30,839,582

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 9. Tangible capital assets (continued):

2022	Land	Land improvements	Land improvements	Buildings and building improvements	Vehicles, machinery and equipment	Roads, bridges and drainage	Water infrastructure	Waste water infrastructure	Assets under construction	Total
<b>Cost:</b>										
Balance, beginning of year	\$ 7,006,106	\$ 1,951,893	\$ 15,718,262	\$ 6,376,692	\$ 8,571,013	\$ 3,974,705	\$ 48,172,036	-	\$ 31,844	\$ 1,347,782
Additions	-	-	167,443	612,753	445,082	49,620	41,040	49,620	31,844	1,347,782
Balance, end of year	7,006,106	1,951,893	15,885,705	6,989,445	9,016,095	4,024,325	4,614,405	4,024,325	31,844	49,519,818
<b>Accumulated amortization:</b>										
Balance, beginning of year	-	1,032,825	4,468,371	3,438,265	4,330,996	2,475,770	1,648,628	2,475,770	-	17,394,855
Amortization expense	-	83,451	476,375	340,151	177,879	41,342	63,270	41,342	-	1,182,468
Balance, end of year	-	1,116,276	4,944,746	3,778,416	4,508,875	2,517,112	1,711,898	2,517,112	-	18,577,323
Net book value, end of year	\$ 7,006,106	\$ 835,617	\$ 10,940,959	\$ 3,211,029	\$ 4,507,220	\$ 1,507,213	\$ 2,902,507	\$ 1,507,213	\$ 31,844	\$ 30,942,495

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

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## 9. Tangible capital assets (continued):

### a) Assets under construction

Assets under construction have not been amortized. Amortization of these assets will commence when the asset is put into service. Where projects have been completed during the year, accumulated costs are reclassified to the appropriate category of asset and included in related additions in the current year. At December 31, 2023, assets under construction of \$150,858 (2022 - \$31,844) have not been amortized.

### b) Contributed tangible capital assets

The Village did not receive any contributed assets during the year (2022 - none).

### c) Write-down of tangible capital assets

No write-down in value of tangible capital assets was considered necessary during the year (2022 - no write down).

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 10. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2023	2022 (Adjusted - note 18)
<b>Surplus:</b>		
Invested in tangible capital assets	\$ 28,761,426	\$ 28,991,630
Unrestricted	5,353,923	4,508,679
<b>Total surplus</b>	<b>34,115,349</b>	<b>33,500,309</b>
<b>Reserves set aside by council for specific purposes:</b>		
Growing communities fund (schedule)	1,547,000	-
Gas tax	1,202,714	1,139,479
Road improvement reserve	805,845	614,621
PW fleet and equipment	138,366	392,357
Climate action reserve	118,164	59,082
Parks and recreation	46,000	46,000
Fire department	21,250	21,250
Planning and development	14,000	14,000
COVID Safe Restart Grant (schedule)	4,470	13,934
IT reserve	7,500	7,500
Youth action	2,209	2,209
Recreation	75	75
Land sales	-	28,501
	<b>3,907,593</b>	<b>2,339,008</b>
<b>Total accumulated surplus</b>	<b>\$ 38,022,942</b>	<b>\$ 35,839,317</b>

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 11. Taxation:

Taxation revenue, reported on the statement of operations, is made up of the following:

	2023	2022
Municipal and school property taxes levied	\$ 4,249,731	\$ 3,984,411
Payments-in-lieu of property and business taxes	112,653	99,055
Interest and penalties on taxes	35,721	27,090
	4,398,105	4,110,556
Less transfers to other governments:		
Thompson-Nicola Regional District ("TNRD")	466,515	460,738
Thompson Regional Hospital District	229,064	227,535
Province of B.C. - school taxes	1,080,588	959,509
Province of B.C. - police taxes	176,800	147,325
B.C. Assessment Authority	34,008	31,853
Other items	10,807	151
	1,997,782	1,827,111
Net taxation revenue available for municipal purposes	\$ 2,400,323	\$ 2,283,445

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 12. Government transfers:

The Village recognizes the transfer of government funding as revenues or expenses in the period that the events giving rise to the transfer occurred. Government funding sources are primarily Federal, Provincial or a combination of both. The government transfers reported on the statement of operations are:

	2023	2022
Provincial grants:		
Growing Communities Fund	\$ 1,547,000	\$ -
B.C. Small Communities Grant	430,000	550,000
COVID-19 Resilience Infrastructure Stream Project - Roof	87,433	-
Local Government Climate Action Plan	59,082	-
Floodplain Mapping Project	55,347	71,904
Emergency Management BC	27,285	-
Community Heat Response Plan	23,000	-
Bay Drive Planning	686	-
Business Area Improvement Plan	-	167,444
Active Transportation-Pedestrian Safety Improvements	-	94,730
Climate Action Review Incentive Plan	-	59,082
Pavement Condition and Assessment	-	49,401
Infrastructure and Planning Grant	-	6,800
BC Hydro Grant	-	2,513
Business Area Revitalization Support	-	2,260
	2,229,833	1,004,134
Federal grants:		
Gas tax revenue recognized	165,798	158,491
Waste Water Treatment Plant Improvements	67,534	-
	233,332	158,491
TNRD:		
Fire response area	15,000	15,000
Cemetery grant	4,000	4,000
	19,000	19,000
<b>Total government transfer revenues</b>	<b>\$ 2,482,165</b>	<b>\$ 1,181,625</b>



# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

---

## 13. Trust funds:

The Village operates the Chase Municipal Cemetery and maintains a cemetery perpetual care fund in accordance with the Cemetery and Funeral Services Act. Trust fund assets and related reserve balance have been excluded from the financial statements, as the assets are only held beneficially in trust for unrelated third parties. At December 31, 2023, the Village held \$59,841 (2022 - \$55,542) in trust.

## 14. Commitments and contingencies:

- (a) The Village, as a member of the Thompson-Nicola Regional District, is liable for its proportion of any operating deficits or term debt related to functions in which it participates.
- (b) The Village has guaranteed the loan principal and interest payments on a mortgage for the Chase and District Recreation Society (the "Society") to a maximum \$550,000 for the Chase golf course. As at December 31, 2023, the mortgage balance was \$288,153 (2022 - \$332,673). The Village provides a management fee for operations in the amount of \$150,000 to assist the Society with general operating costs. Subsequent to yearend, the management fee will increase to \$157,500. In the event the Society was to default on the mortgage payments, the golf course would become the property of the Village.
- (c) This Village and its employees contribute to the Municipal Pension Plan (the "plan"), a jointly trusteed pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2022, the plan has about 240,000 active members and approximately 124,000 retired members. Active members include approximately 43,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$80,862 (2022 - \$77,145) for employer contributions, while employees contributed \$74,783 (2022 - \$71,344) to the plan in 2023.

The next valuation will be at December 31, 2024, with results available in 2025.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

---

## 14. Commitments and contingencies (continued):

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, asset and cost to the individual employers participating in the plan.

- (d) The Village provides benefits for sick leave to all its employees. All employees accumulate sick leave entitlement on a monthly basis and can only use this entitlement for paid time off under certain circumstances. Per the current collective agreement, employees earn sick leave benefits at the rate of 1.5 days for every month of service, which accumulate and roll forward year to year, up to a maximum of 150 days per employee.

The Village has not recorded a liability for this sick leave benefit entitlement as the current entitlement is unlikely to be utilized before retirement. However, at December 31, 2023 the sick leave benefits entitlement accumulated to date totals approximately 2,732 hours (2022 - 2,791) or approximately \$109,159 (2022 - approximately \$101,208).

The Village also provides benefits on retirement. After five years of employment, 20% of the sick pay benefits will be paid out plus an additional 2% for each additional year employed to a maximum of 150 days. The Village has recorded a liability of \$37,971 (2022 - \$40,406) for these benefits due to vested retirement benefits.

- (e) From time to time the Village is brought forth as defendant in various lawsuits. The Village reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against would materially affect the financial statements. The Village is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the Village.
- (f) The Village is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the Village, along with the other participants, would be required to contribute towards the deficit.

## 15. Segmented information:

Segmented information has been identified based upon lines of service provided by the Village. Village services are provided by departments and their activities are reported by functional area in the body of the financial statements. Certain lines of service that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

---

## 15. Segmented information (continued):

(i) Taxes

Taxes include all taxation revenues and tax related revenues except parcel taxes which are allocated to the specific functions for which they are collected.

(ii) General government

General government operations provide the functions of corporate administration, finance, human resources, legislative services, building services and maintenance, and other functions not categorized to a specific department. It includes general revenues and transfers not allocated to specific functions.

(iii) Protective services

Protective services is comprised of the fire and rescue service, bylaw enforcement and animal control, and building inspection services. The mandate of the fire department is to provide fire suppression services; fire prevention programs; training and education related to prevention; and detection or extinguishment of fires. The bylaw and animal control department provides licensing and bylaw enforcement services. The building inspection service provides enforcement of municipal bylaws and the Provincial Building Code and regulations.

(iv) Development services

Development services provides planning assistance to guide developers in complying with the Village zoning bylaws, Official Community Plan, and development procedures for subdividing lands and providing the necessary infrastructure to support those developments.

(v) Transportation

The Village public works department is responsible for the delivery of municipal services related to the planning, development and maintenance of roadway systems, street lighting, and drainage systems.

(vi) Parks, recreation and culture

The Village public works and parks department provides public services related to the maintenance of parks, open spaces, the Community Hall, the Museum and provision of various seasonal recreation programs. Administration provides funding and liaison with Chase and District Recreation Centre Society which administers the arena and golf course.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

---

## 15. Segmented information (continued):

(vii) Solid waste management

The Village is responsible for environmental programs including solid waste collection and disposal and recycling.

(viii) Water utility

The Village is responsible for environmental programs including the engineering and operation of the potable water system to obtain, treat and deliver water.

(ix) Waster water utility

The Village is responsible for environmental programs including the engineering and operation of the waste water collection, treatment and disposal.

(x) Other services

The Village provides public services related to the Chase Cemetery, the public wharf and dykes within the community.

Certain allocation methodologies are employed in the preparation of segmented financial information. User charges and other revenue have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made. Development cost charges revenues were allocated to the segment for which the charge was utilized.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 15. Segmented information (continued):

2023	Taxes and general revenues	Planning and development services							Sewer utility	Water utility	Solid waste	Parks and recreation	Other balance	Total
		General government	Protective services	Transportation	Protective services	Transportation	Water utility	Sewer utility						
<b>Revenues:</b>														
Taxation	\$ 2,364,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,364,601
User fees	-	32,799	42,383	31,750	-	30,616	291,193	429,384	636,672	22,490	22,490	4,000	1,517,287	
Government transfers	-	2,210,531	-	120,632	-	79,468	-	67,534	-	4,000	-	-	2,482,165	
Investment income	-	434,087	-	-	-	-	-	15,090	43,906	-	-	-	493,083	
Penalties and interest	35,722	-	-	-	-	-	-	-	-	-	-	-	35,722	
Gain on sale of tangible capital assets	-	57,992	-	(39,220)	1,550	-	-	-	-	-	-	-	20,322	
Other	-	-	-	-	-	17,000	-	-	-	-	-	-	17,000	
<b>Total revenues</b>	<b>2,400,323</b>	<b>2,735,409</b>	<b>42,383</b>	<b>113,162</b>	<b>1,550</b>	<b>127,084</b>	<b>291,193</b>	<b>512,008</b>	<b>680,578</b>	<b>26,490</b>	<b>26,490</b>	<b>6,930,180</b>		
<b>Expenses:</b>														
Salaries, wages and employee benefits	-	607,141	-	116,385	269,011	148,910	85,703	92,134	120,035	6,336	6,336	-	1,445,655	
Operating	-	375,955	28,208	328,647	355,921	297,085	154,844	125,665	274,972	9,437	9,437	-	1,950,734	
Grants in aid	-	10,182	21,000	-	-	-	-	-	-	-	-	-	31,182	
Debt interest charges	-	-	-	11,487	-	-	-	7,558	66,674	-	-	-	85,719	
Amortization	-	14,137	49,862	67,618	219,692	306,425	23,000	188,942	362,148	1,441	1,441	-	1,233,265	
<b>Total expenses</b>	<b>-</b>	<b>1,007,415</b>	<b>99,070</b>	<b>524,137</b>	<b>844,624</b>	<b>752,420</b>	<b>263,547</b>	<b>414,299</b>	<b>823,829</b>	<b>17,214</b>	<b>17,214</b>	<b>4,746,555</b>		
<b>Annual surplus (deficit)</b>	<b>\$ 2,400,323</b>	<b>\$ 1,727,994</b>	<b>\$ (56,687)</b>	<b>\$ (410,975)</b>	<b>\$ (843,074)</b>	<b>\$ (625,336)</b>	<b>\$ 27,646</b>	<b>\$ (143,251)</b>	<b>\$ 97,709</b>	<b>\$ 9,276</b>	<b>\$ 9,276</b>	<b>\$ 2,183,625</b>		

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 15. Segmented information (continued):

2022	Taxes and general revenues	Planning and development services					Transportation	Parks and recreation	Solid waste	Water utility	Sewer utility	Other balance	Total
		General government	Planning and development services	Protective services	Transportation	Parks and recreation							
<b>Revenues:</b>													
Taxation	\$ 2,256,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,256,355
User fees	-	17,641	33,542	18,080	-	-	13,045	287,318	503,550	394,202	27,809	4,000	1,295,187
Government transfers	-	1,162,625	-	15,000	-	-	-	-	-	-	-	-	1,181,625
Investment income	-	161,406	-	-	-	-	-	-	20,185	5,932	-	-	187,523
Penalties and interest	27,090	-	-	-	-	-	-	-	-	-	-	-	27,090
Total revenues	2,283,445	1,341,672	33,542	33,080	-	13,045	287,318	523,735	400,134	31,809	31,809	4,947,780	
<b>Expenses:</b>													
Salaries, wages and employee benefits	-	556,210	-	55,984	291,107	101,724	76,013	89,387	97,074	89,387	2,603	2,603	1,270,102
Operating	-	422,691	25,784	261,514	329,041	276,269	123,032	108,755	234,172	108,755	7,675	7,675	1,788,933
Grants in aid	-	32,170	21,000	-	-	-	-	-	-	-	-	-	53,170
Debt interest charges	-	-	-	2,614	-	-	-	-	46,200	6,144	-	-	54,958
Amortization	-	17,387	45,984	55,890	201,433	282,942	43,027	176,441	359,066	176,441	298	298	1,182,468
Total expenses	-	1,028,458	92,768	376,002	821,581	660,935	242,072	380,727	736,512	10,576	10,576	4,349,631	
Annual surplus (deficit)	\$ 2,283,445	\$ 313,214	\$ (59,226)	\$ (342,922)	\$ (821,581)	\$ (647,890)	\$ 45,246	\$ (212,777)	\$ 19,407	\$ 21,233	\$ 598,149		

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 16. Budget data:

The budget data presented in these financial statements is based upon the 2023 operating and capital budgets approved as the 2023 Financial Plan by Council on May 9, 2023. The legislative requirements of the Financial Plan are that the cash inflows for the period must equal planned cash outflows.

Cash inflows and outflows include such items as transfers to and from reserves and surplus and capital expenditures. These items are not recognized as revenues and expenses in the statement of operations and accumulated surplus as they do not meet the public sector accounting standards requirements ("PSAB"). PSAB requires that budget figures be presented on the same basis of accounting as actual and comparative figures.

The following reconciles the budget figures reported in these financial statements to the approved Financial Plan.

	Budget amount
Surplus - Statement of Operations	\$ 2,326,069
Adjust for budgeted cash items not included in Statement of Operations:	
Transfers to and from reserves	(1,000,752)
Acquisition of tangible capital assets	(2,458,267)
Principal payments on debt	(103,550)
Proceeds on disposal	130,000
Adjust for budgeted non-cash items included in Statement of Operations:	
Amortization	1,106,500
Total Adjustments	(2,326,069)
Financial Plan Balance	\$ -

# THE VILLAGE OF CHASE

Notes to Financial Statements (continued)

Year ended December 31, 2023

## 17. Asset retirement obligations:

The Village's asset retirement obligations include asbestos and insulation in buildings.

	2023	2022
Balance, beginning of year	\$ -	\$ -
Initial recognition of expected discounted cash flows	250,610	-
Increase due to accretion	11,554	-
<b>Balance, end of year</b>	<b>\$ 262,164</b>	<b>\$ -</b>

Accretion expense is included in general government expenses in the segmented information and accumulated surplus. The undiscounted cash flows required to settle the obligations are \$510,409 to be paid between fiscal 2024 and fiscal 2056. The estimated cash flows were discounted using a rate of 4.61%.

## 18. Comparative figures:

These financial statements have been adjusted to reflect immaterial adjustments to the comparative figures with respect to an increase in utilities receivable and accumulated surplus related to equipment and wastewater infrastructure. The following adjustments were required for the 2022 comparative figures to account for this adjustment.

	As previously stated	Adjusted
Statement of Financial Position:		
Utilities receivable	106,712	380,594
Accumulated surplus	35,565,435	35,839,317
Statement of Operations and Accumulated Surplus:		
User charges	1,290,102	1,295,187
Annual surplus	593,064	598,149
Accumulated surplus, beginning of year	34,972,371	35,241,168
Accumulated surplus, end of year	35,565,435	35,839,317
Statement of Changes In Net Financial Assets:		
Annual surplus	593,064	598,149
Statement of Cash Flows:		
Annual surplus	593,064	598,149
Accounts receivable	(93,316)	(98,401)



# THE VILLAGE OF CHASE

## Schedule of Reserve - COVID Safe Restart Grant (Unaudited)

Year ended December 31, 2023, with comparative information for 2022

	2023	2022
Balance, beginning of year	\$ 13,934	\$ 320,715
Transfer in from unrestricted - COVID Safe Restart Grant	-	-
Bylaw enforcement and protective services	-	(62,127)
Programs for vulnerable populations	-	(20,000)
Other related costs	-	(213,903)
Computer and electronic technology costs	(9,464)	(10,751)
Eligible costs incurred	(9,464)	(306,781)
Balance, end of year	\$ 4,470	\$ 13,934

DRAFT

# THE VILLAGE OF CHASE

Schedule of Reserve - Growing Communities Fund (Unaudited)

Year ended December 31, 2023, with comparative information for 2022

	2023	2022
Balance, beginning of year	\$ -	\$ -
Transfer in from unrestricted - Growing Communities Fund	1,547,000	-
Eligible costs incurred	-	-
Balance, end of year	\$ 1,547,000	\$ -

DRAFT

**VILLAGE OF CHASE**

**BYLAW NO. 936-2024**

**A BYLAW TO CLOSE UP AND REMOVE THE DEDICATION OF A PORTION OF HIGHWAY**

---

**WHEREAS** under the Community Charter a Council may close a highway to traffic, remove the dedication of a highway and dispose of municipal land;

**AND WHEREAS** the Municipal Council of the Village of Chase deems it expedient to provide for a closure of a portion of highway and to remove the dedication of that same portion of highway;

**AND WHEREAS** the Municipal Council of the Village of Chase has posted and published notices of its intention to close highway referred to in this Bylaw and remove its dedication, and has provided an opportunity for persons who consider they are affected to make representations to Council;

**AND WHEREAS** the Municipal Council of the Village of Chase does not consider that the closure will affect the transmission or distribution facilities or works of utility operators;

**NOW THEREFORE**, the Council of the Village of Chase in open meeting assembled, enacts as follows:

- 1.0 Attached to the Bylaw as Schedule "A" and forming part of the Bylaw is a copy of the Reference Plan of highway closure (the "Plan").
- 1.1 Council hereby authorizes the closure to all types of traffic of a portion of highway created by the deposit of Plan EPP135909, in the Village of Chase being a portion of the highway running between Coburn Street and the lane from Chase Street as shown outlined in black bold on the Plan (the "ROAD TO BE CLOSED").
- 1.2 The dedication as highway of the Closed Road is removed.
- 1.3 The Mayor and Corporate Officer are hereby authorized to execute all plans and other instruments as are necessary to effect the aforesaid closure and removal of highway dedication.
- 1.4 On deposit of Plan EPP135909 and instruments necessary for the road closure in the Land Title Office:
  - 1.4.1 the Closed Road is stopped up and closed to all types of traffic and shall cease to be a public highway; and

1.4.2 the dedication of highway within the Closed Road is removed.

2. This bylaw may be cited as “Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 936-2024.”

READ A FIRST TIME THE 23 DAY OF APRIL, 2024

READ A SECOND TIME THE 23 DAY OF APRIL, 2024

READ A THIRD TIME THE 23 DAY OF APRIL, 2024

ADOPTED THE    DAY OF   , 2024

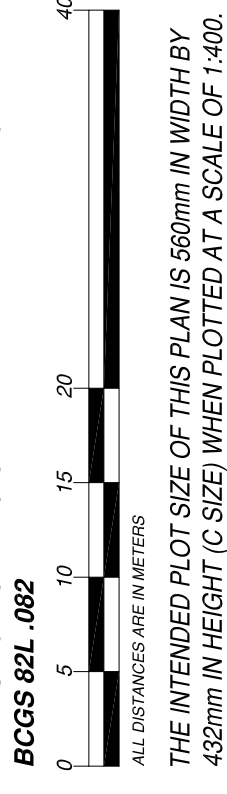
\_\_\_\_\_  
David Lepsoe, Mayor

\_\_\_\_\_  
Sean O'Flaherty, Corporate Officer

A  
PLAN EPP89734



**REFERENCE PLAN TO ACCOMPANY  
VILLAGE OF CHASE BY-LAW 936-2024  
CLOSING AND REMOVING DEDICATION  
OF HIGHWAY, DEDICATED BY PLAN 514  
DL 517, KDYD  
PURSUANT TO SECTION 40 OF THE COMMUNITY CHARTER  
AND SECTION 120 OF THE LAND TITLE ACT.**



GRID BEARINGS ARE DERIVED FROM GNSS DUAL FREQUENCY STATIC BASELINE OBSERVATION BETWEEN REBAR 500 AND REBAR 501 AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 11.

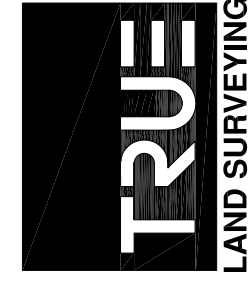
THE UTM COORDINATES AND ESTIMATED HORIZONTAL POSITIONAL ACCURACY ACHIEVED ARE DERIVED FROM 4 HOURS OF DUAL FREQUENCY GNSS OBSERVATIONS POST PROCESSED USING NATURAL RESOURCE CANADA'S PRECISE POINT POSITIONING (PPP) SERVICE.

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED. TO COMPUTE GRID DISTANCES, MULTIPLY GROUND-LEVEL DISTANCES BY THE AVERAGE COMBINED FACTOR OF 0.99998285. THE AVERAGE COMBINED FACTOR HAS BEEN DETERMINED BASED ON A MEAN ELLIPSOIDAL ELEVATION OF 359m.

- LEGEND**
- STANDARD IRON POST FOUND
  - STANDARD IRON POST PLACED
  - ▲ GNSS CONTROL POINT FOUND
  - △ GNSS CONTROL POINT PLACED

THIS PLAN LIES WITHIN THE THOMPSON-NICOLA REGIONAL DISTRICT.

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED ON THE 15TH DAY OF FEBRUARY, 2024.  
SCOTT RHODES, BCLS (878), CLS.



201 - 2079 Falcon Road ■ Kamloops BC ■ V2C 4J2  
Tel: 250.828.0881 ■ Fax: 250.828.0717  
info@TRUE.ca  
DRAWN BY: SR  
DWG FILE: 2891-011 RD-CL  
JOB NO: 2891-011  
FB: 81, 123 ■ P: 82-85, 18-20



TABLE OF CONTROL MONUMENTS  
DATUM: NAD83(GRS83) 2002.0  
UTM ZONE 11

POINT	NORTHING	EASTING	COMBINED FACTOR	ESTIMATED ABSOLUTE ACCURACY
500	5633312.766	310762.987	0.99998451	0.02
501	5633193.490	311019.120	0.99998118	0.02

**VILLAGE OF CHASE  
BYLAW NO. 938-2024**

A Bylaw to Adopt the Village of Chase 2024 to 2028 Financial Plan

---

**WHEREAS** the *Community Charter* requires that municipalities must establish a Five Year financial plan that is adopted annually by bylaw;

**NOW THEREFORE** the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase 2024 to 2028 Financial Plan and Schedule "B" Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2024 to 2028 inclusive.
2. This Bylaw may be cited as "Village of Chase 2024 to 2028 Five Year Financial Plan Bylaw No. 938-2024".

READ A FIRST TIME THIS **23<sup>rd</sup>** DAY OF **APRIL, 2024**

READ A SECOND TIME THIS **23<sup>rd</sup>** DAY OF **APRIL, 2024**

READ A THIRD TIME THIS **23<sup>rd</sup>** DAY OF **APRIL, 2024**

ADOPTED THIS \_\_\_\_ **DAY OF MAY, 2024**

---

David Lepsoe, Mayor

---

Sean O'Flaherty, Corporate Officer

<b>VILLAGE OF CHASE</b>						
Bylaw No. 938-2024 - Schedule "A"						
2023 to 2027 Financial Plan						
		<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Revenues</b>						
Property Taxes		(2,501,240)	(2,564,825)	(2,850,355)	(2,890,420)	(2,943,785)
Payments in Lieu of Taxes		(25,525)	(25,550)	(25,550)	(25,550)	(25,550)
Utility Tax & Franchise Fees		(79,900)	(79,900)	(79,900)	(79,900)	(79,900)
Interest and Penalties on taxes		(28,000)	(24,000)	(24,000)	(24,000)	(24,000)
Collection of taxes for Other Governments		(2,051,805)	(2,051,805)	(2,051,805)	(2,051,805)	(2,051,805)
Grants General		(1,051,256)	(814,751)	(614,751)	(614,751)	(614,751)
Growing Communities Fund		-	-	-	-	-
<b>Fees</b>						
Other Revenue Own Sources		(250,155)	(250,955)	(251,555)	(252,255)	(252,755)
Water utility		(836,500)	(854,500)	(871,300)	(888,500)	(906,000)
Sewer utility		(488,750)	(488,750)	(537,550)	(591,250)	(650,350)
Solid Waste Management		(290,500)	(313,800)	(329,400)	(345,800)	(363,100)
Other Revenue-COVID 19		-	-	-	-	-
Disposal of Tangible Capital Assets		-	-	-	-	-
DCC		(50,000)	(10,000)	(10,000)	(10,000)	(10,000)
Disposal of Lands		(130,000)	-	-	-	-
Deferred Revenue		-	-	-	-	-
<b>Conditional Project Grants</b>						
General		(679,801)	(150,000)	-	-	-
Water utility		-	-	-	-	-
Sewer utility		(5,800,000)	-	-	-	-
Solid Waste Management		-	-	-	-	-
<b>Transfers from Reserves</b>						
General		(850,000)	(350,000)	(350,000)	(350,000)	(350,000)
Water utility		-	-	-	-	-
Sewer utility		-	-	-	-	-
Solid Waste		-	-	-	-	-
Land Reserve		(25,000)	-	-	-	-
Fleet Reserve		(22,000)	-	-	-	-
Gas Tax Reserve		(1,235,000)	(30,000)	(30,000)	-	-
LGCap Reserve		(91,159)	-	-	-	-
Fire Truck replacement reserve		-	(300,000)	-	-	-
Growing Communities Fund		(815,000)	(732,000)	-	-	-
<b>Transfers from Surplus</b>						
General		(46,000)	(49,000)	(51,000)	(52,000)	(52,000)
Water utility		(48,024)	(48,024)	(48,024)	(48,024)	(48,024)
Sewer utility		(11,526)	(11,526)	(11,526)	(11,526)	(11,526)
Solid Waste Management		(32,000)	(100,000)	(105,000)	(111,000)	(104,000)
<b>Transfers from Surplus for Capital</b>						
General		(835,600)	(980,500)	(530,500)	(530,500)	(530,500)
Water utility		(85,000)	(75,000)	(75,000)	(75,000)	-
Sewer utility		(55,000)	-	-	-	-
Proceeds from Borrowing		-	(50,000)	(350,000)	-	-
<b>Total Revenues</b>		<b>(18,414,741)</b>	<b>(10,354,886)</b>	<b>(9,197,216)</b>	<b>(8,952,281)</b>	<b>(9,018,046)</b>

		2024	2025	2026	2027	2028
<b>Expenditures</b>						
	Payment of taxes to Other Governments	2,051,805	2,051,805	2,051,805	2,051,805	2,051,805
	Grants in aid	11,500	11,500	11,500	11,500	11,500
	Legislative services	100,900	100,950	102,950	104,150	104,350
	Corporate services	1,083,865	1,086,440	1,133,070	1,136,500	1,159,100
	Municipal Enforcement	35,850	36,850	36,850	36,850	36,850
	Emergency & Protective Services	229,000	229,000	231,976	234,296	236,686
	Fire service	291,200	294,960	298,870	301,920	305,060
	Rescue service	47,800	47,800	47,800	47,800	47,800
	Planning	10,500	10,500	10,500	12,000	12,000
	Economic Development	92,805	99,755	100,265	102,895	103,065
	Public Works Admin	519,200	529,600	539,900	548,000	556,300
	Fleet	127,500	126,500	127,500	127,500	127,500
	Transportation-Roads & Drainage	284,700	292,200	299,000	305,400	310,400
	Parks	248,750	256,250	262,550	269,050	274,150
	Cemetery	25,000	25,800	26,500	27,200	27,800
	Recreation Facilities	432,550	438,350	445,450	452,550	459,650
	Water	782,200	783,300	792,300	800,000	806,500
	Sewer	474,538	479,450	484,550	489,850	493,950
	Solid Waste	292,200	312,300	316,500	320,800	324,300
	<b>Special Project-Reports &amp; Assessments</b>					
	General	1,995,912	151,000	1,000	1,000	1,000
	<b>Capital Expenditures</b>					
	General	1,834,600	1,861,500	829,500	449,500	449,500
	Water	485,000	75,000	75,000	75,000	-
	Sewer	5,855,000	-	-	-	-
	COVID 19 Project Allocations	4,471	-	-	-	-
	<b>Interest on Debt Repayment</b>					
	Water	67,000	67,000	67,000	67,000	67,000
	Sewer	21,600	21,600	21,600	21,600	21,600
	Fire Truck	8,700	6,400	3,900	1,300	-
	Solid Waste	6,000	24,000	24,000	24,000	24,000
	<b>Debt Repayment</b>					
	Water	48,024	48,024	48,024	48,024	48,024
	Sewer	11,526	11,526	11,526	11,526	11,526
	Fire Truck	46,000	49,000	51,000	52,000	52,000
	Solid Waste	32,000	100,000	105,000	111,000	104,000
	DCC	50,000	10,000	10,000	10,000	10,000
	<b>Transfers to Reserves</b>					
	Land Reserves	130,000	-	-	-	-
	Growing Communities Fund Reserve	-	-	-	-	-
	Gas Tax Reserve	165,751	165,751	165,751	165,751	165,751
	Fleet Reserve	80,000	80,000	80,000	80,000	80,000
	Fire Truck replacement reserve	150,000	150,000	-	-	-
	LG Cap	59,082	-	-	-	-
	General	250,000	350,000	350,000	350,000	350,000
	Solid Waste	-	-	-	-	-
	Water	-	-	-	-	-
	Sewer	-	-	-	-	-
	<b>Total Expenditures</b>	<b>18,442,529</b>	<b>10,384,111</b>	<b>9,163,137</b>	<b>8,847,767</b>	<b>8,833,167</b>
	<b>Total Annual Cash (Surplus)/Deficit</b>	<b>27,788</b>	<b>29,225</b>	<b>(34,079)</b>	<b>(104,514)</b>	<b>(184,879)</b>
	Transfer to/(from)-General	-	(1,375)	(1,779)	(2,214)	(2,779)
	Transfer to/(from)-Water	12,700	(4,200)	(12,000)	(21,500)	(32,500)
	Transfer to/(from)-Sewer	7,388	12,300	(31,400)	(79,800)	(134,800)
	Transfer to/(from)-Solid Waste	7,700	22,500	11,100	(1,000)	(14,800)
	<b>Total Transfers</b>	<b>27,788</b>	<b>29,225</b>	<b>(34,079)</b>	<b>(104,514)</b>	<b>(184,879)</b>
	<b>Financial Plan Balance (will be \$0)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>(0)</b>



**Village of Chase  
Bylaw No. 938-2024  
2024 to 2028 Financial Plan  
Schedule “B” – Statement of Objectives and Policies**

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*.
  - (a) revenue from property value taxes;
  - (b) revenue from parcel taxes;
  - (c) revenue from fees;
  - (d) revenue from other sources;
  - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**FUNDING SOURCES**

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024.

<b><u>Table 1 – 2024 Revenue Sources</u></b>	
<b><u>Revenue Source</u></b>	<b><u>Percentage of Total</u></b>
Municipal taxes	13.58%
Other Taxes	11.87%
Fees	8.77%
Grants	40.90%
Other Sources	2.34%
Transfers	22.54%
Borrowing	0.00%
<b>Total</b>	<b>100.00%</b>

Municipal property taxation, generally the largest revenue source, offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal. The Village will factor in the use of non-market growth in the assessment roll due to new

construction and development to assist in new revenue to balance the overall financial plan.

Other taxes are taxes collected on behalf of other authorities, which are then remitted to the corresponding taxing authority. Franchise fees and payments in lieu of taxes and interest and penalties collected on outstanding property taxes are also included as other taxes.

Fees are user fees and charges which fund specific services including water, sewer and solid waste collection.

The major contributions to the Grant funding are the Small Community Grant, Canada Community Building Fund, and a \$5.8 Million dollar grant to support improvements to the waste water treatment plant. There are several other federal, provincial and regional sources which support Village initiatives.

For 2023-2024, the Village of Chase has been approved for a significant amount of additional grant funding for several major Capital projects, which are in the planning process.

Other sources include revenues collected from the use and rental of Village assets, investment interest and disposition of capital assets.

Transfers consist of revenues transferred from reserve, surplus or deferred revenue funds.

### **Policies and Objectives**

**Property Taxes:** The objective is to balance the budget each year and maintain a reasonable tax burden. The Village shall strive to implement stable, fair and representative tax rates for all property classes, while seeking funding sources and opportunities to offset tax collection requirements.

**Parcel Taxes:** The Village of Chase does not currently collect parcel taxes within the municipality.

**Fees:** The Village shall strive to ensure the fees charged for water, sanitary sewer and solid waste services are on a cost recovery basis. The Village shall review and revise the user fees to ensure they are meeting the capital and operational costs of the services for which they are collected.

**Other Sources:** The objective is to maximize other revenue sources including grant funding from higher levels of government, to reduce the taxation burden and provide support to Council priorities and directives.

**Borrowing:** The objective is to identify the borrowing needs in advance and ensure the funding option supports the objectives noted above.

## DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property tax rates among the property classes.

<b><u>Table 2 - Distribution of Municipal Property Taxes</u></b>		
<b><u>Property Classification</u></b>	<b><u>% of Total Property Taxation</u></b>	<b><u>Value</u></b>
Residential (1)	77.22%	\$1,931,266
Utilities (2)	1.64%	41,084
Major Industry (4)	5.87%	146,918
Business and Other (6)	15.26%	381,593
Recreation / Non-Profit (8)	0.00%	0
Farm (9)	0.01%	211
<b>Total All Sources</b>	<b>100.00%</b>	<b>\$ 2,501,072</b>

The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

The Village of Chase currently has only one “Major Industry” class property holder, Adams Lake Lumber. The Letters Patent, by which these properties were incorporated into the Village of Chase, requires that the tax rate charges shall be the rate as set by the provincial “Taxation (Rural Area) Act Regulation”. The “Utility” class is also determined by the province under that same regulation and the Village is charging the maximum tax rate (\$40.00) allowed for this class.

### **Policies and Objectives**

- The Village shall continue to provide amenities required for the well-being of the community in a fiscally responsible manner.
- The Village shall continue to seek opportunities to increase densification and development to increase the tax base and provide additional housing.
- The Village shall regularly review the property tax rates and revenue distribution to maintain proportional consistency within the property classes.

## **PERMISSIVE TAX EXEMPTIONS**

The Village has adopted a Permissive Tax Exemption policy which outlines the goals and objectives and provides guidelines for the administration and approval of permissive tax exemptions.

### **Goal of Council**

The goal of Council is to improve the financial health of the Village of Chase, while maintaining the current service levels and protecting the health and sustainability of the community infrastructure. In keeping with the obligations under the Canada Community Building Fund Agreement, the Village will continue to develop and implement asset management planning in 2024. The municipality will continue to seek funding opportunities for infrastructure assessments, evaluations and reviews to be utilized in the development of the Asset Management Master Plan which shall outline the need and priorities necessary for the protection and sustainability of the Village's infrastructure.

The Village shall continue to seek grant funding opportunities for all projects related to infrastructure sustainability, community health and safety and ongoing community development.

**VILLAGE OF CHASE**  
**Bylaw No. 939-2024**

**To establish 2024 Property Taxation Rates  
for Municipal, Regional District and Regional Hospital District Purposes**

---

**WHEREAS** the *Community Charter* requires that a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a) The municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan; and
- b) The amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body,

**NOW THEREFORE** the Council of the Village of Chase, in open meeting assembled, enacts as follows:

- 1. The following rates are hereby imposed and levied for the year 2024:
  - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in Column A of Schedule “A” attached to and forming part of this Bylaw shall apply.
  - b) For regional district purposes on the value of land and improvements taxable for regional district purposes, rates appearing in Column B of Schedule “A”, attached to and forming part of this Bylaw shall apply.
  - c) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column C of Schedule “A”, attached to and forming part of this Bylaw shall apply.
- 2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
- 3. This Bylaw may be cited as “Village of Chase 2023 Tax Rates Bylaw No. 928”.

READ A FIRST TIME THIS **23<sup>rd</sup> DAY OF APRIL, 2024**

READ A SECOND TIME THIS **23<sup>rd</sup> DAY OF APRIL, 2024**

READ A THIRD TIME THIS **23<sup>rd</sup> DAY OF APRIL, 2024**

ADOPTED THIS \_\_\_ **DAY OF MAY, 2024**

\_\_\_\_\_  
David Lepsoe, Mayor

\_\_\_\_\_  
Corporate Officer, Sean O’Flaherty

**VILLAGE OF CHASE**

**Bylaw No. 939-2024  
Schedule "A"**

2024 Property Taxation Rates  
For Municipal, Regional District and Regional Hospital District purposes.

Tax Rates (dollars of tax per \$1,000 of taxable value)

<b>PROPERTY CLASS</b>	<b>CLASS NUMBER</b>	Column A	Column B	Column C
		<b>GENERAL MUNICIPAL</b>	<b>REGIONAL DISTRICT</b>	<b>REGIONAL HOSPITAL</b>
Residential	1	<b>3.2970</b>	<b>0.6808</b>	<b>0.3045</b>
Utilities	2	<b>40.0000</b>	<b>2.3828</b>	<b>1.0658</b>
Supportive Housing	3	<b>3.2970</b>	<b>0.6808</b>	<b>0.3045</b>
Major Industry	4	<b>7.5000</b>	<b>2.3147</b>	<b>1.0353</b>
Light Industry	5	<b>13.1880</b>	<b>2.3147</b>	<b>1.0353</b>
Business and Other	6	<b>9.1327</b>	<b>1.6680</b>	<b>0.7460</b>
Managed Forest Land	7	<b>9.8910</b>	<b>2.0424</b>	<b>0.9135</b>
Recreation/ Not for Profit	8	<b>9.1327</b>	<b>0.6808</b>	<b>0.3045</b>
Farm	9	<b>3.2970</b>	<b>0.6808</b>	<b>0.3045</b>

**\*\*SUPPLEMENTARY LETTERS PATENT, February 24<sup>th</sup>, 2005, CLASS 4 (MAJOR INDUSTRY)  
MUNICIPAL AND REGIONAL DISTRICT TAX RATE LIMITATIONS**

The municipality shall, in the area newly included within the municipality by these Supplementary Letters Patent, levy a tax rate pursuant to section 359(1) of the Local Government Act, on property class 4 (Major Industry) prescribed by the Lieutenant Governor in Council under section 26 of the Assessment Act, except that the tax rate shall not exceed the sum of:

A:) the tax rate for the prevailing taxation year set pursuant to the Taxation (Rural Area) Act for property Class 4 (Major Industry); and

B:) the tax rate for the prevailing year for property Class 4 (Major Industry) set by the Surveyor of Taxes for the purpose of recovering the costs of services of the regional district for which the service area includes all of Electoral Area P as the sole participating area or in combination with one or more other electoral participating areas.

## Councillor Stevens – Structural Protection Unit

1. There are funding opportunities available for the Village of Chase to acquire a Structure Protection Unit (SPU). These units can be leased during wildfire season, providing revenue for the village when there are no immediate fire threats. The unit can be securely stored in the Public Works Yard.
2. Our local firefighters are trained to operate the equipment contained within the SPU. They deserve to operate with excellent equipment.
3. The responsibility for structure protection falls under the purview of the Village of Chase Fire Department - identified in the 2024 Emergency Plan.
4. The Village of Chase does not own a Structure Protection Unit.
5. Acquisition of the Structure Protection Unit from the Chase Fire Association was highlighted as an action item in the 2024 Strategic Plan by the Council. This motion improves on that action item.
6. During the 2023 wildfires, the Chase Firefighters Association invoiced the Village of Chase \$26,000 for structure protection services rendered.
7. Recent collaboration revealed that the Association's trailer does not meet the BC Wildfire standards for deployment.
8. The wildfire threat is increasing in BC and in Canada. We must ensure we are able to protect ourselves and be self sufficient in the face of adversity.
9. Sprinkler systems in addition to ground level mitigation is significant for structure protection.



## VILLAGE OF CHASE Administrative Report

**TO: Mayor and Council**

**FROM: Manager of Public Works**

**DATE: May 14, 2024**

**RE: Water Meter Repair/Replacement Accelerated Program**

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### **ISSUE/PURPOSE**

To provide Council the status of the Village's water meter replacement and repair program and to obtain approval for the expenditure of funds already in the budget to purchase new water meters for installation.

### **HISTORY/BACKGROUND**

In 2010, the Village of Chase received a grant and implemented the Universal Water Metering program in the Village. The water meters were purchased and installed by the Village and all properties were required to connect, unless undeveloped. At that same time, Bylaw 718-2010 "A Bylaw to Regulate, Prohibit and Impose Requirements in Relation to Connection to and Use of the Waterworks System of the Village of Chase" was adopted.

Water rates have been discussed with Council several times over that past number of years. It has been known that the revenue collected for the water service (flat rates and consumption billings) have not been enough to cover the costs of the service delivery. While incremental increases have been applied from time to time it was raised with Council in 2023 that the revenues collected for water and sewer were being negatively impacted by a large number of faulty water meters that were either not transmitting information at all, or were not working properly, with lower than realistic readings.

The bylaw prior to 2023 did not have any provisions for non-working or non-transmitting meter reads leading to some properties not paying any consumption for water. The recommended fees and charges bylaw changes in 2023 included adding a minimum consumption charge to all property or residential units within the Village for water and sewer consumption. The minimum consumption was based on an average of all residential properties' consumption when water meters were working properly. Council and the public were informed that the minimum consumption level as well as flat rate increases was needed for the water and sewer revenues to at least equal the costs to provide the services. Even with the increases agreed upon in 2023, no additional funds are being collected to recover past accumulated deficits, nor to cover future infrastructure costs.



**DISCUSSION**

The original water meters that were installed in 2010 are now approximately 14 years old, with a life expectancy of 15-20 years. Given that all the original meters were installed within a year, it is expected that there will be a significant number of meters malfunctioning over the next few years until they are all replaced. Administration wishes to implement an accelerated renewal program that will help ensure as many meters are functioning at any given time, as possible. This will allow a fiscally responsible replacement of our current meters and begin to stagger the expected future replacements over the next 15 to 20 year period. This will be achieved by utilizing a program that incorporates assessing meters that appear to be in good condition, ensuring meters that are working are transmitting data accurately, and full replacement of the meters as necessary. Going forward, Administration anticipates that with approximately 1,200 meters in the Village, and a life expectancy of 15-20 years, that between 60 and 80 meters will need replacing annually.

We have assessed our internal staffing capacity to conduct repairs on the faulty meters. It has been determined that the water meter replacement/repair project exceeds our capacity without impacting our other operational needs.

Currently the status of the meters is as follows:

• Complete readings	966 meters
o Includes no flow readings (35 days)	<u>128 meters</u>
Total current functioning meters	838 meters
• Incomplete readings	169 meters
o Includes no flow readings (35 days)	<u>128 meters</u>
Total non-functioning meters	297 meters

Complete readings that have not had flow for the previous 35 days means either the meter is not functioning or the owner has not had any consumption or the building has not been occupied during that time. Incomplete readings mean either the meter is not transmitting which could require a battery replacement or entire replacement of the meter, or the meter is both not functioning and not transmitting.

The focus to begin with will be on the 169 meters that have incomplete readings. These replacements will consist of a combination of repairing the transmission device, installing an antenna if transmission is being obstructed, or replacement of the entire meter with a new unit. It is anticipated that the 128 properties that had no-flow readings in April of this year, will be reduced with the return of summer home owners. With the next reading at the beginning of July, staff will be able to begin addressing the meters that remain on the no flow reading list.

Administration has contacted local tradespersons with the intent of assisting the Village with the repairs. The goal is to repair/replace 200 water meters in 2024. Once there is an acceptable malfunction rate of approximately 5% (about 60 water meters), water users can more accurately track their consumption, and the Village can utilize reliable information to review water rates.

Attached to this report are:

- Excerpt from the Water Regulations Bylaw
- Excerpt from the Fees & Charges bylaw (charge for meters)

### **FINANCIAL IMPLICATIONS**

The capital budget for water meter repairs in 2024 is \$30,000. There is an additional \$27,000 in the Public Works operational budget for water meters and \$57,000 available in unused wages from 2023. While the funds are budgeted, Council's authority is required to allow the carry forward of the unused wages from 2023, and to re-allocate the necessary funds specifically to the program.

Administration is suggesting the purchase of 100 meters at this time, as there are a large number of them that will only require battery replacement or other repair.

Staff recommends a full rate review once the 2024 water meter repairs are complete and the malfunction rate is reduced to an acceptable number of 5%.

### **POLICY IMPLICATIONS**

There is currently no policy that refers to a water meter replacement program. Similar communities have a water meter renewal fee that is applied to the quarterly bills. What Village staff plan is to replace/repair meters, and once reliable consumption information is obtainable, recommend a rate review to include both flat rates and consumption rates in order to collect an appropriate amount of funds to operate the systems.

### **RECOMMENDATIONS**

**“THAT Council approves the carry forward from the 2023 surplus in the amount of \$57,000 in unused public works wages to be allocated to the 2024 Capital and Operating Budget to assist in funding the accelerated water meter repair/replacement program; AND**

**“THAT Council authorize Administration to purchase of One Hundred (100) Mach 10 water meters from Flow Systems, at a cost of \$61,500 excluding GST, to be funded from the 2024 Capital and Operating Budget.”**

Respectfully submitted,

Approved for Council Consideration by CAO

*Mike Baker*

*Joni Heinrich*

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Manager of Public Works

- (b) Without using an approved backflow prevention assembly which has been approved and installed in accordance with the Village of Chase Cross Connection Control Program; and
- (c) Without first obtaining a Temporary Water Use Permit.

Any person who violates this section will be refused access to service through the use of a fire hydrant or temporary water connection and may be subject to penalties under this bylaw or a Municipal Ticket Information bylaw.

## **10. WATER METERS – UNIVERSAL WATER METERING PROGRAM**

- 10.1 During the period of the year 2010 that the Village of Chase Universal Water Metering Installation Program is performing installations of water meters, the following provisions shall apply:
  - a) All water meters shall be purchased and installed by the Village of Chase.
  - b) All properties, unless undeveloped, must have a water meter installed.
  - c) Refusal to allow the installation of a Water Meter within the primary building of a property as required by this Bylaw shall result in the Village installing a Meter Pit and Water Meter at the Curb Stop at the sole cost of the Owner.
  - d) If, in the opinion of the Supervisor of Works, there is no other option than to install a meter pit and water meter, the Village shall pay the full cost of such installation.
- 10.2 The Village of Chase Universal Water Metering Installation Program is deemed to be complete when the Village of Chase has approved the works performed by Neptune Technology Group.

## **11. WATER METERS – FOLLOWING COMPLETION OF UNIVERSAL WATER METERING PROGRAM**

- 11.1 Every Owner of property that receives the supply of water from the Waterworks System shall, at the sole cost of the Owner, purchase a Water Meter from the Village and shall install the Water Meter on their property in compliance with the provisions of this Bylaw.
- 11.2 Only one Water Meter shall be installed for each Service Connection on a property.
- 11.3 The Supervisor of Works may determine and specify the type and size of Water Meters for each type of property and use, considering the Supervisor of Works' estimate of water consumption and other factors considered relevant by the Supervisor of Works.

- 11.4 Every Water Meter shall be installed by a certified plumber or qualified contractor retained by the Owner of the parcel and approved by the Supervisor of Works.
- 11.5 Where water services a single building on private property, the Water Meter shall be located in the building as close as possible to the entrance point of the Water Connection into the building, unless otherwise approved by the Supervisor of Works.
- 11.6 The Owner or Owners of each newly constructed single-family detached house in the Village shall install a Meter Pit with a Water Meter at the Parcel Boundary.
- 11.7 Where water services multiple-unit housing or commercial, industrial or institutional property, the Water Meter must be located within a meter pit, meter room or some other location approved by the Supervisor of Works.
- 11.8 The Owner or Owners shall maintain the Water Meter on their property in good repair and shall not tamper with the Water Meter in any manner. The Owner shall provide adequate protection for the Water Meter against freezing, heat and other severe conditions that might damage the Water Meter. If a Water Meter installed on a property is destroyed, lost or damaged in any way, the Owner shall repair or replace the Water Meter at their sole cost within thirty (30) days.
- 11.9 If any breakage, stoppage or other irregularity in a Water Meter is observed by an Owner, the Owner must notify the Supervisor of Works immediately.
- 11.10 An Owner must, at all reasonable times, provide adequate, convenient, and unobstructed access to the Village for inspecting and reading the Water Meter.
- 11.11 No person shall remove or in any way disturb a Water Meter except under the direction of the Supervisor of Works.

## **12. ACTIVATION**

- 12.1 The Service to a property shall not be activated until a Water Meter has been installed on the property and any Meter Pit has been inspected by the Supervisor of Works and found to be in compliance with this Bylaw.

## **13. WATER METER TESTING**

- 13.1 If the Village or an Owner questions the accuracy of the record of a Water Meter, the Village shall designate a qualified professional to remove and test the Water Meter.
- 13.2 If the test performed under section 13.1 discloses that the Water Meter is not less than 98% accurate in recording the water passing through the Water Meter, the party questioning the accuracy of the Water Meter shall pay the meter testing fee specified in the Fees and Charges Bylaw. If the test performed under section 13.1 discloses that the

Water Meter is less than 98% accurate in recording the water passing through the Water Meter, the cost of the test shall be borne by the Village.

- 13.3 Subject to sub-section 11.8 of this bylaw, if the test performed under section 13.1 discloses that the Water Meter is less than 98% accurate in recording the water passing through the Water Meter, the Village shall repair or replace the Water Meter at its own cost.
- 13.4 Subject to sub-section 11.8 of this bylaw, if the test performed under section 13.1 discloses that the Water Meter is less than 98% accurate in recording the water passing through the Water Meter, the Village shall adjust the Owner's water bill by the amount of the inaccuracy for a period not exceeding one (1) year. The adjustments shall only apply to the Owner or Owners who overpaid or underpaid and not to any subsequent Owner of the property.

#### **14. FAILURE TO INSTALL A WATER METER**

- 14.1 If an Owner fails to install a Water Meter as required by this Bylaw, the Village may, upon giving notice to the Owner, install a Meter Pit and Water Meter at the Curb Stop at the sole cost of the Owner.

#### **15. PROHIBITIONS**

- 15.1 No person shall:
- (a) connect or maintain any connection to or use water from the Waterworks System without first obtaining permission from the Supervisor of Works in accordance with this Bylaw;
  - (b) connect, cause to be connected or allow to remain connected any building on any property already connected to the Waterworks System to any other source of water;
  - (c) connect, cause to be connected or allow to remain connected to the Waterworks System any pipe, fixture, fitting, container, appliance or apparatus, in any manner which, under any circumstances, could cause or allow any part of the Waterworks System to become contaminated;
  - (d) sell, dispose of or otherwise give away water from the Village Waterworks System;
  - (e) connect any apparatus, fitting, or fixture to the Waterworks System which may in any way harm the Waterworks System.
- 15.2 No person shall cause, permit or allow any device or apparatus of any kind to be or remain connected to the Waterworks System or allow it to be operated in such a manner

# APPENDIX "B"

## VILLAGE OF CHASE Bylaw No. 930-2023

### A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016

**WHEREAS** the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 820-2016;

**AND WHEREAS** the Council of the Village of Chase deems it necessary to amend Bylaw No. 820-2016;

**NOW THEREFORE**, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Fees and Charges Bylaw No. 820-2016, Amendment Bylaw No. 930-2023".

2. The following schedules are hereby replaced in their entirety:

Schedule "D" – Water Service Rates

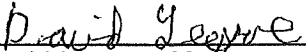
Schedule "E" – Sewer Service Rates


READ A FIRST TIME THIS 15<sup>th</sup> DAY OF **AUGUST 2023**

READ A SECOND TIME THIS 15<sup>th</sup> DAY OF **AUGUST 2023**

READ A THIRD TIME THIS 26<sup>th</sup> DAY OF **SEPTEMBER 2023**

ADOPTED THIS THIS 27<sup>th</sup> DAY OF **SEPTEMBER, 2023**

  
David Lepsoe, Mayor

  
Sean O'Flaherty, Corporate Officer

**Schedule "D" to  
Village of Chase Fees and Charges Bylaw No. 930-2023**

**WATER SERVICE RATES**

<b>Residential Water Service Charges*</b>	<b>Annual Charge</b>
Fixed Rate charge per single family dwelling property (up to and including September 30, 2023)	\$ 240.00
Fixed Rate charge per single family dwelling property (effective October 1, 2023)	\$ 260.00
Fixed Rate charge per additional residential unit other than a single family dwelling property (up to and including September 30, 2023)	\$ 210.00
Fixed Rate charge per additional residential unit other than a single family dwelling property (effective October 1, 2023)	\$ 230.00

(Fixed rate charges are applied for each unit whether occupied or not)

<b>Non Residential Water Service Charges*</b>	<b>Annual Charge</b>
Meter Size 5/8 inch (up to and including September 30, 2023)	\$ 240.00
Meter Size 5/8 inch (effective October 1, 2023)	\$ 260.00
Meter Size 3/4 inch (up to and including September 30, 2023)	\$ 350.00
Meter Size 3/4 inch (effective October 1, 2023)	\$ 380.00
Meter Size 1.00 inch (up to and including September 30, 2023)	\$ 420.00
Meter Size 1.00 inch (effective October 1, 2023)	\$ 450.00
Meter Size 1.50 inch and larger (up to and including September 30, 2023)	\$ 960.00
Meter Size 1.50 inch and larger (effective October 1, 2023)	\$ 1,040.00
Fixed Rate charge per additional business unit or occupancy on property (up to and including September 30, 2023)	\$ 210.00
Fixed Rate charge per additional business unit or occupancy on property (effective October 1, 2023)	\$ 230.00

(Fixed rate charges are applied for each unit whether occupied or not)

<b>Water Consumption Rate - per unit **</b>	<b>Volume Charge</b>
Minimum consumption per quarter per cubic meter (effective October 1, 2023)	60 m3
Minimum consumption charge per year (effective October 1, 2023)	\$ 235.20
Metered water consumption per cubic meter (effective October 1, 2023)	\$ 0.98/m3
All units will be charged for usage in excess of 60m3/ quarter	

(In the event that a water meter starts to fail or fails, the Village reserves the right to estimate usage based on prior readings.)

\* The water service fee is an annual charge renewing on the first day of every calendar year, and billed in 4 equal instalments January 1, April 1, July 1, and October 1

\*\* Unit refers to residential units or # of business units

**Schedule "E" to  
Village of Chase Fees and Charges Bylaw No. 820 – 2016**

**SEWER SERVICE RATES**

<b>Residential Sewer Service Charges*</b>	<b>Annual Charge</b>
Fixed Rate charge per single family dwelling property	\$ 155.40
Fixed Rate charge per single family dwelling property with Secondary Suite	\$ 213.70
Fixed Rate charge per residential unit other than a single family dwelling property	\$ 116.60

(Fixed rate charges are applied for each unit whether occupied or not.)

<b>Non Residential Sewer Service Charges*</b>	<b>Annual Charge</b>
Meter Size 5/8 inch	\$ 155.40
Meter Size 3/4 inch	\$ 223.80
Meter Size 1.00 inch	\$ 397.80
Meter Size 1.50 inch and larger	\$ 895.20
Fixed Rate charge per additional business or occupancy on property	\$ 116.60

(Fixed rate charges are applied for each unit whether occupied or not.)

<b>Sewer Consumption Rate - per unit ***</b>	<b>Volume Charge</b>
Minimum sewer consumption charge (effective October 1, 2023)**	\$ 210.00
Commercial effluent discharge based on metered water consumption per cubic meter **	\$ 0.875/m3

\*The sewer service fee is a recurring annual charge renewing on the first day of every calendar year, and billed in 4 equal instalments January 1, April 1, July 1, and October 1.

\*\* **CHANGES** effective October 1, 2023 - minimum charge will be a flat rate of \$52.50/quarter. All commercial sewer consumption shall be based on the metered water consumption during the period January to March of the current year, with a minimum charge of \$52.50 per quarter.

\*\* **PRIOR** to October 1, 2023 all sewer consumption shall be based on the metered water consumption during the period January to March of the current year, with a minimum volume charge of 5.0 cubic meters per quarter.

\*\*\* Unit refers to residential units or # of business units





## VILLAGE OF CHASE

### Memorandum

**Date:** May 14, 2024  
**To:** Mayor and Council  
**From:** Deputy Corporate Officer  
**RE:** Replacement of Tenure over Crown Land - Mill Park Boat Launch

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The Village of Chase has received an invitation from the Ministry of Water, Land and Resource Stewardship to apply for the replacement of its tenure of Crown land in the Mill Park area for the purposes of a boat launch. The proposed licence will retroactively apply from December 5, 2020, to December 5, 2030, unless terminated at an earlier date and includes 1.5 hectares of foreshore of the bed of the South Thompson River.

The Village's obligations include the maintenance of general liability insurance that is currently included in existing Municipal Insurance Association of British Columbia (MIABC) coverage, the responsibility for preventing the infringement of riparian right of access, the taking of precautionary measures to avoid disturbing or damaging any archaeological material that is found, and the protection of the land from the storage, disposal or release of any hazardous substances.

#### RECOMMENDATION

**“THAT Council agrees to acquire the Licence for the term of 10 years from the Province of BC over the land, all that un-surveyed Crown foreshore being part of the bed of the South Thompson River and fronting District Lot 517, Kamloops Division Yale District, Plan B264, and containing 1.50 hectares, more or less, for the purposes of a public boat ramp at Mill Park.”**

Respectfully submitted,

Approved for Council consideration by CAO

*Mike McLean*

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*Joni Heinrich*

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## VILLAGE OF CHASE

### Memorandum

**Date:** May 6, 2024  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Creekside Seniors Property – Request to Install Pickleball Court

---

The Creekside Seniors (Seniors) lease the land and building from the Village of Chase.

The lease agreement with the Village is a 10 year lease expiring unless renewed in June 2027. The agreement requires that the lessee obtains written permission from the Village if the lessee desires to make, erect or install any improvements, alterations or fixtures to the building or lands.

The Seniors wish to construct a pickleball court on the East side of the building. A letter, dimensions and pictures are included with this memo.

As the area on which the pickleball court would be installed is not used for any other purpose, no setbacks or other requirements are needed for such an amenity, and the use is consistent with the terms of the lease agreement, approval from the Village is recommended.

#### RECOMMENDATION

**“THAT the Village of Chase approve the Creekside Seniors’ request to install a pickleball court on the property to the East of the existing building.”**

Respectfully submitted,

*Dani Heinrich*

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To: Joni

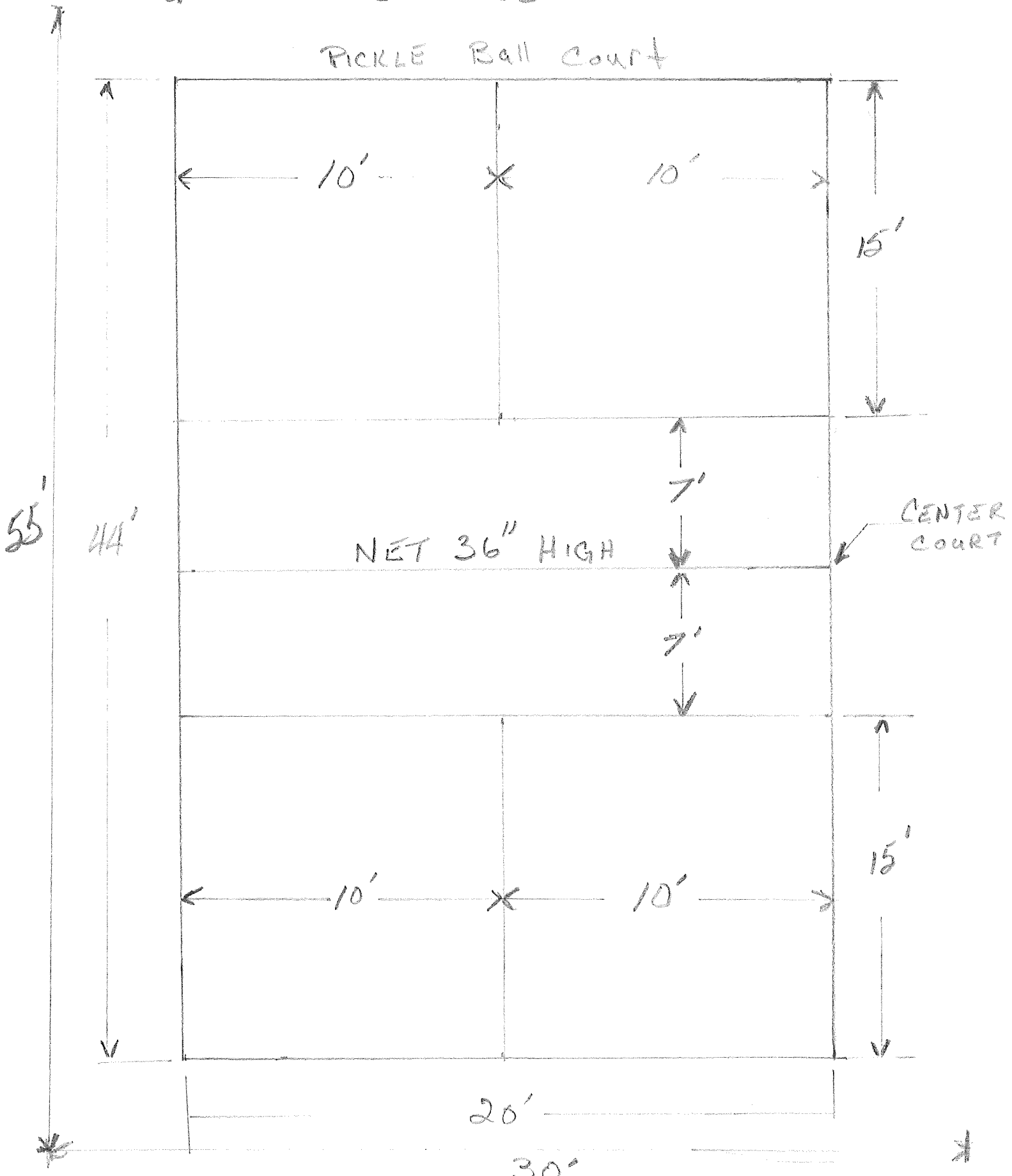
Enclosed is a Drawing for a Pickle  
Ball Court for Chase Creekside Senior  
Centre, Hope the Drawing is Sufficient.  
If Not Contact Me Luke Kuromi  
(Director) of Centre at 1-778-932-2282.  
or Carol Grant (Pres. of Chase Creekside)

Thank You

Luke Kuromi  
(LUKE Kuromi)

NEED 5' EACH END AND 5' EACH SIDE, FOR BACK COURT AND SIDE COURT PLUS FENCING, SO MIN WOULD BE 30' X 55'

### PICKLE BALL COURT







# Property Information Report

Report Generated on: May 07, 2024 12:01:13 AM

Thompson-Nicola Regional District  
 300 - 465 Victoria St  
 Kamloops, BC V2C 2A9  
 T (250) 377-8673  
 F (250) 372-5048  
 E [gisinfo@tnrd.ca](mailto:gisinfo@tnrd.ca)

542 Shuswap Ave

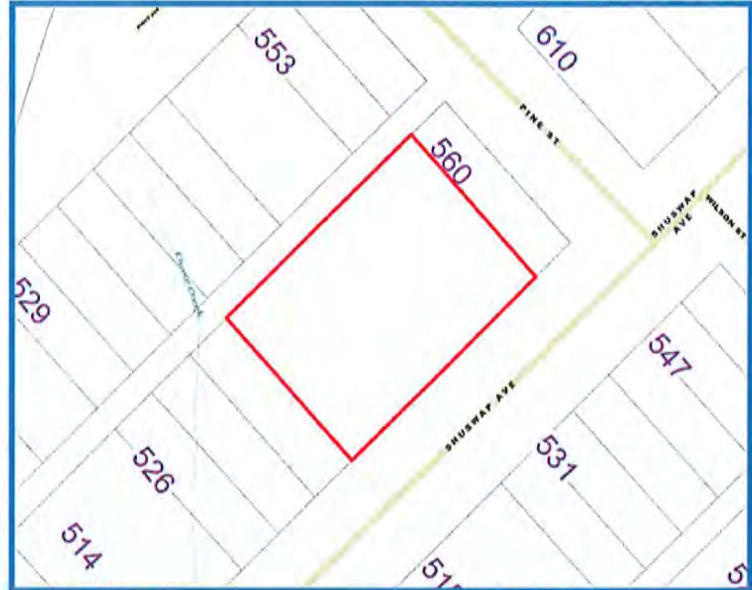
## Parcel Description & Location [More Details](#)

**Legal Description:**  
 PARCEL Y (DD M14002) BLOCK A DISTRICT LOT 517 KAMLOOPS  
 DIVISION YALE DISTRICT PLAN 514

**Plan Number:**  
 KAP514  
**Parcel Type (Class):**  
 SUBDIVISION  
**Owner Type:**  
 CROWN PROVINCIAL

**Lot Size(Calculated)(+/-5%):**  
**Square Meter:** 1542.56      **Acre:** 0.381      **Hectare:** 0.154

**Community:** Chase  
**Local Authority:** Village of Chase  
**School District:** Kamloops/Thompson



## TNRD Services (Contact the Local Authority for services provided by other jurisdictions) [More Details](#)

**Water Service:** N/A  
**Sewer Service:** N/A  
**Fire Protection:** N/A

## Future Debt (Loan Authorization) (For enquiries, contact the Local Authority) [More Details](#)

**Future Debt:** b'Unknown - contact Village of Chase for any future debt.'

## Planning & Zoning (For enquiries, contact the Local Authority) [More Details](#)

<b>Zoning Bylaw:</b> 683	<b>Site Specific Zoning:</b> Contact Local Authority
<b>Zoning:</b> C-2	<b>Development Permit Area:</b> Area A
<b>Lakeshore Development Guidelines (Intersect):</b> Yes	<b>Official Community Plan Name:</b> CONTACT LOCAL AUTHORITY
<b>Lake Name:</b> Little Shuswap Lake	<b>OCP Designation:</b> CONTACT LOCAL AUTHORITY
<b>Lake Classification:</b> Development Lake, Special Case Lake	<b>Agriculture Land Reserve (Intersect):</b> No
<b>Fringe Area:</b> N/A	<b>Riparian Area (Source: TRIM)(Intersect):</b> Yes
<b>Floodplain Information:</b> Refer to Local Government floodplain regulation.	<b>Post-Wildfire Geohazard Risk Restrictions:</b> Unknown

## Development Applications & Permits - from July 2009 to Present (For enquiries, contact the Local Authority) [More Details](#)

Folio:	Development Application Number:	Development Application Type:	Status:
512.00105.000	BP011946	Jun 16, 2010	COMPLETED
	<b>File Number:</b> BP011946	<b>Application Date:</b> Jun 16, 2010	<b>Issued Date:</b> Jul 07, 2010
	<b>Completion Date:</b> Mar 23, 2011	<b>Status:</b> COMPLETED	
	<b>Type of Construction:</b> Construct a deck		
512.00105.000	BP017196	Apr 28, 2022	COMPLETED
	<b>File Number:</b> BP017196	<b>Application Date:</b> Apr 28, 2022	<b>Issued Date:</b> Jul 26, 2022
	<b>Completion Date:</b> Sep 08, 2022	<b>Status:</b> COMPLETED	
	<b>Type of Construction:</b> Addition of deck with roof, ramp and walkway for Senior's building		

## BC Assessment (For enquiries, contact BC Assessment Authority) [More Details](#)

Folio:	Land Title PID:	Assess Year:	Land:	Improvement:	Property Class:
512.00105.000	012-290-246	2024	\$295,000.00	\$0.00	8-Rec
512.00105.000	012-290-246	2024	\$0.00	\$72,900.00	6-Bus/Oth
512.00105.000	012-290-246	2023	\$255,000.00	\$0.00	8-Rec

**Disclaimer:** This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and the Thompson-Nicola Regional District (TNRD) is not responsible for its accuracy, completeness or how current it may be. View full [Disclaimer and Terms of Use](#)

<b>Folio:</b>	<b>Land Title PID:</b>	<b>Assess Year:</b>	<b>Land:</b>	<b>Improvement:</b>	<b>Property Class:</b>
512.00105.000	012-290-246	2023	\$0.00	\$69,600.00	6-Bus/Oth
<b>Folio:</b>	<b>Actual Use:</b>			<b>Manual class:</b>	
512.00105.000	RECREATIONAL CLUBS, SKI HILLS			1 STY GEN COMM-LOWER QUALITY	



















Apr 30/24

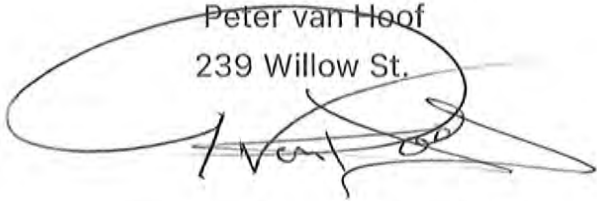
Mayor and council,

Recently I took a photo of some daffodils on 2nd Ave. More then 100 individuals commented in a very positive manner. I have discussed my vision for second ave. And all green spaces that you see Fit to cut, water, and spend huge amounts of cash to keep it looking manicured.

I would like you to stop polluting the air with lawnmowers. You can save thousands of taxpayer Dollars and reduce our environmental footprint by simply planting wild flowers. This would help the pollinators and bring tourists to chase just to view the landscape.

Be brave, be smart. Spend a little and reap the benefits that will come as a result. Please address this at your next counsel meeting. Thank you for listening to this citizen of Chase.

Peter van Hoof  
239 Willow St.



RECEIVED  
Village of Chase

APR 30 2024

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

May 6, 2024

File: 4900.03

The Honourable David Eby, MLA  
Premier of the Province of British Columbia  
[premier@gov.bc.ca](mailto:premier@gov.bc.ca)

Delivered Via Email

Dear Premier Eby:

Re: Support for Bill-34

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District of Logan Lake Council at the April 2, 2024 Regular Meeting, passed the following resolution:

*"THAT Council send a letter in Support for Bill-34 and the Restricting of Consumption of Illegal Substances Act."*

The District of Logan Lake supports Bill-34 and believes this is a necessary step in addressing the ongoing crisis of drug addiction and overdose in our community. By restricting public consumption of illegal substances, we can create a safer and more welcoming environment for all residents, including children and families.

We feel that public spaces should be freely enjoyed by all community members and used for their intended purpose. While Council acknowledges that no person should feel compelled to engage in substance abuse alone and privately, but this should not come at the expense of degrading our public spaces.

Yours truly,



Laurel Grimm  
Director of Corporate Affairs

LG/sv

B.C. Municipalities and Regional Districts  
Dan Albas, MP Central Okanagan-Similkameen-Nicola  
Jackie Tegart, MLA Fraser-Nicola  
District of Hudson's Hope